



**June 2022 committee & board meetings**  
 Minnesota State Colleges and Universities  
 System office, McCormick Room, 4th floor  
 Jun 21, 2022 9:30 AM - Jun 22, 2022 5:00 PM CDT

**REVISED**  
**6/22/22**  
 Revised materials noted  
 with \*

## Table of Contents

I. Schedule.....	4
II. Reference materials	
A. FY2022-2023 Meeting Calendar.....	7
B. FY2022 Committee Rosters.....	10
III. Academic and Student Affairs Committee, Cheryl Tefer, Chair.....	12
A. Minutes of May 17, 2022.....	13
B. Mission Statement Change: Northland Community & Technical College.....	16
C. Proposed Amendment to Board Policy 2.2 State Residency (Second.....	27
D. Proposed Amendment to Board Policy 3.21 Undergraduate Course and Credit Transfer and the Minnesota Transfer Curriculum (Second Reading).....	33
E. Proposed Amendment to Board Policy 3.30 College Program Advisory Committees (Second Reading).....	41
F. Proposed Amendment to Board Policy 3.38 Career Information (Second Reading).....	46
G. Proposed Amendment to Board Policy 3.39 Transfer Rights and Responsibilities (Second Reading).....	50
H. Credit for Prior Learning.....	57
IV. Outreach and Engagement Committee, Dawn Erlandson, Chair.....	109
A. Minutes of March 15, 2022.....	110
B. Minnesota State Brand Development.....	112
V. Luncheon, Conference Rooms 3304/3306	
VI. Audit Committee, Michael Vekich, Chair.....	144
A. Minutes of May 18, 2022.....	145
B. Minutes of May 18, 2022 Joint Audit and Workforce and Organizational Effectiveness Committees.....	147
C. Review and Approve Fiscal Year 2023 Internal Auditing Plan.....	148

D. Project Results: Financial Internal Control Assessments.....	160
VII. Joint Meeting: Diversity, Equity and Inclusion and Workforce and Organizational Effectiveness Committees, Co-Chairs Rudy Rodriguez and George Soule.....	168
A. Minnesota State Climate Assessment Framework.....	169
B. Competency Based Hiring at Minneapolis College.....	171
VIII. Workforce and Organizational Effectiveness Committee, George Soule, Chair...	173
A. Minutes May 18, 2022.....	174
B. Minutes of May 18, 2022 Joint Audit and Workforce and Organizational Effectiveness Committees.....	177
C. Proposed Amendment to Board Policy 1A.4, System Administration, Appointment of Administrators (Second Reading).....	178
D. Proposed Amendment to Board Policy 4.2 Appointment of Presidents (Second Reading).....	183
IX. BREAK	
X. Closed Session: Workforce and Organizational Effectiveness Committee, George Soule, Chair.....	190
A. Update on Labor Negotiations Strategy.....	191
XI. Meeting ends	
XII. Dinner (Social event, not a meeting)	
XIII. Closed Session, Board of Trustees, Jay Cowles, Chair.....	193
A. Chancellor’s Performance Review.....	194
XIV. Committee of the Whole, Jay Cowles, Chair.....	195
A. Law Enforcement Education Reform Update.....	196
XV. BREAK	
XVI. Diversity, Equity and Inclusion Committee, Rudy Rodriguez, Chair.....	198
A. Minutes of May 17, 2022.....	199
B. Proposed Amendment to Board Policy 1B.1 Equal Opportunity and Nondiscrimination in Employment and Education (Second Reading).....	201
C. Update on System Procedure 1B.1.1 Report/Complaint of Discrimination/Harassment Investigation and Resolution.....	216
D. Equity Scorecard Update.....	218
XVII. Luncheon, Conference Rooms 3304/3306	
XVIII. Finance Committee, Roger Moe, Chair.....	221
A. Minutes of May 17, 2022.....	222

<b>B. Minutes of April 20, 2022 Joint Meeting of Facilities and Finance.....</b>	<b>227</b>
<b>C. Minutes of May 20, 2022 Facilities Committee.....</b>	<b>230</b>
<b>D. Contracts Requiring Board Approval.....</b>	<b>233</b>
1. Air Handler Replacement-Automobile Shops, Lake Superior College.....	235
2. Fixed Wing Aviation Training, Lake Superior College.....	237
3. Campus Security Contract, Metropolitan State University.....	239
4. HVAC Upgrades, Granite Falls Campus, Minnesota West Community and Technical College.....	241
5. Economic Development Administration (EDA) Federal Grant Construction Contract, St. Cloud Technical and Community College.....	243
6. Cable TV for Residence Halls, Winona State University.....	245
7. Course Placement Master Contract, System Office.....	247
8. Zoom Video Conferencing and Phone Services, System Office.....	249
<b>E. Students United Fee Proposal (Second Reading).....</b>	<b>253</b>
<b>F. FY2023 Annual Operating Budget (Second Reading).....</b>	<b>259</b>
<b>XIX. BREAK</b>	
<b>XX. Board of Trustees, Jay Cowles, Chair</b>	
<b>A. Meeting Agenda.....</b>	<b>438</b>
<b>B. Consent Agenda.....</b>	<b>441</b>
<b>C. Minutes of Board of Trustees Meeting, May 18, 2022.....</b>	<b>442</b>
<b>D. Proposed Committee Charter Revisions (Second Reading)</b>	
1. Finance and Facilities Committee.....	449
2. Outreach and Engagement Committee.....	452
3. Workforce and Organizational Effectiveness Committee.....	454
<b>E. Revised FY2023 and Proposed FY2024 Meeting Calendar (Second.....</b>	<b>457</b>
* <b>F. Proposed Amendment to Board Policy 1A.2 Board of Trustees.....</b>	<b>462</b>
* <b>G. Election of Officers.....</b>	<b>474</b>
<b>XXI. Meeting ends</b>	



**Board of Trustees**  
**June 21 - 22, 2022**  
**McCormick Room, 4th Floor**

---

*Times are tentative – meetings are scheduled to follow each other consecutively and may start earlier or later than the posted time depending on the length of previous meetings. Interested parties can listen to the live stream of the proceedings from the [Board website](#).*

**Tuesday, June 21, 2022**

- 9:30 a.m. Academic and Student Affairs Committee, Cheryl Tefer, Chair  
*Other board members may be present constituting a quorum of the board.*
- 1. Minutes of May 17, 2022**
  - 2. Mission Statement Change: Northland Community & Technical College**
  - 3. Proposed Amendment to Board Policy 2.2 State Residency (Second Reading)**
  - 4. Proposed Amendment to Board Policy 3.21 Undergraduate Course and Credit Transfer and the Minnesota Transfer Curriculum (Second Reading)**
  - 5. Proposed Amendment to Board Policy 3.30 College Program Advisory Committees (Second Reading)**
  - 6. Proposed Amendment to Board Policy 3.38 Career Information (Second Reading)**
  - 7. Proposed Amendment to Board Policy 3.39 Transfer Rights and Responsibilities (Second Reading)**
  8. Credit for Prior Learning
- 11:00 a.m. Outreach and Engagement Committee, Dawn Erlandson, Chair  
*Other board members may be present constituting a quorum of the board.*
- 1. Minutes of March 15, 2022**
  2. Minnesota State Brand Development
- 12:00 p.m. Luncheon, Conference Rooms 3304/3306
- 12:45 p.m. Audit Committee, Michael Vekich, Chair  
*Other board members may be present constituting a quorum of the board.*
- 1. Minutes of May 18, 2022**
  - 2. Minutes of May 18, 2022 Joint Audit and Workforce and Organizational Effectiveness Committees**
  - 3. Review and Approve Fiscal Year 2023 Internal Auditing Plan**
  4. Project Results: Financial Internal Control Assessments

- 1:30 p.m. Joint Meeting: Diversity, Equity and Inclusion and Workforce and Organizational Effectiveness Committees, Co-Chairs Rudy Rodriguez and George Soule  
*Other board members may be present constituting a quorum of the board.*
1. Minnesota State Climate Assessment Framework
  2. Competency Based Hiring at Minneapolis College
- 2:30 p.m. Workforce and Organizational Effectiveness Committee, George Soule, Chair  
*Other board members may be present constituting a quorum of the board.*
1. **Minutes May 18, 2022**
  2. **Minutes of May 18, 2022 Joint Audit and Workforce and Organizational Effectiveness Committees**
  3. **Proposed Amendment to Board Policy 1A.4, System Administration, Appointment of Administrators (Second Reading)**
  4. **Proposed Amendment to Board Policy 4.2 Appointment of Presidents (Second Reading)**
- 2:45 p.m. BREAK
- 3:00 p.m. Closed Session: Workforce and Organizational Effectiveness Committee, George Soule, Chair  
*Other board members may be present constituting a quorum of the board.*  
*Pursuant to Minn. Stat. § 13D.03, (2019) Closed Meetings for Labor Negotiations Strategy (Minnesota Open Meeting Law)*
1. Update on Labor Negotiations Strategy
- 3:45 p.m. Meeting ends
- 5:00 p.m. Dinner (Social event, not a meeting)

**Wednesday, June 22, 2022**

- 8:30 a.m. Closed Session, Board of Trustees, Jay Cowles, Chair  
*Pursuant to Minnesota Statutes § 13D.05, subd. 3 (a) (2019) Meetings Having Data Classified as Not Public (Minnesota Open Meeting Law), the Board of Trustees will meet in closed session.*
1. Chancellor's Performance Review
- 9:30 a.m. Committee of the Whole, Jay Cowles, Chair
1. Law Enforcement Education Reform Update
- 10:30 a.m. BREAK

- 10:45 a.m. Diversity, Equity and Inclusion Committee, Rudy Rodriguez, Chair  
*Other board members may be present constituting a quorum of the board.*
1. **Minutes of May 17, 2022**
  2. **Proposed Amendment to Board Policy 1B.1 Equal Opportunity and Nondiscrimination in Employment and Education (Second Reading)**
  3. Update on System Procedure 1B.1.1 Report/Complaint of Discrimination/Harassment Investigation and Resolution
  4. Equity Scorecard Update
- 12:15 p.m. Luncheon, Conference Rooms 3304/3306
- 1:00 p.m. Finance Committee, Roger Moe, Chair  
*Other board members may be present constituting a quorum of the board.*
1. **Minutes of May 17, 2022**
  2. **Minutes of April 20, 2022 Joint Meeting of Facilities and Finance Committees**
  3. **Minutes of May 20, 2022 Facilities Committee**
  4. **Contracts Requiring Board Approval**
    - a. **Air Handler Replacement-Automobile Shops, Lake Superior College**
    - b. **Fixed Wing Aviation Training, Lake Superior College**
    - c. **Campus Security Contract, Metropolitan State University**
    - d. **HVAC Upgrades, Granite Falls Campus, Minnesota West Community and Technical College**
    - e. **Economic Development Administration (EDA) Federal Grant Construction Contract, St. Cloud Technical and Community College**
    - f. **Cable TV for Residence Halls, Winona State University**
    - g. **Course Placement Master Contract, System Office**
    - h. **Zoom Video Conferencing and Phone Services, System Office**
  5. **Students United Fee Proposal (Second Reading)**
  6. **FY2023 Annual Operating Budget (Second Reading)**
- 3:30 p.m. BREAK
- 3:45 p.m. Board of Trustees, Jay Cowles, Chair
- 5:00 p.m. Meeting ends

**Bolded items indicate action is required.**



**FY2022 and FY2023 Board Meeting Dates**

*The meeting calendar is subject to change. Changes to the calendar will be publicly noticed.*

**Revised FY2022 Meeting Calendar**

<b>Meeting</b>	<b>Date</b>	<b>If agendas require less time, these dates will be cancelled.</b>
No meetings in July <i>Potential board training session to be scheduled</i>		
No meetings in August		
Board Retreat <i>Tentative Location: Riverland Community College/Austin</i>	September 21-22, 2021	
Executive Committee	October 6, 2021	
Committee / Board Meetings	October 19-20, 2021	October 19, 2021
Executive Committee	November 3, 2021	
Committee / Board Meetings Combined with Leadership Council	November 16-17, 2021	November 17, 2021
No meetings in December		
Executive Committee	January 5, 2022	
Board Meeting/Combined meeting with Leadership Council	January 25-26, 2022	January 26, 2022
No meetings in February		
Executive Committee	March 2, 2022	
Committee / Board Meetings	March 15-16, 2022	March 15, 2022
Executive Committee	April 6, 2022	

<b>Meeting</b>	<b>Date</b>	<b>If agendas require less time, these dates will be cancelled.</b>
Committee / Board Meetings	April 19-20, 2022	April 19, 2022
Executive Committee	May 4, 2022	
Committee / Board Meetings	May 17-18, 2022	May 17, 2022
Executive Committee	June 1, 2022	
Committee / Board Meetings	June 21-22, 2022	June 21, 2022

### **Proposed FY2023 Meeting Calendar**

<b>Meeting</b>	<b>Date</b>	<b>If agendas require less time, these dates will be cancelled.</b>
Board Meeting/Combined meeting Leadership Council	July 19-20, 2022	July 20, 2022
No meetings in August		
Board Retreat	September 20-21, 2022	
Executive Committee	October 5, 2022	
Committee / Board Meetings	October 18-19, 2022	October 18, 2022
Executive Committee	November 2, 2022	
Committee / Board Meetings Combined with Leadership Council	November 15-16, 2022	November 16, 2022
No meetings in December		
Executive Committee	January 4, 2023	
Board Meeting/Combined meeting with Leadership Council	January 24-25, 2023	January 25, 2023
No meetings in February		



Meeting	Date	If agendas require less time, these dates will be cancelled.
Executive Committee	March 1, 2023	
Committee / Board Meetings	March 21-22, 2023	March 21, 2023
Executive Committee	April 5, 2023	
Committee / Board Meetings	April 18-19, 2023	April 18, 2023
Executive Committee	May 3, 2023	
Committee / Board Meetings	May 16-17, 2023	May 16, 2023
Executive Committee	June 7, 2023	
Committee / Board Meetings	June 20-21, 2023	June 20, 2023

**National Higher Education Conferences:**

ACCT Leadership Congress: October 13-16, 2021, San Diego  
ACCT National Legislative Summit: 2022 (dates not posted)  
AGB National Conference on Trusteeship: Spring 2022 (dates not posted)

*AGB is the Association of Governing Boards of Universities and Colleges  
ACCT is the Association of Community College Trustees*

## Committee Rosters

2021- 2022

(Updated October 1, 2021)

### Executive

Jay Cowles, Chair  
Rudy Rodriguez, Vice Chair  
Roger Moe, Treasurer  
Dawn Erlandson  
April Nishimura  
Cheryl Tefer  
Michael Vekich

### Academic and Student Affairs

Cheryl Tefer, Chair  
Alex Cirillo, Vice Chair  
Asani Ajogun  
Dawn Erlandson  
Javier Morillo  
Oballa Oballa  
Kathy Sheran

---

*President Liaisons:*

*Deidra Peaslee*  
*Robbyn Wacker*

### Audit

Michael Vekich, Chair  
George Soule, Vice Chair  
Victor Ayemobuwa  
Jerry Janezich  
April Nishimura

---

*President Liaisons:*

*Faith Hensrud*  
*Michael Seymour*

### Diversity, Equity, and Inclusion

Rudy Rodriguez, Chair  
George Soule, Vice Chair  
Asani Ajogun  
Alex Cirillo  
Javier Morillo  
April Nishimura  
Oballa Oballa

---

*President Liaisons:*

*Carrie Brimhall*  
*Kumara Jayasuriya*

### Facilities

Jerry Janezich, Chair  
Roger Moe, Vice Chair  
Victor Ayemobuwa  
Alex Cirillo  
Kathy Sheran

---

*President Liaisons:*

*Kent Hanson*  
*Faith Hensrud*

### Finance

Roger Moe, Chair  
April Nishimura, Vice Chair  
Jerry Janezich  
Oballa Oballa  
Rudy Rodriguez  
Kathy Sheran  
George Soule

---

*President Liaisons:*

*Joe Mulford*  
*Scott Olson*

**Outreach and Engagement Committee**

Dawn Erlandson, Chair  
Alex Cirillo, Vice Chair  
Victor Ayemobuwa  
Javier Morillo  
Cheryl Tefer

---

*President Liaisons:*

*Ginny Arthur  
Michael Berndt*

**Workforce and Organizational Effectiveness**

George Soule, Chair  
Rudy Rodriguez, Vice Chair  
Asani Ajogun  
Dawn Erlandson  
Roger Moe  
Kathy Sheran  
Cheryl Tefer

---

*President Liaisons:*

*Anne Blackhurst  
Annette Parker*

**Nominating Committee**

George Soule, Chair  
Michael Vekich, Vice Chair  
Cheryl Tefer

**Chancellor Performance Review**

Jay Cowles, Chair  
Rudy Rodriguez, Vice Chair  
Dawn Erlandson  
Roger Moe



**Academic and Student Affairs Committee**  
**June 21, 2022**  
**9:30 a.m.**  
**McCormick Room, 4<sup>th</sup> Floor**

---

*Times are tentative – meetings are scheduled to follow each other consecutively and may start earlier or later than the posted time depending on the length of previous meetings.*

1. **Minutes of May 17, 2022**
2. **Mission Statement Change – Northland Community & Technical College**
3. **Proposed Amendment to Board Policy 2.2 State Residency (Second Reading)**
4. **Proposed Amendment to Board Policy 3.21 Undergraduate Course and Credit Transfer and the Minnesota Transfer Curriculum (Second Reading)**
5. **Proposed Amendment to Board Policy 3.30 College Program Advisory Committees (Second Reading)**
6. **Proposed Amendment to Board Policy 3.38 Career Information (Second Reading)**
7. **Proposed Amendment to Board Policy 3.39 Transfer Rights and Responsibilities (Second Reading)**
8. Credit for Prior Learning

Committee Members

Cheryl Tefer, Chair  
Alex Cirillo, Vice Chair  
Asani Ajogun  
Dawn Erlandson  
Javier Morillo  
Oballa Oballa  
Kathy Sheran

President Liaisons

Deidra Peaslee  
Robbyn Wacker

**Bolded items indicate action required.**





**Academic and Student Affairs Committee  
Meeting Minutes  
May 17, 2022**

---

A meeting of the Academic and Student Affairs Committee of the Board of Trustees was held on May 17, 2022.

Committee members present: Cheryl Tefer, Chair; Alex Cirillo, Dawn Erlandson and Javier Morillo

Committee members absent: Asani Ajogun, Kathy Sheran and Oballa Oballa

Other board members present: Victor Ayemobuwa, Jay Cowles, Roger Moe, and George Soule

Staff present: Devinder Malhotra, Chancellor; Ron Anderson, Sr. Vice Chancellor for Academic and Student Affairs

The meeting materials for this meeting are available [here](#), starting on page 12. An audio recording of the meeting is available [here](#).

Committee Chair Tefer called the meeting to order at 10:30 a.m.

**Agenda Item 1: Approval of the Meeting Minutes for March 15, 2022**

Committee Chair Tefer asked if there were any changes or amendments to the minutes, then asked for a motion to approve. Trustee Cirillo made the motion and Trustee Erlandson provided a second.

A roll call vote was conducted, and the minutes were approved unanimously.

**Agenda Item 2: Mission Statement Change – Saint Paul College**

Committee Chair Tefer invited Sr. Vice Chancellor Ron Anderson along with Deidra Peaslee, President Saint Paul College; Austin Calhoun, Vice President of Advancement and Communications, Saint Paul College; Paula Kinney, Director of Strategic Planning and Effectiveness, Saint Paul College; and Vice President of Diversity, Equity, & Inclusion Wendy Roberson, Saint Paul College to present Mission Statement Change – Saint Paul College, as detailed in the meeting materials.

The meeting materials for this item begin on page 16.

Committee Chair Tefer asked committee members to consider the following recommended committee motion:

*Upon the recommendation of the Chancellor, the Academic and Student Affairs Committee recommends that the Board of Trustees approve the proposed mission statement of St. Paul College.*

Trustee Cirillo made the motion and Trustee Morillo seconded. A roll call vote was conducted. The vote was as follows:

Trustee Ajogun	Absent
Trustee Cirillo	Yes
Trustee Erlandson	Yes
Trustee Morillo	Yes
Trustee Oballa	Absent
Trustee Sheran	Absent
Trustee Tefer	Yes

The committee voted to approve the recommended motion.

**Agenda Item 3: Proposed Amendment to Policy 2.2 State Residency (First Reading)**

Committee Chair Tefer invited Sr. Vice Chancellor Ron Anderson to present on Proposed Amendment to Policy 2.2 State Residency, as detailed in the meeting materials.

The meeting materials for this item begin on page 29.

This being the first reading of the item, there was no vote taken.

**Agenda Item 4: Proposed Amendment to Policy 3.21 Undergraduate Course Credit Transfer and the Minnesota Transfer Curriculum (First Reading)**

Committee Chair Tefer invited Sr. Vice Chancellor Ron Anderson to present on Proposed Amendment to Policy 3.21 Undergraduate Course Credit Transfer and the Minnesota Transfer Curriculum, as detailed in the meeting materials.

The meeting materials for this item begin on page 35.

This being the first reading of the item, there was no vote taken.

**Agenda Item 5: Proposed Amendment to Policy 3.30 College Program Advisory Committees (First Reading)**

Committee Chair Tefer invited Sr. Vice Chancellor Ron Anderson to present on Proposed Amendment to Policy 3.30 College Program Advisory Committees, as detailed in the meeting materials.

The meeting materials for this item begin on page 43.

This being the first reading of the item, there was no vote taken.

**Agenda Item 6: Proposed Amendment to Policy 3.38 Career Information (First Reading)**

Committee Chair Tefer invited Sr. Vice Chancellor Ron Anderson to present on Proposed Amendment to Policy 3.38 Career Information, as detailed in the meeting materials.

The meeting materials for this item begin on page 48.

This being the first reading of the item, there was no vote taken.

**Agenda Item 7: Proposed Amendment to Policy 3.39 Transfer Rights and Responsibilities (First Reading)**

Committee Chair Tefer invited Sr. Vice Chancellor Ron Anderson to present on Proposed Amendment to Policy 3.39 Transfer Rights and Responsibilities, as detailed in the meeting materials.

The meeting materials for this item begin on page 52.

This being the first reading of the item, there was no vote taken.

**Agenda Item 8: Institutional and Specialized Accreditation**

Committee Chair Tefer invited Sr. Vice Chancellor Ron Anderson and Satasha Green-Stephen, Associate Vice Chancellor for Academic Affairs, along with Latrice Eggleston Williams, Interim Director of Accreditation and Assessment, to present Institutional and Specialized Accreditation, as detailed in the meeting materials.

The meeting materials for this item begin on page 59.

This being an informational item, there was not vote taken.

**Adjournment**

The committee chair adjourned the meeting at 11:11 a.m.

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Academic and Student Affairs Committee

**Date:** June 21, 2022

**Title:** Mission Statement Change - Northland Community & Technical College

**Purpose (*check one*):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

The mission of Northland Community & Technical College is being presented for Board approval. The mission meets the criteria in Board Policy 3.24 Institution Type and Mission, and System Mission, Part 4: Approval of College or University Mission Statements.

**Scheduled Presenter(s):**

Ron Anderson, Senior Vice Chancellor for Academic and Student Affairs  
Sandy Kiddoo, President, Northland Community & Technical College



**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION**

Mission Statement Change -  
Northland Community & Technical College

**BACKGROUND**

The revised mission statement of Northland Community & Technical College is being presented for Board approval. The mission and vision meet the criteria identified in Board Policy 3.24 *Institution Type and Mission, and System Mission, Part 4: Approval of College or University Mission Statements*.

Northland Community & Technical College has been in existence in one form or other since 1949 when the Minnesota State Board of Education approved an area vocational school in Thief River Falls. The school would later move to its present location and merge with two other institutions of higher learning, first with Thief River Falls State Junior College, and later with the East Grand Forks campus of Northwest Technical College, to form Northland Community & Technical College. Each institution brought a long history of serving the needs of area students and employers, and with the advent of online education, expanded its reach far beyond the Red River Valley and northwestern Minnesota.

Northland is a comprehensive two-year community and technical college offering over 80 program options in high demand fields including Aerospace, Agriculture, Automotive & Transportation, Building Trades, Business & Marketing, Education, Health & Human Services, Information Technology, Law & Public Safety, and Manufacturing. Northland also has a liberal arts transfer program which offers students the first two years of a bachelor's degree.

Northland enrolls 735 students while they are in high school to earn college credit. Approximately 700 students graduate yearly.

Northland prides itself on personalized service and is a leader in Minnesota in competency-based education, providing just in time learning in select programs.

**Student Demographic Profile**

- Full time 1,097
- Part Time 1,717
- Male 37%

- Female 63%
- Students of Color 18%

The revised mission and vision statements are designed to meet the criteria identified in Board Policy 3.24 *Institution Type and Mission, and System Mission*, Part 4: Approval of College or University Mission Statements.

**Current Mission Statement**

Northland is an innovative leader in higher education, preparing all learners with work and life skills that advance personal well-being and regional prosperity.

**Proposed Mission Statement**

Northland transforms the lives of students and our communities through a welcoming, supportive, and integrated learning environment.

**Current Vision Statement**

Northland will be highly valued for providing exceptional education that transforms lives and strengthens the communities we serve.

**Proposed Vision Statement**

Northland will be the premier choice for providing exceptional education that transforms lives and strengthens the communities we serve.

**Current Values Statement**

- Meet students where they are
- Focus on student success
- Provide a high-value learning experience
- Work collaboratively and build relationships
- Advance diversity, equity, and inclusion
- Promote global competency
- Encourage innovation and creativity
- Pursue quality and continuous improvement
- Meet community and workforce needs
- Practice responsible financial stewardship

**Proposed Values Statement**

Our Values

Student Focus

We meet students where they are, focus on student success, and provide a high value learning experience that promotes lifelong learning.

### Personalized Service

We care about the people and communities we serve and work together to provide excellent service.

### Equity and Inclusion

We embody an inclusive, respectful, and welcoming environment that celebrates differences and provides equal opportunities for all.

### Creativity

We aspire to operate as a best-in-class college, where ingenuity, innovation, and entrepreneurship are encouraged and incorporated.

### Continuous Improvement

We aim to do better every day to meet student, employer, and community needs.

### Economic and Workforce Development

We support economic growth through the development of skills, knowledge, and talent.

### Stewardship

We strive to be accountable and responsible stewards of resources entrusted to us.

### FOUNDATIONAL PRINCIPLE

We are united as one college to increase educational access, support student success, strengthen partnerships, and advance equity in the communities we serve.

*The college vision and mission respond to the following elements in system procedure:*

1. The alignment of the proposed mission with the system mission and statewide needs.

The mission of the Minnesota State Colleges and Universities emphasizes access to education, meeting business and community needs through partnerships, and delivering high quality education that is of value to stakeholders. The proposed mission statement emphasizes these priorities by aligning educational opportunities to community needs. The proposed statement further advances the goals of Equity 2030 by ensuring all students are welcome and supported.

2. The extent to which the college or university will meet the expectations of statute and how it relates to other institutions of higher education.

Northland will continue to fulfill the expectations outlined in 135A.011 State Higher Education Objectives and 135A.052 Postsecondary Missions. Specifically, Northland will continue to offer supported and integrated learning in a broad range of technical fields,

as well as the arts and sciences. Northland provides services to ensure that students identify and achieve their goals. The proposed mission explicitly reflects the role the college has in transforming the lives of each individual student through education, as well as the collective transformation of communities by providing skills, knowledge, and talent. The emphasis on a welcoming, supportive, and integrated learning environment ensures that the college is student ready to ensure all Minnesotans benefit from the education and training it provides.

3. The array of awards it offers.

Northland Community & Technical College offers certificates, diplomas, and AAS, AA, and AS degrees (see attached program inventory).

4. The compliance of the college or university mission with statute, policy, and regional accreditation requirements.

The mission and related statements serve as anchors to guide the college's work and ensure it is meeting all relevant requirements. Northland has not changed its core purpose, but the new statements align to reflect the role of the lives of the students and region. Northland is committed to ensuring to provide high quality instruction to prepare students for work or for transfer, according to educational objectives, meeting the expectations outlined in statute and policy. As outlined in accreditation requirements, the mission and related documents will continue to inform how the college prioritizes resources to accomplish our goals.

5. The consultation with faculty, students, employers and other essential stakeholders.

Northland's planning work was founded on a comprehensive environmental scan that incorporated a combination of primary and secondary research. This included an examination of stakeholder perspectives, best practices of other post-secondary institutions, labor market data, CCSSE data, enrollment trends, and student success metrics. The bulk of the primary research revolved around convening focus groups with industry sectors (Manufacturing, Construction, Transportation, and Ag; Business Services and Information Technology; Public Safety Sector; and Healthcare), K12 Education, and community members. Focus groups were also convened with faculty, administrative staff, and student groups on each campus. Primary research also included tours of three Wisconsin campuses in November of 2021. Northland faculty and administrative staff toured Fox Valley Technical College, North Central Technical College, and Northeast Wisconsin Technical College. These tours provided a strong dose of inspiration, as well as an opportunity to learn what is working well at other institutions. Secondary sources of information included the Minnesota Department of Employment and Economic Development, Minnesota State, and RealTime Talent.

Public engagement and stakeholder input were critical elements of the environmental scan. To maximize engagement, Northland provided numerous ways for stakeholders to engage, including online meetings via Zoom and in-person meetings. Stakeholders who were not able to participate in one of the scheduled meetings were invited to provide input through online, sector-specific surveys. Through providing numerous ways and opportunities for engagement, the perspectives of 127 individuals were incorporated into the planning effort.

Sector groups were asked to provide their perspective on a series of questions about Northland: (1) what needs to stay the same; (2) what needs to change; (3) what trends or needs are emerging; and (4) partnerships the college should explore. Student groups had a slightly different set of questions: (1) why you chose Northland; (2) what you like most about Northland; (3) what you wish was different; and (4) how well-prepared you will be for your career or transfer when you finish your program at Northland.

Following the completion of the environmental scan, the strategic planning team, comprised of faculty and administrative staff, met four times over a two-month period. The team began by reviewing the findings of the scan and coming to consensus on the scan's implications. Findings of the scan were used to conduct a SWOT exercise and gap analysis. The team then turned its attention to a review of the institution's vision, mission, and values statements. Although there was agreement about several aspects of these foundational statements, there was general agreement among the team members that the statements needed to be revised to better align with the essence of the college and its desired future. Revised statements were drafted and refined over the course of two months through a series of surveys.

Draft statements were shared broadly with the college for input and was presented to students for feedback. The President's Executive Team incorporated the feedback. Northland consulted with Noelle Hawton, the system office Marketing and Communications Division on May 2, 2022. Noelle provided feedback that Northland consider inserting language to support Equity work by inserting language about welcoming environments, which the President's Executive Team further integrated into the statement.

Based on the SWOT exercise and gap analysis, the team identified four strategic priorities: access, student success, partnerships, and advancing equity. The next step was to identify goals and strategies that would move the needle forward in pursuit of the compelling new vision.

**RECOMMENDED COMMITTEE MOTION**

Upon the recommendation of the Chancellor, the Academic and Student Affairs Committee recommends that the Board of Trustees approve the proposed mission statement of Northland Community & Technical College.

**RECOMMENDED BOARD MOTION**

The Board of Trustees approves the mission statement of Northland Community & Technical College

*Date Presented to the Academic and Student Affairs Committee:* 06/21/2022

*Date Presented to the Board of Trustees:* 06/22/2022

*Date of Implementation:* 06/22/2022

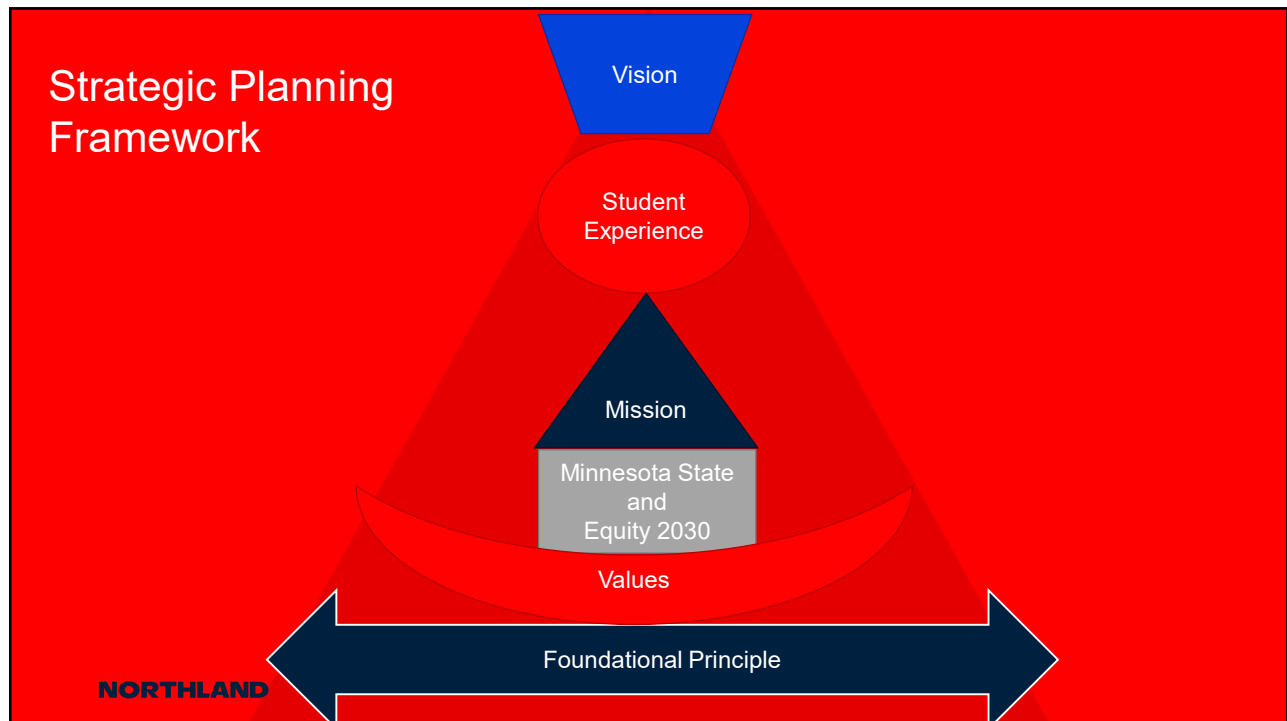


# Request for Approval of Mission Statement

**NORTHLAND**

**WE ARE ONE**

1



2

# Timeline of Development



**NORTHLAND**

3

# Mission

## Current

Northland is an innovative leader in higher education, preparing all learners with work and life skills that advance personal well-being and regional prosperity.

## New

Northland transforms the lives of students and our communities through a welcoming, supportive, and integrated learning environment.

**NORTHLAND**

4



# Vision

## Current

Northland will be highly valued for providing exceptional education that transforms lives and strengthens the communities we serve.

## New

Northland will be the premier choice for providing exceptional education that transforms lives and strengthens the communities we serve.

**NORTHLAND**

5

# Values

## Current

Meet students where they are  
Focus on student success  
Provide a high-value learning experience  
Work collaboratively and build relationships  
Advance diversity, equity, and inclusion  
Promote global competency  
Encourage innovation and creativity  
Pursue quality and continuous improvement  
Meet community and workforce needs  
Practice responsible financial stewardship

## New

### *Student Focus*

We meet students where they are, focus on student success, and provide a high value learning experience that promotes lifelong learning.

### *Personalized Service*

We care about the people and communities we serve and work together to provide excellent service.

### *Equity and Inclusion*

We embody an inclusive, respectful, and welcoming environment that celebrates differences and provides equal opportunities for all.

### *Creativity*

We aspire to operate as a best-in-class college, where ingenuity, innovation, and entrepreneurship are encouraged and incorporated.

### *Continuous Improvement*

We aim to do better every day to meet student, employer, and community needs.

### *Economic and Workforce Development*

We support economic growth through the development of skills, knowledge, and talent.

### *Stewardship*

We strive to be accountable and responsible stewards of resources entrusted to us.

**NORTHLAND**

6

## Foundational Principal

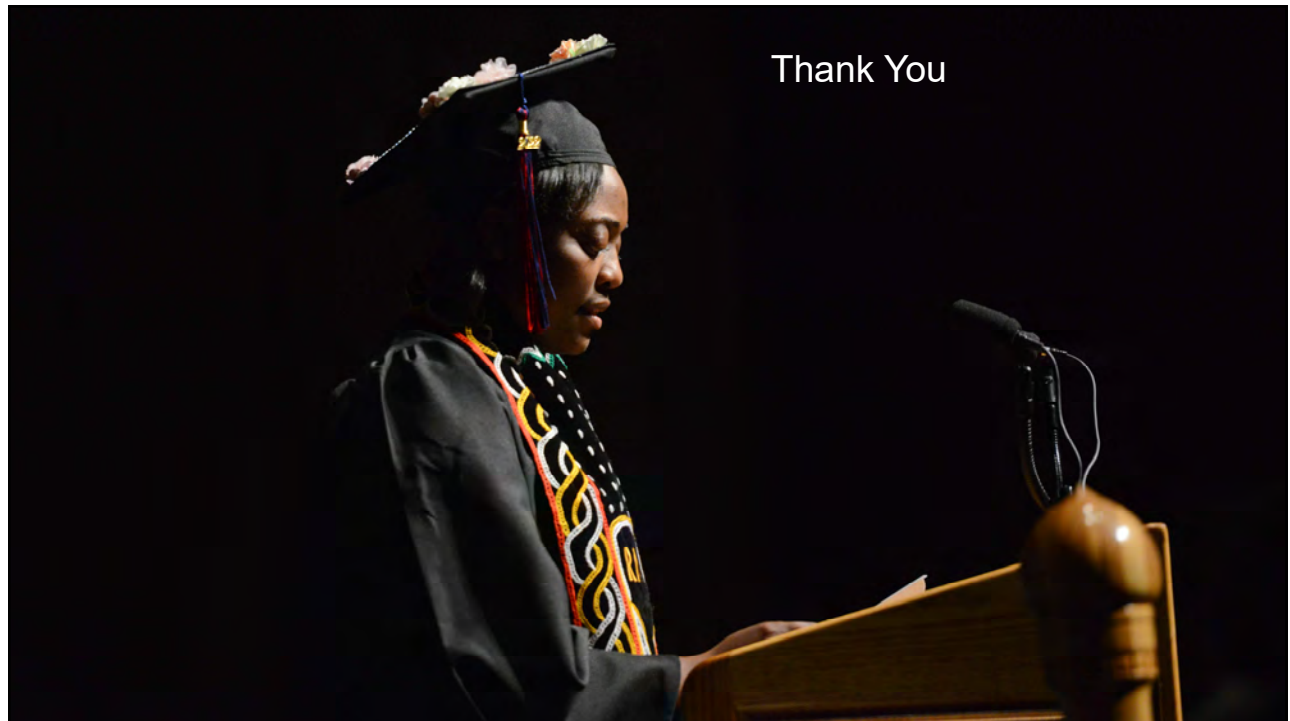
We are united as one college to increase educational access, support student success, strengthen partnerships, and advance equity in the communities we serve.

**NORTHLAND**

**WE ARE  
ONE**

Transforming Lives One  
Student at a Time

7



8

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Academic and Student Affairs Committee

**Date:** June 21, 2022

**Title:** Proposed Amendment to Policy 2.2 State Residency

**Purpose (*check one*):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

The amendment relocates information from the Part 1 Purpose section to the new Part 2 Background Information section. In Part 5, Subp. B the list of discretionary exceptions allowing students to be charged the resident tuition rate was expanded to include dislocated workers, students who are homeless, students who are or participated in foster care, and emancipated students.

The proposed amendment was reviewed by the Office of General Counsel, cabinet, and has been disseminated for its 30-day review and comment period. All comments received from the consultation period were considered.

**Scheduled Presenter(s):**

Ron Anderson, Senior Vice Chancellor for Academic and Student Affairs

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION – SECOND READING**

State Residency

**BACKGROUND**

Board Policy 2.2 State Residency was adopted by the Board of Trustees on July 18, 1995 and implemented on August 15, 1997. The policy was last amended in November of 2018 to maintain compliance with Section 301 of Public Law 115-251, which amended 38 U.S.C. 3679(c). The amendment required state institutions to charge military members, veterans, and eligible family members in-state tuition. The current amendment is the result of the normal 5-year review cycle.

**RECOMMENDED COMMITTEE MOTION**

The Academic and Student Affairs Committee recommends that the Board of Trustees approve the proposed amendment to Policy 2.2 State Residency at the second reading.

**RECOMMENDED BOARD MOTION**

The Board of Trustees approve the proposed amendment to Policy 2.2 State Residency.

*Date Presented to the Academic and Student Affairs Committee:* 06/21/22

*Date Presented to the Board of Trustees:* 06/22/22

*Date of Implementation:* 06/22/22

MINNESOTA STATE  
BOARD OF TRUSTEES

BOARD POLICY – SECOND READING		
Chapter 2	Chapter Name	Students
Section 2	Policy Name	State Residency

Single underlining represents proposed new language.

Strikeouts represent existing language proposed to be removed.

Double Underlining – current language relocated.

Double Strikeout – proposed relocation of current language.

1 **2.2 State Residency**

2

3 **Part 1. Purpose**

4 ~~Determination of the state of residency of students is necessary for a variety of federal and~~  
5 ~~state reporting requirements, for institutional research purposes, and in some cases, for~~  
6 ~~determination of the tuition to be charged to individual students.~~ This policy provides standards  
7 for the initial classification of students as state residents or non-residents, and determination of  
8 appropriate tuition charges, ~~and the procedures to be followed in order to change the state~~  
9 ~~residency status of students.~~

10

11 **Part 2. Background**

12 ~~Determination of the state of residency of students is necessary for a variety of federal and~~  
13 ~~state reporting requirements, for institutional research purposes, and in some cases, for~~  
14 ~~determination of the tuition to be charged.~~

15

16 **Part 32. Classification as State Residents on Date of Application**

17 Students who meet one or more of the following conditions on the date they apply for  
18 admission to a state college or university must be classified as residents of Minnesota.

- 19 a. They resided in the state for at least one calendar year immediately prior to applying for  
20 admission, or dependent students who have a parent or legal guardian residing in  
21 Minnesota on the date the students apply. Residency in the state during this period  
22 must not have been solely or primarily for the purpose of attending a college or  
23 university.
- 24 b. They are Minnesota residents who can demonstrate that they were temporarily absent  
25 from the state without establishing residency elsewhere.
- 26 c. They moved to the state for employment purposes and, before moving and before  
27 applying for admission to a public postsecondary institution, accepted a full-time job in  
28 the state; or they are students who are spouses or dependents of such persons.

29

Click here to enter text.

30 **Part 43. Tuition**

31 Students who are classified as Minnesota state residents must be charged the resident tuition  
32 rate. Students who are residents of states with which the state of Minnesota has a reciprocity  
33 agreement must be charged the appropriate reciprocity tuition rate. All other students,  
34 including international students, must be charged the non-resident tuition rate, unless they  
35 qualify under one of the exceptions provided in Part 54, below.

36  
37 **Part 54. Non-Resident Students Allowed to Pay the Resident Tuition Rate**

38  
39 **Subpart A. Required exceptions.**

40 Non-residents of Minnesota who meet one or more of the following conditions must be  
41 charged the resident tuition rate unless otherwise prohibited by applicable state or federal  
42 law or regulations.

- 43 **1. Current and former service members.** Current and former members of the U.S.  
44 military, their spouses, and dependent children, or any persons meeting the  
45 eligibility requirements under Chapter 33 - the Post-9/11 GI Bill, Forever GI Bill –  
46 Harry W. Colmery Veterans Educational Assistance Act, Montgomery GI Bill, Chapter  
47 31 – Vocational Rehabilitation, Chapter 35 – Survivors’ and Dependents’ Educational  
48 Assistance Program, Marine Gunnery Sergeant John David Fry Scholarship, or similar  
49 federal and state laws.
- 50 **2. Migrant farmworkers.** Students who have been in Minnesota as migrant  
51 farmworkers, as defined in the Code of Federal Regulations, title 20, section  
52 633.104, over a period of at least two years immediately before admission or  
53 readmission to a Minnesota public postsecondary college or university, or students  
54 who are dependents of such migrant farmworkers.
- 55 **3. Minnesota high school graduates.** A student who graduated from a Minnesota high  
56 school, if the student was a resident of Minnesota during the student’s period of  
57 attendance at the Minnesota high school and the student physically attends a  
58 Minnesota State college or university.
- 59 **4. Employment-related relocation.** Persons who were are employed and were  
60 relocated to the state by the person’s current employer.
- 61 **5. Refugees and asylees.** Students who are recognized as refugees or asylees by the  
62 Office of Refugee Resettlement of the United States Department of Health and  
63 Human Services.
- 64 **6. Prosperity Act requirements.** Students, other than nonimmigrant aliens within the  
65 meaning of United States Code, title 8, section 1101, subsection (a), paragraph (15),  
66 who meet the following requirements established in Minnesota Statutes 135.043.
  - 67 a. High school attendance within the state for three or more years,
  - 68 b. graduation from a state high school or attainment within the state of the  
69 equivalent of high school graduation, and
  - 70 c. in the case of a student without lawful immigration status:
    - 71 i. documentation that the student has complied with selective service  
72 registration requirements, and

- 73 ii. if a federal process exists for the student to obtain lawful immigration  
74 status the student must present the higher education institution with  
75 documentation from federal immigration authorities that the student  
76 has filed an application to obtain lawful immigration status.

77 **Subpart B. Discretionary exceptions-**

78 Non-residents of Minnesota who reside in states that do not have reciprocity agreements  
79 with Minnesota may be charged the resident tuition rate under one or more of the  
80 following exceptions.

- 81 1. **Single tuition rate.** With board approval, ~~a~~ colleges or universities may adopt a  
82 policy to charge one tuition rate to all students.
- 83 2. **International students.** Colleges and universities may charge resident tuition to  
84 nonimmigrant international students classified under 8, U.S.C. 1101 (a) (15) (B), (F),  
85 (H), (J), and (M).
- 86 3. **Graduate assistants.** Universities may charge resident tuition to graduate students  
87 appointed to graduate assistant positions.
- 88 4. **Intergovernmental agreements.** Colleges and universities ~~may that~~ have ~~an a board~~  
89 approved agreement with a governmental subdivision of another state to charge  
90 certain students resident tuition. ~~approved by the board.~~
- 91 ~~5.~~ **High ability students.** Colleges and universities may adopt a policy to charge  
92 resident tuition to high ability students (a.) who are in the top 15 percent of their  
93 high school class ~~or (b.)~~ who score above the 85th percentile on a nationally-  
94 normed, standardized achievement test or, (c.) who meet other academic standards  
95 established by the college or university. ~~and who reside in states that do not have~~  
96 ~~reciprocity agreements with Minnesota.~~
- 97 6. Dislocated workers as determined under state or federal law
- 98 7. Students who are homeless
- 99 8. Students who are or participated in foster care
- 100 9. Emancipated students
- 101 10. **Other categories.** With board approval, colleges and universities may charge  
102 resident tuition to other specific categories of students.

103  
104 **Part 65. Appeal of Initial Residency Classification-**

105 Each college and university ~~policy and procedure must shall~~ provide ~~for~~ an appeal process for  
106 students to an appropriate college or university administrator of a for decisions ~~not to classify a~~  
107 student them as a Minnesota resident ~~as described in this policy.~~ The administrator's decision is  
108 final. A student whose appeal is successful must be charged the resident tuition rate retroactive  
109 to the beginning of the first term of enrollment.

110  
111 **Part 76. Change of Residency Status-**

112 Under certain conditions, students who are initially classified as not being Minnesota state  
113 residents may have their status changed to that of resident through a reclassification process.  
114 ~~The chancellor shall develop a system procedure that describes the conditions under which~~  
115 ~~residency status may be changed.~~

---

## Related Documents

- [System Procedure 2.2.1](#) State Residency
- [System Procedure 2.2.2](#) U.S. Military Members, Spouses, and Dependent Children

To view any of the following related statutes, go to the Revisor's Web site (<https://www.revisor.mn.gov/>). You can conduct a search from this site by typing in the statute number.

- Minnesota State Statutes 135A.043, Resident Tuition

---

## Policy History:

**Date of Adoption:** 7/18/95

**Date of Implementation:** 8/15/97

**Date of Last Review:** 3/20/19

## Date & Subject of Amendments:

*Xx/xx/22 – The amendment relocates information from the Part 1 Purpose section to the new Part 2 Background Information section. In Part 5, Subp. B the list of discretionary exceptions allowing students to be charged the resident tuition rate was expanded to include dislocated workers, students who are homeless, students who are or participated in foster care, and emancipated students.*

*3/20/2019 – Amended Part 4, Subpart A1, added language to comply with federal statutes that provide educational benefits to military personnel, veterans, and their eligible family members. Technical changes were made and the new writing and formatting styles were applied to the policy.*

Additional [HISTORY](#)



**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Academic and Student Affairs Committee

**Date:** June 21, 2022

**Title:** Proposed Amendment to Policy 3.21 Undergraduate Course Credit Transfer and the Minnesota Transfer Curriculum

**Purpose (check one):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

The proposed amendment updates the language and definitions to reflect transfer-related terminology currently used in higher education. Two new definitions were added for “electives” and “equivalent courses”. The language was updated throughout the policy so it is more concise and accurately reflects the current transfer practices within Minnesota State.

The proposed amendment was reviewed by the Office of General Counsel, cabinet, then sent out for formal consultation and received support from the presidents, employee representative groups, student associations, and campus leadership groups. All comments received from the consultation were taken into consideration.

**Scheduled Presenter(s):**

Ron Anderson, Senior Vice Chancellor for Academic and Student Affairs

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION – SECOND READING**

Undergraduate Course And Credit Transfer And The Minnesota Transfer Curriculum

**BACKGROUND**

Board Policy 3.21 Undergraduate Course and Credit Transfer and the Minnesota Transfer Curriculum was adopted by the Board of Trustees on April 29, 1998 and implemented on August 1, 2007. The policy was last amended in 2016 when it was merged with Policy 3.37 Minnesota Transfer Curriculum. The current amendment is the result of the normal 5-year review process.

**RECOMMENDED COMMITTEE MOTION**

The Academic and Student Affairs Committee recommends that the Board of Trustees approve the proposed amendment to Policy 3.21 21 Undergraduate Course and Credit Transfer and the Minnesota Transfer Curriculum at the second reading.

**RECOMMENDED BOARD MOTION**

The Board of Trustees approve the proposed amendment to Policy 3.21 21 Undergraduate Course and Credit Transfer and the Minnesota Transfer Curriculum.

*Date Presented to the Academic and Student Affairs Committee:* 06/21/22

*Date Presented to the Board of Trustees:* 06/22/22

*Date of Implementation:* 06/22/22

MINNESOTA STATE  
BOARD OF TRUSTEES

BOARD POLICY – SECOND READING	
Chapter 3	Chapter Name Educational Policies
Section 21	Policy Name Undergraduate Course and Credit Transfer and the Minnesota Transfer Curriculum

Single underlining represents proposed new language.

Strikeouts represent existing language proposed to be removed.

Double Underlining – current language relocated.

Double Strikethrough – proposed relocation of current language.

1 **3.21 Undergraduate Course and Credit Transfer and the Minnesota Transfer Curriculum**

2

3 **Part 1. Purpose**

4 To establish consistent, equitable practices among all colleges and universities for evaluating,  
5 transferring, accepting, and applying undergraduate courses to programs, and for transfer of  
6 the Minnesota Transfer Curriculum, its courses, and completed goal areas. This policy should be  
7 read in conjunction with Board Policy 3.39 Transfer Rights and Responsibilities.

8

9 **Part 2. Definition.**

10 For purposes of this policy only, the following words and terms are defined as follows:

11

12 **~~Comparable or equivalent course~~**

13 ~~A course that meets a standard of comparability of 75% or more similarity in learning~~  
14 ~~outcomes and content using the course outlines, or for a course from outside of MnSCU, a~~  
15 ~~course outline, syllabus, or comparable course description document.~~

16

17 **Course outline**

18 A document approved by the college or university curriculum committee that  
19 communicates information about a college or university course. See System Procedure  
20 3.22.1, Part 2, Subp. C for course outline content.

21

22 **Credit**

23 A unit of measurement assigned to a college or university course offering or ~~an equivalent~~  
24 alternative learning experience, ~~that takes into consideration achieved student learning~~  
25 ~~outcomes and instructional time. For purposes of this policy, this definition will also apply to~~  
26 ~~credits from sources other than colleges and universities.~~

27

28 **Degree audit reporting system**  
29 ~~A database that serves as the official repository of course relationships for transfer~~  
30 ~~decisions such as equivalencies, goal transfer, or electives, and produces a report reflecting~~  
31 ~~a student's progress toward completion of an academic program.~~

32  
33 A database that:

- 34 • serves as the official repository of course relationships, and
- 35 • produces a report reflecting a student's progress toward completion of an academic  
36 program and/or Minnesota Transfer Curriculum including MnTC courses, goal areas,  
37 and/or the entire MnTC.

38  
39 **Electives**

40 Courses accepted in transfer that do not meet a course equivalency are electives applied to  
41 graduation credit requirements. Electives may or may not apply as a major or program  
42 elective.

43  
44 **Equivalent Courses**

45 A course from a sending college or university that is at least 75% comparable in learning  
46 outcomes and content to a course at the receiving college or university.

47  
48 **Minnesota Transfer Curriculum (MnTC)**

49 Curriculum consisting of general education courses and goal area definitions and  
50 competencies designed for transfer among Minnesota public colleges and universities.

51  
52 **Minnesota State Colleges and Universities**

53 See Board Policy 1A.11 College and University Names and Permanent Locations

54  
55 **Non-system colleges or universities**

56 Colleges and universities that are not part of Minnesota State. ~~Colleges and Universities.~~

57  
58 **Receiving college or university**

59 The college or university to which courses or credits are transferred.

60  
61 **Sending college or university**

62 The college or university from which courses or credits are transferred.

63  
64 **Transfer**

65 The process of evaluating ~~evaluation of~~ course(s) and credit(s) awarded by a college,  
66 university, or other education provider and applying ~~the application of~~ them toward an  
67 academic program and/or degree requirements at a college or university.

68

69 **Transfer appeal**

70 A student's written request submitted to a college, university, or system-level transfer  
71 review process by a student for review of to appeal decisions regarding how courses or  
72 credits were or were not accepted for transfer to meet program/major requirements or  
73 electives.

74

75 **Transfer information system**

76 A web resource that provides course equivalency and course relationship information, and  
77 identifies how courses transfer to specific programs at Minnesota State Colleges and  
78 Universities.

79

80 **Part 3. College and University Transfer Policies**

81 Each college or university shall implement a policy to address the transfer of courses and credit  
82 in compliance with the requirements of this policy and system procedures.

83

84 **Part 4. Course Equivalencies**

85 The faculty at receiving colleges and universities determine course equivalencies. Faculty at  
86 Minnesota State colleges and universities are encouraged to collaborate to support transfer  
87 through increased course equivalencies. Upon request by the sending faculty at a Minnesota  
88 state college or university, the receiving college or university faculty shall provide a rationale to  
89 explain why a course is not deemed equivalent. ~~Faculty at both sending and receiving colleges~~  
90 ~~and universities shall collaborate to align courses to optimize the possibilities to establish~~  
91 ~~equivalencies.~~

92

93 **Part 5. Ongoing Evaluation of Courses.**

94 All colleges and universities shall evaluate other Minnesota State Colleges and University  
95 courses for specific transfer eligibility and record the determination into the degree audit  
96 reporting system on an ongoing basis.

97

98 **Part 6. Transfer of Undergraduate Courses and Credits**

99 Once a student has been admitted to a college or university, each the college or university shall  
100 in a timely manner evaluate ~~college-level developmental and college-level~~ courses and credits  
101 earned, as submitted on an official transcript, to determine if any or all of them must the  
102 courses be accepted in transfer and entered into the degree audit reporting system. Once a  
103 course has been deemed equivalent, the college or university shall not require additional  
104 documentation from the student if a course is entered in the degree audit reporting system as  
105 an equivalent course.

106

107 **Subpart A. Transfer of courses that are ~~comparable or~~ equivalent**

108 A receiving college or university shall accept courses in transfer that it determines to be  
109 ~~comparable or~~ equivalent to specific courses it offers, and shall enter them into the degree  
110 audit reporting system.

111  
112 **Subpart B. Transfer of courses that are not ~~comparable or~~ equivalent**  
113 College-level courses accepted in transfer by a college or university that are determined not  
114 to be ~~comparable or~~ equivalent to specific courses taught at the receiving college or  
115 university must be designated as electives and entered ~~into~~ the degree audit reporting  
116 system.

117  
118 **Subpart C. ~~Applying~~ Courses accepted in transfer**  
119 When ~~the~~ courses or credits are accepted in transfer, each college or university shall  
120 determine how the courses or credits apply to program and graduation requirements. ~~A~~  
121 ~~course offered by a college or university that is listed as the equivalent of a course at the~~  
122 ~~receiving college or university must be accepted in transfer as the listed course by the~~  
123 ~~receiving college or university with no additional documentation required from the student.~~

124  
125 **Subpart D. Transfer Pathway Associate Degrees**  
126 ~~Minnesota State U~~niversities shall accept and apply ~~Minnesota State Colleges &~~  
127 ~~Universities transfer the transfer~~ pathway associate degrees ~~any of the from Minnesota~~  
128 ~~State colleges and universities of Minnesota State~~ toward ~~the~~ designated baccalaureate  
129 degrees ~~they offer~~.

130  
131 **Subpart E. Documents used for the evaluation of courses**  
132 Course outlines are the official ~~system~~ Minnesota State documents used for evaluation of  
133 courses. Other related documents may be used to supplement the course outline. For non-  
134 Minnesota State MnSCU courses, syllabi, or other comparable documents may be used for  
135 the evaluation of courses.

136  
137 **Subpart F. Official repository of course relationships**  
138 ~~The system degree audit and reporting system and successor databases~~ The degree audit  
139 reporting system is the official repository of course relationships between both Minnesota  
140 State system and non-system colleges and universities including, but not limited to, national  
141 exams and military credit offered by that college or university.

142  
143 **Part 7. Minnesota Transfer Curriculum (MnTC) \***  
144 The Minnesota Transfer Curriculum is a collaborative effort among all Minnesota two and four  
145 year public colleges and universities to help students transfer their work in general education.  
146 Completion of a defined transfer curriculum at one college or university enables a student to  
147 receive credit for all lower-division general education courses upon admission to any other  
148 Minnesota public college or university.

149  
150 **Subpart A. Implementation**  
151 Each college and university shall implement the Minnesota Transfer Curriculum as

152 ~~appropriate~~ for its academic certificates, diplomas, and degrees consistent with criteria in  
153 board policy and system procedure.

### 154 **Subpart B. Acceptance of Minnesota Transfer Curriculum**

#### 155 Each receiving college and university shall accept:

- 156 • a Minnesota Transfer Curriculum course, goal area, or the entire completed curriculum  
157 as determined and documented by the sending college or university transcript and/or  
158 MnTC Audit; ~~or~~  
159 • ~~Each receiving college and university shall accept~~ the entire completed Minnesota  
160 Transfer Curriculum as determined and documented by the completion of liberal  
161 education requirements at the University of Minnesota.  
162

### 163 **Part 8. Transfer Appeals**

164 Each college or university shall establish an an appeal process policy titled “Transfer Appeal” in its  
165 transfer policy for students to appeal course and credit transfer decisions. When providing  
166 students with a transfer evaluation, colleges and universities shall also provide information  
167 about a student’s right to appeal, ~~the appeal process~~, including next steps to continue the  
168 appeal, ~~and links to the system and college or university appeal policies. This information must~~  
169 ~~also be made available on each college and university website, course catalog and transfer-~~  
170 ~~related publications.~~ Each college and university shall retain records of all transfer appeals.  
171

### 172 **Part 9. Disseminating Information**

173 Each college and university shall communicate current transfer-related information through a  
174 dedicated transfer webpage. Each college or university homepage must prominently display a  
175 direct link entitled “Transfer” to the dedicated transfer webpage with other prominently  
176 displayed links. Transfer appeal information must be made available on each college and  
177 university website, in course catalogs, and transfer-related media.  
178

---

#### **Related Documents:**

- [Board Policy 3.35](#) Credit for Prior Learning
- [Board Policy 3.36](#) Academic Programs
- [Board Policy 3.39](#) Transfer Rights and Responsibilities
- [System Procedure 3.22.1](#) Course Outlines and Course Syllabi
- [System Procedure 3.36.1](#) Academic Programs
- [Operating Instructions 3.21.1.1](#) Minnesota Transfer Curriculum Instructions
- [Minnesota Transfer Curriculum Agreement](#)

To view any of the following related statutes, go to the Revisor's Web site (<http://www.revisor.mn.gov/>).  
You can conduct a search from this site by typing in the statute number.

- Minn. Stat. 135A.08 Credit Transfer

- Minn. Stat. 135A.101 Postsecondary Enrollment Options, Subd. 3. Minnesota transfer curriculum
- 

**Policy History:**

***Date of Adoption:*** 4/29/98

***Date of Implementation:*** 8/01/07

***Date of Last Review:*** 6/22/16

***Date & Subject of Amendments:***

*Xx/xx/2022 – Full review, In Part 1, added the word “equitable”. In Part 2, updated several definitions, added “electives” and along with its definitions, deleted comparable from “comparable and equivalent courses”. In Part 6, added “Once a course has been deemed equivalent, the college or university shall not require additional documentation from the student if a course is entered in the degree audit reporting system as an equivalent course.” In Part 7, added the introductory paragraph. In Parts 8 and 9, updated the language for clarity purposes.*



**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Academic and Student Affairs Committee

**Date:** June 21, 2022

**Title:** Proposed Amendment to Policy 3.30 College Program Advisory Committees

**Purpose (check one):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

The proposed amendment changes the title from College Program Advisory Committees to Program Advisory Committees and expands the scope of the policy to include university program advisory committees.

The proposed amendment was reviewed by the Office of General Counsel, cabinet, then sent out for formal consultation and received support from the presidents, employee representative groups, student associations, and campus leadership groups. All comments received from the consultation were taken into consideration.

**Scheduled Presenter(s):**

Ron Anderson, Senior Vice Chancellor of Academic and Student Affairs

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION – SECOND READING**

College Program Advisory Committees

**BACKGROUND**

Board Policy 3.30 College Program Advisory Committees was adopted by the Board of Trustees on June 14, 2005 and implemented on that same date. The policy was last amended in 2016 to clarify the attributes of college program advisory committees. The current amendment is the result of the normal 5-year review cycle.

The proposed amendment expands the scope of the policy to include university program advisory committees. The policy title will be changed from College Program Advisory Committees to Program Advisory Committees. Accordingly, new Part 4 University Program Advisory Committees was added to identify the attributes of program advisory committees at the universities.

**RECOMMENDED COMMITTEE MOTION**

The Academic and Student Affairs Committee recommends that the Board of Trustees approve the proposed amendment to Policy 3.30 College Program Advisory Programs at the second reading.

**RECOMMENDED BOARD MOTION**

The Board of Trustees approve the proposed amendment to Policy 3.30 College Program Advisory Programs.

*Date Presented to the Academic and Student Affairs Committee:* 06/21/22

*Date Presented to the Board of Trustees:* 06/22/22

*Date of Implementation:* 06/22/22

MINNESOTA STATE  
BOARD OF TRUSTEES

BOARD POLICY – SECOND READING	
Chapter 3	Chapter Name Educational Policies
Section 30	Policy Name College Program Advisory Committees

Single underlining represents proposed new language.

Strikeout represent existing language proposed to be removed.

1 **3.30 College Program Advisory Committees**

2

3 **Part 1. Purpose**

4 To establish consistent practices for creating and operating college and university program  
5 advisory committees.

6

7 **Part 2. Definitions**

8

9 **College**

10 ~~A community college, technical college, or community and technical college.~~

11

12 **College program advisory committee**

13 A formally organized committee that provides expert advice and assistance to colleges and  
14 universities ~~professional~~ on technical and career programs.

15

16 **Programs**

17

18 **Technical programs**

19 Programs that prepare students for employment in a specific occupation or field.

20

21 **Career programs**

22 Academic programs that are tightly aligned to specific occupations or fields.

23

24 **Part 3. College Program Advisory Committee**

25 Each college shall establish, manage, and operate college program advisory committees in  
26 compliance with this policy and System Procedure 3.30.1.

27

28 **Subpart A. Applicability**

29 An advisory committee must be created for credit-based academic programs determined by  
30 a college to be preparation for initial or continued employment.

31

### 32 **Subpart B. Membership**

33 A college program advisory committee must include, but is not limited to, industry  
34 professionals, employers, students, and faculty who possess the requisite knowledge and  
35 skills relevant to the technical or career program and reflect the diversity of their  
36 community. One advisory committee may serve more than one program provided that  
37 committee members possess requisite knowledge and skills relevant to the programs  
38 employment of graduates in the related technical or career occupations.

### 39 40 **Subpart C. Role of committee**

41 An advisory committee:

- 42 • ~~i~~Identifies college program needs and opportunities,
- 43 • ~~d~~Describes the current status and dynamic nature of ~~its-related~~ industries and/or  
44 occupations(s),
- 45 • ~~p~~Provides guidance and advice on initial development, accountability, expansion,  
46 and closure of academic programs or related program clusters at the college or with  
47 related programs at high schools, colleges, and/or universities, ~~and~~  
48 • Provides guidance and advice on related education and career pathways at high  
49 schools,
- 50 • Provides guidance and advice for expanding equitable access to technical and career  
51 programs and for work-based learning, and
- 52 • Reviews the intended learner competencies, outcomes, and credentials associated  
53 with the program on an ongoing basis.
- 54 • ~~reviews the intended competencies and other learning outcomes associated with~~  
55 ~~the program on an ongoing basis.~~

## 56 57 **Part 4. University Program Advisory Committee**

58 Universities that have program advisory committees shall be in compliance with this policy and  
59 System Procedure 3.30.1.

### 60 61 **Subpart A. Applicability**

62 An advisory committee must be created when required by a licensing board or other  
63 external entity for credit-based academic programs. Other academic programs may create  
64 advisory committees when beneficial to the program.

### 65 66 **Subpart B. Membership**

67 A program advisory committee may include, but is not limited to, industry professionals,  
68 employers, students, alumni, and faculty who possess the requisite knowledge and skills  
69 relevant to the academic program and reflect the diversity of their community. One  
70 advisory committee may serve more than one program provided that committee members  
71 possess requisite knowledge and skills relevant to employment of graduates in the  
72 academic program.

### 73 74 **Subpart C. Role of committee**

75 A program advisory committee typically:

- 76 • Identifies program needs and opportunities,
- 77 • Describes the current status and dynamic nature of related industries and/or
- 78 occupations,
- 79 • Provides guidance and advice on initial development, accountability, expansion, and
- 80 closure of academic programs or related program clusters at the university or with
- 81 related programs at high schools or colleges,
- 82 • Provides guidance and advice on related education and career pathways at high
- 83 schools,
- 84 • Provides guidance and advice on internships, student research, and capstone
- 85 projects,
- 86 • Provides guidance and advice for expanding equitable access to graduate and
- 87 professional programs, and
- 88 • Reviews the intended learner competencies, outcomes, and credentials associated
- 89 with the program on an ongoing basis.

---

**Related Documents:**

- [Board Policy 1A.11](#) College and University Names and Permanent Locations
- [System Procedure 3.30.1](#) College Program Advisory Committees

---

**Policy History:**

**Date of Adoption:** 06/14/05  
**Date of Implementation:** 06/14/05  
**Date of Last Review:** 05/18/16

**Date & Subject of Amendments:**

*Xx/xx/2022 – Deleted “College” from title because policy is expanding to include university program advisory committees. In Part 2, deleted “college” definition and added “programs” definition. In Part 3, Subp. B, updated who may be a member of a committee, and in Subp. C, added the last three bullets. In Part 4, added this new section to mirror Part 3.*

*05/18/16 - Amended Part 2 to make the definitions more precise. Amended Part 3 to add new Subparts A, B, and C. Deleted Part 4 Oversight and Accountability. Applied the new formatting and writing styles which resulted in multiple technical edits.*

Additional [HISTORY](#).

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Academic and Student Affairs Committee

**Date:** June 21, 2022

**Title:** Proposed Amendment to Policy 3.38 Career Information

**Purpose (*check one*):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

The proposed amendment updates the practices and terminology associated with the area of career information.

The proposed amendment was reviewed by the Office of General Counsel, cabinet, then sent out for formal consultation and received support from the presidents, employee representative groups, student associations, and campus leadership groups. All comments received from the consultation were taken into consideration

**Scheduled Presenter(s):**

Ron Anderson, Senior Vice Chancellor of Academic and Student Affairs

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION – SECOND READING**

Career Information

**BACKGROUND**

Board Policy 3.38 Career Information was adopted by the Board of Trustees on May 19, 2010 and implemented on that same date. The policy was last amended in 2016 to update the language and eliminate outdated information. The current amendment is the result of the normal 5-year review process.

The proposed amendment updates the policy language to reflect current practices and terminology related to career information. For example, the “Occupational Programs” definition was replaced with the “Career Information” definition.

**RECOMMENDED COMMITTEE MOTION**

The Academic and Student Affairs Committee recommends that the Board of Trustees approve the proposed amendment to Policy 3.38 Career Information at the second reading.

**RECOMMENDED BOARD MOTION**

The Board of Trustees approve the proposed amendment to Policy 3.38 Career Information.

*Date Presented to the Academic and Student Affairs Committee:* 06/21/22

*Date Presented to the Board of Trustees:* 06/22/22

*Date of Implementation:* 06/22/22

MINNESOTA STATE  
BOARD OF TRUSTEES

<b>BOARD POLICY – SECOND READING</b>	
Chapter 3	Chapter Name Educational Policies
Section 38	Policy Name Career Information

Single underlining represents proposed new language.

Strikeout represent existing language proposed to be removed.

1 **3.38 Career Information**

2

3 **Part 1. Purpose**

4 This policy requires colleges and universities to provide ~~information on~~ career information to  
5 students. ~~exploration and job opportunities to occupational program students.~~

6

7 **Part 2. Definition**

8 ~~For purposes of this procedure, occupational programs are technical and professional academic~~  
9 ~~programs that prepare students for employment. Colleges and universities have different roles~~  
10 ~~in preparing learners for the workforce, so this definition may have differing applications to the~~  
11 ~~two sectors.~~

12

13 The definition below applies to this policy only.

14

15 **Career Information**

16 Career information consists of print, electronic, personal contacts, and other resources that  
17 assist the process of career development. Career information includes occupational  
18 and industry information, education and training information and social information related  
19 to the world of work. This information helps students identify goals and career interests.

20

21 **Part 3. College and University Policy**

22 Each college and university shall provide career information to all students. ~~on career~~  
23 ~~exploration and job opportunities to all students enrolled in occupational programs.~~

---

**Related Documents:**

- [System Procedure 3.38.1](#) Career Information

To view any of the following related statutes, go to the Revisor's Web site  
(<https://www.revisor.mn.gov/>). You can conduct a search from this site by typing in the statute  
number.



- Minn. Stat. § 136F.37, Job Placement Impact on Program Review, Information to Students

---

**Policy History:**

***Date of Adoption:*** 05/19/10

***Date of Implementation:*** 05/19/10

***Date of Last Review:*** 05/18/16

***Date & Subject of Amendments:***

*Xx/xx/22 – In Part 1, made purpose statement more concise. In Part 2, replaced “Occupational Programs” definition with “Career Information” definition. In Part 3, made paragraph more concise.*

*05/18/16 - Deleted Part 4 Evaluation and Part 5 System Procedure. Editorial and formatting changes made throughout.*

Additional [HISTORY](#).

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Academic and Student Affairs Committee

**Date:** June 21, 2002

**Title:** Proposed Amendment to Policy 3.39 Transfer Rights and Responsibilities

**Purpose (check one):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

The proposed amendment updates the terminology and practices related to student transfers throughout the policy.

The proposed amendment was reviewed by the Office of General Counsel, cabinet, then sent out for formal consultation and received support from the presidents, employee representative groups, student associations, and campus leadership groups. All comments received from the consultation were taken into consideration.

**Scheduled Presenter(s):**

Ron Anderson, Senior Vice Chancellor of Academic and Student Affairs

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION – SECOND READING**

Transfer Rights And Responsibilities

**BACKGROUND**

Board Policy 3.39 Transfer Rights and Responsibilities was adopted by the Board of Trustees on May 16, 2012 and implemented on the same date. The policy was last amended in 2016 and the current amendment is the result of the normal 5-year review cycle.

The proposed amendment updates the policy language to reflect current terminology and practices used in transfer. In Part 2 Definitions, the definition for “degree audit” was added and “articulation agreement” was replaced with “transfer agreement”. “Student Expectations” replaced “Student Responsibilities” in the titles in Part 3 and 3, Subp. B to soften the language that identifies student tasks.

**RECOMMENDED COMMITTEE MOTION**

The Academic and Student Affairs Committee recommends that the Board of Trustees approve the proposed amendment to Policy 3.39 Transfer Rights and Responsibilities at the second reading.

**RECOMMENDED BOARD MOTION**

The Board of Trustees approve the proposed amendment to Policy 3.39 Transfer Rights and Responsibilities.

*Date Presented to the Academic and Student Affairs Committee:* 06/21/22

*Date Presented to the Board of Trustees:* 06/22/22

*Date of Implementation:* 06/22/22

MINNESOTA STATE  
BOARD OF TRUSTEES

BOARD POLICY – SECOND READING	
Chapter 3	Chapter Name Educational Policies
Section 39	Policy Name Transfer Rights and Responsibilities

Single underlining represents proposed new language.

Strikeout represent existing language proposed to be removed.

Double Underlining – current language relocated.

Double Strikeout – proposed relocation of current language.

1 **3.39 Transfer Rights and Responsibilities**

2

3 **Part 1. Purpose**

4 To identify the rights and responsibilities of students, ~~and~~ colleges, and universities related to  
5 transfer and to facilitate the transfer of students between Minnesota State MnSCU colleges and  
6 universities to minimize the loss of credit and time to completion.

7

8 **Part 2. Definitions**

9

10 **Advisor**

11 A faculty or staff member who explains academic programs, course requirements, or other  
12 academic information to students.

13

14 **Articulation agreement**

15 ~~A formal agreement between two or more educational entities identifying the courses and~~  
16 ~~credits within a program that transfer to a specific academic program using the system~~  
17 ~~articulation agreement template or equivalent evidence of course transferability.~~

18

19 **Course outlines**

20 A document approved by the college or university curriculum committee that  
21 communicates information about a college or university course.

22

23 **Degree audit**

24 A report produced that reflects a student's progress toward completion of an academic  
25 program and/or Minnesota Transfer Curriculum including MnTC courses, goal areas, and/or  
26 the entire MnTC.

27

28 **Degree audit reporting system (DARS)** ~~A~~ The official database that serves as the official  
29 repository of course relationships and also produces a report reflecting a student's progress  
30 toward completion of an academic program.

31 A database that serves as the official repository of information on how courses transfer,  
32 course relationships, and includes information such as transferred courses of each student  
33 and courses deemed equivalent.

### 34 **Minnesota Transfer Curriculum (MnTC)**

35 Curriculum comprised of general education courses and goal area definitions and  
36 competencies designed for transfer among Minnesota public colleges and universities.  
37

### 38 **Receiving college or university**

39 The college or university to which courses or credits are transferred.  
40

### 41 **Sending college or university**

42 The college or university from which courses or credits are transferred.  
43

### 44 **Articulation Transfer agreement**

45 A formal agreement between two or more educational entities identifying the courses and  
46 credits within a program that transfer to a specific academic program using the system  
47 transfer agreement template, or equivalent evidence of course transfer encoded in the  
48 degree audit reporting system. Formerly known as an articulation agreement.  
49

## 50 **Part 3. Student Transfer Rights and Expectations Responsibilities**

### 51 **Subpart A. Student transfer rights**

52 Students who transfer have the right to:

- 53 1. Enter into a culture of acceptance and understanding, where institutional faculty and  
54 staff are familiar with the needs and challenges of a variety of transfer student  
55 subpopulations.
- 56 2. Clear, complete, and accessible information about how prior learning credit will be  
57 accepted and applied to degree requirements in their selected program of study.
- 58 3. Enjoy the maximization of available credit in transfer in support of reduced costs to  
59 students and the most efficient time to degree completion
- 60 4. Directly benefit from specific academic advising, academic success programs, tutoring  
61 programs, career services, and when possible, pre-transfer advising.
- 62 5. Receive comparable treatment as ~~transfer students or~~ direct entry students with respect  
63 to course and program requirements at a college or university;
- 64 6. Receive clear, accurate, and current information about transfer admission requirements  
65 and deadlines, degree requirements, transfer policies and procedures, **articulation**  
66 **transfer** agreements, course equivalencies, transfer tools, and the Minnesota Transfer  
67 Curriculum;
- 68 7. Access course outlines, consistent with the requirements of Board Policy 3.21;  
69  
70

8. Receive a program degree audit report showing how courses transferred, and to receive clarification about transfer evaluations when they have questions;
9. Receive a Minnesota Transfer Curriculum audit report showing fulfillment of MnTC goal areas that match the goal areas of courses at the sending college or university.
- ~~10. Appeal transfer decisions at both the college or university and system levels, as provided in System Procedure 3.21.1;~~
11. Have completed courses that fulfill Minnesota Transfer Curriculum goal areas at the sending college or university accepted as counting toward the same goal areas at the receiving college or university;
12. Appeal transfer decisions at both the college or university and system levels, as provided in System Procedure 3.21.1;
- ~~13. Receive a degree audit showing fulfillment of Minnesota Transfer Curriculum goal areas that match the goal areas of courses at the sending college or university.~~

**Subpart B. Student transfer expectations responsibilities**

Students who transfer ~~have the responsibility to~~ should seek ~~and use~~ the following: guidance in the following ways:

1. ~~Consult with advisors at~~ Advice from both the sending and receiving colleges and universities throughout their academic careers, especially when their academic plans change;
2. ~~Obtain information about~~ Information on how a change in their academic plans may impact anticipated or required courses ~~the transfer of their courses and ensure that the change is reflected in their academic record;~~
- ~~3. Plan their course(s) of~~ Information about creating a plan of study as early as possible ~~by referring to published catalog requirements, online advising tools, and campus and system websites for college and university programs in which they intend to enroll;~~
4. ~~Take advantage of transfer-related~~ Schedules and other information for orientation, workshops, or other training opportunities offered by the college or university in which they are currently enrolled and at the one to which they plan to transfer;
5. ~~Provide their college or university with~~ Information on how to make sure all materials required for admission, including official transcripts from all previously attended non-system colleges and universities have been received;
6. Information on making sure all transcribed courses are evaluated for transfer; Notify their home college or university of all courses taken at other system or non-system colleges and universities after transfer or about any other changes to their transcripts to ensure all courses are evaluated;
7. Information on who to notify ~~When~~ planning to follow the requirements of an articulation transfer agreement ~~or other transfer-related agreement, seek guidance from advisors at their current college or university and notify the college or university to which they plan to transfer;~~
8. Seek ~~information and guidance on~~ regarding the transferability of their chosen academic program of study. ~~because not all associate degrees transfer.~~

**Part 4. System Minnesota State College and University Rights and Responsibilities**

115  
116  
117  
118  
119  
120  
121  
122  
123  
124  
125  
126  
127  
128  
129  
130  
131  
132  
133  
134  
135  
136  
137  
138  
139  
140  
141  
142  
143  
144  
145  
146  
147  
148  
149  
150  
151

**Subpart A. College and university rights**

Colleges and universities have the right to:

1. Ensure standards of quality for educational programs offered;
2. Determine course equivalencies and admission, program, major, and graduation requirements in accordance with their missions;
3. Consider the accreditation of the sending college or university and program in making course transfer decisions.

**Subpart B. College and university responsibilities**

Minnesota State sending and receiving Colleges and universities have the responsibility to:

1. Clearly communicate transfer expectations to students;
2. Provide students with access to advisors designated to assist with transfer processes and requirements;
3. Provide students with accurate transfer information about transferring into and out of the college or university early in their academic careers, including information about the transfer web page and other resources on their websites;
4. Provide students with specific information about the transferability of all associate degrees on their academic program webpages, transfer webpage, and program information;
5. Refer students to staff and resources at the college or university to which they intend to transfer;
6. Update and publish their transfer policies and procedures, requirements, and course offerings, including the current Minnesota Transfer Curriculum, articulation transfer agreements and other transfer related agreements, transfer guides, and course equivalencies, and communicate these to students and the public;
7. Make available electronic course equivalency, degree completion, and transfer tools available to students, including instructions on their use;
8. Provide students with access to the current course catalog and catalogs for at least the prior five years;
9. Continuously improve student access to information about transfer and to improve transfer processes;
10. Provide written confirmation to transfer students about their admission and transfer-related decisions, including the opportunity to appeal transfer decisions and the result of transfer appeals, in a timely manner;
11. ~~Upon request by chancellor, provide information necessary for the chancellor to monitor and evaluate the effectiveness of existing transfer processes.~~

---

**Related Documents:**

- [Board Policy 3.21](#) Undergraduate Course Credit Transfer and the Minnesota Transfer Curriculum
- [System Procedure 3.21.1](#) Undergraduate Course Credit Transfer

---

**Policy History:**

***Date of Adoption:*** 05/16/12

***Date of Implementation:*** 05/16/12

***Date of Last Review:*** 05/18/16

***Date & Subject of Amendments:***

*Xx/xx/2022 – In Part 2, added the definition for Degree audit, updated the definition of Degree audit reporting system, replaced Articulation agreement with Transfer agreement and updated the definition. In the Part 3 and Subp. B titles, replaced “Responsibilities” with “Expectations”, In Subpart A added items 1 through 4 and reorganized the sequence of several items. In Subpart B, updated the terminology in every item. In Part 4, replaced System with Minnesota State, in Subp. B added the first item regarding communicating transfer expectations. Technical edits were made through out the policy.*

*05/18/16 - Amended Part 1 to define the purpose. Amended Part 2 to update all the definitions. Amended Part 3 and Part 4 to emphasize that students should seek guidance from advisors to understand the impact of changes in their academic plans, especially those that involve transfer of courses and credits. Applied the new formatting and writing styles which resulted in multiple technical edits.*

*No additional HISTORY.*



**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Academic and Student Affairs Committee

**Date:** June 21, 2022

**Title:** Credit for Prior Learning

**Purpose (check one):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

The director the Minnesota State Credit for Prior Learning Assessment Network (C-PLAN) will present an overview of credit for prior learning (CPL) at Minnesota State, highlighting the collaborative work of C-PLAN with its campus partners to implement CPL policy and practice and expand opportunities for students to earn credit for learning experiences outside the college/university classroom. The presentation will include a national overview of CPL, and goals and progress at Minnesota State. North Hennepin Community College and Southwest Minnesota State University will share CPL efforts on their campuses.

**Scheduled Presenter(s):**

Mary Rothchild, Senior System Director for Workforce Development

Mary Beth Lakin, Director, Credit for Prior Learning Assessment Network

Nerita Hughes, Dean of Business, Technology, Career and Workforce Development, North Hennepin Community College

Jessica Mensink, Director of Concurrent Enrollment, Southwest Minnesota State University

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD INFORMATION ITEM**

Credit for Prior Learning

**BACKGROUND**

Minnesota State defines credit for prior learning in Board of Trustees Policy 3.35 as “academic credit awarded for demonstrated college- and university-level learning gained through learning experiences outside college or university credit-bearing courses and assessed by academically sound and rigorous methods and processes.”

In 2018, Minnesota State made a substantial commitment to the implementation and expansion of credit for prior learning across with the creation of the Credit for Prior Learning Assessment Network (C-PLAN). C-PLAN is a Minnesota State collaborative that supports the seven universities and 26 colleges in CPL policy and practice implementation. Launched initially with one university and five colleges, C-PLAN has more than doubled in size and participation of active campus partners in the past four years. Its mission includes:

1. Providing Minnesota State students with increased access to CPL assessment opportunities, supporting students’ progress to educational goals and degrees.
2. Facilitating a comprehensive spectrum of choices for campus faculty to assess student learning for credit, certify transferable student competencies, and ensure quality.
3. Collaboratively capitalizing on subject-area and resource-based strengths to offer effective CPL pathways, create cross-institution crosswalks, and expand the network of campus partners using CPL standards and best practices.

Minnesota State has a long history of credit for prior learning programs and services. When Minnesota Metropolitan State College was formed in 1971, its core mission was the development of options for prior learning assessment for adult transfer students. Over the next three decades, individual colleges and universities developed local practices. In the early 2000s, Minnesota State began to establish transfer policies for national examinations, such as the College Level Examination Program, and continued to explore more options for serving adult learners, with an emphasis on military veterans.

While system policies and procedures have expanded to offer additional guidance, individual institutional and collaborative initiatives have led to an examination of credit for prior learning

practices, new professional development opportunities for faculty and staff on credit for prior learning implementation, and the funding of Veterans Education Transfer System (VETS) re-entry program to expand and systematize military-related credit for prior learning. Most recently, campus CPL awareness and application have increased, as have the partnerships and grant funding needed for CPL expansion.

Current projects and focus areas include:

1. Implementation of a system-wide CPL web platform to streamline student requests and campus workflows.
2. Review of CPL policy and procedure through an equity lens.
3. Identification of funding sources for student CPL fees.
4. Research on student participation and impacts on completion.
5. Development of CPL liaison positions to facilitate CPL partnerships and pathways with employers and community-based organizations.
6. Increased use of CPL as a tool for strategic enrollment management.
7. Expanded professional development resources for campus administrators, faculty, and staff.
8. Support of faculty and staff teams working collaboratively to establish crosswalks for course equivalencies to industry certificates.



**February 1, 2022**

## **Report to Legislature on Credit for Prior Learning**

---

MINNESOTA STATE



## I. Executive Summary

In its 2020 legislative session, the Minnesota State legislature requested a report detailing how Minnesota State Colleges and Universities (Minnesota State) is expanding credit for prior learning (CPL) in four key areas:

1. including as many forms of work-based and internship experiences as possible,
2. working with faculty to properly credit experiences for students seeking credit for prior learning,
3. proactively making students aware of credit for prior learning opportunities, including internships, and
4. taking steps to ensure gaining credit for college-level experiences and learning is easily accessible to students.

This report summarizes Minnesota State’s progress in these areas.

Minnesota State has a long history of credit for prior learning (CPL) programs and services. In the past several years, the system has updated credit for prior learning [Board of Trustees policy and procedure](#), including [statements that](#) “Colleges and universities shall not limit the total number of credits students may be awarded for CPL.”

In addition, both individual institutions and the system have closely examined credit for prior learning practices, developed new professional development opportunities, and funded the [VETS](#) re-entry program to expand and systematize military-related credit for prior learning.

Over the last three years, institutional CPL awareness and use have increased, as have the partnerships and grant funding needed for CPL expansion. Minnesota State's vision is to provide people of all ages with equal access to high-quality, efficient learning opportunities. This vision recognizes that workplace and community-based experiences can increase employability and economic mobility. Credit for Prior Learning is a critical link between work/life experiences and postsecondary credentials when students can document or demonstrate college-level learning.

- Potential and current students learn about credit for prior learning options through the [Minnesota State website](#), [campus webpages](#), designated campus staff, [social media](#), and outreach to employer partners and community-based organizations.
- College-level learning is evaluated using a variety of methods and credit-bearing experiences, including military training and occupational experience, workplace and community-based training, internships, and industry-recognized certifications and licenses.

Minnesota State and its institutions have expanded options and opportunities for student success through CPL in a wide range of areas. For example, since 2015, South Central College has awarded 334 credits to 86 students using credit for prior learning for the manufacturing program. At Pine Technical and Community College, students with a Child Development Associate certificate can potentially save \$1,135.00 in tuition and fees using credit for prior learning. Minnesota State campuses have awarded 243,000 credits for military coursework and occupations, which has saved service members and veterans \$45 million in tuition costs.

**Minnesota State Colleges and Universities has invested in a variety of CPL-supporting processes:**

- [System-wide policies and procedures that guide campuses' CPL implementation.](#)
- [System-sponsored Credit for Prior Learning Assessment Network to support campus efforts.](#)
- A system-supported CPL web platform that will be accessible to students at Minnesota State campuses in Fall 2022.
- CPL technical assistance to campuses and students.
- Implementation of a \$350,000.00 Lumina grant to support adult learners using CPL.

Minnesota State understands that the attainment goal set forth by the state cannot be achieved without focusing on adult learners, typically age 25 – 65, and older, who often attend college with significant work and life experiences. Attainment gaps for Black, Hispanic, and Indigenous people of Minnesota need to be addressed. Using CPL as an equity strategy to credential more community members is in line with Minnesota State’s [Equity 2030](#) initiative, a major organizing framework for the system.

“We can support students by integrating CPL [into what we do]. We can recognize what skills [students] have and document what they can do and what they know. I think a lot of communities of color and Indigenous students believe ‘higher ed doesn’t care about me.’ We need to demonstrate that we care by supporting adult learners where they are at.”

**Teri Hinds, Senior Director of Strategic Initiatives,  
Minnesota State’s [Office of Equity and Inclusion](#)**

System-wide changes to “award credit where credit is due” are occurring with Minnesota State’s investment in the resources and infrastructure needed for policy and procedure development, process standardization, staffing, technology investments, employee training, and outreach to student and partner organizations.

Minnesota State Colleges and Universities invites the Minnesota State Legislature to consider future commitments to increase campus capacity, and subsequently, student participation in CPL options:

1. funding of CPL fees for low-income students,
2. system-wide CPL web platform for easy student navigation,
3. research on student participation and impacts on completion,
4. use of CPL liaisons to develop CPL partnerships and pathways with employers and community-based organizations, and
5. expanded professional development and resources for faculty and staff.

Minnesota State Colleges and Universities appreciates the Legislature’s review and consideration and looks forward to providing future updates on the growth of credit for prior learning and positive impacts for students at its 37 institutions.

## I. Legislative Overview

Section 41 of (Higher Education Act (Special Session 2021) states, “Minnesota State Colleges and Universities must expand credit for prior learning to include as many forms of work-based experiences as possible, working with faculty to properly credit experiences for students, as appropriate. Minnesota State Colleges and Universities shall proactively make students aware of the credit for prior learning program and take steps to ensure gaining credit is easily accessible to students.”

By February 1, 2022, Minnesota State Colleges and Universities must report to the chairs and ranking minority members of the legislative committees and divisions with jurisdiction over higher education on the success of credit for prior learning in granting credits and its continued development as required under this subdivision.”

## II. Overview: What is Credit for Prior Learning at Minnesota State Colleges and Universities?

Minnesota State defines credit for prior learning in [Board of Trustees Policy 3.35](#) as “academic credit awarded for demonstrated college- and university-level learning gained through learning experiences outside college or university credit-bearing courses and assessed by academically sound and rigorous methods and processes.”

Minnesota State has a long history of credit for prior learning programs and services. When Minnesota Metropolitan State College was formed in 1971, its core mission was the development of options for prior learning assessment for adult transfer students. Over the next three decades, individual colleges and universities developed local practices.

In the early 2000’s, Minnesota State began to establish transfer policies for national examinations, such as the [College Level Examination Program](#), and continued to explore more options for serving adult learners, with an emphasis on military veterans. Individual institutional and collaborative initiatives across the system have led to an examination of credit for prior learning practices, new professional development opportunities for faculty and staff on credit for prior learning implementation, and the funding of Veterans Education Transfer System ([VETS](#)) re-entry program to expand and systematize military-related credit for prior learning.



In the past five years, Minnesota State has significantly developed systemwide policy and procedure, created a network to support the 37 campuses in credit for prior learning policy and practice implementation, and expanded continuous professional development opportunities to increase campus faculty and staff expertise and capacity.

## Minnesota State Credit for Prior Learning Assessment Network

In 2018, Minnesota State made a substantial commitment to the implementation and expansion of credit for prior learning across with the creation of the [Credit for Prior Learning Assessment Network](#) (C-PLAN).

C-PLAN is a Minnesota State collaborative that supports the seven universities and thirty colleges in CPL policy and practice implementation. Launched initially with one university and five colleges, C-PLAN has more than doubled in size and participation of active campus partners in the past four years. Its mission includes:

1. Providing Minnesota State students with increased access to CPL assessment opportunities, supporting students' progress to educational goals and degrees.
2. Facilitating a comprehensive spectrum of choices for campus faculty to assess student learning for credit, certify transferable student competencies, and ensure quality.
3. Collaboratively capitalizing on subject-area and resource-based strengths to offer effective CPL pathways, create cross-institution crosswalks, and expand the network of campus partners using CPL standards and best practices.



### III. What is the Role of Credit for Prior Learning in Serving Students at Minnesota State?

Minnesota State’s vision is to provide people of all ages with equal access to high-quality, efficient learning opportunities. This vision recognizes that a variety of learning experiences, including those that are workplace, internship, or community-based, can increase employability and economic mobility. As industry demands move more toward certifications, micro-credentials, and skill-specific requirements, Minnesota State must continue to address policy and practice barriers at a system level to facilitate noncredit – credit alignment as a workforce and economic development strategy. Credit for prior learning implementation at Minnesota State is a primary connector of workforce and academic goals, accelerating completion of postsecondary credentials.

[National research](#) shows that students using credit for prior learning are 22% more likely to complete postsecondary credentials and underscores the necessity of expanding outreach, options, and opportunities.

### IV. How Can Students at Minnesota State Earn Credit for Work-based Learning?

Students at Minnesota State bring many work- and community-based learning experiences. Those include military veterans with formal training and occupational learning experiences. Many other adult learners also have a wealth of experience through workplace and community-based organizations. Their learning may come from formal training, professional certification, internships, or apprenticeship programs, as well as experiences on the job and in their communities. Minnesota State campuses [can evaluate and award credit](#) for these programs.

For more informal work-based experiences that have not been evaluated through third-party validation, students at Minnesota State have additional CPL options for internships, on-the-job or community experiences to be assessed for academic credit. Through these [individualized assessments](#), students may be awarded credit through successful completion of an exam, skills demonstration, or portfolio of learning experiences.

## Initiatives and Partnerships to Expand Students' CPL Options

As part of its effort to provide students with opportunities to earn credit for work-based learning experiences, Minnesota State continues to expand its [Certificates to Credits \(C-to-C\) program](#). Piloted in 2019 by faculty developing rubrics and checklists for reviewing and assessing community- and work-based training and certificates, C-to-C has been adapted by several campuses to facilitate noncredit to credit pathways. The C-to-C process encourages faculty to collaborate on the creation of CPL pathways.

**“Many of my colleagues across disciplines engaged in CPL have been working collectively to establish processes.” - College Faculty, Business Administration**

C-PLAN provides a means for the 37 institutions to develop and share noncredit to credit pathways through credit for prior learning options and other “bridge” tools, such as the C-to-C program. C-PLAN disseminates strategies and tools to participating colleges to address policy/practice barriers and facilitate further discussion, development, and adaptation across colleges and universities in the system.

The Minnesota State All Learning Counts grant, funded by Lumina Foundation, has offered additional opportunities for testing and adapting assessment guides and processes. For example, Rochester Community and Technical College created a badging program under the auspices of this grant, and turned a low-cost, noncredit course in Microsoft Excel into credit for a course in the Administrative Office Professionals degree program. By adapting the [Certificates to Credits Faculty Checklist](#) and sharing their learning with the other campuses, they are disseminating an additional method for turning work-based learning into credits at Minnesota State campuses.

The [Minnesota State Centers of Excellence](#) have collaborated with colleges, employers, and professional associations to review training and certifications and identify opportunities for credit for prior learning pathways. Current CPL pathway projects under development include CPL awards for the Health Care Core Curriculum and the Commercial Driver's License training.

Minnesota State is collaborating with the Department of Employment and Economic Development (DEED), campuses, and community-based organizations to identify work-based related training, in multiple areas such as IT, human resources, and business, to map to course equivalencies and academic credit. One example is industry certificates offered free of charge to Minnesotans through the [DEED-Coursera partnership](#) begun in June 2020. Minnesota State campuses are working together to review and award credit for a variety of certificates recently completed by Minnesotans.

Another CPL pathway to further postsecondary credentialing is the Certified Nursing Assistant program offered free of charge through Minnesota State’s Workforce Solutions. It has recently provided training to 1,000 members of the National Guard and expanded the training opportunity to other Minnesotans. Minnesota States campuses are creating credit for prior learning pathways to further postsecondary credentialing through recognition of the successful completion of the training and examination.

## V. How Do Students Find Out about Credit for Prior Learning at Minnesota State?

**Minnesota State Colleges and Universities has engaged in the following efforts to make all students more aware of their credit for prior learning options:**

- [Developed Minnesota State webpage.](#)
- Identified campus points of contact on the main webpage for each campus, with direct link to each campus’s webpage on CPL campus policies and procedures.
- Provided student [CPL intake form](#), launched on Minnesota State’s website in Summer 2020, to help prospective and current students identify CPL options and begin the CPL request process.
- Provided an [Ask C-PLAN](#) form for students and institutions to send any questions they have about CPL at Minnesota State.

These are first steps in helping students successfully navigate credit for prior learning options at Minnesota State and to connect them with CPL resources at the 37 campuses. These processes will be integrated into a CPL web platform under development, which will streamline campus processes and subsequently enable greater numbers of students to access CPL options more readily.

Potential and current students learn about credit for prior learning options in multiple, reinforcing ways: CPL information and [intake forms](#) on [campus websites](#), [social media](#) , outreach to employers, and from admissions and other staff and faculty at campuses and through community-based organizations.

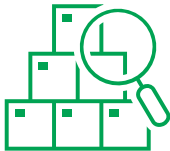
Minnesota State understands that the learners it currently serves, and would like to serve, have often experienced multiple transitions in education, work, and community life, especially since March 2019, and the emergence of the pandemic. They are more likely to look for short-term training to help them with job re-entry and transition. Much of this workplace-related training warrants evaluation for academic credit through credit for prior learning options.

In partnership with the Office of Higher Education, Minnesota State developed and launched the [Skill Up Minnesota](#) web portal for accessing short-term training options at Minnesota State in support of workers displaced by the pandemic. It also [provides learners](#) with information about making use of training as an on-ramp to further education through credit for prior learning options.

## Campus Highlights: How do Learners Find out about CPL?



“I want [students] to know they have done a great job working [outside of college] and they can get credit for that. Right now, we are working to make sure this information will be available on paper program plans, online, and in orientation folders. And then we will do specific program marketing. Our next step is to get an icon next to every course that provides CPL in our online [class scheduling] system.” - **Sarah Dorn and Denine Rood, Pine Technical and Community College.**



“We are identifying students who have stopped out or dropped out to tell them about work-based learning experiences.” - **Nerita Hughes, North Hennepin Community College**



South Central College links all of their [Credit for Prior Learning](#) material on one easily accessible webpage, which includes information on CPL criteria, types of CPL, a course list, methods for assessing prior learning, FAQs, a link to an intake form and student testimonials.



Metro 100, [Getting Credit for What You Know](#), a course at Metropolitan State University, has been offered free of charge to adult learners in transition since the onset of the pandemic. The course assists those learners in assessing their potential options in credit for prior learning, degree programs, and careers.



