



**HUMAN RESOURCES COMMITTEE
MAY 20, 2015
12:30 PM**

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
MCCORMICK ROOM, FOURTH FLOOR
30 7TH STREET EAST
SAINT PAUL, MN**

Please note: Committee/Board meeting times are tentative. Committee/Board meetings may begin up to 45 minutes earlier than the times listed below if the previous committee meeting concludes its business before the end of its allotted time slot.

Committee Chair Alexander Cirillo calls the meeting to order.

- (1) Minutes of March 18, 2015 (pp. 1-2)
- (2) **Appointment of President of North Hennepin Community College (pp. 3-4)**
- (3) **Appointment of President of Hennepin Technical College (pp.5-6)**
- (4) **Appointment of President of Minnesota West Community and Technical College (pp. 7-8)**
- (5) **Appointment of President of Pine Technical and Community College (pp. 9-10)**
- (6) **Appointment of Vice Chancellor for Academic and Student Affairs (pp.11-12)**

Members

Alexander Cirillo, Chair
Dawn Erlandson, Vice Chair
Margaret Anderson Kelliher
Kelly Charpentier-Berg
Robert Hoffman

Bolded items indicate action required.

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES
HUMAN RESOURCES COMMITTEE
MEETING MINUTES
MARCH 18, 2015**

Human Resources Committee Members Present: Dawn Erlandson, Vice Chair; Trustees Margaret Anderson Kelliher, Kelly Charpentier-Berg and Robert Hoffman. Chair Cirillo participated by phone.

Human Resources Committee Members Absent: None.

Other Board Members Present: Louis Sundin, Ann Anaya, Duane Benson, Elise Ristau, Philip Krinkie, and Maleah Otterson. Trustee Tom Renier participated by phone.

Leadership Council Committee Members Present: Steven Rosenstone, Chancellor; Mark Carlson, Vice Chancellor for Human Resources.

The Minnesota State Colleges and Universities Human Resources Committee held its meeting on March 18, 2015, at Wells Fargo Place, 4th Floor, Board Room, 30 East 7th Street in St. Paul. Vice Chair Erlandson called the meeting to order at 1:06 p.m.

1. Minutes of October 22, 2014

Vice Chair Erlandson called for the motion to approve the minutes of the Human Resources Committee on October 22, 2014. The minutes were moved, seconded and passed without dissent.

2. Appointment of President of Northeast Higher Education District

Chancellor Rosenstone said that with the announcement of President Sue Collins' retirement, a national search was initiated for a new president of the Northeast Higher Education District. The executive search firm Greenwood/ Asher was retained to assist with the recruitment for this position, and Joe Opatz, President Emeritus, chaired the search. Chancellor Rosenstone described the search process leading up to his recommendation of William Maki to serve as the next president of Northeast Higher Education District.

The Human Resources Committee recommended that the Board of Trustees adopt the following motion:

The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoints William Maki as president of Northeast Higher Education District effective July 1, 2015, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the MnSCU Personnel Plan for Administrators.

The motion passed without dissent.

3. Appointment of President of Northland Community and Technical College

Chancellor Rosenstone stated that upon the announcement of President Anne Temte’s retirement, a national search was initiated for a new president of Northland Community and Technical College. The executive search firm Greenwood/Asher was retained to assist with the recruitment for this position, and Kent Hanson, president of Anoka-Ramsey Community College and Anoka Technical College, served as search chair. After careful consideration of information received from each element of the interview process, Chancellor Rosenstone recommended Dennis Bona to serve as the next president of Northland Community and Technical College.

The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoints Dennis Bona as president of Northland Community and Technical College effective July 1, 2015, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the MnSCU Personnel Plan for Administrators.

The motion passed without dissent.

4. Proposed Technical Amendment to Policy 4.11 Board Early Separation Incentive Program

Vice Chancellor Carlson stated that during the last legislative session, Board Policy 4.11, Board Early Separation Incentives Program, was extended from its original expiration date of June 30, 2014 to June 30, 2019. The technical amendment updates the policy with the new expiration date. Board Policy 1A.1 allows technical changes such as this to be approved by the board on its consent agenda in the same month as committee consideration of the proposed technical changes.

