

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES**

Agenda Item Summary Sheet

Committee: Finance and Facilities

Date of Meeting: March 15, 2010

Agenda Item: Campus Service Cooperative

- Proposed Policy Change Approvals Required by Policy Other Approvals Monitoring
- Information

Cite policy requirement, or explain why item is on the Board agenda: Shared Services is a part of the Board of Trustees 2011 work plan.

Scheduled Presenter(s): Laura M. King, Vice Chancellor - Chief Financial Officer
Colin Dougherty, Associate Vice Chancellor Finance

Outline of Key Points/Policy Issues: Substantial progress has been made on this innovative, transformational, and cost effective project, now known as the Campus Service Cooperative. The Campus Service Cooperative is an initiative that will bring efficiencies to select campus and system office activities, allowing colleges and universities to focus on their core mission – serving and educating students.

Background Information: The objective is to implement a shared services model across the Finance, Business Office, Human Resources, and Financial Aid business areas throughout the system. Cooperative members subscribe to its services through service level agreements, metrics reporting, and the sharing of savings through efficient execution.

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INFORMATION ITEM
Campus Service Cooperative

BACKGROUND

Shared Services is a part of the Board of Trustees 2011 Work Plan. Substantial progress has been made on this innovative, transformational, and cost effective project, now known as the Campus Service Cooperative. The Campus Service Cooperative is an initiative that will bring efficiencies to select campus and system office activities, allowing colleges and universities to focus on their core mission – serving and educating students. The Campus Service Cooperative approach is defined as “a focus on efficient and transformational delivery of services, while preserving the distinct educational mission of each college and university.”

The objective is to implement a shared services model across the Finance, Business Office, Human Resources, and Financial Aid business areas throughout the system. Cooperative members subscribe to its services through service level agreements, metrics reporting, and the sharing of savings through efficient execution. The Campus Service Cooperative provides three primary benefits: people, innovation, and value.

A summary of the key benefits appears in the table below:

People	Innovation	Value
Succession planning	Process transformation	Economic savings
Talent acquisition	Metrics for productivity, quality, and compliance	More efficient delivery with existing resources
Career development and growth	Internal and external best practices	Reinvestment of savings in education mission
Continuity planning	Service levels benefiting students, faculty, and staff	

Operations of the Campus Service Cooperative may be completed at various sites across the System. In addition to the college and university campuses, the Campus Service Cooperative also has access to 1312 Harmon Place where process design, best practice development, and documentation meetings can be conducted. Selected pilots and operational activities are also expected to reside at Harmon Place. However, the Campus Service Cooperative is not bound to a single location.

The initiative has been underway since last year. Staff and several participating presidents will update the committee on the progress to date. An extensive power point presentation will be available as well.

Date Presented to the Board of Trustees: March 16, 2011