

## Job Posting

**Job Title** Windows System Administrator - Information Technology Specialist 4

**Job ID** 12031

**Location** St. Paul

**Full/Part Time** Full-Time

**Regular/Temporary** Unlimited

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### Job Details

## Job Class: Information Technology Specialist 4

### Working Title: Windows System Administrator

**Who May Apply:** Open to all qualified job seekers

**Date Posted:** 03/09/2017

**Closing Date:** 03/23/2017

**Hiring Agency/Seniority Unit:** Minnesota State Colleges & Universities System office

**Division/Unit:** IT

**Appointment Type:** Unlimited, Full-time

**Work Shift/Work Hours:** Day Shift

**Days of Work:** Monday - Friday

**Travel Required:** Yes-minimal

**Salary Range:** \$28.84 - \$47.58/hourly; \$60,218 - \$99,347/annually

**Job Class Option:** Systems Software

**Classified Status:** Classified

**Bargaining Unit/Union:** 214/MAPE

**Re-Posting:** No

**Connect 700 Program Eligible:** Yes

### Job Summary

This position will participate in full life-cycle management of all Minnesota State Windows Server Systems enterprise-wide (on-premises and Azure-based) with heavy emphasis on Azure based services.

Responsibilities include research, evaluation, prototyping, design, engineering, implementation, installation, configuration, backup and recovery, performance monitoring, operational security, maintenance, scripting, troubleshooting and documentation of systems in order to ensure optimal use and high availability of services provided by Minnesota State's Infrastructureem.group. The incumbent works closely with campus staff, enterprise service desk, wide area network, other system administrators, database staff, project managers and vendors to coordinate support of all systems on all stages of the life cycle.

### Qualifications

#### Minimum Qualifications:

- Five years of Windows® systems administration including experience working with utilities, scripting languages and systems security used in Windows® environments.
- Three years of Azure administration
- Bachelor's degree in Computer Science or a related field or a related field or a combination of equivalent education and experience
- Solid PowerShell scripting abilities and experience in using it for Azure automation

- Experience with server administration to include virtual and physical servers, disaster recovery and data backups.
- Advanced knowledge of networking fundamentals sufficient to direct decisions related to integration of services and security of an enterprise network.
- Ability to mitigate risk and understand the ramifications and impact that decisions have at a systems level; manage time and resources and effectively; and balance multiple, competing priorities.
- Communication skills sufficient to: (1) mentor other IT staff (2) write clear and concise documentation (3) present complex technical concepts to audiences that may include ITS staff locally and on campuses as well as managers and system leadership.

## Preferred Qualifications:

- Five years of Azure administration
- Possesses industry-recognized certifications such as MCSE, MCSA, VCAP and/or VCP. MCSA: Cloud Platform or commitment to obtain it is a big plus
- Experience with Desired State Configuration (DSC) used for Azure Automation
- Experience with Linux systems administration
- Proven track record of deploying highly available services, preferably for large organizations
- Experience with monitoring software and an ability to correlate metrics from disparate systems in order to troubleshoot issues or indicate performance deficiencies

## Additional Requirements:

This position requires successful completion of the following:

- Written exam as part of interview process

In accordance with the Minnesota State Colleges & Universities (MnSCU) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle shall be required to conform to MnSCU's vehicle use criteria and consent to a Motor Vehicle Records check.

## Application Details

## Other Information

Employment information for this position can be found in its collective bargaining agreement or its plan document at <http://mn.gov/mmb/employee-relations/labor-relations/Labor>.

## Why Work For Us

GREAT BENEFITS PACKAGE! The State of Minnesota offers a comprehensive benefits package including low cost medical and dental insurance, employer paid life insurance, short and long term disability, pre-tax flexible spending accounts, retirement plan, tax-deferred compensation, generous vacation and sick leave, and 11 paid holidays each year.

## How to Apply

Click "Apply" at the bottom of this page. If you are unable to apply online, please contact the job information line at 651.259.3637.

For additional information about the application process, go to <http://www.mn.gov/careers>.

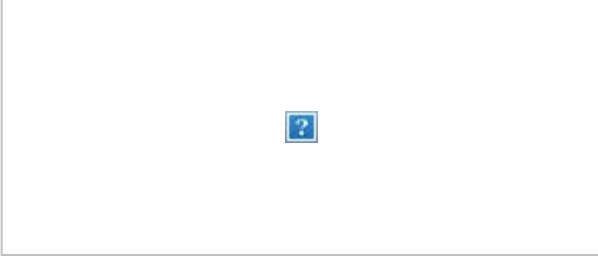
## Contact

If you have questions about the position, contact Jessica at [Jessica.White@MinnState.edu](mailto:Jessica.White@MinnState.edu) or 651.201.1845

## Equal Employment Opportunity

Minnesota State Colleges and Universities is an Equal Opportunity employer/educator committed to the principles of diversity. We prohibit discrimination against qualified individuals based on their race, sex, color, creed, religion, age, national origin, disability, protected veteran status, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, or membership in a local commission as defined by law. As an affirmative action employer, we actively seek and encourage applications from women, minorities, persons with disabilities, and individuals with protected veteran status.

Reasonable accommodations will be made to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application system, please contact the job information line at 651.259.3637 or email [careers@state.mn.us](mailto:careers@state.mn.us). Please indicate what assistance is needed.



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