

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES**

Agenda Item Summary Sheet

Committee: Finance and Facilities

Date of Meeting: May 17, 2011

Agenda Item: Finance and Facilities Update Including Results of FY2011 Committee Goals

Proposed Policy Change Approvals Required by Policy Other Approvals Monitoring

Information

Cite policy requirement, or explain why item is on the Board agenda: The purpose of this Board report is to report on the outcome for the goals which were adopted by the Finance and Facilities Committee.

Scheduled Presenter(s): Laura M. King, Vice Chancellor - Chief Financial Officer

Outline of Key Points/Policy Issues: The committee adopted three goals at their September 2010 meeting for attention in 2011. The goals are 1) study physical plant size and incorporate policy guidance in the 2012 capital budget proposal, 2) implement "Resources for Results" into the college and university funding environment and 3) advance the Board's commitment to realignment and reorganization.

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INFORMATION ITEM

Finance and Facilities Update Including Results of FY2011 Committee Goals

The Finance and Facilities Committee adopted three goals for attention in 2011. Following is a detailed outline of the activities and deliverables for each adopted goal. The work has been incorporated into the division’s larger work plan and added to the project tracking for Committee presentation. Some of the deadlines below are internal deadlines and others will prompt a presentation at the committee and potentially a request for committee action. Committee presentation dates are shown in the “Targeted Completion” column in bold.

Goal/Outcome	Activity	Outcome Measure	Targeted Completion
1. Study physical plant size and incorporate policy guidance in 2012 capital budget proposal	<ul style="list-style-type: none"> • Physical Plant Analysis • Facility Utilization Analysis • Academic Program and Initiative Assessment • Scenario Development • Scoring/Advisory Team Process • Proposed FY2012-2017 Capital Budget request submission • Recommendations on system structure/academic arrangements • Recommendations on policy/procedure/guidance and legislative adjustments 	<ul style="list-style-type: none"> • Guidance for FY2012-2017 capital budget formation • Policy changes regarding campus facilities planning • Recommendations regarding realignment strategies 	<ul style="list-style-type: none"> • November-December 2011-completed • January 2011-completed • May/June 2011 • February 2011-incorporated into FY2012 capital recommendations • February 2011 - completed

<p>2. Implement “Resources for Results” into the college and university funding environment</p>	<ul style="list-style-type: none"> • Analyze relationship with the Allocation Framework • Identify funding options • Agree upon type of outcome measure(s) - progress, completion or both • Specify outcomes for inclusion after reviewing the advantages, disadvantages and other states’ experiences • Recommend implementation timetable 	<ul style="list-style-type: none"> • Design of method incorporated into allocation framework • Identification of funding sources and level • Agreed upon progress and/or completion outcomes • Implementation timetable 	<ul style="list-style-type: none"> • September 2010-completed • October 2010 - completed • December 2010 - completed • June 2011- April Board direction to implement no sooner than FY2013
<p>3. Advance the Board’s commitment to realignment and reorganization</p>	<ul style="list-style-type: none"> • <u>Shared Services</u> – establish the strategy, plan, and cost-benefit analysis for efficient and transformational delivery of services throughout the MnSCU system. <p><i>Note: the Finance and Facilities Committee of the Board reviewed and endorsed the overall project plan in April 2010.</i></p>	<ul style="list-style-type: none"> • Launch pilots and demonstration projects (e.g., payroll processing); and develop road map for ideas • Establish incubation space for defining best practices and process re-engineering • Complete foundational technology enhancements for initial shared services efforts (state payroll interface and student loan automation). Update the Board on overall project. • Formalize sourcing best practices through shared services (i.e., Collaborative Sourcing Group) • Begin operation of first Campus Service Center (CSC) driven by core metrics focused on cost, productivity, quality, and service levels to campus clients 	<ul style="list-style-type: none"> • December 2010 • January 2011 • May 2011 – pending • May 2011- strategic plan completed • June 2011 – May 2011 occupancy

The FY2011 workplan for the committee's three goals has been completed. All of the goals will generate new work in FY2012 as policies and procedures are refined and implemented. It is recognized that additional effort is warranted in the area of physical plant alignment and organizational realignment and reorganization. The staff is consulting with the chancellor designate in the development of the FY2012 plan and will be back to the committee for more discussion in the fall.

Date Presented to the Board of Trustees: May 18, 2011