



**HUMAN RESOURCES COMMITTEE**  
**JUNE 17, 2015**  
**12:30 PM**

**MINNESOTA STATE COLLEGES AND UNIVERSITIES**  
**MCCORMICK ROOM, FOURTH FLOOR**  
**30 7TH STREET EAST**  
**SAINT PAUL, MN**

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Please note: Committee/Board meeting times are tentative. Committee/Board meetings may begin up to 45 minutes earlier than the times listed below if the previous committee meeting concludes its business before the end of its allotted time slot.

Committee Chair Alexander Cirillo calls the meeting to order.

- (1) **Minutes of May 20, 2015 (pp. 1-3)**
- (2) **Appointment of Interim President of Century College (pp. 4-5)**
- (3) **Appointment of President of Dakota County Technical College (pp. 6-7)**
- (4) **Appointment of General Counsel (pp. 8-9)**

Members

Alexander Cirillo, Chair  
Dawn Erlandson, Vice Chair  
Margaret Anderson Kelliher  
Kelly Charpentier-Berg  
Robert Hoffman

**Bolded** items indicate action required.

**MINNESOTA STATE COLLEGES AND UNIVERSITIES  
BOARD OF TRUSTEES  
HUMAN RESOURCES COMMITTEE  
MEETING MINUTES  
MAY 20, 2015**

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***Human Resources Committee Members Present:*** Alexander Cirillo, Chair; Dawn Erlandson, Vice Chair; Trustees Margaret Anderson Kelliher, Kelly Charpentier-Berg and Robert Hoffman.

***Human Resources Committee Members Absent:*** None.

***Other Board Members Present:*** Louis Sundin, Erma Vizenor, Duane Benson, Elise Ristau, Michael Vekich, Tom Renier, Philip Krinkie, and Maleah Otterson.

***Leadership Council Committee Members Present:*** Steven Rosenstone, Chancellor; Mark Carlson, Vice Chancellor for Human Resources.

The Minnesota State Colleges and Universities Human Resources Committee held its meeting on March 18, 2015, at Wells Fargo Place, 4<sup>th</sup> Floor, Board Room, 30 East 7<sup>th</sup> Street in St. Paul. Chair Cirillo called the meeting to order at 1:00 p.m.

**1. Minutes of March 18, 2015**

*Chair Cirillo called for the motion to approve the minutes of the Human Resources Committee on March 18, 2015. The minutes were moved, seconded and passed without dissent.*

**2. Appointment of President of North Hennepin Community College**

Chancellor Rosenstone stated that Dr. Lisa Larson has been serving as acting president and was appointed interim president of North Hennepin Community College since January 2014. Soon after her appointment as interim, a national search began for a permanent president led by President Tim Wynes, Inver Hills Community College and Interim President of Dakota County Technical College, who chaired the search advisory committee. Larry Ebbers, executive search consultant, was retained to assist with the recruitment for this position. After careful consideration of information received from each element of the interview process, Chancellor Rosenstone recommended Barbara McDonald to be the next president of North Hennepin Community College.

The Human Resources Committee recommended that the Board of Trustees adopt the following motion:

*The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoints Barbara McDonald as president of North Hennepin Community College effective July 1, 2015, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the MnSCU Personnel Plan for Administrators.*

The motion passed without dissent.

**3. Appointment of President of Hennepin Technical College**

Chancellor Rosenstone stated that upon the announcement of President Cecilia Cervantes' retirement, a national search was initiated for president of Hennepin Technical College in the Fall of 2014. The executive search firm Isaacson/ Miller was retained to assist with the recruitment for this position, and Joyce Helens, St. Cloud State Technical and Community College, served as search chair. After careful consideration of information received from each element of the interview process, Chancellor Rosenstone recommended Merrill Irving, Jr. to be the next president of Hennepin Technical College.

The Human Resources Committee recommended that the Board of Trustees adopt the following motion:

*The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoints Merrill Irving, Jr. as president of Hennepin Technical College effective July 1, 2015, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the MnSCU Personnel Plan for Administrators.*

The motion passed without dissent.

**4. Appointment of President of Minnesota West Community and Technical College**

Chancellor Rosenstone stated that Dr. Barbara McDonald has served as interim president of Minnesota West Community and Technical College since July 2014. Soon after her appointment as interim, a national search was initiated for president of Minnesota West Community and Technical College in the Fall of 2014. Larry Ebbers, executive search consultant, was retained to assist with the recruitment for this position, and Joe Opatz, President Emeritus of Normandale Community College, served as search chair. After careful consideration of information received from each element of the interview process, Chancellor Rosenstone recommended Terry Gaalswyk to be the next president of Minnesota West Community and Technical College.

The Human Resources Committee recommended that the Board of Trustees adopt the following motion:

*The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoints Terry Gaalswyk as president of Minnesota West Community and Technical College effective July 1, 2015, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the MnSCU Personnel Plan for Administrators.*

The motion passed without dissent.

**5. Appointment of President of Pine Technical and Community College**

Chancellor Rosenstone stated that upon the announcement of President Robert Musgrove's retirement, a national search was initiated for president of Pine Technical and Community College in the Fall 2014. Larry Ebbers, executive search consultant, was retained to assist with the recruitment for this position, and Joe Opatz, President Emeritus of Normandale Community College, served as search chair. After careful consideration of information received from each element of the interview process, Chancellor Rosenstone recommended Joe Mulford to be the next president of Pine Technical and Community College.

The Human Resources Committee recommended that the Board of Trustees adopt the following motion:

*The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoints Joe Mulford as president of Pine Technical and Community College effective July 1, 2015, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the MnSCU Personnel Plan for Administrators.*

The motion passed without dissent.

