



Board of Trustees

June 19, 2013

MEETING SUMMARY

(This summary does not constitute the official minutes of the meeting.)

Elections of Officers

The Board of Trustees unanimously re-elected Clarence Hightower as chair, and Thomas Renier as vice chair of the board for another year.

Report of Closed Session Meeting of the Board of Trustees on the Chancellor's Annual Performance Evaluation

The board was unanimous in its view that the chancellor's performance during his second year has been outstanding.

The Board of Trustees authorized payment of the full performance pay provided for FY 2013 in Chancellor Rosenstone's employment agreement, and authorizes the chair of the board to set the salary for the chancellor for FY 2013, consistent with the provisions of the Personnel Plan for MnSCU administrators.

In addition, the Board of Trustees authorized the chair of the board to negotiate the terms of a second employment agreement with the chancellor, in accordance with the terms and conditions of the Personnel Plan for MnSCU administrators, provided such agreement does not include a performance incentive provision.

Proposed FY2014-2015 Meeting Calendar

The Board of Trustees approved the FY2014-2015 meeting calendar. The link to the calendar is: <http://www.mnscu.edu/board/materials/2013/june19/bot-chair-4.pdf>

Fiscal Year 2014 Operating Budget

The Board of Trustees:

- a. Adopted the annual total operating budget for fiscal year 2014 in [Table F](#). Pursuant to Board Policy 5.9, the Board of Trustees will be periodically provided systemwide budget updates for all funding sources on an exception reporting basis.

b. Approved the proposed tuition structure recommendations for fiscal year 2014 as detailed in [Attachments 1A through 1E](#).

c. All tuition increases are effective Summer Term or Fall Term 2013 at the discretion of the president. The chancellor is authorized to approve tuition structures for new courses or programs proposed after this date, as well as any required technical adjustments, and is requested to incorporate any approvals at the time fiscal year 2015 tuition recommendations are presented to the Board of Trustees.

d. The Board of Trustees continues the policy of market-driven tuition for closed enrollment courses, customized training, and non-credit instruction, continuing education, and contract postsecondary enrollment option programs.

e. Approved the Revenue Fund and related fiscal year 2014 fees for room and board, student union, wellness and recreation facilities, and parking ramps/surface lots as detailed in [Attachments 2A through 2D](#), including any housing fees that the campuses may charge for occupancy outside the academic year. Approve the fiscal year 2014 fees structure for room and board for colleges who either own or manage student housing as detailed in [Attachments 2E and 2F](#). The Chancellor is authorized to approve fee structures for any new revenue fund programs as well as any technical adjustments, and is requested to incorporate any approvals at the time fiscal year 2015 recommendations are presented to the Board of Trustees.

2014 Capital Budget Request

The Board of Trustees approved the 2014 capital bonding request as presented in [Attachment A](#), specifically the projects and priorities for 2014. The chancellor is authorized to make cost and related adjustments to the request as required, and to forward the request through Minnesota Management and Budget to the governor for consideration in the state's 2014 capital budget. The chancellor shall advise the board of any subsequent changes in the capital bonding request prior to the 2014 legislative session. In addition, as funding is authorized and appropriated by the legislature and approved by the governor, the chancellor or his designee are authorized to execute those contracting actions necessary to deliver on the project scope and intent.

Campus Service Cooperative Results and Contract Governance Including Approval of Several Contracts Exceeding \$3 Million

The Board of Trustees authorized execution of the following contracts in amounts not to exceed those listed for janitorial supplies, office supplies, managed print, and IT software and accessories, to provide supplies and services to colleges, universities, and the system office, each for a term not to exceed three years.

- Janitorial supplies – not to exceed \$5.9 million
- Office supplies – not to exceed \$6.5 million
- Managed print – not to exceed \$23.1 million
- IT software and accessories – not to exceed \$23.4 million

The Board directs the Chancellor or his designee to execute all necessary documents.

Campus Service Cooperative Contract Approval Exceeding \$3 Million for Cycle Two (IBM)

The Board of Trustees authorized execution of an amendment to the contract with IBM for the Cycle Two of the shared services and strategic sourcing not to exceed \$4.5 million (FY14). The board directed the chancellor or his designee to execute all necessary documents.

Approval Annual Audit Plan for Fiscal Year 2014

The Board of Trustees approved the Office of Internal Auditing annual audit plan for fiscal year 2014.