



Year-end Reconciliation

Minnesota State College Student Association _____

Fiscal Year _____

Institution _____

Prepared by / Title _____

Session	Actual Credit Hours		Fee	Gross Fee
Fall	_____	(x)	<u>.35</u>	_____ Line 1
Spring	_____	(x)	<u>.35</u>	_____ Line 2
Summer	_____	(x)	<u>.35</u>	_____ Line 3
Total Gross Fee (Add lines 1-3)		(=)		_____ Line 4
	Campus Administration Fee Rate	(x)		<u>2.0%</u>
Total Administrative Fee		(=)		_____ Line 5
TOTAL DUE MSCSA [Line 4 - Line 5]				_____ Line 6

Payments Remitted to MSCSA:

Session	Check Date(s)	Check #(s)	Total Amount
Fall	_____	_____	_____ Line 7
Spring	_____	_____	_____ Line 8
Summer	_____	_____	_____ Line 9
TOTAL REMITTED TO MSCSA [Add lines 7-9]			_____ Line 10

Total Reconciliation [Subtract Line 10 from Line 6] + _____ Due MSCSA, OR

- _____ Due Campus