When I meet with new students, I explore CPL and whether they would be a good candidate. I ask about their lived experiences, their major, and how their experiences might apply. I try to have that conversation to determine if CPL is a fit for them.” - **Anthony Riesberg, Riverland Community College**

In addition to outreach by individual institutions, Minnesota State has expanded CPL information through Twitter, Facebook ads, and marketing for Minnesota State Week. Information is also included in [Minnesota State’s Guidebook](#).

## VI. How are Campuses Evaluating Students’ Work-Based Learning?

In Summer 2021, Minnesota State’s C-PLAN completed a systemwide survey of CPL assessment practices. Thirty out of the thirty-seven institutions responded. The survey, the most comprehensive of its kind at Minnesota State, provided a baseline of CPL current practices, highlighted strengths, and identified opportunities for growth.

### Key Findings

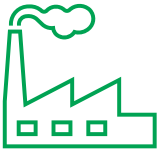
- A majority of campuses applied CPL for military training and occupations to program requirements.
- A growing number of campuses award CPL credit for workplace training, including organizations with American Council on Education (ACE) credit recommendations, applying those credits to courses that meet degree requirements.

- A majority of campuses award CPL credit for industry-recognized certifications and licenses, applying those credits to courses that meet degree requirements.
- Most campuses use individualized assessment methods, such as challenge exams, skills demos, interviews, or a combination of methods to evaluate students' learning that has not been validated through formal training or certification.

## Campus Highlights: How are learners' prior learning experiences evaluated?



“Our Technical Management degree is the most successful credential within the business program at DCTC. 70% of the learners in the program are returning adults. We have worked with licenses in the airline, power plant, and cosmetology industries. Those licenses are all cross-walked [to our courses, so students earn credits].” - **Scott Gunderson, Dakota County Technical College**



“Industry credentials are integrated into a few of our programs, like manufacturing. Students can earn credits for classes. In entry level manufacturing, for example, students who have experience in the field can pay a test fee, take tests on site at SCC, and then those credits can be applied to their transcript. Since 2015, we have awarded 86 students 334 credits {in manufacturing}.” - **Annette Parker (President) and Kelcey Woods-Nord, South Central College**



“We offer work-based learning options like getting credit for industry experience in Cyber Security or turning an OSHA course into credits. Every technical program on campus offers at least one course where credit for prior learning can be applied. Pine Tech’s most recent certification that translates into credits is the Child Development Associate certificate (CDA for Early Childhood). Students who have earned this certification can be awarded up to 6 credits or two courses towards their Early Childhood Development degree. Using credit for prior learning for these courses saves students \$1134.48 in tuition and fees.” - **Sarah Dorn, Pine Technical and Community College**



“A student doing project management for 20 years can document their learning in six sigma or quality assurance, which is evaluated and treated as transfer credit. Rather than taking a 3000-level QA course for the degree, they can document their work experience and receive credit for it on their transcript.” - **Lynn Johnson, Bemidji State University**



“We revised the policy this past year and included aspects of work-based learning that weren’t included before. We added the NOCTE (National Occupational Testing Institute) and added assessment of professional credentials – e.g., fire safety recently reviewed and are planning to review and affirm the associated credential. We are looking at apprenticeships as a form of CPL and digital badges. We would also give credit if there’s a required internship in the program.” - **Barb Embacher, Riverland Community College**

## VII. How is Minnesota State Removing Barriers to Student CPL Access and Advancing CPL Success?

### Student Navigation - CPL Web Platform

Another major investment by Minnesota State to expand credit for prior learning assessment implementation is the development of a systemwide CPL web platform to be launched in fall semester, 2022. Minnesota State’s CPL platform will streamline student requests, help students and campus stakeholders easily navigate the process, provide process guides, and facilitate expansion of CPL options by building campus capacity.

The platform will house and display noncredit to credit crosswalks for work-based learning and provide an easy to access source of information for students across the system. In conjunction with task force recommendations for more consistent and transparent coding and transcribing of CPL credit, the platform also will enable the system to capture more accurate metrics on the number of industry crosswalks implemented by the campuses and throughout the system. An implementation coordinator and team will help campuses onboard and offer information webinars to make students and campuses aware of the new platform.

### Campus Awareness and Implementation

Campus awareness and implementation is critical to students’ success using CPL options. In the Summer 2021 systemwide CPL Assessment Survey developed and hosted by C-PLAN, campuses indicated their use of standards, rubrics, and checklists in evaluating students’ learning. They noted as well the challenges with, and opportunities for, keeping up with policy and procedure, establishing effective workflows, finding guidance on best practice, and building capacity to do the CPL work. Through C-PLAN, Minnesota State provides campuses with a range of resources and tools including:



- Virtual and campus visits
- Advisory sessions
- Cross-functional group discussions
- Faculty and/or staff workshops
- Bi-monthly Ask C-PLAN Webinars recorded and archived for viewing
- Repository of information briefs
- CPL Listserv to ask questions and share practices
- Technical assistance in policy and practice development

## Faculty Engagement

The role of faculty in guiding and assessing students in the evaluation of prior learning is critical to student success, persistence, and completion. Minnesota State continues to identify ways in which faculty work can be supported, subsequently broadening student access and success through CPL pathways.

Faculty across the system champion CPL because they believe in the power of recognizing student learning. Minnesota State has supported faculty efforts with regular CPL Assessment Development Webinars for and by faculty, workshops and webinars at individual campuses, multi-campus faculty convenings, evaluation rubrics, and information briefs.

### Campus Highlights: How are faculty involved in awarding CPL for student success?



“Our faculty are very involved with industry. They feel that students shouldn’t have to take classes for work they already know how to do. They can progress through the program quicker with CPL. Many of our faculty received CPL and believe firmly in it.” - **Denine Rood and Sarah Dorn, Pine Tech and Community College**



“I am a recipient of credit for prior learning in both of my degree programs and was able to get my dream job. I benefited from my CPL experiences and wanted my students to have the same opportunity.” -**Tricia Olinger, Rochester Community and Technical College**



“I see that nontraditional students have this feeling of empowerment to come back with pride having received CPL; they already have attained something.” -**Christine Pigsley, MSU-Mankato**



“We have found that students in our program that complete credit for prior learning go on successfully and complete their degrees. My motivation is to assist all my students in their path to graduation. We create consistent and clear rubrics rooted in the learning outcomes.” - **College Faculty, Graphic Design**



“The Center for Extended Learning has done workshops on CPL for faculty over the years. CPL is now incorporated more and more into our conversations. Ten years ago, faculty would say, ‘What is this [CPL] process?’ But now faculty ask specific and informed questions so we can offer CPL to students. The response is not ‘we don’t do this,’ it’s ‘how can we do this?’” - **Lynn Johnson, Director, Extended Learning, Bemidji State University**

To expand support of this important faculty work, C-PLAN will launch a workgroup with campus faculty members in 2022 to identify resources and tools to increase faculty expertise and capacity to engage in CPL assessment work.

## Policy and Procedure

In 2023, the Minnesota State system office will again review credit for prior learning policy and procedures to advance identified changes in support of greater student access and success. Meanwhile, Minnesota State and its campuses continue to examine and improve institutional and system processes. Current activities through C-PLAN promote consistency, transparency and subsequently, CPL accessibility:

- Comparing policies on the system and campus websites.
- Providing coding and transcribing guides for ease of transfer.
- Facilitating policy and procedure workgroup to eliminate inequities.
- Collaborating with affiliate groups such as Transfer Specialists to share best practice across campuses.

## External Collaboration/Partnerships

Minnesota State is collaborating with state agencies to identify sources to fund student fees for CPL options such as examinations and skills demonstrations. This will increase accessibility for students who need individualized assessment of their prior learning in community- and work-based settings.

Minnesota State recognizes the critical role that licensing agencies play in the standards applied to the award of credit for prior learning for internships and work-based learning in career, technical, and professional degree programs. With that in mind, the system is working with the Department of Education on sharing information on credit for prior learning to increase understanding across licensing agencies and professional organizations and to remove any barriers to credit for prior pathways.

## VIII. How have Metrics/Results Informed CPL Priorities at Minnesota State?

At Minnesota State, there are 26,990 students aged 25 and above at colleges, and 14,910 at universities, in credit bearing programs, for a total of 41,900, or 30 percent of the Fall 2021 headcount population. Many of these students would benefit from credit for prior learning options that recognize “outside of classroom” learning experiences. While Minnesota State students have taken advantage of dual enrollment credit programs and academic credit for military training and occupations, there is much more opportunity for CPL growth in workplace and community-based training and certifications.

Specifically, the percentage of Minnesota State students engaged in credit for prior learning opportunities reflects results of a recent national research study, conducted by the Council for Adult and Experiential Learning (CAEL) on CPL uptake. Metropolitan State University and Inver Hills Community College are two Minnesota State campuses that participated in this research. Findings across the 72 participating institutions in the nationwide study showed that an average of 11 percent of students learn about and participate in credit for prior learning options.

### Campus Highlights: How Have Students Succeeded?



“Since 2009, Minnesota State campuses have awarded 243,000 credits for military coursework and occupations which has saved service members and veterans \$45 million in tuition costs. That also saves them on military education benefits. Our faculty made a strong effort to ask, ‘What can we do so we are welcoming our service members?’ And there has been a strong impact on educational access as the data show.” - **Gina Sobania, Military Education Programs, Minnesota State Colleges and Universities**



“In terms of workforce and technical programs, one of our successes is that we built a degree called Construction Technology which is specific for students who are in an apprenticeship. Within that program, our full-time faculty member did a CPL assessment for 25 trades. Now students can receive up to 27 credits for their experience for a 60-credit degree.” - **Nerita Hughes, North Hennepin Community College**



“Don Shelby, most recently a television news anchor in Minneapolis, just completed his bachelor’s degree, almost all of through credit for prior learning. In policy we say there is no limit to CPL...Community activism, a rich professional life...we want to leave this open as a possibility. Most students are receiving up to 15 credits but there are some who receive 30-40 credits.” - **Charles Tedder, Metropolitan State University**

## CPL and Equity

Minnesota State data also reflect [national data](#) on the need to better inform and guide students of color and Pell-eligible students. Gaps in attainment for Black, Hispanic and Native American Minnesotans especially need to be addressed, and research studies have shown that BIPOC students, students receiving Pell grants, and students enrolled in community colleges benefit from receiving credit for prior learning. Minnesota State’s focus on CPL implementation is critically important for Minnesotans without a credential, especially those from communities of color.

In 2015, the State legislature set an attainment goal of 70 percent for residents between the ages of 24 and 44. Included in the statute is an acknowledgement that reaching the goal “will likely be difficult without achieving attainment rates that are comparable across all race and ethnicity groups”. (Minn. Laws 2015 Chapter 69 Article 3 Sec. 6 Subd. 5b). Based on data from the Minnesota Office of Higher Education, supporting Indigenous, Black and Hispanic Minnesotans in earning credentials is critical to meeting the attainment goal.

## IX. How Does Minnesota State Plan to Sustain Credit for Prior Learning?

Because of Minnesota State’s progress on CPL, it has received almost \$2 million in grant funding and has been invited to participate in a national project to further expand CPL.

- Minnesota State has received numerous grants to support implementation work. Most recently, the Lumina Foundation’s All Learning Counts Initiative helped to advance systematic CPL work across the Minnesota State system.
- This work was also supported by an MSP WIN grant, the Placement for Under-Represented Adult Learners grant, and recently received 3M grant, which together reach almost \$2 million. This funding supports the continued development of an infrastructure to help under-represented adult learners earn credit for prior learning by

developing a web platform, creating system-wide crosswalks, helping faculty ensure work-based learning is recognized, highlighting successful regional projects, encouraging statewide consultation, and conducting policy work.

- Minnesota State, through a multi-campus collaboration grant, has funded the seven state universities to develop graduate-level CPL pathways for high school co-enrollment instructors to maintain teaching eligibility criteria required by the Higher Learning Commission.
- Minnesota State was invited to participate in a national project, Noncredit to Credit Alignment Lab to remove barriers and increase opportunities for students with work-based learning to earn academic credit. Five colleges in several industries, such as early childhood education, transportation, and business will provide a model to be disseminated throughout the system via C-PLAN training and resources. Through this project over the next two years, Minnesota State will continue to improve policies and procedures that streamline the recognition of work-based learning.
- Minnesota State campuses and C-PLAN are collaborative partners with Goodwill Easter Seals, the lead organization in DEED's Bridge to Career Pathways, Pathways to Prosperity Competitive Grant. The Business Professional Pathway Bridge Model will integrate credit for prior learning opportunities to facilitate students' access to postsecondary degree programs.

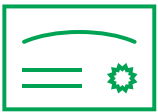
## Campus Highlights: How Are We Building CPL Sustainability?



“We are developing a business model, are in a thriving community with many business and industry partners. and plan to make as much use of CPL as possible going forward. An opportunity we have now is that Amazon has a warehouse in North Fargo; they are looking for training for employees who primarily are ESL speakers, and we may articulate that into the business, especially because employees can get \$,5000.00 in education grants per year. Employees with our employer partner, Crystal Sugar, take safety and other training from our Workforce Development department. We are actively working on how this training can be translated into credit so they [employees] can continue with us and finish a degree.” **-Marsha Weber, Minnesota State Community and Technical College**



“Our crosswalks are focused on how employers identify their outcomes. In our mini-grant, faculty worked with Goodwill Easter Seals to show them how to develop learning objectives so they could match up with our curriculum. We are also building out a Public Administration grant and we are going to replicate the Construction Technology model for that degree. The faculty member will build out the CPL for the degree. When we first started, we had conversations with League of Cities, a number of cities, counties, and others. Everyone is on board with the degree. This will be the first and only two-year program in Public Administration in Minnesota. We had the conversation with government partners and some of the counties said that degree would be a make or break in terms of getting an interview.” - **Nerita Hughes, North Hennepin Community College**



“For nontraditional students, we are widening the cylinder, where we are focusing on insurance, manufacturing, healthcare workers. For example, they are using six sigma green belts, Lean, and other certifications. Where there is a connection with a national or organizational standard [we can offer credit]. We are learning lessons from our technical and community college partners. What they are doing in skill trades we are expanding to other professions.” - **Christine Pigsley, Minnesota State University, Mankato**

## Investment in CPL Sustainability at Minnesota State

Earlier sections in this report have highlighted system and campus efforts in the areas of policy and procedure, student outreach, and faculty engagement. One other effort, in conjunction with the development of the web platform, is the standardization of coding and transcribing of credit awards for prior learning across the 37 campuses, with specific expansion of categories for work-based training and experiences.

This standardization will enable Minnesota State to accurately track CPL uptake across campuses and degree programs and analyze the impact of recognition of work-based learning on persistence and completion by age, gender, race/ethnicity, Pell eligibility, and program. The current coding system allows Minnesota State to have a beginning baseline, highlighting gaps and opportunities for further development.

## **Minnesota State continues to invest in CPL sustainability in the following areas:**

### **Campus Capacity**

Currently Minnesota State has a CPL liaison position through a grant to connect campuses, community-based organizations, and employers to develop crosswalks of work-based training and certifications to academic credits in degree programs. This pilot effort will create the framework for developing an infrastructure for local and regional approaches to CPL pathways and partnerships.

### **Best Practice**

The CPL Academy, an online course to orient faculty in guiding students on CPL options and developing assessments, is being expanded to offer the CPL Community, with just-in-time training and resources for all campus stakeholders, from student recruitment and admissions to advising and assessment. The CPL Community helps campus stakeholders work as a cross-functional team, with the student journey as the focus. The CPL Academy will also provide faculty with additional tools and resources on the evaluation of work-based learning.

### **CPL Funding for Access and Equity**

Minnesota State, through C-PLAN, has studied the challenge of resources for CPL fees for individualized CPL assessments for students. Minnesota State has discussed potential options for funding CPL fees for eligible students with the Office of Higher Education and the Department of Employment and Economic Development. The system will continue exploring avenues such as the Workforce Development Scholarships to support expansion of funding options.

### **Research**

Building on its 2021 campus CPL assessment survey, Minnesota State, via C-PLAN, will conduct a 2022 student survey to ascertain access, uptake, success, and challenges to participating in CPL options. This will help Minnesota State learn more about the guidance, support, and outreach needed to support students and the campuses that serve them.

### **Academic Programs and Student Support**

As part of its further development to ease transfer of credits, Minnesota State examines and identifies ways to streamline integration of CPL options in the Transfer Pathways programs. The Guided Learning Pathways framework promotes well-articulated, coherent pathways, including



credit for prior learning, aligned with careers. Advisors are oriented to credit for prior learning options to help them guide students.

**Minnesota State Colleges and Universities invites the Minnesota State Legislature to consider future commitments to increase campus capacity, and subsequently, student participation in CPL options:**

1. funding of CPL fees for low-income students,
2. system-wide CPL web platform for easy student navigation,
3. research on student participation and impacts on completion,
4. use of CPL liaisons to develop CPL partnerships and pathways with employers and community-based organizations, and
5. expanded professional development and resources for faculty and staff.

As described in this report, Minnesota State has built a solid credit for prior learning infrastructure through which students can get a jump-start on their college success, progress more quickly toward their educational goal completion, be more likely to complete their certificate or degree, and save money. The Minnesota State Legislature can help ensure the sustainability of CPL efforts at Minnesota State Colleges and Universities into the future.

Minnesota State Colleges and Universities appreciates the Legislature's review and consideration and looks forward to providing future updates on the growth of credit for prior learning and positive impacts for students at its 37 campuses.

## **X. Report Development**

In preparation for this report, C-PLAN staff conducted a system-wide needs assessment and 12 targeted interviews to understand the current state, challenges, and opportunities in CPL practices and implementation, and what is needed for systemwide CPL continuous improvement.

Themes from campus interviews included the following: vibrant local partnerships with industry exist that support the importance of CPL expansion; awareness of the importance of CPL is growing on campuses; CPL is used most often for career/technical program students and military veterans; faculty and administrators play a critical role in promoting and accepting CPL; and campus practices and successes vary, suggesting the need for system investment and

support. (Quotes stemming from interviews with faculty, staff, and administrators from campuses in all regions of the system are provided throughout this report.)

Finally, multiple system and campus stakeholders reviewed the report, including two faculty Inter-Faculty Organization members, Sara Fier, Southwest Minnesota State University, and Jennifer Chernega, Winona State University, who provided feedback on areas of importance from a campus, system, and faculty perspective.


## **XI. Acknowledgements**

This report was developed with input and feedback from the following Minnesota State staff, faculty, and administrators:

1. Scott Blankenbaker, Faculty, Music, Riverland Community College
2. Dr. Jennifer Chernega, Faculty, Sociology, Winona State University
3. Sarah Dorn, Registrar, Pine Technical and Community College
4. Barb Embacher, Vice President of Academic & Student Affairs, Riverland Community College
5. Dr. Sara Fier, Faculty, Counseling, Southwest Minnesota State University
6. Scott Gunderson, Faculty and Advisor, Business & Management Department, Dakota County Technical College
7. Tara Hammill, Faculty/Program Leader, Healthcare Office Professional Program, Rochester Community and Technical College
8. Colleen Harris-Severns, Senior Office and Administrative Specialist, C-PLAN
9. Dr. Nerita Hughes, Academic Dean, North Hennepin Community College
10. Lynn Johnson, Director, Center for Extended Learning, Bemidji State University
11. Kris Lovstad, Transfer and CPL Coordinator, South Central College
12. Jess Niebuhr, Senior Manager for Strategic Partnerships, System Office
13. Dr. Charlotte Nitardy, Minnesota State C-PLAN Advisor & Coordinator and Psychology faculty, Metropolitan State University
14. Tricia Olinger, Faculty/Program Leader, Administrative Office Professional Program, Rochester Community and Technical College
15. Dr. Annette Parker, President, South Central College
16. Dr. Christine Pigsley, Associate Professor & Program Director- Applied Leadership, Minnesota State University Mankato
17. Anthony Riesberg, Academic Advisor, Riverland Community College
18. Dr. Denine Rood, Vice President of Academic and Student Affairs, Pine Technical and Community College
19. Dr. Mary Rothchild, Senior System Director of Workforce Development, System Office
20. Gina Sobania, Director of Military, Veteran, and Adult Learner Services at Minnesota State Colleges and Universities, System Office
21. Dr. Charles Tedder, Academic Dean, College of Individualized Studies and the Center for Educational Innovation, Metropolitan State University

22. Marsha Weber, Dean of the School of Business and Information Technology, Minnesota State Community and Technical College
23. Kelcey Woods-Nord, Director of Strategic Partnerships & Employer Engagement, South Central College

**Report Authors:**

1. Mary Beth Lakin, Director, Credit for Prior Learning Assessment Network (C-PLAN), Minnesota State Colleges and Universities 
2. Dr. Jessica Shryack, Organizational Management Consultant, Minnesota State Colleges and Universities

Minnesota State is an affirmative action, equal opportunity employer and educator.



## MINNESOTA STATE

30 East 7th Street, Suite 350 | St. Paul, MN 55101-7804  
651-201-1800 | 888-667-2848

[www.MinnState.edu](http://www.MinnState.edu)

---

This document is available in alternative formats to individuals with disabilities. To request an alternate format, contact Human Resources at 651-201-1664. Individuals with hearing or speech disabilities may contact us via their preferred Telecommunications Relay Service.

Minnesota State is an affirmative action, equal opportunity employer and educator.

## XII. Appendices

### Appendix A: Minnesota State Policies and Procedures

1. [Policy 3.21 Undergraduate Course and Credit Transfer and the Minnesota Transfer Curriculum](#)
2. [Procedure 3.21.1 Transfer of Undergraduate Courses, Credit, Associate Degrees and the Minnesota Transfer Curriculum](#)
3. [Policy 3.35 Credit for Prior Learning](#)
4. [Procedure 3.35.1 Credit for Prior Learning - External Assessments](#)
5. [Procedure 3.35.2 Credit for Prior Learning – Internal College/University Assessments](#)
6. [Procedure 3.35.3 Military Courses and Military Occupations](#)

## Appendix B: Social Media Examples



## Appendix C: C-PLAN Advisory Council Members

1. Brenda VanVossen, Business Instructor; CPL; Interdisciplinary Studies, Inver Hills Community College
2. Charles Tedder, College of Individualized Studies, Metropolitan State University
3. Dr. Charlotte Nitardy, CPL Advisor and Coordinator, Minnesota State
4. Dr. Christine Mollenkopf-Pigsley, College of Social and Behavioral Sciences Assistant Professor; Applied Organizational Studies Coordinator, Minnesota State University Mankato
5. Colleen Harris-Severns, Senior Office and Administrative Specialist, Minnesota State
6. Evan Barshack, Business Programs Instructor, Saint Paul College
7. Gina Sobania, Director of Military Veteran and Adult Learner Services, System office
8. Jennifer Fager, Vice President Academic and Student Affairs, South Central College
9. Jess Niebuhr, Senior Manager for Strategic Partnerships, System Office
10. Jodie Swearingen, CPL Liaison, System Office
11. Julie Jazskowiak, Credentials Evaluator; DARS/Transfer Specialist CPL, Century College
12. Katie Coil, Assistant Director of Transfer Student Services & Credit for Prior Learning, Century College
13. Kelcey Woods-Nord, Director of Strategic Partnerships and Employer Engagement, South Central College
14. Kirsten Fabozzi, Registrar, Century College
15. Kris Lovstad, Transfer and CPL Coordinator, South Central College
16. MaiNhia Yang, Transfer Specialist, Saint Paul College
17. Mary Beth Lakin, C-PLAN Director, Minnesota State
18. Mary Rothchild, Senior System Director of Workforce Development, System Office
19. Matthew S Loeslie, Dean for the School of Applied Technology, Minnesota State Community and Technical College
20. Michael Eisenbeisz, IT Services Project Manager, Metropolitan State University
21. Michael Olesen, Project Manager for Educational Innovations, System office
22. Nichole Sorenson, Dean of Institutional Research Planning and Grants, Saint Paul College
23. Paula DeMars Institutional Effectiveness and Assessment Coordinator, Northwest Technical College
24. Sara Leiste, Student Directed Learning Director, Metropolitan State University
25. Sarah Dorn, Registrar, Pine Technical and Community College
26. Scott Gunderson, Business Management Senior Faculty Member, Dakota County Technical College
27. Steven Anderson, Faculty, Department of Academic Support, St. Cloud State University
28. Tara Hammill, Healthcare Office Professional Faculty, Rochester Community and Technical College
29. Tarah Sachdev, Director of Admissions Registration and Records, Saint Paul College
30. Teri Hinds, Senior Director of Strategic Initiatives - Equity 2030, System office
31. Teri Wallace, Interim Associate Vice President for Research and Dean of Extended Campus, Minnesota State University Mankato
32. Tracy Wilson, Dean of Business and Service Programs, Saint Paul College

## Appendix D: Certificates to Credits Faculty Checklist\*

- \* Example of Documents Used in Reviewing Work-Based Training and Certifications. For more information about the process, please contact [cpl@minnstate.edu](mailto:cpl@minnstate.edu).





# MINNESOTA STATE

## Credit for Prior Learning Assessment Network

### Certificates to Credits Faculty Reviewer Checklist

#### **Faculty Reviewer Instructions:**

Complete the following questionnaire according to the best of your ability and knowledge based upon the agency's application you are reviewing. Complete a separate review form for each different certification title or training. There are several long-form questions at the end of the checklist for your in-depth review.

This PDF file is interactive and designed to be downloaded and opened in order to be filled out. Most sections contain either drop-down boxes or matrix select tables. If you need a printable, non-interactive version or another format, contact [cpl@minnstate.edu](mailto:cpl@minnstate.edu).

#### **Reviewer's Information**

**Review Date:**

Full Name

Star ID

Your college or university:

Title and Department

Phone

E-mail

#### **Agency Information**

Name of the agency applying:

Certificate title, credential or training being reviewed:

Describe the course equivalency/number/Minnesota State program the applying agency's program is being reviewed for (if any):

## EVALUATION

Choose an answer from the drop-down boxes below.

### Administration

The organization has been fully engaged in enrolling learners, as well as delivering courses and programs for the last two years.

The organization can provide successful documentation of what knowledge individual learners acquire and can issue proof of certification/credential or passing of the certification exam.

The organization has a systematic process in place for securely maintaining learner records.

There is a written policy regarding the retention and release of learner records.

The sponsoring organization must demonstrate administrative control over the courses, meaning that the organization has approval on course content and keeps student records.

### Learning Outcomes

The learning outcomes associated with the established certification or credential are comparable with college-level learning and are measurable.

The learning outcomes meet generally accepted learning requirements for certifications and credentialing learners in this subject or field.

### Learning Evaluation/Assessment

The agency's internal assessment(s) align with the learning outcomes.

The assessment methods are measurable or observable, clearly stated, and focused on the performance of the learner.

The passing score or other measures are aligned with college-level academic standards.

Report to Legislature on Credit for Prior Learning  
**Trainer(s) Qualification and Evaluation**

The sponsoring agency assures that the lead instructors, learning facilitators, curriculum developers, and training development staff possess appropriate educational qualification and/or tested experience in their positions and roles.

Updated CVs or resumes are on file.

The lead instructors are regularly evaluated to determine evidence of teaching effectiveness.

**Design/Delivery**

The process used to develop the certifications or credentials aligns with academic standards.

Security measures are taken to maintain the integrity of the entire assessment process.

The training and course require a minimum of 15 hours.

## **Leveling Guide Rubric**

The rubrics on the following four pages provides an opportunity for you to assess the program according to different collegiate learning levels, as well as whether the learning outcomes are in the developmental or non-collegiate credit stage. It will help determine at what level any potential credit should be awarded. For each level, assess that the following learner outcomes listed in the matrices are present. The assessments are:

- Exceeds expectations
- Meets expectations
- Does not meet expectations
- Unknown or not applicable

Please note that each level in the rubric should be scored and that the options are mutually exclusive. You may only choose one assessment per statement.

**Developmental/No College Credit**

	Exceeds Expectations	Meets Expectations	Does Not Meet Expectations	Unknown or Not Applicable
Discusses foundational topics that act as a prerequisite for lower-division courses	<input type="radio"/>		<input type="radio"/>	
Prepares students for college-level thinking	<input type="radio"/>		<input type="radio"/>	
Designed to raise skills up to post-secondary standards	<input type="radio"/>		<input type="radio"/>	

**Lower Division**

	Exceeds Expectations	Meets Expectations	Does Not Meet Expectations	Unknown or Not Applicable
Applies principles, for example to solve problems and/or explain a process and/or engage in an action	<input type="radio"/>		<input type="radio"/>	
Demonstrates sound knowledge of the basic concepts of a subject	<input type="radio"/>		<input type="radio"/>	
Designed to raise skills up to post-secondary standards	<input type="radio"/>		<input type="radio"/>	
Utilizes different approaches to solving problems	<input type="radio"/>		<input type="radio"/>	
Able to analyze the appropriateness of different approaches to solving problems	<input type="radio"/>		<input type="radio"/>	
Demonstrates (at least) limited application of information into new or unique situations	<input type="radio"/>		<input type="radio"/>	
Applies tools, techniques and methods common to the field of study to questions or problems	<input type="radio"/>		<input type="radio"/>	

Upper Division

	Exceeds Expectations	Meets Expectations	Does Not Meet Expectations	Unknown or Not Applicable
Critical thinking is introduced or fostered	<input type="radio"/>		<input type="radio"/>	
Analyzes and/or synthesizes information	<input type="radio"/>		<input type="radio"/>	
Broadly applies information into new or unique situations	<input type="radio"/>		<input type="radio"/>	
Understands complex body of knowledge, some of it at the current boundaries of an academic discipline or field	<input type="radio"/>		<input type="radio"/>	
Develops analytical techniques and problem-solving skills that can be applied in many types of practical or employment situations	<input type="radio"/>		<input type="radio"/>	
Evaluates evidence, arguments and/or assumptions to reach sound judgements	<input type="radio"/>		<input type="radio"/>	
Possesses qualities needed for employment in situations requiring the exercise of personal responsibility and decision-making in complex and unpredictable circumstances	<input type="radio"/>		<input type="radio"/>	

**Graduate Level**

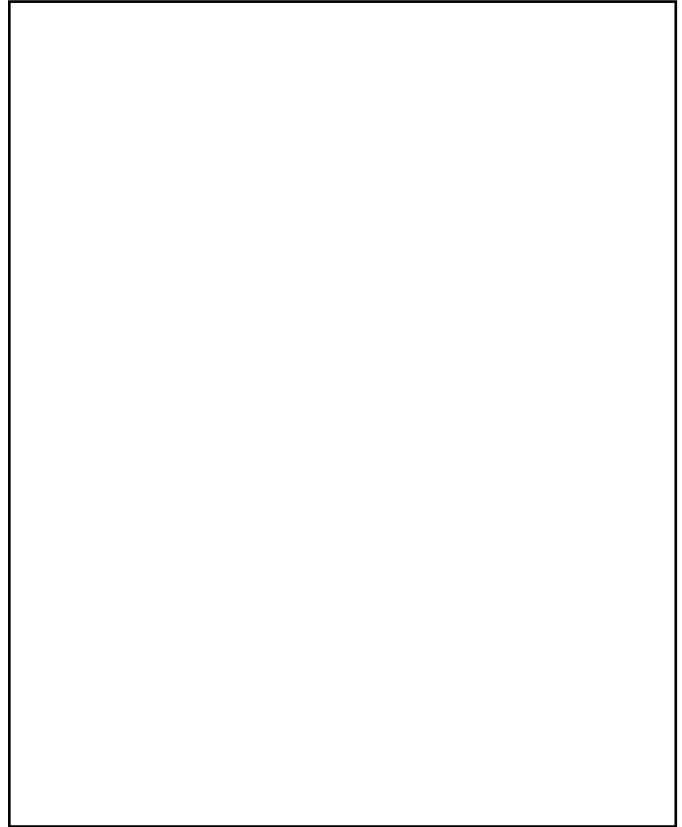
	Exceeds Expectations	Meets Expectations	Does Not Meet Expectations	Unknown or Not Applicable
Demonstrates high-level application, analysis, and synthesis	<input type="radio"/>		<input type="radio"/>	
Investigates and clarifies major theories, research methods, and approaches to inquiry and schools of practice in the field of study	<input type="radio"/>		<input type="radio"/>	
Articulates significant challenges involved in practicing the field of study, expands on its leading edges and explores the current limits of theory, knowledge and practice through a project	<input type="radio"/>		<input type="radio"/>	
Assesses the contributions of major figures and organizations in the field, describes its major methodologies, and practices and illustrates them through project papers, exhibits or performances	<input type="radio"/>		<input type="radio"/>	

Based on the rubric results above, indicate academic level of credit to be awarded:

How many credits do you recommend for transfer award?

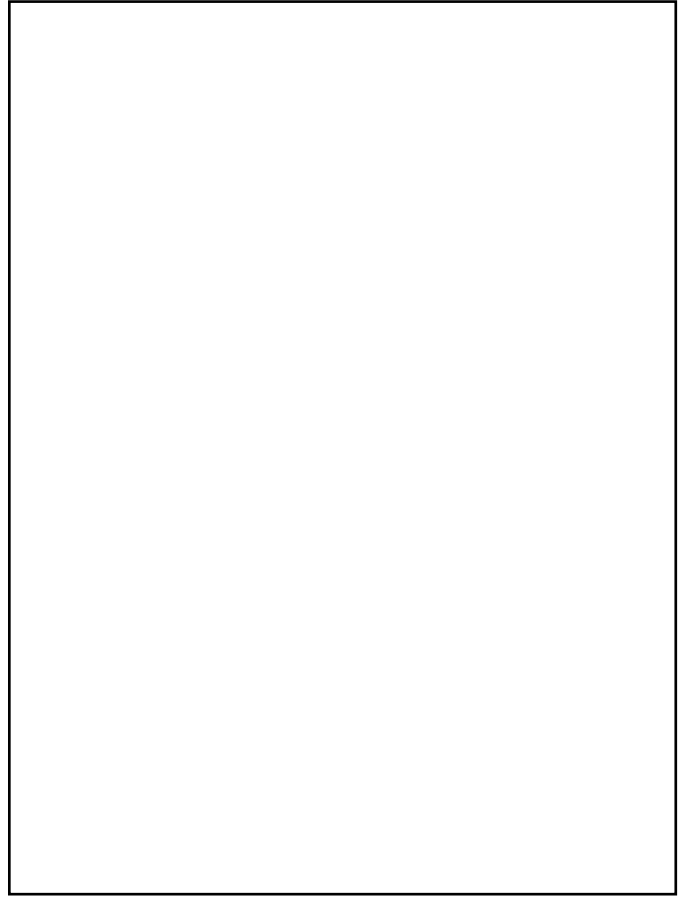
Provide your rationale. If you answered "Other" on the above question, list the number of credits recommended, and why, here.

What course equivalency(ies) should be considered, if any? Provide your rationale.



What application to a major/minor or program should be considered, if any? Provide your rationale.

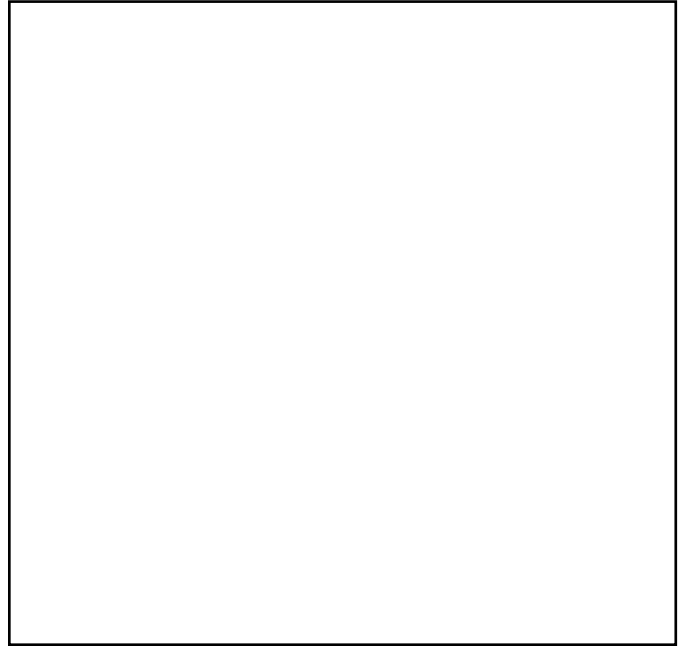
What application to General Education and/or General Education Goal Areas should be considered, if any? Provide your rationale.

A large, empty rectangular box with a thin black border, intended for the user to provide a rationale for the application to General Education and/or General Education Goal Areas.

In addition to your faculty department, which academic department(s)/program(s) should provide programmatic review for authorization of the faculty reviewer's credit recommendation?



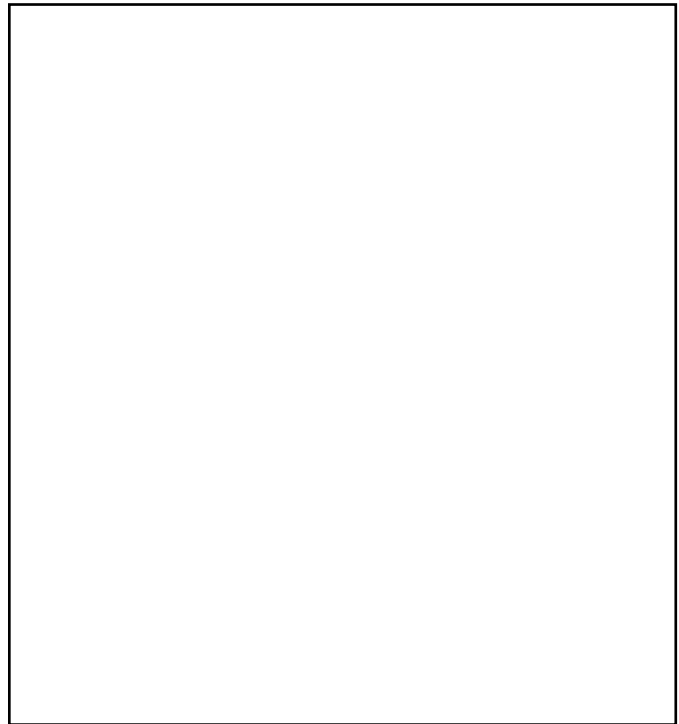
Please identify any cross-campus alignments or course equivalencies that may be affected by this credit recommendation, if any:



If this recommendation should be reviewed earlier than three years from date of review, indicate the recommended next review date by month/year:

**Comments:**

Please add any additional comments, considerations, issues or concerns that you have regarding the program's eligibility.



**Guides are adapted from:** 1) American Council on Education (ACE) Criteria to Determine Eligibility to Participate; 2) American Council on Education (ACE) Guide to Initiating a Credit Review; 3) Charter Oak State College, Connecticut Credit Assessment Program for Training Providers; 4) Metropolitan State University Pre-Assessment of Certification and Training (PACT) Project. September 2015; 5) Riccioni, R. and J. Nagrod. Academic Program Review Guide: Rubrics and Resources for the Review Team. Creative Commons Licensed: April; adapted for Thomas Edison State University by J. Nagrod, August 2015; updated May 2016.; 6) The standards of the National College Credit Recommendation Service, The University of the State of New York.



June 21, 2022

Academic and Student Affairs Committee

## Credit for Prior Learning at Minnesota State

Board of Trustees

MINNESOTA STATE

1

## Agenda



- Introduction to C-PLAN & CPL
- CPL Overview: National Landscape
- CPL at Minnesota State: Alignment with Equity 2030 & SEM Goals
- Moving Forward: Developmental Stages & Capacity Building
- CPL Implementation: NHCC & SMSU

2

## Credit for Prior Learning Assessment Network (C-PLAN)

*The Credit for Prior Learning Assessment Network (C-PLAN) is a Minnesota State collaborative serving 26 colleges and 7 universities in implementing and sustaining credit for prior learning policy and practice.*

[www.minnstate.edu/cplan](http://www.minnstate.edu/cplan)



3

## Credit for Prior Learning

Credit for prior learning (CPL) is academic credit awarded for demonstrated college- and university-level learning gained through learning experiences outside the college or university classroom, such as military, workplace and community-based training and experiences. CPL assessments are carried out through academically sound and rigorous methods and processes.

<https://www.minnstate.edu/board/policy/335.html>



4



## National Landscape

5

## National Guidance

### Joint Statement on the Transfer and Award of Credit, December 2021

- American Council on Education (ACE)
- American Association of Collegiate Registrars & Admissions Officers (AACRAO)
- Council for Higher Education Accreditation (CHEA)

<https://www.acenet.edu/Documents/2021-Joint-Statement-Award-of-Credit.pdf>

- Standards for evaluating and awarding credit for prior learning should be same, regardless of where prior learning took place.
- Credit award decisions must be applied consistently and equitably for all students.
- Policies should aim to maximize amount of credit applied to fulfill requirements on path to a student's chosen degree or credential.
- Policies and practices must be reasonable, transparent, and easily understood.
- Institutions should leverage innovative technologies to facilitate review, award, and application of credit.

6

**THE PLA BOOST**  
Results from a 72-Institution Study of Prior Learning Assessment and Adult Student Outcomes

For more than 50 years, colleges and universities have used a range of different methods to award college credit for learning that takes place outside of the classroom—particularly learning from work, life, and military experiences. These methods—often called *prior learning assessment (PLA)* or credit for prior learning (CPL)—value the learning that many students bring with them to college. CAEL and WICHE recently partnered with 72 postsecondary institutions to explore the benefits of PLA for adult learners. Data on more than 230,000 adult students showed that having PLA credits is associated with better student outcomes like higher credential completion, cost savings, and time savings. Further, PLA boosted completion rates for adult students of color, low income adult students, and adult students across the academic performance spectrum. The evidence showed that PLA has strong potential to be a tool for closing equity gaps in postsecondary achievement, provided it is made more accessible to students who could benefit the most.

<b>PLA boosted credential completion</b>		<b>PLA used by only about 7 in 10 adult students</b>	
Adult students credential completion rate: <b>49%</b> with PLA	Using propensity score matching to control for other factors, PLA boosted adult student completion rates by: <b>27%</b> without PLA	All PLA methods including credit over the military: <b>17%</b>	Adult students earned college credits for their prior learning through PLA: <b>30%</b>
<b>PLA has potential to close equity gaps in postsecondary completion</b>		<b>Yet PLA use was lowest for adult students who were:</b>	
Using propensity score matching to control for other factors, PLA boosted completion rates for key adult student groups by:	Black to American non-minority female: <b>24%</b>	Black to American non-minority female: <b>19%</b>	Black to American non-minority female: <b>14%</b>
Hispanic adults: <b>19%</b>	Pell Grant recipients: <b>14%</b>	Black adults: <b>25%</b>	Adults at community colleges: <b>14%</b>
The lowest completion rates were higher for these groups for certain PLA methods.		<ul style="list-style-type: none"> <li>Black to American non-minority female</li> <li>Hispanic</li> <li>Pell Grant recipients</li> </ul>	
<b>PLA students earned credits for nearly a semester of full-time study</b>		<b>Resulting in time savings for degree earners</b>	
On average, adult students earned <b>15</b> PLA credits	PLA credits through methods other than credit over the military: <b>12</b>	Time saved by adult degree earners with 12 or more PLA credits: <b>9 to 14 Months</b>	
<b>Adult students with PLA saved money</b>		<b>Institutions saw, too</b>	
Estimated adult student savings through PLA, across sectors: <b>\$1,500 to \$10,200</b>		Already-awarded course credits, taken by adult PLA students: <b>17.6 More Credits</b>	

The full report, related research, and other documents can be found at the CAEL and WICHE websites: [cael.org/pep/impact-and-wiche-implementation-of-learning](https://www.cael.org/pep/impact-and-wiche-implementation-of-learning)

## National Research: The PLA Boost

Council for Adult & Experiential Learning (CAEL) and Western Interstate Commission for Higher Education (WICHE). October 2020

<https://www.wiche.edu/key-initiatives/recognition-of-learning/>

Students that receive significant benefits are less likely to use it: Black students, Pell Grant students, and Community College students.

Black students are less likely to hear about it from their academic advisors.

Barriers: Cost; Inadequate Outreach and Support; Policy and Process Agility and Adaptability; and Individual Adult Learner Self-Confidence.

Related CAEL Research: CPL options may influence college/university choice of likely enrollees <https://www.cael.org/news-and-resources/attracting-adult-learners-with-credit-for-prior-learning>

7

## Minnesota State Equity and Inclusion Goal

By 2030, Minnesota State will eliminate the educational equity gaps at every Minnesota State college and university.

Intentional focus with an equity-minded lens across six strategic dimensions lies at the heart of Equity 2030. These strategic dimensions undergird Minnesota State core values and mission:

- Enhanced Access
- Student Academic Success
- Student Engagement & Support
- Data-Guided decision making
- Financial Resources & Support
- Workforce and Talent Diversity



8

## From the CAEL Report: Equity Paradoxes in The PLA Boost & What Minnesota is doing

### Barriers

- Cost
- Inadequate Outreach, Marketing and Support
- Agility and Adaptability of Policy and Process
- Individual Adult Learner Self-Confidence

### Recommendations

- Prioritize equity in design (policy and procedure review)
- Develop financial supports
- Improve communications with students
- Embed CPL systematically (Advising and Curriculum)
- Improve data infrastructure and analysis
- xcale up processes for crosswalks

<https://www.cael.org/hubfs/Equity%20Paradoxes%20Research%20Report%20CAEL%20WICHE%20October%202021.pdf>



9

## Minnesota State Policy and Procedure: CPL Overview – Internal Assessments

Internal assessments are individualized evaluations of a student's skills, knowledge and competencies that have been gained in the workplace and community, and through self-study.

Internal assessments work well for students with informal learning experiences that haven't been evaluated for college-level equivalencies.

Students may also have learning experiences through continuing education sources, where there is no assessment process. Students can provide proof of completion as part of an internal assessment process.

Colleges and universities may assess prior learning in a single-subject process, or a process that reviews multiple subjects in one documentation and assessment process.

Colleges and universities may assess prior learning outcomes for credit at lower division, upper-division, or graduate level, and can meet general, technical, Minnesota Transfer, program, major, minor course requirements and electives.

**Examples:** Credit by Exam, Portfolio, Demonstration, Interview or a Blended Method. Program faculty determine the best methods for evaluating students' college-level learning.



10

## Minnesota State Policy and Procedure: CPL Overview – External Assessments

External assessments could result in CPL achieved and assessed through a nationally recognized third-party assessment organization, or a regionally or nationally accredited postsecondary institution.

In order for an external assessment to warrant academic credit, the source for that learning must provide a method of evaluating learners for college-level learning that aligns with intended outcomes.

Students demonstrate a level of proficiency that is recognized through curriculum, instruction, program, or a standardized exam. The credit award for an external assessment acts as transfer credit from an outside source.

Validation and award of academic credit applies to the source of learning, such as workforce training, which faculty have reviewed and evaluated as equivalent to college-level learning in a course or subject area.

Credit for prior learning by external assessments can meet general, technical, Minnesota Transfer, program, major, minor course requirements and electives at the undergraduate and graduate level.

**Examples:** CLEP, Military Training/Occupations, Workplace Training, Industry Certifications, Community-based Training; International Credentials; Apprenticeship Programs, Open Education Resources (OERs) and Badges.



11

## Certificates to Credits – Crosswalk Development

### Elements

- Faculty Engagement
- Multi-campus Collaboration
- Consistency and Transparency in Evaluation and Credit Award
- Alignment with Transcribing for Ease of Transfer
- Student Accessibility and Affordability
- External Partnerships

### Examples

- All Learning Counts
- Noncredit to Credit Alignment Lab (NCAL)
- Department of Employment and Economic Development (DEED)-Coursera C-to-C Initiative
- Certified Nursing Assistant and Healthcare Core Curriculum
- Early Childhood Education CPL Pathways
- Crosswalk Campus Roadshows (military, workplace and community-based training)



12

# Minnesota State's CPL Web Platform Project

## Aim

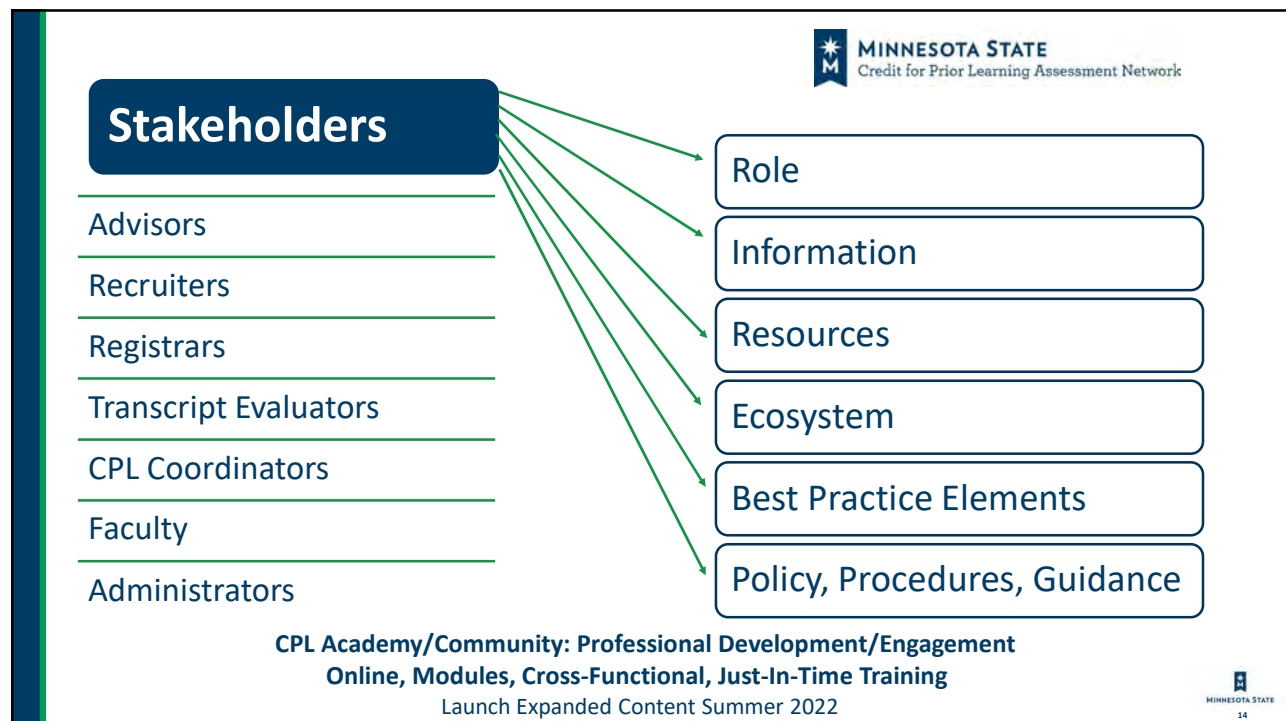
- Streamline and standardize CPL process
- Build campus capacity
- Facilitate student navigation
- Display crosswalks & engage community partners
- Measure uptake and outcomes
- Provide a transparent and equitable experience for all stakeholders

## Timeline

- Campus teamwork over summer
- Implementation coordinator to support campus onboarding
- Launch in Fall 2022
- Opt-in options for campuses
- Guides and webinars for stakeholders
- Rounds for campuses to onboard



13



14



ACE American Council on Education		Credit for Prior Learning Implementation Matrix		
INSTITUTIONAL STAGES	EMERGING STAGE	DEVELOPING STAGE	EFFECTIVE PRACTICE STAGE	
	Has general understanding and information on prior learning, with some shared institutional intent.	Acknowledges the role of prior learning in postsecondary pathways. Begins to develop standards, policies and procedures.	Has broad and deep understanding of credit for prior learning policies and uses that knowledge to integrate and sustain updatable and accessible CPL practices.	
DEFINITIONS AND ACTIVITIES	<b>FACILITY ENGAGEMENT AND DEVELOPMENT</b> Forms advisory group to craft policy and practice; attends conferences; invites experts to provide overview.	Creates venues for information sharing across institutional disciplines; invites faculty groups to develop and writing policy/procedures, such as outcomes and articulation.	Provides professional opportunities for faculty and staff, including conferences, courses, and writing; ensures faculty to include CPL activities in annual reviews, and promotes/celebrates success stories; supports success and areas of recognition.	
	<b>STUDENT OUTREACH AND SUPPORT</b> Offers students to curate CPL options through academic advising and program coordination.	Shares information on website and uses other venues to communicate with students, such as orientation and advising.	Introduces students of CPL options prior to admission; provides expert advising about prior learning documentation, costs of types of coursework and how to share information with students, from outreach with potential students to graduation.	
	<b>INFRASTRUCTURE, POLICIES, AND PROCESSES</b>	Scans the landscape to current and future institutional CPL practices; seeks policy and practice models; funding and incentives.	Expands current policy and practice; puts people and processes into place in teachable programs; begins to coordinate related programs and services.	Seeks appropriate CPL tools that fit institutional context and certifies that no undue density of courses and their equivalents, promotes active use of CPL in all degree areas, including major requirements and general education requirements; integrates with academic policies and procedures; links CPL with other initiatives, such as competency based learning.

To build CPL capacity and expertise on campuses, recognize and support developing stages:

- Outreach
- Engagement
- Infrastructure

[ACE CPL Implementation Matrix](#)

*[Credit for Prior Learning: Charting Institutional Practice for Sustainability](#)*

15

## Campus Perspectives

Nerita Hughes, Dean of Business, Technology, Career and Workforce Development, North Hennepin Community College

Jessica Mensink, Director of Concurrent Enrollment, Southwest Minnesota State University



16



**Contact Information**

Mary Beth Lakin, Director, C-PLAN  
[marybeth.lakin@metrostate.edu](mailto:marybeth.lakin@metrostate.edu)



*The Credit for Prior Learning Assessment Network (C-PLAN) is a Minnesota State collaborative serving 26 colleges and 7 universities in implementing and sustaining credit for prior learning policy and practice.*



17



**Related CPL Resources and Projects**



18

## Minnesota State CPL Policy & Procedure

[Board Policy 3.35](#) - Credit for Prior Learning

[System Procedure 3.35.1](#) - External Assessments

[System Procedure 3.35.2](#) – Internal Assessments

[System Procedure 3.35.3](#) - Military Courses and Occupations

[Board Policy 3.21](#) - Undergraduate Course and Credit Transfer and the Minnesota Transfer Curriculum

[System Procedure 3.21.1](#) - Transfer of Undergraduate Courses, Credit, Associate Degrees & Minnesota Transfer Curriculum



19

## C-PLAN Technical Assistance and Services

- Virtual and Campus Visits
  - Advisory sessions
  - Cross-functional group discussions
  - Faculty and/or staff workshops
- Ask C-PLAN Webinars
- CPL Assessment Development Webinars for Faculty
- Topics
  - Policy Development
  - Implementation
  - Operating Procedures
  - CPL Assessment Development
  - Certificates to Credits
  - Strategic Planning
  - Professional Development



20

## C-PLAN Resources

- Ask C-PLAN: <https://www.minnstate.edu/admissions/cplan-ask.html>
- Join a C-PLAN activity or workgroup:  
[https://mnscu.co1.qualtrics.com/jfe/form/SV\\_1LzfwosWYckee6a](https://mnscu.co1.qualtrics.com/jfe/form/SV_1LzfwosWYckee6a)
- Join the Listserv: [CPLLIST-subscribe-request@lists.minnstate.edu](mailto:CPLLIST-subscribe-request@lists.minnstate.edu)
- Search for resources on CPL topics: [C-PLAN's CPL Resources](#)
- View C-PLAN Presentations and Webinars (or subscribe!):  
<https://mediaspace.minnstate.edu/channel/C-PLAN+Presentations+and+Webinars/191063273>



21



### MINNESOTA STATE

30 East 7th Street, Suite 350  
St. Paul, MN 55101-7804

651-201-1800  
888-667-2848

[MinnState.edu](http://MinnState.edu)

This document is available in alternative formats to individuals with disabilities.  
To request an alternate format, contact Human Resources at 651-201-1664.  
Individuals with hearing or speech disabilities may contact us via their preferred Telecommunications Relay Service.  
Minnesota State is an affirmative action, equal opportunity employer and educator.

22

**Outreach and Engagement Committee**  
**June 21, 2022**  
**11:00 a.m.**  
**McCormick Room, 4<sup>th</sup> Floor**

---

*Times are tentative – meetings are scheduled to follow each other consecutively and may start earlier or later than the posted time depending on the length of previous meetings.*

- 1. Minutes of March 15, 2022**
2. Minnesota State Brand Development

Committee Members

Dawn Erlandson, Chair  
Alex Cirillo, Vice Chair  
Javier Morillo  
Cheryl Tefer  
Victor Ayemobuwa

President Liaisons

Michael Berndt  
Ginny Arthur

**Bolded items indicate action required.**



**Outreach and Engagement Committee  
Meeting Minutes  
March 15, 2022**

---

A meeting of the Outreach and Engagement Committee of the Board of Trustees was held on March 15, 2022, in the McCormick Room, 4<sup>th</sup> Floor.

Committee members present: Dawn Erlandson, Chair; Alex Cirillo, Vice Chair; Victor Ayemobuwa, Javier Morillo, and Cheryl Tefer.

Other board members present: Asani Ajogun, Jay Cowles, Roger Moe, Oballa Oballa, Rudy Rodriguez, Kathy Sheran, and George Soule.

Staff present: Devinder Malhotra, Chancellor; Noelle Hawton, Chief Marketing and Communications Officer.

The meeting materials for this meeting are available [here](#), starting on page 15. An audio recording of the meeting is available [here](#).

Committee Chair Erlandson called the meeting to order at 11:06 a.m.

**Agenda Item 1: Approval of the Meeting Minutes for Jan. 26, 2022**

Committee Chair Erlandson asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Ayemobuwa made the motion and Trustee Cirillo provided a second.

A roll call vote was conducted and the minutes were approved unanimously.

**Agenda Item 2: Update on Foundation Services**

Committee Chair Erlandson invited Noelle Hawton, along with Jen Dobossy, Director, Foundation Services, to present on the Foundation Services' work offering resources to the colleges' and universities' foundations, developing relationships with large private funders, and work envisioned for the future.

The meeting materials for this item begin on page 18.

This being an informational item, there was no vote taken.

**Adjournment**

The committee chair adjourned the meeting at 11:55 a.m.

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Outreach and Engagement Committee

**Date:** June 21, 2022

**Title:** Minnesota State Brand Development

**Purpose (*check one*):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

The Outreach and Engagement Committee will be briefed about research conducted about the Minnesota State brand and key messages with key stakeholders.

**Scheduled Presenter(s):**

- Noelle Hawton, Chief Marketing and Communications Officer, Minnesota State
- Barbara Hein, Director of Marketing, Minnesota State
- Charmaine Wiggins, The Harris Poll



**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD INFORMATION ITEM**

Minnesota State Brand Development

**BACKGROUND**

In 2015 research was conducted that showed the majority of Minnesotans didn't know who "MnSCU" was or how we differed from other higher ed options in the state. The research findings led to the decision to rebrand the system in 2017 to Minnesota State. It is now five years since the rebrand, and Minnesota State conducted research on awareness regarding the system, as well as key message effectiveness. The results of this research will be present to the Outreach and Engagement committee.



May 27, 2022

# Understanding the Brand: Minnesota State

Conducted by:



## Table Of Contents – Executive Summary

- I. Participant Profile
  - I. Prospective Students
  - II. Prospective Parents
  - III. Guidance Counselors
- II. Knowledge and Opinions Surrounding Minnesota State Colleges and Universities
  - I. Familiarity Surrounding Minnesota State
  - II. Sentiment Surrounding Minnesota State
  - III. Likelihood of Future Consideration
- III. Elevate the Brand Among Prospective Community

# Background, Objectives, and Methodology

Since their last brand perception study in 2015, Minnesota State has undergone a rebranding effort. The Harris Poll conducted a quantitative survey to explore the current state of the brand across key stakeholder groups. This research targeted key stakeholders among the Minnesota State community, including prospective students, prospective parents and high school guidance counselors.

- Understand where the brand currently stands on key performance indicators (i.e., awareness, overall impression, impact on behaviors)
- Identify current strengths, weaknesses and areas of opportunity for continued growth

The research was conducted online in US by The Harris Poll on behalf of Minnesota among 666 respondents including:

- 500 Prospective Students, Ages 16 – 54, Interested in attending a 2-year or 4-year college in the next 2 years (either entering college or transferring) as an undergrad student, Lives in Minnesota.
- 150 Prospective Parents, Parents of a child ages 16 – 18, Child is interested in attending a 2-year or 4-year college in the next 2 years (either entering college or transferring) as an undergrad student, Lives in Minnesota
- 16 Minnesota High School Counselors

The survey was conducted April 01 - May 23, 2022.

# Methodology (continued)

Data for prospective students and prospective parent were weighted separately where necessary by age by gender, race/ethnicity, education, income, size of household and marital status to bring them in line with their actual proportions in the population. A propensity score variable was also included to adjust for respondents' propensity to be online. The groups were then combined using a post weight.

Respondents for the prospective students and parents survey were selected from among those who have agreed to participate in our surveys. The sampling precision of Harris online polls is measured by using a Bayesian credible interval. For this study, the sample data is accurate to within +5.5 percentage points using a 95% confidence level. This credible interval will be wider among subsets of the surveyed population of interest.

For Minnesota High School Counselors data were not weighted and are therefore only representative of the individuals who completed the survey.

Respondents for the High School Counselors survey were selected from among those who have agreed to participate in our surveys. The sampling precision of Harris online polls is measured by using a Bayesian credible interval. For this study, the sample data is accurate to within +22.2 percentage points using a 95% confidence level. This credible interval will be wider among subsets of the surveyed population of interest.

All sample surveys and polls, whether or not they use probability sampling, are subject to multiple sources of error which are most often not possible to quantify or estimate, including, but not limited to coverage error, error associated with nonresponse, error associated with question wording and response options, and post-survey weighting and adjustments.

\*Note: Sample size for guidance counselors was too small to show data in full

# Executive Summary of Findings

## Leverage high awareness with prospective community

- Overall, there is high awareness of the various colleges and universities across Minnesota both from prospective students and prospective parents.
- While top-of-mind recall is low, Minnesota State has high aided awareness across the prospective audiences, with most having at least heard about the system of colleges and universities.
- Knowing that Minnesota State is the largest system in the state, three out of five prospective students are somewhat or much more likely to consider applying to a participating school.

## No negative opinions surrounding Minnesota State to overcome

- With high awareness also comes very positive impressions of Minnesota State.
- More than three out of five prospective students and prospective parents have a positive impression of Minnesota State.
  - Nearly one-quarter of prospective students and three out of ten prospective parents have a very positive impression of the system of colleges and universities.
- Overall, most of the prospective community sees the Minnesota State system as holding steady with overall positive momentum.

## Envisioning the Ideal Higher Education Institution

- Minnesota State embodies many of the characteristics that are important for prospective audiences when in the application process and are seen as believable to a prospective audience, such as ease of access, quality of programs and services, and affordability.
- Specific statements that resonated with the prospective audiences include having faculty and staff who will work with students every step of the way.

# Implications of Findings



There is room for growth to drive up the mid-positive to neutral impressions of Minnesota State. Leveraging high aided awareness let's you focus more on communicating the core values and ways in which Minnesota State can help prospective students reach their goals, rather than needing to first make prospective audiences aware of its existence.



With low top-of-mind mentions on its own, Minnesota State can leverage higher unaided awareness from individual colleges and universities within the system



With positive brand connections across prospective audiences, how can Minnesota State connect with these communities in recruitment and non-recruitment-based outreach and engagement activities to increase overall brand connections and impressions?



Minnesota State is on steady ground with expectations of forward momentum. Continuing to promote legacy programs and new initiatives can continue to showcase the system and schools present state with an eye to the future.



The prospective community is very open to Minnesota State system of colleges and universities with most likely to apply to a school within the system. What other outreach methods can be tailored to this community to drive up these behaviors?



Minnesota State should continue to tout the quality education, diversity of offerings and accessible staff while trying to bolster impressions of affordability.

# Participant Profiles



# Prospective Student Demographics (n=500)

## Age



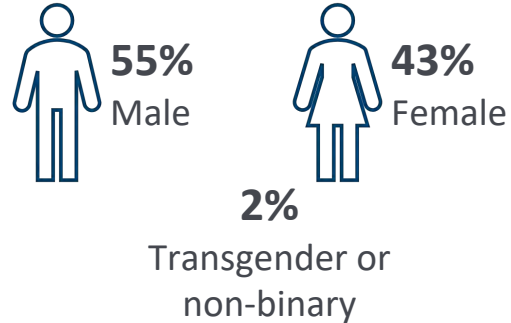
13%	16-17
40%	18-24
24%	25-34
23%	35-44

## Race



67%	White (only)
8%	Hispanic
11%	Black or African American (only)
8%	Asian (NET)
2%	Native American or Alaskan Native
3%	All other

## Gender



## Military service



3%	Current active duty (any branch)
4%	Veteran (any branch)
2%	Reservist or National Guard
91%	None of these

## Household Income



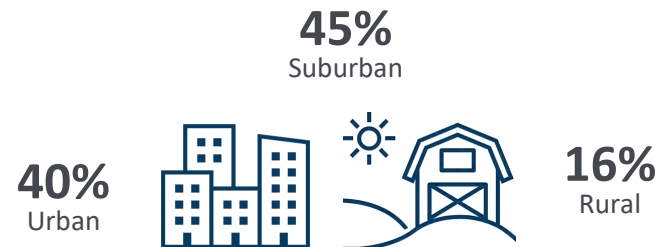
25%	Less than \$50,000
15%	\$50,000-\$74,999
12%	\$75,000-\$99,999
48%	\$100,000 or more
-	Prefer not to answer

## Education



1%	Less than high school
10%	Completed some H.S.
20%	High school graduate
6%	Job-specific training program(s) after H.S.
25%	Some college, but no degree
13%	Associate degree
19%	Bachelor's degree (such as B.A., B.S.)
0%	Some graduate school, but no degree
5%	Graduate degree (such as MBA, MS, M.D., Ph.D.)

## Urbanicity



## First time college



33%	First in family to go to college
67%	Not first in family to go to college

## Marital status



27%	Married / living with partner
68%	Never married
5%	Divorced / separated / widowed

## Employment



57%	Employed full time
14%	Employed part time
3%	Self-employed full time
2%	Self-employed part time
3%	Not employed, but looking for work
-	Not employed and not looking for work
1%	Not employed, unable to work due to a disability or illness
-	Retired
17%	Student
3%	Stay-at-home spouse or partner

# Prospective Student Demographics cont. (n=500)

## Programs Applied to



- 42% 2-year college
- 60% 4-year college or university
- 35% Technical school or program

## Location of Program



### Associate

- 31% On-campus
- 45% Online
- 24% Part on-campus, part online

### Bachelor

- 40% On-campus
- 22% Online
- 38% Part on-campus, part online

### Technical school or program

- 29% On-campus
- 34% Online
- 37% Part on-campus, part online

## Top 3 Schools Applied To



- 52% University of Minnesota
- 28% Minnesota State University, Mankato
- 28% Minnesota State University Moorhead

# Prospective Parents Demographics (n=150)

## Age



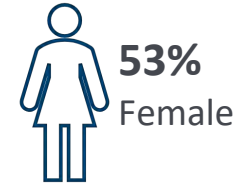
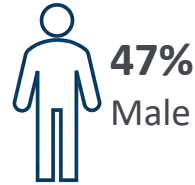
2%	18-24
2%	25-34
39%	35-44
44%	45-54
10%	55-64
3%	65+

## Race



67%	White (only)
12%	Hispanic
4%	Black or African American (only)
8%	Asian (NET)
3%	Native American or Alaskan Native
6%	All other

## Gender



## Marital status



82%	Married / living with partner
7%	Never married
11%	Divorced / separated / widowed

## First time college (child)



42%	First in family to go to college
58%	Not first in family to go to college

## Household Income



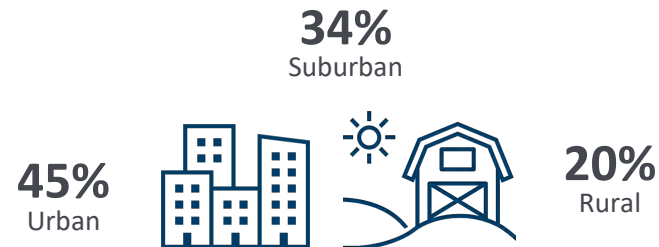
11%	Less than \$50,000
14%	\$50,000-\$74,999
12%	\$75,000-\$99,999
63%	\$100,000 or more
-	Prefer not to answer

## Education



1%	Less than high school
2%	Completed some H.S.
5%	High school graduate
10%	Job-specific training program(s) after H.S.
18%	Some college, but no degree
16%	Associate degree
35%	Bachelor's degree (such as B.A., B.S.)
1%	Some graduate school, but no degree
12%	Graduate degree (such as MBA, MS, M.D., Ph.D.)

## Urbanicity



## Employment



81%	Employed full time
4%	Employed part time
1%	Self-employed full time
2%	Self-employed part time
1%	Not employed, but looking for work
-	Not employed and not looking for work
1%	Not employed, unable to work due to a disability or illness
1%	Retired
-	Student
8%	Stay-at-home spouse or partner

# Prospective Parents Demographics cont. (n=150)

## Programs Child Applied to



- 39% 2-year college
- 68% 4-year college or university
- 22% Technical school or program

## Location of Program



- 68% On-campus
- 2% Online
- 29% Part on-campus, part online

## Top 4 Schools Applied To



- 59% University of Minnesota
- 33% Minnesota State University, Mankato
- 26% St. Cloud State University
- 24% Minnesota State University Moorhead

# Guidance Counselor Demographics (n=16)

\*Very small sample

## Age



**43**

Average age

## Race



**88%**  
white

**12%**  
Black or  
more than  
one race

## Gender



**19%**  
Male

**81%**  
Female

## Type of School



**88%** Public school

**6%** Public charter

**6%** Private school

- Parochial school

- Other

## Household Income



**63%**

\$100K or more

## Urbanicity



**19%**  
Urban

**56%**  
Suburban

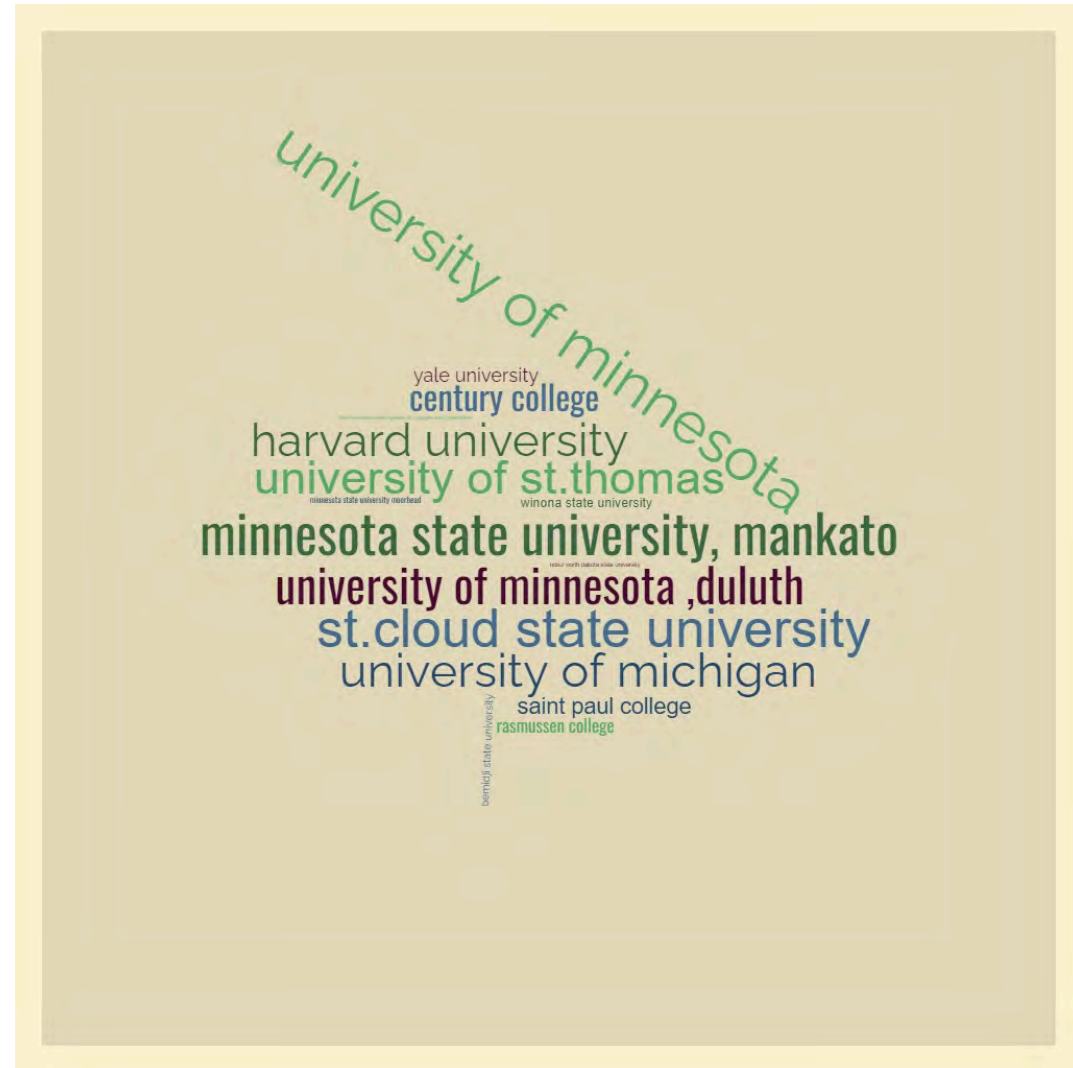
**25%**  
Rural



# Knowledge and Opinions on Minnesota State (system of colleges and universities)

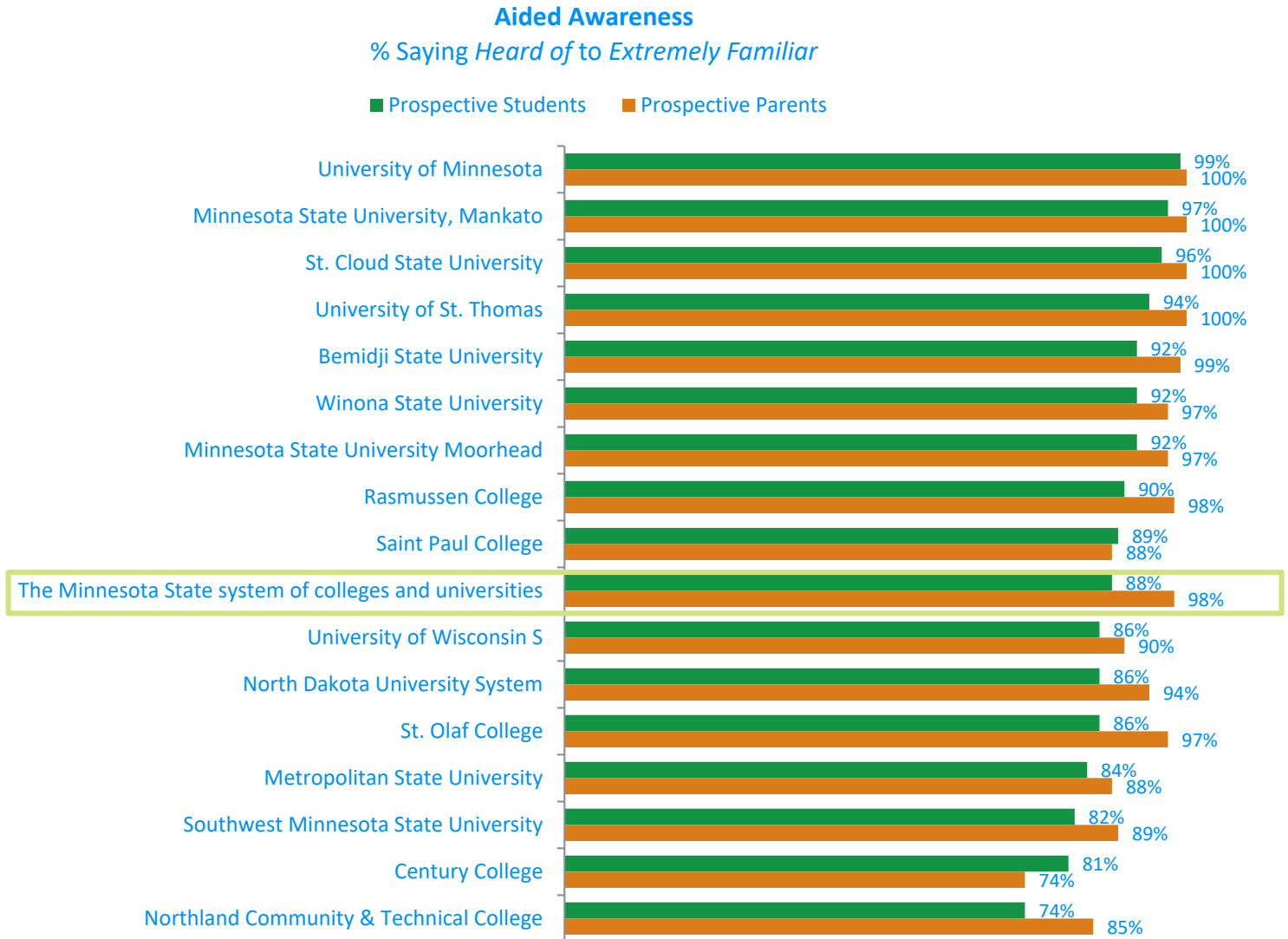
# Prospective audience focus is on schools and not school systems

- Unaided awareness sparks name recognition at the overall university/college name, not specifically a school system
- University of Minnesota (33%) is the most top-of-mind institution
- Minnesota State mentioned as top of mind by only 1%



# Overall high aided awareness for schools and school systems

- Nearly nine in ten prospective students and nearly all prospective parents aware of Minnesota State
- Prospective parents generally more aware of schools and school systems than prospective students
- Among prospective students, awareness is in the same tier with:
  - Saint Paul College
  - Rasmussen College
- All guidance counselors surveyed aware of list of schools and school systems. Only 1 wasn't aware of Northland Community & Technical College

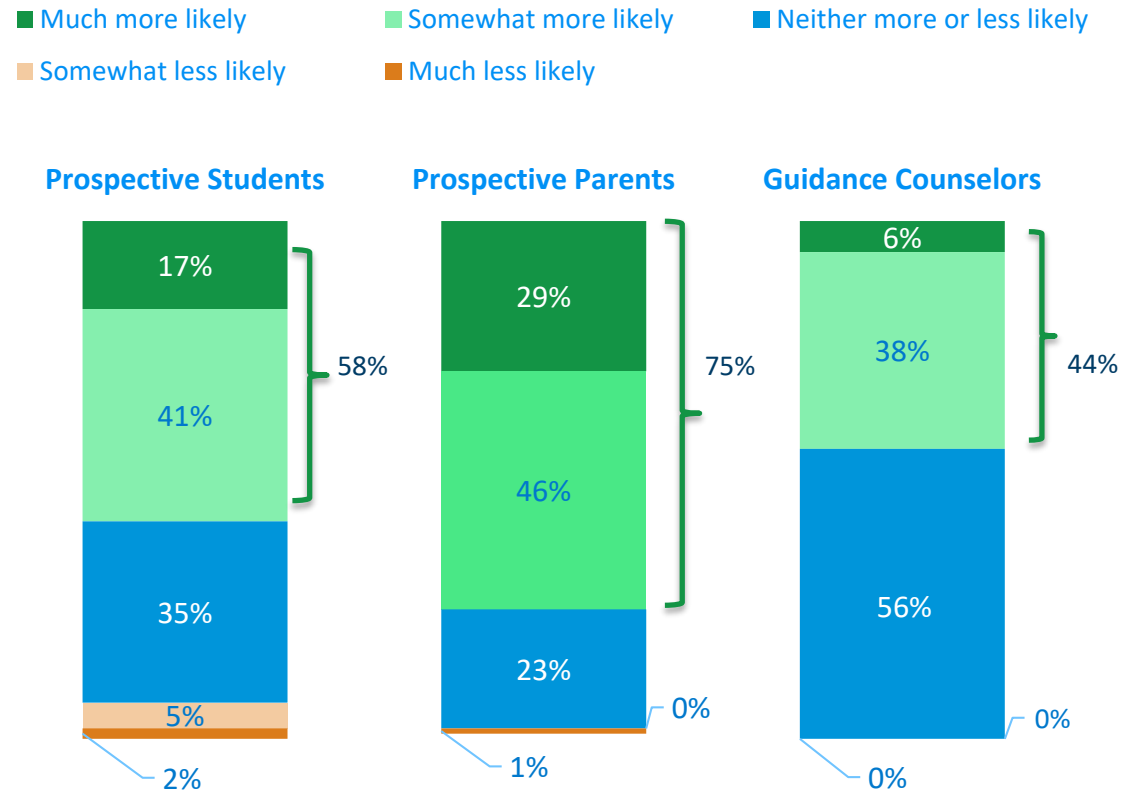




# Knowing Minnesota State is the largest system of state colleges and universities in Minnesota increases likelihood to apply

- Three-quarters of prospective students (74%) and prospective parents (78%) are aware that Minnesota State is the largest system of state colleges and universities in the state
- Knowing that it is the largest system in the state, three out of five prospective students (58%) are somewhat or much more likely to consider applying to a participating school
- Three out of four prospective parents (76%) are somewhat or much more likely to encourage their child applies to a participating school
- Half of guidance counselors surveyed are neither more or less likely to encourage their students to apply to a participating school knowing Minnesota State is the largest state college or university system in the state

Likelihood to apply knowing Minnesota State largest system of state colleges and universities in the state



BASE: ALL QUALIFIED RESPONDENTS (PROSPECTIVE STUDENTS N=500; PROSPECTIVE PARENTS N=150; GUIDANCE COUNSELORS N=16)

Q17: Are you aware that Minnesota State (system of colleges and universities) is the largest system of state colleges and universities in Minnesota?

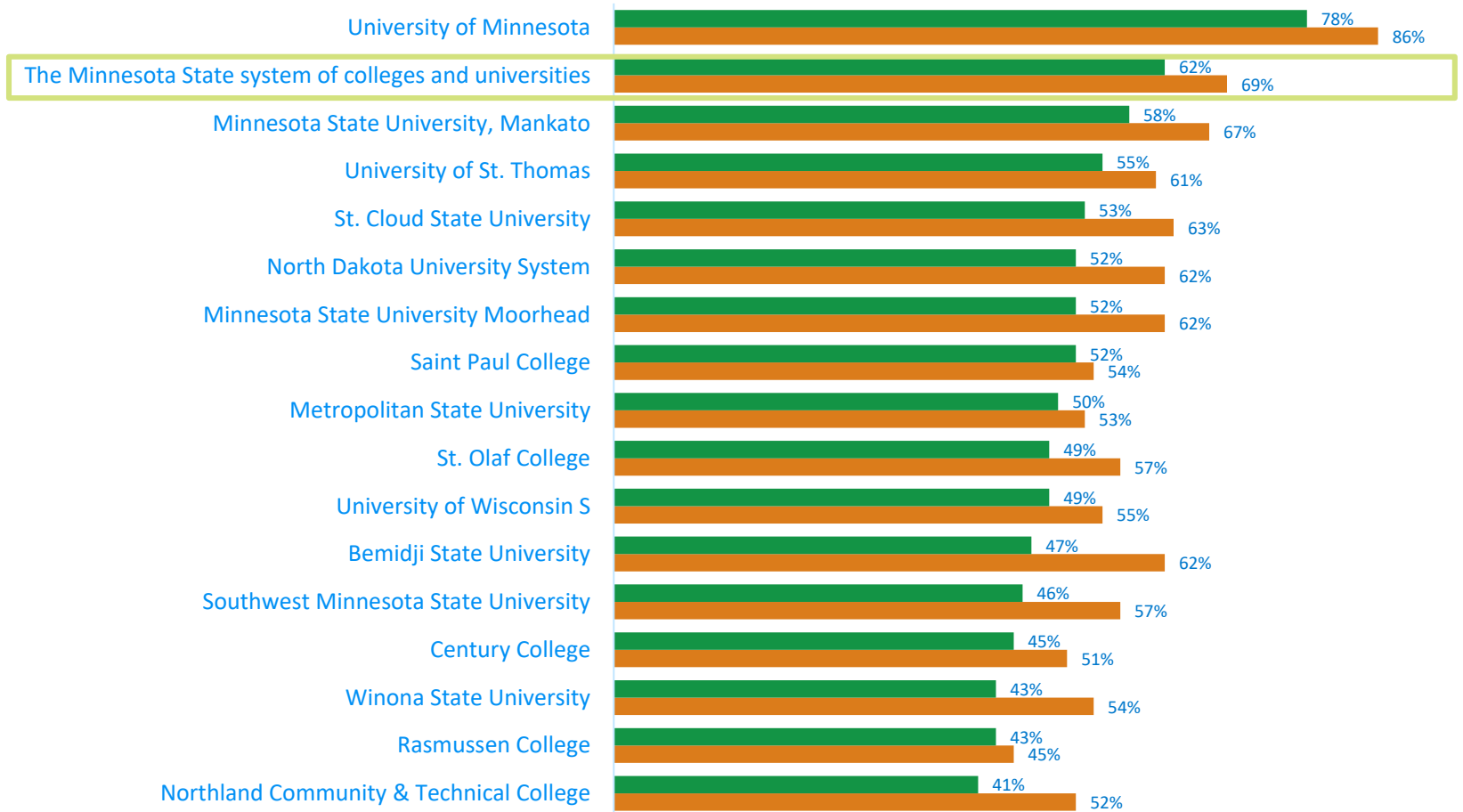
Q18. How does knowing that Minnesota State is the largest system of state colleges and universities in Minnesota impact your likelihood to apply to a participating school? Prospective Students: consider applying; Prospective Parents: encourage your child(ren) to apply; Guidance Counselors: encourage your student(s) to apply

# Minnesota State garners positive impressions over individual schools

## Impressions Among Competitive Set % Saying Somewhat to Very Positive

■ Prospective Students ■ Prospective Parents

- Over three out of five prospective students (62%) and prospective parents (69%) have a positive impression of Minnesota State
- Just half of prospective students have a positive impression for the North Dakota University system
- Individual schools that also have higher positive impressions among prospective students and parents include:
  - University of Minnesota ( 78%|86%)
  - Minnesota State University, Mankato (58%|67%)
- At least half of prospective parents have a positive impression of all schools presented
- All guidance counselors surveyed have a somewhat to very positive impression of Minnesota State



BASE: ALL QUALIFIED RESPONDENTS (VARIABLE BASES)

Q205. What is your impression of each of the following public higher education institutions and school systems (colleges universities)?

# Prospective community holds system in high regard

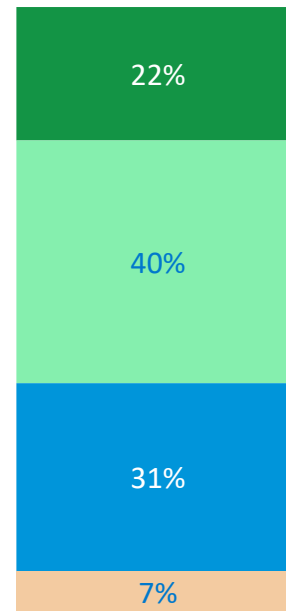
- Looking closer at impressions of Minnesota State
  - Nearly one-quarter of prospective students (22%) and three out of ten prospective parents (30%) have a very positive impression of the system of colleges and universities
  - Nearly two-thirds of counselors surveyed (63%) have a very positive impression of the system of colleges and universities

**Insight:** Room for growth to drive up the mid-positive to neutral impressions.

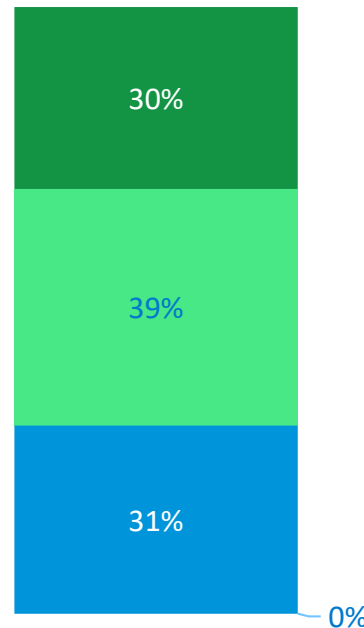
## Impressions Of Minnesota State system of colleges and universities

Very positive   Somewhat positive   Neutral   Somewhat negative   Very negative

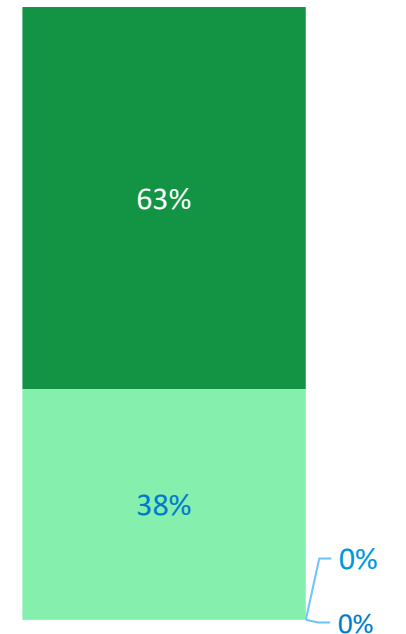
Prospective Students



Prospective Parents



Guidance Counselors

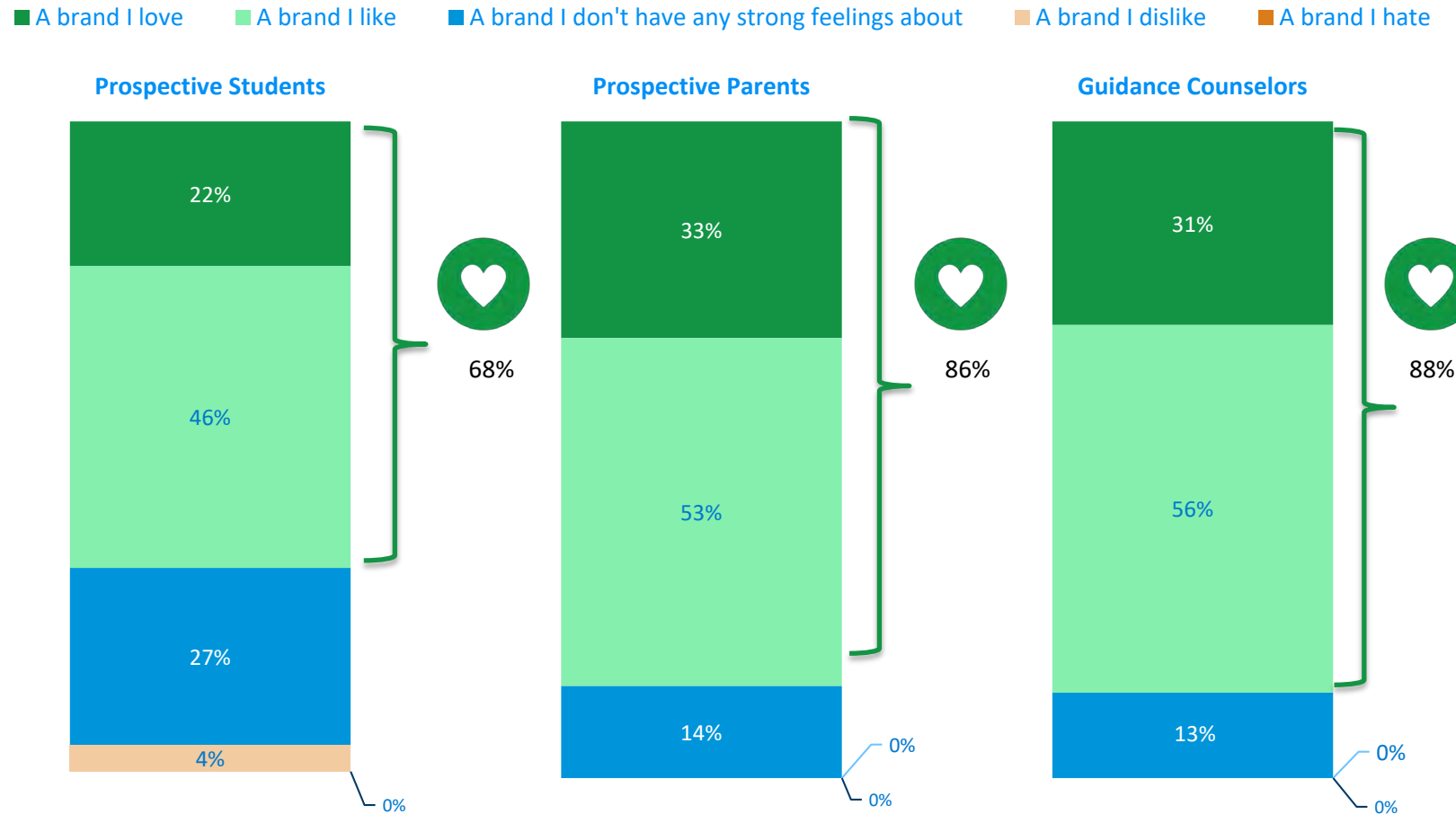


BASE: AT LEAST HEARD OF THE MINNESOTA STATE SYSTEM OF COLLEGES AND UNIVERSITIES (PROSPECTIVE STUDENTS N=100; PROSPECTIVE PARENTS N=142; GUIDANCE COUNSELORS N=16)

Q205. What is your impression of each of the following public higher education institutions and school systems (colleges and universities)?

# Minnesota State brand connects with prospective audiences

- More than five out of six prospective parents (86%), more so than students (68%), have a positive brand connection to Minnesota State
  - Fully one-third of prospective parents say the brand is one they love
  - Slightly less than one-quarter of students have such a strong brand connection
- Participating guidance counselors also have a positive brand connection, with only around one in ten being neutral to the brand



**Insight:** How can Minnesota State connect with prospective communities in recruitment and non-recruitment based outreach and engagement activities to drive positive brand association even before the school selection process?

- Students living in urban areas far more likely to “love” the brand compared to suburban and rural students (37% vs. 19%, 12%)
- White students also more likely to have a positive brand connection compared to students of color (77% vs. 65%)

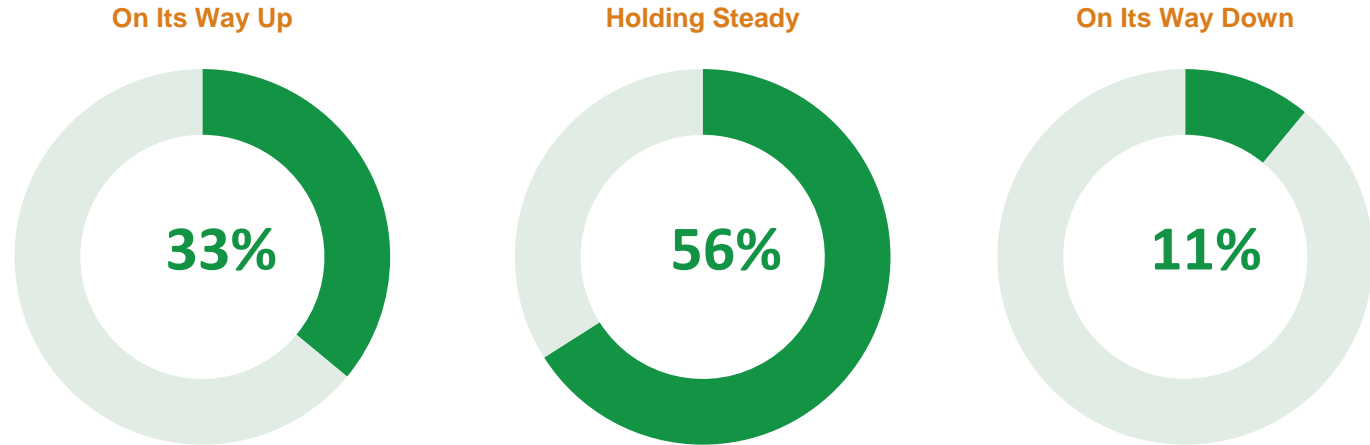
BASE: ALL QUALIFIED RESPONDENTS (PROSPECTIVE STUDENTS N=500; PROSPECTIVE PARENTS N=150; GUIDANCE COUNSELORS N=16)

Q305: Would you say the Minnesota State (system of colleges and universities) is...?

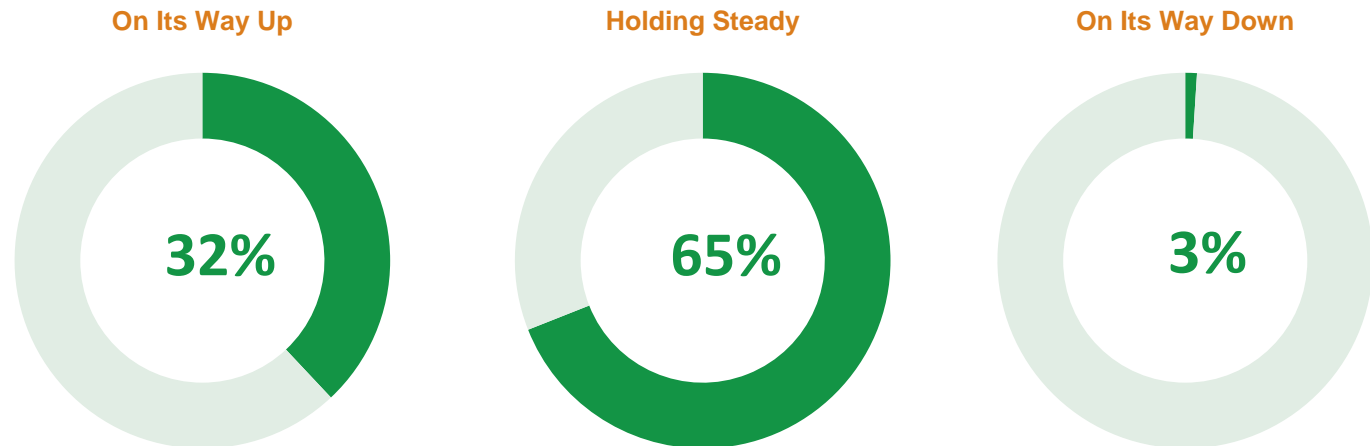
# Minnesota State is on steady ground with expectations of an upswing

- Overall, most of the prospective community sees the Minnesota State system as holding steady
- One-third of prospective students (33%) and prospective parents (32%) see Minnesota State as on its way up
- Only one in ten (11%) prospective students see Minnesota State on its way down
- Guidance counselors are nearly evenly split between viewing Minnesota State holding steady (56%) or on the way up (44%)

## Prospective Students



## Prospective Parents



**Insight:** Minnesota State can promote longevity programs and new initiatives to continue to be seen as a brand on strong footing with an eye to the future.

BASE: ALL QUALIFIED RESPONDENTS (PROSPECTIVE STUDENTS N=426; PROSPECTIVE PARENTS N=142)

Q210: Based on your personal experience and/or what you have read, seen or heard, how would you describe where each of the following public higher education institutions and school systems (colleges and universities) is headed?