The Human Resources Committee recommended that the Board of Trustees adopt the following motion:

The Human Resources Committee recommends that the Board of Trustees adopt the following motion: The Board of Trustees adopts proposed technical amendment to Board policy 4.11 to align with statutory authority. Minn. Stat 136F.481 (j) which states, “The early retirement incentive authority under this section expires on June 30, 2019.”

The motion passed without dissent

The meeting adjourned at 1:49 p.m.
Respectfully submitted,
Pa Yang, Recorder

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES
Agenda Item Summary Sheet**

Name: Human Resources Committee

Date: May 20, 2015

Title: Appointment of President of North Hennepin Community College

Purpose (check one):

- | | | |
|---|--|---|
| <input type="checkbox"/> Proposed
New Policy or
Amendment to
Existing Policy | <input checked="" type="checkbox"/> Approvals
Required by
Policy | <input type="checkbox"/> Other
Approvals |
| <input type="checkbox"/> Monitoring /
Compliance | <input type="checkbox"/> Information | |

Brief Description:

It is anticipated that Chancellor Rosenstone will recommend an individual for the presidency at North Hennepin Community College.

Scheduled Presenter(s):

Steven Rosenstone, Chancellor

**BOARD OF TRUSTEES
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

BOARD ACTION
APPOINTMENT OF PRESIDENT OF NORTH HENNEPIN COMMUNITY COLLEGE

1 **BACKGROUND**

2 It is anticipated that Chancellor Rosenstone will recommend an individual for the presidency at
3 North Hennepin Community College.

4
5 **RECOMMENDED COMMITTEE MOTION**

6 The Human Resources Committee recommends that the Board of Trustees adopt the following
7 motion.

8
9 **RECOMMENDED BOARD MOTION**

10 The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoint
11 _____ as president of North Hennepin Community College effective _____,
12 2015, subject to the completion of an employment agreement. The board authorizes the
13 chancellor, in consultation with the chair of the board and chair of the Human Resources
14 Committee, to negotiate and execute an employment agreement in accordance with the terms and
15 conditions of the MnSCU Personnel Plan for Administrators.

16
17 *Date of Adoption:* *May 20, 2015*

18 *Date of Implementation:*

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES**

Agenda Item Summary Sheet

Name: Human Resources Committee

Date: May 20, 2015

Title: Appointment of President of Hennepin Technical College

Purpose (check one):

Proposed
New Policy or
Amendment to
Existing Policy

Approvals
Required by
Policy

Other
Approvals

Monitoring /
Compliance

Information

Brief Description:

Following the announcement of President Cecilia Cervantes' retirement, Chancellor Rosenstone initiated a national search for president of Hennepin Technical College. It is anticipated that Chancellor Rosenstone will recommend an individual for this position.

Scheduled Presenter(s):

Steven Rosenstone, Chancellor

**BOARD OF TRUSTEES
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

BOARD ACTION
APPOINTMENT OF PRESIDENT OF HENNEPIN TECHNICAL COLLEGE

1 **BACKGROUND**

2 Following the announcement of President Cecilia Cervantes' retirement, Chancellor Rosenstone
3 initiated a national search for president of Hennepin Technical College. It is anticipated that
4 Chancellor Rosenstone will recommend an individual for this position.

5
6 **RECOMMENDED COMMITTEE MOTION**

7 The Human Resources Committee recommends that the Board of Trustees adopt the following
8 motion.

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10 **RECOMMENDED BOARD MOTION**

11 The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoint
12 _____ as president of Hennepin Technical College effective _____,
13 2015, subject to the completion of an employment agreement. The board authorizes the
14 chancellor, in consultation with the chair of the board and chair of the Human Resources
15 Committee, to negotiate and execute an employment agreement in accordance with the terms and
16 conditions of the MnSCU Personnel Plan for Administrators.

17
18 *Date of Adoption:* *May 20, 2015*

19 *Date of Implementation:*

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES**

Agenda Item Summary Sheet

Name: Human Resources Committee

Date: May 20, 2015

Title: Appointment of President of Minnesota West Community and Technical College

Purpose (check one):

Proposed
New Policy or
Amendment to
Existing Policy

Approvals
Required by
Policy

Other
Approvals

Monitoring /
Compliance

Information

Brief Description:

It is anticipated that Chancellor Rosenstone will recommend an individual for the presidency at Minnesota West Community and Technical College.

