ADDENDUM #1

1. The Sign-In sheets for the mandatory project informational meeting, held on Thursday, December 20, 2018 are incorporated as Attachment #1.

2. Clarifications:
   a. The Division 28 drawings posted on the Solicitations website in .pdf will be made available as AutoCAD drawings to the selected design team.
   b. The Architect does not need to be the lead, but an architect licensed in the State of Minnesota needs to be part of the design team.
   c. Due to the upcoming holidays and to allow a little more time for questions, this Addendum #1 changes the date for receipt of written questions from Thursday, December 27, 2018 at 10:00 am to Friday, December 28, 2018 at 2:00pm. The date for posting the responses to the questions on the Minnesota State Solicitations website changes from Friday, December 28, 2:00 pm to Friday, January 4, 2019 at 10:00 am. The proposal due date does NOT change.
   d. This is a Design-Bid-Build project. Minnesota State does not do Design-Build projects.
   e. The design kick-off meeting is anticipated to be a full day, walking building by building, door by door.

3. Questions submitted during the mandatory meeting and tour and their responses are as follows:
   a. The anticipated contract award is listed as Friday, February 8, 2019. Could you confirm the Proposed Project Schedule listed on p.7 of the RFP?
   The 1.8 Proposed Project Schedule is amended as follows:

<table>
<thead>
<tr>
<th>Phase Description</th>
<th>Begin Date</th>
<th>Completion Date</th>
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</thead>
<tbody>
<tr>
<td>Schematic Design Documents</td>
<td>February 11, 2019</td>
<td>March 1, 2019</td>
</tr>
<tr>
<td>Design Development Documents</td>
<td>March 4, 2019</td>
<td>March 22, 2019</td>
</tr>
<tr>
<td>Construction Documentation</td>
<td>March 25, 2019</td>
<td>April 26, 2019</td>
</tr>
<tr>
<td>Bidding (Online bidding v2.1)</td>
<td>April 29, 2019</td>
<td>May 15, 2019</td>
</tr>
<tr>
<td>Contract</td>
<td>May 16, 2019</td>
<td>June 12, 2019</td>
</tr>
<tr>
<td>Contractor Start at door locations</td>
<td>June 13, 2019</td>
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<tr>
<td>Substantial Completion of IT Equipment Components</td>
<td></td>
<td>July 31, 2019</td>
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<tr>
<td>Substantial Completion of Physical Security Hardware</td>
<td></td>
<td>August 14, 2019</td>
</tr>
<tr>
<td>System Check out and Training</td>
<td></td>
<td>September 13, 2019</td>
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<tr>
<td>Final Completion</td>
<td></td>
<td>September 20, 2019</td>
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<tr>
<td>10 month warranty walk thru</td>
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<td>July 20, 2020</td>
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The 1.4 General Description of Project is anticipated to align with the schedule above as follows:

**Schematic Design Phase**
- A. One full day kick-off meeting at SCSU to physically review each exterior card reader, interior camera and exterior door contact location **(Tentatively Monday, February 11, 2019)**
- B. Review meeting with St. Cloud State University staff and System Office at St. Cloud State University **(week of February 18, 2019)**
- C. One Hour Conference Call meeting scheduled by Design Team. **(end of week of February 25, 2019)**
- D. Deliverables: written report and drawings, based on the Facilities Design Standards p.18- 22, as applicable to this scope of work. **(Monday, February 25, 2019)**

**Design Development Phase**
- A. One progress meeting at SCSU **(week of March 4, 2019)**
- B. Review meeting with St. Cloud State University staff and System Office at St. Cloud State University **(week of March 11, 2019)**
- C. One Hour Conference Call meeting by Design Team **(end of week of March 18, 2019)**
- D. Deliverables: written report and drawings, based on the Facilities Design Standards p.23- 31, as applicable to this scope of work. **(Monday, March 18, 2019)**

**Construction Documents Phase**
- A. 25% Progress Review Meeting conference call by Design Team **(week of April 1, 2019)**
- B. 50% Progress Review Meeting at SCSU **(week of April 8, 2019)**
- C. 75% Progress Review Meeting conference call by Design Team **(week of April 15, 2019)**
- D. Review meeting with St. Cloud State University staff and System Office at St. Cloud State University **(end of week of April 22, 2019)**
- E. Deliverables: written report and drawings, based on the Facilities Design Standards p.36- 37, as applicable to this scope of work. **(Monday, April 22, 2019)**

**Bidding Phase (April 29 – May 15, 2019)**
- F. Assist campus with preparing to advertise, attend the mandatory Pre-Bid Meeting, attend the Bid Opening, and follow up with apparent low bidder(s) to provide a written recommendation for award, based on Facilities Design Standards p.38.
- G. One hour conference call meeting to review Bid results.