# The prospective community is very open to Minnesota State

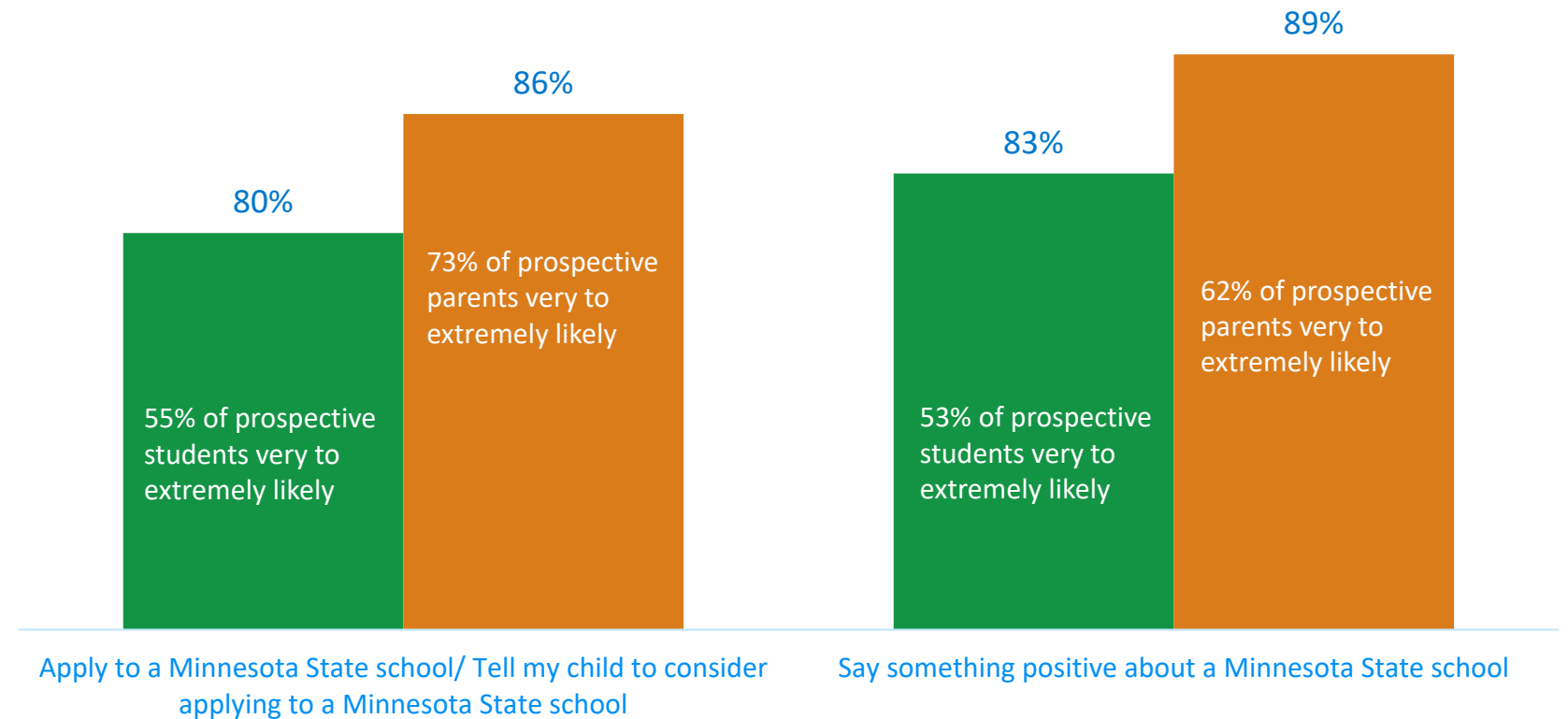
- Most prospective students (80%) are likely to apply to a Minnesota State college or university, with more than half being very to extremely likely to do so.
  - Over 8 in 10 prospective students are willing to say something positive about a Minnesota State school (83%), over half being very to extremely likely.
- Most parents (86%) are likely to encourage their child to apply to a Minnesota State school, with 73% being very to extremely likely.
- Nearly nine out of ten prospective parents (89%) would say something positive about the college, with 62% being very to extremely likely to do so.
  - White prospective students more likely than POC to say something positive (60% vs. 44%)
  - Prospective students in urban areas more likely than suburban and rural areas to apply to a Minnesota State school (67% vs. 49%, 44%)

**Insight:** Strong intent across the prospective community. What outreach can be tailored to this community to drive up these behaviors? What resonates with parents over students?

## Likelihood to Apply and Enroll/Say Something Positive

% Saying Likely to Extremely Likely

■ Prospective Students ■ Prospective Parents



**BASE: ALL QUALIFIED RESPONDENTS (PROSPECTIVE STUDENTS N=203; PROSPECTIVE PARENTS N=60)**

Q400: When thinking about the Minnesota State (system of colleges and universities), how likely are you to do each of the following?

Prospective Students and Parents only shown: Apply to a Minnesota State school; Recommend a Minnesota State school to others; Tell my child to consider applying to a Minnesota State school; Say something positive about a Minnesota State school

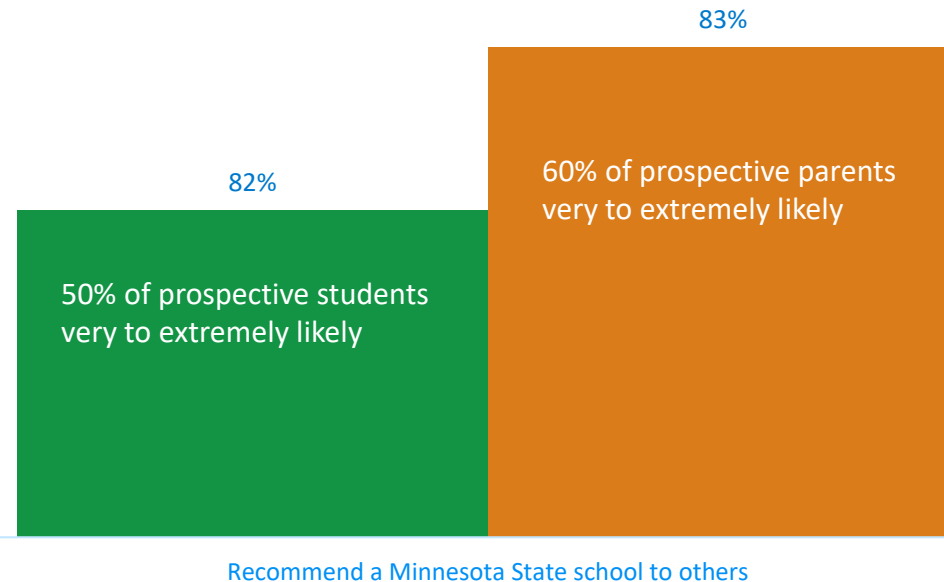
# The prospective community is open to promote Minnesota State schools

- Most prospective audiences likely to recommend a Minnesota State school to others with half of prospective students and three out of five parents very to extremely likely to do so.
  - Prospective students in urban areas more likely than suburban and rural areas to recommend a Minnesota State school (66% vs. 39%, 44%)

**Insight:** Minnesota State can continue to promote to, connect with, and deliver for prospective communities. These communities are willing to attend, promote and recommend schools within the system of colleges and universities, though some focus within suburban and rural communities needs to be given to increase supportive behaviors.

Likelihood to Recommend/Say Something Positive  
% Saying Likely to Extremely Likely

■ Prospective Students      ■ Prospective Parents

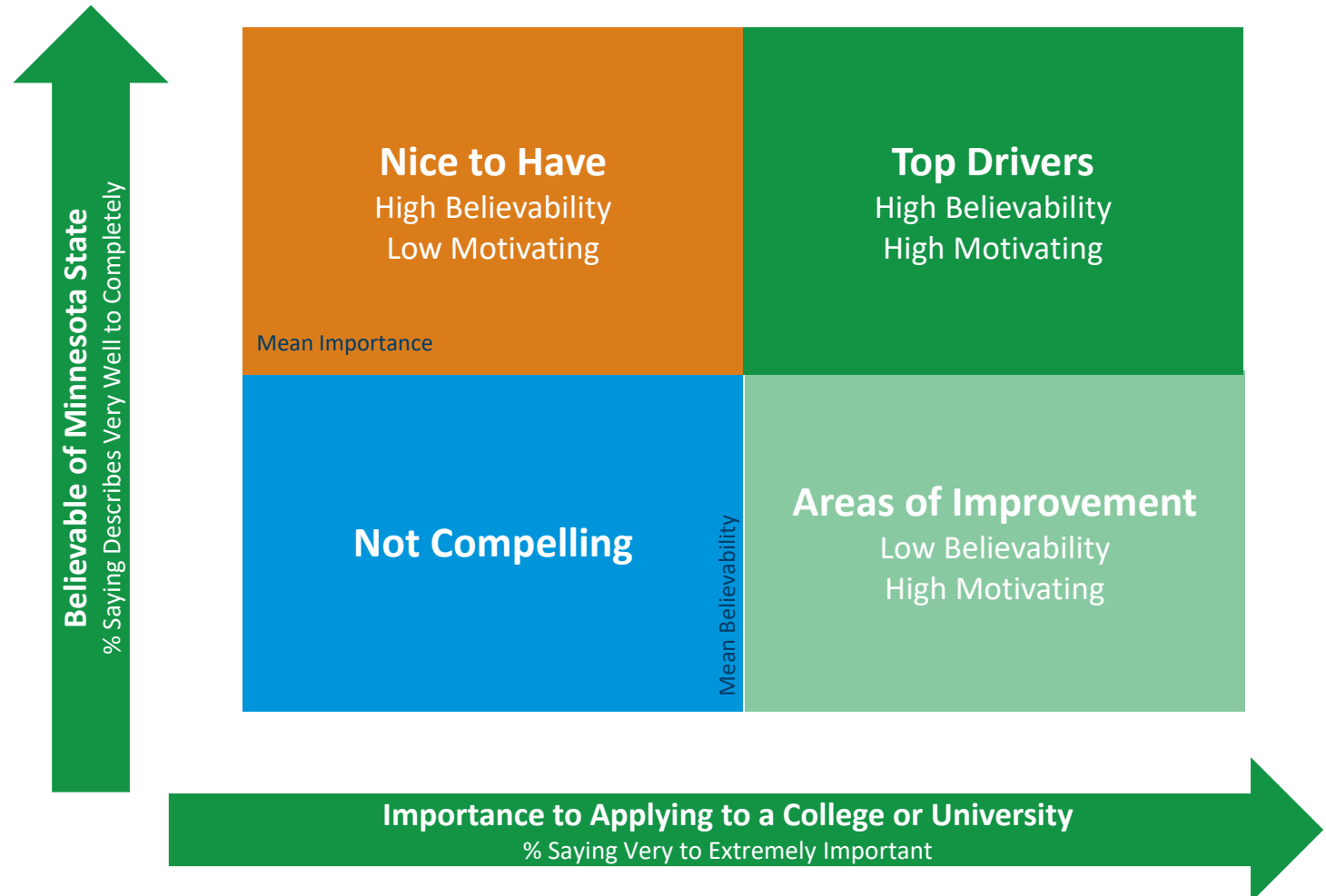


BASE: ALL QUALIFIED RESPONDENTS (VARIABLE BASE)

Q400: When thinking about the Minnesota State (system of colleges and universities), how likely are you to do each of the following?

# Characteristics Driving Application Decision Making

- Looking at brand characteristics, respondents evaluated their believability in relation to Minnesota State and how important the characteristics are when evaluating whether to apply to a college or university.
- Best to focus on messages and themes that fall in to 2 categories:
  - Top Drivers – tailor recruitment messages to promote these Minnesota State attributes
  - Areas of Improvement – promoting and continue delivering on tuition affordability promises





# Motivating characteristics focus on quality and services

Characteristics that connote ease of access, quality of programs and services, and affordability important when considering the application process. Minnesota State embodies many of these characteristics and are seen as believable to a prospective audience.

## Top Important Characteristics To Consider

### Applying

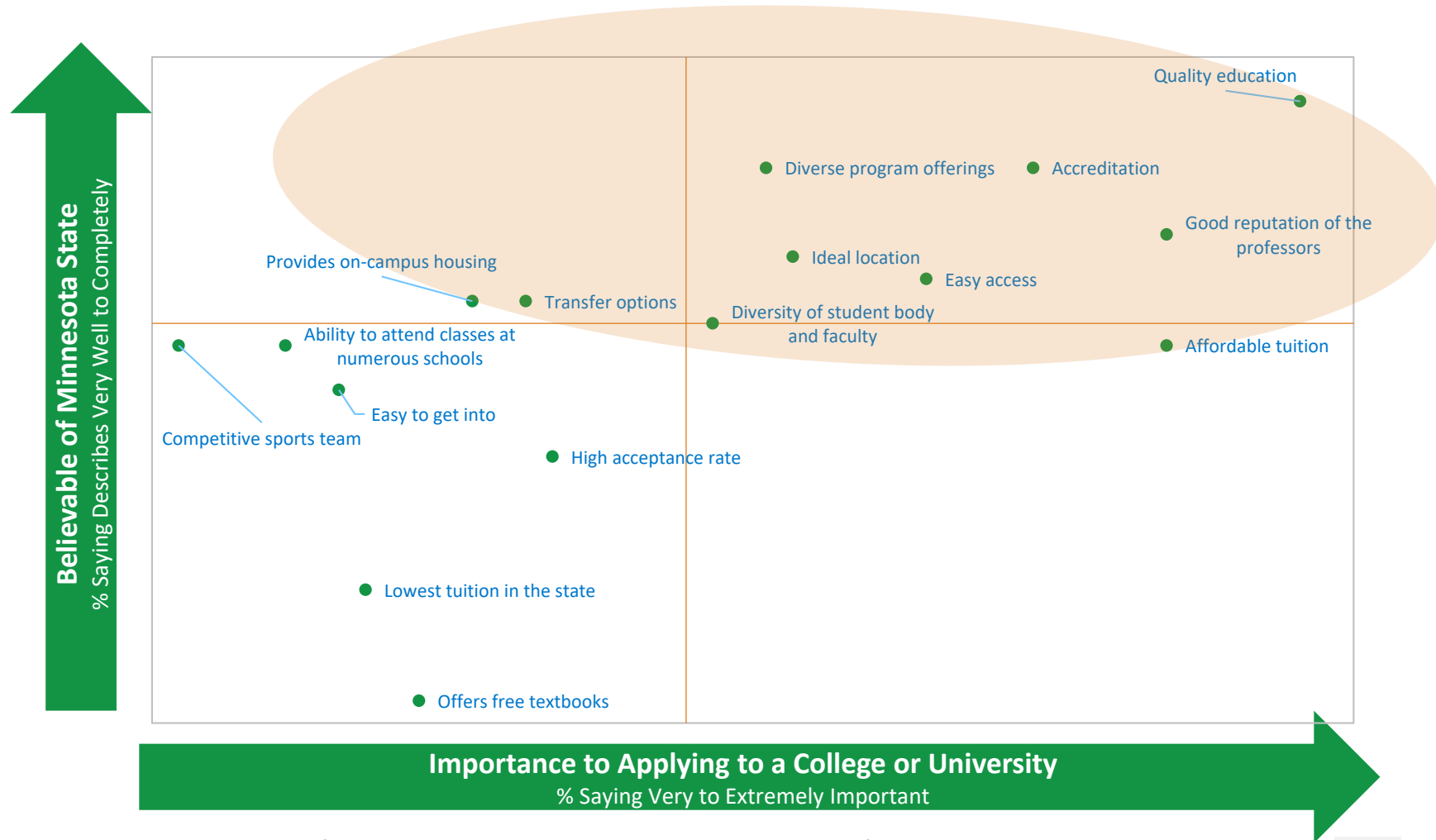
“Extremely Important”

1. 49% | Quality education
2. 40% | Affordable tuition
3. 37% | Good reputation of the professors
4. 31% | Accreditation
5. 29% | Easy access
6. 25% | Ideal location

## Top Believable Minnesota State Characteristics

“Describes Completely”

1. 22% | Quality education
2. 22% | Diversity of student body and faculty
3. 22% | Provides on-campus housing
4. 21% | Ideal location
5. 21% | Accreditation
6. 20% | Easy access
7. 20% | Transfer options



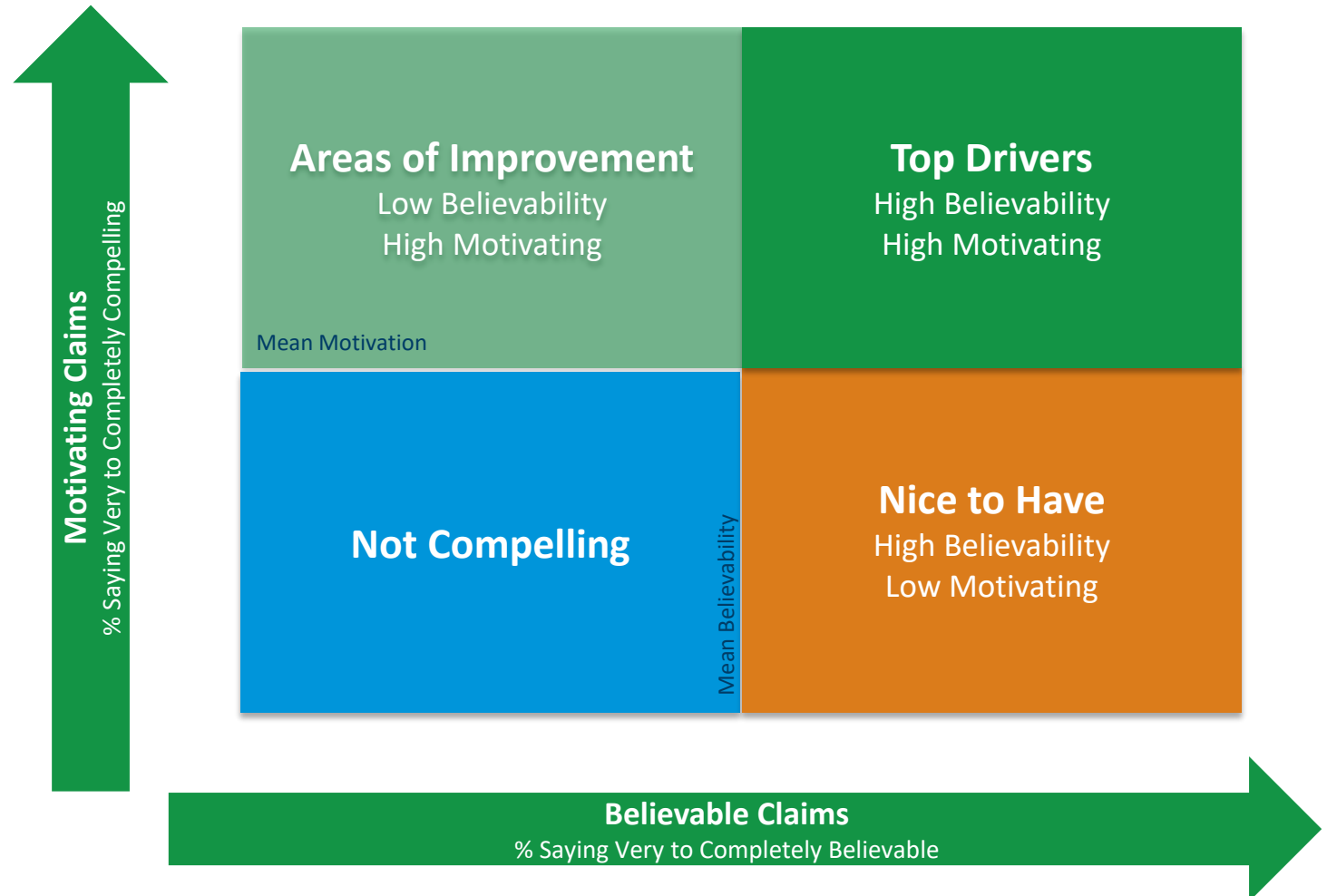
BASE: ALL QUALIFIED (PROSPECTIVE STUDENTS N=500; PROSPECTIVE PARENTS N=150)

Q103A. How important do you consider the following when [...] Prospective students: applying to a college or university; Prospective Parents: discussing applying to a college or university with your child(ren); Guidance Counselors: discussing applying to a college or university with your student(s).  
 Q103B. How well does each of the following characteristics describe Minnesota State (system of colleges and universities)?

# Elevate the Brand Among Prospective Community

# Tailoring messages for each unique audience

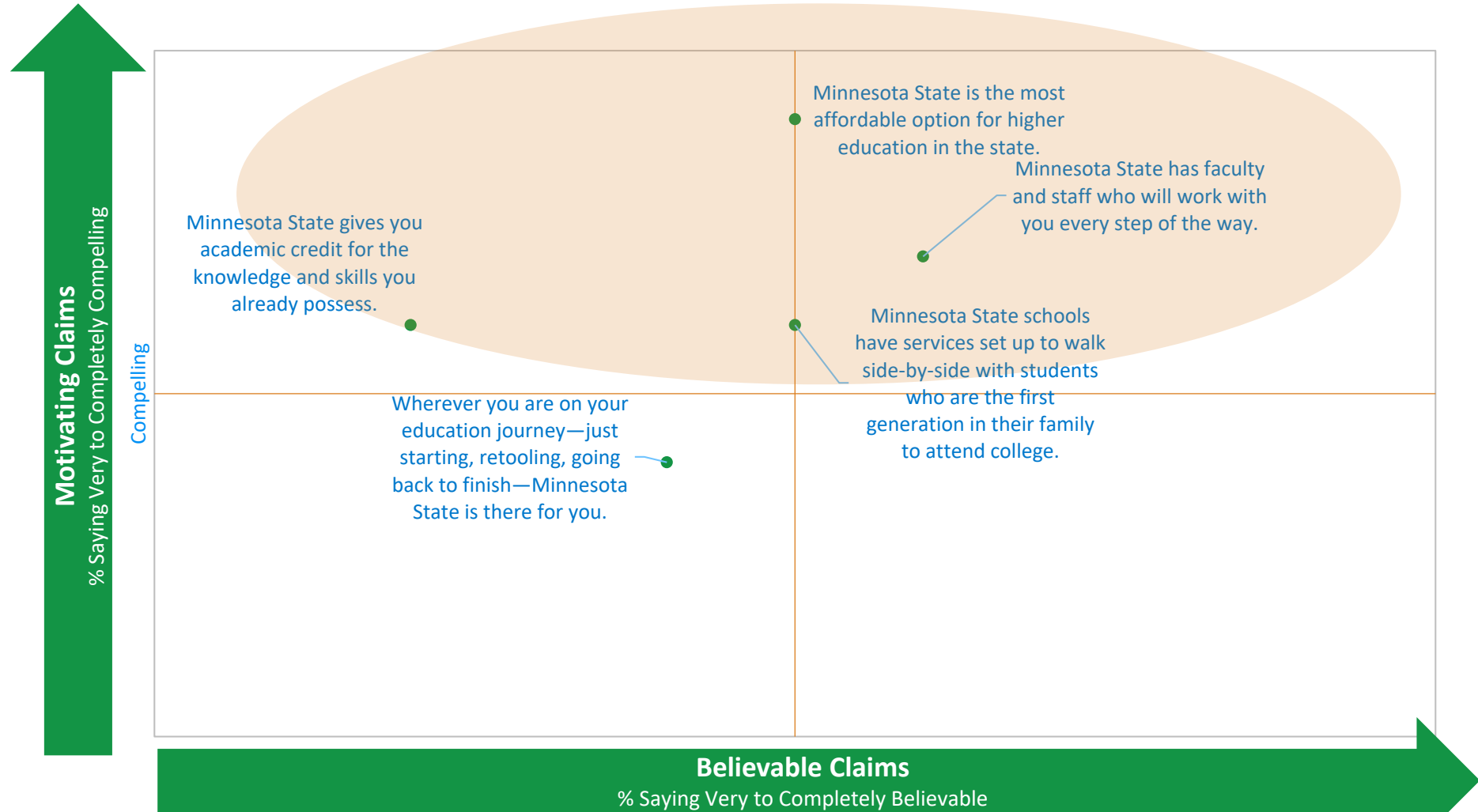
- Taking a look at key messages, respondents evaluated their believability in relation to Minnesota State and how motivating each statement was for each prospective audience group.
- Best to focus on messages and themes that fall in to 2 categories:
  - Top Drivers – continue to fulfill promoted promises
  - Areas of Improvement – start promoting and fulfilling promises



# Being the most affordable option highly motivating for prospective audiences

- Most statements are both highly believable and compelling among prospective audiences.
- Having committed faculty and staff is a very believable claim that also motivates.
- Working on promoting how Minnesota gives academic credit for knowledge and skills already possessed would move a highly motivating claim to also be more believable

**Insight:** Highly motivating statements focus on the practical elements of Minnesota state schools connected with affordability and committed faculty and staff support.



BASE: ALL QUALIFIED RESPONDENTS (PROSPECTIVE STUDENTS N=500; PROSPECTIVE PARENTS N=150; GUIDANCE COUNSELORS N=16)

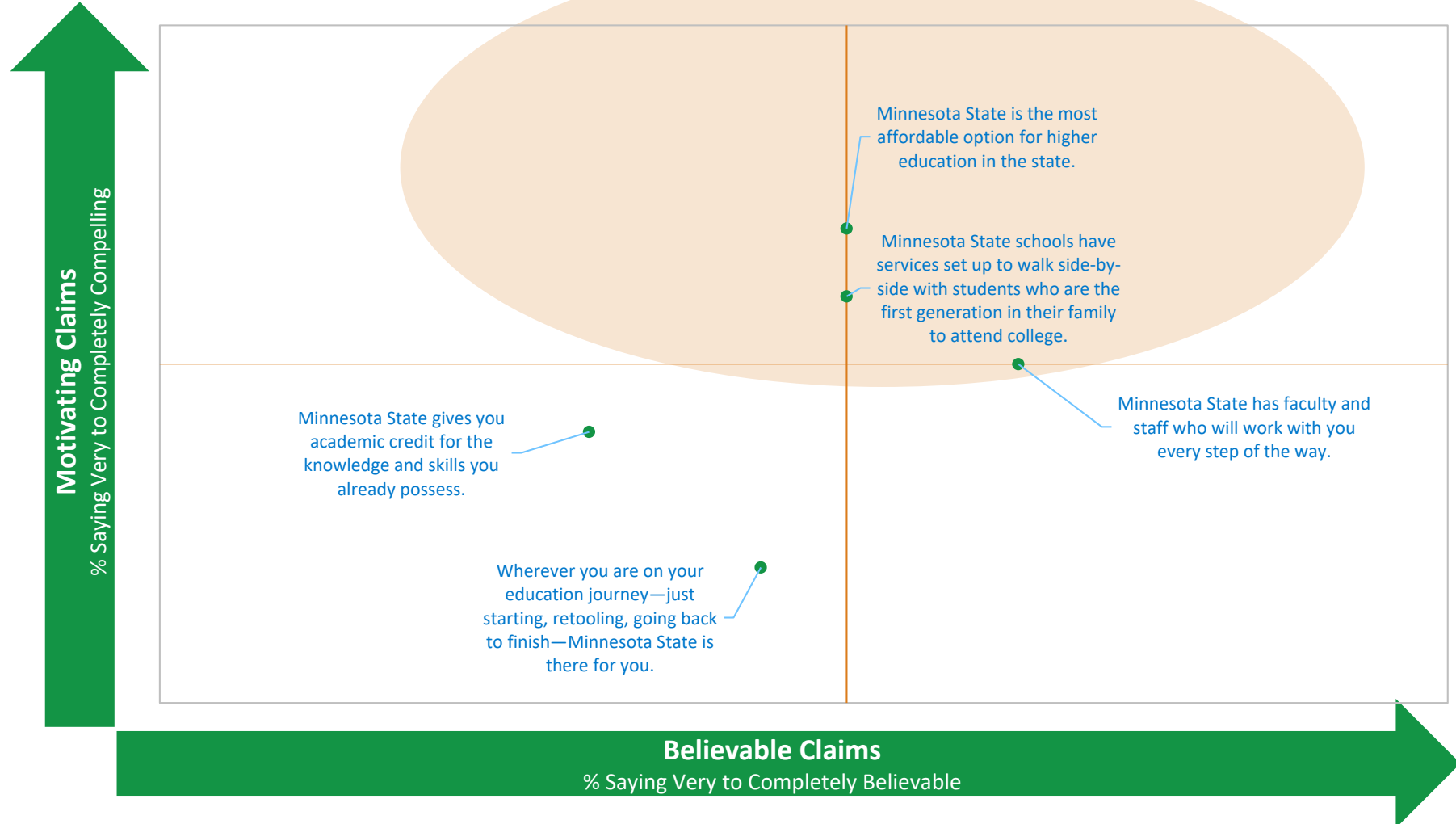
Q505. How much do you believe that each of the following is true of Minnesota State (system of colleges and universities)?

Q510 Suppose each of the following are true about Minnesota State (system of colleges and universities), how compelling are each in your consideration of a Minnesota State school or university/your consideration of recommending a Minnesota State school to prospective students or parents?

# Prospective Students are motivated by and mostly believe practical statements

- Motivating statements for prospective students that aren't as believable:
  - Most affordable option
  - Services for first generation attendees
- Statements that don't quite motivate as highly and aren't as believable:
  - Academic credit for skills already possessed
  - Being "there" wherever the education journey

**Insight:** Proving the affordability claim and faculty commitment can tip very motivating claims to also be overwhelmingly believable.



**BASE: ALL QUALIFIED RESPONDENTS (PROSPECTIVE STUDENTS N=500)**

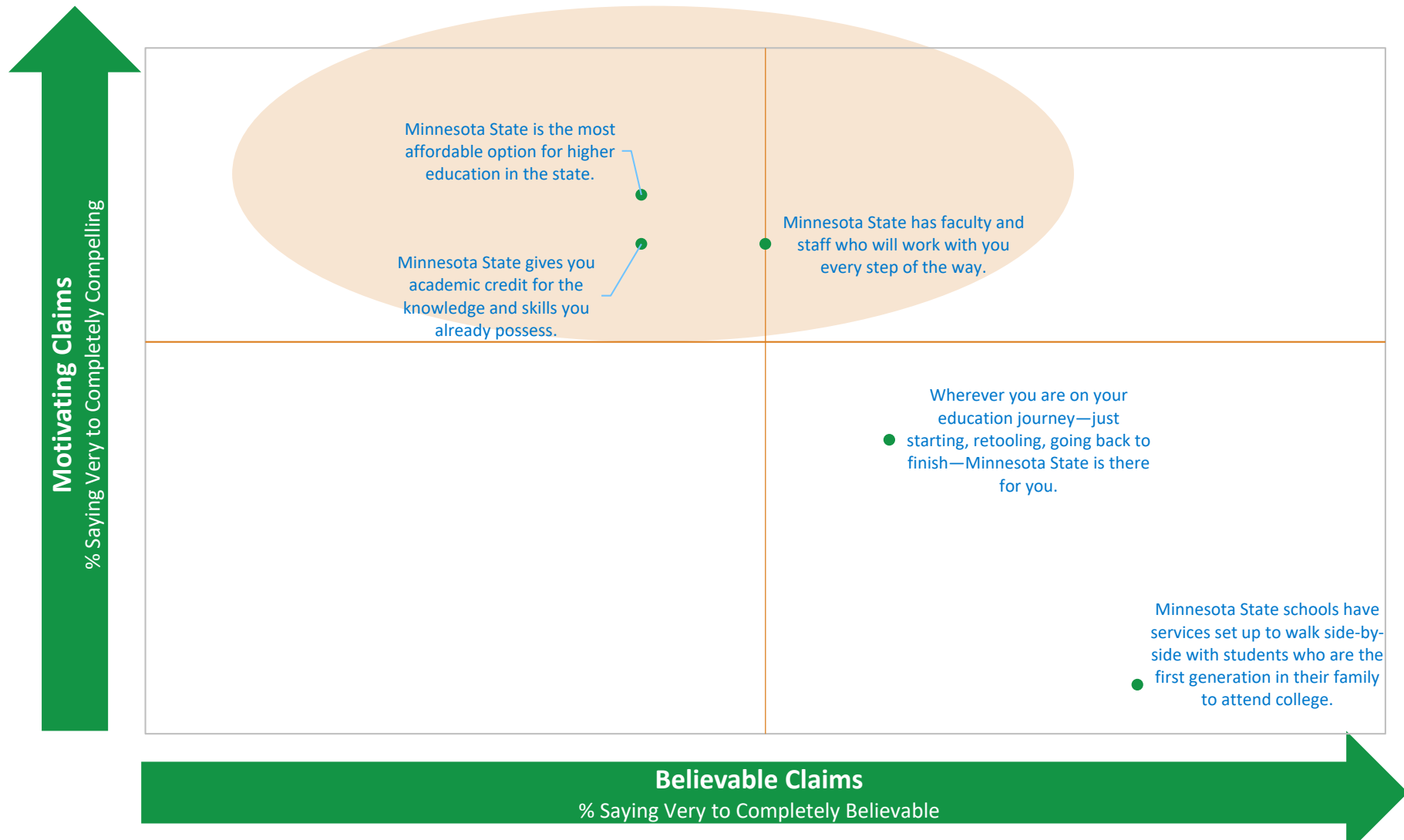
Q505. How much do you believe that each of the following is true of Minnesota State (system of colleges and universities)?

Q510 Suppose each of the following are true about Minnesota State (system of colleges and universities), how compelling are each in your consideration of a Minnesota State college or university/your consideration of recommending a Minnesota State school to prospective students or parents?

# Prospective Parents also moved by practical claims though don't quite believe them

- Highly motivating statements about affordability and receiving academic credit for knowledge and skills already possessed are below average in believability
- Though highly believable, among a prospective parent audience where their child wouldn't be the first to attend college, these statements don't motivate as highly

**Insight:** Proving the affordability claim, faculty commitment, and support from faculty and staff can tip very motivating claims to also be overwhelmingly believable.



BASE: ALL QUALIFIED RESPONDENTS (PROSPECTIVE PARENTS N=150)

Q505. How much do you believe that each of the following is true of Minnesota State (system of colleges and universities)?

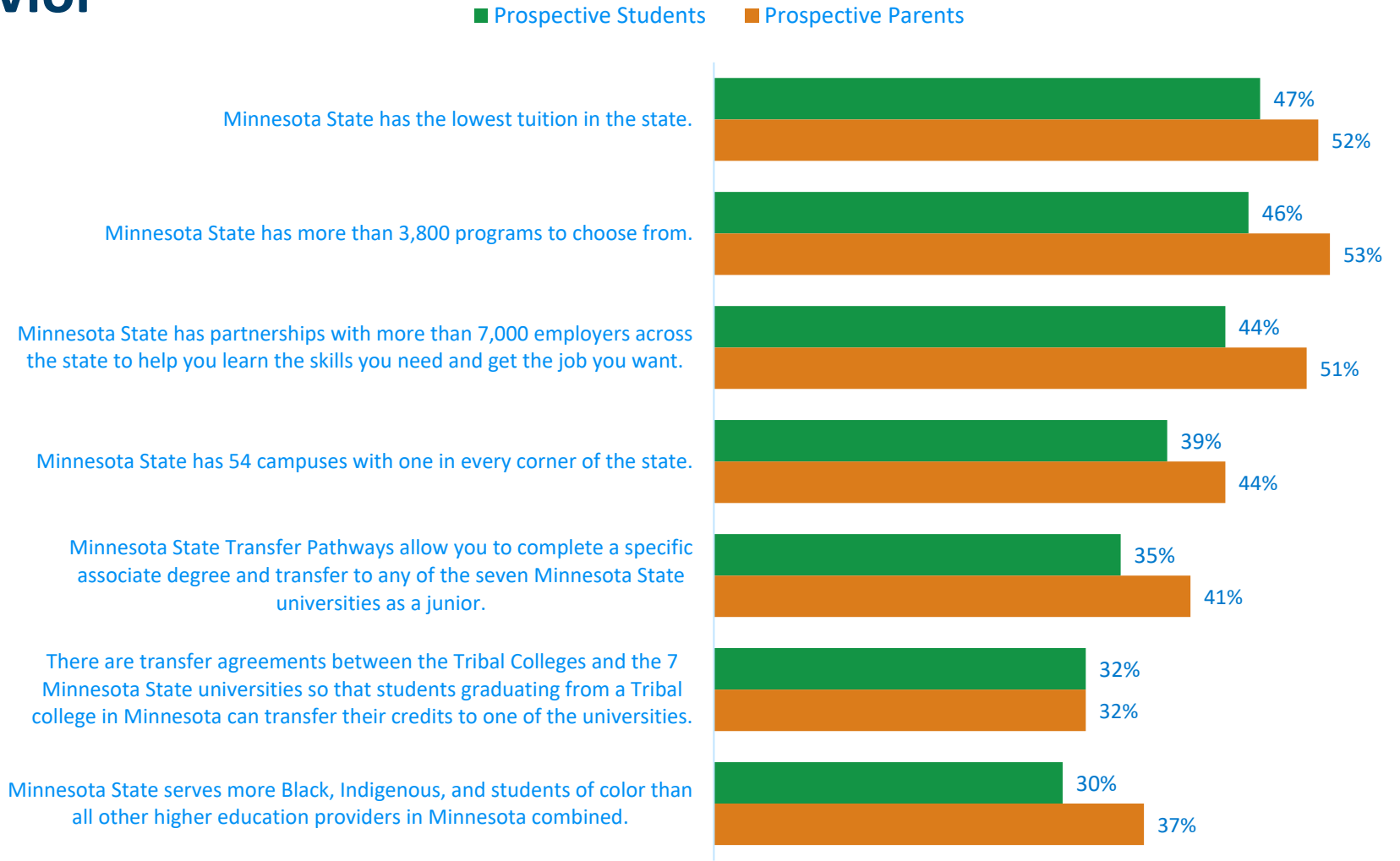
Q510 Suppose each of the following are true about Minnesota State (system of colleges and universities), how compelling are each in your consideration of a Minnesota State college or university/your consideration of recommending a Minnesota State school to prospective students or parents?

# Lowest tuition and an abundance of programs drives behavior

- Slightly less than half of prospective students (47%) are much more likely to consider Minnesota State as a result of a low tuition claim.
- Claims related to a high number of programs (46%) and partnerships with employers (44%) also resonates with nearly half of prospective students.
- Nearly one-third of prospective students and parents are much more likely to consider applying to a Minnesota State school based on statements about the racial and ethnic groups served by Minnesota State

**Insight:** Affordability, a variety of programmatic options, and partnerships with employers are driving statements for both prospective students and parents. Tailoring communication efforts to showcase these claims is likely to drive both behavior but also continued awareness.

Drivers to Influence Behavior (Summary “Much More Likely”)



**BASE: ALL QUALIFIED RESPONDENTS (PROSPECTIVE STUDENTS N=500; PROSPECTIVE PARENTS N=150)**

Q405. If you heard each of the following about a Minnesota State school, how much more likely would you be to consider applying to a Minnesota State school/ tell your child to apply to a Minnesota State school/recommend a Minnesota State school?



**Audit Committee**  
**June 21, 2022**  
**12:45 p.m.**  
**McCormick Room, 4<sup>th</sup> Floor**

---

*Times are tentative – meetings are scheduled to follow each other consecutively and may start earlier or later than the posted time depending on the length of previous meetings.*

- 1. Minutes of May 18, 2022**
- 2. Minutes of May 18, 2022 Joint Audit and Workforce and Organizational Effectiveness Committees**
- 3. Review and Approve Fiscal Year 2023 Internal Auditing Plan**
4. Project Results: Financial Internal Control Assessments

Committee Members

Michael Vekich, Chair  
George Soule, Vice Chair  
Victor Ayemobuwa  
Jerry Janezich  
April Nishimura

Presidents Liaisons

Faith Hensrud  
Michael Seymour

**Bolded items indicate action required.**





**Audit Committee  
Meeting Minutes  
May 18, 2022**

---

A meeting of the Audit Committee of the Board of Trustees was held on May 18, 2022.

Committee members present: Michael Vekich, Chair; George Soule, Vice Chair; Victor Ayemobuwa, Jerry Janezich, April Nishimura

Committee members absent: None.

Other board members present: Asani Ajogun, Alexander Cirillo, Jay Cowles, Dawn Erlandson, Roger Moe, Javier Morillo, Rudy Rodriguez, Kathy Sheran, Cheryl Tefer

Staff present: Devinder Malhotra, Chancellor; Eric Wion, Executive Director of the Office of Internal Auditing

The meeting materials for this meeting are available [here](#), starting on page 191. An audio recording of the meeting is available [here](#).

Committee Chair Vekich called the meeting to order at 10:51 a.m.

**Agenda Item 1: Approval of the Meeting Minutes for April 19, 2022**

Committee Chair Vekich asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Soule made the motion and Trustee Janezich provided a second.

A roll call vote was conducted and the minutes were approved unanimously.

**Agenda Item 2: Appointment for Chief Audit Officer**

Committee Chair Vekich presented information about the search process for the appointment for Chief Audit Officer. The meeting materials for this item are available [here](#).

Committee Chair Vekich asked committee members to consider the following recommended committee motion:

The Audit Committee recommends that the Board of Trustees adopt the following motion.

**RECOMMENDED BOARD MOTION**

The Board of Trustees appoints Amy Jorgenson as Chief Audit Officer, with the anticipated start date of June 22, 2022, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and the chair of the Audit Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the Minnesota State Colleges and Universities Personnel Plan for Administrators.

Trustee Soule made the motion and Trustee Janezich seconded. A roll call vote was conducted. The vote was as follows:

Trustee Vekich	Yes
Trustee Soule	Yes
Trustee Nishimura	Yes
Trustee Janezich	Yes
Trustee Ayemobuwa	Yes

The committee voted to approve the recommended motion.

**Adjournment**

The committee chair adjourned the meeting at 11:02 a.m.

**Joint Meeting: Audit and Workforce and Organizational Effectiveness Committees  
Meeting Minutes  
May 18, 2022**

---

A meeting of the Joint Audit and Workforce and Organizational Effectiveness Committees of the Board of Trustees was held on May 18, 2022.

Audit Committee members present: Michael Vekich, Chair; George Soule, Vice Chair; Victor Ayemobuwa, Jerry Janezich, April Nishimura

Workforce and Organizational Effectiveness Committee members present: George Soule, chair; Rudy Rodriguez, Vice Chair; Asani Ajogun, Dawn Erlandson, Roger Moe, Kathy Sheran,

Workforce and Organizational Effectiveness Committee members absent: Cheryl Tefer

Other board members present: Jay Cowles, Javier Morillo,

Staff present: Devinder Malhotra, Chancellor; Eric Davis, Vice Chancellor for Human Resources; Eric Wion, Executive Director of the Office of Internal Auditing

The meeting materials for this meeting are available [here](#), starting on page 138. An audio recording of the meeting is available [here](#).

Committee Chair Vekich called the meeting to order at 8:30 a.m.

**Agenda Item 1: HR Shared Services Update**

Workforce and Organizational Effectiveness Committee Chair Soule invited Mr. Eric Wion along with Mr. Eric Davis, Ms. Christine Smith, Baker Tilly, Ms. Carla Hirsch, Baker Tilly, Ms. Pam Anderson-Popp, HR Shared Services Manager, and Dr. Annette Parker, South Central College President to present the HR Shared Services Update, as detailed in the meeting materials.

The meeting materials for this item begin on page 138.

This being an informational item, there was no vote taken.

**Adjournment**

The committee chair adjourned the meeting at 9:23 a.m.

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Audit Committee

**Date:** June 21, 2022

**Title:** Review and Approve Fiscal Year 2023 Internal Auditing Plan

**Purpose (check one):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

The Office of Internal Auditing's Charter, required by Board Policy 1.D.1, requires the Executive Director of Internal Auditing to present and seek approval of an audit plan each fiscal year. Internal auditing standards require that the board approve the annual plan.

The audit plan presents an overview of how the Office of Internal Auditing plans to use its resources in fiscal year 2023.

**Scheduled Presenter(s):**

Eric Wion, Executive Director of the Office of Internal Auditing

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION**

Review and Approve Fiscal Year 2023 Internal Auditing Plan

**BACKGROUND**

According to the Office of Internal Auditing’s Charter, required by Board Policy 1.D.1, an annual internal auditing audit plan must be submitted and approved by the Audit Committee. The fiscal year 2023 Internal Auditing Plan will be reviewed at the meeting.

The plan presents an overview of how the Office of Internal Auditing plans to use its resources in fiscal year 2023.

**RECOMMENDED COMMITTEE MOTION**

The Audit Committee recommends that the Board of Trustees adopt the following motion:

**RECOMMENDED BOARD MOTION**

The Board of Trustees approves the Office of Internal Auditing’s annual internal auditing plan for fiscal year 2023.

*Date Presented to the Board of Trustees:* 06/22/22

*Date of Implementation:* 06/22/22



6/21/22  
Office of Internal Auditing

---

# Audit Committee

MINNESOTA STATE

1

# Proposed Fiscal Year 2023 Internal Auditing Plan



MINNESOTA STATE

2

## Internal Audit (IA) Plan

- IA's Charter requires the Executive Director to present and seek approval of an annual internal audit plan (required by IA standards)
- Plan presents an overview of how IA plans to use its resources
  - Part 1 – Ongoing Activities
  - Part 2 – Multi-Year Projects
  - Part 3 – New Projects
- Plan updates, including suggested changes, will be discussed with Audit Committee throughout the year
- Audit Committee is to also review the internal audit budget, resource plan, activities and organizational structure

3



3

## The Office of Internal Auditing



4



4



5



6



## Fiscal Year 2023 IA Plan Development Process



7



7

## Part 1 – Ongoing Activities

### Committee Participation and Advisory Services

- NextGen Steering Committee
- Enterprise Risk Management Steering Committee
- Chancellor's Cabinet and Leadership Committee
- Other Committee and Work Group Participation
- Ongoing Ad-Hoc Risk & Control Inquiries and Advice

### Assurance Services

- Quarterly Audits of Board Expenses and Trustee Expense Reimbursements
- Monitoring Progress on Outstanding Audit Findings

### External Audit Coordination

- Annual Financial Statement Audits
- Annual Federal Student Financial Aid Compliance Audit
- NCAA Compliance Audits (every 3 years)
- Other External Party Audits

### Fraud Inquiry and Investigation Services

8



8

## Part 2 – Multi-Year Projects

### NextGen Project Risk Review Checkpoints #9, #10, & #11 (assurance/advisory)

- Perform checkpoints aligned with the project plan, focused on key project milestones. Participate in the ERP Steering Committee, provide professional advice, and assist as requested. Participate in status meetings with the Chancellor and Trustees.


### NextGen Workday Implementation (advisory)

- Advise on key processes, risks, and controls surrounding the implementation, data governance, and other key project factors as they arise. Provide real-time recommendations and input during project meetings.
- Conduct finance and HCM process reviews to identify high risk areas. Collaborate with the project team and management to further refine the scope and develop specific activities to be performed by the internal audit team to advise or provide assurance on the NextGen implementation process and control development.

### Financial Controls Assessment (assurance)

- Execute year three of a five-year rotational plan and facilitate 6-9 college and university internal control assessments each year. Fiscal Year 2023 will include assessments at 4 colleges: Century College, Normandale Community College, Minneapolis Community and Technical College and Hennepin Technical College.

9


 MINNESOTA STATE

9

## Part 3 – New Projects

### Equity 2030 Status Assessment (advisory)

- Review the current status of the six strategic dimensions of Equity 2030: enhanced access, academic success, student engagement, evidenced based decision making, financial resources, and workforce and talent diversity. Review the monitoring and evaluation framework that was created to track and calibrate progress, and evaluate the activities completed relative to the timeline and plan. Advise on areas for improvement to further progress the initiative and accomplish the goal.

### Academic Program Process Review (Part 1 of 3) – Transfer Pathways (assurance/advisory)

- Assess impacts of and needed enhancements to the transfer pathway program. Evaluate performance of the program against its original goals. Review the performance metrics and ensure coverage across all key categories i.e., student success (completions, degree attainment), institutional performance (enrollment, retention, completions, graduation), academic program performance. Determine the extent to which campuses are honoring transfer pathways. Evaluate enrollment opportunities within the program.

10


 MINNESOTA STATE

10

## Part 3 – New Projects Cont'd

### Controlled Use of Admin Privileges (assurance)

- Review the colleges' and universities' controls and use of system administrative privileges, part of the Information Security Top 5 Security Domains. Evaluate whether appropriate processes and controls are in place to ensure system administration access and privileges are appropriately controlled in a manner that only allows the administrator to conduct the activities needed to complete assigned tasks. The previous "Top 5" internal audits included reviewing data classification and vulnerability management.

### Ethics, Employee Conduct, and Fraud Review (assurance/advisory)

- Minnesota State's Employee Code of Conduct and Fraud Policy and benchmark against similar systems to provide best practice recommendations. Advise on how to implement a proactive approach to fraud management. Review how Minnesota State is complying with the state ethics requirements and internal ethics policies. Evaluate the monitoring structures in place.

11



11

## Internal Projects

### Address recommendations for improvement provided as part of the Quality Assessment Review, including:

- Develop a multi-year strategic plan to support the dynamic nature of Minnesota State and guide the Internal Audit function.
- Develop a balanced scorecard to communicate performance.
- Update the Quality Assurance and Improvement Program (QAIP) and Internal Audit Manual to include the recommended modifications.
- Complete an internal assessment annually. Assessment to include an evaluation of the "Core Principles".

12

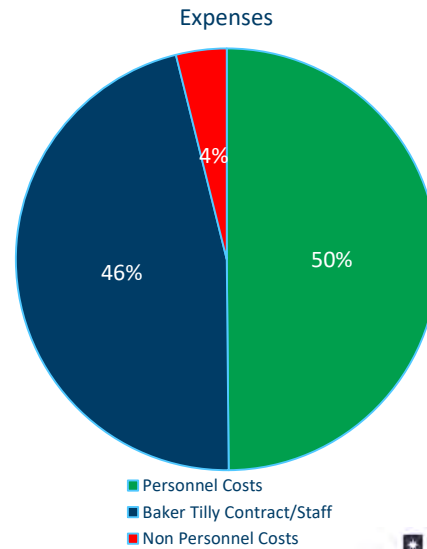


12

## Internal Auditing Budget

- FY23 system office divisional funding allocation/budget being finalized
- Anticipate budget to be comparable to FY22:

Personnel Costs	\$646,450
Baker Tilly Contract/Staff	\$600,000
Non-Personnel Costs	\$50,250
<b>Total</b>	<b>\$1,296,700</b>



13

13

## Recommended Action and Motion

### Recommended Committee Action

- The audit committee recommends that the Board of Trustees adopt the following motion:

### Recommended Board Motion

- The Board of Trustees approves the Office of Internal Auditing's annual internal auditing plan for fiscal year 2023.

14

14



15

15

Proposed FY23 Projects	Primary ERM Risks Addressed
NextGen Project Risk Review Checkpoints #9, #10, and #11	<ul style="list-style-type: none"> <li>• IT Systems</li> <li>• NextGen Implementation</li> </ul>
NextGen Implementation Advisory	<ul style="list-style-type: none"> <li>• IT Systems</li> <li>• NextGen Implementation</li> </ul>
NextGen Controls Assessment	<ul style="list-style-type: none"> <li>• Governance &amp; Compliance Structure</li> <li>• IT Systems</li> <li>• NextGen Implementation</li> </ul>
Financial Controls Assessment	<ul style="list-style-type: none"> <li>• Board Policy</li> <li>• Governance &amp; Compliance Structure</li> </ul>
Equity 2030 Status Assessment	<ul style="list-style-type: none"> <li>• Structural Inequities</li> <li>• Reputation Management</li> </ul>
Academic Program Process Review (Part 1 of 3) – Transfer Pathways	<ul style="list-style-type: none"> <li>• Program Demand</li> <li>• Enrollment Management</li> </ul>
Controlled Use of Admin Privileges	<ul style="list-style-type: none"> <li>• Data Governance</li> <li>• Cybersecurity/Privacy</li> </ul>
Ethics, Employee Conduct, and Fraud Review	<ul style="list-style-type: none"> <li>• Talent Management</li> <li>• Governance &amp; Compliance Structure</li> <li>• Reputation Management</li> </ul>

16

16

## Appendix: Multi Year Projects History

Project	Board Reporting History
<b>NextGen Project Risk Review (PRR) Checkpoints</b>	<ul style="list-style-type: none"> <li>✓ Checkpoint #8 (April 2022)</li> <li>✓ Checkpoint #7 (October 2021)</li> <li>✓ Checkpoint #6 (November 2020)</li> <li>✓ Checkpoint #5 (January 2020)</li> <li>✓ Checkpoint #4 (June 2019)</li> <li>✓ Checkpoint #3 (March 2019)</li> <li>✓ Checkpoint #2 (October 2018)</li> <li>✓ Checkpoint #1 (June 2018)</li> </ul>
<b>Financial Controls Assessment – FY 2022</b>	FY 2022 (June 2022): <ul style="list-style-type: none"> <li>✓ Bemidji State University and Northwest Technical College</li> <li>✓ Metropolitan State University</li> <li>✓ Minnesota State University Moorhead</li> <li>✓ Minnesota State University, Mankato</li> <li>✓ Southwest Minnesota State University</li> <li>✓ St. Cloud State University</li> <li>✓ Winona State University</li> </ul>
<b>Financial Controls Assessment – FY2021</b>	FY 2021 (June 2021): <ul style="list-style-type: none"> <li>✓ Alexandria Technical and Community College</li> <li>✓ Fond du Lac Tribal &amp; Community College</li> <li>✓ Ridgewater College</li> <li>✓ Pine Technical &amp; Community College</li> <li>✓ Minnesota State College Southeast</li> <li>✓ System Office</li> </ul>

17



17

## Appendix: Additional Projects Considered (Partial List)

- Data Governance
- IT Governance Review
- System Office's Managed Computing Services (Pine TCC and Minnesota North)
- Campus Security Governance Review
- Comprehensive Workforce Solutions and Centers of Excellence Review
- Market Demand Data Analysis
- Diverse Employee Hiring Practices
- Presidential Transition Reviews Study
- Emergency Planning and Lessons Learned from COVID-19

18



18



**MINNESOTA STATE**

30 East 7th Street, Suite 350  
St. Paul, MN 55101-7804

651-201-1800  
888-667-2848

[www.MinnState.edu](http://www.MinnState.edu)

This document is available in alternative formats to individuals with disabilities.  
To request an alternate format, contact Human Resources at 651-201-1664.  
Individuals with hearing or speech disabilities may contact us via their preferred Telecommunications Relay Service.  
Minnesota State is an affirmative action, equal opportunity employer and educator.

19

19

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Audit Committee

**Date:** June 21, 2022

**Title:** Project Results – Financial Internal Control Assessments

**Purpose (check one):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

In fiscal year 2020, internal audit developed a multi-year plan to review key financial controls at each college, university, and the system office on a rotational basis over a five-year period. The purpose is to facilitate financial internal control assessments at each institution to gain an understanding of current procedures, internal controls, and potential risks and gaps.

In fiscal year 2022, the second year of the plan, internal control assessments were completed at Minnesota State's seven universities and one technical college. A summary of results will be discussed with the committee.

**Scheduled Presenter(s):**

Eric Wion, Executive Director of the Office of Internal Auditing  
Mallory Thomas, Internal Auditing (Baker Tilly Partner)  
Mathew Mikulay, Internal Auditing (Baker Tilly Senior Manager)



**MINNESOTA STATE  
BOARD OF TRUSTEES**

<b>BOARD INFORMATION ITEM</b>
Project Results: Financial Internal Control Assessments

**BACKGROUND**

During fiscal year 2022, the second year of a multi-year plan to review key financial controls at each college, university, and the system office over a five-year period, internal audit conducted control assessments at Minnesota State’s seven universities and one technical college.

The purpose of this project was to facilitate a review of financial internal controls to gain an understanding of current procedures, internal controls, and potential risks and gaps. The objectives for this project were to:

- Review the current internal control practices and process documentation.
- Execute the controls risk assessment by reviewing the design of the internal controls over key financial risk areas.

The project scope included a review of internal controls for select business cycles such as cashiering, accounts payable, purchasing cards, tuition billing, budgeting, and banking at the following institutions:

- Bemidji State University/Northwest Technical College
- Southwest Minnesota State University
- Metropolitan State University
- Minnesota State University, Mankato
- Minnesota State University Moorhead
- St. Cloud State University
- Winona State University



6/21/22  
Office of Internal Auditing


---

# Audit Committee

MINNESOTA STATE

1

# Project Results - Financial Control Assessments (FY22/Year 2)



MINNESOTA STATE

2

2

## Purpose and Objectives

The purpose of the Year 2 financial controls review was to facilitate financial control assessments at select institutions to gain an understanding of current procedures, internal controls, and potential risks and gaps.

The objectives of this project were to:

- Review the current internal control practices and process documentation.
- Execute the assessment by reviewing the design of internal controls over key financial risk areas.

3



3

## Fiscal Year 2022 Institutions

Bemidji State  
University /  
Northwest  
Technical College

Metropolitan  
State University

Minnesota State  
University  
Moorhead

Minnesota State  
University,  
Mankato

Southwest  
Minnesota State  
University

St. Cloud State  
University

Winona State  
University

4



4

## In Scope Business Cycles

Business Office Cashiering

Non-Business Office Cashiering

Reconciliations and Banking

Accounts Payable

Purchasing Cards

Inventory

Tuition and Student Billing

Budgeting

System Security Access

5



5

## Activities Completed

- **Interviews** – Conducted interviews with project staff and key stakeholders at each respective institution for each in-scope business cycle.
- **Documentation review** – Reviewed relevant policy, procedure, and controls documentation at each respective institution to further develop an understanding of existing processes, controls, and related risks.
- **Results review** – Reviewed and discussed results of the respective financial controls assessment for each institution with project staff and key stakeholders, including any recommendations and opportunities for improvement to enhance the internal controls environment.

6



6

## Summary of Year 2 Results

- Overall adequate financial controls appear to exist in the in-scope business cycles, and appropriate processes appear to be in place in alignment with established Board policies and procedures.
- Noted internal control gaps and provided recommendations to address the gaps. None of the internal control gaps identified are considered significant.
- Noted certain instances where internal controls and related procedures can be further enhanced to reduce the risks relative to the specific business cycles for each individual institution.

7



7

## Strengths

### Tuition and Fee Rates

The updated tuition and fee tables are consistently reviewed for accuracy in the system.

### Purchasing Cards

Strong review and approval controls are in place for receiving a purchasing card and approving expenses. Robust policies and procedures exist.

### Online Banking Access

Authentication controls are in place for performing wire transfers and other bank transactions, including the use of individual fobs and multi-factor authentication.

### Checks

Positive pay is used, and exceptions are researched and resolved. Check stock is stored in a secure location and appropriately restricted.

8



8

## Control Improvement Opportunities

### Non-Business Office Cashiering

Provide cash and e-commerce activity to the Business Office for timely deposit (daily).

### Non-Business and Business Office Cashiering

Implement an independent review of risky transactions (e.g., negative cash receipt) in the system to ensure the timely identification of unauthorized or inaccurately recorded transactions.

### Tuition and Billing

Review the Third-Party Accounts Receivable (AR) Aging report at a defined frequency to ensure delinquent awards are removed and posted to the student's account.

### Inventory

Provide training for faculty and staff on equipment purchases, equipment disposals, donated assets, and asset betterments/trade-ins to ensure all equipment activity is accurately recorded in the equipment module.

9



9

## Control Gaps

### Accounts Payable (AP) Disbursements

- **Risk:** Failure to pay vendors
- **Control Gap:** Periodically review the AP aging report

### Inventory Adjustments

- **Risk:** Adjustments to inventory are not made timely or accurately
- **Control Gap:** Review the physical inventory count results and the related adjustments and disposals in the equipment module

### Third-Party Award Fee Adjustments

- **Risk:** Third party awards are not valid or accurately applied
- **Control Gap:** Review the third-party awards recorded to the student's account

### Purchasing

- **Risk:** Purchases are unauthorized
- **Control Gap:** Independently review and approve all purchase requisitions in the system

10



10

## Next Steps – Financial Controls Reviews

Monitor progress of action plans for recommendations and improvement opportunities for year 1 and year 2 institutions

Refine internal control assessment tool and interview questions in preparation for year 3

Initiate and execute year 3 financial control review for selected institutions

11



11



**MINNESOTA STATE**

30 East 7th Street, Suite 350  
St. Paul, MN 55101-7804

651-201-1800  
888-667-2848

[www.MinnState.edu](http://www.MinnState.edu)

12

This document is available in alternative formats to individuals with disabilities.  
To request an alternate format, contact Human Resources at 651-201-1664.  
Individuals with hearing or speech disabilities may contact us via their preferred Telecommunications Relay Service.  
Minnesota State is an affirmative action, equal opportunity employer and educator.

12



**Joint Meeting: Diversity, Equity and Inclusion and  
Workforce and Organizational Effectiveness Committees  
June 21, 2022  
1:30 p.m.  
McCormick Room, 4<sup>th</sup> Floor**

---

*Times are tentative – meetings are scheduled to follow each other consecutively and may start earlier or later than the posted time depending on the length of previous meetings.*

1. Minnesota State Climate Assessment Framework
2. Competency Based Hiring at Minneapolis College

Diversity, Equity, and Inclusion  
Committee Members

Rudy Rodriguez, Chair  
George Soule, Vice Chair  
Asani Ajogun  
Alex Cirillo  
Javier Morillo  
April Nishimura  
Oballa Oballa

President Liaisons

Carrie Brimhall  
Kumara Jayasuriya

Workforce and Organizational  
Effectiveness Committee Members

George Soule, Chair  
Rudy Rodriguez, Vice Chair  
Asani Ajogun  
Dawn Erlandson  
Roger Moe  
Kathy Sheran  
Cheryl Tefer

President Liaisons

Anne Blackhurst  
Annette Parker

**Bolded items indicate action required.**





**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Diversity, Equity and Inclusion and Inclusion /  
Workforce and Organizational Effectiveness Committees

**Date:** June 21, 2022

**Title:** Minnesota State Climate Assessment Framework

**Purpose (check one):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

Presenters will update the committees on development of a system wide campus climate assessment framework which aims to have all of Minnesota State colleges and universities implement an assessment of campus climate for both students and employees over the next three fiscal years (FY2023, FY2024, & FY2025).

**Scheduled Presenter(s):**

Eric Davis, Vice Chancellor for Human Resources  
Andriel Dees, Vice Chancellor for Equity and Inclusion  
Priyank Shah, Associate Vice Chancellor for Equity and Inclusion

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD INFORMATION ITEM**

Minnesota State Climate Assessment Framework

**BACKGROUND**

Chancellor Malhotra charged Vice Chancellors Dees, Davis and Anderson to develop a system wide campus climate assessment framework with the aim to have all of Minnesota State colleges and universities implement an assessment of campus climate for both students and employees over the next three fiscal years (FY2023, FY2024, & FY2025).

Presenters will update the committees on the status of the system wide campus climate assessment framework and implementation plan for Fall 2023.

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Diversity, Equity and Inclusion and Inclusion /  
Workforce and Organizational Effectiveness Committees

**Date:** June 21, 2022

**Title:** Competency Based Hiring at Minneapolis College

**Purpose (check one):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

Minneapolis College will highlight successes and challenges attracting and retaining a more diverse and qualified college workforce through the use of competency-based hiring practices.

**Scheduled Presenter(s):**

Dianna Cusick, Vice President of Human Resources and Workforce Equity, Minneapolis College  
Bobbi Denson-Davis, Human Resources Manager, Minneapolis College

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD INFORMATION ITEM**

Competency Based Hiring at Minneapolis College

**BACKGROUND**

Presenters from Minneapolis College will highlight successes and challenges attracting and retaining a more diverse and qualified college workforce through the use of competency-based hiring practices.



**Workforce and Organizational Effectiveness Committee**  
**June 21, 2022**  
**2:30 p.m.**  
**McCormick Room, 4<sup>th</sup> Floor**

---

*Times are tentative – meetings are scheduled to follow each other consecutively and may start earlier or later than the posted time depending on the length of previous meetings.*

- 1. Minutes of May 18, 2022**
- 2. Minutes of May 18, 2022 Joint Audit and Workforce and Organizational Effectiveness Committees**
- 3. Proposed Amendment to Board Policy 1A.4, System Administration, Appointment of Administrators (Second Reading)**
- 4. Proposed Amendment to Board Policy 4.2 Appointment of Presidents (Second Reading)**

Committee Members

George Soule, Chair  
Rudy Rodriguez, Vice Chair  
Asani Ajogun  
Dawn Erlandson  
Roger Moe  
Kathy Sheran  
Cheryl Tefer

Presidents Liaisons

Anne Blackhurst  
Annette Parker

**Bolded items indicate action required.**





---

**Workforce and Organizational Effectiveness Committee  
Meeting Minutes  
May 18, 2022**

---

A meeting of the Workforce and Organizational Effectiveness Committee of the Board of Trustees was held on May 18, 2022.

Committee members present: George Soule, Chair; Rudy Rodriguez, Vice Chair; Asani Ajogun, Dawn Erlandson, Roger Moe, Kathy Sheran, Cheryl Tefer

Committee members absent: None

Other board members present: Victor Ayemobuwa, Alex Cirillo, Jay Cowles, Jerry Janezich, Javier Morillo, April Nishimura, Michael Vekich

Staff present: Devinder Malhotra, Chancellor; Eric Davis, Vice Chancellor for Human Resources

The meeting materials for this meeting are available [here](#), starting on page 154. An audio recording of the meeting is available [here](#).

Committee Chair Soule called the meeting to order at 9:24 a.m.

**Agenda Item 1: Approval of the Meeting Minutes for April 20, 2022**

Committee Chair Soule asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Moe made the motion and Trustee Erlandson provided a second.

A roll call vote was conducted, and the minutes were approved unanimously.

**Agenda Item 2: Minutes of April 19, 2022 – Joint Meeting of Diversity, Equity and Inclusion and Workforce and Organizational Effectiveness Committees**

*The Joint Meeting Minutes were presented and approved at the Diversity, Equity and Inclusion Committee Meeting with the following motions and approvals:*

Committee Chair Soule asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Soule made the motion and Trustee Morillo provided a second.

A roll call vote was conducted, and the minutes were approved unanimously.

**Agenda Item 3: Appointment for Interim General Counsel**

Committee Chair Soule invited Chancellor Devinder Malhotra to present the Appointment of Interim General Counsel, as detailed in the meeting materials.

The meeting materials for this item begin on page 158.

Committee Chair Soule asked committee members to consider the following recommended committee motion:

*The Board of Trustees, upon the recommendation of Chancellor Malhotra, appoints Scott Goings as Interim General Counsel, with the anticipated effective date of May 18, 2022. The terms and conditions of the appointment shall be governed by the Minnesota State Colleges and Universities Personnel Plan for Administrators.*

Trustee Rodriguez made the motion and Trustee Moe seconded. A roll call vote was conducted. The vote was as follows:

Trustee Ajogun	Yes
Trustee Erlandson	Yes
Trustee Moe	Yes
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Tefer	Yes

The committee voted to approve the recommended motion.

**Agenda Item 4: Proposed Amendment to Board Policy 1A.4, System Administration, Appointment of Administrators (First Reading)**

Committee Chair Soule invited Vice Chancellor Eric Davis to present the Proposed Amendment to Board Policy 1A.4, System Administration, Appointment of Presidents (First Reading), as detailed in the meeting materials.

The meeting materials for this item begin on page 160.

This being the first reading of the item, there was no vote taken.

**Agenda Item 5: Proposed Amendment to Board Policy 4.2, Appointment of Presidents (First Reading)**

Committee Chair Soule invited Vice Chancellor Eric Davis to present the Proposed Amendment to Board Policy 4.2, Appointment of Presidents (First Reading), as detailed in the meeting materials.

The meeting materials for this item begin on page 165.

This being the first reading of the item, there was no vote taken.

**Agenda Item 6: Workforce Analytics Report**

Committee Chair Soule invited Vice Chancellor Eric Davis to present the Workforce and Analytics Report, as detailed in the meeting materials.

The meeting materials for this item begin on page 173.

This being an informational item, there was no vote taken

**Adjournment**

The committee chair adjourned the meeting at 10:50 a.m.





**Joint Meeting: Audit and Workforce and Organizational Effectiveness Committees  
Meeting Minutes  
May 18, 2022**

---

A meeting of the Joint Audit and Workforce and Organizational Effectiveness Committees of the Board of Trustees was held on May 18, 2022.

Audit Committee members present: Michael Vekich, Chair; George Soule, Vice Chair; Victor Ayemobuwa, Jerry Janezich, April Nishimura

Workforce and Organizational Effectiveness Committee members present: George Soule, chair; Rudy Rodriguez, Vice Chair; Asani Ajogun, Dawn Erlandson, Roger Moe, Kathy Sheran,

Workforce and Organizational Effectiveness Committee members absent: Cheryl Tefer

Other board members present: Jay Cowles, Javier Morillo,

Staff present: Devinder Malhotra, Chancellor; Eric Davis, Vice Chancellor for Human Resources; Eric Wion, Executive Director of the Office of Internal Auditing

The meeting materials for this meeting are available [here](#), starting on page 138. An audio recording of the meeting is available [here](#).

Committee Chair Vekich called the meeting to order at 8:30 a.m.

**Agenda Item 1: HR Shared Services Update**

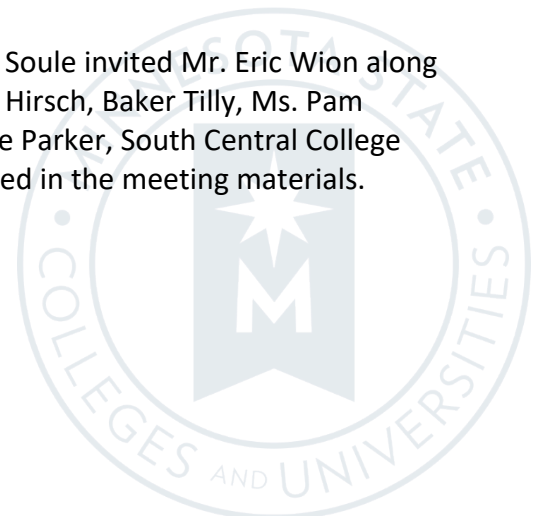
Workforce and Organizational Effectiveness Committee Chair Soule invited Mr. Eric Wion along with Mr. Eric Davis, Ms. Christine Smith, Baker Tilly, Ms. Carla Hirsch, Baker Tilly, Ms. Pam Anderson-Popp, HR Shared Services Manager, and Dr. Annette Parker, South Central College President to present the HR Shared Services Update, as detailed in the meeting materials.

The meeting materials for this item begin on page 138.

This being an informational item, there was no vote taken.

**Adjournment**

The committee chair adjourned the meeting at 9:23 a.m.



**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Workforce and Organizational Effectiveness Committee

**Date:** June 21, 2022

**Title:** Proposed Amendment to Board Policy 1A.4, System Administration, Appointment of Administrators (Second Reading)

**Purpose (check one):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

The proposed amendment relocates Part 1 College and University Administrators to Policy 4.2 Appointment of Presidents, and deletes all references to “president” and “presidents”. The amendment modifies the process for termination of a deputy chancellor, vice chancellor, and general counsel. The chancellor must consult with the board chair and the chair of the Workforce and Organizational Effectiveness Committee prior to termination.

The proposed amendment was reviewed by the Office of General Counsel, cabinet, then sent out for formal consultation and received support from the presidents, employee representative groups, student associations, and campus leadership groups. All comments received from the consultation were considered.

**Scheduled Presenter(s):**

Eric Davis, Vice Chancellor for Human Resources

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION – SECOND READING**

Proposed Amendment to Board Policy 1A.4, System Administration,  
Appointment of Administrators

**BACKGROUND**

Board Policy 1A.4 Appointment of Presidents was adopted by the Board of Trustees on October 19, 1993 and implemented on that date. The policy was last amended in 2016 to update the review process for salary changes. The current amendment is the result of the normal 5-year review process.

**RECOMMENDED COMMITTEE MOTION**

The Workforce and Organizational Effectiveness Committee recommends that the Board of Trustees approve the proposed amendment to Policy 1A.4 System Administration, Appointment of Administrators at the second reading.

**RECOMMENDED BOARD MOTION**

The Board of Trustees approve the proposed amendment to Policy 1A.4 System Administration, Appointment of Administrators.

*Date Presented to the Workforce and Organizational Effectiveness Committee:* 06/21/2022

*Date Presented to the Board of Trustees:* 06/21/2022

*Date of Implementation:* 06/21/2022

**MINNESOTA STATE  
BOARD OF TRUSTEES**

<b>BOARD POLICY – SECOND READING</b>	
Chapter 1A	Chapter Name System Organization and Administration
Section 4	Policy Name System Administration, Appointment of Administrators

*Strikethrough – proposed deletion of current language*

*Underlining – proposed new language*

1 **1A.4 System Administration, Appointment of Administrators**

2

3 **~~Part 1. College and University Administrators~~**

4 ~~Presidents are appointed by the board upon the recommendation of the chancellor. Other~~  
5 ~~college and university administrators shall be appointed by the president.~~

6

7 **Part 12. System Office Administrators**

8 Deputy chancellors, and vice chancellors, ~~and the general counsel~~ are appointed by the Board  
9 of Trustees board upon recommendation of the chancellor. Other system office administrators  
10 are appointed by the chancellor. The chancellor shall ~~determine~~ recommend salaries for the  
11 positions of deputy chancellor, vice chancellor, and general counsel subject to review and  
12 approval by the board chair and the chair of the ~~Human Resources Workforce and~~  
13 Organizational Effectiveness Committee.

14

15 **Part 23. Deputy Chancellor and Vice Chancellors**

16

17 **Subpart A. Selection**

18 The chancellor may appoint an interim or acting deputy chancellor or vice chancellor for a  
19 term of up to one year with the option to extend the appointment for up to one additional  
20 year. The chancellor may establish search advisory committees to assist in the process of  
21 reviewing applications for the position of deputy chancellor or vice chancellor. The  
22 committee members shall be knowledgeable of the duties and responsibilities of the  
23 position to be filled and broadly representative of the interests of the system. As an  
24 alternative to a search process, the chancellor may use a consultative process. In the event  
25 a consultative process is used, the chancellor shall provide written justification to the board  
26 chair and the chair of the ~~Human Resources Workforce and Organizational Effectiveness~~  
27 Committee for that process, and shall consult with system staff, students, and members of  
28 the community.

29

30 **Subpart B. Extensions of employment**

31 The chancellor, in consultation with the board chair and chair of the ~~Human Resources~~  
32 Workforce and Organizational Effectiveness Committee, and with input solicited from the  
33 full board, may enter into an employment agreement to extend the employment of a  
34 ~~president,~~ deputy chancellor, or vice chancellor.

35  
36 **Subpart C. Termination of employment**

37 The chancellor, ~~in consultation and with the approval of after notifying~~ the board chair ~~and~~  
38 the chair of the Workforce and Organizational Effectiveness Committee, may terminate a  
39 deputy chancellor or vice chancellor in accordance with the Minnesota State Personnel Plan  
40 for ~~MnSCU~~ Administrators and, if applicable, the deputy chancellor or vice chancellor's  
41 employment contract.

42  
43 **Subpart D. Contract expiration**

44 The employment of a deputy chancellor or vice chancellor ends upon expiration of the  
45 employment contract, unless otherwise provided in the employment contract. Expiration of  
46 a contract without extension or renewal does not constitute termination under this policy.

47  
48 **Part 34. ~~Executive Director of Internal Auditing~~ Chief Audit Officer**

49 The Audit Committee of the ~~board Board of Trustees~~ shall appoint ~~the Chief Audit Officer. and~~  
50 ~~determine the salary for the executive director of Internal Auditing.~~ The terms and conditions  
51 of the appointment ~~must shall~~ be governed by the Minnesota State Personnel Plan for ~~MnSCU~~  
52 Administrators. The chair of the Audit Committee will conduct an annual performance  
53 evaluation of the ~~executive director~~ Chief Audit Officer and will consult with the chancellor and  
54 the Audit Committee. The annual performance process for the executive director ~~must shall~~ be  
55 similar to the process used for vice chancellors. The chair of the Audit Committee, in  
56 consultation with the chancellor, will approve salary adjustments as merited. The Audit  
57 Committee of ~~the board Board of Trustees~~ may terminate the employment of an individual  
58 serving as ~~executive director of Internal Auditing~~ Chief Audit Officer in accordance with the  
59 Minnesota State Personnel Plan for ~~MnSCU~~ Administrators.

60  
61 **Part 45. General Counsel**

62 The general counsel is appointed by the Board of Trustees, upon the recommendation of the  
63 chancellor. The general counsel serves the system as a whole and does not represent the  
64 individual interests of the chancellor, board members, or other particular stakeholders.

65  
66 The general counsel reports to the board chair and the chancellor ~~but has the and has the right~~  
67 ~~and~~ responsibility ~~for bringing to bring~~ issues to the board, ~~if, in the general counsel's~~  
68 ~~professional judgment, it is in the best interests of the system.~~ The chancellor will consult with  
69 the board chair on the annual performance evaluation of the general counsel. The chancellor  
70 shall recommend the salary for the position of general counsel subject to review and approval  
71 by the board chair and the chair of the Workforce and Organizational Effectiveness Committee.

72 The chancellor, in consultation with the approval of the board chair and the chair of the  
73 Workforce and Organizational Effectiveness Committee, may terminate the employment of an

74 individual serving as general counsel in accordance with the Minnesota State Personnel Plan for  
75 Administrators. ~~after consultation with and approval by the board chair.~~

---

**Related Documents:**

- [Board Policy 1A.3](#) System Administration, Chancellor
- 

**Policy History:**

***Date of Adoption:*** 10/19/93

***Date of Implementation:*** 10/19/93

***Date of Last Review:*** 09/21/16

***Date & Subject of Amendments:***

06/21/22 – Deleted Part 1 College and University Administrators from this policy and relocated the language to Board Policy 4.2 Appointment of Presidents, deleted the word “president” on line 31, changed the name of the Human Resources committee to Workforce and Organizational Effectiveness Committee, changed the title of the Executive Director of Internal Auditing to the Chief Audit Officer, applied new writing format such as replacing MnSCU with Minnesota State, and renumbered the Part sections throughout the policy. The amendment changes the process for terminating a deputy chancellor, vice chancellor, and general counsel. The chancellor must consult with the board chair and the chair of the Workforce and Organizational Effectiveness Committee prior to termination.

09/21/16 - Amended Part 2 to include general counsel and requires salary changes to be reviewed by both the board chair and the chair of the Human Resources Committee. Combined Parts 3 and 4. Added Subpart B. Extensions of employment, Subpart C. Termination of employment, and Subpart C. Contract expiration. Part 4 was amended to clarify the process for the appointment and performance evaluation of executive director of Internal Auditing. Added Part 5. General Counsel. Additional wording and formatting changes throughout for consistency and clarity.

Additional [HISTORY](#)

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Workforce and Organizational Effectiveness Committee      **Date:** June 21, 2022

**Title:** Proposed Amendment to Policy 4.2, Appointment of Presidents (Second Reading)

**Purpose (check one):**

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Proposed New Policy or<br>Amendment to Existing Policy | <input type="checkbox"/> Approvals Required<br>by Policy | <input type="checkbox"/> Other Approvals |
| <input type="checkbox"/> Monitoring/Compliance   | <input type="checkbox"/> Information                     |  |

**Brief Description:**

Policy 4.2 Appointment of Presidents was amended to accept current policy language being relocated from Policy 1A.4 System Administration Appointment of Administrators. All board policy language on presidents will now be located in Policy 4.2.

The proposed amendment was reviewed by the Office of General Counsel, cabinet, then sent out for formal consultation and received support from the presidents, employee representative groups, student associations, and campus leadership groups. All comments received from the consultation were considered.

**Scheduled Presenter(s):**

Eric Davis, Vice Chancellor for Human Resources

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION – SECOND READING**

Proposed Amendment to Board Policy 4.2, Appointment of Presidents

**BACKGROUND**

Board Policy 4.2 Appointment of Presidents was adopted and implemented by the Board of Trustees on November 18, 1998 and implemented on that same date. The policy was last amended in 2015 when “familial status” was added as a protected class. The current amendment is the result of the normal 5-year review process.

**RECOMMENDED COMMITTEE MOTION**

The Workforce and Organizational Effectiveness Committee recommends that the Board of Trustees approve the proposed amendment to Policy 4.2 Appointment of Presidents at the second reading.

**RECOMMENDED BOARD MOTION**

The Board of Trustees approve the proposed amendment to Policy 4.2 Appointment of Presidents.

*Date Presented to the Workforce and Organizational Effectiveness Committee:* 06/21/2022

*Date Presented to the Board of Trustees:* 06/21/2022

*Date of Implementation:* 06/21/2022



MINNESOTA STATE  
BOARD OF TRUSTEES

BOARD POLICY – SECOND READING	
Chapter 4	Chapter Name Human Resources
Section 2	Policy Name Appointment of Presidents

*Strikethrough – proposed deletion of current language*

*Underlining – proposed new language*

1 **4.2 Appointment of Presidents**

2

3 **Part 1. Presidents**

4 The president is the chief executive officer of the college or university. The president shall report  
5 to the chancellor and is responsible for leading the college and/or university faculty, staff, and  
6 students in developing and implementing the college or university mission, consistent with the  
7 Board of Trustees mission and goals. The president is the primary spokesperson for college or  
8 university interests and shall consult regularly with students, faculty, staff, and members of the  
9 community. The president shall advise the chancellor, the staff of the system office, and the board  
10 on matters of board policy as appropriate, and otherwise administer and support all Minnesota  
11 State Colleges and Universities policies and programs. The president shall also lead in generating  
12 and sustaining the college/university vision as an integral part of ~~the~~ Minnesota State system. The  
13 duties and responsibilities of the president include, but are not limited to, adhering to board  
14 policies and system procedures, appointing college or university administrators, employing  
15 personnel, providing innovative educational leadership, allocating campus resources, and  
16 implementing the board’s strategic plan.

17

18 **Part 2. Presidential Appointments**

19 Presidents are appointed by the board upon the recommendation of the chancellor. The  
20 chancellor shall use one of the following options in recommending a presidential appointment to  
21 the board.

22

23 **Subpart A. Acting President**

24 Upon advance notification to the board chair and chair of the Workforce and Organizational  
25 Effectiveness, the chancellor may appoint an acting president for the period of an incumbent  
26 president’s approved leave of absence.

27

28 **Subpart B. Interim President**

29 An interim president may be appointed, upon the recommendation of the chancellor and  
30 approval by the board, to temporarily fill a vacant presidency for a term of up to one year with  
31 the option to extend the appointment for additional periods.

32

33 **Subpart C. President**

34 Minnesota State ~~Colleges and Universities~~ is committed to hiring extraordinary leaders who  
35 meet the needs of colleges, universities, and their communities through a selection process  
36 that is broadly consultative and transparent. The board chair and chair of the board’s ~~human~~

37 ~~resources committee~~ Workforce and Organizational Effectiveness Committee oversee the  
38 presidential selection process. The chancellor will provide regular updates to the chairs  
39 throughout the process. The chancellor shall use one of the following options in  
40 recommending a presidential appointment to the board.

- 42 1. **Search.** When there is a presidential vacancy, ~~it is~~ the board's expectation is that a  
43 search will be conducted. An acting or interim president may be considered as a  
44 candidate in a search process for the presidency at ~~of~~ the searching college or  
45 university.
- 46 2. **Search Waiver.** The board may waive the search process and appoint a candidate who  
47 best fits the needs of the college or university and Minnesota State. the system.  
48 Consideration of a waiver is initiated by a written recommendation to the board by the  
49 chancellor. The board must determine the waiver is in the best interests of Minnesota  
50 State.

### 51 52 **Part 3. Search Process**

#### 53 54 **Subpart A. Initial consultation**

55 At the start of each search, the chancellor shall solicit input from internal and external  
56 constituent groups at the affected college or university about the qualities sought in the new  
57 president.

#### 58 59 **Subpart B. Appointment of search advisory committee**

60 The chancellor shall appoint a local presidential search advisory committee and name the  
61 chair of the committee. The committee will identify presidential candidates and make  
62 recommendations of candidates to the chancellor.

#### 63 64 **Subpart C. Application review and screening interviews**

65 The search advisory committee shall have access to all application materials received. The  
66 committee shall select candidates to interview and conduct initial screening interviews. The  
67 committee shall forward to the chancellor the names of the candidates they believe should be  
68 considered to continue in the process, along with detailed assessments of the relative  
69 strengths and weaknesses of each candidate.

#### 70 71 **Subpart D. Identification of candidates to visit campuses**

72 Following receipt of input from the committee, the chancellor shall consider the committee's  
73 assessment, as well as any reports from confidential referencing and background checks. The  
74 chancellor shall select two to four candidates to visit the college or university and participate  
75 in public meetings. The chancellor shall communicate with the committee on the rationale for  
76 the chancellor's selection from the committee's recommendations.

#### 77 78 **Subpart E. ~~Opportunity for c~~Constituent group meetings with candidates and constituent 79 group feedback**

80 Once the finalists are publicly identified, internal and external constituent groups at the  
81 affected college or university must be invited to meet with the candidates on campus. All  
82 internal and external constituent groups must be invited to give confidential feedback directly  
83 to the chancellor following the candidates' visits to campus.

85 **Subpart F. Trustee participation**

86 At least two and up to three members of the board will participate in interviews for the  
87 purpose of providing counsel to the chancellor in the formation of the chancellor's  
88 recommendation to the board.

89  
90 **Subpart G. Chancellor's recommendation to the ~~board~~ Board of Trustees**

91 The chancellor shall present a recommendation to the board with a detailed explanation ~~to~~  
92 ~~the board~~ that includes what the internal and external constituent groups expressed regarding  
93 the qualities the new president needs and how the chancellor's recommended candidate fits  
94 that description.

95  
96 **Subpart H. Communication throughout the search process**

97 The chair of the search advisory committee is responsible for communication about the  
98 search. Throughout the search process, the chair shall provide regular updates to the  
99 committee and shall work with college or university staff to post updates on the search  
100 website, as appropriate, so that the broader community has the opportunity to follow the  
101 public process from start through completion. Following the conclusion of the search, the  
102 committee may meet to be debriefed on the search.

103  
104 **Subpart I. Notification to the board of unsuccessful search**

105 The chancellor shall notify the board in writing that a search was unsuccessful when none of  
106 the interviewed candidates are acceptable.

107  
108 **Part 4. Search Advisory Committee**

109  
110 **Subpart A. Charge.** The search advisory committee is advisory to the chancellor as the  
111 chancellor develops a recommendation ~~to~~ for the board. Committee members shall serve as  
112 stewards on behalf of the interests of the entire college or university community.

113  
114 **Subpart B. Composition**

115 Committee members shall be knowledgeable about the duties and responsibilities of the  
116 position to be filled and broadly representative of the interests of the faculty, staff, students,  
117 administration, community, alumni, and friends of the college or university.

- 118  
119 1. **Chair.** The committee must be chaired by a Minnesota State Colleges and Universities  
120 sitting or former president appointed by the chancellor.
- 121  
122 2. **Members.**
- 123 a. The chancellor will invite nominations for members of the committee from all  
124 internal constituent groups and from external constituent groups in the  
125 community.
  - 126 b. The chancellor shall seek to balance the committee to the extent possible in  
127 areas such as gender and other diversity; geographic diversity (multiple  
128 campuses); liberal arts and technical programs; and student-facing and back  
129 office staff.
  - 130 c. The committee shall be comprised as follows:
    - 131 i. two members of the teaching faculty at an affected college or university  
132 selected by the faculty organization;

- 133 ii. one member of the administrative and service faculty at an affected  
134 university nominated by the service faculty organization;  
135 iii. one student (two students for multi-campus colleges or universities)  
136 nominated by the campus student association;  
137 iv. one member from each additional affected college or university  
138 bargaining unit nominated by their bargaining unit;  
139 v. up to three members of the public with a connection to the affected  
140 college or university having knowledge of the affected college or  
141 university and its needs nominated by the public; and  
142 vi. two administrators who are employees at the affected college or  
143 university.  
144 d. In the event the presidential vacancy serves multiple campuses or institutions,  
145 the chancellor may expand the committee membership to allow for members  
146 from all bargaining units represented at the institutions.  
147 e. In the event there are insufficient nominations or insufficient diversity among  
148 nominations, the chancellor may appoint up to two (2) additional committee  
149 members to achieve a balanced committee and/or acquire desired subject-  
150 matter expertise.  
151

#### 152 **Subpart C. Committee support**

153 The system office shall coordinate the overall search process and provide training to the  
154 committee. The chief human resources officer of the affected college or university will be the  
155 liaison between the affected college or university and the committee and will provide  
156 professional human resources support to the committee. The chancellor may engage a  
157 professional search consultant to assist in the recruitment of candidates.  
158

#### 159 **Subpart D. Expense reimbursement allowed**

160 Members of the committee ~~shall~~ receive no compensation for their services, but must be  
161 reimbursed for actual expenses incurred in performing services for the committee, consistent  
162 with expense procedures for state employees.  
163

### 164 **Part 5. Salaries**

165 In consultation and with the approval of the board chair and the chair of the ~~human resources~~  
166 committee Workforce and Organizational Effectiveness Committee, the chancellor shall  
167 ~~determine-recommend~~ salaries for the position of president within the parameters of the  
168 Minnesota State Personnel Plan for Minnesota State Administrators as approved by the board and  
169 within board approved salary ranges. The chancellor is the designated appointing authority for all  
170 other personnel actions pursuant to Minnesota statutes.  
171

### 172 **Part 6. Extensions, Terminations, and Contract Expiration**

#### 174 **Subpart A. Extensions**

175 The chancellor, in consultation and with the approval of the board chair and chair of the  
176 Workforce and Organizational Effectiveness Committee, and with input solicited from the full  
177 board, may enter into an employment agreement to extend the employment of a president.  
178

#### 179 **Subpart BA. Termination of employment**

180 The chancellor, ~~upon advance notification to~~ in consultation and with the approval of the

181 board chair and the chair of the Workforce and Organizational Effectiveness Committee, may  
182 terminate a president in accordance with the Minnesota State Personnel Plan for ~~MnSCU~~  
183 Administrators and, if applicable, the president’s employment contract.

184  
185 **Subpart CB. Contract expiration**

186 A president’s employment ends upon expiration of the employment contract, unless  
187 otherwise provided in the employment contract. Expiration of a contract without extension or  
188 renewal does not constitute termination under this policy.

---

**Related Documents:**

- **Board Policy 1A.1** Minnesota State Colleges and Universities Organization and Administration
- **Board Policy 1A.2** Board of Trustees
- **Board Policy 4.1** Personnel Plan for Minnesota State Administrators

---

**Policy History:**

***Date of Adoption:*** 11/18/98

***Date of Implementation:*** 11/18/98

***Date of Last Review:*** 09/17/19

***Date & Subject of Amendments:***

*6/21/22 – Relocated from Policy 1A.4, “appointing college or university administrators” and into Part 1. The new language in Part 6, Subp. A was also relocated from Policy 1A.4. Technical edits made throughout document to comply with the new writing style.*

*01/26/22 - Added sections d and e to Part 4, Subpart B regarding the chancellor’s authority to appoint additional committee members. Technical edits made throughout the document, such as replacing MnSCU with Minnesota State.*

*09/17/19 – Amended Part 3, C, 1 to allow interim presidents to be considered a candidate in the search process, and Part 4, B, 2, c, iii to clarify the campus student association nominates the student representative on the committee. New writing and formatting styles were applied throughout the policy.*

Additional **HISTORY**



**Workforce and Organizational Effectiveness Committee**  
**June 21, 2022**  
**3:00 p.m.**  
**McCormick Room, 4<sup>th</sup> Floor**

---

*Times are tentative – meetings are scheduled to follow each other consecutively and may start earlier or later than the posted time depending on the length of previous meetings.*

*In a closed session pursuant to Minn. Stat. §13D.03, Closed Meetings for Labor Negotiations Strategy, the Board will hear the current status of labor contract negotiations and will discuss strategy.*

1. Update on Labor Negotiations Strategy

Committee Members

George Soule, Chair  
Rudy Rodriguez, Vice Chair  
Asani Ajogun  
Dawn Erlandson  
Roger Moe  
Kathy Sheran  
Cheryl Tefer

Presidents Liaisons

Anne Blackhurst  
Annette Parker

**Bolded items indicate action required.**



**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Workforce and Organizational Effectiveness Committee

**Date:** June 21, 2022

**Title:** Update on Labor Negotiations Strategy

**Purpose (check one):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

In a closed session pursuant to Minnesota Statutes §13D.03, Closed Meeting for Labor Negotiations Strategy, the Board will hear the current status of labor contract negotiations.

**Scheduled Presenter(s):**

Eric Davis, Vice Chancellor for Human Resources  
Chris Dale, Sr. System Director for Labor Relations  
Betsy Thompson, Director for Labor Relations

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD INFORMATION ITEM**

Update on Labor Negotiations Strategy

**BACKGROUND**

Vice Chancellor for Human Resources Eric Davis, Sr. System Director for Labor Relations Chris Dale and Director for Labor Relations Betsy Thompson will provide an update on labor negotiations.





**Closed Session: Board of Trustees**  
**June 22, 2022**  
**8:30 a.m.**  
**McCormick Room, 4<sup>th</sup> Floor**

---

*Times are tentative – meetings are scheduled to follow each other consecutively and may start earlier or later than the posted time depending on the length of previous meetings.*

*Pursuant to Minnesota Statutes § 13D.05, subd. 3 (a) (2019) Meetings Having Data Classified as Not Public (Minnesota Open Meeting Law), the Board of Trustees will meet in closed session.*

1. Chancellor's Performance Review



**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Closed Session: Board of Trustees

**Date:** June 22, 2022

**Title:** Chancellor's Performance Review

**Purpose (*check one*):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

In a closed session, pursuant to Minn. Stat. § 13D.03, Meetings Having Data Classified as Not Public (Minnesota Open Meeting Law), the Board of Trustees will meet to discuss the Chancellor Performance Review.

**Scheduled Presenter(s):**

Jay Cowles, Board Chair



**Committee of the Whole**  
**June 22, 2022**  
**9:30 a.m.**  
**McCormick Room, 4<sup>th</sup> Floor**

---

*Times are tentative – meetings are scheduled to follow each other consecutively and may start earlier or later than the posted time depending on the length of previous meetings.*

1. Law Enforcement Education Reform Update

**Bolded items indicate action required.**



**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Committee of the Whole

**Date:** June 22, 2022

**Title:** Law Enforcement Education Reform Update

**Purpose (check one):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

Minnesota State created a multi-prong approach to Law Enforcement Education Reform which includes: (1) Creation of Minnesota State Taskforce on Law Enforcement Education Reform; (2) Creation of Law Enforcement and Criminal Justice Faculty Community of Practice; (3) Program Review and Quality Assurance process; (4) Review and revision of Goal 7: Human Diversity of the Minnesota Transfer Curriculum (MnTC); and (5) Creation of strategic plan to recruit and retain BIPOC faculty. This presentation will provide an update on the Minnesota State multi-prong approach to Law Enforcement Education Reform and next steps in the implementation of the Minnesota State Taskforce on Law Enforcement Education Reform's recommendations.

**Scheduled Presenter(s):**

Satasha Green-Stephen, Associate Vice Chancellor for Academic Affairs

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD INFORMATION ITEM**

Law Enforcement Education Reform Update

**BACKGROUND**

The calls for fundamental reform of law enforcement in Minnesota were many and wide ranging after the murder of George Floyd. Minnesota State has a role to play in this reform as we educate 8 out of 10 in law enforcement for the state of Minnesota that want to become police officers through our law enforcement and criminal justice programs. The education we provide is clearly a piece of the reform puzzle. In this context, we began the work of identifying steps Minnesota State could take-- reforms we could make to law enforcement education – that would contribute to the larger police reform efforts. At the June 2020 board meeting we shared Minnesota State’s multi-prong approach to Law Enforcement Education Reform which includes: (1) Creation of Minnesota State Taskforce on Law Enforcement Education Reform; (2) Creation of Law Enforcement and Criminal Justice Faculty Community of Practice; (3) Program Review and Quality Assurance process; (4) Review and Revision of Goal 7: Human Diversity of the Minnesota Transfer Curriculum (MnTC); and (5) Creation of strategic plan to recruit and retain BIPOC faculty. This presentation will provide an update on the Minnesota State Multi-prong approach to Law Enforcement Education Reform and next steps in the implementation of the Minnesota State Taskforce on Law Enforcement Education Reform’s recommendations.



**Diversity, Equity and Inclusion Committee**  
**June 22, 2022**  
**10:45 a.m.**  
**McCormick Room, 4<sup>th</sup> Floor**

---

*Times are tentative – meetings are scheduled to follow each other consecutively and may start earlier or later than the posted time depending on the length of previous meetings.*

- 1. Minutes of May 17, 2022**
- 2. Proposed Amendment to Board Policy 1B.1 Equal Opportunity and Nondiscrimination in Employment and Education (Second Reading)**
3. Update on System Procedure 1B.1.1 Report/Complaint of Discrimination/Harassment Investigation and Resolution
4. Equity Scorecard Update

Committee Members

Rudy Rodriguez, Chair  
George Soule, Vice Chair  
Asani Ajogun  
Alex Cirillo  
Javier Morillo  
April Nishimura  
Oballa Oballa

President Liaisons

Carrie Brimhall  
Kumara Jayasuriya

**Bolded items indicate action required.**





**Diversity, Equity and Inclusion Committee  
Meeting Minutes  
May 17, 2022**

---

A meeting of the Diversity, Equity and Inclusion Committee of the Board of Trustees was held on May 17, 2022.

Committee members present: Rudy Rodriguez, Chair; George Soule, Vice Chair; Asani Ajogun, Alex Cirillo, Javier Morillo, April Nishimura, and Oballa Oballa

Staff present: Devinder Malhotra, Chancellor; Andriel Dees, Vice Chancellor for Equity and Inclusion

The meeting materials for this meeting are available [here](#), starting on page 61. An audio recording of the meeting is available [here](#).

Committee Chair Rodriguez called the meeting to order at 12:49 p.m.

**Agenda Items 1 & 2: Approval of the Meeting Minutes for April 19, 2022 for Diversity, Equity and Inclusion Committee and for Joint Diversity, Equity and Inclusion and Workforce and Organizational Effectiveness Committees**

Committee Chair Rodriguez asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Soule made the motion and Trustee Morillo provided a second.

A roll call vote was conducted and the minutes were approved unanimously.

**Agenda Item 3: Proposed Amendment to Board Policy 1B.1 Equal Opportunity and Nondiscrimination in Employment and Education (First Reading)**

Committee Chair Rodriguez invited Vice Chancellor Dees along with Assistant General Counsel, Scott Goings to present the Board Policy 1B.1 as detailed in the meeting materials. The meeting materials for this item begin on page 64.

This being the first reading of this item, there was no vote taken.

**Adjournment**

The committee chair adjourned the meeting at 1:31 p.m.



**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Diversity, Equity and Inclusion Committee

**Date:** June 22, 2022

**Title:** Proposed Amendment to Board Policy 1B.1 Equal Opportunity and Nondiscrimination in Employment and Education (Second Reading)

**Purpose (check one):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

The proposed amendment updates and expands the policy language for Nondiscrimination. The applicability of the policy was broadened to include activities at non-system locations and online. The definitions of harassment and sexual harassment were updated and examples are provided for both. The definition of “protected class” was clarified for pregnancy, child birth, and related medical conditions, and also expanded to include veteran status and the genetic information of employees.