Scheduled Presenter(s):

Steven Rosenstone, Chancellor

**BOARD OF TRUSTEES
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

BOARD ACTION
APPOINTMENT OF PRESIDENT OF MINNESOTA WEST COMMUNITY AND TECHNICAL COLLEGE

1 **BACKGROUND**

2 It is anticipated that Chancellor Rosenstone will recommend an individual for the presidency at
3 Minnesota West Community and Technical College.

5 **RECOMMENDED COMMITTEE MOTION**

6 The Human Resources Committee recommends that the Board of Trustees adopt the following
7 motion.

9 **RECOMMENDED BOARD MOTION**

10 The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoint
11 _____ as president of Minnesota West Community and Technical College effective_____,
12 2015, subject to the completion of an employment agreement. The board authorizes the
13 chancellor, in consultation with the chair of the board and chair of the Human Resources
14 Committee, to negotiate and execute an employment agreement in accordance with the terms and
15 conditions of the MnSCU Personnel Plan for Administrators.

17 *Date of Adoption:* *May 20, 2015*

18 *Date of Implementation:*

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES
Agenda Item Summary Sheet**

Name: Human Resources Committee

Date: May 20, 2015

Title: Appointment of President of Pine Technical and Community College

Purpose (check one):

- | | | |
|---|--|---|
| <input type="checkbox"/> Proposed
New Policy or
Amendment to
Existing Policy | <input checked="" type="checkbox"/> Approvals
Required by
Policy | <input type="checkbox"/> Other
Approvals |
| <input type="checkbox"/> Monitoring /
Compliance | <input type="checkbox"/> Information | |

Brief Description:

Following the announcement of President Robert Musgrove's retirement, Chancellor Rosenstone initiated a national search for president of Pine Technical and Community College. It is anticipated that Chancellor Rosenstone will recommend an individual for this position.

Scheduled Presenter(s):

Steven Rosenstone, Chancellor

**BOARD OF TRUSTEES
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

BOARD ACTION

APPOINTMENT OF PRESIDENT OF
PINE TECHNICAL AND COMMUNITY COLLEGE

1 **BACKGROUND**

2 Following the announcement of President Robert Musgrove’s retirement, Chancellor Rosenstone
3 initiated a national search for president of Pine Technical and Community College. It is
4 anticipated that Chancellor Rosenstone will recommend an individual for this position.

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6 **RECOMMENDED COMMITTEE MOTION**

7 The Human Resources Committee recommends that the Board of Trustees adopt the following
8 motion.

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10 **RECOMMENDED BOARD MOTION**

11 The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoint
12 _____ as president of Pine Technical and Community College effective _____,
13 2015, subject to the completion of an employment agreement. The board authorizes the
14 chancellor, in consultation with the chair of the board and chair of the Human Resources
15 Committee, to negotiate and execute an employment agreement in accordance with the terms and
16 conditions of the MnSCU Personnel Plan for Administrators.

17
18 *Date of Adoption:* *May 20, 2015*

19 *Date of Implementation:*

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES**

Agenda Item Summary Sheet

Name: Human Resources Committee

Date: May 20, 2015

Title: Appointment of Vice Chancellor for Academic and Student Affairs

Purpose (check one):

Proposed
New Policy or
Amendment to
Existing Policy

Approvals
Required by
Policy

Other
Approvals

Monitoring /
Compliance

Information

Brief Description:

Following the announcement of Senior Vice Chancellor John O'Brien's resignation, Chancellor Rosenstone initiated a national search for a new vice chancellor for academic and student affairs. It is anticipated that Chancellor Rosenstone will recommend an individual for this position.

Scheduled Presenter(s):

Steven Rosenstone, Chancellor

**BOARD OF TRUSTEES
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

BOARD ACTION

APPOINTMENT OF VICE CHANCELLOR FOR ACADEMIC AND STUDENT AFFAIRS
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BACKGROUND

Following the announcement of Senior Vice Chancellor John O'Brien's resignation, Chancellor Rosenstone initiated a national search for a new vice chancellor for academic and student affairs. It is anticipated that Chancellor Rosenstone will recommend an individual for this position.

RECOMMENDED COMMITTEE MOTION

The Human Resources Committee recommends that the Board of Trustees adopt the following motion.

RECOMMENDED BOARD MOTION

The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoint _____ as vice chancellor for academic and student affairs effective _____, 2015, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the MnSCU Personnel Plan for Administrators.

Date of Adoption: *May 20, 2015*

Date of Implementation: