MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES

Agenda Item Summary Sheet

Committee: Finance and Facilities   **Date of Meeting:** November 16, 2010

Agenda Item: Finance and Facilities Committee Goals Work Plan

☐ Proposed Policy Change	☐ Approvals Required by Policy	☐ Other Approvals	☐ Monitoring

☒ Information

Cite policy requirement, or explain why item is on the Board agenda: The report outlines activities and goals for each goal which were adopted by the Finance and Facilities Committee.

Scheduled Presenter(s): Laura M. King, Vice Chancellor – Chief Financial Officer

Outline of Key Points/Policy Issues: The committee adopted three goals at their September 2010 meeting for attention in 2011.   The goals are 1) study physical plant size and incorporate policy guidance in the 2012 capital budget proposal, 2) implement "Resources for Results" into the college and university funding environment and 3) advance the Board's commitment to realignment and reorganization.

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INFORMATION ITEM
Finance and Facilities Committee Goals Work Plan

The Finance and Facilities Committee adopted three goals for attention in 2011. Following is a detailed outline of the activities and deliverables for each adopted goal. The work has been incorporated into the division's larger work plan and added to the project racking for Committee presentation. Some of the deadlines below are internal deadlines and others will prompt a presentation at the committee and potentially a request for committee action. Committee presentation dates are shown in the "Targeted Completion" column in bold.

Goal/Outcome	Activity	Outcome Measure	Targeted Completion
1. Study physical plant size and incorporate policy guidance in 2012 capital budget proposal	• Physical Plant Analysis • Facility Utilization Analysis • Academic Program and Initiative Assessment • Scenario Development • Scoring/Advisory Team Process • Proposed FY2012-2017 Capital Budget request submission • Recommendations on system structure/academic arrangements • Recommendations on policy/ procedure/guidance and legislative adjustments	• Guidance for FY2012-2017 capital budget formation • Policy changes regarding campus facilities planning • Recommendations regarding realignment strategies	• November-December 2011 • January 2011 • **May/June 2011** • **February 2011** • **February 2011**

2. Implement "Resources for Results" into the college and university funding environment	• Analyze relationship with the Allocation Framework • Identify funding options • Agree upon type of outcome measure(s) - progress, completion or both • Specify outcomes for inclusion after reviewing the advantages, disadvantages and other states' experiences • Recommend implementation timetable	• Design of method incorporated into allocation framework • Identification of funding sources and level • Agreed upon progress and/or completion outcomes • Implementation timetable	• September 2010 • October 2010 • **December 2010** • **June 2011**
3. Advance the Board's commitment to realignment and reorganization	• <u>Shared Services</u> – establish the strategy, plan, and cost-benefit analysis for efficient and transformational delivery of services throughout the MnSCU system. *Note: the Finance and Facilities Committee of the Board reviewed and endorsed the overall project plan in April 2010.*	• Launch pilots and demonstration projects (e.g., payroll pro-cessing); and develop road map for ideas • Establish incubation space for defining best practices and process re-engineering • Complete foundational technology enhancements for initial shared services efforts (state payroll interface and student loan automation). Update the Board on overall project. • Formalize sourcing best practices through shared services (i.e., Collaborative Sourcing Group) • Begin operation of first Campus Service Center (CSC) driven by core metrics focused on cost, productivity, quality, and service levels to campus clients	• December 2010 • January 2011 • **May 2011** • May 2011 • **June 2011**