The proposed amendment was reviewed by the Office of General Counsel, cabinet, then sent out for formal consultation and received support from the presidents, employee representative groups, student associations, and campus leadership groups. All comments received from the consultation were considered.

**Scheduled Presenter(s):**

Andriel Dees, Vice Chancellor for Equity and Inclusion  
Scott Goings, Interim General Counsel

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION – SECOND READING**

Proposed Amendment to Board Policy 1B.1 Equal Opportunity and Nondiscrimination in Employment and Education

**BACKGROUND**

Board Policy 1B.1 Equal Opportunity and Nondiscrimination in Employment and Education was adopted by the Board of Trustees on September 20, 1994 and implemented on that same date. The policy was last amended in 2015 when “familial status” was added as a protected class. The current amendment is the result of the normal 5-year review process.

**RECOMMENDED COMMITTEE MOTION**

The Diversity, Equity and Inclusion Committee recommends that the Board of Trustees approve the proposed amendment to Policy 1B.1 Equal Opportunity and Nondiscrimination in Employment and Education at the second reading.

**RECOMMENDED BOARD MOTION**

The Board of Trustees approve the proposed amendment to Policy 1B.1 Equal Opportunity and Nondiscrimination in Employment and Education.

*Date Presented to the Diversity, Equity, and Inclusion Committee: June 22, 2022*

*Date Presented to the Board of Trustees: June 22, 2022*

*Date of Implementation: June 22, 2022*

MINNESOTA STATE  
BOARD OF TRUSTEES

BOARD POLICY – SECOND READING	
Chapter 1B	Chapter Name Equal Education and Employment Opportunity
Section 1	Policy Name Equal Opportunity and Nondiscrimination in Employment and Education

1 **1B.1 Equal Opportunity and Nondiscrimination in Employment and Education**

2  
3 **Part 1. Policy Statement.**

4  
5 **Subpart A. Equal opportunity for students and employees**

6 Minnesota State Colleges and Universities has an enduring commitment to enhancing  
7 Minnesota’s quality of life by developing and fostering understanding and appreciation of a  
8 free and diverse society and providing equal opportunity for all its students and employees.  
9 ~~To help effectuate these goals~~ Minnesota State ~~Colleges and Universities~~ is committed to  
10 equal opportunity and nondiscrimination in employment and education.

11  
12 **Subpart B. Nondiscrimination.**

13 ~~No person shall be~~ Minnesota State prohibits discrimination and harassment discriminated  
14 against persons in the terms and conditions of employment, personnel practices, or access  
15 to and participation in; educational programs, services, and activities with regard on the  
16 basis of membership or perceived membership in any of the following protected classes: to  
17 race, sex (including pregnancy, child birth, and related medical conditions), color, creed,  
18 religion, age, national origin, disability, marital status, status with regard to public  
19 assistance, sexual orientation, gender identity, ~~or~~ gender expression, veteran status, familial  
20 status, and membership or activity in a local human rights commission. Protected class also  
21 includes genetic information for employees. In addition, discrimination in employment  
22 based on familial status or membership or activity in a local commission as defined by law is  
23 prohibited.

24  
25 ~~Harassment on the basis of race, sex, color, creed, religion, age, national origin, disability,~~  
26 ~~marital status, status with regard to public assistance, sexual orientation, gender identity,~~  
27 ~~gender expression, or familial status is prohibited. Harassment may occur in a variety of~~  
28 ~~relationships, including faculty and student, supervisor and employee, student and student,~~  
29 ~~staff and student, employee and employee, and other relationships with persons having~~  
30 ~~business at, or visiting the educational or working environment. Minnesota State shall~~  
31 maintain and encourage full freedom of expression, inquiry, teaching and research.

32 Academic freedom comes with a responsibility that all members of our education  
33 community benefit without intimidation, exploitation, or coercion. This policy is directed at  
34 ~~verbal or physical~~ conduct that constitutes discrimination ~~or~~ harassment under this policy  
35 ~~state and federal law~~ and is not directed at the content of speech. In cases in which ~~verbal~~  
36 statements and other forms of expression are involved, Minnesota State ~~Colleges and~~  
37 ~~Universities~~ must consider ~~will give due consideration to~~ an individual's constitutionally  
38 protected right to free speech and academic freedom. However, discrimination ~~or~~ or and  
39 harassment conduct is ~~are~~ not within the protections of academic freedom or free  
40 speech.

41 ~~The system office, colleges, and universities shall maintain and encourage full freedom,~~  
42 ~~within the law, of expression, inquiry, teaching and research. Academic freedom comes~~  
43 ~~with a responsibility that all members of our education community benefit from it without~~  
44 ~~intimidation, exploitation or coercion.~~

## 45

### 46 **Part 2. Applicability**

47 This policy ~~shall apply~~ applies to all individuals affiliated with Minnesota State ~~Colleges and~~  
48 ~~Universities~~, including but not limited to, its students, employees, applicants, volunteers,  
49 agents, ~~and the~~ Board of Trustees, ~~and others as appropriate,~~ and is intended to ~~and~~ protects  
50 the rights and privacy of ~~both the complainant and respondent and other~~ all involved  
51 individuals, as well as ~~to~~ prevents retaliation, ~~or reprisal.~~ Complaints of conduct by a student  
52 occurring at a location other than on system property, including online, are covered by this  
53 policy pursuant to the factors listed in Board Policy 3.6, Part 2. Complaints of conduct by a  
54 system employee at locations other than system property, including online, are covered by this  
55 policy. Complaints of conduct on system property, including online, by individuals who are not  
56 students or employees are subject to appropriate actions by Minnesota State, including but not  
57 limited to, or pursuing civil action against them, referral to law enforcement, pursuing a no  
58 trespass. Individuals who violate this policy ~~shall~~ will be subject to disciplinary or other  
59 corrective action. Allegations of conduct in violation of Policy 1B.1 may be submitted through  
60 the process identified in System Procedure 1B.1.1 Intervention and Resolution.

61

62 This policy supersedes all existing ~~system college, and university~~ college, university, and  
63 Minnesota State equal opportunity and nondiscrimination policies.

### 64

### 65 **Part 3. Definitions-**

#### 66 **Subpart A. Consensual Relationship-**

67 ~~Consensual relationship means a sexual or romantic relationship between two persons who~~  
68 ~~voluntarily enter into such a relationship. Employees who are members of the same household~~  
69 ~~should also refer to the Board Policy 4.10, of Trustees Nepotism policy~~

#### 70 **Subpart B. Discrimination-**

71 ~~Discrimination means conduct that is directed at~~ Employment decisions, educational  
72 decisions, or treatment of an individual because of ~~his or her~~ protected class status or  
73 perceived protected class status ~~and~~ that subjects the individual to different treatment ~~by~~  
74 ~~agents or employees~~ so as to interfere with or limit the ability of the individual to  
75 participate in, or benefit from, the services, activities, or privileges provided by Minnesota

76 ~~State the system or colleges and universities~~ or otherwise adversely affects the individual's  
77 employment or education.

78  
79 **Employee**

80 Any individual employed by Minnesota State, including its colleges, universities, and system  
81 office, including student workers.

82  
83 **Harassment**

84  
85 **Subpart C. Discriminatory harassment.**

86 Unwelcome conduct or communication that is based on actual or perceived  
87 membership in a protected class, including stereotypes of protected classes, that has a  
88 negative effect or is likely to have a negative effect on the complainant or the workplace  
89 or educational environment. Discriminatory harassment means verbal or physical  
90 conduct that is directed at an individual because of their his or her protected class, and  
91 is sufficiently severe, pervasive, or persistent so as to have the purpose or effect of  
92 creating a hostile work or educational environment. Harassment may occur in a variety  
93 of relationships, including faculty and student, supervisor and employee, student and  
94 student, staff and student, employee and employee, and other relationships with  
95 persons having business at, or visiting the educational or working environment.  
96 Discriminatory harassment includes, but is not limited to:

- 97  
98 1. Oral or written conduct such as jokes, innuendo, slurs, name-calling, negative  
99 comments about cultural norms, circulating rumors;  
100 2. Physical contact, battery, blocking movement;  
101 3. Non-verbal derogatory gestures, stalking, interference with work performance;  
102 4. Visual displays, including but not limited to, posters, drawings, screen savers,  
103 emails and texts with derogatory meaning, epithets written on complainant's  
104 personal property or other symbols associated with particular protected classes.

105  
106 **Sexual harassment**

107 ~~As required by law,~~ Minnesota State ~~Colleges and Universities~~ further defines sexual  
108 harassment as a form of ~~sexual~~ sex discrimination and discriminatory harassment,  
109 ~~which is prohibited by state and federal law.~~ Sexual harassment is conduct or  
110 communication of a sexual nature that is unwelcome, that has a negative effect or is  
111 likely to have a negative effect on the complainant or the workplace or educational  
112 environment. Sexual harassment includes, but is not limited to:

- 113  
114 1. Unwelcome sexual innuendoes, suggestive comments, jokes of a sexual nature,  
115 sexual propositions, degrading sexual remarks, threats;  
116 2. Unwelcome sexually suggestive objects or pictures, graphic commentaries,  
117 suggestive or insulting sounds, leering, whistling, obscene gestures;

- 118 3. Unwelcome physical contact, such as sexual assault and sexual violence (as  
119 defined in Board Policy 1B.3), molestation, or attempts to commit these assaults;  
120 unwelcome touching, pinching, or brushing of or by the body;  
121 4. Preferential treatment or promises of preferential treatment for submitting to  
122 sexual conduct, including soliciting or attempting to solicit an employee, student  
123 or other individual to submit to sexual activity for a benefit including, but not  
124 limited to, hiring, promotion, compensation, grades, or authorship;  
125 5. Negative treatment or threats of negative treatment for refusing to submit to  
126 sexual conduct;  
127 6. Subjecting, or threatening to subject, an employee, student or other individual to  
128 unwelcome sexual attention or conduct; and  
129 7. Conduct which exploits the sexual characteristics of others including transmitting  
130 or the threat of transmission of photographs and or videos of graphic nudity or  
131 sexually graphic messages of others without the consent of the subject of the  
132 photograph, video, or message.

133  
134 Note: Some of these examples of misconduct may also be subject to Board Policy 1B.3  
135 Sexual Violence Policy.

- 136 ~~Submission to such conduct is made either explicitly or implicitly a term or condition of an~~  
137 ~~individual's employment or education, evaluation of a student's academic performance, or~~  
138 ~~term or condition of participation in student activities or in other events or activities sanctioned~~  
139 ~~by the college or university; or~~  
140 ~~Submission to or rejection of such conduct by an individual is used as the basis for employment~~  
141 ~~or academic decisions or other decisions about participation in student activities or other~~  
142 ~~events or activities sanctioned by the college or university; or~~  
143 ~~Such conduct has the purpose or effect of threatening an individual's employment; interfering~~  
144 ~~with an individual's work or academic performance; or creating an intimidating, hostile, or~~  
145 ~~offensive work or educational environment.~~

146  
147 ~~**Subpart D. Employee.** Employee means any individual employed by Minnesota State~~  
148 ~~Colleges and Universities, including all faculty, staff, administrators, teaching assistants,~~  
149 ~~graduate assistants, residence directors and student employees.~~

150  
151 ~~**Subpart E. Protected class.**~~

152 ~~For purposes of this policy:~~

153 ~~1. Protected class includes race, sex (including pregnancy, child birth, and related medical~~  
154 ~~conditions), color, creed, religion, age, national origin, disability, marital status, status with~~  
155 ~~regard to public assistance, sexual orientation, gender identity, ~~or~~ gender expression, ~~in~~~~  
156 ~~addition, veteran status, familial status, and membership or activity in a local human rights~~  
157 ~~commission. ~~are protected classes in employment.~~ Protected class also includes genetic~~  
158 ~~information for employees.~~

159  
160 ~~2. This policy prohibits use of protected class status as a factor in decisions affecting~~  
161 ~~education and employment where prohibited by federal or state law.~~

162  
163 **Subpart F. Retaliation.**

164 Retaliation includes, but is not limited to, ~~intentionally~~ engaging in any form of intimidation,  
165 reprisal, or harassment against an individual because the person he or she:

- 166 1. made a complaint or other communication under this policy or opposes conduct  
167 prohibited by this policy;
- 168 2. assisted or participated in any manner in an investigation, or process under this  
169 policy, regardless of whether a claim of discrimination or harassment is  
170 substantiated;
- 171 3. associated with a person or group of persons who are members of a protected class  
172 disabled or are of a different race, color, creed, religion, sexual orientation, gender  
173 identity, gender expression, or national origin; or
- 174 4. ~~M~~made a complaint or assisted or participated in any manner in an investigation or  
175 process with the Equal Employment Opportunity Commission, the U.S. Department  
176 of Education Office for Civil Rights, the Minnesota Department of Human Rights or  
177 other enforcement agencies, under any federal or state ~~d~~ nondiscrimination law,  
178 including the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973;  
179 the Minnesota Human Rights Act, Minn. Stat. Ch. 363A, and their amendments.

180  
181 Retaliation may occur whether or not there is a power or authority differential between the  
182 individuals involved.

183  
184 **Subpart G. Sexual harassment and violence as sexual abuse.**

185 ~~Under certain circumstances, sexual harassment or violence may constitute sexual abuse~~  
186 ~~according to Minnesota law. In such situations, the system office and colleges and~~  
187 ~~universities the colleges, universities and system office shall comply with the reporting~~  
188 ~~requirements in Minnesota Statutes Section Minn. Stat. § 626.556 (reporting of~~  
189 ~~maltreatment of minors) and Minnesota Statutes Section Minn. Stat. § 626.557 (Vulnerable~~  
190 ~~Adult Protection Act). Nothing in this policy will prohibit any college, or university, or the~~  
191 ~~system office from taking immediate action to protect victims of alleged sexual abuse.~~  
192 ~~Board Policy 1B.3 Sexual Violence Policy addresses sexual violence.~~  
193 Minnesota law provides special protection for children under 18 and vulnerable adults.  
194 These laws, Minn. Stat. sections 260E and 626.557, identify those who are mandated to  
195 report neglect or abuse of children under 18 and maltreatment of vulnerable adults.  
196 Faculty, student teachers or clinical participants, day care personnel, and others involved in  
197 education or services to children or vulnerable adults may be considered mandated  
198 reporters under both of these laws. Reports of abuse or neglect of a child or vulnerable  
199 adult, must be made to law enforcement or state or county social service agencies.

200  
201 **Subpart H. Student.**

202 For purposes of this policy, the term “student” includes all persons who:

- 203 1. Are enrolled in one or more courses, either credit or non-credit, through a college or  
204 university;

- 205 2. Withdraw, transfer or graduate, after an alleged violation of the student conduct  
206 code;  
207 3. Are not officially enrolled for a particular term but who have a continuing  
208 relationship with the college or university;  
209 4. Have been notified of their acceptance for admission or have initiated the process of  
210 application for admission or financial aid; or  
211 5. Are living in a college or university residence hall although not enrolled in, or  
212 employed by, the college or university institution.

213  
214 **Part 43. Consensual Relationships-**

215 A consensual relationship is a sexual or romantic relationship between two or more persons  
216 who voluntarily enter into such a relationship. An employee of Minnesota State ~~Colleges and~~  
217 ~~Universities~~ shall not enter into a consensual relationship with a student or an employee over  
218 whom the person ~~he or she~~ exercises direct or otherwise significant academic, administrative,  
219 supervisory, evaluative, counseling, or extracurricular authority or influence. In the event a  
220 relationship already exists, each college, ~~and university,~~ and the system office shall develop a  
221 procedure to reassign evaluative authority as may be possible to avoid violations of this policy.  
222 This prohibition does not limit the right of an employee to make a recommendation on  
223 personnel matters concerning a family or household member where the right to make  
224 recommendations on such personnel matters is explicitly provided for in the applicable  
225 collective bargaining agreement or compensation plan.

226  
227 **Part 54. Retaliation-**

228 Retaliation ~~as defined in this policy~~ is prohibited at Minnesota State, in the system office  
229 ~~colleges and universities.~~ Any individual subject to covered by this policy who ~~intentionally~~  
230 engages in retaliation shall be is subject to disciplinary or other corrective action as  
231 appropriate.

232  
233 **Part 65. Policies and ~~p~~Procedures-**

234 ~~The chancellor shall establish procedures to implement this policy. The College and university~~  
235 policies and procedures on equal opportunity and nondiscrimination in employment and  
236 education ~~policy and procedures of colleges and universities shall must~~ comply with Board  
237 Policy 1B.1 and System Procedure 1B.1.1.

---

**Related Documents:**

- [Board Policy 1B.1](#) Equal Opportunity and Nondiscrimination in Employment and Education
- [Board Policy 1B.3](#) Sexual Violence Policy
- [Board Policy 1C.1](#) Board of Trustees Code of Conduct
- [Board Policy 1C.2](#) Fraudulent or Other Dishonest Acts
- [Board Policy 4.10](#) Nepotism
- [System Procedure 1B.1.1](#) Report/Complaint of Discrimination/Harassment Investigation and Resolution
- [System Procedure 1B.3.1](#) Response to Sexual Violence and Title IX Sexual Harassment



- [System Procedure 1C.0.1](#) Employee Code of Conduct
- [System Procedure 1C.0.2](#) Respectful Workplace
- [System Procedure 4.10.1](#) Nepotism

To view any of the following related statutes, go to the Revisor's Web site (<https://www.revisor.mn.gov/>). You can conduct a search from this site by typing in the statute number.

- Minn. Stat. 260E - Reporting of Maltreatment of Minors
- Minn. Stat. 626.557 Reporting of Maltreatment of Vulnerable Adults

## Policy History

<i>Date of Adoption</i>	<i>9/20/94</i>
<i>Date of Implementation</i>	<i>9/20/94</i>
<i>Date of Last Review</i>	<i>6/22/2022</i>

### *Date & Subject of Amendments:*

*6/22/22 – The proposed amendment updates and expands the policy language in Part 1, Subp. B Nondiscrimination. The language in Part 2 Applicability was broadened to include activities at non-system locations and online. The definitions of harassment and sexual harassment were updated and examples were provided for both. The definition of “protected class” was clarified to include pregnancy, child birth, and related medical conditions, and also expanded to include veteran status and the genetic information of employees. Technical edits made throughout document from the application of the new writing and formatting standards.*

*1/28/15 - Amended to include familial status as a protected class protected from discrimination in employment.*

*Additional [HISTORY](#).*

MINNESOTA STATE  
BOARD OF TRUSTEES

BOARD POLICY – SECOND READING	
Chapter 1B	Chapter Name Equal Education and Employment Opportunity
Section 1	Policy Name Equal Opportunity and Nondiscrimination in Employment and Education

**1B.1 Equal Opportunity and Nondiscrimination in Employment and Education**

**Part 1. Policy Statement**

**Subpart A. Equal opportunity for students and employees**

Minnesota State Colleges and Universities has an enduring commitment to enhancing Minnesota’s quality of life by developing and fostering understanding and appreciation of a free and diverse society and providing equal opportunity for all its students and employees. Minnesota State is committed to equal opportunity and nondiscrimination in employment and education.

**Subpart B. Nondiscrimination**

Minnesota State prohibits discrimination and harassment against persons in the terms and conditions of employment, personnel practices, or access to and participation in educational programs, services, and activities on the basis of membership or perceived membership in any of the following protected classes: race, sex (including pregnancy, child birth, and related medical conditions), color, creed, religion, age, national origin, disability, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, veteran status, familial status, and membership or activity in a local human rights commission. Protected class also includes genetic information for employees.

Minnesota State shall maintain and encourage full freedom of expression, inquiry, teaching and research. Academic freedom comes with a responsibility that all members of our education community benefit without intimidation, exploitation, or coercion. This policy is directed at conduct that constitutes discrimination or harassment under this policy and is not directed at the content of speech. In cases in which statements and other forms of expression are involved, Minnesota State must consider an individual's constitutionally protected right to free speech and academic freedom. However, discriminatory or harassing conduct is not within the protections of academic freedom or free speech.

## **Part 2. Applicability**

This policy applies to all individuals affiliated with Minnesota State, including but not limited to, its students, employees, applicants, volunteers, agents, the Board of Trustees, and others as appropriate and protects the rights and privacy of all involved individuals, as well as prevents retaliation. Complaints of conduct by a student occurring at a location other than on system property, including online, are covered by this policy pursuant to the factors listed in Board Policy 3.6, Part 2. Complaints of conduct by a system employee at locations other than system property, including online, are covered by this policy. Complaints of conduct on system property, including online, by individuals who are not students or employees are subject to appropriate actions by Minnesota State, including but not limited to, pursuing civil action against them, referral to law enforcement, or pursuing a no trespass. Individuals who violate this policy will be subject to disciplinary or other corrective action. Allegations of conduct in violation of Policy 1B.1 may be submitted through the process identified in System Procedure 1B.1.1 Intervention and Resolution.

This policy supersedes all existing college, university, and Minnesota State equal opportunity and nondiscrimination policies.

## **Part 3. Definitions**

### **Discrimination**

Employment decisions, educational decisions, or treatment of an individual because of protected class status or perceived protected class status that subjects the individual to different treatment so as to interfere with or limit the ability of the individual to participate in, or benefit from, the services, activities, or privileges provided by Minnesota State or otherwise adversely affects the individual's employment or education.

### **Employee**

Any individual employed by Minnesota State, including its colleges, universities, and system office, including student workers.

### **Harassment**

#### **Discriminatory harassment**

Unwelcome conduct or communication that is based on actual or perceived membership in a protected class, including stereotypes of protected classes, that has a negative effect or is likely to have a negative effect on the complainant or the workplace or educational environment. Harassment may occur in a variety of relationships, including faculty and student, supervisor and employee, student and student, staff and student, employee and employee, and other relationships with persons having business at, or visiting the educational or working environment. Discriminatory harassment includes, but is not limited to:

1. Oral or written conduct such as jokes, innuendo, slurs, name-calling, negative comments about cultural norms, circulating rumors;
2. Physical contact, battery, blocking movement;
3. Non-verbal derogatory gestures, stalking, interference with work performance;
4. Visual displays, including but not limited to, posters, drawings, screen savers, emails and texts with derogatory meaning, epithets written on complainant's personal property or other symbols associated with particular protected classes.

### **Sexual harassment**

Minnesota State further defines sexual harassment as a form of sex discrimination and discriminatory harassment. Sexual harassment is conduct or communication of a sexual nature that is unwelcome, that has a negative effect or is likely to have a negative effect on the complainant or the workplace or educational environment. Sexual harassment includes, but is not limited to:

1. Unwelcome sexual innuendoes, suggestive comments, jokes of a sexual nature, sexual propositions, degrading sexual remarks, threats;
2. Unwelcome sexually suggestive objects or pictures, graphic commentaries, suggestive or insulting sounds, leering, whistling, obscene gestures;
3. Unwelcome physical contact, such as sexual assault and sexual violence (as defined in Board Policy 1B.3), molestation, or attempts to commit these assaults; unwelcome touching, pinching, or brushing of or by the body;
4. Preferential treatment or promises of preferential treatment for submitting to sexual conduct, including soliciting or attempting to solicit an employee, student or other individual to submit to sexual activity for a benefit including, but not limited to, hiring, promotion, compensation, grades, or authorship;
5. Negative treatment or threats of negative treatment for refusing to submit to sexual conduct;
6. Subjecting, or threatening to subject, an employee, student or other individual to unwelcome sexual attention or conduct; and
7. Conduct which exploits the sexual characteristics of others including transmitting or the threat of transmission of photographs and or videos of graphic nudity or sexually graphic messages of others without the consent of the subject of the photograph, video, or message.

Note: Some of these examples of misconduct may also be subject to Board Policy 1B.3 Sexual Violence Policy.

### **Protected class**

Protected class includes race, sex (including pregnancy, child birth, and related medical conditions), color, creed, religion, age, national origin, disability, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, veteran status, familial status, and membership or activity in a local human rights commission. Protected class also includes genetic information for employees.

## **Retaliation**

Retaliation includes, but is not limited to, engaging in any form of intimidation, reprisal, or harassment against an individual because the person:

1. made a complaint or other communication under this policy or opposes conduct prohibited by this policy;
2. assisted or participated in any manner in an investigation, or process under this policy, regardless of whether a claim of discrimination or harassment is substantiated;
3. associated with a person or group of persons who are members of a protected class; or
4. made a complaint or assisted or participated in any manner in an investigation or process with the Equal Employment Opportunity Commission, the U.S. Department of Education Office for Civil Rights, the Minnesota Department of Human Rights or other enforcement agencies, under any federal or state nondiscrimination law, including the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; the Minnesota Human Rights Act, Minn. Stat. Ch. 363A, and their amendments.

Retaliation may occur whether or not there is a power or authority differential between the individuals involved.

## **Sexual harassment and violence as sexual abuse**

Minnesota law provides special protection for children under 18 and vulnerable adults. These laws, Minnesota Statutes sections 260E and 626.557, identify those who are mandated to report neglect or abuse of children under 18 and maltreatment of vulnerable adults. Faculty, student teachers or clinical participants, day care personnel, and others involved in education or services to children or vulnerable adults may be considered mandated reporters under both of these laws. Reports of abuse or neglect of a child or vulnerable adult, must be made to law enforcement or state or county social service agencies.

## **Student**

For purposes of this policy, the term “student” includes all persons who:

1. Are enrolled in one or more courses, either credit or non-credit, through a college or university;
2. Withdraw, transfer or graduate, after an alleged violation of the student conduct code;
3. Are not officially enrolled for a particular term but who have a continuing relationship with the college or university;
4. Have been notified of their acceptance for admission or have initiated the process of application for admission or financial aid; or
5. Are living in a college or university residence hall although not enrolled in, or employed by, the college or university.

#### **Part 4. Consensual Relationships**

A consensual relationship is a sexual or romantic relationship between two or more persons who voluntarily enter into such a relationship. An employee of Minnesota State shall not enter into a consensual relationship with a student or an employee over whom the person exercises direct or otherwise significant academic, administrative, supervisory, evaluative, counseling, or extracurricular authority or influence. In the event a relationship already exists, each college, university, and the system office shall develop a procedure to reassign evaluative authority as may be possible to avoid violations of this policy. This prohibition does not limit the right of an employee to make a recommendation on personnel matters concerning a family or household member where the right to make recommendations on such personnel matters is explicitly provided for in the applicable collective bargaining agreement or compensation plan.

#### **Part 5. Retaliation**

Retaliation is prohibited at Minnesota State. Any individual covered by this policy who engages in retaliation is subject to disciplinary or other corrective action as appropriate.

#### **Part 6. Policies and Procedures**

College and university policies and procedures on equal opportunity and nondiscrimination in employment and education must comply with Board Policy 1B.1 and System Procedure 1B.1.1.

---

---

#### ***Related Documents:***

- [Board Policy 1B.1](#) Equal Opportunity and Nondiscrimination in Employment and Education
- [Board Policy 1B.3](#) Sexual Violence Policy
- [Board Policy 1C.1](#) Board of Trustees Code of Conduct
- [Board Policy 1C.2](#) Fraudulent or Other Dishonest Acts
- [Board Policy 4.10](#) Nepotism
- [System Procedure 1B.1.1](#) Report/Complaint of Discrimination/Harassment Investigation and Resolution
- [System Procedure 1B.3.1](#) Response to Sexual Violence and Title IX Sexual Harassment
- [System Procedure 1C.0.1](#) Employee Code of Conduct
- [System Procedure 1C.0.2](#) Respectful Workplace
- [System Procedure 4.10.1](#) Nepotism

To view any of the following related statutes, go to the Revisor's Web site (<https://www.revisor.mn.gov/>). You can conduct a search from this site by typing in the statute number.

- Minn. Stat. 260E - Reporting of Maltreatment of Minors
- Minn. Stat. 626.557 - Reporting of Maltreatment of Vulnerable Adults

---

---

#### **Policy History**

<i>Date of Adoption</i>	<i>9/20/94</i>
<i>Date of Implementation</i>	<i>9/20/94</i>

Date of Last Review                      6/22/2022

*Date & Subject of Amendments:*

*6/22/22 – The proposed amendment updates and expands the policy language in Part 1, Subp. B Nondiscrimination. The language in Part 2 Applicability was broadened to include activities at non-system locations and online. The definitions of harassment and sexual harassment were updated and examples were provided for both. The definition of “protected class” was clarified to include pregnancy, child birth, and related medical conditions, and also expanded to include veteran status and the genetic information of employees. Technical edits made throughout document from the application of the new writing and formatting standards.*

*1/28/15 - Amended to include familial status as a protected class protected from discrimination in employment.*

Additional [HISTORY](#).

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Diversity, Equity and Inclusion Committee

**Date:** June 22, 2022

**Title:** Update on System Procedure 1B.1.1 Report/Complaint of Discrimination/Harassment Investigation and Resolution

**Purpose (check one):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

The committee will receive an update on suggested changes for System Procedure 1B.1.1 Report/Complaint of Discrimination/Harassment Investigation and Resolution of Board Policy 1B.1 following the 30-day system wide review and comment period.

**Scheduled Presenter(s):**

Andriel Dees, Vice Chancellor for Equity and Inclusion  
Scott Goings, Interim General Counsel



**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD INFORMATION ITEM**

Update on System Procedure 1B.1.1 Report/Complaint of Discrimination/Harassment  
Investigation and Resolution

**BACKGROUND**

The committee will receive an update on suggested changes for System Procedure 1B.1.1 Report/Complaint of Discrimination/Harassment Investigation and Resolution of Board Policy 1B.1 following the 30-day system wide review and comment period.

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Diversity, Equity and Inclusion Committee

**Date:** June 22, 2022

**Title:** Equity Scorecard Update

**Purpose (check one):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

The Diversity, Equity and Inclusion Committee will be provided with an update on the Equity Scorecard to include the Office of Equity and Inclusion's progress in further bringing the tool to fruition and future directions. Key updates will cover delivery of system wide role-ups; rendering of campus level scorecards; development of interactive dashboard in partnership with IT, ASA Research, and HR; acclimating stakeholders to the tool; engaging campus level partners to leverage the scorecard and support resources to inform institutional equity, diversity, and inclusion strategies and efforts.

**Scheduled Presenter(s):**

Andriel Dees, Vice Chancellor for Equity and Inclusion

Priyank Shah, Associate Vice Chancellor for Equity and Inclusion

Tarrence Robertson, Project Director for Diversity, Equity and Inclusion

MINNESOTA STATE  
BOARD OF TRUSTEES

BOARD INFORMATION ITEM
Equity Scorecard Update

**BACKGROUND**

**Leveraging the Equity Scorecard – Guidance & Questions**

Office of Equity & Inclusion

May 2022

**Aims of the Equity Scorecard**

1. Make Disparities Evident: Reveal disparity patterns and make equity gaps apparent
2. Encourage Inquiry: Prompt discussion of factors which impede equitable outcomes for all students and employees
3. Facilitate Improvement Process: Inform strategy and facilitate process of holistically identifying areas of need, opportunities for improvement, as well as existing efforts and success pertinent to advancing equity, diversity, and inclusion.
4. Targeted Actions: Promote consideration and Identification of specific and/or focused efforts aimed at supporting success of all stakeholder outcomes and improving equity.

**Purpose of this (Leveraging Equity Scorecard) tool:**

1. Provide campus leaders guidance about how to leverage the Equity Scorecard in order to inform and drive their equity, diversity, and inclusion efforts.
2. Help facilitate the process for familiarization and acclimation of campus partners to the Scorecard.
3. Prompt conversation and inquiry about EDI related needs, opportunities, and strategic directions for equity improvement.
4. Establish understanding and awareness of a campus's equity priorities, and align existing and new strategic undertakings to address equity gaps

**Instructions for facilitating your team's discussion of the Equity Scorecard KPI's**

1. The questions and prompts listed below are relevant to all the Equity Scorecard's Key Performance Indicators (KPIs) and metrics.
2. To facilitate use of this discussion tool, we suggest beginning with KPI 1: Student Success when engaging the below items. Please also review the Equity Scorecard User Guide.

3. Engaging the Equity Scorecard may require some time to meaningfully discuss the questions below, which may require more than one session.

### **Discussion Part 1: Engaging & Examining Equity Patterns**

1. In looking at the patterns for the metrics of KPI 1 for Student Success, what observations you make?
2. What, if any, observations did you find surprising or unexpected?
3. What are the key themes or highlights you take away?
4. What key questions and considerations come up for you?
5. In looking across the metrics for the Student Success (KPI 1), do you think your leadership, partners, and stakeholders are aware of the disparity patterns?
6. Are your campus leaders and colleagues prepared to engage and discuss the patterns and equity gaps observed for a given KPI? What might be needed to prepare campus leaders/colleagues to engage and discuss observed equity gaps?

### **Discussion Part 2: Consideration of Opportunities, Needs, & Campus Efforts**

1. What key issues reflected in the scorecard do you think need to be addressed or require attention for your campus?
2. How would you prioritize the specific issues, needs, or opportunities identified on the Equity Scorecard?
3. Are the issues, needs, or opportunities discussed above student-deficit or institutional equity oriented?
  - a. How does the institution shape, contribute to, exacerbate, or mitigate the equity gaps?
  - b. What institutional barriers contribute to the equity gaps you observe?
4. For the Student Success KPI, are there existing strategic plans in place and/or efforts underway at your institution aimed at addressing the disparities?
5. What additional strategies and efforts might address observed equity gaps?

### **Discussion Part 3: Next Steps for Inquiry & Action**

1. Who are other stakeholders and partners you need to engage to address a particular issue, need, or priority area identified within the Equity Scorecard?
2. What are your concerns regarding the disparity patterns and areas in need of attention? Opportunities? Hazards?
3. What are some key next steps? Who is the point person(s) for each issue and/or opportunity?



**Finance Committee**  
**June 22, 2022**  
**1:00 p.m.**  
**McCormick Room, 4th Floor**

---

*Times are tentative – meetings are scheduled to follow each other consecutively and may start earlier or later than the posted time depending on the length of previous meetings.*

1. **Minutes of May 17, 2022**
2. **Minutes of April 20, 2022 Joint Meeting of Facilities and Finance Committees**
3. **Minutes of May 20, 2022 Facilities Committee**
4. **Contracts Requiring Board Approval**
  - a. **Air Handler Replacement-Automobile Shops, Lake Superior College**
  - b. **Fixed Wing Aviation Training, Lake Superior College**
  - c. **Campus Security Contract, Metropolitan State University**
  - d. **HVAC Upgrades, Granite Falls Campus, Minnesota West Community and Technical College**
  - e. **Economic Development Administration (EDA) Federal Grant Construction Contract, St. Cloud Technical and Community College**
  - f. **Cable TV for Residence Halls, Winona State University**
  - g. **Course Placement Master Contract, System Office**
  - h. **Zoom Video Conferencing and Phone Services, System Office**
5. **Students United Fee Proposal (Second Reading)**
6. **FY2023 Annual Operating Budget (Second Reading)**

Committee Members

Roger Moe, Chair  
April Nishimura, Vice Chair  
Jerry Janezich  
Oballa Oballa  
Rudy Rodriguez  
Kathy Sheran  
George Soule

President Liaisons

Joe Mulford  
Scott Olson





**Finance Committee  
Meeting Minutes  
May 17, 2022**

---

A meeting of the Finance Committee of the Board of Trustees was held on May 17, 2022.

Committee members present: Roger Moe, Chair; Jerry Janezich, April Nishimura, Rudy Rodriguez, Kathy Sheran, George Soule

Committee members absent: Oballa Oballa

Other board members present: Victor Ayemobuwa, Alex Cirillo, Jay Cowles, Dawn Erlandson, Javier Morillo, Cheryl Tefer, Michael Vekich

Staff present: Devinder Malhotra, Chancellor; Bill Maki, Vice Chancellor for Finance and Facilities; Brian Yolitz, Associate Vice Chancellor for Facilities

The meeting materials for this meeting are available [<here>](#), starting on page 93. An audio recording of the meeting is available [<here>](#).

Committee Chair Moe called the meeting to order at 2:43 p.m.

**Agenda Item 1: Approval of the Meeting Minutes for April 20, 2022**

Committee Chair Moe asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Janezich made the motion and Trustee Nishimura provided a second.

A roll call vote was conducted and the minutes were approved unanimously.

**Agenda Item 2: Contracts Requiring Board Approval**

Committee Chair Moe invited Vice Chancellor Bill Maki along with Associate Vice Chancellor Brian Yolitz to present the five contracts that required board approval as detailed in the meeting materials. The meeting materials for this item begin on page 98.

Committee Chair Moe asked committee members to consider the following recommended committee motion for **Agenda Item 2a: Curtain Wall and Window Replacement, Student Union, Minnesota State University, Mankato:**

*The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter into a construction contract not to exceed \$1,300,000 to replace Student Union windows at Minnesota State University, Mankato. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.*

Trustee Janezich made the motion and Trustee Sheran seconded. A roll call vote was conducted. The vote was as follows:

Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Oballa	Absent
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes

The committee voted to approve the recommended motion.

Committee Chair Moe asked committee members to consider the following recommended committee motion for **Agenda Item 2b: Window Replacement, McElroy Hall, Minnesota State University, Mankato:**

*The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter into a construction contract not to exceed \$1,440,000 to replace windows and curtain walls in the E Hall and curtain walls in F Hall within the McElroy Residence Community at Minnesota State University, Mankato. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.*

Trustee Janezich made the motion and Trustee Sheran seconded. A roll call vote was conducted. The vote was as follows:

Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Oballa	Absent
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes

The committee voted to approve the recommended motion.

Committee Chair Moe asked committee members to consider the following recommended committee motion for **Agenda Item 2c: Facilities Project Management System Extension, System Office:**

*The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter into a contract for the integration with Workday and an extension of 5 years for system-wide facilities project management software, e-Builder, not to exceed \$2,227,595. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.*

Trustee Janezich made the motion and Trustee Sheran seconded. A roll call vote was conducted. The vote was as follows:

Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Oballa	Absent
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes

The committee voted to approve the recommended motion.

Committee Chair Moe asked committee members to consider the following recommended committee motion for **Agenda Item 2d: Technical Certification Program Training, Lake Superior College:**

*The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter a contract with Aggregate Ready-Mix Association of Minnesota (ARM), not to exceed \$1,350,000 with a term of three years, ending on June 30, 2025 for the purposes of providing technical training certification for highway materials and construction. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.*

Trustee Janezich made the motion and Trustee Rodriguez seconded. A roll call vote was conducted. The vote was as follows:



Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Oballa	Absent
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes

The committee voted to approve the recommended motion.

Committee Chair Moe asked committee members to consider the following recommended committee motion for **Agenda Item 2e: Servio Master Implementation Partner for Salesforce, System Office:**

*The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter a master contract with Servio Consulting, Inc., not to exceed \$2,000,000 for a term up to five years to provide Salesforce CRM implementation services. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.*

Trustee Rodriguez made the motion and Trustee Sheran seconded. A roll call vote was conducted. The vote was as follows:

Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Oballa	Absent
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes

The committee voted to approve the recommended motion.

**Agenda Item 3: Board Policy 7.3 Financial Administration (Second Reading)**

Committee Chair Moe invited Vice Chancellor Bill Maki to present the Board Policy 7.3 as detailed in the meeting materials. The meeting materials for this item begin on page 110.

Committee Chair Moe asked committee members to consider the following recommended committee motion:

*The Finance Committee recommends that the Board of Trustees adopt the proposed changes to Board Policy 7.3 Financial Administration as submitted.*

Trustee Janezich made the motion and Trustee Nishimura seconded. A roll call vote was conducted. The vote was as follows:

Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Oballa	Absent
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes

The committee voted to approve the recommended motion.

**Agenda Item 4: Students United Fee Proposal (First Reading)**

Committee Chair Moe invited Emma Zellmer, the Students United State Chair and Ryuto Hashimoto, a finance intern from Century College, to present the first reading of the Student's United Fee Proposal as detailed in the meeting materials. The meeting materials for this item begin on page 121.

This being the first reading of the item, there was no vote taken.

**Agenda Item 5: FY2023 Annual Operating Budget (First Reading)**

Committee Chair Moe invited Vice Chancellor Bill Maki to present the first reading of the FY2023 Annual Operating Budget as detailed in the meeting materials. Presidents Joe Mulford (Pine Technical College) and Scott Olson (Winona State University) were invited to assist in the presentation. The meeting materials for this item begin on page 127.

This being the first reading of the item, there was no vote taken.

**Adjournment**

The committee chair adjourned the meeting at 4:44 p.m.



**Joint Finance and Facilities Committee  
Meeting Minutes  
April 20, 2022**

---

A meeting of the Joint Finance and Facilities Committees of the Board of Trustees was held on April 20, 2022.

Finance Committee members present: Roger Moe, Chair; Jerry Janezich, April Nishimura, Oballa Oballa, Rudy Rodriguez, Kathy Sheran, George Soule

Facilities Committee members present: Jerry Janezich, Chair; Victor Ayemobuwa, Alex Cirillo, Roger Moe, Kathy Sheran

Committee members absent: None

Other board members present: Jay Cowles, Cheryl Tefer

Staff present: Devinder Malhotra, Chancellor; Bill Maki, Vice Chancellor for Finance and Facilities; Brian Yolitz, Associate Vice Chancellor for Facilities

The meeting materials for this meeting are available [here](#), starting on page 34. An audio recording of the meeting is available [here](#).

Committee Chair Moe called the meeting to order at 8:32 a.m.

**Agenda Item 1: Approval of the Meeting Minutes for March 16, 2022**

Committee Chair Moe asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Janezich made the motion and Trustee Rodriguez provided a second.

A roll call vote was conducted and the minutes were approved unanimously.

**Agenda Item 2: Contracts Requiring Board Approval**

Committee Chair Moe invited Vice Chancellor Maki along with Associate Vice Chancellor Yolitz to present the Contracts Requiring Board Approval as detailed in the meeting materials. The meeting materials for this item begin on page 38.

Committee Chair Moe informed the committee members that there would be a single vote for this agenda item after all three motions had been presented.

Committee Chair Moe asked committee members to consider the following recommended committee motion for Agenda Item **2a: Facilities Use Agreement with Anoka-Hennepin Schools (ISD-11), Anoka Technical College:**

*The Finance and Facilities Committees recommend the Board of Trustees authorize the Chancellor or the Chancellor's designee to enter into a Facilities Use Agreement with Anoka Hennepin Independent School District No. 11 for the use of Anoka Technical College campus space to provide Secondary Technical Education, Adult Basic Education, and the Anoka-Hennepin Technical High School programming.*

Committee Chair Moe asked committee members to consider the following recommended committee motion for Agenda **Item 2b: East Campus Air Handling Unit Replacement, Century College:**

*The Joint Finance and Facilities Committee recommends the Board of Trustees authorize the Chancellor or the Chancellor's designee to enter into a construction contract not to exceed \$5,000,000 to replace four (4) air handling units and associated equipment on the East Campus building of Century College.*

Committee Chair Moe asked committee members to consider the following recommended committee motion for Agenda **Item 2c: Entry Access Control and Door Hardware Upgrades, North Hennepin Community College:**

*The Finance and Facilities Committees recommend the Board of Trustees authorize the Chancellor or the Chancellor's designee to enter into a construction contract not to exceed \$1,075,000 to upgrade the access controls and door hardware systems at North Hennepin Community College.*

Trustee Sheran made the motion and Trustee Janezich seconded. A roll call vote was conducted. The vote was as follows:

Trustee Ayemobuwa	Yes
Trustee Cirillo	Yes
Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Oballa	Yes

Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes

The committee voted to approve all three of the recommended motions.

**Agenda Item 3: Capital Budget Guidelines (Second Reading)**

Committee Chair Moe invited Associate Vice Chancellor Yolitz to present the Capital Budget Guidelines, as detailed in the meeting materials.

The meeting materials for this item begin on page 45.

Trustee Cirillo made the motion and Trustee Rodriguez seconded. A roll call vote was conducted. The vote was as follows:

Trustee Ayemobuwa	Yes
Trustee Cirillo	Yes
Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Oballa	Yes
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes

The committee voted to approve the recommended motion.

**Adjournment**

The committee chair adjourned the meeting at 9:05 a.m.

**Facilities Committee  
Meeting Minutes  
May 17, 2022**

---

A meeting of the Facilities Committee of the Board of Trustees was held on May 17, 2022.

Committee members present: Jerry Janezich, Chair; Victor Ayemobuwa, Alex Cirillo, Roger Moe, Kathy Sheran

Committee members absent: None

Other board members present: Jay Cowles, Dawn Erlandson, Javier Morillo, April Nishimura, Rudy Rodriguez, George Soule, Cheryl Tefer, Michael Vekich

Staff present: Devinder Malhotra, Chancellor; Bill Maki, Vice Chancellor for Finance and Facilities, Brian Yolitz, Associate Vice Chancellor for Facilities

The meeting materials for this meeting are available [here](#), beginning on page 79. An audio recording of the meeting is available [here](#).

Committee Chair Janezich called the meeting to order at 1:45 p.m.

**Agenda Items 1: Approval of the Meeting Minutes for January 26, 2022**

Committee Chair Janezich asked if there were any changes or amendments to the minutes. There being no changes, Chair Janezich asked for a motion to approve. Trustee Moe made the motion. There was no second.

A roll call vote was conducted and the minutes were approved unanimously.

**Agenda Item 2: Contracts Requiring Board Approval:**

Committee Chair Janezich invited Associate Vice Chancellor Yolitz to present the contracts for approval as detailed in the meeting materials. The meeting materials for this item begin on page 83.

Committee Chair Janezich asked committee members to consider the following recommended committee motion for agenda item **Agenda Item 2a: Curtain Wall and Window Replacement, Student Union, Minnesota State University, Mankato:**

*The Facilities recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter into a construction contract not to exceed \$1,300,000 to replace Student Union windows at Minnesota State University, Mankato. The Facilities Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.*

Committee Chair Janezich called for a vote. The results were as follows:

Trustee Ayemobuwa: Yes  
Trustee Cirillo: Yes  
Trustee Janezich: Yes  
Trustee Moe: Yes  
Trustee Sheran: Yes

The committee voted to approve the recommended motion.

Committee Chair Janezich asked committee members to consider the following recommended committee motion for agenda item **Agenda Item 2b: Window Replacement, McElroy Hall, Minnesota State University, Mankato:**

*The Facilities Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter into a construction contract not to exceed \$1,440,000 to replace windows and curtain walls in the E Hall and curtain walls in F Hall within the McElroy Residence Community at Minnesota State University, Mankato. The Facilities Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.*

Committee Chair Janezich called for a vote. The results were as follows:

Trustee Ayemobuwa: Yes  
Trustee Cirillo: Yes  
Trustee Janezich: Yes  
Trustee Moe: Yes  
Trustee Sheran: Yes

The committee voted to approve the recommended motion.

Committee Chair Janezich asked committee members to consider the following recommended committee motion for agenda item **Agenda Item 2c: Facilities Project Management System Extension, System Office:**

*The Facilities Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter into a contract for the integration with Workday and an extension of 5 years for system-wide facilities project management software, e-Builder, not to exceed \$2,227,595. The Facilities Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.*

Trustee Cirillo made the motion and Trustee Moe provided a second. A roll call vote was conducted.

Trustee Ayemobuwa: Yes

Trustee Cirillo: Yes

Trustee Janezich: Yes

Trustee Moe: Yes

Trustee Sheran: Yes

The committee voted to approve the recommended motion.

### **Agenda Item 3: Sustainability Update**

Committee Chair Moe invited Associate Vice Chancellor Yolitz to present the sustainability update as detailed in the meeting materials. Associate Vice Chancellor Yolitz introduced Kristi Heintz, Sustainable Buildings Program Manager; Michelle Gerner, System Director for Capital Planning and Analysis; Victoria Downey, Geography Faculty and Sustainability Committee Co-Chair at Anoka Ramsey Community College; and Lisa Becker, Anthropology Faculty and Sustainability Co-Chair at Anoka Ramsey Community College. The meeting materials for this item begin on page 90.

This being an informational item, there was no vote taken.

### **Adjournment**

The committee chair adjourned the meeting at 2:42 p.m.



**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Finance Committee

**Date:** June 22, 2022

**Title:** Contracts Requiring Board Approval:

- a. Air Handler Replacement-Automobile Shops, Lake Superior College
- b. Fixed Wing Aviation Training, Lake Superior College
- c. Campus Security Contract, Metropolitan State University
- d. HVAC Upgrades, Granite Falls Campus, Minnesota West Community and Technical College
- e. Economic Development Administration (EDA) Federal Grant Construction Contract, St. Cloud Technical and Community College
- f. Cable TV for Residence Halls, Winona State University
- g. Course Placement Master Contract, System Office
- h. Zoom Video Conferencing and Phone Services, System Office

**Purpose (check one):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

Board Policy 5.14, Contracts, Procurements, and Supplier Diversity, requires Board of Trustees approval of any procurement, lease agreement, or professional, technical, or consulting service contract with a value in excess of \$1,000,000 or contract amendment that would increase the total value of a contract to more than \$1,000,000.

**Scheduled Presenter(s):**

Bill Maki, Vice Chancellor for Finance and Facilities

Brian Yolitz, Associate Vice Chancellor for Facilities

Nickoel Anderson, Director of Business Services, Lake Superior College

Linda Kingston, Vice President of Academic and Student Affairs, Lake Superior College

Stephen Kent (Kent), Vice President Finance and Operations, Metropolitan State University

Nancy Tindall, Director of Operations, Metropolitan State University

Jason Fellows, Security Director, Metropolitan State University  
Terry Gaalswyk, President, Minnesota West Community and Technical College  
Lori Kloos, Interim President, St. Cloud Technical and Community College  
Jason Theisen, Director of Facilities, St. Cloud Technical and Community College  
Scott Ellinghuysen, Vice President of Finance and Administration, Winona State University  
Ron Anderson, Senior Vice Chancellor for Academic and Student Affairs  
Scott Wojtanowski, System Director for Educational Technology and Development

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION**

Contract Requiring Board Approval: Air Handler Replacement,  
Automobile Shops, Lake Superior College

**BACKGROUND**

This construction contract replaces air handlers using pneumatic controls originally installed in 1966 with new, efficient air handlers using digital controls. The new units exhaust 100% of the air and take in all outside air. The original systems bring around 20% outside air and recycle the remaining air. In addition, the new air handlers have energy recovery units to maintain operating efficiency.

The new systems also have better filtration capabilities including a minimum efficiency reporting value (MERV) 8 pre-filter and a MERV 13 main filter removing 85-95% of airborne particles. The existing system only have a MERV 8 filter which are only 30% effective at removing particles. The new air handlers provide much better air quality for students, faculty, and staff in and around the automotive trades area.

After receiving no bids on the initial solicitation, Lake Superior put the contract back out for bid on April 18, 2022. There was a single bidder. This bidder was deemed responsible and the college is ready to award the contract.

**FINANCIAL TERMS**

Subject to Board approval, the construction contract will be awarded for no more than \$2,200,000. The construction is planned to be substantially complete in June 2023.

This construction contract is funded with Higher Education Emergency Relief Funds (HEERF) distributed to Lake Superior College, approximately \$2,000,000 and the balance, \$200,000, from college operating funds.

**RECOMMENDED COMMITTEE MOTION**

The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter into a construction contract not to exceed \$2,200,000 to replace

air handling units servicing the automotive trades spaces at Lake Superior College. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.

**RECOMMENDED BOARD MOTION**

The Board of Trustees authorizes the chancellor or the chancellor’s designee to enter into a construction contract not to exceed \$2,200,000 to replace air handling units servicing the automotive trades spaces at Lake Superior College. The Board of Trustees directs the chancellor or his designee to execute all necessary documents.

*Date Presented to the Finance Committee:* 6/22/22  
*Date Presented to the Board of Trustees:* 6/22/22  
*Date of Implementation:* 6/22/22

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION**

Contracts Requiring Board Approval: Fixed Wing Aviation Training,  
Lake Superior College

**BACKGROUND**

Lake Superior College (LSC) has been an aviation provider since 2006. The fixed wing program has been managed in-house by LSC faculty and flight instructors. LSC has experienced difficulty in finding flight instructors and chief flight instructors over the past seven years. LSC plans to maintain Private pilot flight training for the fixed wing program, as it does with the helicopter program, which gives us the opportunity to continue to provide certification for veteran students. The Instrument pilot, Commercial pilot, and Certified Flight Instructor pilot training flight labs will be contracted.

The terms of the project were put out for an RFP, which was posted on January 24 and January 31, 2022, and was published to the State Register. Submissions were due on March 11, 2022. We received one submission, Lake Superior Helicopter, (LSH) who was chosen as the preferred vendor.

Lake Superior Helicopter has over 13 years in flight training experience. LSC has successfully contracted with Lake Superior Helicopter to provide flight training for the helicopter program since 2010. They are uniquely qualified to provide training and related services as needed to ensure students are provided with high quality flight training. The benefits of contracting with LSH include:

- LSH is located at the Duluth International Airport
- LSH has extensive experience in providing flight training
- LSH employs certified flight instructors and chief flight instructors
- LSH employs staff to ensure accurate flight scheduling to get students through training in a timely fashion.

By expanding our educational partnership with LSH, LSC will remain compliant in the delivery of fixed wing flight training curriculum through the Federal Aviation Administration and funding through the Veterans Administration.

**FINANCIAL TERMS**

Hourly rates for aircraft use, simulation, instruction, and FAA check rides will be set annually. These fees must be agreed to by LSC and LSH each year and then published on the LSC website. The total amount for this three-year contract will not exceed \$5,000,000. The length of the contract will be July 1, 2022 – June 30, 2025. There is an option to extend the contract for one additional period of two (2) years, if agreed to by both parties. Once expired, the project will be put out for bid again.

As with our current helicopter contract, students are assessed these fees along with tuition for the flight lab courses that are in alignment with the hourly rates identified above. Fees are reviewed annually and published on our college website (<https://www.lsc.edu/current-students/student-payment-office/fees-and-program-differential/professional-pilot-lab-fees/>).

**RECOMMENDED COMMITTEE MOTION**

The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor’s designee to enter a contract with Lake Superior Helicopter (LSH), not to exceed \$5,000,000 with a term of three years and with an option for a one-time extension of two years for the purposes of providing fixed wing Instrument, Commercial, and Certified Flight Instructor pilot training. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.

**RECOMMENDED BOARD MOTION**

The Board of Trustees authorizes the chancellor or the chancellor’s designee to enter a contract with Lake Superior Helicopter (LSH) not to exceed \$5,000,000 and with a term of three years and with an option for a one-time extension of two years for the purposes of providing fixed wing Instrument, Commercial, and Certified Flight Instructor pilot training. The Board of Trustees directs the chancellor or his designee to execute all necessary documents.

*Date Presented to the Finance Committee:* 6/22/22  
*Date Presented to the Board of Trustees:* 6/22/22  
*Date of Implementation:* 6/22/22

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION**

Contracts Requiring Board Approval:  
Campus Security Contract, Metro State University

**BACKGROUND**

Metro State has historically contracted out the physical security needs of the university. For the last 30 years, we have utilized a third-party vendor for campus security.

Metro State completed the RFP process for contracted security program at the end of May 2022. This RFP review committee was made up of those who have knowledge about security and have interactions with the department. The University is now in the position to award a new contract. This new contract will supply Metro State with security personnel to support campus safety and security goals for students, employees, and guest of the University.

**FINANCIAL TERMS**

Metro State will pay this contract annually from the General Fund. The current contract expires on June 30, 2022. The terms for a new contract that would begin July 1, 2022 is for 3 years with the option to extend 1-year, twice. The total cost of the three-year contract is not to exceed \$2.96M for the first three (3) years. The annual cost is \$987,449. In addition, there are two one-year options available that the university could elect to make the total agreement \$5,100,000 over five years.

**RECOMMENDED COMMITTEE MOTION**

The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter a contract with Allied Universal, not to exceed \$5.1M and five years, for the purposes of providing contracted campus security for Metro State University. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.

**RECOMMENDED BOARD MOTION**

The Board of Trustees authorizes the chancellor or the chancellor's designee to enter a contract with Allied Universal, not to exceed \$5.1M and five years, for the purposes of providing

contracted campus security for Metro State University. The Board of Trustees directs the chancellor or his designee to execute all necessary documents.

*Date Presented to the Finance Committee:* 6/22/22

*Date Presented to the Board of Trustees:* 6/22/22

*Date of Implementation:* 6/22/22



**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION**

Contracts Requiring Board Approval: HVAC Upgrades, Granite Falls Campus,  
Minnesota West Community and Technical College

**BACKGROUND**

This construction contract replaces two air-handling units and the chilling system at the Granite Falls campus of Minnesota West Community and Technical College. New air handling units will include Variable-Air-Volume (VAV) boxes in lieu of the motorized dampers utilizing Variable Frequency Drives (VFDs) to increased fresh air intake, improve energy efficiency and reduce operating costs. It also updates the current operating system from pneumatic to digital controls. The contract also improves the filtration system to help control pollutants, improve thermal and acoustic comfort, and contribute to the college's pandemic mitigation strategies.

**FINANCIAL TERMS**

Subject to Board approval, the construction contract will be awarded for no more than \$2,000,000. The construction contract will be publicly advertised in late summer 2022 through QuestCDN, our electronic bidding system, and awarded to the lowest responsible bidder. This construction contract is funded with Higher Education Emergency Relief Funds (HEERF) allocated to Minnesota West Community and Technical College (\$1,750,000) and college operating funds (\$250,000).

**RECOMMENDED COMMITTEE MOTION**

The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter a construction contract not to exceed \$2,000,000 to replace air handling units and associated controls at the Granite Falls campus of Minnesota West Community and Technical College. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.

**RECOMMENDED BOARD MOTION**

The Board of Trustees authorizes the chancellor or the chancellor's designee to enter a construction contract not to exceed \$2,000,000 to replace air handling units and associated controls at the Granite Falls campus of Minnesota West Community and Technical College. The Board of Trustees directs the chancellor or his designee to execute all necessary documents.

*Date Presented to the Finance Committee:* 6/22/22  
*Date Presented to the Board of Trustees:* 6/22/22  
*Date of Implementation:* 6/22/22

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION**

Contracts Requiring Board Approval: Economic Development Administration (EDA)  
Federal Grant Construction Contract, St. Cloud Technical & Community College

**BACKGROUND**

This construction contract to renovate and construct spaces creating an Advanced Manufacturing Training Lab at St. Cloud Technical & Community College (SCTCC) was approved by the board November 2021 with a not to exceed contract amount of \$2,000,000. This construction contract supports a project funded by a U.S. Department of Commerce’s Economic Development Administration (EDA) grant awarded to SCTCC to develop and equip an Advanced Manufacturing Training Lab to increase the pipeline of skilled workers to meet needs of area manufacturers and to train workers for well-paid, high demand jobs in the region.

Since then, the college publicly advertised with contraction work through QuestCDN, our electronic bidding system, and received eight (8) bids. All bids were in excess of \$2,000,000, ranging from \$2,004,000 to \$2,480,000. After coordinating with EDA officials, SCTCC requests approval to enter into a construction contract not to exceed \$2,800,000 to account for contingencies and unforeseen site conditions. The increased costs will be borne by SCTCC operating funds.

**FINANCIAL TERMS**

Subject to Board approval, the construction contract will be awarded for no more than \$2,800,000. This construction contract is part of the overarching initiative to create and equip the Advanced Manufacturing Training Lab. The total project, to include this construction contract, is funded with \$2,530,000 from the Department of Commerce EDA grant with the balance being from college operating funds.

**RECOMMENDED COMMITTEE MOTION**

The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor’s designee to enter into a construction contract not to exceed \$2,800,000 to renovate and construct campus spaces and create an Advanced Manufacturing Training Lab at St. Cloud Technical & Community College. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.

**RECOMMENDED BOARD MOTION**

The Board of Trustees authorizes the chancellor or the chancellor’s designee to enter into a construction contract not to exceed \$2,800,000 to renovate and construct campus spaces and

create an Advanced Manufacturing Training Lab at St. Cloud Technical & Community College. The Board of Trustees directs the chancellor or his designee to execute all necessary documents.

*Date Presented to the Finance Committee:* 6/22/22

*Date Presented to the Board of Trustees:* 6/22/22

*Date of Implementation:* 6/22/22

**MINNESOTA STATE  
BOARD OF TRUSTEES**

<b>BOARD ACTION</b>
Contracts Requiring Board Approval: Cable TV for Residence Halls, Winona State University

**BACKGROUND**

Winona State University executed an initial 3-year agreement with Hiawatha Broadband Communications, Inc. in June of 2018 to provide internet and cable television services for student residence hall facilities and other designated locations on campus. Amendment one was executed in June of 2021. Amendment two is an extension for one year ending on June 30, 2023. The execution of amendment two will bring the total amount of this agreement over \$1 million.

Initially, Winona State University was not going to execute any amendments to the initial contract due to the transition from cable television to internet-only streaming services. Due to the COVID-19 pandemic, WSU decided to pause on any changes to the offerings for our students in the residence halls until the IT and residence life staffs had the appropriate amount of time to decide on which direction to move. When a new RFP is issued in Fall of 2022, it will be determined if the University will continue to offer cable television or move to a streaming only platform.

**FINANCIAL TERMS**

This amendment will allow the University time to complete a new RFP and contract by June 30, 2023. The total amount of the contract with Amendment two will be up to \$1,350,000.

**RECOMMENDED COMMITTEE MOTION**

The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to execute amendment two in an existing contract with Hiawatha Broadband Communications, Inc., for a total amount of the five-year contract not to exceed \$1,350,000. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.

**RECOMMENDED BOARD MOTION**

The Board of Trustees authorizes the chancellor or the chancellor's designee to execute amendment two in an existing contract with Hiawatha Broadband Communications, Inc., for a

total amount of the five-year contract not to exceed \$1,350,000. The Board of Trustees directs the chancellor or his designee to execute all necessary documents.

<i>Date Presented to the Finance Committee:</i>	<i>6/22/22</i>
<i>Date Presented to the Board of Trustees:</i>	<i>6/22/22</i>
<i>Date of Implementation:</i>	<i>6/22/22</i>

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION**

Contracts Requiring Board Approval:  
Course Placement Master Contract, System Office

**BACKGROUND**

As of 2006, the Minnesota State system has been using a common system-wide assessment for course placement at all of its colleges and universities, as codified in board policy 3.3 and system procedure 3.3.1. Minnesota State institutions determine students' placement into courses through the use of this system-endorsed course placement tool. Annually, institutions assess thousands of students in the areas of mathematics, reading comprehension, and written English. Additionally, the system uses this instrument to assess language skills of students whose first language is not English.

Currently, Minnesota State has in place a contract with College Board for a course placement instrument and platform to support board policy 3.3 and procedure 3.3.1. That contract expired on June 30, 2021 and we exercised two one-year extensions to extend the contract through June 30, 2023. In spring 2021, the system office charged a representative body to undertake an RFP to identify the vendor(s) for the course placement instrument(s) to support the needs of all Minnesota State colleges and universities beyond June 30, 2023. The RFP process included the scoring of vendor proposals, product trials, and oral presentations. There was strong participation from Minnesota State stakeholders in the product trials and oral presentations, providing feedback to the representative body to make final decisions on the vendor.

The System Office, on behalf of its institutions, is establishing a contract to provide the course placement tool(s) and platform to carry out the system's course placement policies and procedures. Specifically, Minnesota State is implementing the Multiple Measures for Course Placement framework, which includes the consideration of system-endorsed standardized test scores for students who do not provide ACT, SAT or Minnesota Comprehensive Assessment (MCA) scores.

Currently, all scores obtained from the system-endorsed course placement tool are uploaded via Application Programming Interface (API) to the Integrated Statewide Record System (ISRS) and considered in ARSA (Academic Records Student Affairs) when providing course placement information to students and college/university staff. In the future, it will be necessary to ensure that NextGen allows for a similar automated process of uploading course placement scores,

implementing a logic model to determine course placement, and providing that information to students and the staff that assist them.

### **FINANCIAL TERMS**

The use of standardized tests for course placement purposes is a current topic of discussion both nationally and within our state. The new contract will be for 3 years with an option for two optional years, not to exceed One Million Two Hundred and Fifty Thousand 00/100 Dollars (\$1,250,000.00). Minnesota State will continue to have discussions on the use of standardized tests for course placement which will impact the decision to exercise the two optional years.

Each college and university will be invoiced directly by the vendor and pay for only the test units they use. As reliance on a single test instrument is declining and the use of multiple measures is increasing, we expect that the total amount spent on test units to be less than it was in previous years.

### **RECOMMENDED COMMITTEE MOTION**

The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter a contract with College Board, not to exceed \$1,250,000 over five years including two one-year options and for the purposes of providing a course placement instrument to support the needs of all Minnesota State colleges and universities. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.

### **RECOMMENDED BOARD MOTION**

The Board of Trustees authorizes the chancellor or the chancellor's designee to enter a contract with College Board, not to exceed \$1,250,000 over five years including two one-year options and for the purposes of providing a course placement instrument to support the needs of all Minnesota State colleges and universities. The Board of Trustees directs the chancellor or his designee to execute all necessary documents.

<i>Date Presented to the Finance Committee:</i>	<i>6/22/22</i>
<i>Date Presented to the Board of Trustees:</i>	<i>6/22/22</i>
<i>Date of Implementation:</i>	<i>6/22/22</i>



**MINNESOTA STATE  
BOARD OF TRUSTEES**

<b>BOARD ACTION</b>
Contracts Requiring Board Approval: Zoom Video Conferencing and Phone Services, System Office

**BACKGROUND**

Prior to 2019, not all colleges and universities of Minnesota State had equal access to web conferencing service. In spring 2019, the Board of Trustees approved a four-year agreement that the colleges and universities of Minnesota State engage with Zoom Video Communications, Inc. not to exceed \$1,350,000. This agreement pre-dated the COVID-19 pandemic and it was anticipated that campuses would utilize the following services from Zoom: Zoom Meetings, Zoom Webinars, Zoom Audio Conferencing, and Zoom Cloud Room Connectors (CRC).

*Table 1 – Description of the Current Zoom Services used by Minnesota State*

Service	Description
Zoom Meetings	Allows up to 300 participants to connect synchronously for academic and administrative purposes available to all faculty, students, and staff.
Zoom Webinars	Build on the Zoom Meetings, Zoom Webinar increases the capacity to 1,000 participants and includes additional functions like panelist/attendees and Questions/Answer panels.
Zoom Audio Conferencing	Enables Zoom meeting and webinar participants with the option to connect via a traditional telephone/mobile phone, where Internet access is limited.
Zoom Cloud Room Connectors (CRC)	Enables video connection standards [e.g. H.323 / Session Initiation Protocol (SIP)] to be used in conjunction with Zoom Meetings and Zoom Webinar thereby allowing campuses to leverage existing video conference equipment to connects classrooms across Minnesota State [e.g. interactive television (ITV)].

The services provided by Zoom addressed a critical need of students, faculty, and staff during the pandemic and usage grew rapidly. As a result of high adoption rates, campuses examined how other Zoom services could be used to address challenges they are expected to face in a post-pandemic world. Specifically, campuses explored using Zoom Rooms and Zoom Phone.

*Zoom Rooms* - Whereas Zoom Cloud Room Connectors (CRC) enabled campuses to use Zoom to leverage existing audio/video equipment in specialized classrooms [e.g. interactive television (ITV)], Zoom Rooms allowed campuses to add less expensive audio/video equipment to general use classrooms in order to support HyFlex (hybrid flexible) course delivery models. HyFlex is an instructional approach that combines face-to-face (F2F) and online learning. With HyFlex students at a distance can join a Zoom Meeting and be connected with their classmates who are meeting in the same physical space. In response to the pandemic, there are now 730 spaces that are licensed as Zoom Rooms.

*Zoom Phone* - Zoom Phone is a cloud telephony service that can expand and/or replace traditional telecommunication services utilized by campuses. Whereas traditional campus telephones can make and receive phone calls using dedicated, place bound telephones (hardware), Zoom Phone adds software-based functionality to these services allowing traditional phone calls to be made and received via computers and/or mobile devices while on or off campus. This allows faculty and staff to be accessible to students via phone and text messaging (if desired) when working at a distance, without having to expose staff/faculty personal cell phone numbers. There are four universities and four colleges that plan to use Zoom Phone services at an estimated \$1,000,000 annually.

*Technical Account Manager* – These services from Zoom have become “mission critical” to colleges and universities. When technical challenges or problems are present, college and university staff need direct access to a higher level of technical support than a traditional user of the services. A technical account manager provides campus staff with a direct path to have issues escalated and resolved by Zoom staff.

## **FINANCIAL TERMS**

Currently, Minnesota State has a contract directly with Zoom to pay for Zoom Meetings, Webinars, Audio Conferencing, Cloud Room Connectors, and Rooms. By way of a Memorandum of Understanding (MOU), the Learning Network of Minnesota reimburses Minnesota State for the cost of the services they manage on behalf of the colleges and universities of Minnesota State.

*Table 2 – The Current Annual Costs and Funding Sources for Zoom Services*

Existing Services	Annual Costs	Funding Source
-------------------	--------------	----------------

---

Zoom Meetings/Webinars	165,000	System office (ASA)
Zoom Audio Conferencing	36,000	System office (ASA)
Zoom Cloud Room Connectors	30,000	Learning Network of Minnesota
Zoom Rooms	130,000	Learning Network of Minnesota
<b>Annual Total</b>	<b>\$361,000</b>	

This request will establish a new contract with the following services and costs:

*Table 3 – The Anticipated Annual Costs and Funding Sources for New Zoom Services*

New Services	Annual Cost	Funding Source
Zoom Phone	1,000,000	4 universities / 4 colleges
Technical Account Manager	105,000	Shared between system office, Learning Network of Minnesota, and individual universities and colleges.
Estimated growth in Zoom Phone (up to an additional 4 institutions) *	\$500,000	Universities/Colleges
Estimated growth in Zoom Room (up to an additional 300 rooms) ^	\$54,000	Learning Network of Minnesota
<b>Annual Total</b>	<b>\$1,659,000</b>	

\*As existing telephone carrier contracts expire, it is expected that additional institutions may explore and adopt Zoom Phone for their campus solution.

^Campuses are anticipated to add Zoom Room functionality in additional spaces as needed.

In order for individual colleges and universities to manage the procurement of Zoom Phone services on their own, Zoom partners with third parties to manage the purchasing and invoicing of services. One such vendor Minnesota State anticipates using is Carahsoft.

Carahsoft was awarded a contract through the National Association of State Procurement Officials (NASPO) ValuePoint. NASPO ValuePoint is a cooperative purchasing service for state procurement officers. Through a competitive and transparent process, NASPO ValuePoint has a contract with Carahsoft, which Zoom allows to resell its products at a competitive price. Minnesota State intends to leverage the remaining 4 years of the agreement that NASPO ValuePoint contract has with Carahsoft (Awarded 10/15/2016 - 09/16/2026).

Minnesota State staff will continue to monitor the landscape of video conferencing and telephony services during these next four years. Currently, there are several factors that have contributed to a higher adoption rate of Zoom compared to similar tools, like Microsoft Teams, that are used to support academic video conferencing needs. In addition to the factors that have contributed to the higher adoption of Zoom, there are several other contributing technical factors when comparing Zoom and Microsoft Teams. Here are a few items. Currently the technical architecture (single tenancy) of Microsoft 365 does not allow for campuses to administer phone services independently of one another. Additionally, Microsoft Teams does not currently support video connection standards [e.g. H.323 / Session Initiation Protocol (SIP)], as Zoom Cloud room Connectors allows, without having to procure and configure services through a third-party. Finally, not all Microsoft 365 licenses used by campuses include audio conferencing, which would limit the options for participants that need to connect via a telephone when using Microsoft Teams.

#### **RECOMMENDED COMMITTEE MOTION**

The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor’s designee to enter a contract with Carahsoft not to exceed \$8,080,000 for four years and for the purposes of Zoom video conferencing and phone services. The Finance Committee further recommends that the Board of Trustees direct the chancellor or his designee to execute all necessary documents.

#### **RECOMMENDED BOARD MOTION**

The Board of Trustees authorizes the chancellor or the chancellor’s designee to enter a contract with Carahsoft not to exceed \$8,080,000 for four years and for the purposes of Zoom video conferencing and phone services. The Board of Trustees direct the chancellor or his designee to execute all necessary documents.

<i>Date Presented to the Finance Committee:</i>	6/22/22
<i>Date Presented to the Board of Trustees:</i>	6/22/22
<i>Date of Implementation:</i>	6/22/22

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Finance Committee

**Date:** June 22, 2022

**Title:** Students United Fee Proposal (Second Reading)

**Purpose (check one):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

Board policy 3.7 recognizes Students United (Minnesota State University Student Association) as the designated student association for the universities and establishes the conditions for the association's ability to collect fee revenue to fund association operations.

The association's per-credit fee is currently set at \$0.61, meaning a full-time student at one of our universities pays \$18.30 on an annual basis. This year, after a lengthy discussion, the Students United Board of Directors adopted a budget for FY2023 that includes an increase in the per credit fee of 19 cents, to \$0.80 cents.

Board policy provides that student associations establish their fees and submit changes in the fee to the board.

**Scheduled Presenter(s):**

Emma Zellmer, State Chair, Students United

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION – SECOND READING**

Students United Fee Proposal (Second Reading)

**BACKGROUND**

**Fee Change Amount and Minnesota State Policy**

In April 2022, the Students United’s Board of Directors voted to increase the Students United, formerly Minnesota State University Student Association/MSUSA, fee by nineteen cents, from .61 cents per credit to .80 cents per credit.

Minnesota Statute 136F.22 STUDENT ASSOCIATIONS states that:

Subdivision 1. Statewide. The board shall recognize one statewide student association for the state universities and one for the community and technical colleges. Each campus student association shall be affiliated with its statewide student association and all students enrolled on those campuses shall be members of their respective statewide association.

Subdivision 2. Fees. Each statewide association shall set its fees to be collected by the board and shall submit any changes in its fees to the board for review. The board may revise or reject the fee change. Fees must be collected by each state college and university and shall be credited to each association's account to be spent as determined by that association.

Minnesota State Board Policy 3.7, Statewide Student Association, provides that:

Each statewide student association shall set its fees and shall submit any changes in its fees to the board for review. The board may revise or reject the fee change during the two board meetings immediately following the fee change submission. Fees must be collected for each enrolled credit by each college and university and must be credited to each association’s account to be spent as determined by that association.

**About Students United**

Established in 1967, Students United is an independent, non-profit organization funded and operated by students. Students United serves nearly 55,000 students attending Minnesota's seven state universities: Bemidji, Mankato, Metropolitan (St. Paul/Minneapolis), Moorhead, St. Cloud, Southwest (Marshall) and Winona.

The Students United mission is: Led by Minnesota State university students, we are the inclusive voice for all future, current, and former students. We actively work to represent and support Minnesota State university students and advocate at a system, local, state, and federal level for higher education policies that make a positive impact for our students and communities.

Students United has been a strong voice for state university students on the campus, system, state, and federal levels for almost 55 years. We are recognized by the Board of Trustees as the sole representative of state university students in Minnesota.

Our vision is to create the model of inclusive higher education policies and leadership. Our goal is to ensure higher education is rooted in student voices and student needs. Student leaders at all decision-making tables strengthen student advocacy, which creates a more robust higher education system and community.

Students United supports the work of the Board of Trustees and System by providing students opportunities to participate in leadership and advisory roles at the system level, working for accessibility, safety, inclusion, and retention of state university students at the campus level. Students United supports MinnState legislative efforts including support for state funding, bonding, and HEAPR requests, and works to ensure student priorities are included in those requests.

### **History of the Students United Fee**

Students United was initially funded by donations, however, in 1981 a fee request was approved by the Minnesota State University Board. Fee collection began in 1982 and has been raised periodically over the past 40 years. The last fee increase was presented and approved by the Minnesota State Board of Trustees in 2018, from .47 cents per credit to .61 cents per credit. Prior to this, the fee was raised from .39 cents per credit to .43 cents per credit in 2006, and from .43 cents to .47 cents in 2017 in order to hire a Director of Equity and Inclusion. In 2018, Students United was required by the Board of Trustees to return and provide evidence that the fee was used appropriately before a permanent increase of the fee was approved in 2019.

### **Process and student support of the Fee Increase**

Last year, Students United engaged in a yearlong strategic planning process with multiple parties (alumni, board, students, and staff) to implement a new five-year plan focused on Higher Education Affordability, Higher Education Access, JEDI (Justice Equity, Diversity, and Inclusion) where three guiding principles prevail: student voices (consultation), student leadership (advocacy) and student development (career readiness and holistic development). Once the strategic plan was passed, the Executive Director conducted a financial analysis to forecast the next couple of years to ensure that the strategic plan can be effectively implemented. From the analysis, it was determined that Students United cannot continue to sustain the organization's current programming and the new strategic plan with current revenue and development efforts due to the rising costs of inflation and decline in student enrollment.

With the findings from the analysis, the student Officers and Board of Directors began formally discussing a potential fee increase during the November 2021 Board Meeting and the January 2022 Board Retreat. At those times, students discussed the financial health of the organization, what Students United is currently doing to sustain the organization, and the various options regarding the Students United fee. In April, the position to raise the fee by .19 cents was approved by the Board of Directors along with a budget that included student feedback of what programs and initiatives students want Students United to focus on for the next year. The officers presented to each university student senate campus to share the financial status of the organization and to answer any questions students may have. The officers outlined the need for the fee increase in order to sustain the organization and maintain programs that support students. From this, we have

collected senate consultation letters from each university student body president that can be seen in our supplementary materials handout.

**Students United Financial Need and Plans for the Increased Revenue**

If approved, this fee change will impact all students taking classes for credit at the state universities. Currently, a student taking 30 credits during a year at a state university pays \$18.30. This increase would raise that amount by \$5.70 per year.

In FY21, Student United received \$815,668.23 in student fee income. It is projected that Students United will receive \$750,099 in student fee income in the current FY22 year and \$693,466 in FY23. This amount is less than what was received with the previous \$0.47 fee in FY18 (\$706,051). The student fee-based revenue fluctuates with university enrollment. Enrollment has gone down drastically over the past couple years, and there is no indication that enrollment will stop declining soon.

*Table 1 - Student Fee Revenue*

	FY18 (.47 cents)	FY19 (.61cent)	FY20	FY21	Projected FY22
Enrollment	51,182	49,874	48,223	46,286	43,526
Revenue	\$706,051	\$886,722	\$864,636	\$815,668	\$750,099

*Table 1.2 - Student Fee Comparison Revenue FY23*

Revenue at 80 Cent Fee	\$909,464
Revenue at 61 Cent Fee	\$693,466

*\*\*Revenue based off average enrollment decline from the past few years*

Between 2008 and 2012, Students United planned to build or buy an office building and began saving money for that large purchase. However, in 2012 the organization determined that it would be better to use those funds to increase student participation and engagement on each campus. Those accumulated funds have supported Students United's growth and programming in a variety of ways including:

Incorporating the ideals of the Equity 2030 initiative into our organization's work by continuing to build upon our own internal equity audit recommendations. This has included updating our governing documents and student-held positions to redistribute work and responsibilities more evenly, creating avenues for engagement outside of formal campus student associations, and broadening the audience of our annual conferences by including sessions geared towards professional development and information about how to realize interest in advocacy into real-world life and careers.

- The creation of the Student Leadership Program, which began in response to student’s request for student employment opportunities and encouragement to move towards a more grant-fundable program. The program focuses on student leadership and career development within nonprofits while hosting a cohort of interns from across all seven university campuses.



- The introduction of two annual Advocacy Conferences where over one hundred students from across the state engage with fellow students, attend professional development sessions, and meet leaders who engage in advocacy work in their communities.
- Payments to students who participate in our Board Committees and students who participate in system office councils and committees. This has allowed for more students to engage in system-level consultation work.
- Increasing student participation by nearly 300% in system office councils and committees seeking student representation by broadening our recruitment channels, leading to increased student input in a variety of initiatives occurring within the Minnesota State system.
- Increasing student input and comments regarding proposed policy changes at the system level by bringing proposed changes to our board of directors and the board's committees for feedback and comments, resulting in greater student input regarding system policy changes.
- Increasing student input and on-campus engagement by creating processes for students who were not regularly engaged in the organization to plug in, including surveys available on our website, digital town halls, and encouraging the appointment of students outside of the recognized campus student associations to system groups and board committees.
- Maintaining the number of student participants engaging in state advocacy actions as previously increased in 2017.
- Increasing travel for students and staff to all seven state university campuses to connect with the students we represent face-to-face, inform them of our work, and let them know how and where to get involved with our work.

These programming additions have increased the effectiveness and responsiveness of Students United for students, as students have reflected this back to the board and staff through annual budget surveys and campus visits.

The surplus funds from the building fund are projected to be used by the end of FY23, and this fee increase will be used primarily to sustain the above-described enhancements to the organization. These include hiring seven part-time students as Students United staff members as part of the Student Leadership Program during the year and increasing our on-campus advocacy work as campuses begin to safely reopen next fall. The fee increase is expected to create the revenue needed to provide the programming students want from Students United.

**RECOMMENDED COMMITTEE MOTION**

The Finance Committee recommends that the Board of Trustees accepts the increase of the Students United fee from \$0.61 to \$0.80 per credit hour beginning the fall semester of 2022.

**RECOMMENDED BOARD MOTION**

The Board of Trustees accepts the increase of the Students United fee from \$0.61 to \$0.80 per credit hour beginning the fall semester of 2022.

*Date Presented to the Finance Committee:* 6/22/22  
*Date Presented to the Board of Trustees:* 6/22/22  
*Date of Implementation:* 6/22/22

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Finance Committee

**Date:** June 22, 2022

**Title:** FY2023 Annual Operating Budget (Second Reading)

**Purpose (check one):**

Proposed New Policy or  
Amendment to Existing Policy

Approvals Required  
by Policy

Other Approvals

Monitoring/Compliance

Information

**Brief Description:**

The Board of Trustees is being asked to approve the proposed fiscal year 2023 all funds operating budget, including tuition and fees, for the system. This agenda item occurs annually in May (first reading) and June (second reading) so that colleges and universities can begin the fiscal year with approved tuition and fee rates and operating budgets. The fiscal year begins on July 1, 2022, and ends on June 30, 2023. The operating budget is based on the biennial budget enacted during the 2021 special legislative session and is significantly influenced by the continuing effects of the COVID-19 pandemic.

Board Policy 5.9, Biennial and Annual Operating Budget Planning and Approval, requires the Board of Trustees to approve the system-wide annual all-funds operating budget plans for colleges, universities, and the system office. Board Policy 5.11, Tuition and Fees, requires the Board of Trustees to approve the tuition and fee structure for all colleges and universities.

**Scheduled Presenter(s):**

William Maki, Vice Chancellor for Finance and Facilities

Steve Ernest, System Director, Financial Planning and Analysis

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION – SECOND READING**

FY2023 Annual Operating Budget (Second Reading)

**BACKGROUND**

The fiscal year 2023 annual operating budget was substantially shaped three key factors: parameters provided in legislation, nation-wide trends in pandemic recovery including adjustments to federal assistance, and regional enrollment patterns. College and university leadership assessed the best ways to utilize projected resources to maintain system and institutional priorities designed to ensure the success of students. Through campus shared governance, including the student consultation process, options were reviewed and refined.

The Minnesota State 2022-23 biennial budget request to the Governor and Legislature focused on investments in campus support, student support including mental health and student basic needs assistance, and workforce development programs. A little over half of the biennial request was initially appropriated, so a supplemental request was made to fund the remaining campus operation amount, to provide students with a tuition freeze in the second year of the biennium, to continue one-time funding provided for mental health and student basic needs assistance, and to provide more support for workforce programs, especially for high-need areas. At the end of the 2022 legislative session, none of these supplemental requests was funded.

With lingering effects of the COVID-19 pandemic and its variants, the federal government extended the end dates for its assistance awards under the Higher Education Emergency Relief Funds (HEERF) program. This funding has provided significant temporary relief for budgetary shortfalls and with the extension will also be able to help with fiscal year 2023 budgets for many Minnesota State institutions.

Colleges and universities have been experiencing continued enrollment loss for over a decade, and the pandemic only exacerbated these trends in recent years. In addition, recent enrollment patterns have been volatile and uneven across the state and between the college and university sectors. Although a few colleges and universities are projecting slightly improved enrollment next year, most are continuing to project additional decreases in fiscal year 2023. This is a key pressure point on institutional budgets.

Given these and other more local parameters facing colleges and universities, the operating budget for each institution was designed to focus resources on investments that

- ensure the equitable success of all students regardless of race or ethnicity, economic status, or whether they are the first in their families to attend a college or university,

- continue our commitment to affordability,
- maintain programs and services that serve our current and future students, including enterprise-wide technology infrastructure and the structural capacity for innovation,
- strengthen strategies that address workforce opportunity gaps, and
- ensure long-term financial sustainability.

Colleges and universities reassess and reallocate spending on a continual basis to maintain focus on strategic priorities. New funds realized from additional tuition revenue are also vital to success in these priorities, but the limited amount of new available revenue has forced colleges and universities to make difficult decisions in reducing some program and services in order to fund areas of higher demand and need. For example, despite not receiving ongoing base appropriation for basic needs and mental health resources support at the system level, many colleges and universities indicated they will be making new investments to increase the amount of campus support available for students. Leadership and partnership from students has underscored the importance of these activities in overall student success.

In consideration of all these factors, college and university budgets include increases in tuitions and fees and include some one-time resources from federal assistance and fund balances. On average, college tuition for a full-time student is increased by \$181 (3.4 percent) or by \$191 (3.2 percent) when considering both tuition and fee increases. On average, university tuition for a full-time student is increased by \$294 (3.5 percent) or by \$317 (3.3 percent) when considering both tuition and fee increases. In addition, two more universities reset their base tuition to eliminate online differential charges.

The proposed General Fund budget for the system totals just over \$1.7 billion, virtually the same as the previous year. The budget relies on approximately \$790 million in state appropriation support and approximately \$713 million in tuition revenues. After considering other revenues and programmed use of fund balance, a budgetary gap of approximately \$18.8 million remains. Federal HEERF funds will be the key element in addressing this gap, though these funds are one-time in nature. The Revenue Fund budget for fiscal year 2023 totals approximately \$104 million, also nearly the same as the previous year. The all-funds budget totals approximately \$2.1 billion and at the system level includes approximately \$63.5 million in HEERF funds, of which approximately \$22 million is transferred into other funds as lost revenue replacement.

#### **UPDATE ON STATE LEGISLATIVE SUPPORT**

Minnesota State requested that the 2022 state legislature address base funding needs for campus operations (the \$30 million outstanding from the biennial request), provide funding in lieu of a tuition increase in academic year 2023 (\$25 million), continue funding for mental health and basic needs programs for students (\$3 million to continue the one-time funding provided in the first year of the biennium only) and address workforce gaps for Minnesota business and industry (\$2 million of the original biennial request).

Funding in the House bill provided campus support, most of which was one-time in nature. The Senate bill provided funding for scholarships targeted for occupations experiencing especially high needs. House and Senate conferees agreed to appropriate \$3.125 million for campus support in fiscal year 2023 (with \$1.011 of that remaining in future year base budgets) and \$5.05 million in fiscal year 2023 for workforce scholarships (with \$3.75 million of that remaining in future year base budgets). Of the workforce scholarship money in fiscal year 2023, \$800,000 was earmarked for Allied Health Technician programs. Table 1 provides a detailed view of all the items in the different positions.

**Table 1**  
**Legislative Side-by-Side Comparison**  
**(dollars in millions)**

<b>Item</b>	<b>System Request</b>	<b>House Bill</b>	<b>Senate Bill</b>	<b>Conference Committee</b>
Campus Support (ongoing)	\$ 30.00	\$ 6.00	\$ -	\$ 1.01
Campus Support (one-time)	\$ -	\$ 14.38	\$ 0.65	\$ 2.12
Tuition Freeze	\$ 25.00	\$ -	\$ -	\$ -
Mental Health & Basic Needs (ongoing)	\$ 3.00	\$ 3.00	\$ -	\$ -
Mental Health & Basic Needs (one-time)	\$ -	\$ -	\$ -	\$ -
Workforce/CTE Programs	\$ 2.00	\$ -	\$ -	\$ -
Career Tech Ed Pilot	\$ -	\$ 1.00	\$ -	\$ -
Workforce Scholarships (ongoing)	\$ -	\$ -	\$ 5.00	\$ 3.75
Workforce Scholarships (one-time)	\$ -	\$ -	\$ 5.00	\$ 1.30
<b>Total</b>	<b>\$ 60.00</b>	<b>\$ 24.38</b>	<b>\$ 10.65</b>	<b>\$ 8.18</b>

However, at the end of the legislative session this agreement was passed by the House but not by the Senate, so no bill reached the Governor’s desk and no additional fiscal year 2023 funds were appropriated.

This leaves the system with state operating support evenly divided across the two years of the biennium—in other words, flat in the second year of the biennium, fiscal year 2023—while increases in labor contracts and inflation in other areas occurs every year. During the pandemic, it was more difficult for colleges and universities to hold back first year fund in anticipation of this circumstance, and this will lead some to utilize fund balance dollars when they would prefer to retain them for unexpected emergency needs. Using fund balance is not a solution for long-term structural needs, but the proposed fiscal year 2023 General Fund budget does include \$47.3 million in fund balance and \$21.7 million in HEERF funds.

Depending on the revenues and fund balances at each institution, some institutions may need to consider further reductions in faculty and staff, reductions in course offerings, reductions in

student services, continued delays in addressing deferred maintenance needs, and delays in the implementation of strategic initiatives.

**FEDERAL COVID RELIEF EXTENSION**

Federal Higher Education Emergency Relief Funds (HEERF) have been a significant source of assistance to students and institutions during the COVID-19 pandemic. In March 2022, the federal government provided U.S. higher education institutions with a unified extension of the availability of HEERF Funds until June 30, 2023, as long as the institution had at least \$1,000 remaining in the award. For a majority of our institutions, this action provides additional time to transition to post-pandemic budgets by allowing for several more months of reimbursements for revenues lost due to the effects of the pandemic, to complete infrastructure and program-related projects designed to minimize ongoing pandemic disruptions, to allow for additional disbursement of student assistance grants, and for other pandemic-related spending needs.

Table 2 shows system-wide totals for HEERF Student Grant Awards and Institutional Awards, amounts spent prior to fiscal year 2022, final estimates of amounts that will be spent in fiscal year 2022, and budgeted amounts for fiscal year 2023.

**Table 2**  
**HEERF Awards for Students Grants and Institutional Needs by Year**  
**(dollars in millions)**

	<b>Total Awarded in Three Rounds of HEERF</b>	<b>Audited Use FY2020 and FY2021</b>	<b>Estimated FY2022**</b>	<b>Budgeted FY2023</b>
Student Grants	\$260.4	\$92.1	\$164.6	\$4.2
Institutional Activities*	\$346.9	\$121.5	\$164.5	\$59.6
<b>Total to Institutions</b>	<b>\$607.3</b>	<b>\$213.6</b>	<b>\$329.1</b>	<b>\$63.8</b>

\*Institutional Activities includes additional student grants

\*\*pending year-end reconciliation

The extended availability of these funds, especially reimbursement for revenues lost due to the pandemic, will be significant for some but not all colleges and universities. For the March, 2022, fiscal year 2022 update provided to the Board, colleges and universities reported anticipating that approximately \$41.6 million would not be finally paid out until fiscal year 2023, mostly for the finalization of facilities safety and technology infrastructure projects that take longer to finish. Most of these extensions required federal approval because the institution’s award end date was sooner. With all end dates extended, \$63.8 Million (53 percent more) is now budgeted for fiscal year 2023.

## **ENROLLMENT OUTLOOK**

Since the peak of enrollment in fiscal year 2011, colleges and universities have been experiencing continued enrollment loss for over a decade, which the pandemic exacerbated in recent years. Although a few colleges and universities are projecting slightly improved enrollment next year, most are continuing to project decreases in fiscal year 2023.

Primary factors contributing to enrollment decline continue to include nation-wide economic changes and declines in the size of relevant age groups, such as recent high school graduates. Projecting enrollment and responding quickly to enrollment changes is critical for a successful fiscal year 2023 financial outcome. To mitigate this risk, colleges and universities engage in a variety of strategies to or improve recruitment and retention, such as enhancing outreach to underrepresented populations and support for current students to help them persist towards completion. Addressing both potential and current student concerns promptly as they arise, carefully monitoring enrollment activity, and preparing contingency plans in case enrollment projections are not met are also important strategies.

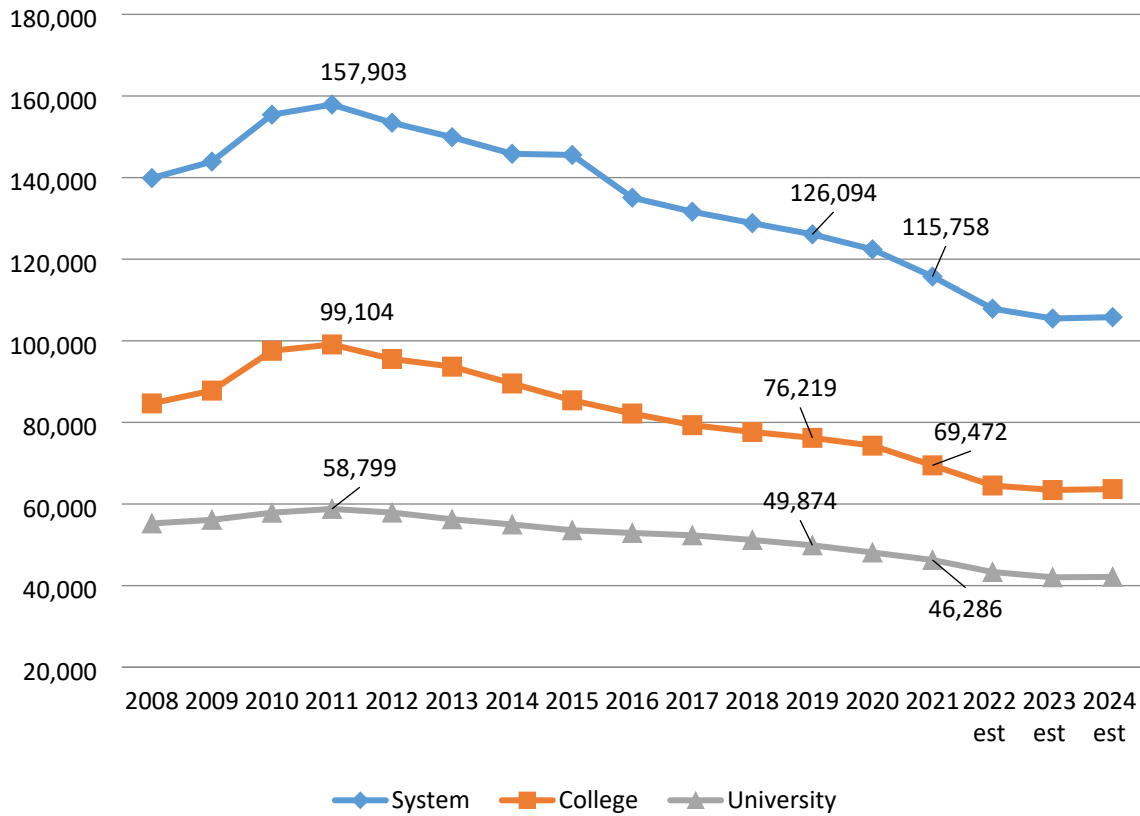
Predicting enrollment changes has become particularly difficult since the pandemic began. The first time colleges and universities began reporting fiscal years 2022 and 2023 enrollment was before the pandemic began in October 2019. At that time, colleges and universities were projecting 120,247 full year equivalent (FYE) in fiscal year 2022 and a slightly increase in fiscal year 2023 to 120,583 FYE. Since reporting our forecast for the current and next fiscal year, our enrollment projections decreased by 10 percent for fiscal year 2022 from October 2019 to May 2022 and 13 percent for fiscal year 2023 during the same time period.

Other challenges for enrollment success include economic recovery patterns that continue to surge in some areas and remain slow in others and instruction delivery preferences which have changed as some students forced to take online classes found them to be more rewarding and desirable than they had thought while others had the opposite feeling. Certainly, the value of in-person classes for many programs (especially for technical programs) was reinforced, but some students may still hesitate to return to the classroom due to lingering health concerns.

Enrollment projections incorporated into fiscal year 2023 budgets average 2.2 percent decrease in FYE for the system compared to fiscal year 2022. Colleges are projecting an average decrease of 1.7 percent and universities an average decrease of 3.0 percent.



**Chart A**  
**FY2008 – 2023 Full Year Equivalent (FYE) Enrollment**



As of June 5, 2022, year-to-date enrollment for summer terms is currently 6.0 percent below what it was at the same time last year, and year-to-date enrollment for fall term 2022 is down 2.4 percent from the same time last year.

Looking further out, enrollment decline is projected to level off in fiscal year 2024. Enrollment at the system level for fiscal year 2024 is currently projected at 0.3 percent higher than fiscal year 2023, with the college average projected up 0.3 percent and the university average projected a slight increase of 0.2 percent. While these projections are made in the context of conditions the colleges and universities have never before experienced, there is reason to believe that pandemic-related economic disruptions may cause renewed interest in career changes and career advancement through higher education opportunities.

**COLLEGE AND UNIVERSITY OPERATING BUDGET DEVELOPMENT**

Rates of state support increases below inflationary increases and continuing enrollment declines are trends that are being experienced across the United States. A recent Moody’s Investors Services report titled “Converging forces will squeeze budgets for many colleges and universities” summarized that while these trends are keeping revenues down, inflation and other cost increases—and hiring needs in markets experiencing labor shortages—are pushing costs upwards.

Colleges and universities reassess and reallocate spending on a continual basis to maintain focus on strategic priorities such as the success of students, continue the system's commitment to affordability and strengthen strategies that address workforce opportunity gaps. In fiscal year 2022, total reallocations are estimated at \$32.5 million with \$19.7 million of the total used to balance the budget. Total reallocations are projected to increase in fiscal year 2023 to \$41.8 million with \$27.8 million of the total used to balance the budget. Colleges and universities anticipate redeploying over 200 faculty and staff vacancies into higher priority areas. Systemwide, approximately 70 academic programs will see increased investments by shifting resources from approximately 100 other academic programs.

New funds realized within the legislatively imposed limits on tuition increases are also vital to success in these priorities, but the limited amount of new available revenue has forced colleges and universities to make difficult decisions in reducing some program and services in order to fund areas of higher demand and need. For fiscal year 2023, new revenue generated by the proposed tuition increases net of enrollment changes totals \$5.6 million.

Colleges and universities fiscal year 2023 budgets align financial resources with system and institutional strategic priorities. These budgets balance the essential need to make sure that academic programs and student services provide for equitable educational success for all Minnesotans, regardless of race or ethnicity, economic status, or whether they are the first in their families to attend a college or university with the need to ensure long-term financial sustainability and the ability to be nimble and responsive to the external challenges and changing landscape of higher education.

Most colleges and universities are currently making additional investments to support their strategic enrollment plans and to support student success. Most institutions have made investments in various CRM (Customer Relationship Management) platforms to support the recruitment of new students and to support student success through early alerts and tracking student progress towards completion. In addition to these technology enhancements, many campuses are also increasing staff positions for advising to assist with retention efforts.