**6. Appointment of Vice Chancellor for Academic and Student Affairs**

Chancellor Rosenstone stated that upon the resignation of Dr. John O'Brien as senior vice chancellor for academic and student affairs, a national search was initiated for the next vice chancellor for academic and student affairs. The executive search firm Greenwood/Asher was retained to assist with the recruitment for this position, and President Richard Hanson, Bemidji State University, served as the search chair. After careful consideration of information received from each element of the interview process, Chancellor Rosenstone recommended Ron Anderson to be the next vice chancellor for academic and student affairs.

The Human Resources Committee recommended that the Board of Trustees adopt the following motion:

*The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoints Ron Anderson as vice chancellor for academic and student affairs effective July 1, 2015, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the MnSCU Personnel Plan for Administrators.*

The motion passed without consent.

The meeting adjourned at 2:06 p.m.

Respectfully submitted,

Pa Yang, Recorder

**MINNESOTA STATE COLLEGES AND UNIVERSITIES  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Human Resources Committee

**Date:** June 17, 2015

**Title:** Appointment of Interim President of Century College

**Purpose (check one):**

Proposed  
New Policy or  
Amendment to  
Existing Policy

Approvals  
Required by  
Policy

Other  
Approvals

Monitoring /  
Compliance

Information

**Brief Description:**

It is anticipated that Chancellor Rosenstone will recommend an individual for the interim presidency at Century College.

**Scheduled Presenter(s):**

Steven Rosenstone, Chancellor

**BOARD OF TRUSTEES  
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

<b>BOARD ACTION</b>
APPOINTMENT OF INTERIM PRESIDENT OF CENTURY COLLEGE

1 **BACKGROUND**

2 It is anticipated that Chancellor Rosenstone will recommend an individual for the interim  
3 presidency at Century College.

4  
5 **RECOMMENDED COMMITTEE MOTION**

6 The Human Resources Committee recommends that the Board of Trustees adopt the following  
7 motion.

8  
9 **RECOMMENDED BOARD MOTION**

10 The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoint  
11 \_\_\_\_\_ as interim president of Century College effective \_\_\_\_\_,  
12 2015, subject to the completion of an employment agreement. The board authorizes the  
13 chancellor, in consultation with the chair of the board and chair of the Human Resources  
14 Committee, to negotiate and execute an employment agreement in accordance with the terms and  
15 conditions of the MnSCU Personnel Plan for Administrators.

16  
17 *Date of Adoption:*                      *June 17, 2015*

18 *Date of Implementation:*

**MINNESOTA STATE COLLEGES AND UNIVERSITIES  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Human Resources Committee

**Date:** June 17, 2015

**Title:** Appointment of President of Dakota County Technical College

**Purpose (check one):**

Proposed  
New Policy or  
Amendment to  
Existing Policy

Approvals  
Required by  
Policy

Other  
Approvals

Monitoring /  
Compliance

Information

**Brief Description:**

It is anticipated that Chancellor Rosenstone will recommend an individual for the presidency at Dakota County Technical College.

**Scheduled Presenter(s):**

Steven Rosenstone, Chancellor

**BOARD OF TRUSTEES  
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

<b>BOARD ACTION</b>
APPOINTMENT OF PRESIDENT OF DAKOTA COUNTY TECHNICAL COLLEGE

1 **BACKGROUND**

2 It is anticipated that Chancellor Rosenstone will recommend an individual for the presidency at  
3 Dakota County Technical College.

4  
5 **RECOMMENDED COMMITTEE MOTION**

6 The Human Resources Committee recommends that the Board of Trustees adopt the following  
7 motion.

8  
9 **RECOMMENDED BOARD MOTION**

10 The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoint  
11 \_\_\_\_\_ as president of Dakota County Technical College effective \_\_\_\_\_,  
12 2015, subject to the completion of an employment agreement. The board authorizes the  
13 chancellor, in consultation with the chair of the board and chair of the Human Resources  
14 Committee, to negotiate and execute an employment agreement in accordance with the terms and  
15 conditions of the MnSCU Personnel Plan for Administrators.

16  
17 *Date of Adoption: June 17, 2015*

18 *Date of Implementation:*



**MINNESOTA STATE COLLEGES AND UNIVERSITIES  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Human Resources Committee

**Date:** June 17, 2015

**Title:** Appointment of General Counsel

**Purpose (check one):**

Proposed  
New Policy or  
Amendment to  
Existing Policy

Approvals  
Required by  
Policy

Other  
Approvals

Monitoring /  
Compliance

Information

**Brief Description:**

It is anticipated that Chancellor Rosenstone will recommend an appointment for this position.

**Scheduled Presenter(s):**

Steven Rosenstone, Chancellor

**BOARD OF TRUSTEES  
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

<b>BOARD ACTION</b>
APPOINTMENT OF GENERAL COUNSEL

1   **BACKGROUND**

2   It is anticipated that Chancellor Rosenstone will recommend an appointment for this position.

3  
4   **RECOMMENDED COMMITTEE MOTION**

5   The Human Resources Committee recommends that the Board of Trustees adopt the following  
6   motion.

7  
8   **RECOMMENDED BOARD MOTION**

9   The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoint  
10  \_\_\_\_\_ as general counsel for Minnesota State Colleges and Universities  
11  effective \_\_\_\_\_, 2015, subject to the completion of an employment agreement. The  
12  board authorizes the chancellor, in consultation with the chair of the board and chair of the  
13  Human Resources Committee, to negotiate and execute an employment agreement in accordance  
14  with the terms and conditions of the MnSCU Personnel Plan for Administrators.

15  
16  *Date of Adoption:*                    *June 17, 2015*

17  *Date of Implementation:*