**Construction Administration Phase (May 16 – September 20, 2019)**
- A. Eight Weekly Meetings at SCSU
- B. Six One Hour Conference Calls by Design Team
- C. Three days for system check-out and training
- D. Unit price for one deleting/additional Meeting at SCSU
- E. Contractor Mandatory walk through meeting at SCSU
- F. Unit price for one deleting/additional Conference Call
- G. Assist, advise and consult with campus and provide administration of the Contract between the Owner and Construction Contractor.

**b. What is the anticipated budget for this project?**

The estimated total project budget is $455,600 including construction, contingency, other consultants and Architectural and Engineering fee. Anticipated construction is $364,928.00. Final Architectural and Engineering fees will be negotiated with the selected design team.
c. **Does SCSU have a specific vendor contract that needs to be incorporated?**
   
   No specific vendor is contracted for security; however, the platform is to be Genetec and installation is expected to be by top tier Genetec integrators. But no standard contract exists.

d. **Is it part of the contract by the integrator to remove and re-configure the existing hardware?**
   
   Card readers being removed are on the Blackboard system, and will NOT be reused. These locations will install NEW Genetec card readers.

e. **Can the project reuse existing equipment?**
   
   This will be reviewed on a door by door basis, but existing hardware may be as old as 15 years.

f. **Page 8, 1.9 E., refers to Phase 1 & 2. Is there a Phase 2?**
   
   No, there is NOT a Phase 2. That was included erroneously and is to be omitted.

g. **Is the design team required to work with Mid Central Door?**
   
   No. This is a local door hardware supplier that helped SCSU come up with initial budgets for door hardware, but the design team is not required to work with them. These are only conceptual hardware suggestions at the various doors and price proposals do not include labor.

h. **Is cost estimating included in the scope of work?**
   
   Yes. The design team is to provide budgetary pricing to help align the project with the budget. Update conceptual opinions of probable construction cost at each phase to identify that the scope is still in budget as the project develops.

i. **At the Performing Arts Center, is the existing unlocking of the doors by manually dogging down doors?**
   
   Yes, these doors are currently manually dogged down by maintenance staff, who open the doors each morning. Currently the building is staffed appropriately to accomplish this task.

j. **Are the card readers to be integrated with accessible push pad operators?**
   
   Where accessible push pad operators are located, new card readers are to be integrated. Pay special attention to locking mechanisms, installation and operation timing, as these have been issues in the past.

k. **Does the campus prefer to have the card reader next to the accessible push pad operators?**
   
   Yes. It is preferred that a person using the push pad operator can also access the card reader in the same vicinity.

l. **Are there any push pad operators located on the door frames?**
   
   Not sure. The initial kick-off meeting will go door by door to identify many unique conditions.

m. **At the Administrative Services building, is the existing automatic operator that was observed pneumatic-controlled? Any problems with it?**
   
   This door is currently pneumatically controlled. Currently there are not any operational issues.

n. **At Centennial, the existing Blackboard card reader is on a pedestal. Should the new Genetec reuse the existing pedestal and was it fabricated by SCSU or purchased?**
   
   This pedestal was purchased, and can be replaced as needed, as determined by the design team.

o. **At Kiehl Visual Arts Center is the scope just replacing door hardware?**
   
   At Kiehl, the entire entrance system needs to be replaced. The entrance doors are warped, pulling away from the magnetic locks, and the bent frames have been straightened repeatedly by maintenance such that the doors no longer hang straight.

p. **At Kiehl is the interior vestibule being replaced as well?**
   
   No, at Kiehl only the exterior entrance system would be replaced.

q. **What is the overall goal of SCSU for this security project?**
Based on the wide variation from building to building, the goal is to create a “New Normal”. Ideally SCSU would like to electrify all the exterior doors, but that is not in the budget. Due to budgetary constraints, dogging down doors is anticipated to remain part of the security process. There will be three ways to secure doors at SCSU: dogging down, electric strike, and magnetic locks.

Summary of Attachments:

1. December 20, 2018 mandatory project informational meeting Sign-In Sheets.

END OF ADDENDUM #1
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<thead>
<tr>
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