Despite not receiving on-going base appropriation for basic needs and mental health resources support at the system level, many colleges and universities indicated they will be making new investments to increase the amount of campus support available for students. Examples of these new investments range from new mental health therapist positions to coordinator positions to connect students with community resources and focus on health and wellness.

In addition, colleges and universities are expanding capacity in seeking grant funding, increasing philanthropic efforts, and utilizing federal resources to make investments with a long-standing impact. Examples include partnerships with counties that provide scholarships to students in their service area, federal EDA (Economic Development

Administration) grants that provide resources to assist with starting or expanding academic programs in high demand areas, and HEERF allocations to support new positions that advance Equity 2030 initiatives.

### **STUDENT CONSULTATION**

An important part of college and university budget preparation is consulting with campus student associations as called for in Board Policy 2.3, Student Involvement in Decision-Making, and system procedure 2.3.1, in order to gather student input and feedback on proposed changes in tuition and fees. Topics addressed ranged from big picture economic, demographic, and legislative trends, to the specific revenue and expenditure trends of the institution, to very specific tuition and fee rate discussions. It is often in the specific fee discussions where student associations present information with the goal of improving the quality of their educational experience and expanding opportunities to enrich campus activities and support services.

Institutions in the Revenue Fund actively consult with students and with users of the facilities when considering rates and budgets. Rates charged for the Revenue Fund are specific to supporting Revenue Fund programs and facilities, including the pledge to pay outstanding debt service, operating costs, and addressing deferred maintenance.

Letters documenting student consultation at each campus are included in the supplemental materials (SP-12). A majority of these letters show that students were satisfied with the information provided and opportunities to ask questions about the rate-setting and budget planning processes.

### **PROPOSED FY2023 TUITION RATES**

The biennial budget law of 2021 (Laws of 2021, First Special Session, Chapter 2), limited undergraduate tuition increases to no more than three and a half percent each year during the 2022-2023 biennium, with limited exceptions as follows:

*“for the 2021-2022 and 2022-2023 academic years, tuition rates for undergraduate students at colleges and universities must not be increased by more than 3.5 percent as compared to the previous academic year, except that a university may change base tuition to adjust for the reduction of online differential charges provided the change is revenue-neutral”*

*“Colleges and universities are permitted to increase differential tuition charges in fiscal years 2022 and 2023 where costs for course or program delivery have increased due to extraordinary circumstances beyond the control of the college or university. Rates and rationale must be approved by the Board of Trustees.”*

As described above, college and university leadership consulted with student leadership about how potential tuition changes can combine with state appropriation amounts to provide the resources needed to cover the costs of providing the programs and services needed and desired by the students. Taking into account funding and tuition trends and local budgetary challenges, each institution then determined the most appropriate tuition rate for fiscal year 2023. With only

two exceptions, institutions are proposing the 3.5 percent tuition rate increases provided for in the law. Minnesota State Community and Technical College is proposing holding its tuition increase to 3 percent as it did in the previous year. This amount was first proposed when last year’s budget was being planned, takes into account the competitive pricing at local colleges in North Dakota. Normandale Community College is proposing holding its tuition increase to 2 percent. Normandale has one of the highest costs including tuition and fees in the Minnesota State system and would like to improve affordability for its students compared to others in the system.

Specific tuition rates are shown in Attachments 1A-1G. Table 3 shows estimated system average annual tuition change amounts under the proposed rates for a full-time student before aid is taken into consideration.

**Table 3**  
**Fiscal Year 2023 Average Annual Tuition Change**  
**Proposed Rate for a Full-time Student Before Aid is Applied**

COLLEGES	\$181/YEAR
UNIVERSITIES	\$294/YEAR

With these changes, the average annual tuition cost for a full-time student attending a state college in the 2022-2023 academic year would be \$5,458. The average annual tuition cost for a full-time student attending a state university during the 2022-2023 academic year would be \$8,685. These amount are before aid.

Table 4 shows estimated system average annual tuition change amounts under the proposed rates for a full-time student receiving a State Grant, after state and federal grants are taken into consideration. For the 2022-2023 academic year, the Office of Higher Education is projecting that approximately 19 percent of Minnesota State college students are projected qualify for a State Grant and approximately 17 percent of Minnesota State university students are projected to qualify for a State Grant.

**Table 4**  
**Fiscal Year 2023 Average Annual Tuition Change**  
**After Estimated Average State and Federal Grant Awards**

COLLEGES	-\$28/YEAR
UNIVERSITIES	\$199/YEAR

For students receiving State Grants, the average annual tuition cost for full-time students attending a state college in the 2022-2023 academic year would be \$1,003. The average annual

tuition cost for full-time students attending a state university during the 2022-2023 academic year would be \$2,466. More information on these projections is provided in the net cost of tuition section, below.

### Differential Tuition

System Procedure 5.11.1 provides that colleges and universities may charge a tuition rate other than the standard rate by course or by program when special circumstances exist, such as extraordinary costs for specialized equipment and supplies, accreditation standards, instructional delivery at off-site locations or online, or for clinical experience. Attachments 1C and 1D list undergraduate program and course differential tuition rates. Rates for the six Minnesota North campuses identify the rates that will be charged by the new merged college but also list the pre-merger college names for reference. Attachment 1H describes the rationale behind differential rates increased by more than 3.5 percent due to extraordinary circumstances beyond the control of the college or university, as required by the biennial budget law.

### Online Tuition Reset

In recognition of the increasing demand for online courses, 2021 legislation provided that universities may reset base tuition rates before the annual increase in order to combine online rates and classroom rates, provided the reset is revenue-neutral. This is in response to concerns about complexity and transparency in rates, and makes planning for tuition costs more straightforward. In fiscal year 2022, four universities (Bemidji State University, Metropolitan State University, Minnesota State University, Mankato, and Minnesota State University Moorhead) reset base tuition in this way. In fiscal year 2023, two additional universities, St. Cloud State University and Southwest Minnesota State University) are including the online tuition reset in their proposed rates. Table 5 provides a simplified view of the changes without the banded detail.

**Table 5**  
**University Online Tuition Reset for FY2023**

	FY2022 Annual Tuition	FY2022 Annual Tuition Base Reset	FY2022 Annual Tuition Reset Amount	FY2022 Tuition % Change due to Reset	FY2023 Annual Tuition Base Reset	FY2023 Annual Tuition Increase	FY2023 Annual Tuition	FY2023 Tuition % Change
St Cloud State University On Campus	\$7,882	\$8,514	\$632	8.0%				
St Cloud State University Online Only	\$9,382	\$8,514	(\$868)	-9.3%				
St Cloud State University New Base Rate					\$8,514	\$298	\$8,812	3.5%
Southwest Minnesota State University On Campus	\$8,232	\$8,542	\$310	3.7%				
Southwest Minnesota State University Online Only	\$9,717	\$8,542	(\$1,175)	-12.1%				
Southwest Minnesota State University New Base Rate					\$8,542	\$298	\$8,840	3.5%

*Tuition amounts are annualized for illustrative and comparative purposes.*

Attachment 1G lists online differential rates, including those of the two universities proposed to be eliminated in fiscal year 2023.

### **U.S. Naval Community College Partnership**

Alexandria Technical and Community College (ATCC) was one of five institutions from across the United States selected to become education partners with the United States Naval Community College (USNCC).

This program allows eligible service members to be charged \$150 per credit, up to 30 credits annually, which is equal to the educational reimbursement benefit provided to service members each year. Credits taken apply towards the Nuclear Engineering Technology (AS) program, as well as any course within the Individualized Studies (AS) program, and/or any course within the Liberal Arts and Sciences (AA) program. Since the beginning of the program, it has generated approximately 25 FYE for the college. The program will be in its second year in fiscal year 2023 and is projected to have approximately 80 students taking an average of 4 credits each. It is anticipated that numbers will continue to increase.

The college seeks approval to continue this unique program in 2023.

### **STATE GRANTS, FEDERAL GRANTS, AND NET TUITION**

The net tuition is the amount a student pays after financial aid grants are subtracted from total tuition. The net tuition varies depending on a student's full- or part-time status, college or university of attendance, academic program choice, and financial aid award.

Need-based financial aid programs help bridge the gap between the cost of attendance and the expected family contribution, a calculation based upon family income and circumstances. In fiscal year 2021, the most recent year of financial aid data available, students enrolled at Minnesota State received \$376 million in the form of grants.

### **Estimated Tuition Costs for State Grant Recipients**

For students receiving State Grants, the estimated net impact of the federal and state grant changes for undergraduate students is reported by income category in Table 6 for colleges and universities. These estimates are based on Office of Higher Education (OHE) projections for State Grant awards. This analysis includes a three and one half percent tuition increase and also includes the amounts of the tuition reset combining online differential into base tuition at two universities.

**Table 6**  
**FY2023 Estimated Change in Student Tuition Cost by Income**  
**Degree-Seeking Undergraduate Students Receiving State Grant**

**A. State Colleges**

Recipient AGI (Adjusted Gross Income) Level	State Grant Recipients Headcount (% Change)	Change in Student Tuition Cost	Average Student Tuition Cost
Less Than \$20,000	8,870 (-5.6%)	-\$112	\$296
\$20,000 to \$39,999	9,251 (-4.2%)	-\$40	\$872
\$40,000 to \$59,999	4,438 (-2.8%)	-\$1	\$1,329
\$60,000 and Above	3,664 (-1.2%)	\$101	\$2,651
All State Grant Recipients	26,223 (-4.0%)	-\$28	\$1,003
<b>Non-State Grant Recipients</b>	<b>114,223</b>	<b>\$181</b>	<b>\$5,458</b>

**B. State Universities**

Recipient AGI (Adjusted Gross Income) Level	State Grant Recipients Headcount (% Change)	Change in Student Tuition Cost	Average Student Tuition Cost
Less Than \$20,000	2,876 (-0.0%)	\$96	\$1,022
\$20,000 to \$39,999	3,050 (-0.0%)	\$127	\$1,406
\$40,000 to \$59,999	2,246 (-0.0%)	\$199	\$2,406
\$60,000 and Above	3,296 (-0.0%)	\$354	\$4,747
All State Grant Recipients	11,468 (-0.0%)	\$199	\$2,466
<b>Non-State Grant Recipients</b>	<b>55,831</b>	<b>\$429</b>	<b>\$8,685</b>

Estimated numbers of state grant recipients are influenced by several factors, including trends in enrollment overall and in filing rates for the Free Application for Federal Student Aid (FAFSA) form. For purposes of projecting spending for the Minnesota State Grant program, OHE uses headcount enrollment as a proxy for the change in the number of students completing the FAFSA or Minnesota State Aid application. College numbers represent lower recipient numbers skewing towards lower income levels. It is assumed that pandemic-related effects on employment and spending patterns have contributed to this pattern. OHE is using a fiscal year 2022 enrollment numbers for all public four-year institutions in Minnesota based on reports of increasing admissions activity nationwide among high school seniors and the potential increase in students eligible for a Minnesota State Grant. Individual institution and system projections will differ based on more specific considerations. Minnesota State’s seven universities are projecting an overall decline collectively.

Estimated tuition costs for State Grant recipients include the effects of both state and federal (Pell) grant awards. For the 2022-2023 award year, the maximum amount of a federal Pell grant will increase by \$400 to \$6,895 per year. Average Minnesota State college tuition before any financial aid is planned to increase by \$181 to \$5,458 per year and average Minnesota State university tuition before any financial aid is planned to increase by \$429 to \$8,685 per year. For college students receiving a State Grant, average tuition after grants is projected to decrease by \$28 to \$1,003 per year. For university students receiving a State Grant, average tuition is projected to increase by \$199 to \$2,466 per year. If OHE projects a positive balance in State Grant funds, it has statutory authority to award additional amounts by increasing Living and Miscellaneous Expenses (LME) limits in the second year of the biennium. This authority was exercised in 2019 and 2021, and may be again in 2023.

### **PROPOSED FISCAL YEAR 2023 FEE RATES**

Colleges and universities incorporate fee planning in their annual budget planning and consultation process. All fees are incorporated into the student consultation process and advice to the president. These fees are all at or below the maximum amounts authorized by the Board per Policy 5.11, Part 5, Subpart b.

The requirement in Minnesota Statutes section 135A.0434 and Board Policy 2.8 Student Life requiring a referendum if student activity and athletic fees are raised by more than two percent was also followed. Minnesota State University, Mankato, increased its athletics fee by 5.25 percent and its student activity fee by 4.46 percent, but reduced other fees to make the aggregate increase less than one percent. Two student referendums were held and both passed successfully.

Twelve colleges and one university do not plan to raise fees for fiscal year 2023 on any campus. For colleges and universities raising fees, the most common fees that are increasing are technology and student activity fees. Some fees are also being reduced. SP-2 and SP-3 provide additional information on fee changes.

The combined impact of tuition and fee recommendations is found in SP-1 of the supplemental materials. The fee changes when combined with the tuition rate increases results in an overall average annual college and university tuition and fee increase of 3.3 percent.

### **PROPOSED FISCAL YEAR 2023 REVENUE FUND RATES AND BUDGETS**

The Board of Trustees maintains statutory oversight of the Minnesota State Revenue Fund, including fee approvals. Revenue Fund facilities and programs include residence halls, dining services, student unions, health/wellness centers, parking and other revenue-generating facilities. Revenue Fund facilities and programs are solely funded by student and user fees. These fees are required to generate sufficient revenue to pay debt service, operate, equip, maintain, and repair Revenue Fund facilities and their associated programs. Eight colleges and all seven universities are currently in the Revenue Fund. SP-11 identifies the institutions and the Revenue Fund facilities and programs at each location. The Revenue Fund is highly influenced by



enrollment as nearly seventy five percent (75 percent) of Revenue Fund revenues come from room and board.

**Proposed Average Revenue Fund Fee Rates for Fiscal Year 2023**

Universities and colleges with Revenue Fund facilities and programs propose rates and increases for fiscal year 2023 to account for inflation and enrollment trends, maintain quality services, and ensure proper reinvestment and upkeep of the facilities. Average rates and changes are in the table below.

**Table 7  
Proposed Average Revenue Fund Rates for FY2023**

<b>Revenue fund program or facility</b>	<b>FY2023 Rate</b>	<b>\$ Change from FY2022</b>	<b>% Change from FY2022</b>
Room and board for traditional double room with meal plan	\$9,525	\$344	3.7%
Student Union*	\$281.23	\$2.37	0.9%
Wellness and Recreation Facilities**	\$178.62	\$12.72	7.7%
Parking***	\$272.49	\$3.00	2.6%

\* Four (4) of nine (9) institutions are not changing Student Union rates

\*\* Three (3) of five (5) institutions are not changing Wellness and Recreational Facility rates

\*\*\* One institution (Alexandria Technical and Community College) proposes a 2.6% increase (\$3.00); all other institutions propose no parking rate change from FY2022.

The increase in the wellness and recreation facilities fee is mainly driven by only one college. Minnesota State Community and Technical College – Moorhead campus is increasing the wellness fee by \$2 per credit, \$60 annually. This increase is significant for that fee but, as described in the campus’s student consultation letter, is supported by the students on that campus so that they can continue to have access to the kind of Fitness Center services they desire and expect. Overall, the impact for a full year student at the Moorhead campus is an overall increase in tuition and fees of 3.7 percent.

Specific rates for individual universities and colleges and their Revenue Fund facilities and programs are at Attachments 2A through 2E.

### Proposed Fiscal Year 2023 Revenue Fund Budget

An overview of the Revenue Fund budget is shown in Table 8 below. The budget reflects continued recovery following the significant impact COVID-19 had on the Revenue Fund in recent years.

**Table 8**  
**Proposed FY2023 Revenue Fund Budget**

<i>\$s in millions</i>	<b>FY 2022 Current Budget</b>	<b>FY 2023 Proposed Budget</b>	<b>\$ Change</b>	<b>% Change</b>
<b>Revenues</b>				
Other revenues	\$98.4	\$99.3	\$0.9	0.9%
Programmed fund balance	\$9.2	\$7.7	(\$1.5)	-16.3%
<b>Total budgeted revenues</b>	<b>\$101.6</b>	<b>\$107.1</b>	<b>\$5.5</b>	<b>1.6%</b>
<b>Expenses</b>				
Compensation	\$25.8	\$26.9	\$1.1	4.3%
Other operating costs	\$76.5	\$77.0	\$0.5	0.7%
<b>Total budgeted expenses</b>	<b>\$102.3</b>	<b>\$103.9</b>	<b>\$1.6</b>	<b>1.6%</b>
<b>Budget gap</b>	<b>(\$0.7)</b>	<b>\$3.1</b>		
<b>HEERF transfer in</b>	<b>\$6.3</b>	<b>\$0.2</b>		
<b>Budget balance</b>	<b>\$5.6</b>	<b>\$3.3</b>		

- Overall, fiscal year 2023 revenues are projected to remain relatively flat before factoring in the use of programmed fund balance.
- While colleges and universities General Fund operating budgets continue to rely on fund balance, the amount used to balance budgets in the Revenue Fund decreased by \$1.5 million between fiscal years 2022 and 2023.
- At the program level, the increase to resident halls revenues are driven by modest increases in residence hall occupancy from COVID-19 lows to an increase in room and board rates (3.7 percent)
- Compensation and food costs are the most material potential increase in expenses while debt service obligations are forecasted to decrease.
- \$6.3 million of HEERF funds are being used in fiscal year 2022 to cover lost revenue and it is expected that very little HEERF funds will be used in fiscal year 2023 as most of the universities have used all the federal funds before the end of the current fiscal year.

### PROPOSED FISCAL YEAR 2023 ALL FUNDS AND GENERAL FUND BUDGETS

The proposed fiscal year 2023 all funds operating budget totals \$2.1 billion, 7.4 percent lower than in fiscal year 2022. The reduction stems from the federal funds our colleges and universities

received during the pandemic with most of the spending of these fund completed prior to fiscal year 2023. Although the federal government extended the deadline to spend these funds until a year from now, the majority of the funds our system received were spent in fiscal years 2020, 2021, and 2022 with approximately \$64 million left to carry over into fiscal year 2023.

The proposed \$1.7 billion general fund portion of the all funds budget is 1.6 percent higher than last year. Without a supplemental bill passing this legislative session, the operating budget includes \$789.5 million in state appropriation, \$2.5 million less than in fiscal year 2022, a 0.3 percent decrease. The budget also includes \$712.7 million in tuition revenue, a 0.8 percent increase over fiscal year 2022. This amount incorporates a 3.5 percent average tuition increase but adjusted for anticipating enrollment loss.

### **Fiscal Year 2023 All Funds Operating Budget**

The proposed Minnesota State fiscal year 2023 all funds operating budget includes the individual operating budgets of the universities, colleges, and system office. It encompasses all aspects of the system's educational enterprise: instruction, academic support, student services, technology, institutional support (administration), facilities (maintenance and operation), and student and residential life programs.

Tuition and state appropriation are the two primary sources of revenue. Other revenue sources are fees, grants, and auxiliary/enterprise income. Compensation is the largest expense category, accounting for approximately 64 percent of the all funds expenditure budget which is near normal levels after the influx of federal funds that increased our other operating costs in the past few years. The proposed fiscal year 2023 all funds operating budget is shown in Table 9.

**Table 9**  
**All Funds Operating Budget for FY2023**

<i>\$s in millions</i>	<b>FY2022 Current Budget</b>	<b>FY2023 Proposed Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Revenues				
General Fund	\$1,657.9	\$1,683.6	\$25.7	1.6%
Revenue Fund	\$102.5	\$108.0	\$5.5	5.3%
Other Funds	\$302.8	\$285.9	(\$16.9)	-5.6%
HEERF Funds	\$242.2	\$41.5	(\$200.7)	-82.9%
<b>Revenues Total</b>	<b>\$2,305.5</b>	<b>\$2,119.0</b>	<b>(\$186.5)</b>	<b>-8.1%</b>
Expenses				
Compensation	\$1,353.1	\$1,366.6	\$13.5	1.0%
Operating costs	\$998.6	\$763.0	(\$235.6)	-23.6%
<b>Expenses Total</b>	<b>\$2,351.7</b>	<b>\$2,129.6</b>	<b>(\$222.1)</b>	<b>-9.4%</b>
<b>Budget gap</b>	<b>(\$46.2)</b>	<b>(\$10.6)</b>		
<b>HEERF transfer in</b>	<b>\$86.8</b>	<b>\$22.0</b>		
<b>Budget balance</b>	<b>\$40.6</b>	<b>\$11.4</b>		

*Numbers may not add due to rounding.*

*Fiscal Year 2023 All Funds Operating Budget Highlights:*

- The proposed fiscal year 2023 all funds budget includes \$2.1 billion in projected revenues and expenditures.
- 14 colleges and one university anticipate using \$22 million of HEERF funding to off-set lost revenue due to the pandemic. This is down from \$86.8 million used in fiscal year 2022 to off-set lost revenue.
- Colleges and university anticipate using \$62.1 million of fund balance across all funds to cover remaining budget gaps, but also make investments on campus.
- Fiscal year 2023 revenues are projected to decrease by \$186.5 million (8.1 percent) as colleges and universities have used more of their HEERF funding in prior years and have around \$63.5 million to carry over to use in fiscal year 2023.
- Fiscal year 2023 expenses are projected to decrease by \$222.1 million (9.4 percent) over prior year expenses as less HEERF funding remains to use in fiscal year 2023. Much of the change relates to the amount of HEERF student grants distributed in the previous year.
- Revenues in other funds are projected to decreased by 5.6 percent in fiscal year 2023 due to anticipated less financial aid due to lower enrollments overall.
- The significant change in revenues and expenses are one-time due to the influx of HEERF funding spent across multiple fiscal years.

The all funds budget is shown net of the scholarship allowance. Approximately 78 percent (\$247.5 million) of an estimated \$317.4 million of financial aid revenue is recognized as revenue used to pay student obligations (tuition, fees, room and board, and sales and services) with the balance (\$70 million) reflecting the net financial aid payments to students for living expenses. College and university budgets as displayed in SP-7 in the supplemental packet reflect gross revenues and expenses before financial aid. The system-level all funds budget reflects revenues and expenses net of financial aid, requiring the calculation to allow for scholarship allowance as in the financial statements.

Overall, the updated fiscal year 2022 operating budget is 10 percent less than the budget approved by the board a year ago, with expenses increasing less than originally projected. Much of the change is impacted by the additional funding the system received in the HEERF acts to help offset the additional expenses the system had in addressing COVID-19 and the federal government extension to spend HEERF funds until spring 2023, allowing our colleges and universities to carry over funds into fiscal year 2023 that would have otherwise been spent in fiscal year 2022.

The proposed fiscal year 2023 operating budget incorporates compensation changes impacting the budget. Currently, most of the compensation plans and contracts have been ratified by the legislature with only one still in negotiations. Overall, the system is anticipating an increase of \$13.5 million in compensation costs, a 1.0 percent increase over the prior year. Other operating expenses are more impacted by the one-time HEERF funding which shows a \$222.1 million decrease, a 23.6 percent decrease over fiscal year 2022.

### **Fiscal Year 2023 General Fund Operating Budget**

The largest component of the all funds budget is the general fund. General fund revenues and expenses account for approximately 79 percent of the all funds budget. The proposed general fund budget is shown in Table 10.

**Table 10**  
**General Fund Operating Budget for FY2023**

<i>\$s in millions</i>	<b>FY 2022 Current Budget</b>	<b>FY 2023 Proposed Budget</b>	<b>\$ Change</b>	<b>% Change</b>
<b>Revenues</b>				
State appropriation	\$792.0	\$789.5	(\$2.5)	-0.3%
Tuition	\$707.1	\$712.7	\$5.6	0.8%
Other revenues	\$140.1	\$131.2	(\$9.2)	-6.5%
Programmed fund balance	\$18.4	\$50.2	\$31.8	172.7%
<b>Total budgeted revenues</b>	<b>\$1,657.9</b>	<b>\$1,683.6</b>	<b>\$25.7</b>	<b>1.6%</b>
<b>Expenses</b>				
Compensation	\$1,249.9	\$1,267.1	\$17.2	2.6%
Operating costs	\$454.1	\$435.3	(\$18.8)	-4.1%
<b>Total budgeted expenses</b>	<b>\$1,704.0</b>	<b>\$1,702.4</b>	<b>(\$1.6)</b>	<b>-0.1%</b>
<b>Budget gap</b>	<b>(\$46.1)</b>	<b>(\$18.8)</b>		
<b>HEERF transfer in</b>	<b>\$74.9</b>	<b>\$21.7</b>		
<b>Budget balance</b>	<b>\$28.7</b>	<b>\$2.9</b>		

*Numbers may not add due to rounding.*

*Fiscal Year 2023 General Fund Operating Budget Highlights:*

- The proposed fiscal year 2023 general fund budget includes \$1.7 billion in projected revenues and expenditures.
- Fiscal year 2023 general fund revenues are projected to increase by \$25.7 million (1.6 percent), but much of the increase is attributed to using more one time revenue from the prior year to cover budgetary gaps.
- Fiscal year 2023 tuition revenue are projected to increase by \$5.6 million (0.8 percent) which is combination of a 3.5 percent average tuition increase (+\$25 million) and net of anticipated tuition revenue loss due to enrollment declines.
- Fiscal year 2023 general fund expenses are projected to decrease slightly by \$1.6 million (0.1 percent) over prior year expenses. Compensation makes up 74 percent of expenses.
- Fiscal year 2022 programmed fund balance and the transfer in of HEERF funding to cover lost revenue results in an overall budget surplus of \$28.7 million. The surplus in fiscal year 2022 is expected to be used in fiscal year 2023 along with an additional fund balance and HEERF funding to help balance budgets due to continued enrollment loss and raising costs.

## **CONCLUSION**

The proposed fiscal year 2023 all funds operating budget totaling just over \$2.1 billion is designed to advance system and institutional priorities of campus and strategic investments while maintaining programs and services that will serve our current and future students, invest in the enterprise-wide technology infrastructure, and build capacity for innovation.

College and university fiscal year 2023 budgets prioritize actions that will maintain and improve academic and student success, with commitment to equity and inclusion and invest in student services and enhanced enrollment management strategies.

Colleges and universities are relying primarily on reallocations (\$41.8 million) to support strategic priorities and to structurally balance their fiscal year 2023 operating budgets. Projected revenue in the general fund for next year is expected to decrease by \$6.1 million taking into account approval of the proposed tuition rates and a reduction of \$2.5 million in state appropriation from fiscal year 2022. Colleges and universities are relying on nearly \$70 million in fund balance and HEERF funds to fill the gap.

State appropriation and tuition revenue makes up about 93% of all general fund revenue. The system pursued legislative funding through its fiscal year 2023 supplemental request to increase state appropriation by \$30 million and to support \$25 million in additional tuition revenue that would be funded by the state. These requests were not funded, so the proposed budget includes a tuition increase request to support colleges and universities. While it is not ideal to for our students to see a tuition increase next year, we are fortunate that increases in federal and state financial aid as well as institutional scholarships will help a large segment of Minnesota State students.

Table 11 summarizes the proposed changes in college and university tuition and fee rates.

**Table 11**  
**Summary of Proposed Fiscal Year 2023 Tuition and Fee Changes**  
**Ranges and Averages by Sector**

	Tuition Annual % Change	Tuition Annual \$ Change	Tuition & Fees Annual % Change	Tuition & Fees Annual \$ Change
College Range	2.0%* to 3.5%	\$105 to \$199.50	1.7% to 4.7%	\$105 to \$284
College Average	3.4%	\$181	3.2%	\$191
University Range	3.5%	\$283 to \$304	3.2% to 3.9%	\$290 to \$362
University Average	3.5%	\$294	3.3%	\$317
System Average	3.5%	\$226	3.3%	\$242

\*24 of the 26 proposed 3.5% increases

**RECOMMENDED COMMITTEE MOTION**

The Finance Committee recommends that the Board of Trustees adopt the following motion:

- Adopt the annual total all funds operating budget for fiscal year 2023 as shown in Table 9.
- Approve the proposed tuition structure recommendations and differential tuition rationale for fiscal year 2023 as detailed in Attachments 1-A through 1-H.
- Approve continuation of the special contracted tuition rate for Alexandria Technical and Community College (ATCC) of \$150 per credit for its pilot program with the United States Naval Community College, allowing active service members to take up to 30 credits per academic year in existing courses at ATCC.
- Tuition rates are effective summer term or fall term 2022 at the discretion of the president. The chancellor or designee is authorized to approve any required technical adjustments, and is requested to incorporate any approvals at the time fiscal year 2024 tuition recommendations are presented to the Board of Trustees.
- Continue the policy of market-driven tuition for closed enrollment courses, customized training, and non-credit instruction, continuing education, and contract postsecondary enrollment option programs.



- Approve the Revenue Fund and related fiscal year 2023 fees for room and board, student union, wellness and recreation facilities, and parking ramps/surface lots as detailed in Attachments 2A through 2E, including any housing fees that the campuses may charge for occupancy outside the academic year.
- Authorize the chancellor or designee to enter into an agreement with the Learning Network of Minnesota to provide the funding appropriated to the organization in Minnesota Laws 2021, First Special Session, Chapter 2, in the amount of \$4,115,000.

**RECOMMENDED BOARD MOTION**

The Board of Trustees adopts the following motion:

- Adopt the annual total all funds operating budget for fiscal year 2023 as shown in Table 9.
- Approve the proposed tuition structure recommendations and differential tuition rationale for fiscal year 2023 as detailed in Attachments 1A through 1H.
- Approve continuation of the special contracted tuition rate for Alexandria Technical and Community College (ATCC) of \$150 per credit for its pilot program with the United States Naval Community College, allowing active service members to take up to 30 credits per academic year in existing courses at ATCC.
- Tuition rates are effective summer term or fall term 2022 at the discretion of the president. The chancellor or designee is authorized to approve any required technical adjustments, and is requested to incorporate any approvals at the time fiscal year 2024 tuition recommendations are presented to the Board of Trustees.
- Continue the policy of market-driven tuition for closed enrollment courses, customized training, and non-credit instruction, continuing education, and contract postsecondary enrollment option programs.
- Approve the Revenue Fund and related fiscal year 2023 fees for room and board, student union, wellness and recreation facilities, and parking ramps/surface lots as detailed in Attachments 2A through 2E, including any housing fees that the campuses may charge for occupancy outside the academic year.
- Authorize the chancellor or designee to enter into an agreement with the Learning Network of Minnesota to provide the funding appropriated to the organization in Minnesota Laws 2021, First Special Session, Chapter 2, in the amount of \$4,115,000.

*Date Presented to the Finance Committee:* 6/22/22  
*Date Presented to the Board of Trustees:* 6/22/22  
*Date of Implementation:* 6/22/22

**Minnesota State**  
**Resident Undergraduate Tuition Rates for FY2023**

Institution	FY2022 Tuition Rate Per Credit	FY2023 \$ Increase Per Credit	FY2023 Tuition Rate Per Credit	FY2023 Annual Change (30 credits)	% Change
-------------	---	-------------------------------------	---	---	-------------

<b>STATE COLLEGES</b>					
Alexandria Technical & Community College	176.43	6.18	182.61	185.40	3.5%
Anoka-Ramsey Community College	159.15	5.57	164.72	167.10	3.5%
Anoka Technical College	183.33	6.42	189.75	192.60	3.5%
Central Lakes College	174.68	6.11	180.79	183.30	3.5%
Century College	176.32	6.17	182.49	185.10	3.5%
Dakota County Technical College	185.49	6.49	191.98	194.70	3.5%
Fond du Lac Tribal & Community College	174.48	6.11	180.59	183.30	3.5%
Hennepin Technical College	172.04	6.02	178.06	180.60	3.5%
Inver Hills Community College	174.56	6.10	180.66	183.00	3.5%
Lake Superior College	160.89	5.63	166.52	168.90	3.5%
Minneapolis Community & Technical College	169.55	5.90	175.45	177.00	3.5%
Minnesota North College	173.07	6.06	179.13	181.80	3.5%
Minnesota State College Southeast	182.78	6.40	189.18	192.00	3.5%
Minnesota State Community & Technical College	175.55	5.25	180.80	157.50	3.0%
Minnesota West Community & Technical College	188.35	6.59	194.94	197.70	3.5%
Normandale Community College	174.74	3.49	178.23	104.70	2.0%
North Hennepin Community College	181.24	6.34	187.58	190.20	3.5%
Northland Community & Technical College	181.18	6.35	187.53	190.50	3.5%
Northwest Technical College	189.90	6.65	196.55	199.50	3.5%
Pine Technical and Community College	168.20	5.89	174.09	176.70	3.5%
Ridgewater College	176.25	6.17	182.42	185.10	3.5%
Riverland Community College	179.87	6.30	186.17	189.00	3.5%
Rochester Community & Technical College	179.22	6.27	185.49	188.10	3.5%
Saint Paul College	176.69	6.18	182.87	185.40	3.5%
St. Cloud Technical & Community College	173.63	6.08	179.71	182.40	3.5%
South Central College	176.99	6.19	183.18	185.70	3.5%

<b>STATE UNIVERSITIES</b>					
Metropolitan State University	276.04	9.66	285.70	289.84	3.5%

Financial Planning and Analysis

**Minnesota State**  
**Resident Undergraduate Banded Tuition Rates Per Term for FY2023**

Institution	Tuition Type	FY2022 Rate	FY2023 \$ Increase	FY2023 Rate	FY2023 Annual Change (30 credits)	% Change
Bemidji State University	Each Credit Under 12	302.95	10.60	313.55	318.00	3.5%
	Banded Rate 12-18 Credits	4,345.00	152.00	4,497.00	304.00	3.5%
	Each Credit over 18	302.95	10.60	313.55	-	3.5%
Minnesota State University Moorhead	Each Credit Under 12	284.63	9.96	294.59	298.80	3.5%
	Banded Rate 12-18 Credits	4,269.38	149.43	4,418.81	298.86	3.5%
	Each Credit over 18	284.63	9.96	294.59	-	3.5%
Minnesota State University, Mankato (Non-Twin Cities Locations Only)	Each Credit Under 12	315.65	11.05	326.70	331.50	3.5%
	Banded Rate 12-18 Credits	4,036.25	141.25	4,177.50	282.50	3.5%
	Each Credit over 18	315.65	11.05	326.70	-	3.5%
St. Cloud State University	Each Credit Under 12	308.24	32.98	341.22	989.40	10.7%
	Banded Rate 12-18 Credits	3,941.08	465.05	4,406.13	930.10	11.8%
	Each Credit over 18	331.20	35.44	366.64	-	10.7%
Southwest Minnesota State University	Each Credit Under 12	266.75	38.25	305.00	1,147.50	14.3%
	Banded Rate 12-18 Credits	4,115.85	304.15	4,420.00	608.30	7.4%
	Each Credit over 18	266.75	38.25	305.00	-	14.3%
Winona State University	Each Credit Under 12	267.90	9.50	277.40	285.00	3.5%
	Banded Rate 12-18 Credits	4,050.09	143.66	4,193.75	287.32	3.5%
	Each Credit over 18	267.90	9.50	277.40	-	3.5%

Financial Planning and Analysis

## Minnesota State

## Undergrad Program Differential Rates for FY2023 Per Credit

Program Name	FY2022	FY2023		FY2023		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase	Base Tuition Rate	Differential Rate Only
<b>Alexandria Technical &amp; Community College</b>						
Law Enforcement Skills	235.91	244.17	3.5%	8.26	182.61	61.56
Practical Nursing (PNSG)	205.69	212.89	3.5%	7.20	182.61	30.28
Nursing (NURS)	205.69	212.89	3.5%	7.20	182.61	30.28
Nurse Assistant/Home Health Aid (NSGA)	205.69	212.89	3.5%	7.20	182.61	30.28
<b>Anoka-Ramsey Community College</b>						
Nursing	204.69	211.85	3.5%	7.16	164.72	47.13
<b>Anoka Technical College</b>						
Automotive Electronic Diagnostic Specialist		269.75	new		189.75	80.00
Judicial Reporting/Broadcast Captioning AAS	292.66	302.90	3.5%	10.24	189.75	113.15
LPN	206.17	213.39	3.5%	7.22	189.75	23.64
Paramedic	214.38	221.88	3.5%	7.50	189.75	32.13
Surgical Technologist	229.01	237.03	3.5%	8.02	189.75	47.28
Welding	206.17	213.39	3.5%	7.22	189.75	23.64
<b>Bemidji State University</b>						
360 Center of Excellence	204.30	211.45	3.5%	7.15	313.55	-102.10
Art and Design (TADD) on campus	327.95	348.55	6.3%	20.60	313.55	35.00
Biology (BIOL)	317.95	329.05	3.5%	11.10	313.55	15.50
Chemistry (CHEM/BCMB)		328.55	new		313.55	15.00
<del>Extended Learning Courses off campus</del>	<del>312.95</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-312.95</del>	<del>313.55</del>	<del>-313.55</del>
Mass Communications Department (MASC)	322.95	334.25	3.5%	11.30	313.55	20.70
Music (MUSC)	317.95	338.55	6.5%	20.60	313.55	25.00
Nursing (NRSG)	337.95	349.75	3.5%	11.80	313.55	36.20
Nursing (NRSG pre-licensure)		356.50	new		313.55	42.95
Professional Education; Upper Division (ED/SPED) On Campus	316.95	328.00	3.5%	11.05	313.55	14.45
Tech Studies: Off- Campus (TADT and TADD)	317.95	329.05	3.5%	11.10	313.55	15.50
Tech Studies: On Campus (TADT)	327.95	348.55	6.3%	20.60	313.55	35.00
<b>Central Lakes College</b>						
360 Center of Excellence	204.30	211.45	3.5%	7.15	180.79	30.66
AD Nursing	218.84	226.50	3.5%	7.66	180.79	45.71
Automotive Technology	196.00	202.86	3.5%	6.86	180.79	22.07
Child Development	180.01	186.31	3.5%	6.30	180.79	5.52
Criminal Justice	187.81	194.39	3.5%	6.58	180.79	13.60
Culinary Arts Certificate	193.05	199.81	3.5%	6.76	180.79	19.02
Dental Assistant	222.65	230.45	3.5%	7.80	180.79	49.66
Diesel Mechanics	201.33	208.38	3.5%	7.05	180.79	27.59
Farm Business Management	177.17	183.38	3.5%	6.21	180.79	2.59
Graphic Design	201.33	208.38	3.5%	7.05	180.79	27.59
Heavy Equipment	201.33	208.38	3.5%	7.05	180.79	27.59
Horticulture and Landscape	196.00	202.86	3.5%	6.86	180.79	22.07
Machine Trades	190.67	197.34	3.5%	6.67	180.79	16.55
Marine & Power Sports	196.00	202.86	3.5%	6.86	180.79	22.07
Medical Assistant	201.33	208.38	3.5%	7.05	180.79	27.59
Nursing Assistant	201.33	208.38	3.5%	7.05	180.79	27.59
Occupational Skills	185.34	191.83	3.5%	6.49	180.79	11.04
Practical Nursing	210.31	217.68	3.5%	7.37	180.79	36.89
Robotics	180.01	186.31	3.5%	6.30	180.79	5.52
Videography	217.32	224.93	3.5%	7.61	180.79	44.14
Welding	211.99	219.41	3.5%	7.42	180.79	38.62

## Minnesota State

## Undergrad Program Differential Rates for FY2023 Per Credit

Program Name	FY2022		FY2023		FY2023	
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase	Base Tuition Rate	Differential Rate Only
<b>Century College</b>						
360 Center of Excellence	204.30	211.45	3.5%	7.15	182.49	28.96
Auto Body Technician	182.00	188.37	3.5%	6.37	182.49	5.88
Auto Service	182.00	188.37	3.5%	6.37	182.49	5.88
Cosmetology	182.00	188.37	3.5%	6.37	182.49	5.88
Dental Assisting	202.73	209.83	3.5%	7.10	182.49	27.34
Dental Hygiene	202.73	209.83	3.5%	7.10	182.49	27.34
Emergency Medical Services	182.00	188.37	3.5%	6.37	182.49	5.88
Facilities Maintenance Engineer	182.00	188.37	3.5%	6.37	182.49	5.88
Facilities Maintenance Heating, Ventilation, and Air Conditioning	182.00	188.37	3.5%	6.37	182.49	5.88
Information and Telecommunication Technology	182.00	188.37	3.5%	6.37	182.49	5.88
Nursing	213.93	221.42	3.5%	7.49	182.49	38.93
Orthotic Practitioner & Prosthetic Practitioner	202.73	209.83	3.5%	7.10	182.49	27.34
Orthotic Technician & Prosthetic Technician	202.73	209.83	3.5%	7.10	182.49	27.34
Visual Communication Technology	187.30	196.03	4.7%	8.73	182.49	13.54
<b>Dakota County Technical College</b>						
Dental Assisting	205.55	212.74	3.5%	7.19	191.98	20.76
Electrical Construction	192.74	199.48	3.5%	6.74	191.98	7.50
ELLW Lineman Worker	189.32	195.94	3.5%	6.62	191.98	3.96
Heavy Construction Equipment Technology	190.67	197.34	3.5%	6.67	191.98	5.36
Heavy Duty Truck Technology	190.67	197.34	3.5%	6.67	191.98	5.36
Manufacturing	199.71	206.69	3.5%	6.98	191.98	14.71
Medical Assisting	202.55	209.63	3.5%	7.08	191.98	17.65
Practical Nursing	223.82	231.65	3.5%	7.83	191.98	39.67
Rail	313.55	324.52	3.5%	10.97	191.98	132.54
Transportation Management	240.35	248.76	3.5%	8.41	191.98	56.78
Veterinary Technician	372.90	385.95	3.5%	13.05	191.98	193.97
Welding Technology	195.84	202.69	3.5%	6.85	191.98	10.71
Wood Finishing	264.10	273.34	3.5%	9.24	191.98	81.36
<b>Fond du Lac Tribal &amp; Community College</b>						
Nursing classes (clinical component)	230.58	236.69	2.6%	6.11	180.59	56.10
Nursing classes (without clinical comp.)	215.58	221.69	2.8%	6.11	180.59	41.10
<b>Hennepin Technical College</b>						
360 Center of Excellence	204.30	211.45	3.5%	7.15	178.06	33.39
Audio	203.09	210.20	3.5%	7.11	178.06	32.14
Auto Body	186.57	193.10	3.5%	6.53	178.06	15.04
Auto Tech	180.42	186.73	3.5%	6.31	178.06	8.67
Automation Robotics	197.91	204.84	3.5%	6.93	178.06	26.78
Cabinet Makings and Wood Products	196.08	202.94	3.5%	6.86	178.06	24.88
Child Dev	174.11	180.20	3.5%	6.09	178.06	2.14
Culinary	194.95	201.77	3.5%	6.82	178.06	23.71
Dental Assistant Program		186.06	new		178.06	8.00
Heavy Truck	179.86	186.16	3.5%	6.30	178.06	8.10
HVAC	178.76	185.02	3.5%	6.26	178.06	6.96
Interactive Design	183.02	189.43	3.5%	6.41	178.06	11.37
Law Enforcement Skills	270.30	279.76	3.5%	9.46	178.06	101.70
Machine Tooling	186.32	192.84	3.5%	6.52	178.06	14.78
Welding and Metal Fabrication	196.17	203.04	3.5%	6.87	178.06	24.98
<b>Inver Hills Community College</b>						
CNT - Lower Division	198.37	205.31	3.5%	6.94	180.66	24.65
CNT - Upper Division	204.58	211.74	3.5%	7.16	180.66	31.08
Education	175.60	181.74	3.5%	6.14	180.66	1.08
EMS	219.50	227.18	3.5%	7.68	180.66	46.52
Human Services	175.60	181.75	3.5%	6.15	180.66	1.09
Nursing	210.35	217.71	3.5%	7.36	180.66	37.05

## Minnesota State

## Undergrad Program Differential Rates for FY2023 Per Credit

Program Name	FY2022	FY2023		FY2023		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase	Base Tuition Rate	Differential Rate Only
<b>Lake Superior College</b>						
360 Center of Excellence courses	204.30	211.45	3.5%	7.15	166.52	44.93
Auto Body	205.01	212.19	3.5%	7.18	166.52	45.66
Auto Service	205.01	212.19	3.5%	7.18	166.52	45.66
Building Construction	193.98	200.77	3.5%	6.79	166.52	34.25
Civil Engineering Technology	193.98	200.77	3.5%	6.79	166.52	34.25
Commercial and Residential Wiring	193.98	200.77	3.5%	6.79	166.52	34.25
Computer Information Systems	193.98	200.77	3.5%	6.79	166.52	34.25
Dental Hygiene	223.81	231.64	3.5%	7.83	166.52	65.12
Electronics/Industrial Controls	225.70	233.60	3.5%	7.90	166.52	67.08
Engineering CAD	182.95	189.35	3.5%	6.40	166.52	22.83
Fire Technology	205.01	212.19	3.5%	7.18	166.52	45.66
Integrated Manufacturing	205.01	212.19	3.5%	7.18	166.52	45.66
Machine Tool	205.01	212.19	3.5%	7.18	166.52	45.66
Massage Therapy	219.13	226.80	3.5%	7.67	166.52	60.28
Media Production	182.95	189.35	3.5%	6.40	166.52	22.83
Medical Assistant	210.53	217.90	3.5%	7.37	166.52	51.38
Medical Laboratory Technician	210.53	217.90	3.5%	7.37	166.52	51.38
Nursing (NURS)	248.24	256.93	3.5%	8.69	166.52	90.41
Physical Therapy Assistant	215.57	223.11	3.5%	7.54	166.52	56.59
Practical Nursing (NUPN)	237.26	245.56	3.5%	8.30	166.52	79.04
Radiological Technician	217.84	225.46	3.5%	7.62	166.52	58.94
Respiratory Care Practitioner	216.47	224.05	3.5%	7.58	166.52	57.53
Surgical Technician	220.82	228.55	3.5%	7.73	166.52	62.03
Welding	205.01	212.19	3.5%	7.18	166.52	45.66
<b>Metropolitan State University</b>						
Biology (BIOL)	284.04	293.98	3.5%	9.94	285.70	8.28
BS Dental Hygiene	345.97	358.08	3.5%	12.11	285.70	72.38
BSN Nursing program	345.97	358.08	3.5%	12.11	285.70	72.38
Chemistry (all CHEM rubric courses except 102, 304)	284.04	293.98	3.5%	9.94	285.70	8.28
Environmental Science (ESCI)	284.04	293.98	3.5%	9.94	285.70	8.28
Geology (GEOL)	284.04	293.98	3.5%	9.94	285.70	8.28
Human Biology (HBIO)	284.04	293.98	3.5%	9.94	285.70	8.28
Law Enforcement Skills	558.96	578.52	3.5%	19.56	285.70	292.82
Natural Sciences (NSCI)	284.04	293.98	3.5%	9.94	285.70	8.28
Physics (PHYS)	284.04	293.98	3.5%	9.94	285.70	8.28
Prior Learning Assessments - UG credit	157.23	162.73	3.5%	5.50	285.70	-122.97
Student Designed Ind. Studies - UG	173.18	179.24	3.5%	6.06	285.70	-106.46
<b>Minneapolis Community &amp; Technical College</b>						
360 Center of Excellence	<del>217.35</del>	0.00	-100.0%	<del>-217.35</del>	<del>175.45</del>	<del>-175.45</del>
Aircraft Technician	251.65	260.45	3.5%	8.80	175.45	85.00
Background Check Differential (Community Health Worker (CMHW), Addiction Counseling (COUN), Central Services Technician (CSIP), Dental Assistant (DNATA), Early Childhood Education (ECED), Human Services (HSER), Nursing Assistant/Home Health Aide (NAHA), Pharmacy Technician (PHRM) and Polysomnography Technology (PSOM))	175.10	181.20	3.5%	6.10	175.45	5.75
Dental Assistant		200.90	new		175.45	25.45
Film and Video	251.65	260.45	3.5%	8.80	175.45	85.00
Film and Video - weekend	188.70	195.30	3.5%	6.60	175.45	19.85
Nursing	205.75	212.95	3.5%	7.20	175.45	37.50
Nursing - weekend	154.30	159.70	3.5%	5.40	175.45	-15.75
Screen Writing	251.65	260.45	3.5%	8.80	175.45	85.00
Screen Writing - weekend	188.70	195.30	3.5%	6.60	175.45	19.85
Sound Arts	251.65	260.45	3.5%	8.80	175.45	85.00
Sound Arts - weekend	188.70	195.30	3.5%	6.60	175.45	19.85
Weekend and courses (regular)	127.15	131.60	3.5%	4.45	175.45	-43.85
Welding		190.95	new		175.45	15.50

## Minnesota State

## Undergrad Program Differential Rates for FY2023 Per Credit

Program Name	FY2022	FY2023		FY2023		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase	Base Tuition Rate	Differential Rate Only
<b>Minnesota North</b>						
Automotive Technician (Hibbing)	211.50	218.00	3.1%	6.50	179.13	38.87
Certified Nursing Assistant (off-campus) (Mesabi Range)	224.60	197.77	-11.9%	-26.83	179.13	18.64
Culinary Arts (Hibbing)	185.87	191.00	2.8%	5.13	179.13	11.87
Dental Assistant (Hibbing)	185.87	191.00	2.8%	5.13	179.13	11.87
Diesel Mechanics/Heavy Equip. Maint. (Hibbing)	211.50	218.00	3.1%	6.50	179.13	38.87
Electrical Maint. And Construction (Hibbing)	186.25	192.00	3.1%	5.75	179.13	12.87
Graphic Arts (Mesabi Range)	182.19	188.00	3.2%	5.81	179.13	8.87
Heating and Cooling Technician (Hibbing)	186.25	192.00	3.1%	5.75	179.13	12.87
Home Health Aid (Itasca)	197.77	197.77	0.0%	0.00	179.13	18.64
IMT Millwright (Mesabi Range)	178.18	184.00	3.3%	5.82	179.13	4.87
Industrial Systems Technology (Hibbing)	<del>185.87</del>	0.00	-100.0%	<del>-185.87</del>	<del>179.13</del>	<del>-179.13</del>
Law Enforcement (Hibbing)	208.54	215.00	3.1%	6.46	179.13	35.87
Law Enforcement Skills: Off Campus-Mankato (Hibbing)	296.00	305.00	3.0%	9.00	179.13	125.87
Law Enforcement Skills: On Campus (Hibbing)	277.27	286.00	3.1%	8.73	179.13	106.87
Medical Laboratory Technician (Hibbing)	185.87	191.00	2.8%	5.13	179.13	11.87
Microcomputer Technician (Hibbing)	185.87	191.00	2.8%	5.13	179.13	11.87
Multi Media (Hibbing)	<del>185.87</del>	0.00	-100.0%	<del>-185.87</del>	<del>179.13</del>	<del>-179.13</del>
Natural Resources (Itasca)	191.20	188.20	-1.6%	-3.00	179.13	9.07
Natural Resources (Vermilion)		188.20	new		179.13	9.07
Nursing (Hibbing)	218.65	220.00	0.6%	1.35	179.13	40.87
Nursing Assistant (Itasca)	197.77	197.77	0.0%	0.00	179.13	18.64
Nursing Assistant (Rainy River)	197.77	197.77	0.0%	0.00	179.13	18.64
Nursing Assistant/Home Health Aide (Hibbing)	185.87	197.77	6.4%	11.90	179.13	18.64
Paramedic (Mesabi Range)	186.33	192.00	3.0%	5.67	179.13	12.87
Practical Nursing (Itasca)	213.76	220.00	2.9%	6.24	179.13	40.87
Practical Nursing (Mesabi)		220.00	new		179.13	40.87
Professional Truck Driver (CDL) (Hibbing)	<del>200.04</del>	0.00	-100.0%	<del>-200.04</del>	<del>179.13</del>	<del>-179.13</del>
Refrig., Heating, Air Cond. App. Repair (Hibbing)	<del>186.25</del>	0.00	-100.0%	<del>-186.25</del>	<del>179.13</del>	<del>-179.13</del>
Park Ranger Law Enforcement Academy	385.13	397.00	3.1%	11.87	179.13	217.87
Solar Photovoltaic Technician (Hibbing)	<del>185.87</del>	0.00	-100.0%	<del>-185.87</del>	<del>179.13</del>	<del>-179.13</del>
Veterinary Assistant/Technician (Vermilion)	227.97	235.00	3.1%	7.03	179.13	55.87
Welding (AWS Certification) (Mesabi Range)	183.42	189.00	3.0%	5.58	179.13	9.87
<b>Minnesota State College Southeast</b>						
Auto Body Collision Technology (ABCT)	192.69	199.18	3.4%	6.49	189.18	10.00
Automotive Technology (AUTO)	192.69	199.18	3.4%	6.49	189.18	10.00
Band Instrument Repair (BIRT)	202.59	209.18	3.3%	6.59	189.18	20.00
Electronics Technology (ELEC)	192.69	199.18	3.4%	6.49	189.18	10.00
CNC Machine Tool (MACH)	192.69	199.18	3.4%	6.49	189.18	10.00
Guitar Repair & Building (GRTB)	202.59	209.18	3.3%	6.59	189.18	20.00
Violin Repair (VLNR)	202.59	209.18	3.3%	6.59	189.18	20.00
Associate Degree Nursing (NURS)	202.59	209.18	3.3%	6.59	189.18	20.00
Practical Nursing (HEAL)	202.59	209.18	3.3%	6.59	189.18	20.00
Radiologic Tech/Science-Radiographer (RADT)	192.78	199.18	3.3%	6.40	189.18	10.00
Truck Driving (TRDR)	222.39	229.18	3.1%	6.79	189.18	40.00
Welding Technologies (WELD)	212.49	219.18	3.1%	6.69	189.18	30.00

## Minnesota State

## Undergrad Program Differential Rates for FY2023 Per Credit

Program Name	FY2022	FY2023		FY2023		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase	Base Tuition Rate	Differential Rate Only
<b>Minnesota State Community &amp; Technical College</b>						
Cardiovascular Tech	218.10	224.60	3.0%	6.50	180.80	43.80
Dental Assisting	218.10	224.60	3.0%	6.50	180.80	43.80
Dental Hygiene	218.10	224.60	3.0%	6.50	180.80	43.80
Electrical Line worker	205.55	210.80	2.6%	5.25	180.80	30.00
Nursing Assistant	185.55	190.80	2.8%	5.25	180.80	10.00
Nursing LPN	218.10	224.60	3.0%	6.50	180.80	43.80
Nursing RN	218.10	224.60	3.0%	6.50	180.80	43.80
Radiology Technician	205.55	210.80	2.6%	5.25	180.80	30.00
Surgical Technician	218.10	224.60	3.0%	6.50	180.80	43.80
<b>Minnesota State University, Mankato</b>						
Academic and Behavioral Strategist BS Program (Fully Online)	355.45	367.90	3.5%	12.45	326.70	41.20
Applied Leadership Studies Program (Fully On-line Program)	355.45	367.90	3.5%	12.45	326.70	41.20
Business Administration Baccalaureate Completion Program (Fully On-line Program)	355.45	367.90	3.5%	12.45	326.70	41.20
Dental Hygiene Baccalaureate Completion Program (Fully On-line Program)	355.45	367.90	3.5%	12.45	326.70	41.20
RN-BS Baccalaureate Completion Program (Fully On-line Program)	355.45	367.90	3.5%	12.45	326.70	41.20
Iron Range Engineering Bell Program (Per Credit 1-9 Credits)	931.00	963.10	3.4%	32.10	326.70	636.40
Iron Range Engineering Bell Program Per Semester Banded Rate at 10-16 Credits	11,166.00	11,556.80	3.5%	390.80	326.70	11,230.10
<b>Minnesota State University Moorhead</b>						
Animation (ANIM)	299.63	309.59	3.3%	9.96	294.59	15.00
Astronomy (AST rubric, exclude labs)	289.81	299.77	3.4%	9.96	294.59	5.18
Astronomy labs (AST)	298.09	308.05	3.3%	9.96	294.59	13.46
Athletic Training (all AT rubric except 210)	299.63	309.59	3.3%	9.96	294.59	15.00
BCBT	309.63	319.59	3.2%	9.96	294.59	25.00
Biology (BIOL rubric, excl cross listed BIOL/CHEM 400, 405, 410)	309.63	319.59	3.2%	9.96	294.59	25.00
Chemistry (excl cross listed BIOL/CHEM 400, 405, 410 and CHEM 102, 304)	300.16	310.12	3.3%	9.96	294.59	15.53
Communications (all COMM rubric except 100)	290.63	300.59	3.4%	9.96	294.59	6.00
Computer Science & Information Systems (all CSIS rubric courses except 103, 104, 104A)	288.63	298.59	3.5%	9.96	294.59	4.00
Construction Management (all CM rubric courses)	290.63	300.59	3.4%	9.96	294.59	6.00
Entertainment Ind. & Tech (EIT excluding 261 & 469)	359.63	369.59	2.8%	9.96	294.59	75.00
Excercise Science (EXS)		322.59	new		294.59	28.00
Film (FILM)	314.63	324.59	3.2%	9.96	294.59	30.00
Environmental Geology (GEOS)	289.81	310.12	7.0%	20.31	294.59	15.53
Graphic and Interactive Design (GID)	309.63	319.59	3.2%	9.96	294.59	25.00
HSAD	290.63	300.59	3.4%	9.96	294.59	6.00
Mathematics (MATH)	289.63	299.59	3.4%	9.96	294.59	5.00
NURS	349.63	359.59	2.8%	9.96	294.59	65.00
Operations Management (all OM rubric courses)	290.63	300.59	3.4%	9.96	294.59	6.00
Paralegal (all PARA rubric courses except 201, 321, 416, 470)	289.63	299.59	3.4%	9.96	294.59	5.00
Photography (PHO)	314.63	324.59	3.2%	9.96	294.59	30.00
Physical Education (all PE rubric courses)	289.63	299.59	3.4%	9.96	294.59	5.00
Physical Science (all PSCI rubric)	299.63	309.59	3.3%	9.96	294.59	15.00
Physics labs (PHYS)	289.81	308.05	6.3%	18.24	294.59	13.46
Physics, exclude labs (PHYS)	298.09	299.77	0.6%	1.68	294.59	5.18
Project Management (all PMGT rubric courses)	290.63	300.59	3.4%	9.96	294.59	6.00
SPA Music	324.63	334.59	3.1%	9.96	294.59	40.00
SUST Rubric, Excluding 469, 492	299.63	309.59	3.3%	9.96	294.59	15.00
Theatre	304.63	314.59	3.3%	9.96	294.59	20.00



## Minnesota State

## Undergrad Program Differential Rates for FY2023 Per Credit

Program Name	FY2022	FY2023		FY2023		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase	Base Tuition Rate	Differential Rate Only
<b>Minnesota West Community &amp; Technical College</b>						
Farm Business Management	190.83	197.42	3.5%	6.59	194.94	2.48
Law Enforcement	237.85	244.44	2.8%	6.59	194.94	49.50
Medical Laboratory Technician	190.39	196.98	3.5%	6.59	194.94	2.04
Occupational Therapy Assistant (OTA)		200.03	new		194.94	5.09
Practical Nursing, Associate Degree Nursing	241.66	248.25	2.7%	6.59	194.94	53.31
Rad Tech	211.48	218.57	3.4%	7.09	194.94	23.63
Surg Tech	211.60	218.89	3.4%	7.29	194.94	23.95
Welding	263.05	269.64	2.5%	6.59	194.94	74.70
<b>Normandale Community College</b>						
Dental (DENH) except DENH 1900	207.68	211.83	2.0%	4.15	178.23	33.60
Global Career Development Facilitator Program	185.65	189.36	2.0%	3.71	178.23	11.13
Nursing (NURS) except NURS 1900	207.68	211.83	2.0%	4.15	178.23	33.60
<b>North Hennepin Community College</b>						
Medical Laboratory Technician	191.53	198.23	3.5%	6.70	187.58	10.65
Nursing	206.80	214.04	3.5%	7.24	187.58	26.46
<b>Northland Community &amp; Technical College</b>						
360 Center of Excellence	204.30	211.45	3.5%	7.15	187.53	23.92
Architectural Technology & Design	218.51	226.16	3.5%	7.65	187.53	38.63
Aviation	217.47	225.09	3.5%	7.62	187.53	37.56
Dietetic Technician	218.51	226.16	3.5%	7.65	187.53	38.63
EMT Basic	218.51	226.16	3.5%	7.65	187.53	38.63
Farm Business Management	196.91	203.81	3.5%	6.90	187.53	16.28
Fire Fighter-Paramedic	218.51	226.16	3.5%	7.65	187.53	38.63
Fire Technology	218.51	226.16	3.5%	7.65	187.53	38.63
GINT-Geospatial Intelligence	218.51	226.16	3.5%	7.65	187.53	38.63
IMAG Imagery Analyst	218.51	226.16	3.5%	7.65	187.53	38.63
Nursing Assistant (course HLTH 1110)	218.51	226.16	3.5%	7.65	187.53	38.63
Occupational Therapy Assistant	218.51	226.16	3.5%	7.65	187.53	38.63
Para medicine	218.51	226.16	3.5%	7.65	187.53	38.63
Pharmacy Technology	218.51	226.16	3.5%	7.65	187.53	38.63
Phlebotomy	218.51	226.16	3.5%	7.65	187.53	38.63
Physical Therapist Assistant	218.51	226.16	3.5%	7.65	187.53	38.63
Practical Nursing	218.51	226.16	3.5%	7.65	187.53	38.63
Radiologic Technology	218.51	226.16	3.5%	7.65	187.53	38.63
Registered Nurse	218.51	226.16	3.5%	7.65	187.53	38.63
Respiratory Therapist	218.51	226.16	3.5%	7.65	187.53	38.63
Surgical Technology	218.51	226.16	3.5%	7.65	187.53	38.63
Unmanned Aerial Systems	329.41	340.94	3.5%	11.53	187.53	153.41
<b>Northwest Technical College</b>						
360 Center of Excellence	204.30	211.45	3.5%	7.15	196.55	14.90
Automotive Service Technology	201.90	208.95	3.5%	7.05	196.55	12.40
Construction Electricity	201.90	208.95	3.5%	7.05	196.55	12.40
Dental Assistant	201.90	208.95	3.5%	7.05	196.55	12.40
HVAC Residential Plumbing	201.90	208.95	3.5%	7.05	196.55	12.40
Nursing	201.90	208.95	3.5%	7.05	196.55	12.40
Welding	202.02	209.05	3.5%	7.03	196.55	12.50

## Minnesota State

## Undergrad Program Differential Rates for FY2023 Per Credit

Program Name	FY2022	FY2023		FY2023		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase	Base Tuition Rate	Differential Rate Only
<b>Pine Technical &amp; Community College</b>						
360 Center of Excellence Consortium Courses CMAE	204.30	211.45	3.5%	7.15	174.09	37.36
Automation Technology (ETEC)	194.05	199.94	3.0%	5.89	174.09	25.85
Automotive Technology (ATMP)	202.35	208.24	2.9%	5.89	174.09	34.15
Construction Technology	201.20	207.09	2.9%	5.89	174.09	33.00
Early Childhood Development (CDEV)	170.25	176.14	3.5%	5.89	174.09	2.05
Emergency Medical Services Professional Certificate (EMS)	209.15	215.04	2.8%	5.89	174.09	40.95
Gunsmithing (GSTP)	192.00	197.89	3.1%	5.89	174.09	23.80
Manufacturing (MTTP)	184.75	190.64	3.2%	5.89	174.09	16.55
Nursing (HEOP, HPPC)	206.25	212.14	2.9%	5.89	174.09	38.05
Nursing (PRSG, NURS)	241.20	247.09	2.4%	5.89	174.09	73.00
Welding (WELD)	199.25	205.14	3.0%	5.89	174.09	31.05
<b>Ridgewater College</b>						
Associated Degree (AD) Nursing Program	211.40	217.57	2.9%	6.17	182.42	35.15
Farm Business Management	176.25	0.00	-100.0%	-176.25	182.42	-182.42
Practical (PN) Nursing Program	205.40	211.57	3.0%	6.17	182.42	29.15
Veterinary Technology	197.90	204.07	3.1%	6.17	182.42	21.65
<b>Riverland Community College</b>						
360 Center of Excellence	204.30	211.45	3.5%	7.15	186.17	25.28
A.D. Nursing	227.61	235.58	3.5%	7.97	186.17	49.41
Accounting	182.52	186.17	2.0%	3.65	186.17	0.00
Agricultural Science	190.48	197.15	3.5%	6.67	186.17	10.98
Agricultural Business	182.52	188.91	3.5%	6.39	186.17	2.74
Automobile Services	190.48	197.15	3.5%	6.67	186.17	10.98
Business & Office/Administrative Support	182.52	186.17	2.0%	3.65	186.17	0.00
Business Administration	182.52	186.17	2.0%	3.65	186.17	0.00
Chemistry	183.19	189.61	3.5%	6.42	186.17	3.44
Cisco Network Associate Program	206.40	213.63	3.5%	7.23	186.17	27.46
Construction Electrician	190.48	197.15	3.5%	6.67	186.17	10.98
Cosmetology	201.09	208.13	3.5%	7.04	186.17	21.96
Diesel	190.48	197.15	3.5%	6.67	186.17	10.98
Electrical Maintenance Technician	190.48	197.15	3.5%	6.67	186.17	10.98
English As A Second Language-Academic	211.70	219.11	3.5%	7.41	186.17	32.94
Farm Business Management	182.52	188.91	3.5%	6.39	186.17	2.74
Food Science Technology	190.48	197.15	3.5%	6.67	186.17	10.98
Independent Studies	211.70	219.11	3.5%	7.41	186.17	32.94
Industrial Machining	190.48	197.15	3.5%	6.67	186.17	10.98
Machining	201.09	208.13	3.5%	7.04	186.17	21.96
Massage Therapy	201.09	208.13	3.5%	7.04	186.17	21.96
Medical Assistant/Phlebotomy	211.70	219.11	3.5%	7.41	186.17	32.94
Microsoft Systems Administrator	206.40	213.63	3.5%	7.23	186.17	27.46
Microsoft Systems Engineer	206.40	213.63	3.5%	7.23	186.17	27.46
Multimedia	206.40	213.63	3.5%	7.23	186.17	27.46
Radiography AAS	222.31	230.09	3.5%	7.78	186.17	43.92
Truck Driving	285.96	295.95	3.5%	9.99	186.17	109.78
Web Page Design	206.40	213.63	3.5%	7.23	186.17	27.46
Webmaster	206.40	213.63	3.5%	7.23	186.17	27.46
Wind Energy	190.48	197.15	3.5%	6.67	186.17	10.98

## Minnesota State

## Undergrad Program Differential Rates for FY2023 Per Credit

Program Name	FY2022	FY2023		FY2023		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase	Base Tuition Rate	Differential Rate Only
<b>Rochester Community and Technical College</b>						
Automobile Mechanics (AMT)	194.22	200.49	3.2%	6.27	185.49	15.00
Computer Aided Drafting	194.22	200.49	3.2%	6.27	185.49	15.00
Dental Assisting	208.64	214.91	3.0%	6.27	185.49	29.42
Dental Hygiene	213.37	219.64	2.9%	6.27	185.49	34.15
Design and Visual Communications, Gen	184.22	190.49	3.4%	6.27	185.49	5.00
Emergency Medical Technician	184.22	190.49	3.4%	6.27	185.49	5.00
Film/Video and Photographic Arts	214.22	210.49	-1.7%	-3.73	185.49	25.00
Fine and Studio Art	194.22	205.49	5.8%	11.27	185.49	20.00
LAWE - Law enforcement	199.22	205.49	3.1%	6.27	185.49	20.00
LAWE - Law enforcement Skills	304.21	310.48	2.1%	6.27	185.49	124.99
Nursing AD	205.56	211.83	3.1%	6.27	185.49	26.34
Nursing Assistant	190.02	196.29	3.3%	6.27	185.49	10.80
Practical Nursing	205.35	211.62	3.1%	6.27	185.49	26.13
Veterinary Assistant/Technician	191.22	197.49	3.3%	6.27	185.49	12.00
Welding	189.22	195.49	3.3%	6.27	185.49	10.00
<b>Saint Paul College</b>						
360° Manufacturing and Applied Engineering Center of Excellence	204.30	211.45	3.5%	7.15	182.87	28.58
Pharmacy Tech	197.11	204.01	3.5%	6.90	182.87	21.14
Phlebotomy	234.70	242.91	3.5%	8.21	182.87	60.04
Pilates	<del>213.49</del>	0.00	-100.0%	<del>-213.49</del>	<del>182.87</del>	<del>-182.87</del>
Pre-Engineering	191.73	198.46	3.5%	6.73	182.87	15.59
Surgical Tech - NEW	210.17	217.53	3.5%	7.36	182.87	34.66
Respiratory Therapy	229.73	237.77	3.5%	8.04	182.87	54.90
<b>South Central College</b>						
FBM	179.39	185.58	3.5%	6.19	183.18	2.40
<b>Southwest Minnesota State University</b>						
Culinology Labs	296.10	335.82	13.4%	39.72	305.00	30.82
Hospitality Labs	295.50	335.82	13.6%	40.32	305.00	30.82
Intro to Art/Elementary Art	274.75	313.30	14.0%	38.55	305.00	8.30
Science Labs includes labs in Agronomy, Biology, Chemistry, Physics, Exercise Science and Environmental Science	284.75	323.65	13.7%	38.90	305.00	18.65
Studio Art	284.00	322.85	13.7%	38.85	305.00	17.85
Undergraduate Off Campus Programs	316.25	305.00	-3.6%	-11.25	305.00	0.00

## Minnesota State

## Undergrad Program Differential Rates for FY2023 Per Credit

Program Name	FY2022	FY2023		FY2023		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase	Base Tuition Rate	Differential Rate Only
<b>St. Cloud State University</b>						
Art	344.18	378.42	9.9%	34.24	341.22	37.20
Correctional Facility Undergraduate Education	308.24	341.22	10.7%	32.98	341.22	0.00
Mass Communication	340.57	374.68	10.0%	34.11	341.22	33.46
Off Campus North Branch Cohort Undergraduate	343.83	378.06	10.0%	34.23	341.22	36.84
Off Campus Undergraduate	343.83	378.06	10.0%	34.23	341.22	36.84
Off Campus Undergraduate Continuing Education	351.62	386.12	9.8%	34.50	341.22	44.90
Off Campus Undergraduate ITV Continuing Education	378.24	413.67	9.4%	35.43	341.22	72.45
Off Campus Workshop Undergraduate	351.62	386.12	9.8%	34.50	341.22	44.90
Continuing Studies Undergraduate (increase in base but decrease in the differential)	351.62	386.12	9.8%	34.50	341.22	44.90
Undergraduate Nursing	343.24	377.45	10.0%	34.21	341.22	36.23
<b>St. Cloud Technical &amp; Community College</b>						
360 Center of Excellence	204.30	211.45	3.5%	7.15	179.71	31.74
Associate Degree of Nursing	228.49	236.49	3.5%	8.00	179.71	56.78
Community Para medicine Certificate	208.60	215.90	3.5%	7.30	179.71	36.19
Dental Assisting	199.33	206.31	3.5%	6.98	179.71	26.60
Dental Hygiene	199.33	206.31	3.5%	6.98	179.71	26.60
Invasive Cardiovascular Technology	199.33	206.31	3.5%	6.98	179.71	26.60
LPN	199.33	206.31	3.5%	6.98	179.71	26.60
Para medicine	199.33	206.31	3.5%	6.98	179.71	26.60
Sonography	199.33	206.31	3.5%	6.98	179.71	26.60
Surgical Technology	199.33	206.31	3.5%	6.98	179.71	26.60
<b>Winona State University</b>						
Composite Materials Engineering Program-Ugrad	312.90	322.40	3.0%	9.50	277.40	45.00
Health Leadership & Administration Program-HLA	343.23	353.38	3.0%	10.15	277.40	75.98
Offsite Programs-Ugrad	289.86	300.14	3.5%	10.28	277.40	22.74
Study Abroad Program - Ugrad (up to)	450.00	450.00	0.0%	0.00	277.40	172.60
Travel Studies Program - Ugrad (up to)	500.00	500.00	0.0%	0.00	277.40	222.60
Undergraduate Nursing Program	309.23	320.19	3.5%	10.96	277.40	42.79

## Minnesota State

## Undergrad Course Differential Rates for FY2023 Per Credit

Course Name	FY2022	FY2023		FY2023		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
<b>Alexandria Technical &amp; Community College</b>						
Child Care Internship	176.43	182.61	3.5%	6.18	182.61	0.00
Child Care Practicum I	176.43	182.61	3.5%	6.18	182.61	0.00
Child Care Practicum II	176.43	182.61	3.5%	6.18	182.61	0.00
CNC Machining Operations I	205.69	212.89	3.5%	7.20	182.61	30.28
CNC Machining Operations II	205.69	212.89	3.5%	7.20	182.61	30.28
Firearms/Officer Survival Tactics	272.48	282.02	3.5%	9.54	182.61	99.41
Milling II	205.69	212.89	3.5%	7.20	182.61	30.28
Operation of Commercial Vehicle	315.33	326.37	3.5%	11.04	182.61	143.76
Turning II	205.69	212.89	3.5%	7.20	182.61	30.28
<b>Bemidji State University</b>						
<del>Chem - Allied Health Lab (CHEM 1110)</del>	<del>317.95</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-317.95</del>	<del>313.55</del>	<del>-313.55</del>
<del>Chem - Analytical Chem Lab (CHEM 3570)</del>	<del>322.95</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-322.95</del>	<del>313.55</del>	<del>-313.55</del>
<del>Chem - General Chemistry I (CHEM 1111)</del>	<del>309.20</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-309.20</del>	<del>313.55</del>	<del>-313.55</del>
<del>Chem - General Chemistry II (CHEM 1112)</del>	<del>310.95</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-310.95</del>	<del>313.55</del>	<del>-313.55</del>
<del>Chem - Biochemistry Lab I (CHEM 4471)</del>	<del>317.95</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-317.95</del>	<del>313.55</del>	<del>-313.55</del>
<del>Chem - Biochemistry Lab II (CHEM 4472)</del>	<del>317.95</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-317.95</del>	<del>313.55</del>	<del>-313.55</del>
<del>Chem - Biochemistry Lab I (CHEM 5471)</del>	<del>493.25</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-493.25</del>	<del>313.55</del>	<del>-313.55</del>
<del>Chem - Biochemistry Lab II (CHEM 5472)</del>	<del>493.25</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-493.25</del>	<del>313.55</del>	<del>-313.55</del>
<del>Chem - Instrmtl Analys Lab I (CHEM 4571)</del>	<del>317.95</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-317.95</del>	<del>313.55</del>	<del>-313.55</del>
<del>Chem - Organic Chemistry I (CHEM 3371)</del>	<del>342.95</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-342.95</del>	<del>313.55</del>	<del>-313.55</del>
<del>Chem - Organic Chemistry II (CHEM 3372)</del>	<del>342.95</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-342.95</del>	<del>313.55</del>	<del>-313.55</del>
<del>Chem - Physical Chemistry Lab I (CHEM 4771)</del>	<del>317.95</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-317.95</del>	<del>313.55</del>	<del>-313.55</del>
<del>Chem - Physical Chemistry Lab II (CHEM 4772)</del>	<del>317.95</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-317.95</del>	<del>313.55</del>	<del>-313.55</del>
<del>Chem - Physical Chemistry Lab I (CHEM 5771)</del>	<del>493.25</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-493.25</del>	<del>313.55</del>	<del>-313.55</del>
<del>Chem - Physical Chemistry Lab II (CHEM 5772)</del>	<del>493.25</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-493.25</del>	<del>313.55</del>	<del>-313.55</del>
<del>Chem - Principles of Chemistry I (CHEM 2211)</del>	<del>309.20</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-309.20</del>	<del>313.55</del>	<del>-313.55</del>
<del>Chem - Principles of Chemistry II (CHEM 2212)</del>	<del>310.95</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-310.95</del>	<del>313.55</del>	<del>-313.55</del>
ENVR 3700 - Natural Resource Management	317.95	329.05	3.5%	11.10	313.55	15.50
Environmental - Thesis ENVR 4990	317.95	329.05	3.5%	11.10	313.55	15.50
Geology - Labs (GEOL 1110)	307.95	318.70	3.5%	10.75	313.55	5.15
Geology - Labs (GEOL 1120)	307.95	318.70	3.5%	10.75	313.55	5.15
Geology - Labs (GEOL 2110 )	307.95	318.70	3.5%	10.75	313.55	5.15
Geology - Labs (GEOL 3120)	317.95	329.05	3.5%	11.10	313.55	15.50
Geology - Labs (GEOL 3500)	307.95	318.70	3.5%	10.75	313.55	5.15
Geology - Labs (GEOL 3600)	307.95	318.70	3.5%	10.75	313.55	5.15
Geology - Labs (GEOL 4300)	317.95	329.05	3.5%	11.10	313.55	15.50
PE - Exercise Physiology & Nutrition (PHED 3300)	317.95	329.05	3.5%	11.10	313.55	15.50
PE - Personal Training: Strength and Speed (PHED 4160)	317.95	329.05	3.5%	11.10	313.55	15.50
PE - Athletic Training (PHED 3190)	312.95	323.90	3.5%	10.95	313.55	10.35
Physics - Lab (PHYS 1101)	307.95	318.70	3.5%	10.75	313.55	5.15
Physics - Lab (PHYS 1102)	307.95	318.70	3.5%	10.75	313.55	5.15
Physics - Lab (PHYS 2101)	307.95	318.70	3.5%	10.75	313.55	5.15
Physics - Lab (PHYS 2102)	307.95	318.70	3.5%	10.75	313.55	5.15

## Minnesota State

## Undergrad Course Differential Rates for FY2023 Per Credit

Course Name	FY2022	FY2023		FY2023		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
<b>Central Lakes College</b>						
AMSL 1412 - American Sign Language II	190.67	197.34	3.5%	6.67	180.79	16.55
AMSL 2412 - American Sign Language IV	190.67	197.34	3.5%	6.67	180.79	16.55
AMSL 2414 - Conversational ASL	254.63	263.54	3.5%	8.91	180.79	82.75
ARTS 1487 - Ceramics: Beginning Hand Building	192.80	199.55	3.5%	6.75	180.79	18.76
ARTS 1488 - Ceramics: Beginning Throwing	192.80	199.55	3.5%	6.75	180.79	18.76
ARTS 1489 - Intermediate Ceramics	192.80	199.55	3.5%	6.75	180.79	18.76
ARTS 1596 - Topics In Art	185.34	191.82	3.5%	6.48	180.79	11.03
BIOL 1404 - Human Biology	185.34	191.82	3.5%	6.48	180.79	11.03
BIOL 1411 - Concepts of Biology	185.34	191.82	3.5%	6.48	180.79	11.03
BIOL 1415 - Environmental Biology	185.34	191.82	3.5%	6.48	180.79	11.03
BIOL 1431 - General Biology I	185.34	191.82	3.5%	6.48	180.79	11.03
BIOL 1432 - General Biology II	185.34	191.82	3.5%	6.48	180.79	11.03
BIOL 2411 - Biology of Women	185.34	191.82	3.5%	6.48	180.79	11.03
BIOL 2417 - General Ecology Lab	185.34	191.82	3.5%	6.48	180.79	11.03
BIOL 2457 - Microbiology	185.34	191.82	3.5%	6.48	180.79	11.03
BIOL 2467 - Anatomy & Physiology I	185.34	191.82	3.5%	6.48	180.79	11.03
BIOL 2468 - Anatomy & Physiology II	185.34	191.82	3.5%	6.48	180.79	11.03
CHEM 1407 - Life Science Chemistry	185.34	191.82	3.5%	6.48	180.79	11.03
CHEM 1424 - Chemical Principles I	185.34	191.82	3.5%	6.48	180.79	11.03
CHEM 1425 - Chemical Principles II	185.34	191.82	3.5%	6.48	180.79	11.03
CHEM 2472 - Organic Chemistry I	185.34	191.82	3.5%	6.48	180.79	11.03
CHEM 2473 - Organic Chemistry II	185.34	191.82	3.5%	6.48	180.79	11.03
CRJU 1125 - Personal Protection Awareness	190.67	197.34	3.5%	6.67	180.79	16.55
CRJU 2124 - General Evidence and Identification Preparation	301.32	311.87	3.5%	10.55	180.79	131.08
CRJU 2160 - Use of Force	301.32	311.87	3.5%	10.55	180.79	131.08
CRJU 2162 - Firearms	301.32	311.87	3.5%	10.55	180.79	131.08
CRJU 2164 - Patrol Practicals	301.32	311.87	3.5%	10.55	180.79	131.08
CRJU 2166 - Tactical Communications/Relations	301.32	311.87	3.5%	10.55	180.79	131.08
EMTS 1104 - Rescue Basics	246.69	255.32	3.5%	8.63	180.79	74.53
EMTS 1106 - Haz Materials Oper.	246.69	255.32	3.5%	8.63	180.79	74.53
EMTS 1122 - Em. Med Technician	246.69	255.32	3.5%	8.63	180.79	74.53
EMTS 1124 - Em. Med Response	230.88	238.96	3.5%	8.08	180.79	58.17
EMTS 1126 - Firefighter I and II	230.88	238.96	3.5%	8.08	180.79	58.17
EMTS 1128 - EMT Practicum	246.69	255.32	3.5%	8.63	180.79	74.53
EMTS 1132 - Fire Fighter Practicum	230.88	238.96	3.5%	8.08	180.79	58.17
ESCI 1405 - Astronomy	185.34	191.82	3.5%	6.48	180.79	11.03
ESCI 1452 - Oceanography Lab	185.34	191.82	3.5%	6.48	180.79	11.03
ESCI 1454 - Earth Science and the Environment	185.34	191.82	3.5%	6.48	180.79	11.03
PHED 1510 - Skiing/Snowboarding	286.61	296.64	3.5%	10.03	180.79	115.85
PHED 1511 - Adv. Skiing/Snowboarding	286.61	296.64	3.5%	10.03	180.79	115.85
PHED 1534 - Beginning Golf	190.67	197.34	3.5%	6.67	180.79	16.55
PHED 1541 - Bowling	222.65	230.44	3.5%	7.79	180.79	49.65
<b>Century College</b>						
ART 2032 - Digital Photography	186.65	193.18	3.5%	6.53	182.49	10.69

## Minnesota State

## Undergrad Course Differential Rates for FY2023 Per Credit

Course Name	FY2022	FY2023		FY2023		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
<b>Fond du Lac Tribal &amp; Community College</b>						
Advanced Bowling	220.52	226.63	2.8%	6.11	180.59	46.04
All Private Music Lessons	296.09	302.20	2.1%	6.11	180.59	121.61
AMIN 1020 Foundations of American and Anishinabe Elem. Education	189.48	195.59	3.2%	6.11	180.59	15.00
AMIN 1035 Anishinabe Seasonal Science	194.48	200.59	3.1%	6.11	180.59	20.00
AMIN 2300 Culturally Responsive Education	209.48	215.59	2.9%	6.11	180.59	35.00
Application of Nursing	192.58	198.69	3.2%	6.11	180.59	18.10
ART 1055 Fashion, Fabric Design and Construction	194.48	200.59	3.1%	6.11	180.59	20.00
Art Design	179.48	185.59	3.4%	6.11	180.59	5.00
ART/MUSC 1250 Foundations of American and Anishinabe Arts in Educ	214.48	220.59	2.8%	6.11	180.59	40.00
Aspects of Biology Lab/Lecture	179.48	185.59	3.4%	6.11	180.59	5.00
Aspects of Inorganic Chemistry Lab/Lecture	194.52	200.63	3.1%	6.11	180.59	20.04
Beginning Bowling	220.52	226.63	2.8%	6.11	180.59	46.04
Beginning Downhill Skiing	266.02	272.13	2.3%	6.11	180.59	91.54
Beginning Golf	271.02	277.13	2.3%	6.11	180.59	96.54
BIOL 1065	179.48	185.59	3.4%	6.11	180.59	5.00
Careers in the Criminal Justice System	197.58	203.69	3.1%	6.11	180.59	23.10
Ceramics	179.48	185.59	3.4%	6.11	180.59	5.00
Clinical Applications	248.58	254.69	2.5%	6.11	180.59	74.10
Clinical Foundations	248.58	254.69	2.5%	6.11	180.59	74.10
Clinical Integration	248.58	254.69	2.5%	6.11	180.59	74.10
Clinical Syntheses	248.58	254.69	2.5%	6.11	180.59	74.10
Community CPR	248.58	254.69	2.5%	6.11	180.59	74.10
Digital Photography	179.48	185.59	3.4%	6.11	180.59	5.00
Drawing	179.48	185.59	3.4%	6.11	180.59	5.00
EDU 3124 - Art Methods	186.98	193.09	3.3%	6.11	180.59	12.50
Emergency Medical Technician	248.58	254.69	2.5%	6.11	180.59	74.10
Emergency Response/First Responder	248.58	254.69	2.5%	6.11	180.59	74.10
ENGL 2200 American Indian Children's Literature	234.48	240.59	2.6%	6.11	180.59	60.00
Environmental Science Lab/Lecture	179.48	185.59	3.4%	6.11	180.59	5.00
Ethics in Nursing	192.58	198.69	3.2%	6.11	180.59	18.10
Family Nursing	192.58	198.69	3.2%	6.11	180.59	18.10
Family Nursing Clinical	248.58	254.69	2.5%	6.11	180.59	74.10
Food: Safety, Risks & Technology	192.58	198.69	3.2%	6.11	180.59	18.10
Foundations of Nursing	192.58	198.69	3.2%	6.11	180.59	18.10
General Biology Lab/Lecture	179.48	185.59	3.4%	6.11	180.59	5.00
General Chemistry Lab/Lecture	194.52	200.63	3.1%	6.11	180.59	20.04
Health Assessment	248.58	254.69	2.5%	6.11	180.59	74.10
HLTH 1032 Health Care Provider CPR & 1st Aid	248.58	254.69	2.5%	6.11	180.59	74.10
HLTH 2100 Community Health Wellness w/ Anishinabe Perspective	189.48	195.59	3.2%	6.11	180.59	15.00
Home Health Aid	248.58	254.69	2.5%	6.11	180.59	74.10
Human Anatomy and Physiology Lab/Lecture	179.48	185.59	3.4%	6.11	180.59	5.00
Integration of Nursing	192.58	198.69	3.2%	6.11	180.59	18.10
Intro to Forensic Biology	179.48	185.59	3.4%	6.11	180.59	5.00
Intro to Nursing	248.58	254.69	2.5%	6.11	180.59	74.10
Introduction to Art	179.48	185.59	3.4%	6.11	180.59	5.00
Leadership, Ethics, Y Diversity in Law Enforcement	220.09	226.20	2.8%	6.11	180.59	45.61
Mathematics for Medication	192.58	198.69	3.2%	6.11	180.59	18.10
Medication Admin I	192.58	198.69	3.2%	6.11	180.59	18.10
Medication Admin II	192.58	198.69	3.2%	6.11	180.59	18.10
Microbiology Lab/Lecture	179.48	185.59	3.4%	6.11	180.59	5.00
Native Plant Identification	179.48	185.59	3.4%	6.11	180.59	5.00
NURS and HLTH Courses (except lab and clinical)	192.58	198.69	3.2%	6.11	180.59	18.10
NURS2130 - Community Clinicals	248.58	254.69	2.5%	6.11	180.59	74.10
Nursing Interventions	248.58	254.69	2.5%	6.11	180.59	74.10
Nursing Role Transition	192.58	198.69	3.2%	6.11	180.59	18.10
Nursing Role Transition Clinical	248.58	254.69	2.5%	6.11	180.59	74.10
Organic Chemistry Lab/Lecture	194.52	200.63	3.1%	6.11	180.59	20.04
Painting	179.48	185.59	3.4%	6.11	180.59	5.00
Patrol Procedures	256.09	262.20	2.4%	6.11	180.59	81.61
Personal, Tribal & Comm Health	192.58	198.69	3.2%	6.11	180.59	18.10

## Minnesota State

## Undergrad Course Differential Rates for FY2023 Per Credit

Course Name	FY2022	FY2023		FY2023		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
Practical Applications of Criminal Investigations	215.08	221.19	2.8%	6.11	180.59	40.60
Principals of Ecology Lab/Lecture	179.48	185.59	3.4%	6.11	180.59	5.00
Psychosocial Nursing	192.58	198.69	3.2%	6.11	180.59	18.10
SCI 1280 Investigative Science I	224.48	230.59	2.7%	6.11	180.59	50.00
SCI 1285 Investigative Science II	224.48	230.59	2.7%	6.11	180.59	50.00
Sculptures	179.61	185.72	3.4%	6.11	180.59	5.13
Service Learning for Nursing	247.89	254.00	2.5%	6.11	180.59	73.41
Special Topics	192.58	198.69	3.2%	6.11	180.59	18.10
Summer Outdoor Activities	295.58	301.69	2.1%	6.11	180.59	121.10
Synthesis of Nursing	192.58	198.69	3.2%	6.11	180.59	18.10
Use of Force I: Basic Defense Tactics	239.58	245.69	2.6%	6.11	180.59	65.10
Use of Force II: Firearms	400.58	406.69	1.5%	6.11	180.59	226.10
Watercolors	179.48	185.59	3.4%	6.11	180.59	5.00
Winter Outdoor Activities	295.58	301.69	2.1%	6.11	180.59	121.10
<b>Hennepin Technical College</b>						
Emergency Medical Technician - Basic (EMSV 1100)	186.96	193.51	3.5%	6.54	178.06	15.45
Emergency Vehicle Driving Skills (EMSV 1130)	289.29	299.42	3.5%	10.13	178.06	121.36
Extrusion Molding Processes I (PLST 2011)	182.70	189.09	3.5%	6.39	178.06	11.03
Extrusion Molding Processes II (PLST 2017)	182.70	189.09	3.5%	6.39	178.06	11.03
Health Clinical: Clinical Externship I (DNLT 1321)	198.69	205.64	3.5%	6.95	178.06	27.58
Health Clinical: Clinical Externship II (DNLT 1325)	198.69	205.64	3.5%	6.95	178.06	27.58
Health Clinicals: Health Unit Coordinator Internship (HLUC 1200)	182.70	189.09	3.5%	6.39	178.06	11.03
Health Clinicals: Nursing Assistant/Home Health Aide (NAHA 1002)	182.70	189.09	3.5%	6.39	178.06	11.03
Health Clinicals: Pharmacy Technician Externship I (PHRM 1080)	197.62	204.54	3.5%	6.92	178.06	26.48
Health Clinicals: Pharmacy Technician Externship II (PHRM 1090)	197.62	204.54	3.5%	6.92	178.06	26.48
MAST 2035 Clinical Procedures II; MAST 2041 Practicum	182.70	189.09	3.5%	6.39	178.06	11.03
Injection Molding Processes I (PLST 2128)	182.70	189.09	3.5%	6.39	178.06	11.03
Injection Molding Processes II (PLST 2138)	182.70	189.09	3.5%	6.39	178.06	11.03
Injection Molding Processes III (PLST 2143)	182.70	189.09	3.5%	6.39	178.06	11.03
Nursing: Fundamentals of Nursing (NURS 1375)	209.35	216.68	3.5%	7.33	178.06	38.62
Nursing: Medical Surgical Nursing 1 (NUSR 1380)	209.35	216.68	3.5%	7.33	178.06	38.62
Nursing: Medical Surgical Nursing 2 (NURS 2375)	209.35	216.68	3.5%	7.33	178.06	38.62
Nursing: Transition to Practice (NURS 2380)	209.35	216.68	3.5%	7.33	178.06	38.62
Public Works (PWRK 1060)	225.34	233.23	3.5%	7.89	178.06	55.17
Related Mechanical Skills (FMLR 1301)	251.98	260.80	3.5%	8.82	178.06	82.74
<b>Lake Superior College</b>						
ART 1138	182.10	188.47	3.5%	6.37	166.52	21.95
ART 1305	182.10	188.47	3.5%	6.37	166.52	21.95
ART 2100	182.10	188.47	3.5%	6.37	166.52	21.95
ART 2139	182.10	188.47	3.5%	6.37	166.52	21.95
ART 2140	182.10	188.47	3.5%	6.37	166.52	21.95
Nursing Assistant 1400	190.06	196.71	3.5%	6.65	166.52	30.19
Nursing Assistant 1420	190.06	196.71	3.5%	6.65	166.52	30.19
PTA 2780	179.45	185.73	3.5%	6.28	166.52	19.21
<b>Minneapolis Community &amp; Technical College</b>						
CHEM 1020		205.45	new		175.45	30.00
FYST 1010	180.85	187.15	3.5%	6.30	175.45	11.70
PHED 2100	251.55	260.45	3.5%	8.90	175.45	85.00
PHLE 1000	175.10	181.20	3.5%	6.10	175.45	5.75
PHLE 1002	175.10	181.20	3.5%	6.10	175.45	5.75



## Minnesota State

## Undergrad Course Differential Rates for FY2023 Per Credit

Course Name	FY2022	FY2023		FY2023		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
<b>Minnesota North</b>						
Clinical I (NURS 1239) (Mesabi Range)	218.44	0.00	-100.0%	-218.44	179.13	-179.13
Clinical II (NURS 1249) (Mesabi Range)	218.44	0.00	-100.0%	-218.44	179.13	-179.13
EMSV 1275 Wilderness First Responder	296.97	306.00	3.0%	9.03	179.13	126.87
EMSV 1761 Technical Rescue I	378.96	390.00	2.9%	11.04	179.13	210.87
EMSV 1762 Technical Rescue II	378.96	390.00	2.9%	11.04	179.13	210.87
EMSV 1400 Emergency Medical Responder (EMR)	296.97	306.00	3.0%	9.03	179.13	126.87
EMSV 1490 EMT Bridge	232.18	239.00	2.9%	6.82	179.13	59.87
Independent Study courses (Vermilion)	291.87	0.00	-100.0%	-291.87	179.13	-179.13
Maternal/Child Health Nursing (NURS 1241) (Mesabi Range)	218.44	0.00	-100.0%	-218.44	179.13	-179.13
Medical Terminology (NURS 1227) (Mesabi Range)	194.39	0.00	-100.0%	-194.39	179.13	-179.13
Mental Health Nursing (NURS 1233) (Mesabi Range)	218.44	0.00	-100.0%	-218.44	179.13	-179.13
N-CLEX Review (NURS 1275) (Mesabi Range)	194.39	0.00	-100.0%	-194.39	179.13	-179.13
Nursing Care of the Adult (NURS 1243) (Mesabi Range)	218.44	0.00	-100.0%	-218.44	179.13	-179.13
Nursing Care of the Older Adult (NURS 1234) (Mesabi Range)	218.44	0.00	-100.0%	-218.44	179.13	-179.13
Nursing Math, Medications & Skills (NURS 1230) (Mesabi Range)	218.44	0.00	-100.0%	-218.44	179.13	-179.13
Pharmacology (NURS 1231) (Mesabi Range)	194.39	0.00	-100.0%	-194.39	179.13	-179.13
Transition Into Practice (NURS 1240) (Mesabi Range)	194.39	0.00	-100.0%	-194.39	179.13	-179.13
<b>Minnesota State College Southeast</b>						
BIOL 2501 Introduction to Biology	192.69	199.18	3.4%	6.49	189.18	10.00
BIOL 2511 Anatomy & Physiology I	192.69	199.18	3.4%	6.49	189.18	10.00
BIOL 2512 Anatomy & Physiology II	192.69	199.18	3.4%	6.49	189.18	10.00
BIOL 2530 Microbiology	192.69	189.18	-1.8%	-3.51	189.18	0.00
CHEM 2518 General, Organic, & Biochemistry I	192.69	189.18	-1.8%	-3.51	189.18	0.00
CHEM 2522 Environmental Chemistry	192.69	189.18	-1.8%	-3.51	189.18	0.00
CHEM 2525 Introduction to Forensic Science	192.69	189.18	-1.8%	-3.51	189.18	0.00
COMP 2510 Introduction to Computers	192.69	189.18	-1.8%	-3.51	189.18	0.00
COMP 2520 Introduction to Graphic Design	192.69	189.18	-1.8%	-3.51	189.18	0.00
COMP 2525 Computers: Issues and Applications II	192.69	189.18	-1.8%	-3.51	189.18	0.00
HUMA 2520 Film Studies	192.69	189.18	-1.8%	-3.51	189.18	0.00
HUMA 2525 Digital Photography	192.69	189.18	-1.8%	-3.51	189.18	0.00
HUMA 2540 Introduction to Multimedia and Digital Arts	192.69	189.18	-1.8%	-3.51	189.18	0.00
INDS 1628 Introduction to Welding Technologies	202.59	189.18	-6.6%	-13.41	189.18	0.00
INDS 1629 Welding Technologies II	202.59	189.18	-6.6%	-13.41	189.18	0.00
INDS 1630 Welding Technologies III	202.59	189.18	-6.6%	-13.41	189.18	0.00
INDS 1632 Oxy-Fuel Welding Fundamentals	202.59	189.18	-6.6%	-13.41	189.18	0.00
<b>Minnesota State University, Mankato</b>						
Twin Cities Undergraduate Courses (Resident)	325.65	337.00	3.5%	11.35	326.70	10.30
Twin Cities Undergraduate Courses (Non-Resident)	627.45	649.40	3.5%	21.95	326.70	322.70
<b>Minnesota State University Moorhead</b>						
ACCT 280	290.63	300.59	3.4%	9.96	294.59	6.00
ART: Drawing & Illustration emphasis (ART with suffixes H, L)	294.63	304.59	3.4%	9.96	294.59	10.00
ART: Ceramics emphasis (ART with suffix A)	319.63	329.59	3.1%	9.96	294.59	35.00
ART: Painting emphasis (ART with suffix C)	304.63	314.59	3.3%	9.96	294.59	20.00
ART: Print making/Sculpture/Photography emphasis (ART with suffixes D, E, F, N)	314.63	324.59	3.2%	9.96	294.59	30.00
ART: Other Studio Arts (ART with no suffix)	294.63	304.59	3.4%	9.96	294.59	10.00
BIOL/CHEM 400, 405, 410	300.16	310.12	3.3%	9.96	294.59	15.53
CSIS 320, 365	304.63	314.59	3.3%	9.96	294.59	20.00
ED 205, 294, 310	314.63	324.59	3.2%	9.96	294.59	30.00
ED 461V (Student Teaching Abroad)	384.63	394.59	2.6%	9.96	294.59	100.00
EECE 481V (Student Teaching Abroad)	384.63	394.59	2.6%	9.96	294.59	100.00
HLTH 110	289.63	299.59	3.4%	9.96	294.59	5.00
HLTH 125	309.63	319.59	3.2%	9.96	294.59	25.00
HLTH 327, 335, 340, 412, 465	289.63	299.59	3.4%	9.96	294.59	5.00
MGMT 260	290.63	300.59	3.4%	9.96	294.59	6.00
MKTG 270	290.63	300.59	3.4%	9.96	294.59	6.00
PSY 230	294.63	304.59	3.4%	9.96	294.59	10.00
PSY 325 (cross tracks to ART 325)	294.63	304.59	3.4%	9.96	294.59	10.00

## Minnesota State

## Undergrad Course Differential Rates for FY2023 Per Credit

Course Name	FY2022	FY2023		FY2023		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
PSY 330	291.63	301.59	3.4%	9.96	294.59	7.00
School of Business (only includes 300- and 400-level courses in the following rubrics: ACCT, BUS, MGMT, MKTG, ENTR)	290.63	300.59	3.4%	9.96	294.59	6.00
School of Business (only includes 300- and 400-level courses in the FINC rubric)	292.63	302.59	3.4%	9.96	294.59	8.00
SLHS 320	294.63	304.59	3.4%	9.96	294.59	10.00
SLHS 421	294.63	304.59	3.4%	9.96	294.59	10.00
SLHS 446	299.63	309.59	3.3%	9.96	294.59	15.00
SLHS 427	299.63	309.59	3.3%	9.96	294.59	15.00
SLHS 473	289.63	299.59	3.4%	9.96	294.59	5.00
SPED 225	314.63	324.59	3.2%	9.96	294.59	30.00
STL 474 - Elementary Science Methods	287.63	297.59	3.5%	9.96	294.59	3.00
WS 300	294.63	304.59	3.4%	9.96	294.59	10.00
WS 415	298.63	308.59	3.3%	9.96	294.59	14.00
<b>Minnesota West Community &amp; Technical College</b>						
DEN1105 Oral Radiology II	214.76	221.35	3.1%	6.59	194.94	26.41
DEN1120 Chairside Assisting I	198.25	204.84	3.3%	6.59	194.94	9.90
DEN1125 Chairside Assisting II	198.25	204.84	3.3%	6.59	194.94	9.90
DEN1140 Dental Materials	201.55	208.14	3.3%	6.59	194.94	13.20
DEN1145 Expanded Functions A	214.76	221.35	3.1%	6.59	194.94	26.41
DEN1150 Expanded Functions B	214.76	221.35	3.1%	6.59	194.94	26.41
DEN1155 Extramural Clinical Exp I		208.94	new		194.94	14.00
HC1175 Nursing Assistant	198.79	219.38	10.4%	20.59	194.94	24.44
MUSC1140 Piano Lessons	336.85	343.44	2.0%	6.59	194.94	148.50
MUSC1141 Piano Lessons	336.85	343.44	2.0%	6.59	194.94	148.50
MUSC1145 Voice Lessons	336.85	343.44	2.0%	6.59	194.94	148.50
MUSC1146 Voice Lessons	336.85	343.44	2.0%	6.59	194.94	148.50
MUSC2140 Piano Lessons	336.85	343.44	2.0%	6.59	194.94	148.50
MUSC2141 Piano Lessons	336.85	343.44	2.0%	6.59	194.94	148.50
MUSC2145 Voice Lessons	336.85	343.44	2.0%	6.59	194.94	148.50
MUSC2146 Voice Lessons	336.85	343.44	2.0%	6.59	194.94	148.50
<b>North Hennepin Community College</b>						
Phlebotomy	223.10	230.91	3.5%	7.81	187.58	43.33
<b>Northland Community &amp; Technical College</b>						
CRJU 2209	309.11	319.93	3.5%	10.82	187.53	132.40
CRJU 2019	309.11	319.93	3.5%	10.82	187.53	132.40
SURT 2212	267.68	277.05	3.5%	9.37	187.53	89.52
SURT 2216	284.68	294.65	3.5%	9.97	187.53	107.12
SURT 2220	284.68	294.65	3.5%	9.97	187.53	107.12
<b>Northwest Technical College</b>						
BLDG 1108 Metal Fabrication	201.90	208.95	3.5%	7.05	196.55	12.40
<b>Riverland Community College</b>						
A & P I BIOL 2021	190.48	197.15	3.5%	6.67	186.17	10.98
A & P II BIOL 2022	190.48	197.15	3.5%	6.67	186.17	10.98
Advanced Med/Surgical NURS 2010	215.82	223.37	3.5%	7.55	186.17	37.20
Arc Welding IMMR 1725	206.40	213.63	3.5%	7.23	186.17	27.46
Basic Firearms LAWE 1115	232.92	241.08	3.5%	8.16	186.17	54.91
Clinical II RADT 2283	214.69	222.20	3.5%	7.51	186.17	36.03
Concepts of Nursing NURS 1020	215.82	223.37	3.5%	7.55	186.17	37.20
Criminal Investigations LAWE 1110	232.92	241.08	3.5%	8.16	186.17	54.91
Criminal Procedures LAWE 2122	232.92	241.08	3.5%	8.16	186.17	54.91
Emergency Medical Technician EMER 1200	185.35	191.84	3.5%	6.49	186.17	5.67
Forensic Biology BIOL 1050	190.48	197.15	3.5%	6.67	186.17	10.98
Fundamentals of Network Security	206.40	213.63	3.5%	7.23	186.17	27.46
Fundamentals of Wireless LANs	206.40	213.63	3.5%	7.23	186.17	27.46
Gas Metal Arc Welding IMMR 2765	206.40	213.63	3.5%	7.23	186.17	27.46
Gas Tungsten Arc Welding IMMR 2770	206.40	213.63	3.5%	7.23	186.17	27.46
Gas Welding IMMR 1730	206.40	213.63	3.5%	7.23	186.17	27.46
General Biology BIOL 1091	190.48	197.15	3.5%	6.67	186.17	10.98
General Biology BIOL 1092	190.48	197.15	3.5%	6.67	186.17	10.98

## Minnesota State

## Undergrad Course Differential Rates for FY2023 Per Credit

Course Name	FY2022	FY2023		FY2023		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
Hser Field Experience I HSER 1101	212.81	186.17	-12.5%	-26.64	186.17	0.00
Industry Related Welding DESL 1107	206.40	213.63	3.5%	7.23	186.17	27.46
Internship I HSER 2200	188.10	186.17	-1.0%	-1.93	186.17	0.00
Internship II HSER 2201	188.10	186.17	-1.0%	-1.93	186.17	0.00
Internship IV HSER 2203	183.99	186.17	1.2%	2.18	186.17	0.00
Intr & Treatment Applications HSER 1103	196.34	186.17	-5.2%	-10.17	186.17	0.00
Intro to Radiography RADT 1211	219.93	227.63	3.5%	7.70	186.17	41.46
Microbiology BIOL 2040	190.48	197.15	3.5%	6.67	186.17	10.98
Music Private Lessons (MUS 1150-1179 & 2150-2179)	206.40	213.63	3.5%	7.23	186.17	27.46
Nursing Assistant HCNA 1200	198.71	197.15	-0.8%	-1.56	186.17	10.98
Nursing Assistant Practicum HCNA 1101	190.48	197.15	3.5%	6.67	186.17	10.98
Police Tactics and Procedures LAWE 2130	232.92	241.08	3.5%	8.16	186.17	54.91
Vehicle Ops LAWE 2140	232.92	241.08	3.5%	8.16	186.17	54.91
<b>Rochester Community and Technical College</b>						
Aviation Pilot AVIA 1210	229.22	235.49	2.7%	6.27	185.49	50.00
Aviation Pilot AVIA 1211	229.22	235.49	2.7%	6.27	185.49	50.00
Aviation Pilot AVIA 1320	229.22	235.49	2.7%	6.27	185.49	50.00
Aviation Pilot AVIA 1321	229.22	235.49	2.7%	6.27	185.49	50.00
Aviation Pilot AVIA 2250	229.22	235.49	2.7%	6.27	185.49	50.00
Aviation Pilot AVIA 2251	229.22	235.49	2.7%	6.27	185.49	50.00
Aviation Pilot AVIA 2610	229.22	235.49	2.7%	6.27	185.49	50.00
Dental Radiology DS 1300	199.22	205.49	3.1%	6.27	185.49	20.00
Independent Study	209.22	215.49	3.0%	6.27	185.49	30.00
Surgical Technology (ST) 2122	194.85	201.12	3.2%	6.27	185.49	15.63
Surgical Technology (ST) 2123	194.85	201.12	3.2%	6.27	185.49	15.63
Surgical Technology (ST) 2124	194.85	201.12	3.2%	6.27	185.49	15.63
<b>Saint Paul College</b>						
ARTS 1713 Photography 1	203.21	210.32	3.5%	7.11	182.87	27.45
ARTS 1714 Photography 2	203.21	210.32	3.5%	7.11	182.87	27.45
ARTS 1756 Metal Arts	183.83	190.27	3.5%	6.44	182.87	7.40
ASLS 1411 American Sign Language 1	191.74	198.46	3.5%	6.72	182.87	15.59
ASLS 1412 American Sign Language 2	191.74	198.46	3.5%	6.72	182.87	15.59
ASLS 1413 American Sign Language 3	191.74	198.46	3.5%	6.72	182.87	15.59
ASLS 1414 American Sign Language 4	191.74	198.46	3.5%	6.72	182.87	15.59
ASLS 1420 ASL Linguistics	191.74	198.46	3.5%	6.72	182.87	15.59
ASLS 1430 Classifiers	191.74	198.46	3.5%	6.72	182.87	15.59
BIOC 2700 Biochemistry	191.74	198.46	3.5%	6.72	182.87	15.59
BIOC 2790 BIO/CHEM/ENGR	191.74	198.46	3.5%	6.72	182.87	15.59
BIOL 1730 Human Body Systems	191.74	198.46	3.5%	6.72	182.87	15.59
BIOL 1740 General Biology 1	191.74	198.46	3.5%	6.72	182.87	15.59
BIOL 1745 General Biology 2	191.74	198.46	3.5%	6.72	182.87	15.59
BIOL 1782 Introduction to Forensic Science	191.74	198.46	3.5%	6.72	182.87	15.59
BIOL 2721 Human Anatomy and Phys 1	191.74	198.46	3.5%	6.72	182.87	15.59
BIOL 2722 Human Anatomy and Phys 2	191.74	198.46	3.5%	6.72	182.87	15.59
BIOL 2750 General Microbiology	191.74	198.46	3.5%	6.72	182.87	15.59
CHEM 1700 Chemistry Concepts	191.74	198.46	3.5%	6.72	182.87	15.59
CHEM 1711 Principles of Chemistry 1	191.74	198.46	3.5%	6.72	182.87	15.59
CHEM 1712 Principles of Chemistry 2	191.74	198.46	3.5%	6.72	182.87	15.59
CHEM 2720 Organic Chemistry 1	191.74	198.46	3.5%	6.72	182.87	15.59
CHEM 2721 Organic Chemistry 2	191.74	198.46	3.5%	6.72	182.87	15.59
CULA 1405 Culinary Arts Foundations 1	212.94	220.40	3.5%	7.46	182.87	37.53
CULA 1415 Culinary Arts Foundations 2	212.94	220.40	3.5%	7.46	182.87	37.53
CULA 1435 Butchery and Chacuterie	212.94	220.40	3.5%	7.46	182.87	37.53
CULA 1445 Food Service Practicum	212.94	220.40	3.5%	7.46	182.87	37.53
CULA 1505 Contemporary Bake Shop Production	212.94	220.40	3.5%	7.46	182.87	37.53
CULA 1515 Contemporary Pantry Production	212.94	220.40	3.5%	7.46	182.87	37.53
CULA 1525 Contemporary Range Production	212.94	220.40	3.5%	7.46	182.87	37.53
CULA 1545 Contemporary Quick Fare Production	212.94	220.40	3.5%	7.46	182.87	37.53
CULA 1611 Intro to Baking	212.74	220.18	3.5%	7.44	182.87	35.00
CULA 1621 Pastry Basics	212.74	220.18	3.5%	7.44	182.87	35.00
CULA 1631 Introduction to Breads	212.74	220.18	3.5%	7.44	182.87	35.00

## Minnesota State

## Undergrad Course Differential Rates for FY2023 Per Credit

Course Name	FY2022	FY2023		FY2023		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
CULA 2105 Applied Restaurant Operations 1	212.94	220.40	3.5%	7.46	182.87	37.53
CULA 2110 Applied Restaurant Operations 2	212.94	220.40	3.5%	7.46	182.87	37.53
CULA 2220 Sensory Evaluation & Wine Pairing	212.94	220.40	3.5%	7.46	182.87	37.53
CULA 2300 Viennoiserie	212.74	220.18	3.5%	7.44	182.87	35.00
CULA 2310 Entremets & Specialty Cakes	212.74	220.18	3.5%	7.44	182.87	35.00
CULA 2320 Advanced Decorating & Pastry	212.74	220.18	3.5%	7.44	182.87	35.00
CULA 2330 Showpieces & Confiserie	212.74	220.18	3.5%	7.44	182.87	35.00
<del>CULA 2450 Advanced Pastry Confection</del>	<del>186.15</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-186.15</del>	<del>182.87</del>	<del>-182.87</del>
<del>CULA 2460 Culinary Capstone</del>	<del>191.74</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-191.74</del>	<del>182.87</del>	<del>-182.87</del>
EAPP 1410 English Pronunciation for Academic and Professional Purposes	186.15	192.67	3.5%	6.52	182.87	14.19
HLTH 1465 Functional Holistic Nutrition	191.74	198.46	3.5%	6.72	182.87	15.59
INTP 1512 Consecutive Interpreting 1	191.74	198.46	3.5%	6.72	182.87	15.59
INTP 1513 Consecutive Interpreting 2	191.74	198.46	3.5%	6.72	182.87	15.59
INTP 2411 Sign to Voice Interpreting 1	191.74	198.46	3.5%	6.72	182.87	15.59
INTP 2412 Sign to Voice Interpreting 2	191.74	198.46	3.5%	6.72	182.87	15.59
INTP 2421 Voice to Sign Interpreting 1	191.74	198.46	3.5%	6.72	182.87	15.59
INTP 2422 Voice to Sign Interpreting 2	191.74	198.46	3.5%	6.72	182.87	15.59
INTP 2431 Transliterating 1	191.74	198.46	3.5%	6.72	182.87	15.59
INTP 2432 Transliterating 2	191.74	198.46	3.5%	6.72	182.87	15.59
MLDT 1421 Hematology 1	229.73	237.77	3.5%	8.04	182.87	54.90
MLDT 1422 Hematology 2	229.73	237.77	3.5%	8.04	182.87	54.90
MLDT 1430 Urinalysis/Body Fluids	229.73	237.77	3.5%	8.04	182.87	54.90
MLDT 1441 Clinic Chem 1	229.73	237.77	3.5%	8.04	182.87	54.90
MLDT 1442 Clinic Chem 2	229.73	237.77	3.5%	8.04	182.87	54.90
MLDT 1446 Phlebotomy	229.73	237.77	3.5%	8.04	182.87	54.90
MLDT 1510 Immunology	229.73	237.77	3.5%	8.04	182.87	54.90
MLDT 2400 Mycology/Parasitology	229.73	237.77	3.5%	8.04	182.87	54.90
MLDT 2410 Immunohematology	229.73	237.77	3.5%	8.04	182.87	54.90
MLDT 2420 Clinic Microbiology	229.73	237.77	3.5%	8.04	182.87	54.90
MUSC 1310 Applied Voices	267.77	277.14	3.5%	9.37	182.87	94.27
MUSC 1320 Applied Piano	267.77	277.14	3.5%	9.37	182.87	94.27
PHYS 1720 Principles of Physics 1	191.74	198.46	3.5%	6.72	182.87	15.59
PHYS 1722 Principles of Physics 2	191.74	198.46	3.5%	6.72	182.87	15.59
PHYS 2700 General Physics 1	191.74	198.46	3.5%	6.72	182.87	15.59
PHYS 2710 General Physics 2	191.74	198.46	3.5%	6.72	182.87	15.59
PRNS 1481 Clinical 1	229.73	237.77	3.5%	8.04	182.87	54.90
PRNS 1482 Clinical 2	229.73	237.77	3.5%	8.04	182.87	54.90
PRNS 1483 Clinical 3	229.73	237.77	3.5%	8.04	182.87	54.90
<b>South Central College</b>						
Accounting 2900	181.79	187.98	3.4%	6.19	183.18	4.80
BIOL 100 Intro to Biology	179.29	185.48	3.5%	6.19	183.18	2.30
BIOL 101 Intro to Ecology	179.68	185.87	3.4%	6.19	183.18	2.69
BIOL 115 General Biology 1	184.55	190.74	3.4%	6.19	183.18	7.56
BIOL 116 General Biology 2	179.81	186.00	3.4%	6.19	183.18	2.82
BIOL 211 Genetic	185.77	191.96	3.3%	6.19	183.18	8.78
BIOL 220 Human Anatomy	188.74	194.93	3.3%	6.19	183.18	11.75
BIOL 230 Human Physiology	186.45	192.64	3.3%	6.19	183.18	9.46
BIOL 270 Microbiology	184.85	191.04	3.3%	6.19	183.18	7.86
Capstone CAP 250 AA of Arts	190.99	197.18	3.2%	6.19	183.18	14.00
Carp 1226 Stairway Technology	201.99	208.18	3.1%	6.19	183.18	25.00
Carp 2100 Footings & Foundation	193.65	199.84	3.2%	6.19	183.18	16.66
Carp 2101 Commercial Construction	201.99	208.18	3.1%	6.19	183.18	25.00
<del>CDEV 1230 Guiding Children's Behavior</del>	<del>183.65</del>	<del>183.18</del>	<del>-0.3%</del>	<del>-0.47</del>	<del>183.18</del>	<del>0.00</del>
<del>CDEV 2510 Internship</del>	<del>183.65</del>	<del>183.18</del>	<del>-0.3%</del>	<del>-0.47</del>	<del>183.18</del>	<del>0.00</del>
<del>CIM 2225 Technical Design IV</del>	<del>192.78</del>	<del>0.00</del>	<del>-100.0%</del>	<del>-192.78</del>	<del>183.18</del>	<del>-183.18</del>
<del>CMAE 1514 Safety Awareness</del>	<del>176.99</del>	<del>183.18</del>	<del>3.5%</del>	<del>6.19</del>	<del>183.18</del>	<del>0.00</del>
<del>CMAE 1518 Manufacturing Proc &amp; Prod</del>	<del>176.99</del>	<del>183.18</del>	<del>3.5%</del>	<del>6.19</del>	<del>183.18</del>	<del>0.00</del>
<del>CMAE 1522 Quality Practices</del>	<del>176.99</del>	<del>183.18</del>	<del>3.5%</del>	<del>6.19</del>	<del>183.18</del>	<del>0.00</del>
<del>CMAE 1526 Maintenance Awareness</del>	<del>176.99</del>	<del>183.18</del>	<del>3.5%</del>	<del>6.19</del>	<del>183.18</del>	<del>0.00</del>
<del>Community Social Service CSS 1910</del>	<del>184.43</del>	<del>183.18</del>	<del>-0.7%</del>	<del>-1.25</del>	<del>183.18</del>	<del>0.00</del>
COMP 2452 Information Storage & Mgmt	205.99	212.18	3.0%	6.19	183.18	29.00

## Minnesota State

## Undergrad Course Differential Rates for FY2023 Per Credit

Course Name	FY2022	FY2023		FY2023		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
COMP 2453 Virtualization Technologies	205.99	212.18	3.0%	6.19	183.18	29.00
COMP 2456 Cloud Technologies & Svcs	205.99	212.18	3.0%	6.19	183.18	29.00
Culn 1103 Culinary Fundamentals 1	189.49	195.68	3.3%	6.19	183.18	12.50
Culn 1104 Culinary Fundamentals 2	189.49	195.68	3.3%	6.19	183.18	12.50
Culn 1105 Butchery	195.74	201.93	3.2%	6.19	183.18	18.75
Culn 1106 World Cuisine & Culturers	189.49	195.68	3.3%	6.19	183.18	12.50
Culn 1200 Garde Manager	193.65	199.84	3.2%	6.19	183.18	16.66
Culn 1201 Baking 2	193.65	199.84	3.2%	6.19	183.18	16.66
Culn 1202 Ala Cart Cooking & Prod	183.24	189.43	3.4%	6.19	183.18	6.25
Culn 1203 Baking 1	186.99	193.18	3.3%	6.19	183.18	10.00
Culn 1204 Garde Manager 2	193.65	199.84	3.2%	6.19	183.18	16.66
Culn 1301 Advanced Culinar	189.49	195.68	3.3%	6.19	183.18	12.50
DA 1814 Chairside DA1	180.60	186.79	3.4%	6.19	183.18	3.61
DA 1825 Dental Assisting Expanded	188.99	195.18	3.3%	6.19	183.18	12.00
DA 1828 Nitrous Oxide Sedation	186.99	193.18	3.3%	6.19	183.18	10.00
Engineering Foundations ENGR 1121	<del>241.99</del>	<del>241.99</del>	<del>0.0%</del>	<del>0.00</del>	<del>183.18</del>	<del>58.81</del>
Engineering Foundations ENGR 1222	<del>276.98</del>	<del>276.98</del>	<del>0.0%</del>	<del>0.00</del>	<del>183.18</del>	<del>93.80</del>
Engineering Foundations ENGR 2113	<del>276.98</del>	<del>276.98</del>	<del>0.0%</del>	<del>0.00</del>	<del>183.18</del>	<del>93.80</del>
Engineering Foundations ENGR 2214	<del>276.98</del>	<del>276.98</del>	<del>0.0%</del>	<del>0.00</del>	<del>183.18</del>	<del>93.80</del>
GCC 1120 Graphic Software 1	185.74	191.93	3.3%	6.19	183.18	8.75
GCC 1220 Graphic Software 2	185.74	191.93	3.3%	6.19	183.18	8.75
GCC 1260 Printing Process	191.99	198.18	3.2%	6.19	183.18	15.00
GCC 2210 Design & Illustration 2	185.74	191.93	3.3%	6.19	183.18	8.75
GCC 2220 Portfolio 2	191.99	198.18	3.2%	6.19	183.18	15.00
GCC 2261 Production Work Flow 2	198.24	204.43	3.1%	6.19	183.18	21.25
HCTC 1886 Basic Nursing 101	184.43	185.62	0.6%	1.19	183.18	2.44
HEMS 1200 EMT	<del>179.85</del>	<del>183.18</del>	<del>1.9%</del>	<del>3.33</del>	<del>183.18</del>	<del>0.00</del>
HEMS 1220 EMT - Refresher	<del>176.99</del>	<del>183.18</del>	<del>3.5%</del>	<del>6.19</del>	<del>183.18</del>	<del>0.00</del>
HUCF 1201 Health Unit Coordinator	<del>227.00</del>	<del>183.18</del>	<del>-19.3%</del>	<del>-43.82</del>	<del>183.18</del>	<del>0.00</del>
HVAC 2100 Theory	194.49	200.68	3.2%	6.19	183.18	17.50
HVAC 2340 - Sheet Metal Ductwork Fabrication	184.45	190.64	3.4%	6.19	183.18	7.46
ICP 1000 Intro Paramedics	223.65	229.84	2.8%	6.19	183.18	46.66
ICP 1010 EMS Skills	<del>180.99</del>	<del>183.18</del>	<del>1.2%</del>	<del>2.19</del>	<del>183.18</del>	<del>0.00</del>
ICP 2030 Critical Care 1	180.24	186.43	3.4%	6.19	183.18	3.25
ICP 2050 Field Internship 1	193.65	199.84	3.2%	6.19	183.18	16.66
ICP 2060 Field Internship II	193.65	199.84	3.2%	6.19	183.18	16.66
Marketing MKT 1940 01	183.65	189.84	3.4%	6.19	183.18	6.66
MDLT 1810 Lab Techniques and Orientation	180.24	186.43	3.4%	6.19	183.18	3.25
MDLT 1815 Hematology	<del>183.66</del>	<del>183.18</del>	<del>-0.3%</del>	<del>-0.48</del>	<del>183.18</del>	<del>0.00</del>
MDLT 1825 Urinalysis/Body Fluids	186.91	186.43	-0.3%	-0.48	183.18	3.25
MA 2040 Medical Assisting	208.24	214.43	3.0%	6.19	183.18	31.25
NURS 1150 Clinical Foundation	196.91	196.43	-0.2%	-0.48	183.18	13.25
NURS 1175 Nursing Interventions	186.99	193.18	3.3%	6.19	183.18	10.00
NURS 1275 Medication Administration	186.99	193.18	3.3%	6.19	183.18	10.00
NURS 1350 Clinical Application	186.99	193.18	3.3%	6.19	183.18	10.00
NURS 2230 Semester 1 Pharmacology	216.99	223.18	2.9%	6.19	183.18	40.00
NURS 2240 Semester 1 Fundamental Concepts	216.99	223.18	2.9%	6.19	183.18	40.00
NURS 2250 Semester 1 Clinical Practice	201.87	198.06	-1.9%	-3.81	183.18	14.88
NURS 2275 Semester 1 Skills Lab	206.99	213.18	3.0%	6.19	183.18	30.00
NURS 2320 Semester 2 Med Surg Basic	206.99	213.18	3.0%	6.19	183.18	30.00
NURS 2350 Semester 2 Clinical Practice	186.99	193.18	3.3%	6.19	183.18	10.00
NURS 2375 Semester 2 Skills Lab & Pharmacology	186.99	193.18	3.3%	6.19	183.18	10.00
NURS 2455 Semester 3 Clinical Practice Specialty	194.43	195.62	0.6%	1.19	183.18	12.44
NURS 2550 Semester 4 Clinical Practice	186.99	193.18	3.3%	6.19	183.18	10.00
Welding 1045	215.34	221.53	2.9%	6.19	183.18	38.35
Welding 1075 Advance Welding Lab	208.24	214.43	3.0%	6.19	183.18	31.25

## Minnesota State

## Undergrad Course Differential Rates for FY2023 Per Credit

Course Name	FY2022	FY2023		FY2023		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
<b>Southwest Minnesota State University</b>						
AgEd 220		317.50	new		305.00	12.50
COMP 164	302.10	312.66	3.5%	10.56	305.00	7.66
COMP 165	302.10	312.66	3.5%	10.56	305.00	7.66
COMP 166	302.10	312.66	3.5%	10.56	305.00	7.66
COMP 233	302.10	312.66	3.5%	10.56	305.00	7.66
COMP 306	302.10	312.66	3.5%	10.56	305.00	7.66
COMP 324	302.10	312.66	3.5%	10.56	305.00	7.66
COMP 343	302.10	312.66	3.5%	10.56	305.00	7.66
COMP 351	302.10	312.66	3.5%	10.56	305.00	7.66
COMP 368	302.10	312.66	3.5%	10.56	305.00	7.66
COMP 376	302.10	312.66	3.5%	10.56	305.00	7.66
COMP 377	302.10	312.66	3.5%	10.56	305.00	7.66
COMP 328	302.10	312.66	3.5%	10.56	305.00	7.66
COMP 425	302.10	312.66	3.5%	10.56	305.00	7.66
COMP 486	302.10	312.66	3.5%	10.56	305.00	7.66
COMP 402	302.10	312.66	3.5%	10.56	305.00	7.66
MBA 510		335.82	new		305.00	30.82
Travel Abroad Study Course (3 cr course)	494.70	512.00	3.5%	17.30	305.00	207.00
Hosp. 486: Cruise lines (1 credit course)	361.70	374.35	3.5%	12.65	305.00	69.35
PE 122 Lifetime Activities (3 credit course)	311.10	321.95	3.5%	10.85	305.00	16.95
PE 144 Adventure Ropes (1 credit course)	311.10	321.95	3.5%	10.85	305.00	16.95
PE 210 Introduction to Adapted PE (3 cr)	297.90	308.30	3.5%	10.40	305.00	3.30
<b>St. Cloud Technical &amp; Community College</b>						
HPWT 2502 – Reverse Osmosis Chemistry	208.60	215.90	3.5%	7.30	179.71	36.19
HPWT 2504 – Reverse Osmosis Principles	208.60	215.90	3.5%	7.30	179.71	36.19
HPWT 2506 - Reverse Osmosis (RO) Monitoring	208.60	215.90	3.5%	7.30	179.71	36.19
HPWT 2510 – Reverse Osmosis (RO) Pretreatment	208.60	215.90	3.5%	7.30	179.71	36.19
HPWT 2512 – Reverse Osmosis (RO) Biological Control	208.60	215.90	3.5%	7.30	179.71	36.19
HPWT 2514 – Reverse Osmosis (RO) System Design	208.60	215.90	3.5%	7.30	179.71	36.19
HPWT 2516 – Reverse Osmosis (RO) System Analysis	208.60	215.90	3.5%	7.30	179.71	36.19
HPWT 2518 – Ion Exchange (IX) Principles	208.60	215.90	3.5%	7.30	179.71	36.19
HPWT 2520 – Electro dialysis Reversal (EDR) & Electrode ionization (EDI)	208.60	215.90	3.5%	7.30	179.71	36.19
HPWT 2522 – Ion Exchange (IX) System Design	208.60	215.90	3.5%	7.30	179.71	36.19
HPWT 2524 – Ion Exchange (IX) System Analysis	208.60	215.90	3.5%	7.30	179.71	36.19
HPWT 2526 – Deionized (DI) Water Principles	208.60	215.90	3.5%	7.30	179.71	36.19
HPWT 2528 – Deionized (DI) Water System Design	208.60	215.90	3.5%	7.30	179.71	36.19
HPWT 2530 – Deionized (DI) Water System Analysis	208.60	215.90	3.5%	7.30	179.71	36.19
HPWT 2532 – Deionized (DI) Water Maintenance	208.60	215.90	3.5%	7.30	179.71	36.19

**Minnesota State**  
**Non-resident Tuition Rates FY2023**

<b>STATE COLLEGES</b>	<b>FY2022</b>	<b>FY2023</b>
Alexandria Technical & Community College*	176.43	182.61
Anoka-Ramsey Community College*	159.15	164.72
Anoka Technical College*	183.33	189.75
Central Lakes College*	174.68	180.79
Century College*	176.32	182.49
Dakota County Technical College*	185.49	191.98
Fond du Lac Tribal & Community College*	174.48	180.59
Hennepin Technical College*	172.04	178.06
Inver Hills Community College*	174.56	180.66
Lake Superior College*	160.89	166.52
Minneapolis Community & Technical College*	169.55	175.45
Minnesota North College	216.33	222.39
Minnesota State College Southeast*	182.78	189.18
Minnesota State Community & Technical College*	175.55	180.80
Minnesota West Community & Technical College**	376.70	389.88
Normandale Community College*	174.74	178.23
North Hennepin Community College*	181.24	187.58
Northland Community & Technical College*	181.18	187.53
Northwest Technical College*	189.90	196.55
Pine Technical and Community College	336.40	348.18
Ridgewater College*	176.25	182.42
Riverland Community College*	179.87	186.17
Rochester Community and Technical College*	179.22	185.49
Saint Paul College*	176.69	182.87
St. Cloud Technical & Community College*	173.63	179.71
South Central College*	176.99	183.18

\* Rate charged to non-residents is the same rate charged to residents

\*\*Minnesota West only charge these rates to non-residents/non-reciprocity if paperwork is not submitted or MN resident tuition scholarship eligibility is not maintained; otherwise charge resident rate.

**Minnesota State**  
**Non-resident Tuition Rates FY2023**

<b>STATE UNIVERSITIES</b>	<b>FY2022 Undergraduate</b>	<b>FY2023 Undergraduate</b>	<b>FY2022 Graduate</b>	<b>FY2023 Graduate</b>
Bemidji State University (UG per credit up to 12 credits)*	302.95	313.55	478.25	494.95
Bemidji State University (UG 12-18 credits)*	4,345.00	4,497.00	no band	no band
Bemidji State University (UG 19+)*	302.95	313.55	no band	no band
Metropolitan State University	276.04	285.70	474.77	491.39
Minnesota State University, Mankato (UG 1-11 cr.)	678.90	702.65	472.50	490.95
Minnesota State University, Mankato (UG Banded 12-18 cr)	8,563.25	8,862.95	no band	no band
Minnesota State University, Mankato (UG 19 + cr)	678.9	702.65	no band	no band
Minnesota State University Moorhead (UG 1-11 cr.)	569.26	589.18	474.47	493.45
Minnesota State University Moorhead (UG 12-18 cr.)	8,538.76	8,837.62	no band	no band
Minnesota State University Moorhead (UG 19+ cr.)	569.26	589.18	no band	no band
Saint Cloud State University (UG 1-11cr.)**	662.93	733.86	680.00	755.48
Saint Cloud State University (UG 12-18 cr.)**	8,361.30	9,347.93	no band	no band
Saint Cloud State University (UG 19 cr.)**	662.93	733.86	no band	no band
Southwest Minnesota State University (UG 1-11 cr.)*	266.75	305.00	442.00	486.00
Southwest Minnesota State University (UG Banded 12-18 cr)*	4,115.85	4,420.00	no band	no band
Southwest Minnesota State University (UG 19+ cr)*	266.75	305.00	no band	no band
Winona State University	486.38	503.60	671.37	697.84
Winona State University (UG Banded 12-18 cr.)	7,301.01	7,559.85	no band	no band
Winona State University (UG Banded 19+ cr.)	486.38	503.60	no band	no band

Banded tuition is semester based

\* Rate charged to non-residents is the same rate charged to residents

\*\*St. Cloud State University charges resident rates for the following types of students: international, graduate assistants, athletic/academic talent, alumni legacy, and high achiever.



**Minnesota State**  
**Resident Graduate Tuition Rates for FY2023**

Institution	FY2022 Tuition Rate Per Credit	FY2023 \$ Increase Per Credit	FY2023 Tuition Rate Per Credit	FY2023 Annual Change (20 credits)	% Change
<b>Masters - Base rates</b>					
Bemidji State University	478.25	16.70	494.95	334.00	3.5%
Metropolitan State University	474.77	16.62	491.39	332.34	3.5%
Minnesota State University Moorhead	474.47	18.98	493.45	379.60	4.0%
Minnesota State University, Mankato	472.50	18.45	490.95	369.00	3.9%
Southwest Minnesota State University	442.00	44.00	486.00	880.00	10.0%
St. Cloud State University	447.60	49.68	497.28	993.60	11.1%
Winona State University	444.98	17.57	462.55	351.40	3.9%

Institution/Program	FY2022 Tuition Rate Per Credit	FY2023 \$ Increase Per Credit	FY2023 Tuition Rate Per Credit	FY2023 Annual Change (20 credits)	% Change
<b>Doctoral</b>					
Metropolitan State University - Nursing (DNP)	1,133.36	39.67	1,173.03	793.35	3.5%
Metropolitan State University - College of Mgmt. (DBA)	1,174.99	41.12	1,216.11	822.49	3.5%
Minnesota State University, Mankato - Nursing (DNP)	1,109.85	-	1,109.85	-	0.0%
Minnesota State University, Mankato - Nursing (DNP) - <b>Twin Cities Locations</b>	1,166.45	1.95	1,168.40	39.00	0.2%
Minnesota State University, Mankato - Psychology (Psy D)	686.00	26.75	712.75	535.00	3.9%
Minnesota State University, Mankato - Psychology (Psy D) - <b>Twin Cities Locations</b>	742.60	28.70	771.30	574.00	3.9%
Minnesota State University, Mankato - Education (CSP)	686.00	26.75	712.75	535.00	3.9%
Minnesota State University, Mankato - Education (CSP) - <b>Twin Cities Locations</b>	742.60	28.70	771.30	574.00	3.9%
Minnesota State University, Mankato - Ed Ldrship	686.00	26.75	712.75	535.00	3.9%
Minnesota State University, Mankato - Ed Ldrship - <b>Twin Cities Locations</b>	742.60	28.70	771.30	574.00	3.9%
Minnesota State University Moorhead - Education (Ed. D)	663.25	26.53	689.78	530.60	4.0%
St. Cloud State University - Education, Administration and Leadership (St Cloud Campus)	701.91	27.37	729.28	547.40	3.9%
St. Cloud State University - Education, Administration and Leadership (Maple Grove Campus)	803.29	31.33	834.62	626.60	3.9%
St. Cloud State University-Education, Higher Education (St Cloud Campus)	701.91	27.37	729.28	547.40	3.9%
St. Cloud State University-Education, Higher Education (Maple Grove Campus)	803.29	31.33	834.62	626.60	3.9%
Winona State University - Nursing (DNP)	1,112.70	-	1,112.70	-	0.0%

**Graduate Program/Course Differential Rates Per Credit**

Program Rates	FY2022	FY2023	
	Tuition Rate	Tuition Rate	% Change
<b>Bemidji State University</b>			
Biology (BIOL grad)	493.25	510.50	3.5%
Chemistry (CHEM/BCMB)		509.95	
MBA program	605.20	626.35	3.5%
MPA program (ACCT grad)	605.20	626.35	3.5%
Music (MUS)		519.95	
Professional Education; Graduate 5000 only (ED/SPED) On Campus	492.25	509.45	3.5%
<b>Metropolitan State University</b>			
MSN Nursing program	594.83	615.65	3.5%
MS Advanced Dental Therapy	1,670.68	1,729.15	3.5%
Prior Learning Assessments - Grad. credit	272.33	281.86	3.5%
Student Designed Ind. Studies - Grad.	317.72	328.84	3.5%
<b>Minnesota State University, Mankato</b>			
Advanced Dental Therapy (ADT) (Resident)	1090.90	1133.45	3.9%
Advanced Dental Therapy (ADT) (Non-Resident) (First Enrolled Prior to Term 20233) (Grandfathered Rate)	1090.90	1133.45	3.9%
Advanced Dental Therapy (ADT) (Non-Resident) (First Enrolled During Term 20233 or Later) (New Rate)		1378.90	
Applied Health Science Masters (Fully Online)		530.75	
Athletic Training (Resident)	519.50	539.80	3.9%
Athletic Training (Non-Resident) (First Enrolled Prior to Term 20233) (Grandfathered Rate)	519.50	539.80	3.9%
Athletic Training (Non-Resident) (First Enrolled During Term 20233 or Later) (New Rate)		785.25	
Communication Sciences Disorder (CSD) (Resident)	520.90	541.25	3.9%
Communication Sciences Disorder (CSD) (Non-Resident) (First Enrolled Prior to Term 20233) (Grandfathered Rate)	520.90	541.25	3.9%
Communication Sciences Disorder (CSD) (Non-Resident) (First Enrolled During Term 20233 or Later) (New Rate)		786.70	
Elementary Teaching Masters (Fully Online)		530.75	
Experiential Education Masters (Resident)		550.95	
Experiential Education Masters (Non-Resident) (First Enrolled Prior to Term 20233) (Grandfathered Rate)		550.95	
Experiential Education Masters (Non-Resident) (First Enrolled During Term 20233 or Later) (New Rate)		796.40	

**Graduate Program/Course Differential Rates Per Credit**

Program Rates	FY2022	FY2023	
	Tuition Rate	Tuition Rate	% Change
Graduate Certificate in Business Leadership (Fully Online)	747.20	776.35	3.9%
Graduate Certificate in Taxation (Fully Online)	747.20	776.35	3.9%
Graduate Teacher Licensure (Resident)	532.00	552.75	3.9%
Graduate Teacher Licensure (Non-Resident) (First Enrolled Prior to Term 20233) (Grandfathered Rate)	532.00	552.75	3.9%
Graduate Teacher Licensure (Non-Resident) (First Enrolled During Term 20233 or Later) (New Rate)		798.20	
Graduate Technical Communications Program and Certificate (Fully Online)	510.80	530.75	3.9%
Health Informatics & Analytics (HIA) (Resident)	710.95	738.70	3.9%
Health Informatics & Analytics (HIA) (Non-Resident) (First Enrolled Prior to Term 20233) (Grandfathered Rate)	710.95	738.70	3.9%
Health Informatics & Analytics (HIA) (Non-Resident) (First Enrolled During Term 20233 or Later) (New Rate)		984.15	
Masters in Accounting (Macc) (Fully Online)	747.20	776.35	3.9%
Masters in Business Administration (MBA) (Fully Online)	747.20	776.35	3.9%
Masters of Social Work (MSW) (Resident)	532.00	552.75	3.9%
Masters of Social Work (MSW) (Non-Resident) (First Enrolled Prior to Term 20233) (Grandfathered Rate)	532.00	552.75	3.9%
Masters of Social Work (MSW) (Non-Resident) (First Enrolled During Term 20233 or Later) (New Rate)		798.20	
On Campus Masters of Accounting (MACC) Program	710.95	738.70	3.9%
On Campus MBA Program	710.95	738.70	3.9%
On Campus Professional Science Masters (PSM) - Engineering Mgmt (Resident)	710.95	738.70	3.9%
On Campus Professional Science Masters (PSM) - Engineering Mgmt (Non-Resident) (First Enrolled Prior to Term 20233) (Grandfathered Rate)	710.95	738.70	3.9%
On Campus Professional Science Masters (PSM) - Engineering Mgmt (Non-Resident) (First Enrolled During Term 20233 or Later) (New Rate)		984.15	
On Campus Professional Science Masters (PSM) - Geographic Information Science (Resident)	710.95	738.70	3.9%

**Graduate Program/Course Differential Rates Per Credit**

<b>Program Rates</b>	<b>FY2022</b>	<b>FY2023</b>	
	<b>Tuition Rate</b>	<b>Tuition Rate</b>	<b>% Change</b>
On Campus Professional Science Masters (PSM) - Geographic Information Science (Non-Resident) (First Enrolled Prior to Term 20233) (Grandfathered Rate)	710.95	738.70	3.9%
On Campus Professional Science Masters (PSM) - Geographic Information Science (Non-Resident) (First Enrolled During Term 20233 or Later) (New Rate)		984.15	
On Campus Professional Science Masters (PSM) - Info Security & Risk Mgmt (Resident)	710.95	738.70	3.9%
On Campus Professional Science Masters (PSM) - Info Security & Risk Mgmt (Non-Resident) (First Enrolled Prior to Term 20233) (Grandfathered Rate)	710.95	738.70	3.9%
On Campus Professional Science Masters (PSM) - Info Security & Risk Mgmt (Non-Resident) (First Enrolled During Term 20233 or Later) (New Rate)		984.15	
Spanish for Professionals Masters & Certificate Programs (Fully Online)		530.75	
Sport & Exercise Psychology Masters (Resident)	547.50	568.90	3.9%
Sport & Exercise Psychology Masters (Non-Resident) (First Enrolled Prior to Term 20233) (Grandfathered Rate)	547.50	568.90	3.9%
Sport & Exercise Psychology Masters (Non-Resident) (First Enrolled During Term 20233 or Later) (New Rate)		814.35	
Twin Cities Graduate Courses (Resident)	529.10	549.50	3.9%
Twin Cities Graduate Courses (Non-Resident) (First Enrolled Prior to Term 20233) (Grandfathered Rate)	529.10	549.50	3.9%
Twin Cities Graduate Courses (Non-Resident) (First Enrolled During Term 20233 or Later) (New Rate)		794.95	
Twin Cities Masters of Accounting (MACC) Program	860.30	893.25	3.8%
Twin Cities MBA Program	860.30	893.25	3.8%
Twin Cities MPA Program (Resident)	539.90	560.70	3.9%
Twin Cities MPA Program (Non-Resident) (First Enrolled Prior to Term 20233) (Grandfathered Rate)	539.90	560.70	3.9%
Twin Cities MPA Program (Non-Resident) (First Enrolled During Term 20233 or Later) (New Rate)		806.15	

**Graduate Program/Course Differential Rates Per Credit**

Program Rates	FY2022	FY2023	
	Tuition Rate	Tuition Rate	% Change
Twin Cities Professional Science Masters (PSM) - Engineering Mgmt (Resident)	767.55	797.25	3.9%
Twin Cities Professional Science Masters (PSM) - Engineering Mgmt (Non-Resident) (First Enrolled Prior to Term 20233) (Grandfathered Rate)	767.55	797.25	3.9%
Twin Cities Professional Science Masters (PSM) - Engineering Mgmt (Non-Resident) (First Enrolled During Term 20233 or Later) (New Rate)		1042.70	
Twin Cities Professional Science Masters (PSM) - Geographic Information Science (Resident)	767.55	797.25	3.9%
Twin Cities Professional Science Masters (PSM) - Geographic Information Science (Non-Resident) (First Enrolled Prior to Term 20233) (Grandfathered Rate)	767.55	797.25	3.9%
Twin Cities Professional Science Masters (PSM) - Geographic Information Science (Non-Resident) (First Enrolled During Term 20233 or Later) (New Rate)		1042.70	
Twin Cities Professional Science Masters (PSM) - Info Security & Risk Mgmt (Resident)	767.55	797.25	3.9%
Twin Cities Professional Science Masters (PSM) - Info Security & Risk Mgmt (Non-Resident) (First Enrolled Prior to Term 20233) (Grandfathered Rate)	767.55	797.25	3.9%
Twin Cities Professional Science Masters (PSM) - Info Security & Risk Mgmt (Non-Resident) (First Enrolled During Term 20233 or Later) (New Rate)		1042.70	
<b>Minnesota State University Moorhead</b>	<b>FY2022</b>	<b>FY2023</b>	
EdD in Educational Leadership	663.25	689.78	4.0%
Master of Arts in Criminal Justice	0.00	495.00	
Master of Arts in Teaching English as a Second Language	485.74	485.74	0.0%
Master of Business Administration (MBA)	673.41	700.34	4.0%
Master of Business Administration (MBA) with Healthcare Management	673.41	700.34	4.0%
Master of Science and Specialist in Educational Leadership	485.74	515.00	6.0%
Master of Science and Specialist in School Psychology	530.15	551.36	4.0%
Master of Science in Athletic Training	0.00	495.00	
Master of Science in Counseling	517.74	550.00	6.2%
Master of Science in Curriculum and Instruction	485.74	515.00	6.0%
Master of Science in Educational Leadership	485.74	505.17	4.0%

**Graduate Program/Course Differential Rates Per Credit**

<b>Program Rates</b>	<b>FY2022</b>	<b>FY2023</b>	
	<b>Tuition Rate</b>	<b>Tuition Rate</b>	<b>% Change</b>
Master of Science in Nursing	578.66	601.80	4.0%
Master of Science in Social Work	0.00	625.00	
Master of Science in Special Education	485.74	505.17	4.0%
Master of Science in Speech and Language Pathology	517.74	538.45	4.0%
Masters in Health Administration (MHA)	578.66	625.00	8.0%
Masters of Science in Accounting and Finance (MSAF)	666.64	666.64	0.0%
Teaching English as a Second Language	474.47	474.47	0.0%

**Graduate Program/Course Differential Rates Per Credit**

Program Rates	FY2022	FY2023	
	Tuition Rate	Tuition Rate	% Change
<b>Southwest Minnesota State University</b>			
Administrative Licensure Program	470.00	486.00	3.4%
Charter School Leadership Certificate program	470.00	486.00	3.4%
Graduate online/web courses	470.00	486.00	3.4%
Off Camp Grad Ed Learning Comm. 20/21 & 21/22 Program	463.25	463.25	0.0%
Off Camp Grad Ed Learning Comm. 21/22 & 22/23 Program	470.00	486.00	3.4%
Off Campus Education Graduate Program	470.00	486.00	3.4%
Off Campus MBA & Management Graduate Program	470.00	486.00	3.4%
<b>St. Cloud State University</b>			
Master of Applied Clinical Research	892.52	927.33	3.9%
Master of Engineering Management-MetroState	637.27	637.27	0.0%
Master of Engineering Management	483.19	502.03	3.9%
Master of Regulatory Affairs and Services	892.52	927.33	3.9%
Master of Science, Medical Technology Quality (MTG)	892.52	927.33	3.9%
Masters Information Assurance	447.60	465.06	3.9%
Masters of Communication Sciences Disorders	497.60	549.23	10.4%
Masters of Education and Leadership	483.19	537.20	11.2%
MBA-Online	944.12	620.54	-34.3%
Off Campus Graduate	483.19	534.12	10.5%
Off Campus Graduate Continuing Education	490.98	542.18	10.4%
Off Campus Graduate ITV Continuing Education	517.60	569.73	10.1%
Off Campus North Branch Cohort Graduate	483.19	534.12	10.5%
Off Campus or on-line Behavioral Analysis	653.42	678.90	3.9%
Off Campus Workshop Graduate	490.98	542.18	10.4%
On-Line Department or Continuing Studies Graduate	522.60	497.28	-4.8%
St. Cloud MBA	695.45	722.57	3.9%
Twin Cities Graduate Center MBA	944.12	980.94	3.9%
<b>Winona State University</b>			
Advanced Nursing Practice Specialty Cohorts	825.02	0.00	-100.0%
Education Doctorate Ed. D.	686.21	713.30	3.9%
Healthcare Leadership and Administration	517.76	517.76	0.0%
Master of Science Athletic Training-Grad	499.62	519.34	3.9%
Master of Social Work-Grad	685.99	703.56	2.6%
Online Programs-Grad	449.48	467.05	3.9%
Performance Analytics	594.98	612.55	
Teacher Preparation Collaborative Certificate-Grad	478.81	496.38	3.7%

**Graduate Program/Course Differential Rates Per Credit**

	<b>FY2022</b>	<b>FY2023</b>	
<b>Program Rates</b>	<b>Tuition Rate</b>	<b>Tuition Rate</b>	<b>% Change</b>
<b>Graduate Course Differential Rates</b>	<b>FY2022</b>	<b>FY2023</b>	
<b>Course Rates</b>	<b>Tuition Rate Per Credit</b>	<b>Tuition Rate Per Credit</b>	<b>% Change</b>
<b>Bemidji State University</b>			
ENVR 5700 - Natural Resource Management	493.25	510.50	3.5%
ENVR 6990 - Environmental Thesis	493.25	510.50	3.5%
Geology - Labs (GEOL 5120)	493.25	510.50	3.5%
Geology - Labs (GEOL 5300)	493.25	510.50	3.5%
Geology - Labs (GEOL 5500)	483.25	500.15	3.5%
Geology - Labs (GEOL 5600)	483.25	500.15	3.5%
PE - Exercise Physiology & Nutrition (PHED 5300)	493.25	510.50	3.5%
PE - Personal Training: Strength and Speed (PHED 5160)	493.25	510.50	3.5%
PE - Athletic Training (PHED 5190)	488.25	505.30	3.5%
<b>Southwest Minnesota State University</b>			
CHEM 543 Quantitative Chemical Analysis	488.00	504.63	3.4%



**Minnesota State  
Online Undergraduate Tuition FY2023 Per Credit**

STATE COLLEGES	FY2022	FY2023		FY2023		
	Tuition Rate	Tuition Rate	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
Alexandria Technical & Community College	205.15	211.55	3.1%	6.40	182.61	28.94
Anoka-Ramsey Community College	196.95	202.52	2.8%	5.57	164.72	37.80
Anoka Technical College	198.34	204.76	3.2%	6.42	189.75	15.01
Central Lakes College	204.68	210.79	3.0%	6.11	180.79	30.00
Century College	189.94	189.94	0.0%	0.00	182.49	7.45
Dakota County Technical College	194.22	200.71	3.3%	6.49	191.98	8.73
Fond du Lac Tribal & Community College	194.48	200.59	3.1%	6.11	180.59	20.00
Hennepin Technical College	188.70	195.30	3.5%	6.60	178.06	17.24
Inver Hills Community College	178.66	184.76	3.4%	6.10	180.66	4.10
Lake Superior College	187.70	183.33	-2.3%	-4.37	166.52	16.81
Minneapolis Community & Technical College	179.60	179.95	0.2%	0.35	175.45	4.50
Minnesota North College (resident)	198.95	205.01	3.0%	6.06	179.13	25.88
Minnesota North College (non-resident)	242.21	248.27	2.5%	6.06	222.39	25.88
Minnesota State College Southeast	207.78	214.18	3.1%	6.40	189.18	25.00
Minnesota State Community & Technical College	198.95	198.95	0.0%	0.00	180.80	18.15
Minnesota West Community & Technical College	200.85	207.44	3.3%	6.59	194.94	12.50
Normandale Community College	189.74	193.23	1.8%	3.49	178.23	15.00
North Hennepin Community College	194.12	200.46	3.3%	6.34	187.58	12.88
Northland Community & Technical College	205.15	211.55	3.1%	6.40	187.53	24.02
Northwest Technical College	205.15	211.55	3.1%	6.40	196.55	15.00
Pine Technical and Community College	172.70	178.59	3.4%	5.89	174.09	4.50
Ridgewater College	195.10	201.27	3.2%	6.17	182.42	18.85
Riverland Community College	209.87	216.17	3.0%	6.30	186.17	30.00
Rochester Community & Technical College	209.22	215.49	3.0%	6.27	185.49	30.00
Rochester Community & Technical College (Hybrid)	194.22	200.49	3.2%	6.27	185.49	15.00
Saint Paul College	197.29	204.20	3.5%	6.91	182.87	21.33
St. Cloud Technical & Community College	192.84	192.84	0.0%	0.00	179.71	13.13
South Central College	211.49	211.49	0.0%	0.00	183.18	28.31

STATE UNIVERSITIES	Tuition Rate	Tuition Rate	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
Southwest Minnesota State University	316.25	0.00	-100.0%	-316.25	305.00	-305.00
St. Cloud State University	358.24	0.00	-100.0%	-358.24	341.22	-341.22
Winona State University	272.40	281.90	3.5%	9.50	277.40	4.50

Summary of Rationale for FY2023 Undergraduate Differential Tuition Rate Increases  
in excess of 3.5 percent.

<b>Category Program/Courses</b>	<b>Colleges and Universities</b>	<b>Rationale</b>
<u>Health:</u> <ul style="list-style-type: none"> <li>• Nursing (pre-licensure)</li> <li>• Dental assistant</li> <li>• Occupational Therapy assistant</li> </ul>	Bemidji State University Hennepin Technical College Minneapolis College Minnesota West Community and Technical College	Fast-rising costs on consumable medical supplies needed for classroom instruction; creation of class kits for student use @ less cost than previous bookstore provided kits (result is a net savings for students); software and data platforms upgrade
<u>Technical/occupational:</u> <ul style="list-style-type: none"> <li>• Automotive Electronic Diagnostic Specialist</li> <li>• Technology, Art &amp; Design</li> <li>• Visual Communication Technology</li> <li>• Welding</li> <li>• Agriculture Ed</li> <li>• Culinology labs</li> <li>• Hospitality labs</li> <li>• Beverage Management</li> </ul>	Anoka Technical College Bemidji State University Century College Minneapolis College Southwest Minnesota State University	Fast-rising costs on consumable supplies needed for classroom instruction (food and beverage, welding supplies, construction supplies); equipment acquisition to stay current with industry and maintenance of existing equipment
<u>Science:</u> <ul style="list-style-type: none"> <li>• Chemistry</li> <li>• Environmental Geology</li> <li>• Exercise Science</li> </ul>	Bemidji State University Minnesota State University Moorhead	Conversion of multiple course rates ranging from \$6.25 - \$40 to a single program rate; acquisition and maintenance of expensive equipment
<u>Art:</u> <ul style="list-style-type: none"> <li>• Art</li> <li>• Music</li> </ul>	Rochester Community and Technical College Bemidji State University	Fast-rising costs of consumable supplies, equipment, and external subject matter experts.

**Minnesota State  
Revenue Fund  
Proposed Room and Board Fees FY2023**

	Approved FY2022	Proposed FY2023	Percent Change	Ave R&B FY2022	Ave R&B FY2023	Percent Chng Ave Rates	\$ Change
<b>Bemidji State University</b>							
Double Room	\$ 5,737	\$ 5,909	3.0%				
Single Room	\$ 6,681	\$ 6,881	3.0%				
Suites	\$ 7,082	\$ 7,294	3.0%				
200 meals (Aramark)	\$ 3,422	\$ 3,662	7.0%				
Flex Dollars included	\$ 345	\$ 345	0.0%	\$ 9,159	\$ 9,571	4.5%	\$ 412
Summer Session (per week)	\$ 170	\$ 180	5.9%				
<b>Minnesota State University Moorhead</b>							
Double Room	\$ 5,653	\$ 5,766	2.0%				
Single Room	\$ 6,491	\$ 6,622	2.0%				
Unlimited (Sodexo)	\$ 3,390	\$ 3,536	4.3%				
Flex Dollars included	\$ 300	\$ 300	0.0%	\$ 9,043	\$ 9,302	2.9%	\$ 259
<b>Summer Session (per week)</b>							
Double Room	\$ 95	\$ 95	0.0%				
Double as Single	\$ 131	\$ 131	0.0%				
<b>Minnesota State University, Mankato</b>							
Double Room	\$ 6,295	\$ 6,545	4.0%				
Single Room	\$ 8,445	\$ 8,685	2.8%				
Anytime Plan (Sodexo)	\$ 3,040	\$ 3,064	0.8%				
Flex Dollars included	\$ 200	\$ 200	0.0%	\$ 9,335	\$ 9,609	2.9%	\$ 274
<b>Summer Session (10 weeks)</b>							
Double	\$ 1,823	\$ 2,079	14.0%				
<b>St. Cloud State University</b>							
Double Room	\$ 6,036	\$ 6,220	3.0%				
Single Room	\$ 7,320	\$ 7,540	3.0%				
AnytimePlan (Chartwells)	\$ 3,408	\$ 3,812	11.9%				
Flex Dollars included	\$ 100	\$ 100	0.0%	\$ 9,444	\$ 10,032	6.2%	\$ 588
<b>Summer Session (10 weeks)</b>							
Stearns (per week)	\$ -						
Case Hill (per week) double	\$ 95	\$ 95	0.0%				
Case Hill (per week) single	\$ 135	\$ 135	0.0%				
<b>Southwest Minnesota State University</b>							
Double Room	\$ 5,426	\$ 5,480	1.0%				
Single Room	\$ 7,046	\$ 7,116	1.0%				
14 meals a week (Chartwells)(FY22-23)	\$ 3,410	\$ 3,502	2.7%				
Flex Dollars included	\$ 800	\$ 600	-25.0%	\$ 8,836	\$ 8,982	1.7%	\$ 146
<b>Most common meal plan has changed from 10 meals to 14 meals a week which also changed the flex dollars included</b>							
Summer Session	\$ 1,500	\$ 1,500	0.0%				

**Minnesota State  
Revenue Fund  
Proposed Room and Board Fees FY2023**

	Approved FY2022	Proposed FY2023	Percent Change	Ave R&B FY2022	Ave R&B FY2023	Percent Chng Ave Rates	\$ Change
<b>Minnesota North Vermilion**</b>							
Doubles	\$ 4,900	\$ 5,000	2.04%	\$ 6,910	\$ 7,060	2.2%	\$ 150
Singles	\$ 6,300	\$ 6,600	4.76%				
10 meals / week	\$ 2,010	\$ 2,060	2.49%				
<b>Winona State University</b>							
Double Room (1)	\$ 6,100	\$ 6,284	3.0%				
Single Room	\$ 6,870	\$ 7,080	3.1%				
14 Meals a Week (Contract base)(Chartwells)	\$ 3,170	\$ 3,370	6.3%				
Flex (Basic Mandatory) included	\$ 430	\$ 430	0.0%	\$ 9,270	\$ 9,654	4.1%	\$ 384
Summer session	\$ 340	\$ 340					
FY21 Summer housing will be in East Lake which is Foundation operated							
<b>Average (double room &amp; board)</b>				<b>\$ 9,181</b>	<b>\$ 9,525</b>	<b>3.7%</b>	<b>\$ 344</b>
						Max Change	6.23% \$ 588
						Min Change	1.65% \$ 146

Rates noted above are based on the most common traditional-style room and most popular board plan. Each university charges room and board rates based on the room type and amenities.

\*\*Minnesota North Vermilion Food Service is not in the Revenue Fund

**Minnesota State  
Revenue Fund  
Proposed Student Union Facility Fees FY2023**

	Approved FY2022	Proposed FY2023	Percent Change	\$ Change
<b>Bemidji State University</b>	\$ 300.00	\$ 300.00	0.00%	\$ -
Per credit charged to all students 25.00 per credit hour FY22 3-6 Credits				
<b>Metropolitan State University</b>	\$ 255.00	\$ 255.00	0.00%	\$ -
Per Credit charged to all students (\$8.50 per credit by 30 credits)				
<b>Minneapolis Community &amp; Technical College</b>	\$ 195.00	\$ 210.00	7.69%	\$ 15.00
Per credit charged to all students 7.00 per credit hour by 30 credits				
<b>Minnesota State University Moorhead</b>	\$ 333.84	\$ 338.40	1.37%	\$ 4.56
Per credit charged to all students \$14.10/per credit up to 24 credits				
<b>Minnesota State University, Mankato</b>	\$ 258.72	\$ 248.88	-3.80%	\$ (9.84)
Per credit charged to all students \$10.37 per credit by 24 credits				
<b>Normandale Community College</b>	\$ 225.00	\$ 225.00	0.00%	\$ -
Per credit charged to all students 7.50 per credit hour by 30 credits				
<b>St. Cloud State University</b>	\$ 300.06	\$ 295.20	-1.62%	\$ (4.86)
Per credit charged to all students 16.40 per credit hour by 18 credits				
<b>Southwest Minnesota State University</b>	\$ 365.28	\$ 376.32	3.02%	\$ 11.04
Per credit charged to all students 15.68 per credit hour by 24 credits				
<b>Winona State University</b>	\$ 276.80	\$ 282.24	1.97%	\$ 5.44
Per credit charged to all students 8.82 per credit hour by 32 credits				
<b>Average Fee</b>	\$ 278.86	\$ 281.23	0.85%	\$ 2.37
<b>Maximum Fee</b>	\$ 365.28	\$ 376.32		

The total maximum is the amount for the academic year only.

Summer or other sessions are charged on a per credit bases

**St. Cloud State University (Revenue Fund Guarantees debt)**

Per Credit Facility Assessment Fee	\$	144.00	\$	144.00	0.00%	\$	-
8.00 per credit hour							
by 18 credits							

Funds will continue to be used for R&R to assets debt has been paid off

**Minnesota State  
Revenue Fund  
Proposed Wellness Facility Fees FY2023**

	<b>Approved FY2022</b>	<b>Proposed FY2023</b>	<b>Percent Change</b>	<b>\$ Change</b>
<b>Anoka Ramsey Community College</b> Annual Wellness Fee (6.05 per credit hour 30 credits )	\$181.50	\$181.50	0.00%	\$0.00
<b>Minnesota State University, Mankato</b> Annual Outdoor Rec Facilities/Sports Dome New FY20 Outdoor Rec Fee 2.50 per credit hour 24 credits Sports Dome .83 per credit hour 24 credits New FY20	\$79.92	\$79.92	0.00%	\$0.00
<b>Minnesota State University Moorhead</b> Annual Wellness Fee (\$11.28 per credit hour 24 credits )	\$270.72	\$270.72	0.00%	\$0.00
<b>Minnesota State Community &amp; Technical College</b> Annual Wellness Fee (\$6.00 per credit hour 30 credits)	\$120.00	\$180.00	50.00%	\$60.00
<b>Winona State University</b> Annual Wellness Fee (7.54 per credit hour up to 24)	\$177.36	\$180.96	2.03%	\$3.60
<b>Average</b>	\$165.90	<b>\$178.62</b>	<b>7.67%</b>	<b>\$12.72</b>

**Minnesota State  
Revenue Fund  
Proposed Parking Facility Fees FY2023**

		FY2022	FY2023		FY2022	FY2023	
<b>Charge By Credit</b>		Per Credit	Per Credit	Percent Change	Annual	Annual	<b>note</b>
Alexandria Technical and Community College	Lot	\$3.80	\$3.90	2.63%	\$114.00	\$117.00	Surface Lot; All students charged except online and off campus internships
Century College *	Lot	\$3.45	\$3.45	0.00%	\$103.50	\$103.50	Surface Lot; All students charged except online
Normandale Community College	Lot, Ramp	\$9.50	\$9.50	0.00%	\$285.00	\$285.00	Ramp; All students charged except online
Saint Paul College	Ramp	\$9.33	\$9.33	0.00%	\$279.90	\$279.90	Ramp; all students charged
Metropolitan State University	Lot, Ramp	\$12.00	\$12.00	0.00%	\$360.00	\$360.00	Ramp; Open in FY16; all students charged
<b>Charge by Use</b>		Per Day	Per Day	% Change	Annual	Annual	<b>note</b>
Minneapolis Community and Technical College	Ramp	\$2.50	\$2.50	0.00%	\$265.00	\$265.00	Ramp; \$5.00/cash (non-contract)
St. Cloud State University	Ramp	\$12.00	\$12.00	0.00%	\$500.00	\$500.00	Ramp; \$1.50/hr; Max \$12 day/\$3.00 Evening After 6/\$5.00 Weekend Day Flat Rate

Average full time student cost based on 129 days of parking

\*Century paid off their bond in FY2019



**Minnesota State**  
**FY2023 Housing Fees**  
**University/College Owned/Foundation Owned**

(Not in Revenue Fund)

Fall Days - 120

Spring Days - 137

257 Housing Days

	FY2022 Academic Year	FY2023 Academic Year	Percent Change
<b>Alexandria Technical and Community College</b>			
<b>Foundation owned</b>			
Academic Lease- 149 beds			
4 Bedroom Apartment	\$ 5,500	\$ 5,700	3.64%
3 Bedroom Apartment	\$ 5,500	\$ 5,700	3.64%
2 Bedroom Apartment	\$ 6,100	\$ 6,300	3.28%
<b>Central Lakes College</b>			
<b>Foundation Owned/Private Managed</b>			
Parkway Apartments (6plex) 24 beds	\$ 3,400	\$ 3,400	0.00%
Parkway Apartments 99 beds			
4 Bedroom	\$ 4,350	\$ 4,350	0.00%
3 Bedroom	\$ 4,350	\$ 4,350	0.00%
2 Bedroom	\$ 4,350	\$ 4,350	0.00%
<b>Fond du Lac Tribal and Community College</b>			
<b>College Owned</b>			
Cloquet (based on \$14.00/night; 120 fall 127 spring days for a total of 247 days) 94 beds	\$ 3,458	\$ 3,458	0.00%
<b>Minnesota North Hibbing</b>			
<b>College Owned</b>			
<b>116 Beds-Apartment Style</b>			
Doubles	\$ 4,260	\$ 4,260	0.00%
Singles	\$ 5,800	\$ 5,800	0.00%
<b>Minnesota North Itasca</b>			
<b>College Owned</b>			
<b>116 Beds</b>			
Doubles	\$ 5,110	\$ 5,110	0.00%
Singles	\$ 5,970	\$ 5,970	0.00%
Triples	\$ 4,730	\$ 4,730	0.00%
Quads	\$ 4,160	\$ 4,160	0.00%
<b>Minnesota West Community and Technical College</b>			
<b>Foundation Owned and Managed</b>			
Canby (Carr Residence Hall) 14 beds			
Single room	\$ 2,600	\$ 2,600	0.00%

**Minnesota State****FY2023 Housing Fees****University/College Owned/Foundation Owned**

(Not in Revenue Fund)

Fall Days - 120

Spring Days - 137

257 Housing Days

	FY2022 Academic Year	FY2023 Academic Year	Percent Change
<b>Minnesota State Community and Technical College Fergus Falls</b>			
<b>College Owned / College Managed</b>			
130 Beds			
Williams Hillside Village - Triples	\$ 5,200	\$ 5,400	3.85%
College Manor - Singles	\$ 3,800	\$ 4,000	5.26%
Board - Declining Card Balance	\$ 900	\$ 900	0.00%
<b>MSU Moorhead Foundation Apartments</b>			
<b>Foundation Owned/Univ. Managed John Neumaier Hall</b>			
<b>10 Month Lease Number of beds 144</b>			
Full Apartment Rental	\$ 20,366	\$ 20,770	1.98%
4 Residents	\$ 5,092	\$ 5,192	1.96%
3 Residents	\$ 6,789	\$ 6,923	1.98%
2 Residents	\$ 10,183	\$ 10,385	1.98%
<b>Minnesota North Rainy River</b>			
<b>College Owned</b>			
<b>84 Beds</b>			
Doubles	\$ 3,920	\$ 3,920	0.00%
Singles	\$ 5,420	\$ 5,420	0.00%

**Minnesota State****FY2023 Housing Fees****University/College Owned/Foundation Owned**

(Not in Revenue Fund)

Fall Days - 120

Spring Days - 137

257 Housing Days

	FY2022 Academic Year	FY2023 Academic Year	Percent Change
<b>Northland College Thief River Falls</b>			
<b>Foundation Owned and Managed</b>			
144 beds Apartment style	\$ 4,750	\$ 5,004	5.35%
3 or 4 beds			
10 month lease			
<b>Riverland Community College - Austin</b>			
<b>Foundation Owned and Managed</b>			
3 housing Apartments -72 Beds 1 Community Building			
Doubles	\$ 3,600	\$ 3,800	5.56%
Singles*	\$ 4,400	\$ 4,400	0.00%
*Only if space available, most likely all will be filled as doubles			
<b>Southwest Minnesota State University Foundation Apartments</b>			
<b>Foundation Owned and SMSU Res Life Managed</b>			
<b>9 Month Lease</b>			
Number of beds: 141			
1,2,3 and 4 bedrooms	\$ 6,386	\$ 6,450	1.00%
Mandatory Flex Dollar Meal plan	\$ 600	\$ 600	0.00%
<b>Winona State University</b>			
<b>Foundation Owned/Univ. Managed</b>			
<b>East Lake Apartments - 9 Month Lease</b>			
Number of beds: 376			
Efficiency	\$ 4,614	\$ 4,850	5.11%
1 Bedroom	\$ 4,962	\$ 5,200	4.80%
2 Bedroom	\$ 4,962	\$ 5,200	4.80%
4 Bedroom	\$ 5,740	\$ 6,400	11.50%

**Minnesota State**  
**FY2023 Housing Fees**  
**University/College Managed or Affiliated**

(Not in Revenue Fund)

	<b>FY2022 Academic Year</b>	<b>FY2023 Academic Year</b>	<b>Percent Change</b>
<b>Bemidji State University Apartments</b>			
12 month Contract (meal plan optional)	\$9,000	\$0	-100.00%
56 Beds			
16 Units (8 with 4 beds, 8 with 3 beds)			
Current plan BSU will not manage the Facility 2022-23			
<b>Minnesota State University Mankato</b>			
Stadium Heights Apartments LLLP 96 Units 382 beds			
Double room in 5 person Apartment	\$6,925	\$7,200	3.97%
Single room in 5 person Apartment	\$7,620	\$7,920	3.94%
Single room in 3 person Apartment	\$8,380	\$8,755	4.47%
<b>Minnesota North Mesabi Range (Alpine Village)</b>			
<b>Owned and managed by HRA Virginia 110 beds</b>			
Doubles	\$3,792	\$3,792	0.00%
Singles	\$4,792	\$4,792	0.00%



## Supplemental Packet

SP-1	FY2023-FY2023 Undergraduate Tuition and Fees
SP-2	FY2023 Fee Overview
SP-3	FY2022-FY2023 Fee Rates Per Credit
SP-4	Student Full Year Equivalent (FYE) Enrollment FY2008-FY2024
SP-5	FY2022-FY2023 State Appropriation Distribution (Master Green Sheet)
SP-6	College and University Allocations
SP-7	FY2022-FY2023 College and University Operating Budgets
SP-8	FY2022-FY2023 Health Services Fee
SP-9	Reserve Analysis and Outlook
SP-10	FY2021-FY2023 Reserve Balances
SP-11	Revenue Fund Outlook
SP-12	Student Consultation Letters
SP-13	System Office Budget Overview
SP-14	Learning Network of Minnesota
SP-15	FY2022-FY2023 HEERF Uses

**Minnesota State**

FY2022 and FY2023 Annual Undergraduate Tuition And Fee Rates Based on Full Year Equivalent (30 credits)

Institution	FY2022 Annual Tuition	FY2023 Annual Tuition	FY2023 Annual Tuition Increase	FY2023 Tuition % Change	FY2022 Annual Tuition & Fees	FY2023 Annual Tuition & Fees	FY2023 Annual Tuition & Fee Increase	FY2023 Tuition & Fee % Change
<b>STATE COLLEGES</b>								
Alexandria Technical & Community College	\$5,293	\$5,478	\$185	3.5%	\$5,910	\$6,108	\$198	3.3%
Anoka-Ramsey Community College	\$4,775	\$4,942	\$167	3.5%	\$5,488	\$5,655	\$167	3.0%
Cambridge	\$4,775	\$4,942	\$167	3.5%	\$5,462	\$5,629	\$167	3.1%
Coon Rapids	\$4,775	\$4,942	\$167	3.5%	\$5,515	\$5,682	\$167	3.0%
Anoka Technical College	\$5,500	\$5,693	\$193	3.5%	\$6,074	\$6,267	\$193	3.2%
Central Lakes College	\$5,240	\$5,424	\$183	3.5%	\$5,936	\$6,119	\$183	3.1%
Century College	\$5,290	\$5,475	\$185	3.5%	\$5,907	\$6,208	\$302	5.1%
Dakota County Technical College	\$5,565	\$5,759	\$195	3.5%	\$6,208	\$6,419	\$211	3.4%
Fond du Lac Tribal & Community College	\$5,234	\$5,418	\$183	3.5%	\$5,815	\$5,998	\$183	3.2%
Hennepin Technical College	\$5,161	\$5,342	\$181	3.5%	\$5,726	\$5,924	\$198	3.5%
Inver Hills Community College	\$5,237	\$5,420	\$183	3.5%	\$5,809	\$6,007	\$198	3.4%
Lake Superior College	\$4,827	\$4,996	\$169	3.5%	\$5,602	\$5,768	\$166	3.0%
Minneapolis Community & Technical College	\$5,087	\$5,264	\$177	3.5%	\$5,906	\$6,098	\$192	3.3%
Minnesota North								
Hibbing	\$5,192	\$5,374	\$182	3.5%	\$5,773	\$5,969	\$197	3.4%
Itasca	\$5,192	\$5,374	\$182	3.5%	\$5,788	\$5,969	\$182	3.1%
Mesabi Range	\$5,192	\$5,374	\$182	3.5%	\$5,788	\$5,969	\$182	3.1%
Rainy River	\$5,192	\$5,374	\$182	3.5%	\$5,788	\$5,969	\$182	3.1%
Vermilion	\$5,192	\$5,374	\$182	3.5%	\$5,788	\$5,969	\$182	3.1%
Minnesota State College Southeast	\$5,483	\$5,675	\$192	3.5%	\$6,074	\$6,294	\$220	3.6%
Winona	\$5,483	\$5,675	\$192	3.5%	\$6,152	\$6,308	\$157	2.5%
Red Wing	\$5,483	\$5,675	\$192	3.5%	\$5,996	\$6,280	\$284	4.7%
Minnesota State Community & Technical College	\$5,267	\$5,424	\$158	3.0%	\$5,804	\$5,976	\$173	3.0%
Fergus Falls	\$5,267	\$5,424	\$158	3.0%	\$5,862	\$6,020	\$158	2.7%
Detroit Lakes	\$5,267	\$5,424	\$158	3.0%	\$5,727	\$5,885	\$158	2.8%
Moorhead	\$5,267	\$5,424	\$158	3.0%	\$5,868	\$6,086	\$218	3.7%
Wadena	\$5,267	\$5,424	\$158	3.0%	\$5,757	\$5,915	\$158	2.7%
Minnesota West Community & Technical College	\$5,651	\$5,848	\$198	3.5%	\$6,287	\$6,484	\$198	3.1%
Normandale Community College	\$5,242	\$5,347	\$105	2.0%	\$6,216	\$6,321	\$105	1.7%
North Hennepin Community College	\$5,437	\$5,627	\$190	3.5%	\$6,102	\$6,313	\$210	3.4%
Northland Community & Technical College	\$5,435	\$5,626	\$190	3.5%	\$6,052	\$6,242	\$190	3.1%
East Grand Forks	\$5,435	\$5,626	\$190	3.5%	\$6,052	\$6,242	\$190	3.1%
Thief River Falls	\$5,435	\$5,626	\$190	3.5%	\$6,052	\$6,242	\$190	3.1%
Northwest Technical College - Bemidji	\$5,697	\$5,897	\$200	3.5%	\$6,020	\$6,227	\$208	3.4%
Pine Technical & Community College	\$5,046	\$5,223	\$177	3.5%	\$5,611	\$5,804	\$194	3.4%
Ridgewater College	\$5,288	\$5,473	\$185	3.5%	\$5,909	\$6,109	\$200	3.4%
Riverland Community College	\$5,396	\$5,585	\$189	3.5%	\$6,053	\$6,242	\$189	3.1%
Rochester Community and Technical College	\$5,377	\$5,565	\$188	3.5%	\$6,115	\$6,303	\$188	3.1%
St. Cloud Technical & Community College	\$5,209	\$5,391	\$182	3.5%	\$5,874	\$6,075	\$201	3.4%
Saint Paul College	\$5,301	\$5,486	\$185	3.5%	\$6,158	\$6,318	\$160	2.6%
South Central College	\$5,310	\$5,495	\$186	3.5%	\$5,965	\$6,151	\$186	3.1%
<b>Average</b>	<b>\$5,277</b>	<b>\$5,458</b>	<b>\$181</b>	<b>3.4%</b>	<b>\$5,918</b>	<b>\$6,109</b>	<b>\$191</b>	<b>3.2%</b>
<b>STATE UNIVERSITIES</b>								
Bemidji State University**	\$8,690	\$8,994	\$304	3.5%	\$9,806	\$10,125	\$319	3.3%
Metropolitan State University	\$8,281	\$8,571	\$290	3.5%	\$9,323	\$9,684	\$362	3.9%
Minnesota State University, Mankato	\$8,073	\$8,355	\$283	3.5%	\$9,147	\$9,437	\$290	3.2%
Minnesota State University Moorhead	\$8,539	\$8,838	\$299	3.5%	\$9,914	\$10,230	\$316	3.2%
St. Cloud State University**	\$8,514	\$8,812	\$298	3.5%	\$9,802	\$10,113	\$311	3.2%
Southwest Minnesota State University**	\$8,542	\$8,840	\$298	3.5%	\$9,795	\$10,117	\$322	3.3%
Winona State University*	\$8,100	\$8,388	\$287	3.5%	\$9,214	\$9,516	\$302	3.3%
<b>Average</b>	<b>\$8,391</b>	<b>\$8,685</b>	<b>\$294</b>	<b>3.5%</b>	<b>\$9,571</b>	<b>\$9,889</b>	<b>\$317</b>	<b>3.3%</b>
<b>WEIGHTED SYSTEM AVERAGE</b>	<b>\$6,523</b>	<b>\$6,749</b>	<b>\$226</b>	<b>3.5%</b>	<b>\$7,379</b>	<b>\$7,621</b>	<b>\$242</b>	<b>3.3%</b>

Weighted average based on actual FY2021 enrollment

Note: Fees include revenue fund charged to all students, technology, athletics, health services, student activity/life, parking and statewide student association.

\*The parking fee is excluded from the calculation for Winona State University as it is only assessed to Rochester Center students.

\*\* Adjusted for tuition reset

Financial Planning and Analysis May 2022

## Fiscal Year 2023 Fee Overview

The proposed fiscal year 2023 budget adheres to the board-established fee maximums and the annual increases are limited to 3 percent in aggregate, with the exceptions documented below. A listing of specific rates is provided in SP-3.

Overall, in fiscal year 2023, 22 system campuses did not raise their aggregate fee rates at all. Of the rest, 7 increased less than 2 percent in aggregate, 11 raised fees between 2 and 3 percent in aggregate, and 3 modified their fee rates by more than 3 percent in aggregate.

**Minnesota State College Southeast:** Minnesota State College Southeast is working to normalize fee rates across both campuses, located in Red Wing and Winona. The fee modifications proposed for FY2023 (reductions at Winona and increases at Red Wing) result in an aggregate decrease at the Winona campus of 5.3 percent and an aggregate increase at the Red Wing campus of 17.9 percent.

**Minnesota State Community and Technical College Moorhead:** Minnesota State Community and Technical College Moorhead campus is increasing the wellness fee by \$2 per credit, \$60 annually. This significant increase in the wellness and recreation facility fee is offset by limiting tuition increase to 3 percent rather than the 3.5 percent allowed in state statute. Overall, the impact for a full year student paying tuition and required fees is an overall increase of 3.7 percent.

**Minnesota State University, Mankato:** Minnesota State University, Mankato's aggregate fee increase is under 1 percent. This was achieved through a mixture of reductions, maintenance, and increases to the current rates. We have included Minnesota State University, Mankato in this section because both the Student Activity/Life fee and the Athletic fee are increasing in excess of 2 percent, which triggers a policy and statutory requirement for a campus referendum.

Both the athletics fee increase (5.25 percent increase) and the student activity fee increase (4.46 percent increase) were approved at a student-wide referendum held on April 11th – April 12th. The results of the referendum were in favor of both increases:

Student Activity/Life fee	60.5 percent voted yes; 39.5 percent voted no
Athletics Fee	58.7 percent voted yes; 41.3 percent voted no

**Minnesota State  
FY2022 and FY2023 Fee Rates Per Credit**

Fee Type (Board Maximum)	Revenue		Technology (\$12 per credit)		Athletics <sup>3</sup> (\$55 per term)		Health services (\$75 per term)		Student activity/life <sup>3</sup> (\$112.50 per term)		Parking		Statewide student association		Total annual fee per FYE			
	FY2022	FY2023	FY2022	FY2023	FY2022	FY2023	FY2022	FY2023	FY2022	FY2023	FY2022	FY2023	FY2022	FY2023	FY2022	FY2023	\$ Change	% Change
<b>STATE COLLEGES</b>																		
Alexandria Technical & Community College	-	-	10.40	10.61	-	-	1.35	1.35	4.68	4.77	3.80	3.90	0.35	0.35	617.40	629.51	12.11	2.0%
Anoka-Ramsey Community College																		
Cambridge	-	-	10.00	10.00	3.20	3.20	-	-	7.25	7.25	2.10	2.10	0.35	0.35	687.00	687.00	-	0.0%
Coon Rapids	6.05	6.05	7.82	7.82	3.20	3.20	-	-	5.15	5.15	2.10	2.10	0.35	0.35	740.10	740.10	-	0.0%
Anoka Technical College	-	-	10.00	10.00	-	-	-	-	3.55	3.55	5.25	5.25	0.35	0.35	574.50	574.50	-	0.0%
Central Lakes College	-	-	11.01	11.01	4.28	4.32	-	-	5.66	5.66	2.50	2.50	0.35	0.35	695.60	695.60	-	0.0%
Century College	3.45	3.45	10.25	10.50	1.08	1.08	0.72	0.86	4.67	4.76	3.45	3.45	0.35	0.35	719.10	733.50	14.40	2.0%
Dakota County Technical College	-	-	10.00	10.30	-	-	1.00	1.03	7.30	7.44	2.80	2.88	0.35	0.35	643.50	660.00	16.50	2.6%
Fond du Lac Tribal & Community College	-	-	10.00	10.00	-	-	-	-	7.00	7.00	2.00	2.00	0.35	0.35	580.50	580.50	-	0.0%
Hennepin Technical College	-	-	10.28	10.59	-	-	1.28	1.28	3.90	3.90	3.53	3.79	0.35	0.35	564.60	581.70	17.10	3.0%
Inver Hills Community College	-	-	10.00	10.30	-	-	1.25	1.28	4.47	4.55	3.00	3.09	0.35	0.35	572.10	587.10	15.00	2.6%
Lake Superior College	-	-	10.00	10.00	2.88	2.88	-	-	7.61	7.61	5.00	5.00	0.35	0.35	771.90	771.90	-	0.0%
Minneapolis Community & Technical College	6.50	7.00	12.00	12.00	-	-	3.00	3.00	5.45	5.45	-	-	0.35	0.35	819.00	834.00	15.00	1.8%
Minnesota North College																		
Hibbing	-	-	10.00	10.00	-	-	-	-	7.00	7.50	2.00	2.00	0.35	0.35	580.50	595.50	15.00	2.6%
Itasca	-	-	10.00	10.00	-	-	-	-	7.50	7.50	2.00	2.00	0.35	0.35	595.50	595.50	-	0.0%
Mesabi Range	-	-	10.00	10.00	-	-	-	-	7.65	7.50	2.00	2.00	0.35	0.35	595.50	595.50	-	0.0%
Rainy River	-	-	10.00	10.00	-	-	-	-	7.50	7.50	2.00	2.00	0.35	0.35	595.50	595.50	-	0.0%
Vermilion	-	-	10.00	10.00	-	-	-	-	7.50	7.50	2.00	2.00	0.35	0.35	595.50	595.50	-	0.0%
Minnesota State College Southeast																		
Winona	-	-	10.00	12.00	-	-	3.55	2.25	6.88	4.00	1.50	2.50	0.35	0.35	668.40	633.00	(35.40)	-5.3%
Red Wing	-	-	10.00	12.00	-	-	2.25	2.25	3.00	3.06	1.50	2.50	0.35	0.35	513.00	604.80	91.80	17.9%
Minnesota State Community & Technical College																		
Fergus Falls	-	-	10.00	10.00	-	-	-	-	9.38	9.38	2.00	2.00	0.35	0.35	595.50	595.50	-	0.0%
Detroit Lakes	-	-	10.00	10.00	-	-	-	-	3.00	3.00	2.00	2.00	0.35	0.35	460.50	460.50	-	0.0%
Moorhead	4.00	6.00	10.00	10.00	-	-	-	-	3.70	3.70	2.00	2.00	0.35	0.35	601.50	661.50	60.00	10.0%
Wadena	-	-	10.00	10.00	-	-	-	-	4.00	4.00	2.00	2.00	0.35	0.35	490.50	490.50	-	0.0%
Minnesota West Community & Technical College	-	-	10.00	10.00	-	-	3.00	3.00	5.50	5.50	2.35	2.35	0.35	0.35	636.00	636.00	-	0.0%
Normandale Community College	7.50	7.50	10.71	10.71	-	-	-	-	4.40	4.40	9.50	9.50	0.35	0.35	973.80	973.80	-	0.0%
North Hennepin Community College	-	-	10.47	11.14	-	-	2.25	2.25	5.90	5.90	3.20	3.20	0.35	0.35	665.10	685.20	20.10	3.0%
Northland Community & Technical College																		
East Grand Forks	-	-	10.60	10.60	-	-	-	-	6.60	6.60	3.00	3.00	0.35	0.35	616.50	616.50	-	0.0%
Thief River Falls	-	-	10.60	10.60	-	-	-	-	6.60	6.60	3.00	3.00	0.35	0.35	616.50	616.50	-	0.0%
Northwest Technical College (Bemidji)	-	-	9.00	9.25	-	-	-	-	1.41	1.43	-	-	0.35	0.35	322.80	330.90	8.10	2.5%
Pine Technical and Community College	-	-	12.00	12.00	-	-	-	-	3.40	3.40	3.08	3.64	0.35	0.35	564.90	581.70	16.80	3.0%
Ridgewater College	-	-	9.50	10.00	-	-	0.85	0.85	7.65	7.65	2.50	2.50	0.35	0.35	621.00	636.00	15.00	2.4%
Riverland Community College	-	-	10.40	10.40	-	-	0.64	0.64	7.77	7.77	3.00	3.00	0.35	0.35	656.70	656.70	-	0.0%
Rochester Community and Technical College	-	-	10.00	10.00	-	-	2.00	2.00	7.80	7.96	4.75	4.75	0.35	0.35	738.00	738.00	-	0.0%
St. Cloud Technical & Community College	-	-	10.00	10.25	-	-	1.30	1.55	7.27	7.40	3.25	3.25	0.35	0.35	665.10	684.00	18.90	2.8%
Saint Paul College	-	-	11.00	11.00	-	-	3.05	3.05	4.00	4.00	9.33	9.33	0.35	0.35	831.90	831.90	-	0.0%
South Central College	-	-	10.00	10.00	-	-	2.50	2.50	6.50	6.50	2.50	2.50	0.35	0.35	655.50	655.50	-	0.0%



**Minnesota State  
FY2022 and FY2023 Fee Rates Per Credit**

Fee Type (Board Maximum)	Revenue		Technology (\$12 per credit)		Athletics <sup>3</sup> (\$55 per term)		Health services (\$75 per term)		Student activity/life <sup>3</sup> (\$112.50 per term)		Parking		Statewide student association		Total annual fee per FYE			
	FY2022	FY2023	FY2022	FY2023	FY2022	FY2023	FY2022	FY2023	FY2022	FY2023	FY2022	FY2023	FY2022	FY2023	FY2022	FY2023	\$ Change	% Change
<b>STATE UNIVERSITIES</b>																		
Bemidji State University <sup>1</sup>	25.00	12.50	10.90	11.25	9.17	4.58	11.28	5.83	17.50	8.75	-	-	0.61	0.61	1,115.70	1,130.80	15.10	1.4%
Metropolitan State University	8.50	8.50	11.00	11.00	-	-	1.00	1.00	4.00	4.00	12.00	12.00	0.61	0.61	1,113.30	1,113.30	-	0.0%
Minnesota State University, Mankato	14.11	13.70	11.50	11.50	4.00	4.21	5.42	5.52	8.97	9.37	-	-	0.61	0.61	1,074.32	1,081.52	7.20	0.7%
Minnesota State University Moorhead	25.19	25.38	10.00	10.30	4.58	4.58	6.25	6.25	8.00	8.16	-	-	0.61	0.61	1,374.78	1,392.18	17.40	1.3%
St. Cloud State University <sup>4</sup>	23.92	24.40	12.00	12.00	6.10	6.10	72.10	74.26	12.50	12.50	-	-	0.61	0.61	1,287.86	1,300.82	12.96	1.0%
Southwest Minnesota State University	15.22	15.68	11.50	11.50	4.24	4.32	4.66	4.92	9.34	9.53	2.42	2.42	0.61	0.61	1,252.86	1,272.90	20.04	1.6%
Winona State University <sup>2</sup>	16.04	16.36	7.62	7.74	4.58	4.58	6.16	6.25	7.08	7.08	-	-	0.61	0.61	1,113.50	1,128.06	14.56	1.3%

<sup>1</sup> BSU: Charges based on 6 credits max per semester with health services, athletic fee, student activity and revenue fund. Students with 1-2 credits pay nothing for these fees. There's a flat \$7.50 charged per semester for a Green fee.

<sup>2</sup> WSU: A parking fee of \$4.75 is assessed only to the Rochester Center and is excluded from the fee calculation. Student union is \$8.50/credit calculated on 32 credits annually. Wellness is \$7.17/credit based on 24 credits annually

<sup>3</sup> Increases to Student Activity/Life and Athletics fees are legislatively limited to 2% EACH unless the campus conducts a referendum in which students support a larger increase.

<sup>4</sup> SCSU: Revenue fee includes a facilities fee for the Atwood rec center and stadium. St Cloud SU charges a flat fee for health services to all students.

\*A full-time student is typically 30 credits

Minnesota State

Student Full Year Equivalent (FYE) FY2008-2024

Institution	Actual FY2008	Actual FY2009	Actual FY2010	Actual FY2011	Actual FY2012	Actual FY2013	Actual FY2014	Actual FY2015	Actual FY2016	Actual FY2017	Actual FY2018	Actual FY2019	Actual FY2020	Actual FY2021	Projected FY2022 (May 22)	Projected FY2023 (May 22)	Projected FY2024 (May 22)
<b>Colleges</b>																	
Alexandria Technical & Community College	2,110	2,063	2,270	2,290	2,268	2,324	2,170	2,046	1,993	1,944	1,925	1,783	1,729	1,690	1,690	1,785	1,820
<b>Anoka Colleges</b>	<b>6,640</b>	<b>6,982</b>	<b>8,070</b>	<b>8,203</b>	<b>7,740</b>	<b>7,520</b>	<b>7,213</b>	<b>7,124</b>	<b>7,071</b>	<b>6,709</b>	<b>6,809</b>	<b>6,592</b>	<b>6,668</b>	<b>6,313</b>	<b>5,810</b>	<b>5,673</b>	<b>5,673</b>
Anoka-Ramsey Community College	5,113	5,339	6,174	6,327	6,048	5,918	5,684	5,654	5,683	5,409	5,479	5,322	5,322	5,100	4,577	4,440	4,440
Anoka Technical College	1,527	1,643	1,896	1,876	1,692	1,602	1,530	1,469	1,387	1,300	1,331	1,270	1,346	1,213	1,233	1,233	1,233
Central Lakes College	2,645	3,020	3,384	3,558	3,434	3,371	3,206	2,993	2,710	2,612	2,562	2,633	2,646	2,547	2,465	2,514	2,565
Century College	6,287	6,714	7,650	7,879	7,662	7,393	6,955	6,410	6,204	5,978	5,983	5,984	5,910	5,558	5,137	4,623	4,623
Dakota County Technical College	2,104	2,206	2,484	2,549	2,475	2,478	2,235	2,069	2,004	1,884	1,938	1,900	1,903	1,818	1,847	1,804	1,839
Fond du Lac Tribal and Community College	1,268	1,242	1,376	1,421	1,388	1,301	1,251	1,223	1,188	1,121	1,025	989	865	786	715	770	715
Hennepin Technical College	3,781	3,889	4,493	4,779	4,678	4,515	4,214	3,927	3,739	3,505	3,368	3,214	2,946	2,712	2,629	2,498	2,498
Inver Hills Community College	3,656	3,784	4,284	4,329	4,140	4,049	3,944	3,809	3,550	3,263	3,018	2,844	2,669	2,621	2,280	2,052	1,949
Lake Superior College	3,415	3,549	3,679	3,675	3,749	3,768	3,603	3,431	3,292	3,160	3,146	3,122	3,096	2,775	2,546	2,489	2,475
Minneapolis College	6,252	6,538	7,405	7,302	6,963	6,726	6,484	6,026	5,658	5,074	4,792	4,620	4,536	4,219	3,805	3,995	4,000
<b>Minnesota North College (Northeast Higher Education District)</b>	<b>4,273</b>	<b>4,314</b>	<b>4,525</b>	<b>4,630</b>	<b>4,399</b>	<b>4,208</b>	<b>4,034</b>	<b>3,742</b>	<b>3,589</b>	<b>3,586</b>	<b>3,466</b>	<b>3,299</b>	<b>3,085</b>	<b>2,669</b>	<b>2,635</b>	<b>2,502</b>	<b>2,660</b>
Hibbing Community College	1,207	1,315	1,370	1,346	1,246	1,129	1,115	1,042	1,014	1,041	922	840	806	693	663		
Itasca Community College	999	969	1,073	1,118	1,074	1,028	1,016	975	931	944	938	871	821	740	701		
Mesabi Range College	1,148	1,194	1,186	1,216	1,128	1,087	1,043	897	873	829	797	810	755	652	647		
Rainy River Community College	304	261	296	307	302	318	267	278	270	244	236	216	177	152	153		
Vermilion Community College	615	575	600	643	649	646	593	552	501	528	573	563	526	433	470		
Minnesota State College Southeast	1,552	1,660	1,988	1,985	1,796	1,701	1,597	1,454	1,316	1,286	1,220	1,145	1,157	1,110	1,074	1,117	1,173
Minnesota State Community and Technical College	4,595	4,584	4,884	5,116	5,056	4,863	4,527	4,398	4,319	4,202	4,059	3,915	3,714	3,433	3,213	3,224	3,266
Minnesota West Community & Technical College	2,062	2,088	2,360	2,469	2,287	2,225	2,099	1,948	1,858	1,895	1,917	1,965	1,975	1,837	1,931	1,892	1,930
Normandale Community College	6,648	6,869	7,405	7,426	7,131	7,048	6,740	6,799	6,837	6,915	6,843	6,809	6,776	6,565	6,032	6,062	6,092
North Hennepin Community College	4,314	4,625	5,110	5,058	4,928	4,957	4,813	4,644	4,446	4,198	4,154	4,041	3,830	3,563	3,081	2,784	2,521
Northland Community & Technical College	2,814	2,788	2,938	2,828	2,659	2,717	2,558	2,299	2,220	2,227	2,101	2,123	1,968	1,763	1,550	1,525	1,575
Northwest Technical College	870	831	943	918	848	783	723	679	648	575	558	588	564	508	512	510	525
Pine Technical & Community College	479	516	619	651	633	667	702	723	728	742	772	820	798	735	766	790	810
Ridgewater College	3,304	3,306	3,514	3,537	3,381	3,288	3,077	2,860	2,737	2,754	2,619	2,490	2,484	2,356	2,155	2,177	2,199
Riverland Community College	2,329	2,274	2,599	2,562	2,406	2,321	2,200	2,078	1,998	2,019	2,009	2,066	2,164	2,098	1,995	2,000	2,025
Rochester Community and Technical College	4,270	4,410	4,714	4,582	4,438	4,444	4,296	4,134	3,948	3,682	3,548	3,498	3,363	3,365	3,004	2,950	2,950
St. Cloud Technical and Community College	2,983	3,046	3,484	3,668	3,447	3,493	3,483	3,462	3,373	3,202	3,116	3,131	3,065	2,819	2,567	2,439	2,458
Saint Paul College	3,499	3,785	4,383	4,590	4,729	4,778	4,825	4,642	4,546	4,637	4,557	4,509	4,255	3,683	3,408	3,598	3,618
South Central College	2,504	2,714	2,989	3,099	2,912	2,726	2,590	2,490	2,212	2,159	2,141	2,138	2,095	1,929	1,691	1,657	1,691
<b>Subtotal: Colleges</b>	<b>84,654</b>	<b>87,797</b>	<b>97,550</b>	<b>99,104</b>	<b>95,547</b>	<b>93,664</b>	<b>89,541</b>	<b>85,410</b>	<b>82,185</b>	<b>79,329</b>	<b>77,648</b>	<b>76,219</b>	<b>74,260</b>	<b>69,472</b>	<b>64,537</b>	<b>63,430</b>	<b>#####</b>



**State Appropriation Distribution** (also known as Master Green Sheet)  
FY2021 - FY2023 - May 31, 2022

	<b>FY2021</b>	<b>FY2022</b>	<b>FY2023</b>
<b>Institutional Basic Allocations</b>			
Base	541,366,893	576,429,722	578,768,679
Campus Support/Inflation	33,740,000	22,500,000	22,500,000
Tuition Replacement (18-19) Colleges only			
Tuition Replacement (15-19)	63,405,078	62,082,249	59,743,292
<b>Subtotal Basic Allocations</b>	<b>638,511,971</b>	<b>661,011,971</b>	<b>661,011,971</b>
<b>Institutional Priority Allocations</b>			
Collaboration	5,400,000	5,400,000	5,400,000
Workforce Education Priorities	5,112,000	5,112,000	5,112,000
Access and Opportunity	9,752,000	9,752,000	9,752,000
NHED - Range Voc Ed	900,696	900,696	900,696
Cook County Higher Education	300,000	300,000	300,000
Leveraged Equipment	7,528,000	7,278,000	7,278,000
Legislative Initiatives <sup>1</sup>	915,000	2,790,000	290,000
Rural College Support	3,000,000	5,700,000	5,700,000
Workforce Development Scholarships	6,000,000	4,500,000	4,500,000
<b>Subtotal Institutional Priority Allocations</b>	<b>38,907,696</b>	<b>41,732,696</b>	<b>39,232,696</b>
<b>Systemwide Set Asides</b>			
ISRS NextGen	8,000,000	8,000,000	8,000,000
Attorney General	900,000	900,000	900,000
Debt Service - system level	17,000,000	16,625,000	16,625,000
Enterprise Technology	20,443,682	20,443,682	20,443,682
Repair and Replacement	400,000	400,000	400,000
Leadership Transitions (Searches)	800,000	800,000	800,000
System audit program	1,200,000	1,200,000	1,200,000
PALS	1,606,651	1,981,651	1,981,651
System Procurement	700,000	700,000	700,000
<b>Subtotal - Set Asides</b>	<b>51,050,333</b>	<b>51,050,333</b>	<b>51,050,333</b>
<b>TOTAL COLLEGE/UNIVERSITY ALLOCATIONS</b>	<b>728,470,000</b>	<b>753,795,000</b>	<b>751,295,000</b>
<b>Learning Network of Minnesota</b>	<b>4,115,000</b>	<b>4,115,000</b>	<b>4,115,000</b>
<b>System Office</b>	<b>33,074,000</b>	<b>34,082,000</b>	<b>34,081,000</b>
<b>TOTAL STATE APPROPRIATION</b>	<b>765,659,000</b>	<b>791,992,000</b>	<b>789,491,000</b>

FP&A May 2022

<sup>1</sup> Legislative initiatives in FY22-23 include mental health awareness and students basic needs programs (FY22 appropriations available through FY25), and additional Z-degree open text programs and online sexual complaint reporting systems (annual funding ongoing).

Minnesota State  
 FY2023  
 COLLEGE/UNIVERSITY ALLOCATION  
 (BASED ON FY2021 DATA)

Inst ID	Institution Name	FY2021 FYE	Sum A thru E					F	G
			A Instruction & Academic Support	B Student Services & Institutional Support	C Facilities	D Student Success	E Research & Public Service	TOTAL ALLOCATION FRAMEWORK	% Share of Allocation Framework
0203	Alexandria TCC	1,690	6,477,348	4,540,516	1,307,104	4,000	19,492	12,348,460	1.69%
0152	Anoka Ramsey CC - Anoka TC	6,313	20,360,012	12,207,644	2,202,184	103,131	0	34,872,971	4.78%
0070	Bemidji SU & Northwest TC-Bemidji	4,265	15,367,925	10,839,322	2,097,522	44,000	14,150	28,362,918	3.89%
0301	Central Lakes College	2,547	8,807,142	6,345,168	1,818,335	0	18,471	16,989,116	2.33%
0304	Century College	5,558	18,160,967	10,778,475	1,851,271	4,000	31,332	30,826,045	4.22%
0211	Dakota County TC - Inver Hills CC	4,439	15,857,025	9,331,836	2,231,706	275,408	270,986	27,966,962	3.83%
0163	Fond du Lac Tribal & CC	786	2,199,435	3,450,436	531,952	0	0	6,181,823	0.85%
0204	Hennepin Technical College	2,712	12,379,266	7,424,456	2,682,757	251,812	0	22,738,291	3.12%
0302	Lake Superior College	2,775	10,079,698	6,927,928	1,130,045	0	2,733	18,140,403	2.49%
0076	Metropolitan State University	5,757	21,159,285	13,045,896	771,770	0	135,652	35,112,603	4.81%
0305	Minneapolis College	4,219	14,448,621	9,419,940	2,709,140	0	44,213	26,621,913	3.65%
0411	Minnesota North College (NHED)	2,669	10,237,962	7,707,781	2,998,388	104,997	162,352	21,211,480	2.91%
0213	Minnesota SC-Southeast	1,110	4,700,092	4,064,998	891,329	0	7,416	9,663,835	1.32%
0442	Minnesota State CTC	3,433	12,120,320	8,187,412	2,101,985	0	28,804	22,438,521	3.07%
0072	Minnesota SU Moorhead	4,893	18,546,844	10,695,661	2,347,984	0	141,979	31,732,467	4.35%
0071	Minnesota SU, Mankato	13,421	43,888,265	19,190,965	3,063,749	0	755,895	66,898,874	9.17%
0209	Minnesota West CTC	1,837	7,653,446	5,562,762	1,713,175	4,000	155,462	15,088,844	2.07%
0156	Normandale Community College	6,565	18,759,240	11,191,276	1,257,081	0	6,941	31,214,538	4.28%
0153	North Hennepin Community College	3,563	11,820,231	7,867,866	1,236,323	0	0	20,924,419	2.87%
0403	Northland CTC	1,763	7,245,522	5,270,157	1,462,481	44,000	64,405	14,086,563	1.93%
0205	Pine TCC	735	2,664,092	3,457,403	362,332	0	0	6,483,827	0.89%
0308	Ridgewater College	2,356	9,843,638	5,676,533	1,860,140	0	0	17,380,310	2.38%
0307	Riverland Community College	2,098	7,159,589	5,161,975	1,386,464	149,048	0	13,857,077	1.90%
0306	Rochester CTC	3,365	11,584,657	6,732,708	1,547,889	20,000	195,759	20,081,012	2.75%
0206	Saint Paul College	3,683	13,289,233	8,356,780	1,469,984	32,558	0	23,148,554	3.17%
0309	South Central College	1,929	8,780,450	5,411,165	1,179,684	0	13,185	15,384,485	2.11%
0075	Southwest Minnesota SU	3,409	9,804,862	11,182,121	1,941,721	4,000	129,430	23,062,134	3.16%
0073	St. Cloud SU	8,439	34,294,481	18,887,867	4,643,812	0	1,016,902	58,843,062	8.06%
0208	St. Cloud TCC	2,819	10,412,986	5,937,139	1,269,049	40,000	0	17,659,174	2.42%
0074	Winona SU	6,610	25,118,465	12,745,882	2,557,108	40,000	105,254	40,566,708	5.56%
<b>TOTAL</b>		<b>115,758</b>	<b>413,221,093</b>	<b>257,600,067</b>	<b>54,624,463</b>	<b>1,120,954</b>	<b>3,320,812</b>	<b>729,887,388</b>	<b>100.00%</b>

**Minnesota State  
FY2023  
COLLEGE/UNIVERSITY ALLOCATION  
(BASED ON FY2021 DATA)**

Inst ID	Institution Name	H	H/tot H	i*\$X	g*\$X	j+k	L/tot L	L-H	N/H
		FY2022 Base Allocation	% Share of FY2022 Allocation	50% FY2018 Base % Share	50% Allocation Framework % Share	FY2023 Base Allocation	% Share of FY2023 Allocation	\$ Change Over FY2022	% Change Over FY2022
0203	Alexandria TCC	10,468,172	1.75%	5,254,526	5,086,224	10,340,751	1.72%	(127,421)	-1.2%
0152	Anoka Ramsey CC - Anoka TC	27,667,280	4.62%	13,887,664	14,363,877	28,251,541	4.70%	584,260	2.1%
0070	Bemidji SU & Northwest TC-Bemidji	22,857,245	3.82%	11,473,254	11,682,442	23,155,696	3.85%	298,451	1.3%
0301	Central Lakes College	13,404,624	2.24%	6,728,486	6,997,671	13,726,156	2.28%	321,533	2.4%
0304	Century College	24,648,214	4.12%	12,372,235	12,696,983	25,069,218	4.17%	421,004	1.7%
0211	Dakota County TC - Inver Hills CC	23,457,407	3.92%	11,774,507	11,519,351	23,293,858	3.87%	(163,549)	-0.7%
0163	Fond du Lac Tribal & CC	5,378,688	0.90%	2,699,846	2,546,240	5,246,086	0.87%	(132,602)	-2.5%
0204	Hennepin Technical College	19,172,256	3.20%	9,623,564	9,365,706	18,989,271	3.16%	(182,986)	-1.0%
0302	Lake Superior College	15,039,120	2.51%	7,548,926	7,471,876	15,020,802	2.50%	(18,319)	-0.1%
0076	Metropolitan State University	28,505,996	4.76%	14,308,659	14,462,579	28,771,238	4.79%	265,242	0.9%
0305	Minneapolis College	21,745,638	3.63%	10,915,280	10,965,337	21,880,617	3.64%	134,979	0.6%
0411	Minnesota North College (NHED)	17,953,907	3.00%	9,012,011	8,736,826	17,748,837	2.95%	(205,070)	-1.1%
0213	Minnesota SC-Southeast	7,843,543	1.31%	3,937,087	3,980,451	7,917,538	1.32%	73,994	0.9%
0442	Minnesota State CTC	19,088,375	3.19%	9,581,460	9,242,234	18,823,693	3.13%	(264,681)	-1.4%
0072	Minnesota SU Moorhead	26,625,073	4.45%	13,364,525	13,070,330	26,434,855	4.40%	(190,217)	-0.7%
0071	Minnesota SU, Mankato	53,531,547	8.94%	26,870,300	27,555,071	54,425,371	9.05%	893,824	1.7%
0209	Minnesota West CTC	12,335,040	2.06%	6,191,606	6,214,965	12,406,571	2.06%	71,531	0.6%
0156	Normandale Community College	24,525,509	4.09%	12,310,643	12,857,000	25,167,643	4.19%	642,134	2.6%
0153	North Hennepin Community College	17,219,670	2.88%	8,643,458	8,618,588	17,262,047	2.87%	42,377	0.2%
0403	Northland CTC	11,701,831	1.95%	5,873,765	5,802,134	11,675,899	1.94%	(25,932)	-0.2%
0205	Pine TCC	5,072,142	0.85%	2,545,975	2,670,633	5,216,608	0.87%	144,466	2.8%
0308	Ridgewater College	14,572,785	2.43%	7,314,847	7,158,800	14,473,648	2.41%	(99,137)	-0.7%
0307	Riverland Community College	11,125,722	1.86%	5,584,585	5,707,611	11,292,196	1.88%	166,474	1.5%
0306	Rochester CTC	16,309,562	2.72%	8,186,627	8,271,196	16,457,823	2.74%	148,262	0.9%
0206	Saint Paul College	19,226,732	3.21%	9,650,908	9,534,690	19,185,599	3.19%	(41,133)	-0.2%
0309	South Central College	12,390,428	2.07%	6,219,407	6,336,737	12,556,144	2.09%	165,717	1.3%
0075	Southwest Minnesota SU	18,770,633	3.13%	9,421,968	9,499,095	18,921,063	3.15%	150,430	0.8%
0073	St. Cloud SU	50,952,671	8.51%	25,575,827	24,236,951	49,812,778	8.28%	(1,139,894)	-2.2%
0208	St. Cloud TCC	14,077,945	2.35%	7,066,461	7,273,662	14,340,123	2.38%	262,178	1.9%
0074	Winona SU	33,261,968	5.55%	16,695,932	16,709,078	33,405,010	5.56%	143,042	0.4%
<b>TOTAL</b>		<b>598,929,722</b>	<b>100.00%</b>	<b>300,634,340</b>	<b>300,634,340</b>	<b>601,268,679</b>	<b>100.00%</b>	<b>2,338,957</b>	<b>0.4%</b>

Minnesota State  
 FY2023  
 COLLEGE/UNIVERSITY ALLOCATION  
 (BASED ON FY2021 DATA)

		P	Q	R
Inst ID	Institution Name	FY14-18 Tuition Relief Allocation	FY2023 Access & Opportunity	Rural College Campus Aid
0203	Alexandria TCC	1,050,012	147,143	158,333
0152	Anoka Ramsey CC - Anoka TC	3,855,650	589,775	158,333
0070	Bemidji SU & Northwest TC-Bemidji	1,733,142	286,173	158,333
0301	Central Lakes College	1,202,169	245,483	316,667
0304	Century College	3,741,244	527,573	
0211	Dakota County TC - Inver Hills CC	2,974,456	418,475	
0163	Fond du Lac Tribal & CC	281,371	81,796	158,333
0204	Hennepin Technical College	1,757,501	284,858	
0302	Lake Superior College	1,612,392	232,174	158,333
0076	Metropolitan State University	2,070,828	450,956	
0305	Minneapolis College	2,775,114	480,329	
0411	Minnesota North College (NHED)	1,660,187	283,245	950,000
0213	Minnesota SC-Southeast	722,523	106,142	316,667
0442	Minnesota State CTC	1,957,219	321,552	633,333
0072	Minnesota SU Moorhead	1,620,566	250,761	
0071	Minnesota SU, Mankato	4,731,154	711,538	
0209	Minnesota West CTC	1,157,924	204,505	791,667
0156	Normandale Community College	4,312,774	595,631	
0153	North Hennepin Community College	2,403,862	331,923	
0403	Northland CTC	1,149,064	160,446	316,667
0205	Pine TCC	365,660	103,060	158,333
0308	Ridgewater College	1,590,010	214,770	316,667
0307	Riverland Community College	1,258,670	210,720	475,000
0306	Rochester CTC	2,264,639	306,844	158,333
0206	Saint Paul College	2,460,780	434,322	
0309	South Central College	1,296,160	191,528	316,667
0075	Southwest Minnesota SU	713,441	329,366	
0073	St. Cloud SU	2,690,830	518,115	
0208	St. Cloud TCC	1,899,575	268,636	158,333
0074	Winona SU	2,434,375	313,168	
<b>TOTAL</b>		<b>59,743,292</b>	<b>9,601,007</b>	<b>5,700,000</b>

**Minnesota State**  
**College and University FY2023 Operating Budgets**  
 (Gross Before Net of Financial Aid)

**Alexandria Technical & Community College**

	FY2022 Updated Budget May/June					FY2023 Proposed Budget				
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
<b>Sources</b>										
State Appropriation	12,150,451	0	0	0	12,150,451	12,096,755	0	0	0	12,096,755
Tuition	8,548,447	0	0	0	8,548,447	9,340,996	0	0	0	9,340,996
Other	4,752,153	134,561	4,793,939	3,823,780	13,504,433	3,756,635	142,992	4,703,534	150,000	8,753,161
Fund Balance	4,074,533	20,179	28,638	0	4,123,350	1,251,019	21,558	0	0	1,272,577
<b>Total Sources</b>	<b>29,525,584</b>	<b>154,740</b>	<b>4,822,577</b>	<b>3,823,780</b>	<b>38,326,681</b>	<b>26,445,405</b>	<b>164,550</b>	<b>4,703,534</b>	<b>150,000</b>	<b>31,463,489</b>
<b>Uses</b>										
Personnel	19,234,339	0	701,316	146,875	20,082,530	19,677,936	0	511,777	0	20,189,713
Other Operating Costs	10,291,245	154,740	4,121,261	3,390,243	17,957,489	6,767,469	164,550	4,158,382	150,000	11,240,401
<b>Total Uses</b>	<b>29,525,584</b>	<b>154,740</b>	<b>4,822,577</b>	<b>3,537,118</b>	<b>38,040,019</b>	<b>26,445,405</b>	<b>164,550</b>	<b>4,670,159</b>	<b>150,000</b>	<b>31,430,114</b>
HEERF I, II & III Loss Rev Transfers In	230,179	0	56,483	0	286,662	0	0	0	0	0
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	286,662	286,662	0	0	0	0	0
<b>Sources/Uses/Transfers</b>	<b>230,179</b>	<b>0</b>	<b>56,483</b>	<b>0</b>	<b>286,662</b>	<b>0</b>	<b>0</b>	<b>33,375</b>	<b>0</b>	<b>33,375</b>

**Anoka Ramsey Community College - Anoka Technical College**

	FY2022 Updated Budget May/June					FY2023 Proposed Budget				
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
<b>Sources</b>										
State Appropriation	34,527,459	0	0	0	34,527,459	34,800,000	0	0	0	34,800,000
Tuition	28,708,815	0	0	0	28,708,815	29,051,985	0	0	0	29,051,985
Other	4,622,921	718,537	33,913,088	16,054,888	55,309,434	4,572,921	732,038	33,913,088	7,113,748	46,331,795
Fund Balance	0	0	0	0	0	0	0	0	0	0
<b>Total Sources</b>	<b>67,859,195</b>	<b>718,537</b>	<b>33,913,088</b>	<b>16,054,888</b>	<b>118,545,708</b>	<b>68,424,906</b>	<b>732,038</b>	<b>33,913,088</b>	<b>7,113,748</b>	<b>110,183,780</b>
<b>Uses</b>										
Personnel	55,029,191	197,358	2,530,755	0	57,757,304	57,029,775	197,358	2,530,755	0	59,757,888
Other Operating Costs	13,600,000	507,959	29,948,728	9,688,341	53,745,028	14,200,000	512,959	29,948,728	1,719,275	46,380,962
<b>Total Uses</b>	<b>68,629,191</b>	<b>705,317</b>	<b>32,479,483</b>	<b>9,688,341</b>	<b>111,502,332</b>	<b>71,229,775</b>	<b>710,317</b>	<b>32,479,483</b>	<b>1,719,275</b>	<b>106,138,850</b>
HEERF I, II & III Loss Rev Transfers In	5,927,857	135,337	303,353	0	6,366,547	5,187,599	153,411	53,463	0	5,394,473
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	6,366,547	6,366,547	0	0	0	5,394,473	5,394,473
<b>Sources/Uses/Transfers</b>	<b>5,157,861</b>	<b>148,557</b>	<b>1,736,958</b>	<b>0</b>	<b>7,043,376</b>	<b>2,382,730</b>	<b>175,132</b>	<b>1,487,068</b>	<b>0</b>	<b>4,044,930</b>

**Bemidji State University/Northwest Technical College - Bemidji**

	FY2022 Updated Budget May/June					FY2023 Proposed Budget				
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
<b>Sources</b>										
State Appropriation	28,084,305	0	0	0	28,084,305	27,739,934	0	0	0	27,739,934
Tuition	32,405,867	0	0	0	32,405,867	32,405,268	0	0	0	32,405,268
Other	4,689,903	8,235,066	17,215,282	10,100,157	40,240,407	4,714,952	8,378,980	17,326,882	0	30,420,814
Fund Balance	2,632,582	0	234,392	0	2,866,974	7,017,549	0	331,999	0	7,349,548
<b>Total Sources</b>	<b>67,812,657</b>	<b>8,235,066</b>	<b>17,449,674</b>	<b>10,100,157</b>	<b>103,597,553</b>	<b>71,877,703</b>	<b>8,378,980</b>	<b>17,658,881</b>	<b>0</b>	<b>97,915,564</b>
<b>Uses</b>										
Personnel	53,588,157	2,511,248	2,396,559	28,533	58,524,496	54,496,203	2,836,726	2,351,637	0	59,684,566
Other Operating Costs	17,175,165	5,841,781	15,355,229	5,543,963	43,916,138	17,381,500	4,991,746	15,307,244	0	37,680,490
<b>Total Uses</b>	<b>70,763,322</b>	<b>8,353,029</b>	<b>17,751,788</b>	<b>5,572,496</b>	<b>102,440,635</b>	<b>71,877,703</b>	<b>7,828,472</b>	<b>17,658,881</b>	<b>0</b>	<b>97,365,056</b>
HEERF I, II & III Loss Rev Transfers In	3,415,640	809,907	302,114	0	4,527,661	0	0	0	0	0
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	4,527,661	4,527,661	0	0	0	0	0
<b>Sources/Uses/Transfers</b>	<b>464,975</b>	<b>691,943</b>	<b>0</b>	<b>0</b>	<b>1,156,918</b>	<b>0</b>	<b>550,508</b>	<b>0</b>	<b>0</b>	<b>550,508</b>



Minnesota State  
College and University FY2023 Operating Budgets  
(Gross Before Net of Financial Aid)

**Central Lakes College**

Sources	FY2022 Updated Budget May/June				FY2023 Proposed Budget					
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	16,585,239	0	0	0	16,585,239	17,851,239	0	0	0	17,851,239
Tuition	9,734,228	0	0	0	9,734,228	10,969,209	0	0	0	10,969,209
Other	5,552,669	0	12,493,154	7,075,145	25,120,968	5,007,972	0	13,610,731	791,056	19,409,759
Fund Balance	0	0	39,077	0	39,077	264,427	0	249,984	0	514,411
<b>Total Sources</b>	<b>31,872,136</b>	<b>0</b>	<b>12,532,231</b>	<b>7,075,145</b>	<b>51,479,512</b>	<b>34,092,847</b>	<b>0</b>	<b>13,860,715</b>	<b>791,056</b>	<b>48,744,618</b>
<b>Uses</b>										
Personnel	23,375,535	0	2,880,299	165,265	26,421,099	25,128,053	0	2,914,003	75,000	28,117,056
Other Operating Costs	9,296,601	0	9,851,932	5,909,880	25,058,413	8,964,794	0	10,946,712	716,056	20,627,562
<b>Total Uses</b>	<b>32,672,136</b>	<b>0</b>	<b>12,732,231</b>	<b>6,075,145</b>	<b>51,479,512</b>	<b>34,092,847</b>	<b>0</b>	<b>13,860,715</b>	<b>791,056</b>	<b>48,744,618</b>
HEERF I, II & III Loss Rev Transfers In	800,000	0	200,000	0	1,000,000	0	0	0	0	0
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	1,000,000	1,000,000	0	0	0	0	0
<b>Sources/Uses/Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Century College**

Sources	FY2022 Updated Budget May/June				FY2023 Proposed Budget					
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	28,514,768	0	0	0	28,514,768	28,888,292	0	0	0	28,888,292
Tuition	27,592,000	0	0	0	27,592,000	26,106,744	0	0	0	26,106,744
Other	3,511,315	234,577	23,705,994	16,505,901	43,957,787	3,511,315	216,100	24,200,000	7,690,169	35,617,584
Fund Balance	0	0	0	0	0	2,308,231	0	0	0	2,308,231
<b>Total Sources</b>	<b>59,618,083</b>	<b>234,577</b>	<b>23,705,994</b>	<b>16,505,901</b>	<b>100,064,555</b>	<b>60,814,582</b>	<b>216,100</b>	<b>24,200,000</b>	<b>7,690,169</b>	<b>92,920,851</b>
<b>Uses</b>										
Personnel	49,325,000	0	4,205,994	0	53,530,994	51,232,500	0	4,353,200	0	55,585,700
Other Operating Costs	10,140,000	247,000	19,500,000	14,505,901	44,392,901	10,095,043	216,100	19,846,800	7,177,208	37,335,151
<b>Total Uses</b>	<b>59,465,000</b>	<b>247,000</b>	<b>23,705,994</b>	<b>14,505,901</b>	<b>97,923,895</b>	<b>61,327,543</b>	<b>216,100</b>	<b>24,200,000</b>	<b>7,177,208</b>	<b>92,920,851</b>
HEERF I, II & III Loss Rev Transfers In	2,000,000	0	0	0	2,000,000	512,961	0	0	0	512,961
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	2,000,000	2,000,000	0	0	0	512,961	512,961
<b>Sources/Uses/Transfers</b>	<b>2,153,083</b>	<b>(12,423)</b>	<b>0</b>	<b>0</b>	<b>2,140,660</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Dakota County Technical College - Inver Hills Community College**

Sources	FY2022 Updated Budget May/June				FY2023 Proposed Budget					
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	28,052,712	0	0	0	28,052,712	27,582,141	0	0	0	27,582,141
Tuition	21,553,868	0	0	0	21,553,868	21,482,144	0	0	0	21,482,144
Other	8,456,166	0	15,135,050	12,566,254	36,157,470	5,468,577	0	12,900,275	2,262,113	20,630,965
Fund Balance	0	0	87,581	0	87,581	984,708	0	459,109	0	1,443,817
<b>Total Sources</b>	<b>58,062,746</b>	<b>0</b>	<b>15,222,631</b>	<b>12,566,254</b>	<b>85,851,631</b>	<b>55,517,570</b>	<b>0</b>	<b>13,359,384</b>	<b>2,262,113</b>	<b>71,139,067</b>
<b>Uses</b>										
Personnel	45,077,625	0	2,693,146	90,120	47,860,891	43,050,452	0	1,801,128	42,105	44,893,685
Other Operating Costs	14,836,990	0	12,631,004	10,522,746	37,990,740	13,561,232	0	11,558,256	1,125,894	26,245,382
<b>Total Uses</b>	<b>59,914,615</b>	<b>0</b>	<b>15,324,150</b>	<b>10,612,866</b>	<b>85,851,631</b>	<b>56,611,684</b>	<b>0</b>	<b>13,359,384</b>	<b>1,167,999</b>	<b>71,139,067</b>
HEERF I, II & III Loss Rev Transfers In	1,851,869	0	101,519	0	1,953,388	1,094,114	0	0	0	1,094,114
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	1,953,388	1,953,388	0	0	0	1,094,114	1,094,114
<b>Sources/Uses/Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Minnesota State  
College and University FY2023 Operating Budgets  
(Gross Before Net of Financial Aid)

**Fond du Lac Tribal & Community College**

Sources	FY2022 Updated Budget May/June					FY2023 Proposed Budget				
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	6,075,049	0	0	0	6,075,049	5,980,019	0	0	0	5,980,019
Tuition	1,930,000	0	0	0	1,930,000	2,365,500	0	0	0	2,365,500
Other	901,636	0	4,800,000	3,726,804	9,428,440	1,064,500	0	4,800,000	517,143	6,381,643
Fund Balance	313,777	0	0	0	313,777	791,161	0	0	0	791,161
<b>Total Sources</b>	<b>9,220,462</b>	<b>0</b>	<b>4,800,000</b>	<b>3,726,804</b>	<b>17,747,266</b>	<b>10,201,180</b>	<b>0</b>	<b>4,800,000</b>	<b>517,143</b>	<b>15,518,323</b>
<b>Uses</b>										
Personnel	8,104,150	0	1,200,000	33,082	9,337,232	8,163,000	0	1,200,000	0	9,363,000
Other Operating Costs	2,154,312	0	3,800,000	2,455,722	8,410,034	2,038,180	0	3,649,943	67,200	5,755,323
<b>Total Uses</b>	<b>10,258,462</b>	<b>0</b>	<b>5,000,000</b>	<b>2,488,804</b>	<b>17,747,266</b>	<b>10,201,180</b>	<b>0</b>	<b>4,849,943</b>	<b>67,200</b>	<b>15,118,323</b>
HEERF I, II & III Loss Rev Transfers In	1,038,000	0	200,000	0	1,238,000	400,000	0	49,943	0	449,943
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	1,238,000	1,238,000	0	0	0	449,943	449,943
<b>Sources/Uses/Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>400,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>400,000</b>

**Hennepin Technical College**

Sources	FY2022 Updated Budget May/June					FY2023 Proposed Budget				
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	21,721,736	0	0	0	21,721,736	20,743,702	0	0	0	20,743,702
Tuition	13,974,352	0	0	0	13,974,352	13,838,137	0	0	0	13,838,137
Other	3,717,742	0	9,681,452	8,190,152	21,589,346	3,175,597	0	9,915,391	6,037,622	19,128,610
Fund Balance	0	0	0	0	0	0	0	0	0	0
<b>Total Sources</b>	<b>39,413,830</b>	<b>0</b>	<b>9,681,452</b>	<b>8,190,152</b>	<b>57,285,434</b>	<b>37,757,436</b>	<b>0</b>	<b>9,915,391</b>	<b>6,037,622</b>	<b>53,710,449</b>
<b>Uses</b>										
Personnel	32,050,701	0	1,303,497	0	33,354,198	31,413,985	0	1,303,497	0	32,717,482
Other Operating Costs	8,563,129	0	8,377,955	6,990,152	23,931,236	8,307,131	0	8,611,894	4,073,942	20,992,967
<b>Total Uses</b>	<b>40,613,830</b>	<b>0</b>	<b>9,681,452</b>	<b>6,990,152</b>	<b>57,285,434</b>	<b>39,721,116</b>	<b>0</b>	<b>9,915,391</b>	<b>4,073,942</b>	<b>53,710,449</b>
HEERF I, II & III Loss Rev Transfers In	1,200,000	0	0	0	1,200,000	1,963,680	0	0	0	1,963,680
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	1,200,000	1,200,000	0	0	0	1,963,680	1,963,680
<b>Sources/Uses/Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Lake Superior College**

Sources	FY2022 Updated Budget May/June					FY2023 Proposed Budget				
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	18,558,786	0	0	0	18,558,786	18,450,051	0	0	0	18,450,051
Tuition	12,172,862	0	0	0	12,172,862	11,927,972	0	0	0	11,927,972
Other	6,022,159	0	14,318,381	7,336,010	27,676,550	5,859,769	0	14,022,224	2,324,200	22,206,193
Fund Balance	0	0	0	0	0	0	0	0	0	0
<b>Total Sources</b>	<b>36,753,807</b>	<b>0</b>	<b>14,318,381</b>	<b>7,336,010</b>	<b>58,408,198</b>	<b>36,237,792</b>	<b>0</b>	<b>14,022,224</b>	<b>2,324,200</b>	<b>52,584,216</b>
<b>Uses</b>										
Personnel	25,203,993	0	1,037,500	0	26,241,493	25,531,621	0	1,074,691	0	26,606,312
Other Operating Costs	12,744,914	0	13,047,674	6,025,387	31,817,975	10,676,375	0	12,668,224	0	23,344,599
<b>Total Uses</b>	<b>37,948,907</b>	<b>0</b>	<b>14,085,174</b>	<b>6,025,387</b>	<b>58,059,468</b>	<b>36,207,996</b>	<b>0</b>	<b>13,742,915</b>	<b>0</b>	<b>49,950,911</b>
HEERF I, II & III Loss Rev Transfers In	1,203,781	0	106,842	0	1,310,623	0	0	0	0	0
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	1,310,623	1,310,623	0	0	0	0	0
<b>Sources/Uses/Transfers</b>	<b>8,681</b>	<b>0</b>	<b>340,049</b>	<b>0</b>	<b>348,730</b>	<b>29,796</b>	<b>0</b>	<b>279,309</b>	<b>2,324,200</b>	<b>2,633,305</b>

Minnesota State  
College and University FY2023 Operating Budgets  
(Gross Before Net of Financial Aid)

**Metropolitan State University**

	FY2022 Updated Budget May/June					FY2023 Proposed Budget				
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
<b>Sources</b>										
State Appropriation	35,788,981	0	0	0	35,788,981	35,968,770	0	0	0	35,968,770
Tuition	46,017,500	0	0	0	46,017,500	43,842,183	0	0	0	43,842,183
Other	1,999,004	3,378,424	37,237,608	20,108,167	62,723,203	1,819,429	3,214,037	26,108,285	2,179,000	33,320,751
Fund Balance	0	394,442	0	0	394,442	5,117,949	932,141	0	0	6,050,090
<b>Total Sources</b>	<b>83,805,485</b>	<b>3,772,866</b>	<b>37,237,608</b>	<b>20,108,167</b>	<b>144,924,126</b>	<b>86,748,331</b>	<b>4,146,178</b>	<b>26,108,285</b>	<b>2,179,000</b>	<b>119,181,794</b>
<b>Uses</b>										
Personnel	64,057,217	0	0	639,946	64,697,163	64,674,346	0	0	40,000	64,714,346
Other Operating Costs	19,067,208	3,772,866	37,237,608	15,031,332	75,109,014	23,101,985	4,146,178	26,108,285	1,111,000	54,467,448
<b>Total Uses</b>	<b>83,124,425</b>	<b>3,772,866</b>	<b>37,237,608</b>	<b>15,671,278</b>	<b>139,806,177</b>	<b>87,776,331</b>	<b>4,146,178</b>	<b>26,108,285</b>	<b>1,151,000</b>	<b>119,181,794</b>
HEERF I, II & III Loss Rev Transfers In	4,436,889	0	0	0	4,436,889	1,028,000	0	0	0	1,028,000
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	4,436,889	4,436,889	0	0	0	1,028,000	1,028,000
<b>Sources/Uses/Transfers</b>	<b>5,117,949</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,117,949</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Minneapolis Community & Technical College**

	FY2022 Updated Budget May/June					FY2023 Proposed Budget				
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
<b>Sources</b>										
State Appropriation	25,524,634	0	16,431	0	25,541,065	25,140,239	0	0	0	25,140,239
Tuition	19,674,957	0	1,288,528	0	20,963,485	21,278,903	0	0	0	21,278,903
Other	2,487,556	1,437,095	29,399,556	13,972,028	47,296,235	2,668,847	1,660,250	32,000,550	5,925,000	42,254,647
Fund Balance	669,493	0	0	0	669,493	1,153,206	0	0	0	1,153,206
<b>Total Sources</b>	<b>48,356,640</b>	<b>1,437,095</b>	<b>30,704,515</b>	<b>13,972,028</b>	<b>94,470,278</b>	<b>50,241,195</b>	<b>1,660,250</b>	<b>32,000,550</b>	<b>5,925,000</b>	<b>89,826,995</b>
<b>Uses</b>										
Personnel	39,961,826	652,625	3,422,920	434,328	44,471,699	41,855,603	636,725	3,422,920	150,000	46,065,248
Other Operating Costs	13,296,678	1,034,470	27,281,594	8,135,836	49,748,579	8,385,592	1,022,266	28,577,630	5,775,000	43,760,488
<b>Total Uses</b>	<b>53,258,504</b>	<b>1,687,095</b>	<b>30,704,514</b>	<b>8,570,164</b>	<b>94,220,278</b>	<b>50,241,195</b>	<b>1,658,991</b>	<b>32,000,550</b>	<b>5,925,000</b>	<b>89,825,736</b>
HEERF I, II & III Loss Rev Transfers In	4,901,864	250,000	250,000	0	5,401,864	0	0	0	0	0
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	5,401,864	5,401,864	0	0	0	0	0
<b>Sources/Uses/Transfers</b>	<b>(0)</b>	<b>0</b>	<b>250,000</b>	<b>(0)</b>	<b>250,000</b>	<b>0</b>	<b>1,259</b>	<b>0</b>	<b>0</b>	<b>1,259</b>

**Minnesota North College**

	FY2022 Updated Budget May/June					FY2023 Proposed Budget				
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
<b>Sources</b>										
State Appropriation	21,020,524	0	0	0	21,020,524	20,642,269	0	0	0	20,642,269
Tuition	14,375,000	0	0	0	14,375,000	13,961,147	0	0	0	13,961,147
Other	2,100,000	1,250,000	5,400,000	6,805,849	15,555,849	1,328,000	1,133,000	6,000,000	3,300,000	11,761,000
Fund Balance	0	0	0	0	0	0	0	0	0	0
<b>Total Sources</b>	<b>37,495,524</b>	<b>1,250,000</b>	<b>5,400,000</b>	<b>6,805,849</b>	<b>50,951,373</b>	<b>35,931,416</b>	<b>1,133,000</b>	<b>6,000,000</b>	<b>3,300,000</b>	<b>46,364,416</b>
<b>Uses</b>										
Personnel	29,765,000	275,000	1,100,000	0	31,140,000	27,209,482	300,000	2,000,000	0	29,509,482
Other Operating Costs	7,372,699	600,000	4,000,000	6,805,849	18,778,548	8,663,200	806,000	4,000,000	3,300,000	16,769,200
<b>Total Uses</b>	<b>37,137,699</b>	<b>875,000</b>	<b>5,100,000</b>	<b>6,805,849</b>	<b>49,918,548</b>	<b>35,872,682</b>	<b>1,106,000</b>	<b>6,000,000</b>	<b>3,300,000</b>	<b>46,278,682</b>
HEERF I, II & III Loss Rev Transfers In	0	0	0	0	0	0	0	0	0	0
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	0	0	0	0	0	0	0
<b>Sources/Uses/Transfers</b>	<b>357,825</b>	<b>375,000</b>	<b>300,000</b>	<b>0</b>	<b>1,032,825</b>	<b>58,734</b>	<b>27,000</b>	<b>0</b>	<b>0</b>	<b>85,734</b>

Minnesota State  
College and University FY2023 Operating Budgets  
(Gross Before Net of Financial Aid)

**Minnesota State College - Southeast**

Sources	FY2022 Updated Budget May/June				FY2023 Proposed Budget					
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	8,760,000	0	0	0	8,760,000	8,826,000	0	0	0	8,826,000
Tuition	5,108,000	0	0	0	5,108,000	5,491,000	0	0	0	5,491,000
Other	4,540,000	0	3,710,000	2,385,000	10,635,000	3,845,000	0	3,800,000	0	7,645,000
Fund Balance	0	0	0	0	0	800,000	0	0	0	800,000
<b>Total Sources</b>	<b>18,408,000</b>	<b>0</b>	<b>3,710,000</b>	<b>2,385,000</b>	<b>24,503,000</b>	<b>18,962,000</b>	<b>0</b>	<b>3,800,000</b>	<b>0</b>	<b>22,762,000</b>
<b>Uses</b>										
Personnel	12,906,000	0	200,000	0	13,106,000	14,210,000	0	200,000	0	14,410,000
Other Operating Costs	5,552,000	0	3,600,000	2,085,000	11,237,000	4,752,000	0	3,600,000	0	8,352,000
<b>Total Uses</b>	<b>18,458,000</b>	<b>0</b>	<b>3,800,000</b>	<b>2,085,000</b>	<b>24,343,000</b>	<b>18,962,000</b>	<b>0</b>	<b>3,800,000</b>	<b>0</b>	<b>22,762,000</b>
HEERF I, II & III Loss Rev Transfers In	210,000	0	90,000	0	300,000	0	0	0	0	0
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	300,000	300,000	0	0	0	0	0
<b>Sources/Uses/Transfers</b>	<b>160,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>160,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Minnesota State Community & Technical College**

Sources	FY2022 Updated Budget May/June				FY2023 Proposed Budget					
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	22,410,485	0	0	0	22,410,485	22,145,804	0	0	0	22,145,804
Tuition	15,086,209	0	0	0	15,086,209	15,112,986	0	0	0	15,112,986
Other	5,003,843	115,000	12,557,038	12,234,824	29,910,705	4,914,097	159,880	12,772,901	2,631,319	20,478,197
Fund Balance	0	16,298	0	0	16,298	0	0	38,211	0	38,211
<b>Total Sources</b>	<b>42,500,537</b>	<b>131,298</b>	<b>12,557,038</b>	<b>12,234,824</b>	<b>67,423,697</b>	<b>42,172,887</b>	<b>159,880</b>	<b>12,811,112</b>	<b>2,631,319</b>	<b>57,775,198</b>
<b>Uses</b>										
Personnel	34,420,106	75,740	1,281,630	30,000	35,807,476	34,691,518	76,607	1,078,638	0	35,846,763
Other Operating Costs	9,000,000	98,000	11,922,648	9,070,483	30,091,131	8,810,126	128,619	11,732,474	1,246,769	21,917,988
<b>Total Uses</b>	<b>43,420,106</b>	<b>173,740</b>	<b>13,204,278</b>	<b>9,100,483</b>	<b>65,898,607</b>	<b>43,501,644</b>	<b>205,226</b>	<b>12,811,112</b>	<b>1,246,769</b>	<b>57,764,751</b>
HEERF I, II & III Loss Rev Transfers In	2,444,659	42,442	647,240	0	3,134,341	1,328,757	55,793	0	0	1,384,550
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	3,134,341	3,134,341	0	0	0	1,384,550	1,384,550
<b>Sources/Uses/Transfers</b>	<b>1,525,090</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,525,090</b>	<b>0</b>	<b>10,447</b>	<b>0</b>	<b>0</b>	<b>10,447</b>

**Minnesota State University Moorhead**

Sources	FY2022 Updated Budget May/June				FY2023 Proposed Budget					
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	28,363,145	0	0	0	28,363,145	28,055,421	0	0	0	28,055,421
Tuition	39,326,592	0	0	0	39,326,592	40,813,063	0	0	0	40,813,063
Other	2,298,030	11,596,043	21,268,985	6,587,892	41,750,950	2,548,030	11,733,429	20,986,598	10,000	35,278,057
Fund Balance	2,336,693	737,829	0	0	3,074,522	497,247	767,984	0	0	1,265,231
<b>Total Sources</b>	<b>72,324,460</b>	<b>12,333,872</b>	<b>21,268,985</b>	<b>6,587,892</b>	<b>112,515,209</b>	<b>71,913,761</b>	<b>12,501,413</b>	<b>20,986,598</b>	<b>10,000</b>	<b>105,411,772</b>
<b>Uses</b>										
Personnel	56,370,642	2,715,362	3,134,630	0	62,220,634	54,723,559	2,765,835	3,079,086	0	60,568,480
Other Operating Costs	16,385,899	10,118,510	17,986,850	5,655,811	50,147,070	17,190,202	9,733,410	17,907,512	10,000	44,841,124
<b>Total Uses</b>	<b>72,756,541</b>	<b>12,833,872</b>	<b>21,121,480</b>	<b>5,655,811</b>	<b>112,367,704</b>	<b>71,913,761</b>	<b>12,499,245</b>	<b>20,986,598</b>	<b>10,000</b>	<b>105,409,604</b>
HEERF I, II & III Loss Rev Transfers In	432,081	500,000	0	0	932,081	0	0	0	0	0
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	932,081	932,081	0	0	0	0	0
<b>Sources/Uses/Transfers</b>	<b>0</b>	<b>0</b>	<b>147,505</b>	<b>0</b>	<b>147,505</b>	<b>0</b>	<b>2,168</b>	<b>0</b>	<b>0</b>	<b>2,168</b>

Minnesota State  
College and University FY2023 Operating Budgets  
(Gross Before Net of Financial Aid)

**Minnesota State University, Mankato**

Sources	FY2022 Updated Budget May/June				FY2023 Proposed Budget					
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	58,862,085	0	0	0	58,862,085	59,802,387	0	0	0	59,802,387
Tuition	121,415,000	0	0	0	121,415,000	127,040,000	0	0	0	127,040,000
Other	21,139,000	26,717,540	49,346,250	29,363,009	126,565,799	21,885,000	30,519,672	51,142,000	0	103,546,672
Fund Balance	0	0	0	0	0	0	0	0	0	0
<b>Total Sources</b>	<b>201,416,085</b>	<b>26,717,540</b>	<b>49,346,250</b>	<b>29,363,009</b>	<b>306,842,884</b>	<b>208,727,387</b>	<b>30,519,672</b>	<b>51,142,000</b>	<b>0</b>	<b>290,389,059</b>
<b>Uses</b>										
Personnel	146,715,000	7,508,354	9,923,000	100,000	164,246,354	150,960,000	8,049,975	9,483,500	0	168,493,475
Other Operating Costs	56,801,085	19,626,877	40,268,000	20,962,259	137,658,221	57,767,387	20,845,889	41,658,500	0	120,271,776
<b>Total Uses</b>	<b>203,516,085</b>	<b>27,135,231</b>	<b>50,191,000</b>	<b>21,062,259</b>	<b>301,904,575</b>	<b>208,727,387</b>	<b>28,895,864</b>	<b>51,142,000</b>	<b>0</b>	<b>288,765,251</b>
HEERF I, II & III Loss Rev Transfers In	4,700,000	2,756,000	844,750	0	8,300,750	0	0	0	0	0
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	8,300,750	8,300,750	0	0	0	0	0
<b>Sources/Uses/Transfers</b>	<b>2,600,000</b>	<b>2,338,309</b>	<b>0</b>	<b>0</b>	<b>4,938,309</b>	<b>0</b>	<b>1,623,808</b>	<b>0</b>	<b>0</b>	<b>1,623,808</b>

**Minnesota West Community & Technical College**

Sources	FY2022 Updated Budget May/June				FY2023 Proposed Budget					
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	15,746,325	0	0	0	15,746,325	15,151,643	0	0	0	15,151,643
Tuition	10,309,182	0	0	0	10,309,182	10,386,084	0	0	0	10,386,084
Other	3,525,973	0	6,467,855	4,668,050	14,661,878	2,566,658	0	6,006,872	1,650,316	10,223,846
Fund Balance	3,403,569	0	95,082	0	3,498,651	679,760	0	575	0	680,335
<b>Total Sources</b>	<b>32,985,049</b>	<b>0</b>	<b>6,562,937</b>	<b>4,668,050</b>	<b>44,216,036</b>	<b>28,784,145</b>	<b>0</b>	<b>6,007,447</b>	<b>1,650,316</b>	<b>36,441,908</b>
<b>Uses</b>										
Personnel	21,631,169	0	725,033	0	22,356,202	20,901,961	0	676,874	0	21,578,835
Other Operating Costs	12,421,247	0	5,837,904	3,600,663	21,859,814	7,882,184	0	5,330,573	1,650,316	14,863,073
<b>Total Uses</b>	<b>34,052,416</b>	<b>0</b>	<b>6,562,937</b>	<b>3,600,663</b>	<b>44,216,016</b>	<b>28,784,145</b>	<b>0</b>	<b>6,007,447</b>	<b>1,650,316</b>	<b>36,441,908</b>
HEERF I, II & III Loss Rev Transfers In	1,067,367	0	0	0	1,067,367	0	0	0	0	0
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	1,067,387	1,067,387	0	0	0	0	0
<b>Sources/Uses/Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Normandale Community College**

Sources	FY2022 Updated Budget May/June				FY2023 Proposed Budget					
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	30,485,466	0	0	0	30,485,466	31,134,148	0	0	0	31,134,148
Tuition	33,075,104	0	0	0	33,075,104	32,652,178	0	0	0	32,652,178
Other	7,072,944	2,578,143	23,557,365	18,636,120	51,844,572	6,519,827	3,532,320	23,287,263	1,450,278	34,789,688
Fund Balance	0	0	0	0	0	2,124,078	1,374,073	0	0	3,498,151
<b>Total Sources</b>	<b>70,633,514</b>	<b>2,578,143</b>	<b>23,557,365</b>	<b>18,636,120</b>	<b>115,405,142</b>	<b>72,430,231</b>	<b>4,906,393</b>	<b>23,287,263</b>	<b>1,450,278</b>	<b>102,074,165</b>
<b>Uses</b>										
Personnel	53,388,384	476,483	3,148,377	185,543	57,198,787	52,785,432	536,905	3,029,562	0	56,351,899
Other Operating Costs	18,967,472	2,142,534	20,416,204	13,952,889	55,479,099	19,644,799	3,424,845	20,149,360	1,450,278	44,669,282
<b>Total Uses</b>	<b>72,355,856</b>	<b>2,619,017</b>	<b>23,564,581</b>	<b>14,138,432</b>	<b>112,677,886</b>	<b>72,430,231</b>	<b>3,961,750</b>	<b>23,178,922</b>	<b>1,450,278</b>	<b>101,021,181</b>
HEERF I, II & III Loss Rev Transfers In	3,049,020	1,072,883	375,785	0	4,497,688	0	0	0	0	0
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	4,497,688	4,497,688	0	0	0	0	0
<b>Sources/Uses/Transfers</b>	<b>1,326,678</b>	<b>1,032,009</b>	<b>368,569</b>	<b>0</b>	<b>2,727,256</b>	<b>0</b>	<b>944,643</b>	<b>108,341</b>	<b>0</b>	<b>1,052,984</b>

Minnesota State  
College and University FY2023 Operating Budgets  
(Gross Before Net of Financial Aid)

**North Hennepin Community College**

Sources	FY2022 Updated Budget May/June					FY2023 Proposed Budget				
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	21,091,734	0	0	0	21,091,734	21,037,719	0	0	0	21,037,719
Tuition	16,752,013	0	0	0	16,752,013	15,666,966	0	0	0	15,666,966
Other	2,600,000	0	18,481,075	9,446,934	30,528,009	1,600,000	0	16,000,000	7,757,578	25,357,578
Fund Balance	0	0	0	0	0	0	0	0	0	0
<b>Total Sources</b>	<b>40,443,747</b>	<b>0</b>	<b>18,481,075</b>	<b>9,446,934</b>	<b>68,371,756</b>	<b>38,304,685</b>	<b>0</b>	<b>16,000,000</b>	<b>7,757,578</b>	<b>62,062,263</b>
<b>Uses</b>										
Personnel	34,452,836	0	2,517,391	0	36,970,227	35,695,384	0	2,592,913	0	38,288,297
Other Operating Costs	8,462,063	0	15,963,684	6,975,782	31,401,529	8,609,301	0	13,407,087	1,757,578	23,773,966
<b>Total Uses</b>	<b>42,914,899</b>	<b>0</b>	<b>18,481,075</b>	<b>6,975,782</b>	<b>68,371,756</b>	<b>44,304,685</b>	<b>0</b>	<b>16,000,000</b>	<b>1,757,578</b>	<b>62,062,263</b>
HEERF I, II & III Loss Rev Transfers In	2,471,152	0	0	0	2,471,152	6,000,000	0	0	0	6,000,000
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	2,471,152	2,471,152	0	0	0	6,000,000	6,000,000
<b>Sources/Uses/Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Northland Community & Technical College**

Sources	FY2022 Updated Budget May/June					FY2023 Proposed Budget				
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	14,402,595	0	0	0	14,402,595	14,258,548	0	0	0	14,258,548
Tuition	8,971,170	0	0	0	8,971,170	8,880,823	0	0	0	8,880,823
Other	2,557,035	0	7,196,106	5,257,743	15,010,884	2,291,560	0	6,630,000	0	8,921,560
Fund Balance	1,086,332	0	0	0	1,086,332	2,481,600	0	41,500	0	2,523,100
<b>Total Sources</b>	<b>27,017,132</b>	<b>0</b>	<b>7,196,106</b>	<b>5,257,743</b>	<b>39,470,981</b>	<b>27,912,531</b>	<b>0</b>	<b>6,671,500</b>	<b>0</b>	<b>34,584,031</b>
<b>Uses</b>										
Personnel	20,615,565	0	948,141	0	21,563,706	20,994,548	0	1,066,500	0	22,061,048
Other Operating Costs	7,437,185	0	6,379,000	4,091,090	17,907,275	6,917,983	0	5,605,000	0	12,522,983
<b>Total Uses</b>	<b>28,052,750</b>	<b>0</b>	<b>7,327,141</b>	<b>4,091,090</b>	<b>39,470,981</b>	<b>27,912,531</b>	<b>0</b>	<b>6,671,500</b>	<b>0</b>	<b>34,584,031</b>
HEERF I, II & III Loss Rev Transfers In	1,035,618	0	131,035	0	1,166,653	0	0	0	0	0
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	1,166,653	1,166,653	0	0	0	0	0
<b>Sources/Uses/Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Pine Technical & Community College**

Sources	FY2022 Updated Budget May/June					FY2023 Proposed Budget				
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	5,875,760	0	0	0	5,875,760	6,038,163	0	0	0	6,038,163
Tuition	3,092,004	0	0	0	3,092,004	3,338,152	0	0	0	3,338,152
Other	2,247,412	0	5,745,956	1,647,255	9,640,623	2,400,000	0	4,900,000	1,765,640	9,065,640
Fund Balance	0	0	0	0	0	0	0	0	0	0
<b>Total Sources</b>	<b>11,215,176</b>	<b>0</b>	<b>5,745,956</b>	<b>1,647,255</b>	<b>18,608,387</b>	<b>11,776,315</b>	<b>0</b>	<b>4,900,000</b>	<b>1,765,640</b>	<b>18,441,955</b>
<b>Uses</b>										
Personnel	8,525,682	0	212,918	0	8,738,600	8,781,452	0	219,306	0	9,000,758
Other Operating Costs	3,100,466	0	5,533,038	256,898	8,890,402	3,374,863	0	4,680,694	1,022,119	9,077,676
<b>Total Uses</b>	<b>11,626,148</b>	<b>0</b>	<b>5,745,956</b>	<b>256,898</b>	<b>17,629,002</b>	<b>12,156,315</b>	<b>0</b>	<b>4,900,000</b>	<b>1,022,119</b>	<b>18,078,434</b>
HEERF I, II & III Loss Rev Transfers In	449,991	0	4,000	0	453,991	400,000	0	4,000	0	404,000
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	453,991	453,991	0	0	0	404,000	404,000
<b>Sources/Uses/Transfers</b>	<b>39,019</b>	<b>0</b>	<b>4,000</b>	<b>936,366</b>	<b>979,385</b>	<b>20,000</b>	<b>0</b>	<b>4,000</b>	<b>339,521</b>	<b>363,521</b>

Minnesota State  
College and University FY2023 Operating Budgets  
(Gross Before Net of Financial Aid)

**Ridgewater College**

	FY2022 Updated Budget May/June					FY2023 Proposed Budget				
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
<b>Sources</b>										
State Appropriation	17,947,452	0	0	0	17,947,452	17,436,616	0	0	0	17,436,616
Tuition	12,023,120	0	0	0	12,023,120	12,393,497	0	0	0	12,393,497
Other	3,476,520	0	11,906,432	8,062,618	23,445,570	3,865,688	0	9,570,251	398,596	13,834,535
Fund Balance	567,363	0	611,651	0	1,179,014	3,357,560	0	96,914	0	3,454,474
<b>Total Sources</b>	<b>34,014,455</b>	<b>0</b>	<b>12,518,083</b>	<b>8,062,618</b>	<b>54,595,156</b>	<b>37,053,361</b>	<b>0</b>	<b>9,667,165</b>	<b>398,596</b>	<b>47,119,122</b>
<b>Uses</b>										
Personnel	26,082,098	0	1,316,026	0	27,398,124	28,657,674	0	1,356,144	0	30,013,818
Other Operating Costs	9,869,412	0	11,202,057	6,125,563	27,197,032	8,794,283	0	8,311,021	0	17,105,304
<b>Total Uses</b>	<b>35,951,510</b>	<b>0</b>	<b>12,518,083</b>	<b>6,125,563</b>	<b>54,595,156</b>	<b>37,451,957</b>	<b>0</b>	<b>9,667,165</b>	<b>0</b>	<b>47,119,122</b>
HEERF I, II & III Loss Rev Transfers In	1,937,055	0	0	0	1,937,055	398,596	0	0	0	398,596
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	1,937,055	1,937,055	0	0	0	398,596	398,596
<b>Sources/Uses/Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Riverland Community College**

	FY2022 Updated Budget May/June					FY2023 Proposed Budget				
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
<b>Sources</b>										
State Appropriation	13,342,944	0	0	0	13,342,944	13,353,499	0	0	0	13,353,499
Tuition	10,908,326	0	0	0	10,908,326	11,304,723	0	0	0	11,304,723
Other	3,171,702	0	8,500,000	5,454,239	17,125,941	1,868,460	0	8,750,000	479,092	11,097,552
Fund Balance	0	0	0	0	0	575,000	0	0	0	575,000
<b>Total Sources</b>	<b>27,422,972</b>	<b>0</b>	<b>8,500,000</b>	<b>5,454,239</b>	<b>41,377,211</b>	<b>27,101,682</b>	<b>0</b>	<b>8,750,000</b>	<b>479,092</b>	<b>36,330,774</b>
<b>Uses</b>										
Personnel	21,086,915	0	750,000	412,245	22,249,160	21,910,458	0	800,000	200,000	22,910,458
Other Operating Costs	5,851,180	0	7,837,475	4,344,657	18,033,312	5,191,224	0	7,950,000	279,092	13,420,316
<b>Total Uses</b>	<b>26,938,095</b>	<b>0</b>	<b>8,587,475</b>	<b>4,756,902</b>	<b>40,282,472</b>	<b>27,101,682</b>	<b>0</b>	<b>8,750,000</b>	<b>479,092</b>	<b>36,330,774</b>
HEERF I, II & III Loss Rev Transfers In	609,862	0	87,475	0	697,337	0	0	0	0	0
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	697,337	697,337	0	0	0	0	0
<b>Sources/Uses/Transfers</b>	<b>1,094,739</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,094,739</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Rochester Community & Technical College**

	FY2022 Updated Budget May/June					FY2023 Proposed Budget				
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
<b>Sources</b>										
State Appropriation	19,633,195	0	0	0	19,633,195	19,773,379	0	0	0	19,773,379
Tuition	16,368,374	0	0	0	16,368,374	16,620,287	0	0	0	16,620,287
Other	3,210,987	0	16,039,599	12,108,001	31,358,587	2,774,894	0	15,934,895	1,496,240	20,206,029
Fund Balance	0	0	153,083	0	153,083	607,046	0	158,353	0	765,399
<b>Total Sources</b>	<b>39,212,556</b>	<b>0</b>	<b>16,192,682</b>	<b>12,108,001</b>	<b>67,513,239</b>	<b>39,775,606</b>	<b>0</b>	<b>16,093,248</b>	<b>1,496,240</b>	<b>57,365,094</b>
<b>Uses</b>										
Personnel	30,943,442	0	3,051,363	0	33,994,805	31,460,400	0	2,903,532	0	34,363,932
Other Operating Costs	9,049,711	0	13,433,109	10,339,003	32,821,823	8,315,206	0	12,993,791	1,496,240	22,805,237
<b>Total Uses</b>	<b>39,993,153</b>	<b>0</b>	<b>16,484,472</b>	<b>10,339,003</b>	<b>66,816,628</b>	<b>39,775,606</b>	<b>0</b>	<b>15,897,323</b>	<b>1,496,240</b>	<b>57,169,169</b>
HEERF I, II & III Loss Rev Transfers In	1,231,920	0	537,079	0	1,768,999	0	0	0	0	0
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	1,768,998	1,768,998	0	0	0	0	0
<b>Sources/Uses/Transfers</b>	<b>451,323</b>	<b>0</b>	<b>245,289</b>	<b>0</b>	<b>696,612</b>	<b>0</b>	<b>0</b>	<b>195,925</b>	<b>0</b>	<b>195,925</b>

Minnesota State  
College and University FY2023 Operating Budgets  
(Gross Before Net of Financial Aid)

**Saint Paul College**

Sources	FY2022 Updated Budget May/June				FY2023 Proposed Budget					
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	22,944,445	0	0	0	22,944,445	22,532,932	0	0	0	22,532,932
Tuition	19,988,214	0	0	0	19,988,214	20,142,009	0	0	0	20,142,009
Other	2,291,987	1,362,300	23,500,000	18,475,960	45,630,247	1,923,651	1,140,000	23,500,000	4,075,000	30,638,651
Fund Balance	0	0	0	0	0	1,955,542	0	0	0	1,955,542
<b>Total Sources</b>	<b>45,224,646</b>	<b>1,362,300</b>	<b>23,500,000</b>	<b>18,475,960</b>	<b>88,562,906</b>	<b>46,554,134</b>	<b>1,140,000</b>	<b>23,500,000</b>	<b>4,075,000</b>	<b>75,269,134</b>
<b>Uses</b>										
Personnel	39,890,514	100,000	3,000,000	7,639	42,998,153	39,890,514	110,000	3,000,000	0	43,000,514
Other Operating Costs	9,142,612	1,262,300	20,500,000	12,890,615	43,795,527	9,163,620	1,030,000	20,500,000	1,575,000	32,268,620
<b>Total Uses</b>	<b>49,033,126</b>	<b>1,362,300</b>	<b>23,500,000</b>	<b>12,898,254</b>	<b>86,793,680</b>	<b>49,054,134</b>	<b>1,140,000</b>	<b>23,500,000</b>	<b>1,575,000</b>	<b>75,269,134</b>
HEERF I, II & III Loss Rev Transfers In	4,885,040	295,682	396,984	0	5,577,706	2,500,000	0	0	0	2,500,000
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	5,577,706	5,577,706	0	0	0	2,500,000	2,500,000
<b>Sources/Uses/Transfers</b>	<b>1,076,560</b>	<b>295,682</b>	<b>396,984</b>	<b>0</b>	<b>1,769,226</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**St. Cloud State University**

Sources	FY2022 Updated Budget May/June				FY2023 Proposed Budget					
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	53,949,000	0	0	0	53,949,000	52,513,000	0	0	0	52,513,000
Tuition	68,229,000	0	0	0	68,229,000	66,881,000	0	0	0	66,881,000
Other	9,424,000	12,633,237	46,090,000	23,864,185	92,011,422	8,169,000	13,973,493	42,250,612	0	64,393,105
Fund Balance	2,366,369	4,521,925	0	0	6,888,294	11,701,000	1,260,066	350,000	0	13,311,066
<b>Total Sources</b>	<b>133,968,369</b>	<b>17,155,162</b>	<b>46,090,000</b>	<b>23,864,185</b>	<b>221,077,716</b>	<b>139,264,000</b>	<b>15,233,559</b>	<b>42,600,612</b>	<b>0</b>	<b>197,098,171</b>
<b>Uses</b>										
Personnel	111,614,000	4,526,403	5,093,000	0	121,233,403	111,654,000	4,314,120	5,347,650	0	121,315,770
Other Operating Costs	34,063,000	12,628,759	40,997,000	12,155,554	99,844,313	27,610,000	10,919,439	37,252,962	0	75,782,401
<b>Total Uses</b>	<b>145,677,000</b>	<b>17,155,162</b>	<b>46,090,000</b>	<b>12,155,554</b>	<b>221,077,716</b>	<b>139,264,000</b>	<b>15,233,559</b>	<b>42,600,612</b>	<b>0</b>	<b>197,098,171</b>
HEERF I, II & III Loss Rev Transfers In	11,708,631	0	0	0	11,708,631	0	0	0	0	0
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	11,708,631	11,708,631	0	0	0	0	0
<b>Sources/Uses/Transfers</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**St. Cloud Technical & Community College**

Sources	FY2022 Updated Budget May/June				FY2023 Proposed Budget					
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	16,835,778	0	0	0	16,835,778	17,053,534	0	0	0	17,053,534
Tuition	13,860,545	0	0	0	13,860,545	13,655,113	0	0	0	13,655,113
Other	2,309,565	0	11,090,418	13,774,328	27,174,311	2,609,565	0	10,535,597	603,600	13,748,762
Fund Balance	0	0	0	0	0	1,308,745	0	783,662	0	2,092,407
<b>Total Sources</b>	<b>33,005,888</b>	<b>0</b>	<b>11,090,418</b>	<b>13,774,328</b>	<b>57,870,634</b>	<b>34,626,957</b>	<b>0</b>	<b>11,319,259</b>	<b>603,600</b>	<b>46,549,816</b>
<b>Uses</b>										
Personnel	27,090,905	0	1,186,227	392,373	28,669,505	27,940,500	0	1,282,164	40,000	29,262,664
Other Operating Costs	6,347,511	0	9,893,422	11,177,291	27,418,224	6,686,457	0	10,037,095	563,600	17,287,152
<b>Total Uses</b>	<b>33,438,416</b>	<b>0</b>	<b>11,079,649</b>	<b>11,569,664</b>	<b>56,087,729</b>	<b>34,626,957</b>	<b>0</b>	<b>11,319,259</b>	<b>603,600</b>	<b>46,549,816</b>
HEERF I, II & III Loss Rev Transfers In	1,431,811	0	772,853	0	2,204,664	0	0	0	0	0
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	2,204,664	2,204,664	0	0	0	0	0
<b>Sources/Uses/Transfers</b>	<b>999,283</b>	<b>0</b>	<b>783,622</b>	<b>0</b>	<b>1,782,905</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



Minnesota State  
College and University FY2023 Operating Budgets  
(Gross Before Net of Financial Aid)

**South Central College**

Sources	FY2022 Updated Budget May/June				FY2023 Proposed Budget					
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	14,569,323	0	0	0	14,569,323	14,360,499	0	0	0	14,360,499
Tuition	9,600,000	0	0	0	9,600,000	9,738,000	0	0	0	9,738,000
Other	2,500,000	0	11,536,460	6,786,018	20,822,478	2,600,000	0	11,700,000	1,154,000	15,454,000
Fund Balance	0	0	450,000	0	450,000	55,791	0	0	0	55,791
<b>Total Sources</b>	<b>26,669,323</b>	<b>0</b>	<b>11,986,460</b>	<b>6,786,018</b>	<b>45,441,801</b>	<b>26,754,290</b>	<b>0</b>	<b>11,700,000</b>	<b>1,154,000</b>	<b>39,608,290</b>
<b>Uses</b>										
Personnel	22,069,614	0	581,842	50,522	22,701,978	22,626,290	0	650,000	65,000	23,341,290
Other Operating Costs	4,831,187	0	11,469,064	5,623,159	21,923,410	4,967,000	0	11,050,000	250,000	16,267,000
<b>Total Uses</b>	<b>26,900,801</b>	<b>0</b>	<b>12,050,906</b>	<b>5,673,681</b>	<b>44,625,388</b>	<b>27,593,290</b>	<b>0</b>	<b>11,700,000</b>	<b>315,000</b>	<b>39,608,290</b>
HEERF I, II & III Loss Rev Transfers In	1,047,891	0	64,446	0	1,112,337	839,000	0	0	0	839,000
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	1,112,337	1,112,337	0	0	0	839,000	839,000
<b>Sources/Uses/Transfers</b>	<b>816,413</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>816,413</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Southwest Minnesota State University**

Sources	FY2022 Updated Budget May/June				FY2023 Proposed Budget					
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	20,088,780	0	0	0	20,088,780	20,417,341	0	0	0	20,417,341
Tuition	20,911,680	0	0	0	20,911,680	21,303,255	0	0	0	21,303,255
Other	2,519,476	6,056,251	14,405,755	6,287,333	29,268,815	2,358,558	6,044,250	14,260,820	1,695,574	24,359,202
Fund Balance	953,374	0	0	0	953,374	989,550	0	0	0	989,550
<b>Total Sources</b>	<b>44,473,310</b>	<b>6,056,251</b>	<b>14,405,755</b>	<b>6,287,333</b>	<b>71,222,649</b>	<b>45,068,704</b>	<b>6,044,250</b>	<b>14,260,820</b>	<b>1,695,574</b>	<b>67,069,348</b>
<b>Uses</b>										
Personnel	34,151,609	1,523,108	1,116,012	0	36,790,729	35,502,510	1,600,000	1,149,492	0	38,252,002
Other Operating Costs	10,321,701	4,230,291	13,111,328	5,632,339	33,295,659	9,566,193	4,415,561	13,111,328	1,695,574	28,788,656
<b>Total Uses</b>	<b>44,473,310</b>	<b>5,753,399</b>	<b>14,227,340</b>	<b>5,632,339</b>	<b>70,086,388</b>	<b>45,068,703</b>	<b>6,015,561</b>	<b>14,260,820</b>	<b>1,695,574</b>	<b>67,040,658</b>
HEERF I, II & III Loss Rev Transfers In	0	419,196	235,798	0	654,994	0	0	0	0	0
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	654,994	654,994	0	0	0	0	0
<b>Sources/Uses/Transfers</b>	<b>0</b>	<b>722,048</b>	<b>414,213</b>	<b>0</b>	<b>1,136,261</b>	<b>0</b>	<b>28,689</b>	<b>0</b>	<b>0</b>	<b>28,689</b>

**Winona State University**

Sources	FY2022 Updated Budget May/June				FY2023 Proposed Budget					
	General Fund	Revenue Fund	Other Funds	HEERF	Total	General Fund	Revenue Fund	Other Funds	HEERF	Total
State Appropriation	40,237,410	0	0	0	40,237,410	40,002,135	0	0	0	40,002,135
Tuition	45,415,467	0	0	0	45,415,467	44,706,599	0	0	0	44,706,599
Other	11,687,168	15,954,063	26,524,109	17,758,708	71,924,048	13,549,871	16,756,274	24,119,972	0	54,426,117
Fund Balance	0	3,554,693	2,761,865	0	6,316,558	4,134,129	3,378,527	1,654,156	0	9,166,812
<b>Total Sources</b>	<b>97,340,045</b>	<b>19,508,756</b>	<b>29,285,974</b>	<b>17,758,708</b>	<b>163,893,483</b>	<b>102,392,734</b>	<b>20,134,801</b>	<b>25,774,128</b>	<b>0</b>	<b>148,301,663</b>
<b>Uses</b>										
Personnel	77,137,707	5,268,427	5,298,960	0	87,705,094	77,682,202	5,467,882	4,600,824	0	87,750,908
Other Operating Costs	24,177,816	14,240,329	23,676,620	8,623,137	70,717,902	24,710,532	14,666,919	20,844,311	0	60,221,762
<b>Total Uses</b>	<b>101,315,523</b>	<b>19,508,756</b>	<b>28,975,580</b>	<b>8,623,137</b>	<b>158,422,996</b>	<b>102,392,734</b>	<b>20,134,801</b>	<b>25,445,135</b>	<b>0</b>	<b>147,972,670</b>
HEERF I, II & III Loss Rev Transfers In	9,135,571	0	0	0	9,135,571	0	0	0	0	0
HEERF I, II, & III Loss Rev Transfers Out	0	0	0	9,135,571	9,135,571	0	0	0	0	0
<b>Sources/Uses/Transfers</b>	<b>5,160,093</b>	<b>0</b>	<b>310,394</b>	<b>0</b>	<b>5,470,487</b>	<b>0</b>	<b>0</b>	<b>328,993</b>	<b>0</b>	<b>328,993</b>

**FY2022-FY2023 Health Services Fee**

Financing on Campus Provided Student Health Services

**Alexandria Technical & Community College**

<u>REVENUES</u>	<u>FY2022</u>	<u>FY2023</u>
Health Services Fees	\$ 45,000	
Fees for Services Provided	\$ -	\$ -
Other	\$ -	\$ -
<b>Total Revenues</b>	<b>\$ 45,000</b>	<b>\$ -</b>
<u>EXPENSES</u>		
Compensation	\$ 12,297	
Other Operating	\$ 32,703	
<b>Total Expenses</b>	<b>\$ 45,000</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ -</b>	<b>\$ -</b>

**Bemidji State University**

<u>REVENUES</u>	<u>FY2022</u>	<u>FY2023</u>
Health Services Fees	\$ 369,748	
Fees for Services Provided	\$ 122,000	
Other	\$ 252,299	
<b>Total Revenues</b>	<b>\$ 744,047</b>	<b>\$ -</b>
<u>EXPENSES</u>		
Compensation	\$ 531,547	
Other Operating	\$ 212,500	
<b>Total Expenses</b>	<b>\$ 744,047</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ -</b>	<b>\$ -</b>

**Century College**

<u>REVENUES</u>	<u>FY2022</u>	<u>FY2023</u>
Health Services Fees	\$ 115,000	
Fees for Services Provided		
Other	\$ 10,000	
<b>Total Revenues</b>	<b>\$ 125,000</b>	<b>\$ -</b>
<u>EXPENSES</u>		
Compensation	\$ 99,700	
Other Operating	\$ 13,800	
<b>Total Expenses</b>	<b>\$ 113,500</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ 11,500</b>	<b>\$ -</b>

**FY2022-FY2023 Health Services Fee**

Financing on Campus Provided Student Health Services

**Dakota County Technical College**

<u>REVENUES</u>	<u>FY2022</u>	<u>FY2023</u>
Health Services Fees	\$ 49,890	
Fees for Services Provided	\$ 102,000	
Other		
<b>Total Revenues</b>	<b>\$ 151,890</b>	<b>\$ -</b>
<u>EXPENSES</u>		
Compensation	\$ 124,250	
Other Operating	\$ 27,640	
<b>Total Expenses</b>	<b>\$ 151,890</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ -</b>	<b>\$ -</b>

**Hennepin Technical College**

<u>REVENUES</u>	<u>FY2022</u>	<u>FY2023</u>
Health Services Fees	\$ 101,760	
Fees for Services Provided		
Other		
<b>Total Revenues</b>	<b>\$ 101,760</b>	<b>\$ -</b>
<u>EXPENSES</u>		
Compensation	\$ 86,260	
Other Operating	\$ 15,500	
<b>Total Expenses</b>	<b>\$ 101,760</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ -</b>	<b>\$ -</b>

**Inver Hills Community College**

<u>REVENUES</u>	<u>FY2022</u>	<u>FY2023</u>
Health Services Fees	\$ 97,913	
Fees for Services Provided	\$ 1,100	
Other		
<b>Total Revenues</b>	<b>\$ 99,013</b>	<b>\$ -</b>
<u>EXPENSES</u>		
Compensation	\$ 91,393	
Other Operating	\$ 7,620	
<b>Total Expenses</b>	<b>\$ 99,013</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ -</b>	<b>\$ -</b>

**FY2022-FY2023 Health Services Fee**

Financing on Campus Provided Student Health Services

**Metropolitan State University**

<u>REVENUES</u>	<u>FY2022</u>	<u>FY2023</u>
Health Services Fees	\$ 162,368	
Fees for Services Provided		
Other		
<b>Total Revenues</b>	<b>\$ 162,368</b>	<b>\$ -</b>
<u>EXPENSES</u>		
Compensation	\$ 201,794	
Other Operating	\$ 243,675	
<b>Total Expenses</b>	<b>\$ 445,469</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ (283,101)</b>	<b>\$ -</b>

**Minneapolis Community and Technical College**

<u>REVENUES</u>	<u>FY2022</u>	<u>FY2023</u>
Health Services Fees	\$ 405,000	
Fees for Services Provided		
Other		
<b>Total Revenues</b>	<b>\$ 405,000</b>	<b>\$ -</b>
<u>EXPENSES</u>		
Compensation	\$ 375,000	
Other Operating	\$ 12,500	
<b>Total Expenses</b>	<b>\$ 387,500</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ 17,500</b>	<b>\$ -</b>

**Minnesota State College Southeast**

<u>REVENUES</u>	<u>FY2022</u>	<u>FY2023</u>
Health Services Fees	\$ 50,000	
Fees for Services Provided		
Other		
<b>Total Revenues</b>	<b>\$ 50,000</b>	<b>\$ -</b>
<u>EXPENSES</u>		
Compensation		
Other Operating	\$ 50,000	
<b>Total Expenses</b>	<b>\$ 50,000</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ -</b>	<b>\$ -</b>

**FY2022-FY2023 Health Services Fee**

Financing on Campus Provided Student Health Services

**Minnesota State University, Mankato**

<u>REVENUES</u>	<u>FY2022</u>	<u>FY2023</u>
Health Services Fees	\$ 1,645,685	
Fees for Services Provided	\$ 1,045,200	
Other	\$ 150,000	
<b>Total Revenues</b>	<b>\$ 2,840,885</b>	<b>\$ -</b>
<u>EXPENSES</u>		
Compensation	\$ 2,081,779	
Other Operating	\$ 914,145	
<b>Total Expenses</b>	<b>\$ 2,995,924</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ (155,039)</b>	<b>\$ -</b>

**Minnesota State University Moorhead**

<u>REVENUES</u>	<u>FY2022</u>	<u>FY2023</u>
Health Services Fees	\$ 677,000	
Fees for Services Provided	\$ 1,500	
Other	\$ (12,000)	
<b>Total Revenues</b>	<b>\$ 666,500</b>	<b>\$ -</b>
<u>EXPENSES</u>		
Compensation	\$ 512,998	
Other Operating	\$ 36,380	
<b>Total Expenses</b>	<b>\$ 549,378</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ 117,122</b>	<b>\$ -</b>

**Minnesota West Community & Technical College**

<u>REVENUES</u>	<u>FY2022</u>	<u>FY2023</u>
Health Services Fees	\$ 168,120	
Fees for Services Provided		
Other		
<b>Total Revenues</b>	<b>\$ 168,120</b>	<b>\$ -</b>
<u>EXPENSES</u>		
Compensation	\$ 120,000	
Other Operating	\$ 40,000	
<b>Total Expenses</b>	<b>\$ 160,000</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ 8,120</b>	<b>\$ -</b>

**FY2022-FY2023 Health Services Fee**

Financing on Campus Provided Student Health Services

**North Hennepin Community College**

<u>REVENUES</u>	<u>FY2022</u>	<u>FY2023</u>
Health Services Fees	\$ 239,760	
Fees for Services Provided		
Other		
<b>Total Revenues</b>	<b>\$ 239,760</b>	<b>\$ -</b>
<u>EXPENSES</u>		
Compensation	\$ 38,140	
Other Operating	\$ 132,613	
<b>Total Expenses</b>	<b>\$ 170,753</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ 69,007</b>	<b>\$ -</b>

**Ridgewater College**

<u>REVENUES</u>	<u>FY2022</u>	<u>FY2023</u>
Health Services Fees	\$ 36,400	
Fees for Services Provided	\$ -	
Other	\$ 665	
<b>Total Revenues</b>	<b>\$ 37,065</b>	<b>\$ -</b>
<u>EXPENSES</u>		
Compensation	\$ 31,177	
Other Operating	\$ 5,888	
<b>Total Expenses</b>	<b>\$ 37,065</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ -</b>	<b>\$ -</b>

**Riverland Community College**

<u>REVENUES</u>	<u>FY2022</u>	<u>FY2023</u>
Health Services Fees	\$ 36,000	
Fees for Services Provided	\$ -	
Other	\$ -	
<b>Total Revenues</b>	<b>\$ 36,000</b>	<b>\$ -</b>
<u>EXPENSES</u>		
Compensation		
Other Operating	\$ 63,000	
<b>Total Expenses</b>	<b>\$ 63,000</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ (27,000)</b>	<b>\$ -</b>

**FY2022-FY2023 Health Services Fee**

## Financing on Campus Provided Student Health Services

**Rochester Community & Technical College**

<b><u>REVENUES</u></b>	<b><u>FY2022</u></b>	<b><u>FY2023</u></b>
Health Services Fees	\$ 192,000	
Fees for Services Provided	\$ 7,000	
Other	\$ 5,000	
<b>Total Revenues</b>	<b>\$ 204,000</b>	<b>\$ -</b>
<b><u>EXPENSES</u></b>		
Compensation	\$ 121,034	
Other Operating	\$ 65,393	
<b>Total Expenses</b>	<b>\$ 186,427</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ 17,573</b>	<b>\$ -</b>

**Saint Paul College**

<b><u>REVENUES</u></b>	<b><u>FY2022</u></b>	<b><u>FY2023</u></b>
Health Services Fees	\$ 321,000	
Fees for Services Provided		
Other		
<b>Total Revenues</b>	<b>\$ 321,000</b>	<b>\$ -</b>
<b><u>EXPENSES</u></b>		
Compensation	\$ 256,324	
Other Operating	\$ 8,500	
<b>Total Expenses</b>	<b>\$ 264,824</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ 56,176</b>	<b>\$ -</b>

**St. Cloud Technical & Community College**

<b><u>REVENUES</u></b>	<b><u>FY2022</u></b>	<b><u>FY2023</u></b>
Health Services Fees	\$ 103,418	
Fees for Services Provided		
Other		
<b>Total Revenues</b>	<b>\$ 103,418</b>	<b>\$ -</b>
<b><u>EXPENSES</u></b>		
Compensation	\$ 183,179	
Other Operating	\$ 10,000	
<b>Total Expenses</b>	<b>\$ 193,179</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ (89,761)</b>	<b>\$ -</b>

**FY2022-FY2023 Health Services Fee**

Financing on Campus Provided Student Health Services

**Southwest Minnesota State University**

<u>REVENUES</u>	<u>FY2022</u>	<u>FY2023</u>
Health Services Fees	\$ 180,475	
Fees for Services Provided	\$ 1,700	
Other		
<b>Total Revenues</b>	<b>\$ 182,175</b>	<b>\$ -</b>
<u>EXPENSES</u>		
Compensation	\$ 142,200	
Other Operating	\$ 67,720	
<b>Total Expenses</b>	<b>\$ 209,920</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ (27,745)</b>	<b>\$ -</b>

**St. Cloud State University**

<u>REVENUES</u>	<u>FY2022</u>	<u>FY2023</u>
Health Services Fees	\$ 1,351,070	
Fees for Services Provided	\$ 110,654	
Other	\$ 500,405	
<b>Total Revenues</b>	<b>\$ 1,962,129</b>	<b>\$ -</b>
<u>EXPENSES</u>		
Compensation	\$ 1,808,349	
Other Operating	\$ 431,985	
<b>Total Expenses</b>	<b>\$ 2,240,334</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ (278,205)</b>	<b>\$ -</b>

**South Central College**

<u>REVENUES</u>	<u>FY2022</u>	<u>FY2023</u>
Health Services Fees	\$ 110,000	
Fees for Services Provided		
Other		
<b>Total Revenues</b>	<b>\$ 110,000</b>	<b>\$ -</b>
<u>EXPENSES</u>		
Compensation	\$ 125,000	
Other Operating	\$ 2,500	
<b>Total Expenses</b>	<b>\$ 127,500</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ (17,500)</b>	<b>\$ -</b>



**FY2022-FY2023 Health Services Fee**

Financing on Campus Provided Student Health Services

**Winona State University**

<b><u>REVENUES</u></b>	<b><u>FY2022</u></b>	<b><u>FY2023</u></b>
Health Services Fees	\$ 844,906	
Fees for Services Provided	\$ 250,000	
Other	\$ 45,000	
<b>Total Revenues</b>	<b>\$ 1,139,906</b>	<b>\$ -</b>
<b><u>EXPENSES</u></b>		
Compensation	\$ 1,373,174	
Other Operating	\$ 271,000	
<b>Total Expenses</b>	<b>\$ 1,644,174</b>	<b>\$ -</b>
<b>Net</b>	<b>\$ (504,268)</b>	<b>\$ -</b>

## Reserve Analysis

Board Policy 5.10 and Procedure 5.10.1 set requirements for designated cash reserve levels. The policy requires colleges and universities to maintain general fund cash reserves in the range of five to seven percent of general fund cash-basis operating revenues through designation as a special reserve amount. In addition, the policy allows the system as a whole to maintain a reserve up to two percent of the total state appropriation. Reserves are one-time resources; once spent they do not replenish without action by the college or university. Consequently, they should not be used to pay for on-going activities.

Colleges and universities are projecting reserve levels totaling \$99.4 million at the end of fiscal year 2024, which represents approximately 6.1 percent of general fund revenues. (See table on next page.)

The accumulation and preservation of college and university reserves is a critical management responsibility. There are four principles related to reserves:

- Sudden revenue shortfall - The system level reserve has been used to assist colleges and universities with financial challenges. The presence of reserves prevents immediate expense reductions when revenue or enrollment falls short. The fiscal year 2021 actual reserves would provide 20 days of operating cash.
- Unanticipated expenses - Board reserves are critical to the financial health of a college or university and its ability to respond to unexpected events without having to impact current operating commitments. Examples include responses to storm damage or new program opportunities.
- Financial protection - A Composite Financial Index (CFI) methodology is used by the Higher Learning Commission (accreditation agency) as a gauge of its member institutions' financial health. Generation of a positive operating margin and the preservation of fund balances are very strong positive influences on the CFI. Financial stress can put the college's accreditation (and access to federal financial aid for students) at risk.
- National best practices - Reserves are also required by rating agencies for Minnesota State to retain the AA- rating on the system's revenue fund debt issues. A lower credit rating raises the cost to students for residence hall and student union related capital improvements. The system's combined reserves represent about three months of operating costs, a level deemed at the low end of healthy in the national peer review.

(\$ in millions)

<u>Fiscal Year</u>	<u>Total</u>	<u>% of Revenues</u>
2006	\$56.7	4.6%
2007	\$63.1	5.2%
2008	\$70.8	5.5%
2009	\$72.1	5.2%
2010	\$81.7	5.6%
2011	\$91.9	5.6%
2012	\$100.0	6.4%
2013	\$100.0	6.8%
2014	\$98.7	6.7%
2015	\$99.6	6.7%
2016	\$108.0	7.2%
2017	\$102.9	6.7%
2018	\$104.6	6.8%
2019	\$105.1	6.7%
2020	\$109.6	7.0%
2021	\$102.2	6.5%
2022 est.	\$99.4	6.4%
2023 est.	\$98.8	6.4%

The system's reserve level is projected to be at \$12.5 million (one percent of general operating revenue) at the end of the current fiscal year (2022) with no plans to increase/decrease during fiscal year 2023.

**MINNESOTA STATE**  
**FY2021-FY2023 Reserves**

Institution	FY2021 Actual Reserve	as % of Operating Revenue	FY2022 Estimated Reserve	FY2023 Estimated Reserve
<b>STATE COLLEGES</b>				
Alexandria Technical & Community College	1,684,700	7%	1,984,700	1,272,500
Anoka-Ramsey Community College	3,971,201	8%	3,772,097	3,806,059
Anoka Technical College	1,198,080	7%	1,249,306	1,278,194
Central Lakes College	2,075,936	7%	2,075,936	2,100,000
Century College	4,200,000	7%	4,200,000	4,200,000
Dakota County Technical College	1,857,392	7%	1,750,000	1,800,000
Fond du Lac Tribal & Community College	729,789	7%	683,273	645,432
Hennepin Technical College	2,902,610	7%	2,758,968	2,643,021
Inver Hills Community College	1,965,783	6%	2,006,000	1,898,000
Lake Superior College	2,576,042	7%	2,603,386	2,572,766
Minneapolis College	3,441,728	6%	3,409,694	3,384,965
Minnesota North	3,300,000	7%	2,300,000	2,341,370
Minnesota State College Southeast	1,178,486	7%	1,225,000	1,239,000
Minnesota State Community & Technical College	3,030,963	7%	3,000,000	3,000,000
Minnesota West Community & Technical College	1,876,066	7%	1,858,878	1,876,066
Normandale Community College	4,685,276	7%	4,807,150	4,944,346
North Hennepin Community College	2,005,314	5%	2,005,314	2,831,062
Northland Community & Technical College	1,761,170	7%	1,761,170	1,815,156
Pine Technical & Community College	797,447	9%	557,650	587,820
Ridgewater College	2,328,302	7%	2,335,333	2,341,296
Riverland Community College	1,963,556	7%	1,919,608	1,897,118
Rochester Community & Technical College	3,045,357	7%	3,036,602	3,045,357
Saint Paul College	3,303,144	7%	2,700,000	2,700,000
South Central College	2,118,648	7%	1,870,000	1,880,000
St. Cloud Technical & Community College	2,363,191	7%	2,363,191	2,310,000
<b>Subtotal Colleges</b>	<b>57,996,990</b>	<b>7%</b>	<b>55,870,065</b>	<b>56,099,528</b>
<b>STATE UNIVERSITIES</b>				
Bemidji State University	3,911,892	5%	3,914,317	2,832,733
Metropolitan State University	6,031,429	7%	5,823,320	5,866,384
Minnesota State University Moorhead	3,727,014	5%	3,727,014	3,727,014
Minnesota State University, Mankato	13,550,000	7%	13,632,000	14,100,000
Southwest Minnesota State University	2,400,000	6%	2,200,000	2,200,000
St. Cloud State University	9,594,972	7%	9,212,140	8,929,410
Winona State University	5,000,000	5%	5,000,000	5,000,000
<b>Subtotal State Universities</b>	<b>44,215,307</b>	<b>6%</b>	<b>43,508,791</b>	<b>42,655,541</b>
<b>TOTAL Colleges/Universities Reserves</b>	<b>102,212,297</b>	<b>6.5%</b>	<b>99,378,856</b>	<b>98,755,069</b>
System Reserve	12,000,000		12,500,000	12,500,000

FP&amp;A - June 2022

## REVENUE FUND OVERVIEW

The Board of Trustees maintains statutory oversight of the Revenue Fund, including fee approvals. Revenue Fund fees support the operations of Revenue Fund facilities, such as residence halls, dining services, student unions, health/wellness centers, parking and other revenue-generating facilities. Revenue Fund fees are charged to generate sufficient revenue to pay debt service, operate, equip, maintain, and repair Revenue Fund facilities. Fifteen (15) institutions are currently in the Minnesota State Revenue Fund. The table below identifies the institutions and types of Revenue Fund facilities at each location.

**Table 3A**

### Minnesota State Institutions and Types of Revenue Fund Facilities

INSTITUTIONS	Housing	Student Union	Parking	Wellness	Other
<b>Universities</b>					
Bemidji State University	X	X			
Metropolitan State University		X	X		
Minnesota State University, Mankato*	X	X			X
Minnesota State University Moorhead	X	X		X	
St. Cloud State University**	X	X	X		X
Southwest Minnesota State University	X	X			
Winona State University	X	X		X	
<b>Colleges</b>					
Alexandria Technical and Community College			X		
Anoka Ramsey Community College (Coon Rapids)				X	
Century College			X		
Minneapolis Community and Technical College		X	X		
Minnesota North College (Ely)	X				
Minnesota State Community and Technical College (Moorhead)				X	
Normandale Community College		X	X		
Saint Paul College			X		

\*Minnesota State University, Mankato "Other": Recreational fields (2009) and sports dome (2019)

\*\*St. Cloud State University "Other": Revenue Fund guarantee project refunded in May 2012 (March 2012 Board action) and Phase I of National Hockey and Event Center

## Residential Life

Residential life facilities make up the largest portion of the Revenue Fund in both square footage and revenue and include residence halls and dining facilities. The system has a total program capacity of 12,452 owned and managed beds. Of these, 10,255 are in the Revenue Fund with 9,967 beds at six state universities and 288 at Minnesota North College, Ely campus. Several institutions manage residential programming at facilities owned by associated foundations or third parties such as local housing redevelopment authorities (HRA), or contracted apartments that are dedicated to their students. A summary of residence hall and apartment capacities is contained on Table 4A below.

**Table 4A**

### Summary of All Housing Owned and Managed (Beds, Program Capacity)

<i>Summary of Owned and Managed Housing</i>	Owned		Foundation Owned	Third Party Owned	Totals
	Revenue Fund	General Fund			
Alexandria Technical and Community College			149		<b>149</b>
Bemidji State University	<b>1,089</b>				<b>1,089</b>
Central Lakes College (Brainerd)			123		<b>123</b>
Fond du Lac Tribal and Community College		94			<b>94</b>
Minnesota North College (Ely)	<b>288</b>				<b>288</b>
Minnesota North College (Grand Rapids)		116			<b>116</b>
Minnesota North College (Hibbing)		116			<b>116</b>
Minnesota North College (International Falls)		84			<b>84</b>
Minnesota North College (Virginia)				110	<b>110</b>
Minnesota State Community and Technical College (Fergus Falls)		130			<b>130</b>
Minnesota State University Moorhead	<b>1,368</b>		144		<b>1,512</b>
Minnesota State University, Mankato	<b>2,807</b>			382	<b>3,189</b>
Minnesota West Community and Technical College (Canby)			16		<b>16</b>
Northland Community and Technical College (Thief River Falls)			144		<b>144</b>
Riverland Community College (Austin)			72		<b>72</b>
Southwest Minnesota State University	<b>1,034</b>		141		<b>1,175</b>
St. Cloud State University	<b>1,676</b>				<b>1,676</b>
Winona State University	<b>1,993</b>		376		<b>2,369</b>
<b>Totals</b>	<b>10,255</b>	<b>540</b>	<b>1,165</b>	<b>492</b>	<b>12,452</b>

**Revenue Fund Guarantee Facility Fee (St. Cloud State)**

As a result of a legislative audit finding in 2010, St. Cloud State University now includes for annual Board approval its proposed facility assessment fee. The fee supports a Revenue Fund guarantee project originally approved by the Board in January 2002. The specific facility assessment fee originally involved the St. Cloud State University Foundation as a ground lessee and the City of St. Cloud's Housing and Redevelopment Authority (HRA) as the conduit financier for revenue bonds.

The HRA issued \$16,615,000 of bonds to finance construction of a 15,000 square foot addition to Atwood Student Union, a free-standing student recreation center near Halenbeck Hall, and a new stadium east of Halenbeck Hall on St. Cloud State University's campus. The project terms included a pledge of student fees to service the debt with a Revenue Fund guarantee to improve the creditworthiness. The St. Cloud HRA refunded the 2002 bonds and issued refunding bonds in May 2012, resulting in a savings to St. Cloud State University through lower interest rate costs.

Pending approval, the St. Cloud State University guarantee project facility fee for FY2022 will be \$144.00, the same as last year (0.0 percent increase). The fee details are on **Attachment 2B**.

This debt will be paid in full and retired in 2022.



1601 Jefferson Street • Alexandria, MN 56308-3799 • [www.alextech.edu](http://www.alextech.edu)  
[info@alextech.edu](mailto:info@alextech.edu) • Phone: (320) 762-0221 • Fax: (320) 762-4501

May 10, 2022

Chancellor Devinder Malhotra & Minnesota State Board of Trustees  
 Minnesota State Colleges & Universities  
 30 7<sup>th</sup> Street East, Suite 350  
 Saint Paul, MN 55101

Chancellor Devinder Malhotra & Minnesota State Board of Trustees:

The members of the Alexandria Technical and Community College (ATCC) Student Senate have been informed of Minnesota State funding, the tuition forecast, the ATCC budget, and other college budget items. We have discussed the budget at several of our Student Senate meetings, and have voted to support ATCC's projected budget. We discussed the budget at our Student Senate meetings on March 17 and April 21, 2022.

We appreciate the time Chief Financial Officer, David Bjelland, extended to us. We were provided with a background and historical perspective on the budget process, as well as comparative data and recommendations relative to this year's budget process. The opportunity to discuss the budget was greatly appreciated. Using the discussion and handouts provided, we motioned to support the budget.

I would like to express thanks on behalf of the students of Alexandria Technical and Community College for your continuing work to better our education experience. We look forward to continuing the communication between administrators and students.

Sincerely,

A handwritten signature in black ink that reads 'Julia Magnuson'. The signature is fluid and cursive, with a long, sweeping underline that extends to the right.

Julia Magnuson, Student Senate President  
 Alexandria Technical & Community College  
[vv1214bv@go.minnstate.edu](mailto:vv1214bv@go.minnstate.edu)





1601 Jefferson Street • Alexandria, MN 56308-3799 • [www.alextech.edu](http://www.alextech.edu)  
[info@alextech.edu](mailto:info@alextech.edu) • Phone: (320) 762-0221 • Fax: (320) 762-4501

May 10, 2022

Chancellor Devinder Malhotra & Minnesota State Board of Trustees  
 Minnesota State Colleges & Universities  
 30 7<sup>th</sup> Street East, Suite 350  
 Saint Paul, MN 55101

Dear Chancellor Devinder Malhotra & Minnesota State Board of Trustees:

This letter is to outline the consultation in which the Alexandria Technical and Community College (ATCC) Student Senate received from Chief Financial Officer, David Bjelland, in regard to the Parking Lot Revenue Fund.

The ATCC Student Senate is pleased with the consultation and updates given by Mr. Bjelland. The ATCC administration has kept the Senate updated and well informed on their plans for the parking lot fee increases, as well as current negotiations with the snow removal company.

With the information we were provided, the Senate discussed the parking lot fees and voted to support the fee increase.

Sincerely,

A handwritten signature in black ink that reads 'Julia Magnuson'. The signature is fluid and cursive, with a long horizontal stroke at the end.

Julia Magnuson, Student Senate President  
 Alexandria Technical & Community College  
[vv1214bv@go.minnstate.edu](mailto:vv1214bv@go.minnstate.edu)

Anoka-Ramsey Community College  
Student Senate  
Coon Rapids  
11200 Mississippi Blvd NW  
Coon Rapids 55433

Cambridge  
300 Spirit River Dr S  
Cambridge MN 55008

Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St.Paul, MN 55101

Greetings Chancellor Malhotra and Trustees:

We are writing to you in regards to Minnesota State Colleges and Universities Student Consultation Policy 2.3 on the tuition consultation process representing both of Anoka-Ramsey Community College campuses. Both of our student senates are writing to you as one unified body.

Our Tuition Consultation was held over two meetings - February 15<sup>th</sup> and April 18<sup>th</sup>, 2022. President Kent Hanson, Vice President of Finance and Administration, Don Lewis, Director of Budget Planning and Forecasts, Dave Aune, Director of Student Development and Engagement, Mike Opoku, Coordinators of Student Engagement and Activities, Joyce Traczyk and Elise Kazmerzak, and Student Senate members of both campuses were in attendance at these meetings. An overview of the college budget, student fees, and budget assumptions were all discussed at these meetings.

In light of enrollment declines from the past years as well as projected enrollment declines for the upcoming 2022-2023 academic year, a proposal to increase tuition by 3.5% was presented to the Student Senate. We discussed how this specific percentage was reached based on the difference between the revenues and expenses. We also discussed the student fees, which will all remain unchanged for the upcoming fiscal year.

Upon completion of these meetings, the proposed changes were brought to both campuses for approval. The students of both Coon Rapids and Cambridge campuses were free to ask questions and express thoughts about the proposal. Both campuses unanimously approved the proposed changes.

Please feel free to contact either of us with any questions, comments, or concerns regarding the Anoka-Ramsey Community College tuition consultation process. Thank you for your time as well as your consideration.

Sincerely,

Daryl Baumann  
Student Senate Member  
daryl.baumann@my.anokaramsey.edu

Angela Krieger  
Student Senate Member  
akrieger1@my.anokaramsey.edu

Kendra Draeger

1500 Birchmont Drive NE Box #31

Bemidji, MN 56601-2699

Chancellor Malhotra

30 East 7th Street

St. Paul, MN 55101-7804

Dear Chancellor Malhotra,

Consider this letter as the official letter as requested by the Minnesota State Colleges and Universities (MN State) system that consultation of a 3.5% increase in tuition and applying the following fees (Hobson Memorial Student Union & Programming Fee, Student Activity Fee, Athletic Fee, and Health & Counseling Fee) to our online undergraduate course credits have occurred at Bemidji State University.

The consultation process was presented to the Bemidji State University Student Association (BSUSA) Student Senate on March 30<sup>th</sup>, 2022, and April 20<sup>th</sup>, 2022, by Vice President for Finance and Administration Karen Snorek.

There was discussion on the proposed 3.5% tuition increase and the BSUSA Student Senate recommends the consideration of a lower tuition increase of 3.0% for the 2022-2023 academic year. A point of discussion was made to also increase student wages on campus to accommodate the increase in tuition expenses. The process was satisfactory to the students and contained the pertinent information required to accurately form a response.

There was also discussion regarding applying fees to online undergraduate course credits, such as the Student Activity Fee, Athletic Fee, the Health & Counseling Fee and the Hobson Memorial Union & Programming Fee. The BSUSA Student Senate approved that these four (4) fees be applied to our online undergraduate course credits. There will also be an option for online graduate students to opt in to a “super fee” if they would like to utilize the Health & Counseling Services, Recreational Center, or participate in student activities. The process was satisfactory to the students and contained the pertinent information required to accurately form a response.

The BSUSA Student Senate agrees to support the increase in tuition by 3.0% and applying the four (4) fees to online undergraduate course credits.

Thank you,

Kendra Draeger

Student | President

BSUSA Student Senate

Bemidji State University

Caleb Travis

Student | Vice President

BSUSA Student Senate

Bemidji State University

5/11/2022

Student Senate  
 Central Lakes College  
 501 West College Drive  
 Brainerd, MN 56401

Board of Trustees  
 Minnesota State Colleges and Universities  
 500 Wells Fargo Place  
 30 East Seventh Street  
 St. Paul, MN 55101

Greetings Chancellor Malhotra, Chair Cowles, and Trustees,

We are writing to you in regards to Minnesota State Colleges and Universities Student Consultation Policy 2.3 on the tuition consultation process representing both the Brainerd and the Staples campus of Central Lakes College. Both of our student senates are writing to you as one unified body.

This academic year our tuition consultation meetings totaled 6 hours. President Hara Charlier, Vice President of Administrative Services Kari Christiansen, Vice President of Student & Academic Affairs Joy Bodin, Student Life Director Erich Heppner, and Student Senate members of both campuses were in attendance at multiple meetings throughout the fall and spring semesters. An overview of changing fees, the college budget, and budget assumptions were all discussed at these meetings.

As informed student leaders, we recognize that our college continues to face an unprecedented financial challenge as a result of the ongoing pandemic. While we are protective of our fellow students and their finances, we also understand that federal relief dollars are dwindling and that the college needs to balance its budget to maintain essential services, employees, and academic programs. We know that they will need our support more than ever. For that reason, we are confident that the college administration will act in our best interests as they contemplate a potential tuition increase.

Additionally, we recommend that our Technology Fee continues to stay at \$11.01 per credit. The Student Life Committee is recommending that the Athletic Fee increase by 4¢ to \$4.32 per credit and that the Student Activity Fee remains the same at \$5.66 per credit. Upon completion of these meetings, the proposed changes were brought to both campus Student Senates for approval. The students of both Brainerd and Staples campuses were free to ask questions and express thoughts about the proposal. Both campuses unanimously approved the proposed changes.

Please feel free to contact us with any questions, comments, or concerns regarding the Central Lakes College Brainerd & Staples tuition consultation process. Thank you for your time, as well as your consideration.

Sincerely,

Brainerd Campus Senate Officers

Beck Barber – President  
 Joe Anderson – Vice President  
 Alexis Trebesch – Secretary  
 Angelina Schultz – Treasurer  
 Noah Madsen – Publicist  
 Dustin Demars – Publicist

Staples Campus Senate Officers

Ryan Youngbauer – President  
 Jerret Nestico – Vice President  
 Thomas Taylor – Secretary  
 Jesse Holm – Treasurer

Board of Trustees  
 Minnesota State Colleges and Universities 500 Wells Fargo Place  
 30 East Seventh Street  
 St. Paul MN, 55101

Chair Cowles and Trustees,

I am writing to you today regarding the 2021-2022 tuition and fee consultation process between the Century College Student Senate (CCSS) and the Administration, as requested in Board Policy 2.3.1.

For the duration of the 2021-2022 academic year, Century College's administration has met with the Student Senate on a regular basis to discuss the financial health and future of the College. CCSS and College Administration have met officially seven times this year since the beginning of the fall 2021 semester, with the dates of those meetings being Sept. 22<sup>nd</sup>, Oct. 27<sup>th</sup>, and Nov. 17<sup>th</sup> of 2021, as well as Jan. 26<sup>th</sup>, Feb. 23<sup>rd</sup>, March 23<sup>rd</sup>, and April 27<sup>th</sup> of 2022. The members of the administration who regularly attended these meetings were President Angelia Millender, Vice-President of Finance Pat Opatz, Provost/Vice-President of Student and Academic Affairs Pakou Yang, Vice-President of Information Technology John Rohleder, Campus Diversity Officer Rosa Rodriguez, and the Dean of Students Kristin Hageman. The members of CCSS who regularly attended these meetings were President Catherine Gnali, Vice-President Juliane Kanda, Director of Legislation Naima Yusuf, Director of Events Sirad Farah, Director of Public Relations Tyro Devolites, Director of IT Cynthia Ntaji, Treasurer Alex Pinkney, Senator-at-large Naol Mamo, Senator-at-large Violet Mumbo, Senator-at-large Ketu Oshoridze, and our advisor Assistant Director of Student Life and Leadership Colleen Cahill and Director of Student Life and Deputy Title IX Coordinator Jennifer Rasset.

Our Senate was provided updates throughout the year on different projects, including tuition, that were currently underway or were in the works at each monthly meeting via presentations. These presentations often contained data pertaining to projected dates and lengths of time for these projects to occur as well as detailed spreadsheets pertaining to the budgeting of these projects. These presentations were often supplemented with succinct explanations of any background information we may not have already had as student leaders, such as information about how the college receives much of its funding. Any information that could not be provided to us at the time was always communicated quickly, whether via email or a quick chat in the hallway.

CCSS has reviewed recommendations from a multitude of committees on campus, including the Student Life, Athletic, and Technology Fee Committees. CCSS has approved the proposed increase in the following fees:

Technology Fee: FY2022: \$10.25, FY2023: \$10.50, increase of \$0.25

Student Health Fee: FY 2022: \$0.77, FY2023: \$0.86, increase of \$0.09

Student Life Fee: FY 2022: \$4.67, FY 2023: \$4.76, increase of \$0.09

Athletic Fee: FY 2022: \$1.08, FY 2023: \$1.08, no increase

A tuition increase of 3.5% has been proposed for the upcoming year. This would result in a per-credit increase of \$6.17 and raise our total per-credit rate to \$182.49. We recognize that this increase is contingent upon both current legislation waiting to be passed and guidance from the Board of Trustees. After some discussion, CCSS has agreed that raising tuition costs at this time is in the best interest of the College and its' students.

In all 2021-2022, the budget consultation process was constant, in-depth, informative, and highly sufficient in terms of informing student leadership on the College's financial health, as well as providing us ample time to discuss and present our opinions on the proposals being made.

I would like to thank the Board of Trustees for the time and dedication that they put in for every student across the state of Minnesota. Please contact me if there are any questions, comments, or concerns in relation to the Century College 2021-2022 budget consultation process.

Best Regards,

Catherine Gnali  
Century College Student Senate President

April 7<sup>th</sup>, 2022

Board of Trustees

Minnesota State Colleges and Universities

500 Wells Fargo Place

30 East Seventh Street

St. Paul, MN 55101

As required by Minnesota State Colleges and Universities Board policy 2.3, Outlining student engagement in decision making. This letter consists of the budget consultation process that took place at Dakota County Technical College (DCTC).

DCTC President Michael Berndt, Chief Financial Officer David Milton, Vice President of Academic Affairs Mike Mendez, Vice President of Student Affairs Anne Johnson, and Campus Information Officer Todd Jagerson have kept the students informed of the financial situation and other updates at the college as needed. Administration consulted with the Senate on the following dates:

Budget/Tuition Consultation: January 28<sup>th</sup>, February 28<sup>th</sup>, March 25<sup>th</sup>

Basic Needs Consultation: February 11<sup>th</sup>, March 18<sup>th</sup>

Covid Updates: January 14<sup>th</sup>, January 28<sup>th</sup>, February 25<sup>th</sup>, March 18<sup>th</sup>, March 25<sup>th</sup>

Strategic Plan Updates: March 18<sup>th</sup>

IT Consultation: March 18<sup>th</sup>

Mental Health Funding Consultation: upcoming on April 22

The Student Association at DCTC is satisfied with the level of consultation that we have received throughout the year regarding the college budget, tuition, fees, and the engagement in bettering program courses. During the Senate meeting on January 28<sup>th</sup>, it was discussed in great length about a tuition increase and how it would impact the school. The college administration has been available and answered all questions when asked regarding financial funds, Covid updates, enrollment updates, and much more. The Senate appreciates the opportunity to consult on these decisions.

Please reach out if you have any further questions regarding consultation.

Sincerely,

Sheri Hanson, Student Senate President, Dakota County Technical College

Sherihanson22@gmail.com



May 9, 2022

Minneosta State Chancellor

30 East 7<sup>th</sup> Street

St. Paul, MN 55101-7804

Dear Chancellor Malhotra:

This consultation letter is written in compliance with Minnesota State's Board Policy 2.3, Part 2, Subpart C: Position Letter from Campus Student Association. As outlined by Minnesota State's Board Policy 2.3 Subpart A, both student leadership organizations at Fond du Lac Tribal and Community College (FDLTCC) – Anishinaabe Student Council and Student Senate – met with campus administration during Spring semester 2022 to review budget issues that may affect students and the college as a whole.

Student leadership met with members of Student Senate and Anishinaabe Student Council on February 28<sup>th</sup>, March 7<sup>th</sup>, and April 7<sup>th</sup> to discuss the budget process and highlight any changes to fees or tuition that could affect students in academic year 2022-23. Administration informed student leadership that there will be no fee increase in 2022-23 and that tuition could increase by a maximum of 3.5%. Administration also updated student leadership on the progress of the ongoing supplemental budget request in the legislature.

Sincerely,



Christopher Starbuck-St. John

Secretary/Treasurer, FDLTCC Student Senate

Chancellor Devinder Malhotra and Board of Trustees  
 Office of the Chancellor, Minnesota State Colleges and Universities System  
 30 7<sup>th</sup> Street East, Suite 350  
 Saint Paul, MN 55101

May 10, 2022

Chancellor Malhotra and Trustees,

This letter is to briefly outline the process of Hennepin Technical College (HTC) budget consultation with our college administration and student senate leaders, as requested by the Minn State (Board policy 2.3).

The rest of the executive board and I meet with HTC administration throughout the school year. During our November 2021, March 2022 and April 2022 meetings specifically, updates and discussions occurred regarding the budget and required tuition consultation processes. Along with Vice President of Finance and Operations Joe Wightkin, Vice President of Student Affairs Jess Lauritsen, Interim Director of Institutional Research & Effectiveness Shannon Thomas, Director of Student Life & Career Development Stephen Harper, Student Senate Advisor Christine Kelling & Laura Otieno attended the budget consultation meetings throughout the school year. Background materials for FY22 budgets were shared at meetings as well as projections for FY23. The discussion allowed our Student Senate leaders and I to ask questions about the budget.

**On November 17, 2021**, Jess Lauritsen and Joe Wightkin discussed how the Higher Education Economic Relief Funds (HEERF) were spent in the Fall of 2021. Joe Wightkin provided a budget overview of revenues and expenses. After the overview, Joe Wightkin discussed a proposed 3.5% tuition increase, but also advised future meetings to continue to review the increase. They also allowed students to have students ask questions about the HEERF during our senate meeting.

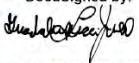
**During our March 23, 2022** meeting, Joe Wightkin affirmed the 3.5% tuition increase which was originally proposed in November 2021. The Senate executive board and me were given thorough details of the need for the increase based on rising supply and personnel costs. Our college (HTC) is the lowest cost technical institution in the Twin Cities metro area. The 3.5% tuition increase equates to an overall increase of \$6.02 per credit hour and this was met without any opposition. Joe Wightkin also discussed a 3% increase in fees, which is \$0.27 in Parking fee and \$0.31 in Technology fees. Shannon Thomas, Interim Director of Institutional Research & Effectiveness, discussed the large increase in student laptops, hybrid rooms, and network support over the past three years. The Technology fee increase covers purchasing more laptops for students as well as maintenance of these items. Our Student Senate leaders and I support the increase in Technology fees and expressed that this is a good investment. The Student body at Brooklyn park also supported the \$0.27 increase in Parking fees, which is due to an increase in parking lot maintenance and snow removal costs.

**On April 13, 2022**, Joe Wightkin presented FY23 allocations at the Brooklyn Park campus-wide Student Senate meeting. Joe shared the 3.5% tuition increase as well as 3% increase in fees to the HTC student body. Our Students were able to ask questions and agreed with the increases.

We as the student leader at HTC appreciate the transparency we have received during the meetings throughout the year. Our college leadership has been willing to answer our questions and provide frequent updates for us to stay informed about the financial status of our college, which impacts our education. Our vision and goals align with Hennepin Technical College leadership.

It was a great learning experience for our student leaders and me. I thank you for your time on reading this letter.

Sincerely,

DocuSigned by:  
  
 52F49258D8FC4BA



Chancellor Devinder Malhotra and Board of Trustees  
 Office of the Chancellor, Minnesota State Colleges and Universities System  
 30 7<sup>th</sup> Street East, Suite 350  
 Saint Paul, MN 55101

May 10, 2022

Chancellor Malhotra and Trustees,

This letter is to briefly outline the process of Hennepin Technical College (HTC) budget consultation, as requested by the MnSCU policy (Board policy 2.3).

Our Student Senate Executive Board Officers, including the Presidents from both campuses, Brooklyn Park – Guadalupe Lira-Jimenez and Eden Prairie – Waldo Callo Tapia, meet with HTC administration monthly throughout the school year. During the November 2021 and March 2022 meetings, there were updates and discussions in regards of the budget and required tuition consultation processes. Along with the student leaders from BCP and EPC, Jess Lauritsen - Acting President of HTC, Turner Berg - Interim Dean of Students, Leanne Rogstad - VP Academic Affairs, Joe Wightkin - VP Finance and Operations, Stephen Harper - Director of Student Life & Career Development, Shannon Thomas - Associate VP of Technology Research and Planning, Christine Kelling - SLCD Graduate Assistant, Laura Otieno - Brooklyn Park Student Senate Advisor and Student Life and Health Coordinator, Jese Ledbetter -Eden Prairie Student Senate Advisor, Brooke Shefchek - Opportunity Corps Career Navigator, and other student leaders attended these budget consultation meetings. Digital presentations via zoom was displayed with details for the college budgets for FY22 and projections for FY23.

On the March 23, 2022 meeting, Joe Wightkin explained the increase tuition allocation to offset the budget shortfalls; this presentation provided to the attendees what a 3.5% tuition increase would look like and be used, for example 31¢ on tech-fee, 27¢ in parking-fees, which are used on tech related expenses (maintenance and upgrading of equipment) that directly impact student's academic performance and security. The Q&A allowed Student Senate leaders to inquire and voice concerns on the topic.

In a personal statement in relation to the fee's usage, I vouch for the "Borrow-laptop and Wi-Fi hotspot" initiative HTC started as soon the Covid-19 lockdown started, this program has allowed students like me to continue our education, and not letting the lack of a computer to be a burden to complete our academic goals. Please remember, it is easy for a student to choose between having to feed their family versus postponing career advancement due to lack of a computer and internet accessibility.

Students demonstrated their support for increasing the Technology and Parking Fees by 31¢ and 27¢ per credit to address upgrade and offer to borrow-laptops and update CCTV.

Students have also voiced their support for increasing tuition to maintain instructional quality, program equipment needs and maintain current student services levels. We, the student body, feel our voices are received and considered on important decisions like this; the administration and students share the same vision and goals for our college.

If any doubts arise in regards of the FY23 budget consultation, please feel free to contact me.

Sincerely,

Signature: Waldo Callo Tapia  
Waldo Callo Tapia (May 10, 2022 10:50 CDT)

Email: [waldocallo@gmail.com](mailto:waldocallo@gmail.com)

Waldo Callo Tapia  
 2021-2022 Student Senate President, Eden Prairie Campus

Brooklyn Park Campus  
 9000 Brooklyn Boulevard  
 Brooklyn Park, MN 55445-2399  
 Telephone: 952-995-1300  
 Facsimile: 763-468-2944

Eden Prairie Campus  
 13100 College View Drive  
 Eden Prairie, MN 55347-2600  
 Telephone: 952-995-1300  
 Facsimile: 952-995-1399

Law Enforcement and Criminal  
 Justice Education Center  
 9110 Brooklyn Boulevard  
 Brooklyn Park, MN 55445-2410  
 Telephone: 763-457-3700  
 Facsimile: 763-457-3739

**HennepinTech.edu**

A MEMBER OF THE MINNESOTA STATE  
 COLLEGES AND UNIVERSITIES SYSTEM

Hennepin Technical College is an affirmative action  
 equal opportunity institution.

Board of Trustees  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St Paul MN 55101

5/5/2022

Chairperson Cowles and Board Trustees,

As required by the Minnesota State Student Consultation Policy (Board Policy 2.3 and 2.3.1), this letter will discuss the budget consultation process at Inver Hills Community College. Below are details that confirm the Student Senate's understanding of new operating budget including the process and how our tuition is used.

The Senate met with President Michael Berndt and then Vice President of Finance and Operations David Milton Feb 4th, March 4th, and April 1st. At our first consultation, David Milton shared with us an overview of how the consultation process works and an overview of how Inver Hills Community College has been impacted by Covid-19 through enrollment and funding. He also provided background information about tuition versus state funds and operations versus capital project funding. On Friday, April 29, there was a motion to confirm that Student Senate has been consulted and advised, which was unanimously passed.

On April 1st, our final consultation, Vice President Milton stated that the State House and Senate are still negotiating about higher education funding, with very far apart dollar amounts. Student Senators, other students, the Senate Executive Team, then Associate Director of Student Life Nicki Bottko-Woods, and Senate Advisors Shannon Williams and Bradley Manley were present. President Michael Berndt and the Dean of Student Success and Retention and Interim Vice President of Student Affairs, Kari Rusch-Curl, also regularly attend our meetings and was present for at least one consultation. As the Student Senate, we feel that campus administration fulfilled their duties to consult with us regarding the school budget. Throughout these consultations we feel our questions, comments, and concerns were properly fielded and addressed in a punctual and thorough fashion.

On behalf of the Inver Hills Student Senate, I would like to thank the Board of Trustees for their time and dedication to students and higher education.

Please do not hesitate to contact me if any clarification and additional information is required.

Appreciatively,

Noah Rooze  
IHCC Student Senate President  
NRooze@go.inverhills.edu



*A member of Minnesota State*

Board of Trustees  
 Minnesota State Colleges and Universities  
 500 Wells Fargo Place  
 30 East Seventh Street  
 St. Paul MN – 55101

May 4, 2022

Dear Chair and Trustees:

As requested by Minnesota State System's Student Consultation Policy (Board Policy 2.3), this letter will outline the tuition consultation process that recently took place at Lake Superior College.

Vice President, Al Finlayson attended our Student Senate meeting on Wednesday, March 2, 2022 to discuss the school budget with our senators. Eight student senators were present including myself. Wade Gordon, Dean of Students, was also in attendance.

On Wednesday, April 20, 2022, members of our senate met again with VP Finlayson to consult on the college budget and its challenges for the upcoming year. The meeting was attended by all 8 members of the student senate, including myself. Heather Grillo, Student Activities Coordinator, was also present.

VP Finlayson explained the need to increase tuition at LSC. He invited our questions and gave us time to reflect on the increase. We feel that our views were appreciated, and that the consultation process was clear, informative, and precise. The budget consultation was enough to get our questions answered in order to make an informed decision.

Please, feel free to contact me if you have any questions about the consultation process. Thank you for your consideration.

Sincerely,

Ijshanita Dunigan  
 Student Senate President  
 Ijshanita.dunigan@lsc.edu

Honorable Chancellor Malhotra and Board of Trustees,

This letter is in regards to the consultation process between the Metropolitan State University Student Association (MSUSA) and our university administration. I want to acknowledge and thank both President Arthur and CFO Kent for attending multiple MSUSA meetings to discuss tuition and fees. Both of their efforts to answer specific inquiries and draft overviews of multiple scenarios when we requested them was particularly appreciated by members of the student government.

Students understand the uncertain situation the university is experiencing because of the COVID-19 pandemic and the continued decline in enrollment that has resulted, as well as the legislatures repeated failure to adequately fund higher education in the state of Minnesota. MSUSA is also aware of the financial difficulties facing universities system-wide even prior to the pandemic. We have inquired about the steps other universities are taking in the state and feel satisfied that our administration's leadership aligns with what has been deemed necessary for all seven of the Minnesota State Universities.

I think it is important to remind both our administration and the System Office that every increase in tuition and fees is that much less for a student in terms of food in their fridge or clothes for their children. While any tuition increase is painful for us, we appreciate that our administration has taking the time to explain the necessity of the increase and answered all of our questions relating to how and why they are requesting this from the Board of Trustees and MinnState.

With this, I acknowledge that we were consulted about the tuition increase of 3.5% for undergraduate programs and 3.5% for graduate level programs. As much as I want to continue to reiterate that an increase of this size on a yearly basis is not sustainable long-term for students or universities, we know there is not much flexibility in it at this time. Please bear in mind the situation our students are in as we move forward beyond the pandemic. Let's find ways to avoid future increases wherever possible.

Humbly,

هميشا آل كمونه

*Hamisha Alkamooneh*

*MSUSA President*

May 11th, 2022

Board of Trustees  
Minnesota State Colleges & Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul, Minnesota 55101

Dear Chair and Trustees,

As requested in the Minnesota State's student consultation policy (Board policy 2.3), this letter will detail the tuition consultation process which recently transpired at Minneapolis College.

On April 7, 2022, Chris Rau, the Vice-President of Finance and Operations, met with members of the Student Life Budget Committee to discuss the proposed increase of base tuition rates. On April 21, the Student Life Budget Committee presented this information to the Student Senate during a General Assembly meeting which is open to all Minneapolis College students. It should be noted that the Student Senate, as well as the Student Life Budget Committee, was treated with the utmost respect by the administration during the consultation process.

After being consulted, parties present at the General Assembly meeting expressed concern that the proposed 3.5% tuition increase might be an unnecessary and premature step to take solely on the basis of an anticipated decrease in enrollment. It was then made clear that even after a tuition hike, Minneapolis College would still be facing a deficit and that the state would not be providing additional support for increased operating costs. Members of the student body asserted that raising tuition, due in part to decreased enrollment, would only serve to further stifle future enrollment, thus leaving many present to speculate if an annual tuition rate increase should be expected.

Among two-year schools within the metro area, Minneapolis College offers the second-lowest tuition rate. Due in part to this, the Minneapolis College administration feels confident that a tuition increase alone will not pose a substantial threat to future enrollment so long as they are keeping stride with comparable institutions. Some student representatives respectfully disagree and view Minneapolis Colleges' 45% drop in undergraduate enrollment since 2010 as a reason to make college as accessible as possible, now more than ever. Although many of us feel as if we are in the midst of a vicious cycle, we do understand the situation the school is facing. I do submit that the Minneapolis College Student Senate understands the reasons for these increases.

In recent years, Minneapolis College students have been subjected to numerous challenging circumstances. The city we call home has yet to recover from the wounds inflicted by discriminatory policing practices, the COVID-19 pandemic, and soaring inflation rates. As the pandemic wanes, government aid follows suit while political actors and institutions within the state offer little to no support to college and university students. Through it all, tuition has continued to rise which has left many of our most vulnerable students compromised.

It is apparent that the Board of Trustees seeks to provide opportunities for all Minnesotans to create a better future for themselves. Over the past years, tuition hikes have caused these opportunities to become increasingly unobtainable for those who need them the most. The students of Minneapolis College ask you once again to understand and act upon the importance of affordable education, by providing two-year colleges with the necessary resources to combat increasing operating costs.

Aidan Emery Scott,

Student Senate Director of Finance,

Minneapolis College

May 9<sup>th</sup>, 2022

Chancellor Devinder Malhotra  
Office of the Chancellor  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East 7<sup>th</sup> St. #350  
St. Paul, MN 55101

Chancellor Devinder Malhotra:

The members of the Minnesota State College Southeast Red Wing and Winona Senates have been informed of the Minnesota State funding projections, the tuition forecast, and other college budget items. Vice President of Finance and Administration, Amy Schmidt presented funding projections based on the Senate, House and Governor proposals and the impact those proposals would have on tuition rates. Administration shared that there were increases in student fees for technology, student life, health services or parking fees as well.

The consultation on the budget was sufficient for the senate to have an informed discussion regarding tuition rates and student fees. The Minnesota State College Southeast Red Wing and Winona Senates recommend a 3.5% increase to tuition as the guidance given by administration. Thank you for your consideration.

Sincerely,

*Samantha Smith* President of Red Wing Student Senate

*Caledon Johnson* Winona Student Senate



# Minnesota State

## Community and Technical College

---

April 29, 2022

Chair, Jay Cowles and Board of Trustees  
 Minnesota State Colleges and Universities  
 500 Wells Fargo Place 30 East Seventh Street  
 St. Paul, Minnesota 55101

Chair, Jay Cowles and Board of Trustees,

As requested by Minnesota State's student consultation policy board (policy 2.3) this letter will outline the tuition consultation process that has taken place at the Minnesota State Community and Technical College-Detroit Lakes campus.

The Detroit Lakes Student Representatives have discussed the Minnesota State budget with the Chief Financial Officer, Pat Nordick, on February 16<sup>th</sup>, 2022 and April 27<sup>th</sup>, 2022. The Student Representatives have also discussed the budget with President, Carrie Brimhall on one or more occasions.

The Student Representative were presented with an abundance of factual data and informational graphs explaining the current and future budget along with explanations of any changes being made, and the impacts those changes may have on individual campuses. Both Mr. Nordick and President, Brimhall were excited to answer any questions that the Student Representatives had regarding plan and estimates.

It was reported there could be a possible tuition increase. After discussion with the senate, it was determined we would greatly appreciate tuition to freeze at its current rate but understand the possibility of a minor tuition increase may be necessary to continue with current offerings.

If there are any further questions please feel free to contact me using the email provided below.

Sincerely,



Hannah Leither  
 Student Government President, Detroit Lakes Campus  
 Hannah.leither@go.minnstate.edu



**Detroit Lakes**  
 900 Highway 34 East  
 Detroit Lakes MN 56501-2698  
 218.846.3794 fax

**Fergus Falls**  
 1414 College Way  
 Fergus Falls MN 56537-1000  
 218.736.1510 fax

**Moorhead**  
 1900 28th Avenue South  
 Moorhead MN 56560-4899  
 218.299.6810 fax

**Wadena**  
 405 Colfax Avenue Southwest  
 Wadena MN 56482-1447  
 218.631.7901 fax

A member of the Minnesota State system  
 and an Equal Opportunity Educator / Employer.

Toll Free: 877.450.3322

minnesot 377

Minnesota State Board of Trustees  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul, MN 55101

May 4, 2022

Chair Cowles,

This letter, as requested by the Minnesota State Student Consultation Policy 2.3, is an outline of the budget consultation that Minnesota State Community & Technical College CFO Pat Nordick presented to the Fergus Falls Campus Members attending the 2021-2022 budget consultations including Student Government Association (SGA) Advisor Lauren Proels, SGA President, John Runnigen, SGA Executive Board, and SGA Senators.

On Wednesday, April 27th, CFO Pat Nordick and President Carrie Brimhall wrapped up their consultation meetings with the Student Government Association at M-State Fergus Falls. Mr. Nordick laid out the current state of M State's budget and the different scenarios the college could be facing depending on how the allocation pan out in St. Paul. Through a detailed presentation, he did his best to help us understand the many contributing factors affecting the tuition rate and what can occur from the three different allocation totals.

While MinnState's allocation request appeared to be in the best interest of the students of Minnesota, he demonstrated to us that M State was prepared to handle a lesser allocation, and he was open and transparent about what that would look like for the students of M State and the resources available on campus. It sounded like any allocation less than the Governor's proposed budget would involve the campus making changes to offset the total expenditure. He suggested that the college would need to increase tuition by 3%, if anything less than the governor's allocation passed. Though this is not ideal with the ever-increasing cost of college, The Student Government is willing to support this increase. We would rather see the college continue to be able to offer the level of support and services we have come to expect than see drastic cuts in much-needed resources for our fellow students. However, we ask the college to consider all other cost-saving methods before increasing tuition.

We appreciate the opportunity to be consulted on the matters that will impact our fellow students through the decisions made about the budget and the separate possible allocations. Rest assured that we had an incredibly positive experience during our consultation meetings and were given adequate time to respond and ask much-needed questions. We appreciate the opportunity to provide feedback on these decisions and ask that you continue to look out for students' needs.

Sincerely,

*John Runnigen*

John Runnigen  
Student Government President  
Minnesota State Community and Technical College - Fergus Falls

# Minnesota State

## Community and Technical College

May 3, 2022

Mr. Jay Cowles and the Board of Trustees,

This letter, as requested by the Minnesota State Student Consultation Policy 2.3.1, is an outline of the budget consultation that Minnesota State Community and Technical College's Vice President of Finance and Facilities Pat Nordick presented to the M State Moorhead SGA.

President Brimhall and Vice President of Finance and Facilities Nordick joined our meeting on 2 separate occasions. M State Moorhead SGA met with Vice President of Finance and Facilities Nordick to discuss the budgets proposed by the MN legislative bodies and its comparison to the system office request. Mr. Nordick also shared how various enrollment projections may impact M State's budget and the needs to increase tuition. We are pleased to have an administration that values the input of its students.

Traditionally, the M State Moorhead Student Government Association supports tuition freezes and decreases in the interest of the students. Though not ideal, the Student Government is willing to support the projected tuition increase. We would rather see the college continue to offer the level of support and services we've come to expect even if it means paying a few more dollars per credit. However, we ask the college to consider all other cost saving methods before increasing tuition.

The M State Moorhead Student Government Association would like to express its appreciation for your interest in our consultation in the budgetary matter. We can always be reached for any further questions and would be happy to answer them.

Sincerely,



Khalid Yusuf  
M State Moorhead SGA President



**Detroit Lakes**  
1901 Highway 81 East  
Detroit Lakes MN 56501-2698  
218.846-2794 fax

**Fergus Falls**  
1424 College Way  
Fergus Falls MN 56537-1000  
218.736-1500 fax

**Moorhead**  
1960 28th Avenue South  
Moorhead MN 56560-4899  
218.293-6810 fax

**Wadena**  
405 Colfax Avenue South West  
Wadena MN 56482-1447  
218.531-7901 fax

A member of the Minnesota State system  
and an Equal Opportunity Educator / Employer.

Toll Free: 877.450.3322

minnesc 

May 9, 2022

Board of Trustees,  
Minnesota State Colleges and Universities System  
30 7<sup>th</sup> Street East, Suite 350  
Saint Paul, MN 55101

Chair Jay Cowles:

This letter, as requested by the Minnesota State Student Consultation Policy 2.3, is an outline of the budget consultation that Minnesota State Community and Technical College's CFO Pat Nordick presented on the Wadena Campus.

Members attending the three 2021-2022 budget consultations include Student Government Advisor Suzanne Lundsten, M State Wadena Senate's Executive Board, and senators. Three meetings were held with Pat Nordick and President Carrie Brimhall in the fall and spring semester. An overview presentation with detailed information on the budget was presented to the student government at our meetings throughout the fall and spring semesters.

Background materials on M State's budget were presented to every member in attendance. These materials described the proposed budget For FY 22-23, possible outcomes, and directions that Minnesota State Community and Technical College's budget could take. The pros and cons of a tuition increase or decrease were brought fourth and heavily debated upon by all of the meeting attendees.

The timing and scheduling of these meetings provided the Student Government Association with sufficient time to have discussions and make informed decisions. Students and attendees of the meetings were welcomed to contact Pat Nordick with any questions, concerns, or comments at any time during the meeting; or after by e-mail, appointment, or through phone conversation.

The student government association members appreciate the time that was given to make an assessment of the budget for the following year. Please feel free to contact me if you have any questions or comments on the budget consultation process that recently took place at Minnesota State Community and Technical College Wadena. Thank you for your consideration.

Sincerely,

*Christina Wiirre*

Christina Wiirre  
Student Government Association President  
Minnesota State Community and Technical College-Wadena

# Minnesota State

## Community and Technical College

---

April 19, 2022

Board of Trustees and Chancellor Malhotra,

This letter, as requested by the Minnesota State Student Consultation Policy 2.3.1, is an outline of the budget consultation that Minnesota State Community and Technical College's Vice President of Finance and Facilities, Pat Nordick, presented to the M State Moorhead SGA regarding the Wellness Fee.

Minnesota State Community and Technical College President, Carrie Brimhall, and Vice President of Finance and Facilities, Pat Nordick, met with the Student Government Association (SGA) on two separate occasions to discuss the college budget and the health of the Fitness Center budget.

The Wellness Fee will be increased from \$4.00 to \$6.00. The increase in fee is necessary due to the decrease in enrollment on the M State Moorhead campus. These funds will continue to cover the cost of the annual operating costs of the Fitness Center, staff salary, and paying off the revenue bond. While students would prefer not to have fee increases, they understand the necessity of this increase in order to maintain the level of service they have grown to expect in the Fitness Center.

Please feel free to contact me if you have any questions or comments regarding this process. Thank you for your consideration.

Sincerely,



Khalid Yusuf

M State Moorhead SGA President, [khalid.yusuf@go.minnesota.edu](mailto:khalid.yusuf@go.minnesota.edu)



**Detroit Lakes**  
900 Highway 34 East  
Detroit Lakes MN 56501-2698  
218.846.3794 fax

**Fergus Falls**  
1414 College Way  
Fergus Falls MN 56537-1000  
218.736.1510 fax

**Moorhead**  
1900 28th Avenue South  
Moorhead MN 56560-4899  
218.299.6810 fax

**Wadena**  
405 Colfax Avenue Southwest  
Wadena MN 56482-1447  
218.631.7901 fax

A member of the Minnesota State system  
and an Equal Opportunity Educator / Employer.

Toll Free: 877.450.3322

minneso 381

May 11, 2022

Chancellor Malhotra and Board of Trustees,

This letter was written per Minnesota State University Board Procedure 2.3.1, regarding student consultations on the University budget, tuition rates, and student fees.

### General Comments

**It continues to be the Minnesota State University Moorhead Student Senate's priority to ensure** affordability for all students we represent. We balance this with our desire that the funding provided allows for quality resources for students and adequate pay for workers. The Student Senate advocated for fair compensation of student workers and thus MSUM campus minimum wage was raised to \$12 starting in FY23, which was a factor in our budget considerations.

### Tuition

Vice President of Finance and Administration Jean Hollaar met with Student Senate on April 21, 2022, to present the proposal for increased tuition rates for the upcoming fiscal year. The proposed rates were a 3.5% increase for undergraduate tuition, and a 4.0% increase in graduate tuition. The Student Senate had a lengthy discussion on our concerns and thoughts on this proposal. There were **questions raised about the impact this had on how our institution's tuition rate compares to other** Minnesota State Universities. Affordability is one of the most often referenced reasons students choose our campus, and we want to ensure that students continue to find that at MSUM. In the end, the Student Senate voted to not support these increases, citing affordability as a major concern in this discussion.

### Housing

The Director for Housing and Residential Life, Heather Phillips, consulted Student Senate on March 24, 2022. The proposed increases included a 2.0% increase in room rates for new students and a board increase of 4.7%. There was no increase in room rates for currently enrolled students who applied before the published deadline, and there is no proposed increase for the Learning Community Fee. The Student Senate voted to support the proposal in full. It should be noted that there were some questions raised about the compensation of the students who work as Resident Assistants and Learning Community Mentors. As these student workers are compensated via housing cost reimbursement and a small stipend applied to their student bills, there has been no increase in payment other than that relating to the cost of room and board. This consideration was **not enough to change the Student Senate's support for this proposal.**

### Student Fee Review Committee (SFRC)

On April 14, 2022, **the Student Senate supported the Student Fee Review Committee's** recommendations as presented by co-chairs Karen Lester and Layne Anderson. This included the funding allocations for the Student Life/Activity Fee, Health Services (Counseling) Fee, Technology Fee, Student Union Facility Fee, Wellness Center Facility Fee, and Athletics Fee. Student Senate supported the \$0.16/credit raise in the Student Life/Activity Fee, remaining within the 2% cap set

on that fee. The Student Senate also approved of a \$0.19/credit increase for the Student Union Fee. The Technology Fee requested 5% increase; however, the committee supported a \$0.30/credit or 3% increase, which the Student Senate agreed with. The Athletics Fee and Health Services Fees remain the same as FY22 since they are at the cap. There was no requested increase for the Wellness Center Fee. The increases amounted to \$0.65/credit. The Student Senate felt that this was a modest increase and supported it because the rationale for increases were deemed appropriate.

### Commencement Fee

The Student Senate supported the continuation of the \$30 Commencement Fee as presented by the MSUM Registrar, Heather Soleim. As there was no increase in the fee for the Fall 2022 Commencement or the Spring 2023 Commencement, the Student Senate supported the fee with minimal discussion.

### International Student Fee

The Student Senate received a consultation for the International Student Fee on March 10, 2022, from Director of Global Engagement, Fumi Cheever. The proposal was for the fee to remain at its current rate of \$200 for the upcoming fiscal year. The Student Senate voted to support the proposal and to reaffirm its recommendation of a 5% cap on the increase of the fee from year to year as it had recommended previously.

### First-Year Programs / New Student Orientation Fee

The Student Senate was presented several budget scenarios by Julia Roland, the Director of First Year Programs. The initial proposal presented to the Student Senate on February 10, 2022, was tabled until a decision was made on the campus minimum wage. Updated budget scenarios were provided to the Student Senate in March following the finalization of the campus minimum wage. After taking into consideration the optional scenarios, and the large portion of the budget impacted by student worker wages, the Student Senate voted to support increasing the fee to \$135. This scenario, with a \$10 increase from last year, allowed for increased student wages and rising costs from inflation and returning to in-person events which incur more costs.

### Parking Fee

The Student Senate was consulted on the Parking Fee on February 24, 2022. Director of Public Safety, Ryan Nelson, presented the proposal that included a 3% increase in the cost of parking passes. The Student Senate also chose to reaffirm their 5% cap on fee increases from the previous year, appreciating the respect for that recommendation that was **included in the Director's** proposal. The Student Senate also approved the proposal for an updated, online version of parking meter payment. This update would include a \$.35/transaction fee assessed by the third-party company – the Student Senate felt that this would not create significant hardship on the campus community. It should be noted that throughout the discussion, the under-usage of parking lots was mentioned. The Student Senate noted that declining enrollment has impacted parking lot usage and perhaps the usage of those spaces should be reevaluated – however, the Student Senate made no official motions on that matter.

## Proposal to Relocate the Assistant Director of Campus Activities

The Student Senate had several long discussions regarding the request to move the Assistant Director of Campus Activities into the Student Activity Fee from the General Fund and the impact this change of funding source would have on the Student Activity Fee Area. There was tension about the position students found themselves in, having to decide whether a full-time staff **member's position was funded or not with only a few months** before the next fiscal year begins. We held concerns about the way the process was conducted, and hope that future decisions of this gravity may be conducted along a longer timeline.

Concerns about the long-term impacts of adding another full-time position to be funded through student fees were cited as a major concern for funding this position from the Student Activity Fee. The fee already has several full-time positions within it, adding yet another full-time position would result in contractual obligations taking up a large percentage of the budget. Given the decline in enrollment in recent years, SAFAC and the Student Senate did not feel comfortable with having that amount of fixed expenses. The Student Senate also chose not to endorse funding this position out of **the Student Activity Fee Reserve, agreeing with SAFAC's assessment that this would not be a sustainable solution to funding this position.**

It should be noted that the Student Senate strongly feels that the Assistant Director of Campus Activities is important to campus life, and that there is a desire by students to maintain this position on campus. It is the timing and the restrictions on the Student Activity Fee Fund that led us to this decision, not the lack of appreciation for the role. The Student Senate elected to affirm the recommendation of SAFAC to not fund the position in the FY23 Student Activity Fee Budget nor the Student Activity Fee Reserve.

## Ongoing Discussion of Potential Wellness Center Building – a.k.a. “Dragon Dome”

The Student Senate met with the leaders of the pre-design team on several occasions to discuss **student's vision for this potential project.** Although this project is still in its infancy, it feels appropriate to share the lines of discussion to maintain clear communication of the Student Senate's views.

The expressed desire of the Dragon Dome Predesign Committee to use the Wellness Center Fee to **in-part fund the construction and operation of the “Dragon Dome” is an issue of concern for the Student Senate.** The use of this fund does not require a student referendum to raise the fee more than 2% like the Student Activity requires. There should be extensive student buy-in for a project like this – those working on this project in the coming years should be ready to provide evidence that this project is supported by students and will provide additional value to the entire campus community.

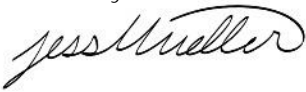
As always, affordability is at the forefront of our concerns, and if funding is to be raised, the project must be identified as a need by MSUM students. The Student Senate made no official motion on the matter.



## Conclusion

We felt the overall consultation process went smoothly – excluding the countless snowstorms that disrupted the timing of some deliberations. We appreciate the transparency offered and the willingness of budget managers to provide additional information when requested. In coming years, the Student Senate looks forward to maintaining these relationships. As always, the Student Senate **centers students' quality of experiences and affordability in all its decisions**, and we appreciate the budget managers, committee members, and subcommittee members for their continual work to ensure the Student Senate can fully participate in this consultation process.

Sincerely,

A handwritten signature in cursive script that reads "Jessa Mueller". The signature is written in black ink and is positioned below the word "Sincerely,".

Jessa Mueller  
Minnesota State University Moorhead Student Body President



May 13, 2022

Chancellor Malhotra and Board of Trustees,

This letter is intended to serve as proof of the student consultation process that was undertaken at Minnesota State University, Mankato with regards to undergraduate and graduate tuition rates for the 2022-2023 academic year. Minnesota State University administration informed Student Government leadership that the undergraduate tuition rate would increase by 3.5% and the graduate tuition rate would increase by 3.9%.

The Minnesota State Student Government, the official voice of Minnesota State University, Mankato students, was consulted considerably on the proposed increases to tuition rates for the 2022-2023 academic year. Over a number of weeks, we were involved in a variety of meetings with university administration including meet and confers. Student Government was informed that the proposed increases would go towards sustaining university operations and programming as enrollment declines with rising costs.

The 89th student Government approves of the proposed increase of 3.5% for the undergraduate tuition rate and 3.9% for the graduate tuition rate. Student Government also appreciates the University Administration's transparency throughout the consultation process.

If you have any questions, comments or concerns, please do not hesitate to reach out to me.

With Maverick pride,

Reauna Stiff  
89<sup>th</sup> Minnesota State Student Government President  
280 Centennial Student Union, Mankato, MN 56001

MINNESOTA STATE UNIVERSITY, MANKATO  
STUDENT GOVERNMENT

Centennial Student Union 280 • Mankato, MN 56001

[www.mnsu.edu/mssa/](http://www.mnsu.edu/mssa/)

Phone 507-389-2611 (V) • 800-627-3529 or 711 (MRS/TTY)

A member of the Minnesota State system and an Affirmative Action/Equal Opportunity University.

May 13, 2022

Chancellor Malhotra and the Board of Trustees,

This letter serves to verify that the Minnesota State Student Government has been consulted regarding the cumulative increase of 4.46% in Student Fees at Minnesota State University, Mankato. The fee recommendation amounts to \$44.30 per credit hour, banded at \$531.64. Given rising costs throughout our system, inflation, and hearing student feedback for the need for increased wages, Student Government, the official voice of students at Minnesota State Mankato, is very proud to have gathered widespread student support for a historic investment in our student body. Student Government has taken a critical and thoughtful approach to student fees which resulted in two referendums which passed with overwhelming support from our student body. The Student Activity Fee passed with 58.73% of the voting students voting in support of the 4.46% increase. The Intercollegiate Athletic Fee also passed with 60.53% of participating students voting to approve a 5.25% increase.

#### **Student Activity Fee**

Student Government at Minnesota State University, Mankato approves an increase of 4.46% of this fee to maintain some services for current programs and departments under Student Activities and to expand others. The student activity fee will be set at \$9.37 per credit hour. The Student Allocations Committee (SAC) is an independent committee of the Student Government and spends the year allocating travel/event-hosting dollars and hosting budget hearings for departments funded through student activity fee dollars. Under the vigil of Centennial Student Union Director, Mark Constantine and Centennial Student Union Business Manager, Theresa Schwartz, the committee presented a series of recommendations to the Student Government which were modified and approved by the Student Senate. This fee increase was subject to approval by a vote of the student body taking place on April 11<sup>th</sup>.

#### **Centennial Student Union Fee**

CSU administration has been transparent and thoughtful throughout the fee consultation process. Our Centennial Student Union Board meets with CSU staff, student board members and administration once per week during the entire academic year. This board serves to ensure the budgeting process and that CSU fees are spent with fiscal responsibility. This year, the board agreed to a 3.80% **decrease** in CSU facility fee for FY22 and the Student Government voted in approval of this fee. The CSU fee for FY22 will be \$10.37 per credit hour, banded at a maximum of \$124.44.

#### **Student Health Services Fee**

A 1.85% increase to the Student Health Services Fee will result in a total of \$5.52, banded at the maximum of \$66.24 per term. This changes only \$0.10 from the previous year's total of \$5.42. Student Government also recognizes that salary accounts for 70% of the overall Student Health

Services budget. Student Government appreciates all that Student Health Services does for the student body.

### **Technology Fee**

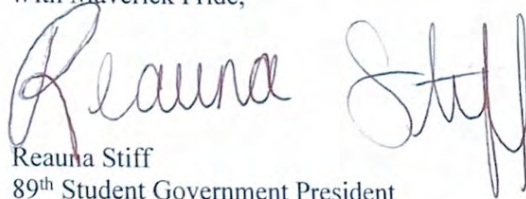
Student Government was presented with no changes in the technology fee from the previous year. A technology fee of \$11.50 per credit was approved by the Student Senate. The Student Government commended the efforts of Information and Technology Services in keeping their fee total flat for this year.

### **Intercollegiate Athletic Fee**

This fee is separate from the student activity fee. Student Government recognized the hard work, dedication, and success of our intercollegiate athletic teams, and appreciated the efforts of the Athletics Department to continue to grow and develop the programs. A 5.25% increase in the fee was approved, which will result in a fee of \$4.21 per credit hour. This increase was mainly needed because of inflation costs associated with fuel needed for the teams' travel. This fee was approved through a referendum by the student body on April 11<sup>th</sup>.

If you have any questions, comments or concerns, please reach me by email at [reauna.stiff@mnsu.edu](mailto:reauna.stiff@mnsu.edu) or by calling 507-389-2611.

With Maverick Pride,

A handwritten signature in cursive script, reading "Reauna Stiff". The signature is written in dark ink and is positioned to the left of the printed name.

Reauna Stiff  
89<sup>th</sup> Student Government President  
280 Centennial Student Union, Mankato, MN 56001



May 13, 2022

Chancellor Malhotra and Board of Trustees,

This letter is intended to serve as proof of the student consultation process that was undertaken at Minnesota State University, Mankato with regards to Residential Life room and board rates for the 2022-2023 academic year. There is a weighted average increase of 3.5% in the 2022-2023 room and board rates.

The Minnesota State Student Government, the official voice of Minnesota State University, Mankato students, was consulted considerably on the proposed increases to the Residential Life room and board rates for the 2022-2023 academic year. Over a number of weeks, we were involved in meetings with residential life staff while they also visited publicly recorded Student Government meetings. The Minnesota State Student Government was reminded throughout the process that their role was purely consultation and that no decisions that were made with regards to room and board rates by the student association would have any binding effect on the result of the consultation process.

We would have it noted that the Residence Hall Association, a body that exclusively represents students living in Residential Life managed properties, is considered an advisory body to the Student Association as a whole. The Residence Hall Association was heavily involved in the room and board rate process. After much discussion, the association had voted to approve/recommend the increase.

This 89<sup>th</sup> Student Association was responsible with student funds and critically evaluated all proposed budgets. The Minnesota State Student Government agreed with the Residence Hall

MINNESOTA STATE UNIVERSITY, MANKATO  
 STUDENT GOVERNMENT  
 Centennial Student Union 280 • Mankato, MN 56001  
[www.mnsu.edu/mssa/](http://www.mnsu.edu/mssa/)  
 Phone 507-389-2611 (V) • 800-627-3529 or 711 (MRS/TTY)  
 A member of the Minnesota State system and an Affirmative Action/Equal Opportunity University



Association's recommendation on the increase in room and board rates for the 2022-2023 academic year.

If you have any questions, comments or concerns, please reach me by email at [reauna.stiff@mnsu.edu](mailto:reauna.stiff@mnsu.edu) or by calling 507-389-2611.

With Maverick Pride,

A handwritten signature in black ink that reads "Reauna Stiff".

Reauna Stiff  
89<sup>th</sup> Minnesota State Student Government President  
280 Centennial Student Union, Mankato, MN 56001

MINNESOTA STATE UNIVERSITY, MANKATO  
STUDENT GOVERNMENT

Centennial Student Union 280 • Mankato, MN 56001

[www.mnsu.edu/mssa/](http://www.mnsu.edu/mssa/)

Phone 507-389-2611 (V) • 800-627-3529 or 711 (MRS/TTY)

A member of the Minnesota State system and an Affirmative Action/Equal Opportunity University



"Prepares learners for a lifetime of success."

4/21/2022

Board of Trustees  
 Minnesota State Colleges and Universities  
 500 Wells Fargo Place  
 30 7<sup>th</sup> St. E – Suite 350  
 St Paul, MN 55101

Dear Board of Trustees,

This letter is to inform you the Minnesota West, Canby campus, Student Senate has completed and has participated in our duty in the Student Budget Consultation process. Our Student Senate has gone over the financials presented by the director of Financial Services, Diana Fliss and by the Vice President of Finance, Jodi Landgaard, at our Zoom meeting on Thursday, April 21, 2022 at 12:00 PM via Zoom.

Our Student Senate understands how tuition and fees are established and how they are factored each year. We appreciate the efforts of the administration and we are grateful for the time spent explaining the tuition and fees information presented to us.

Sincerely,

Gavin Staudt,  
 Student Senate President, **Canby campus**



[www.mnwest.edu](http://www.mnwest.edu) • 800-658-2330 • [info@mnwest.edu](mailto:info@mnwest.edu)

Canby Campus  
 1011 First Street West  
 Canby, MN 56220

Granite Falls Campus  
 1593 11th Avenue  
 Granite Falls, MN 56241

Jackson Campus  
 PO Box 269  
 Jackson, MN 56143

Pipestone Campus  
 1314 North Hiawatha  
 Pipestone, MN 56164

Worthington Campus  
 1450 Collegeway  
 Worthington, MN 56187

A member of Minnesota State. An Affirmative Action Equal Opportunity Educator/Employer.



5/11/22

Board of Trustees  
 Minnesota State Colleges and Universities  
 500 Wells Fargo Place  
 30 7th St. E - Suite 350  
 St Paul, MN 55101

Dear Board of Trustees,

On behalf of me and my fellow classmates who attended this consultation meeting from Minnesota West **Granite Falls Campus**. Me and my fellow classmates learned a lot about our financial well being and would like to thank everyone who took part in this meeting and presentation. I thank the Board of Trustees for involving the students, I feel it is very important that students be involved, it helps us to learn and grow.

The Granite Falls Student Senate now greatly understands how our finances and tuition works. I again thank the Board of Trustees and anyone else who has taken part.

Sincerely,

Garret Pfarr

**Canby Campus**  
 1011 First Street West  
 Canby, MN 56220

**Granite Falls Campus**  
 1593 11<sup>th</sup> Avenue  
 Granite Falls, MN 56241

**Jackson Campus**  
 PO Box 269  
 Jackson, MN 56143

**Pipestone Campus**  
 1314 North Hiawatha  
 Pipestone, MN 56164

**Worthington Campus**  
 1450 Collegeway  
 Worthington, MN 56178

**Minnesota West Communication Center: (800)658-2330**  
 A Member of the Minnesota State Colleges and Universities System An Affirmative Action Equal Opportunity Educator/Employer



---

# Minnesota West Community and Technical College Jackson

## Budget Consultation Letter

---

4/22/2022

Minnesota State System Office  
30 East 7th Street  
St. Paul, MN 55101-7804

Dear Chancellor and whom it may concern:

On behalf of the student community at the Minnesota West Jackson Campus, I would like to thank Diana Fliss for conducting the zoom meeting to discuss the tuition consultation on 4/21/2022. The response I received from the student body tells me that everyone was well informed and appreciated the effort of all the individuals it took to put the presentation together. This presentation helps us, as students, to understand the finances of the Minnesota West Community and Technical College.

We realize the importance of informing us, as student, of the financial health of the college. We would like to urge our administration to look at every option possible to help keep Minnesota West growing strong in a financial position as well as continue to sustain where we are currently.

Thank you and the rest of the staff and administration for all of your hard work regarding the issue.

Respectfully,

Daniel Nydegger

Student Senate President

---

MINNESOTA WEST COMMUNITY & TECHNICAL COLLEGE  
401 WEST STREET  
JACKSON, MN 56143  
800-658-2330 OR FAX 507-847-5389



April 21, 2022

Board of Trustees  
Minnesota State  
30 East Seventh Street  
St. Paul MN 55101

Dear Trustees,

As required by the Minnesota State student consultation policy (Board Policy 2.3), this letter is to outline the tuition consultation process at Minnesota West Community and Technical College- **Luverne Center**.

The consultation was held with students who wanted to attend via Zoom on April 21, 2022, with Diana Fliss and Jodi Landgaard presenting a detailed power point outlining the information regarding tuition, the financial health and planning, enrollment and allocation history, and a better understanding of the reserves and fund balances.

After the consultation meeting, students had a better understanding on how tuition and fees are established as well as the future of Minnesota West Community and Technical College's financial health and future planning, to ensure that students have an affordable education and the best education possible.

Please feel free to contact me if you have any questions regarding Minnesota West Community and Technical College student consultation process. Thank you for your consideration.

Sincerely,

Brianna Haki, Student Senate President, [brianna.haki@live.mnwest.edu](mailto:brianna.haki@live.mnwest.edu)



[www.mnwest.edu](http://www.mnwest.edu) • 800-658-2330 • [info@mnwest.edu](mailto:info@mnwest.edu)

**Canby Campus**  
1011 First Street West  
Canby, MN 56220

**Granite Falls Campus**  
1593 11th Avenue  
Granite Falls, MN 56241

**Jackson Campus**  
PO Box 269  
Jackson, MN 56143

**Pipestone Campus**  
1314 North Hiawatha  
Pipestone, MN 56164

**Worthington Campus**  
1450 Collegeway  
Worthington, MN 56187

A member of Minnesota State. An Affirmative Action Equal Opportunity Educator/Employer.



**May 31, 2022**

**Board of Trustees**

**Minnesota State**

**30 East Seventh Street**

**St. Paul MN 55101**

**Dear Trustees,**

**As required by the Minnesota State student consultation policy (Board Policy 2.3), this letter is to outline the tuition consultation process at Minnesota West Community and Technical College—Pipestone Campus.**

**The consultation was held with students who wanted to attend via Zoom on April 21<sup>st</sup>, 2022, with Diana Fliss presenting a detailed power point outlining the information regarding tuition, the financial health and planning, enrollment and allocation history, and a better understanding of the reserves and fund balances. Jodi Landgaard also elaborated on these topics and discussed the possibility of looking at a college-wide budget idea to be able to do more collaborative initiatives for all campuses.**

**After the consultation meeting, students had a better understanding on how tuition and fees are established as well as the future of Minnesota West Community and Technical College's financial health and future planning, to ensure that students have an affordable education and the best education possible.**

**Please feel free to contact me if you have any questions regarding Minnesota West Community and Technical College student consultation process. Thank you for your consideration.**

**Sincerely,**

**Jonathan Vue, Student Senate President, [jonathan.vue@live.mnwest.edu](mailto:jonathan.vue@live.mnwest.edu)**



Board of Trustees  
 Minnesota State Colleges and Universities  
 500 Wells Fargo Place  
 30 7<sup>th</sup> Street East- Suite 350  
 St. Paul, MN 55101-7804

Dear Board of Trustees:

This letter is to inform you that the Minnesota West student senates has gotten participated and completed their duty in the consultation process. Our student senate met as a group on Thursday May 5<sup>th</sup>, 2022 and went over the financial information that was supplied to the Worthington Student Senate. We also had both our president and vice president participate in the student senate consultation zoom call held on Thursday April, 21<sup>st</sup>. Diana Fliss presented information to Student senate advisors and students at the April 21<sup>st</sup> meeting.

The Minnesota west student body understands how the tuition rates and fees are established and how they are factored each year. Minnesota West also appreciates the efforts put forth by the current administration and appreciates the time spent explaining the process in detail.

Sincerely,

Michael Schnieder  
 Minnesota West Community & Technical College  
 Worthington Campus  
 Student Senate President



[www.mnwest.edu](http://www.mnwest.edu) • 800-658-2330 • [info@mnwest.edu](mailto:info@mnwest.edu)

**Canby Campus**  
 1011 First Street West  
 Canby, MN 56220

**Granite Falls Campus**  
 1593 11th Avenue  
 Granite Falls, MN 56241

**Jackson Campus**  
 PO Box 269  
 Jackson, MN 56143

**Pipestone Campus**  
 1314 North Hiawatha  
 Pipestone, MN 56164

**Worthington Campus**  
 1450 Collegeway  
 Worthington, MN 56187

A member of Minnesota State. An Affirmative Action Equal Opportunity Educator/Employer.  
 Deaf and hard of Hearing Minnesota Relay Service 800-627-3529 or 711

May 10<sup>th</sup>, 2022

Chancellor Devinder Malhotra  
Office of the Chancellor  
Minnesota State College & Universities  
30 7<sup>th</sup> Street East, Suite 350  
Saint Paul, MN 55101

Chancellor Devinder Malhotra:

As requested by Minnesota State Colleges and Universities Board policy 2.3, which outlines student involvement in decision-making, this letter outlines the budget consultation process on the campus improvements taking place in the upcoming year, the campus reserve funds, and the Higher Education Emergency Relief Fund (HEERF) that recently took place at Normandale Community College (NCC) in Bloomington, Minnesota.

The consultation meeting was held on April 27<sup>th</sup>, at 12:00pm to 1:00pm, with our college President, Joyce Ester. The following student leaders representing Student senate were present: Daniel Georgioff, Valeria Diaz, Michael Schanus, Joshua O'Neill, and Pedro Gomes do Nascimento. The following members were also present in this meeting: Jill Boldenow – VP of Administration, Dara Hagen – VP of Student Affairs, Kristina Keller – VP of Academic Affairs, Jodee McCallum – VP of HR & Equity, Jason Cardinal – Dean of Students, and Justin Martin – Director of Student Life, Genna Lawler – Student Life Involvement Coordinator,.

In this meeting, Jill Boldenow provided an update on the budget process for the FY23 budget. In addition to this, Dara Hagen provided an update on the building redesign, the student life and

general reserve funding, and the Higher Education Emergency Relief Fund (HEERF) and its program plan, including further action steps to continue the existing programs in 2023 that began, or were greatly expanded by the HEERF funds. There was data provided about various student fees and proposed future increases. Examples on what the budget and funds will focus on could be resources for students, building improvements, technology support, and counseling programs. It was beneficial that materials from the meeting were shared afterwards so more students could understand the budget process, campus improvements, the states of the various campus reserve funds, and the HEERF Student Grant Program Plan. Overall, the meeting was informative.

Please feel free to contact us with any questions or comments regarding this letter or with anything regarding the consultation process with Normandale Community College (NCC) and student leaders.

Best regards,

*Daniel Georgioff*

Student Senate President  
[daniel.georgioff@my.normandale.edu](mailto:daniel.georgioff@my.normandale.edu)

*Student Senators*

[valeria.diaz@my.normandale.edu](mailto:valeria.diaz@my.normandale.edu)

[joshua.oneill@my.normandale.edu](mailto:joshua.oneill@my.normandale.edu)

[michael.schanus@my.normandale.edu](mailto:michael.schanus@my.normandale.edu)

[pedro.gomesdonascimento@my.normandale.edu](mailto:pedro.gomesdonascimento@my.normandale.edu)

April 21, 2022

Office of the Chancellor  
Minnesota State College and Universities  
500 Wells Fargo Place  
30 East 7th Street, Suite 350  
St. Paul, MN 55101-7804

Dear Chancellor Malhotra,


As requested by MinnState's student consultation policy (Board Policy 2.3), this letter will outline the tuition consultation process that took place at Hibbing Community College.

We met with our Provost Aaron Reini, on April 18th, to discuss the budget for the upcoming fiscal year, a proposed 3.5% tuition increase, as well as the financial situation of the past few years. He provided background materials that included detailed spreadsheets. We, the Student Senate, discussed with them potential solutions to ease the effects of the cuts. As a Senate, we do not support any form of a tuition increase.

One such solution is, for the current year, the retirement of several faculty members. We will be having the current faculty cover any openings, because of these retirements. This is a temporary solution to ease the issue.

I as the Student Senate president also serve on the Student Life Committee and saw first-hand the impacts of the projected decrease in our Student Life Funds, and how this will affect our students.

Please feel free to contact any of us at Hibbing Community College. We would be pleased to speak with you about any questions or concerns you may have.

 Thank you,  
Jonathan Pearson  
Student Senate President  
Hibbing Community College

May 18, 2022

Board of Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul MN 55101

Dear Chancellor Malhotra, Chair Cowles, and Trustees:

As requested by Minnesota State's student consultation policy (Board policy 2.3), this letter is to inform you that Itasca Community College has participated and completed its duty in the tuition consultation process. I have met with our Provost Dr. Bart Johnson and with President Raich and Vice President Pope. meeting with Dr. Johnson on multiple occasions and meeting with President Raich and Vice President Pope one time to discuss tuition increases for some campuses and others going down, some staying down, I met with Dr. Johnson to discuss how the wildlife program decreased in price, with the new price of summer tuition credit. I understand the college is currently planning to increase tuition prices to a 3% increase on top of keeping fees for students at Itasca community college.

The primary focus of my meeting with Dr. Johnson was to understand that in order to not cut teachers or cut their salaries we have to increase to match tuition costs. The last thing the student senate wants is for teachers to be cut, as their job in my opinion is the most important because a college does need faculty in order to run. Personally, I believe college should be free, and I understand that money needs to come from somewhere, I do appreciate that college is being kept as affordable as possible. I and my student senate fully support tuition freezes, and we do not support reductions in budgets. With our population of college students going down from 1005 to 700+ from 2018 to 2020, I feel as if we are losing services. Ultimately at the end of the day, the colleges should be giving students the best services they can provide.

We as a student senate feel like Dr. Johnson has done a phenomenal job being transparent. the student senates of the merging colleges however do not feel the same way about the President and Vice president, regarding them we wish that there was more transparency and more frequency in our meetings. Where when we had our meeting to discuss the change of tuition, it felt in our opinion very last minute, as if a box were being checked off. At the end of the day, some tuition costs are going down on some campuses by thirty dollars per credit which we commend, some going up, the costs should not fall on students.

Thank you very much and please feel free to contact me with any questions or concerns involving the tuition consultation process at Itasca Community College.

Thank you,



Ethan Browning  
Student Senate President  
Itasca Community College  
Cell: 218-398-4672 Email: Ethanb123@hotmail.com

April 26, 2022

Board of Trustees  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul MN 55101

Dear Chancellor Malhotra and Board of Trustees:

As requested by Minnesota State Student Consultation Policy (Board Policy 2.3), this letter will outline the tuition consultation process that recently took place at Mesabi Range College. Our senate met with Mesabi Range College administration to consult on the college tuition changes and budget on April 12, 2022 and April 26, 2022.

In attendance, in the Spring 2022 tuition consultation meeting was Jodi Pontinen, Director of Operations, MRC Virginia campus; Antavius Thomas, Director of Student Life; Virginia Campus Student Senate representatives Cameron Tibbets, Aaliah Orso, Brennan Muhich, and Dawson Tweet.

The overall college budget for FY23 was presented, along with a breakdown of anticipated FYE, with an increase of 3.5% in tuition rates, differential changes with up to 3.5% increase due to the Minnesota North Merger and allowable increases, and a decrease in Student Life fee of \$.15 per credit. Campus leadership presented the entire budget planning process on April 26, 2022. All parties involved in the consultation made themselves available to hear the concerns and opinions of the student body.

The Student Life budgeting meeting was held on April 26, 2022, presented by Jodi Pontinen, Director of Operations and Antavius Thomas, Director of Student Life. In attendance, Sully Kosmos, Eveleth Campus Student Senate President, Cameron Tibbets, Virginia Campus Student Senate President, Aaliah Orso, Brennan Muhich, and Dawson Tweet.

Please feel free to contact us if you have any questions or comments regarding Mesabi Range College Virginia Campus tuition and budget consultation process.

Thank you for your consideration.

Sincerely,



Mesabi Range College,  
Virginia Student Senate President

April 29th, 2022

Chancellor Devinder Malhotra &  
Board of Trustees  
Minnesota State System Office  
Wells Fargo Place  
30 7th St. E  
St. Paul, MN 55101

Dear Chancellor Malhotra and members of the Board of Trustees,

Rainy River Community College Student Senate has met with Administration throughout the year. During the consultation, Directions of Operations Krasaway kindly addressed any questions from the Student Senate in full. Directions of Operations Krasaway provided appropriate materials and data and reviewed it with the student senate as well.

We realize that due to the upcoming merger the budget process and allocation will change. We hope that students at each campus retain their voice in the budgeting process and continue to be consulted with on all matters that pertain to student interests.

Rainy River Community College is the only college within 100 miles of International Falls. Our community depends on this college for a quality education close to home, economic development, and personal prosperity.

Looking at the numbers for next year's tuition administration is projecting a 3% increase for every student attending. This means that the students of Rainy River will need to pay a higher price for an education that will make it more difficult for students to attend. Therefore, we support not only additional funding from the Minnesota State Legislature but also a larger share distributed to rural colleges throughout the state.

Sincerely,

Nathan Grobler  
Student Senate President  
Rainy River Community College  
[Nathan.Grobler@rainyriver.edu](mailto:Nathan.Grobler@rainyriver.edu)

April 7<sup>th</sup>, 2022

Chancellor Malhotra and Board of Trustees  
 Minnesota State  
 500 Wells Fargo Place  
 30 East Seventh Street  
 St. Paul, MN 55101

Dear Chancellor Malhotra and Trustees,

The Vermillion Community College Student Senate met with our Provost Chris Koivisto on March 31, 2022, regarding tuition rates for academic year 2022-2023. On behalf of the VCC student senate, please accept this letter as confirmation of this consultation as required by the Minnesota State board policy.

Those in attendance at this meeting included Deborah Spengler, Evan O'Connor, Siera Brazel, Dave Marshall, and Chris Koivisto.

During this meeting Students Senate members were briefed on revenue sources for our college in recent history of tuition costs and developed a fiscal year 2023 budget based on a proposed tuition increase of 3.5% along with a differential rate of \$188.20 for the Natural Resources Program.

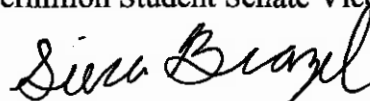
Lastly, we encourage the legislature to increase state appropriation to Minnesota State colleges in an effort to buy down tuition for the wellbeing and accessibility for all students attending Vermilion Community College both presently and in the future. We appreciate your consideration of this proposals.

Sincerely,

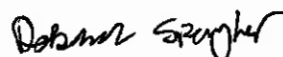
Evan O'Connor  
 Vermilion Student Senate President



Siera Brazel  
 Vermilion Student Senate Vice-President



Deborah Spengler  
 Vermilion Student Senate Secretary



## STUDENT FEES AND BUDGET CONSULTATION LETTER

April 28, 2022

Dear Chancellor Malhotra and Trustees:

As requested by Minnesota State's student consultation policy (Board Policy 2.3), we are writing this letter to outline the student fee requests and the tuition and budget consultation process from North Hennepin Community College. Collectively, we felt that the budget process was very smooth and transparent. We liked that there were budget presentations brought to the Student Senate for members to see a few times. The main suggestion we have for the college when presenting such high-level financial information to students however, is to break it down. The raw data in charts was presented to students as it likely was to employees but students sometimes have a harder time understanding all the numbers and jargon used. In the future we would appreciate a more teaching approach to showing us the college budget numbers.

As a Student Senate, we:

- We are in support of the technology increase for FY23 as voted on at the last Full Senate Meeting from \$10.47 to \$11.14. We expect that the increased fee will benefit students and some of the suggestions we have to support students are:
  - Free printing
  - Revisit the Technology fee if the funds are not needed to lowering the rate again for students
- Would like the college to explore how social workers and counselors who can relate to students and actually meet the needs of the large NHCC student body. The counselor to student ration should also be looked at because it is sometimes difficult to get appointments, etc.
- Support mental health services. We would like to see a more efforts for bringing heightened attention to the services offered through the CARE Center as well as more advertising for services such as wellness events and social worker.
- Interested in finding food service options to meet the need of the NHCC campus community & students:
  - Upgraded vending machines
  - Coffee shops/ Food service provider
- Interested in collaborating with the Advising Center to find ways new students are made aware of Student Senate when they attend Orientation.
- Were consulted about the Student Life budget and able to provide input on the various cost centers prior to the submission of the budget.
- Acknowledge the College Budget was presented to Student Senate April 21, 2022 by the Interim Vice President of Finance and Facilities, Dawn Belko.

If you have additional questions, please feel free to contact us.

Sincerely,

*Cel Massmann & the NHCC 2021-2022 Student Senate*

2021-2022 Student Senate President

[SenatePresident@nhcc.edu](mailto:SenatePresident@nhcc.edu)

Minneapolis College,

May 9, 2022

Board of Trustees  
 Minnesota State Colleges and Universities  
 500 Wells Fargo Place  
 30 East Seventh Street  
 St. Paul MN 55101

Dear Board of Trustees and Chancellor Malhotra:

Per Minnesota State Board Policy 2.3 this letter will serve to confirm our consults with Northland administration. These occurred in Thief River Falls on April 12<sup>th</sup>, 26<sup>th</sup> and May 3<sup>rd</sup> and East Grand Forks on March 31<sup>st</sup>, April 28<sup>th</sup> and May 5<sup>th</sup>.

These meetings were attended by VP of Administrative Services Dr. Shannon Jesme, Interim Dean of Student Affairs Lisa Bottem, Director of IT Stacey Hron, and our Senate advisor Jason Pangiarella.

The details of Northland's budget forecast and any concomitant impacts were shared. We understand that much of the picture is unclear given the Minnesota Legislature's working timetable and disparities between its chambers in terms of funding and tuition stipulations, including a freeze. We are again happy to learn that Northland anticipates no fee increases for its general student body; there may be specific increases for discrete groups of students as was shared with us by Dr. Jesme:

- Fees for preparatory and virtual teaching software for respiratory therapy students:
  - RESP 1104: \$112 for Simtic Software
  - RESP 1110: \$112 for TruVent Simulation Software
  - RESP 2276: \$120 for Final secure mock board exam software
- For radiological technology students, RADT 2240 will add a \$120 for Rad Tech Boot Camp, a licensure test preparation product.
- For ATI test prep software, the price has increased to \$1007.50 from \$925.00 and PNSG 1250 and NURS 2110 will see that increase reflected for their nursing board preparation.
- We are deleting the \$10 skills fee for HLTH 1110, the CNA course.

On the subject of tuition, it was shared that tuition may or may not increase based on legislative allowance. The variety of paths Northland's tuition might take were shared, including a possible freeze, or an increase of anywhere between 1 -3.5% again based on legislative purview.

While we are concerned about the budget picture for our 2022/2023 year, we are hopeful that changes to recruitment techniques and updating approaches will increase enrollment and thus, alter our long-term budget for the better. Thank you for your time and attention to this letter.

Sincerely,

Luke Sellner  
 EGF Student Senate President

Gage Bales  
 TRF Student Senate President

April 21, 2022

Board of Trustees  
Minnesota State Colleges and Universities  
30 E 7th St #350  
St Paul, MN 55101

To Whom It May Concern:

As requested by Minnesota State Board Policy 2.3 (Student Consultation), VP for Finance and Administration Karen Snorek came to Northwest Technical College on March 31<sup>st</sup>, 2022 to talk about the budget for the upcoming 2022-2023 academic school year for Minnesota State Colleges & Universities. This letter serves as acknowledgement that consultation of tuition and fees has occurred at Northwest Technical College.

Vice President for Finance and Administration, Karen Snorek, met with the NTC Student Senate on March 31<sup>st</sup>, 2022 and returned to the NTC Student Senate on April 21<sup>st</sup>, 2022 to answer any further questions. Much discussion took place about the budget, possible tuition hikes or freezes, and the current standing on the government negotiations taking place within the House and Senate and Governor. The NTC Student Senate voted to increase the NTC Student Activity fee by \$0.02. This took place after much discussion and a formal vote with the Student Senate Advisor Tyler Peterson present.

The NTC Student Senate feels very informed by VP Karen Snorek and she has been very helpful in answering our questions and making herself available for any more information or questions. Northwest Technical College Student Senate would like to thank VP Snorek for answering all questions and providing us with information.

Sincerely,

*Andrew Tarnowski*

NTC Student Senate President

*Levi Knutson*

NTC Student Senate Vice President



April 20, 2022

Chancellor Malhotra  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul, MN 55101

Dear Chancellor Malhotra:

As requested by Minnesota State Student Involvement in Decision-Making (System Procedure 2.3.1), this letter will outline the budget consultation process that recently took place at Pine Technical & Community College.

At the end of March 2022, administration approached our senate to schedule a budget consultation meeting. The budget consultation meeting was scheduled for April 1, 2022. I met on campus with our President Joe Mulford, our Campus Finance Officer, Janis Wegner, and the Student Senate Advisor, Santhi Sheehan.

President Mulford and Janis Wegner, presented a PowerPoint presentation that provided background materials, which included tuition and online fees of other MinnState two-year colleges. It was nice to hear that Pine Technical & Community College has the second lowest tuition rate and the lowest online fees in Minnesota.

The administration proposed a 3 ½ % tuition increase to be closer to the tuition rates of their peers from the current average \$162.50 per credit to roughly a \$168.19 per credit average. They explained that Pine does not want to be at the top tier cost, but more comparable to colleges similar to PTCC. Even with the 3 ½ % increase, PTCC would still be a very affordable college in the MinnState school system.

They explained that they would be presenting the 3 ½ % tuition increase proposal to the Board of Trustees who would then vote on it.

Please feel free to contact me if you have any questions or comments regarding Pine Technical & Community College's budget consultation process. Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jezzalyn Ringler".

Jezzalyn Ringler  
Student Senate President  
Pine Technical and Community College



Board of Trustees  
 Minnesota State Colleges and Universities  
 500 Wells Fargo Place  
 30 East Seventh Street  
 St. Paul, MN 55101

May 2, 2022

Chancellor Malhotra and Trustees,

As requested by Minnesota State's student consultation policy (Board policy 2.3), this letter will outline the tuition consultation process that recently took place at Ridgewater College Hutchinson during the 2021-2022 academic year.

Below is listed all of the meetings that the Student Senate has participated in to discuss the college's budget.

09-24-21	Senate Meeting	American Rescue Plan Introduction by Dan Holtz
10-25-21	EOV Meeting	American Rescue Plan Updates
11-29-21	EOV Meeting	Tuition Increase & Tech Fee Increase
01-26-22	Budget 101 Meeting	General College Budget
02-02-22	EOV Meeting	Expanding Career Services/General Updates
03-14-22	EOV Meeting	MinnState Legislative Requests
04-06-22	EOV Meeting	DEED Grant/General Updates

According to the tuition and fee's worksheet done by Dan Holtz, the technology fee will increase by 5.3% (\$0.50 per credit increase) and the tuition will increase by 3.5% per credit (\$6.17 per credit increase).

The members of the Student Senate feel as if we were thoroughly informed regarding the budget. The EOV meetings were incredibly informative and those who participated in them made sure to cover all necessary topics and us students felt safe to ask questions. As to the budget 101 meeting we, the Student Senate, thank Dan Holtz for organizing the meeting and the presentation that informed us students about the college's finances.

Please feel free to contact me with any questions or comments on Ridgewater College's tuition consultation process. Thank you for your time and consideration.

Sincerely,

Natalia Orocio

Student Senate President  
Ridgewater College, Hutchinson Campus  
natalia.orocio.2@go.ridgewater.edu

Board of Trustees  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul, MN 55101

April 30<sup>st</sup>, 2022

Chancellor Malhotra and Trustees,

As requested by Minnesota State's Student Consultation Policy, Board Policy 2.3, this letter will outline the tuition consultation process that recently took place at Willmar campus of Ridgewater College over the 2021-2022 academic year.

Members of our Student Senate met with Administration at Ridgewater College to discuss various aspects of the FY2023 budgets including: American Rescue Plan (ARP) Grant, Budget 101, Exchange of Views, and The Student Life Budget Committee.

An ARP Grant meeting with Daniel Holtz, Vice President of Finance and Operations, took place on Monday, September 20, 2021. Daniel informed us about the funds and how they will be used for students on campus. At the end of the meeting, he asked if the Senate had any questions and concerns about the funds or how they will be used. Any questions we did bring forward he answered thoroughly.

Budget 101 took place on Wednesday, January 26, 2022. The Willmar Student Senate meet with Daniel Holtz, and he gave an introduction in the trends of tuition and college enrollment across the state.

Exchange of Views meetings took place throughout the academic year. On Monday, October 25, 2021 one of our topics was the American Rescue Plan Updates about the disbursement of the funds to students. We discussed the Tuition and Tech Fee Increase on Monday, November 29, 2021. Tuition will increase by 3.5% for the upcoming year if approved by Minnesota State. The Tech fee will increase by \$0.50 which is a 5.3% increase. A document was shared with the Student Senate by Danial Holtz listing all of the fee changes. Wednesday, February 2, 2022 we discussed expanding Career Services if the budget allowed it. MinnState Legislative Requests was talked about on Monday, March 14, 2022. On Wednesday, April 6, 2022 the Student Senate were informed about the DEED Grant and other General Updates.

The Student Life Budget Committee meet on Monday, April 4, 2022 and Monday, April 11, 2022. The committee consisted of Daniel Holtz; two faculty members, William Baumann and Todd Thorstad; Dean of Students, Heidi Olson; Hutchinson Senate Advisor, Heather Marcus;

and the Hutchinson and Willmar Student Senates. The Committee has proposed a few changes to our President, Dr. Craig Johnson for FY2023. Our first recommendation was to add an additional \$2,000 per sport for athletics. Next, we recommended to decrease our Student Senate budgets each by \$1,250. This will be given to clubs to start the year off with \$700.

Willmar Student Senate feels well included, informed, and heard during the budget processes for Ridgewater College.

Please feel free to contact me with any questions or comments on Ridgewater College's tuition consultation process. Thank you for your time and consideration.

Sincerely,

Makayla Breth  
Student Senate President  
Ridgewater College-Willmar  
makayla.breth@go.ridgewater.edu



**RIVERLAND**  
Community College

May 3, 2022

Chancellor Devinder Malhotra  
Minnesota State  
30<sup>th</sup> East 7<sup>th</sup> Street, Suite 350  
St. Paul, MN 55101-7804

RE: Budget and Tuition

Dear Chancellor Malhotra and Minnesota State Board of Trustees:

Our senate met with Riverland administration on February 15, 2022, and April 7, 2022, to review FY22 College budget. Also, to review FY23 proposed college budget and FY 23 proposed tuition and fees rates. This meeting was attended by Chief Financial Officer, Brad Doss.

During the meeting, visual aids detailing the budget's dollar amounts were provided to those in attendance. Brad Doss reviewed Riverland's budget for fiscal year 2022; budget projections for fiscal year 2023 and the proposed tuition increase of 3.5%. We discussed enrollment, and the Covid relief. We, as senate members of Albert Lea / Owatonna are happy to say the food pantry is going well. And are also figuring out ways to keep and get more students involved in the schools.

We work well with administration and our student senate members consider the information that was shared at the meetings to be substantial in helping us understand how the school's budget is spent.

Sincerely,

Brandon Franksain

Student Senate President  
Albert Lea/ Owatonna Student  
[brandon.franksain@my.riverland.edu](mailto:brandon.franksain@my.riverland.edu)

Cc: Dr. Adenuga Atewologun, President



Riverland Community College  
Student Senate – Austin Campus  
1900 8<sup>th</sup> Ave NW  
Austin, MN 55912  
May 5, 2022

Minnesota State Board of Trustees  
500 Wells Fargo Place  
30 East 7th Street, Suite 350  
Saint Paul, MN 55101

RE: Tuition and Fees

Dear Chancellor Malhotra and Minnesota State Board of Trustees:

This letter is concerned with the end of the year budget consultation meeting for the years 2021-2022. Our Student Senate met with Brad Doss, our Chief Financial Officer, on February 17<sup>th</sup> and April 7<sup>th</sup>, 2022. We discussed the final budget consultation and fees, which will be introduced for the next school year.

The senate received documents that were provided by Brad Doss (CFO), on February 17<sup>th</sup>, to review the FY22 College Budget and on April 17<sup>th</sup>, to review the FY23 Proposed Budget and Proposed Tuition and Fee Rates. We discussed the proposed tuition increase of 3.5% in most programs, along with a budget scenario to understand our revenues, expenses, and whether we will experience a budget surplus or deficit.

In the meeting we discussed how the 3.5% tuition increase weighted on our shoulders and that it would adversely affect the students. In previous years we had monetary help from state and federal grants like the American Rescue Plan (ARP) funding. The senate agreed with the 3.5% tuition increase due to the smaller amount of funding from the state. The increase is meant to alleviate our budget deficit.



Brad Doss (CFO) helped us, the senate, understand the FY22 Budget and FY23 Proposed Budget and Tuition and Fee Rates, to make the right decision.

Sincerely,

5/5/2022

X 

---

Igor Blinkow

Student Senate President 2021-2022

Signed by: 61f1e101-9a84-481e-8388-ec9ef234fc39

Cc: Dr. Adenuga Atewologun, President

May 3, 2022

Devinder Malhotra, Chancellor  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East 7<sup>th</sup> Street  
St. Paul, MN 55101



Dear Chancellor Malhotra:

On behalf of the RCTC Student Senate, it is with my great honor and joy that we can present this letter, which outlines the Student Life Budget for 2022-2023. Given the current economic climate (inflation, supply chain issues, etc.) we were tasked with making some difficult decisions regarding next year's Student Life budget. Our main issue during our budget meetings was how to deal with the rise of transportation costs and having a decline in student enrollment here at RCTC.

Despite these many challenges, we were able to overcome these hurdles, and are extremely pleased in how our budget turned out. Our treasurer Chad Jacob has been extremely fundamental in helping with this process. I would not be writing this letter today if it were not for him and his dedication to the role. This letter also would not be written without the guidance and support from our RCTC college administrators that met with us in monthly senate/ cabinet meetings where projected FYE and the budgeting process were discussed. Throughout this past year, we were also given many different resources throughout the planning process, including the student life budgets from past school years, and additional information regarding spending.

In order to combat the rising inflation prices, the Student Senate has decided to raise the Student Life fee by 2%, which would result in a 16-cent increase per credit. We were able to collaborate with several different RCTC faculty, to cut certain costs that have been on the books for several years without utilizing them. Thus, in a big part to Chad we were able to significantly scale back the costs center requests and prioritize funds to make sure our needs were met.

Throughout this entire process the Student Government was consulted regarding the college's overall budget.

Respectfully,

Joseph Laudon  
RCTC Student President  
[Joseph.Laudon@my.rctc.edu](mailto:Joseph.Laudon@my.rctc.edu)  
(507)-923-8258



**Student Government**

720 4th Ave S, St. Cloud, MN 56301-4498  
T 320.308.3751

To: Chancellor Dr. Devinder Malhotra  
Bill Maki, Interim Vice Chancellor of Finance and Facilities,  
Minnesota State Colleges and Universities

From: Milan Raj Paswan, Student Government President

Date: Wednesday, May 11, 2022

Subject: Consultation letter on tuition increase for FY23

Minnesota State Board Policy 2.3 calls for student involvement in decision-making when issues have a significant impact on students. Within the letter is the consultation that the St. Cloud State University Student Government received regarding tuition increase in FY 23.

The Student Government Association at St. Cloud State University believes academic success is a top priority for our student body. There were multiple discussions that took place during our Senate meetings in which administration presented information about the budget plan.

On April 28, 2022, Student Government meeting, VP Jason Wood presented the budget to the Student body. Administration was able to reflect upon the decision to increase the tuition fees for FY23, as part of the biennium budget. Our students asked many questions regarding enrollment, retention and concerns and impact it could have on our student body.

The Student Government Association has talked with administration and students on our campus about not raising any tuition for FY23. We agreed that a tuition increase in FY23 will be needed to assure financial stability for the overall health of the institution and support the work that will need to be done through "It's Time" initiative for both our students and community. We are in support of 3.5% undergraduate and 3.9% graduate tuition increases.

However, there were discussions made about Increasing Minimum Student wage which stands at about \$10.53/hour and student body is the only group on campus that hasn't seen a complete increase with the rising inflation rate in the last 4-5 years. When the benefits and salary of the different departments on campus rise on a yearly basis with some exceptions. Students who pay for all of that have been forced to work on the minimum hours. With the competitive wage in the market, this has also led to the University losing skilled student resources and has affected overall student experience on campus. International students suffer most from this because of the limited opportunities they have already. Thus, we would encourage the state as well as the administration to better look into the problem to provide the best possible experience to students in Minnesota State Colleges and Universities.

We are happy with the decision to choose St. Cloud State University for our education, and to call it our home. We trust that the decision the board will make in June will ensure that St. Cloud State University can continue to provide excellent education, opportunities for current and future students, and enhance overall personal growth for every student.

Cc: Dr. Robbyn Wacker, President  
Dr. Daniel Gregory, Provost and Vice President of Academic Affairs and Acting Chief Financial Officer  
Dr. Katrina Rodriguez Vice President of Student Life and Development and Student Government Advisor  
Dan Golombiecki, Interim Assistant Vice President of Finance and Administration  
Jeff Wagner, Director of Business Services

St. Cloud State University does not discriminate on the basis of race, sex, color, creed, religion, age, national origin, disability, marital status, status with regards to public assistance, sexual orientation, gender identity, gender expression, or status as a U.S. veteran. The Title IX coordinator at SCSU is Chocoletta Simpson. For additional information, contact the Office for Institutional Equity & Access, (320) 308-5123, Admin. Services Bldg. Rm 102. Contact the sponsoring department/agency listed above.

A member of Minnesota State

Page 1 of 1



Student Government  
720 4th Ave S, St. Cloud, MN 56301-4498  
T 320.308.3751

To: Chancellor Dr. Devinder Malhotra  
Bill Maki, Vice Chancellor of Finance and Facilities,  
Minnesota State Colleges and Universities

From: Milan Raj Paswan, Student Government President

Date: Tuesday, May 10, 2022

Subject: Consultation letter on Student fees Budgets for FY23

Minnesota State Board Policy 2.3 calls for student involvement in decision-making when issues have a significant impact on students. Within the letter is the consultation that the St. Cloud State University Student Government received regarding student activity fees and technology fees for FY 21.

The Student Government Association at St. Cloud State University believes that student experience through the different student services department is critical for student success. There were multiple discussions that took place during our Senate meetings in which the committee presented budget plans for FY23.

At the April 21, 2022, Student Government meeting, Student Fee Committee presented their budgets for FY 23. On April 28, 2022 in Student Government meeting, Student Fee Allocation Committee, the chairs and advisors of these committees presented the budget together highlighting the adjustments to the declining enrollment. The Senate asked questions about the allocations and chairs and advisors answered all questions, concerns of the student body. The Senate favored the proposed increase within Student Fees for Student Union and Health Services by 3%. They highlighted the importance of keeping cost of attendance affordable. Student Government Association feels happy and recognizes the consultation from the University Administration.

However, we would want to reflect on the fact that Student Government recognizes that without these increase the facilities would have an adverse effect, which would have a negative impact on student experiences on campus. Thus, we look forward for more innovative ways to support these facilities and more funding from other sources to lessen the burden of fees on the students.

The Student Government Association at St. Cloud State University would like to mention how pleased we are with the level of insight, transparency and respect administration has had for our Senate body, and the decision making we have done. We hope to continue strong relations with St. Cloud State University administration and our student body. The relationship we have across campus is crucial to our university's culture, and we look forward to continuing to work with President Wacker and her cabinet.

We are happy with the decision to choose St. Cloud State University for our education, and to call it our home. We trust that the decision the board will make in June will ensure that St. Cloud State University can continue to provide excellent education, opportunities for current and future students, and enhance overall personal growth for every student considering the affordability in higher education.

Cc: Dr. Robbyn Wacker, President  
Dr. Daniel Gregory, Provost and Vice President of Academic Affairs and Acting Chief Financial Officer  
Dr. Katrina Rodriguez Vice President of Student Life and Development and Student Government Advisor  
Dan Golombiecki, Interim Assistant Vice President of Finance and Administration  
Jeff Wagner, Director of Business Services

St. Cloud State University does not discriminate on the basis of race, sex, color, creed, religion, age, national origin, disability, marital status, status with regards to public assistance, sexual orientation, gender identity, gender expression, or status as a U.S. veteran. The Title IX coordinator at SCSU is Chocoletta Simpson. For additional information, contact the Office for Institutional Equity & Access, (320) 308-5123, Admin. Services Bldg. Rm 102.  
Contact the sponsoring department/agency listed above.

Student Government  
720 4th Ave S, St. Cloud, MN 56301-4498  
T 320.308.3751

To: Chancellor Dr. Devinder Malhotra  
Bill Maki, Interim Vice Chancellor of Finance and Facilities,  
Minnesota State Colleges and Universities

From: Milan Raj Paswan, Student Government President

Date: Wednesday, May 11, 2022

Subject: Consultation letter moving online fees to tuition for FY23

Minnesota State Board Policy 2.3 calls for student involvement in decision-making when issues have a significant impact on students. Within the letter is the consultation that the St. Cloud State University Student Government received regarding tuition increase in FY 21.

The Student Government Association at St. Cloud State University believes academic success is a top priority for our student body. There were multiple discussions that took place during our Senate meetings in which administration presented information about the budget plan.

Provost Daniel Gregory presented the budget plan to incorporate online fees into tuition. Our students asked many questions regarding the effects of the incorporation on the students not taking online classes, students having majority of classes online and the students with hybrid module of classes.

Given the increase of students enrolling in online classes after the pandemic and with the trend still showing significance. Student Government believes that the incorporation of the online fees into tuition would be beneficial for a majority of students here at Saint Cloud State and would also help welcome more nontraditional and online degree seeking students to our campus.

However, senate asked the administration to proceed with caution to make sure the technologies needed for students are made available and no kind of online fees be added in the future. With the rise of use of new technology in higher education, the overall cost for campuses to run these technologies would go up. Therefore, we urge everyone to investigate innovative ways to fund them in the future and not burden students with additional fees.

We are happy with the decision to choose St. Cloud State University for our education, and to call it our home. We trust that the decision the board will make in June will ensure that St. Cloud State University can continue to provide excellent education, opportunities for current and future students, and enhance overall personal growth for every student.

Cc: Dr. Robbyn Wacker, President  
Dr. Daniel Gregory, Provost and Vice President of Academic Affairs and Acting Chief Financial Officer  
Dr. Katrina Rodriguez Vice President of Student Life and Development and Student Government Advisor  
Dan Golombiecki, Interim Assistant Vice President of Finance and Administration  
Jeff Wagner, Director of Business Services

St. Cloud State University does not discriminate on the basis of race, sex, color, creed, religion, age, national origin, disability, marital status, status with regards to public assistance, sexual orientation, gender identity, gender expression, or status as a U.S. veteran. The Title IX coordinator at SCSU is Chocoletta Simpson. For additional information, contact the Office for Institutional Equity & Access, (320) 308-5123, Admin. Services Bldg. Rm 102.

Contact the sponsoring department/agency listed above.



Student Government  
720 4th Ave S, St. Cloud, MN 56301-4498  
T 320.308.3751

To: Chancellor Dr. Devinder Malhotra  
Bill Maki, Vice Chancellor of Finance and Facilities,  
Minnesota State Colleges and Universities

From: Milan Raj Paswan, Student Government President

Date: Wednesday, May 11, 2022

Subject: Consultation letter on Residential Life Room and Board Rates for FY23

Minnesota State Board Policy 2.3 calls for student involvement in decision-making when issues have a significant impact on students. Within the letter is the consultation that the St. Cloud State University Student Government received regarding Residential Hall Room Rates and Budget and Facilities Plan for FY 23.

Dr. Katrina Rodriguez, VP of Student life and development presented to the Senate about the Residential Life Budget highlighting key changes to facilities planning and increase in Residential housing and dining charges. The Senate asked questions about the budgets and plans and received all the answers they had sought. Student Government feels that the cost of residential living is not affordable to most students and creates an obstacle for students in their journey at the campus. The off-campus housing are almost 50-70% cheaper based on the facilities and options ones goes for and closer to the campus as well. We, in no ways support the first-year mandatory resident policy that bounds students from limited income families to live on expensive on campus housing options. This has created a huge barrier for first generation students, students of color, students from lower income families and international students. We believe that the students should have the right to choose where to live and not have policies bounding students to make choices.

However, we understand that there is a good number of students who choose to live in on campus housing. Thus, Student Government Association recognizes the consultation from the University Administration and is confident that the proposal is student centered and benefits the students who are living in the residential halls. This proposed increase would help the administration function to its best to support the students living the halls and provide the best possible experience.

We hope to continue strong relations with St. Cloud State University administration and our student body. The relationship we have across campus is crucial to our university's culture, and we look forward to continuing to work with President Wacker and her cabinet.

We are happy with the decision to choose St. Cloud State University for our education, and to call it our home. We trust that the decision the board will make in June will ensure that St. Cloud State University can continue to provide excellent education, opportunities for current and future students, and enhance overall personal growth for every student.

Cc: Dr. Robbyn Wacker, President  
Dr. Daniel Gregory, Provost and Vice President of Academic Affairs and Acting Chief Financial Officer  
Dr. Katrina Rodriguez Vice President of Student Life and Development and Student Government Advisor  
Dan Golombiecki, Interim Assistant Vice President of Finance and Administration  
Jeff Wagner, Director of Business Services

Dear Chancellor Malhotra:

This letter is to inform you and the Minnesota State Board of Trustees that the Student Senate and the administration of St. Cloud Technical & Community College have successfully completed the consultation process. Vice President of Administration Lori Kloos presented a number of scenarios for balancing the institution budget as it relates to the 2022-2023 school year.

The SCTCC Student Senate was presented with a plan for increasing tuition to help the institution balance its budget. We appreciated being consulted on this increase knowing its direct effects on students. We felt this plan would help the college stay positioned to continue to make advancements, and maintain services and personnel, and we are comfortable with the proposed increase.

Our Senate was also presented with proposals for increasing the Health Services Fee, the Student Activity Fee, and the Technology Fee for students, and how that would impact services in each of those areas. The entire fee raise across all 3 areas was projected to be \$0.65 per credit. Here is an overview of those discussions and the Senate's consultation meetings:

- Vice President Lori Kloos presented on 3-17-22, 4-6-22, and a third meeting held on 5-4-22 regarding SCTCC's budget, ARP funding distribution to students, a tuition update for fall, and the Health Service Fee proposals. There was a proposal to make a small increase to the Health Services Fee to continue to increase the availability of wellness services to students at the campus. The Senate was in favor of this increase and happy to support more services.
- Campus life Director Shaun Keeley presented the Student Activity fee on 4-6-22. There was a proposal to increase the Student Activity Fee by a small amount to provide more larger and more frequent student events, assist with rising costs of external partners, and to establish more clubs/groups on campus. The Senate was in favor of this increase given the breadth of impact the students will see in their non-classroom settings.



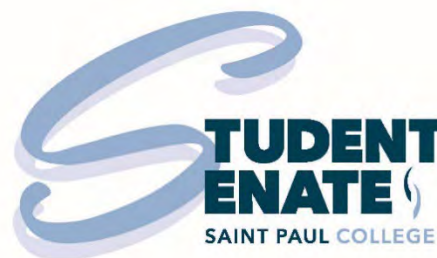
- College Information Officer Tim Furr presented the Technology fee on 4-6-22. There was a proposal to increase our Student Tech Fee by a small amount to assist with upgrades to computer labs, classroom technology, and provide more student support through personnel. The Senate was in favor of this increase given the importance of technology to our success in the classroom.

For the entire process, the Senate was happy and satisfied with how the consultation process went. We felt those who presented from SCTCC and our SCTCC leadership were open to student questions, feedback and concerns throughout the process, and made themselves available to meet and discuss. There were good explanations as to the services we were already receiving and where our money is currently going, along with where the increases will show direct impact and what students can expect in return. If you have any questions for us pertaining to our consultation process brought by the St. Cloud Technical & Community College students, feel free to contact me at

Sincerely,

Miracle Moore  
SCTCC Student Senate President 2021-2022

CC: SCTCC Student Senate



May 10<sup>th</sup>, 2021

Board of Trustees

Minnesota State Colleges and Universities

30 7th St. E., Suite 350 Wells Fargo Place

St. Paul, MN 55101-7804

Dear Chancellor Malhotra and Trustees,

In accordance with the Minnesota State Policy 2.3, Student Involvement in Decision Making, the students at Saint Paul College have undertaken the budget consultation process. The Vice President of Finance and Operations, Scott Wilson, consulted the Student Senate Executive Board on two different meetings and one General Assembly meeting.

Scott Wilson sat with the Student Senate on March 25<sup>th</sup> and April 1<sup>st</sup> to explain the budget expectations and projections, facilitate communication about campus strategic plans, plan sharing of information for students, and finalize the consultation. Furthermore, we invited Scott to our monthly General Assembly meeting to speak before the general student body on April 20<sup>th</sup> and present on budget projections and campus strategic plans for the current and upcoming FY.

During these meetings, Scott explained FY 2023 budget expectations, increases in personnel cost raises, evaluation of staffing structure and new employee positions, and identifying strategic investments that align with the College's priorities. He also discussed unidentified budget impacts such as State appropriations and legislature's decision on the request, declining enrollment, and its impact on tuition rates. Scott explained that these foreseen impacts might result in a likely tuition increase of about 3.5%. However, we also understood that the decision to increase tuition would depend on the legislative decisions and need MN State Board of Trustees would have to approve Saint Paul College's request.

During these meetings, Scott Wilson provided detailed and precise presentations, and he was very responsive to all our questions. In hopes of resolving the possible tuition increase, the student senate inquired if any alternative funds were available to offset the deficit caused by declining enrollment. Scott explained that although some of the HEERF funds that were utilized during the pandemic are available, they are due to end after the new one-year extension. Also, we were informed that the HEERF funds would not be enough to halt the tuition increase.

As we wait for the pending legislation decision, the student senate understands that the tuition increase is a necessary step the College has to take. However, we hope that the legislative decision regarding the

College's request is a decision of approval, as it would be a significant burden added to students' shoulders if tuition increases, as students are still recovering from the negative impacts caused by the pandemic.

We are grateful for how available Vice President of Finance and Operations, Scott Wilson, was during this consultation process. We had productive and meaningful meetings that allowed us to effectively discuss and reach an understanding of the budget process. The collaborative and inclusive nature of the College continues to make it great. I am confident that the relationship between Student Leadership and Campus leadership remains strong. The following student leadership team will have little difficulty engaging or being engaged by campus administration.

Sincerely,

Naod Abraha

President, Saint Paul College Student Senate

[naod.abraha@saintpaul.edu](mailto:naod.abraha@saintpaul.edu)

[student.senate@saintpaul.edu](mailto:student.senate@saintpaul.edu)

T • 651.428.5281

May 09, 2021

Board of Trustees

Minnesota State Colleges and Universities

500 Wells Fargo Place 30 East Seventh Street

St. Paul MN 55101

To: Chancellor Devinder Malhorta and The Minnesota State Board of Trustees:

In the calendar year of 2021-2022 we saw amazing involvement and communication from Dr. Annette Parker as well as our VP of Finance and Operations Roxy Traxler. Dr. Parker was able to make it to multiple senate meetings, giving insight to how our school is handling the ever-changing COVID-19 pandemic, and what they are doing to help students and prepare for the future. Dr. Parker and Roxy Traxler continue to keep Student Senate informed on operations, even outside of scheduled meetings. Roxy Traxler was able to be at several meetings giving students' insights on current situations with budget as well as what to expect with new changes being implemented, asking for student input on what would best help students.

On April 18<sup>th</sup>, 2022, Roxy Traxler came to the Faribault student senate to speak about the budget, advising students that the senate approved a tuition increase of 3.5%. She explained what this increase would mean for our campuses and students. Roxy also took time on April 25<sup>th</sup>, 2022, to talk to the North Mankato student senate about how the school spent the HEERF funds and how much went directly to our students as well as how much has been used for emergency grants.

The school is continuing to look at putting its focus on making sure it is a safe and healthy environment for students to be able to learn and earn their degrees. As a student leader, I could not be prouder of this because it shows me, they care about not only their health but my instructors, mine, and all of the families involved. Dr. Parker, and her administration do an amazing job of not only putting students first, but community first. Their continued investment in maintaining a safe and healthy school will help the community stay healthy and safe as well and we as students notice these things. We as student leaders want to thank the board for the opportunity to give our feedback on campus operations. If you have any questions, please feel free to reach out to myself or any of the other student leaders on our campus.

Thank you,

Vicky Coronado

South Central College Student Senate President- Faribault

[Vicky.DeLeon@my.southcentral.edu](mailto:Vicky.DeLeon@my.southcentral.edu)

Taylor Benton

South Central College Student Senate President- North Mankato

[Taylor.benton@my.southcentral.edu](mailto:Taylor.benton@my.southcentral.edu)



April 25, 2022

Chancellor Devinder Malhotra

Minnesota State

500 Wells Fargo Place

30 East Seventh Street

St. Paul, MN 55101

Chancellor Malhotra,

I am writing to inform you of the consultation process that took place at Southwest Minnesota State University (SMSU) this past academic year. I am deeply honored and grateful for the opportunity to serve as student body president and collaborate with the administration of Southwest Minnesota State University. Student involvement and advocacy are very important to me, and our administration ensured that students were involved in the decision-making process.

The Student Association at Southwest Minnesota State University were involved in the administrative processes. SMSU Student Association members were also involved in strategic planning, budget sessions, and position searches. We were consulted for feedback on tuition, room and board fees, and other fees. We also had voting student representatives on campus-wide committees. Scott Crowell, the dean of students, attended all of our meetings this past academic year.

President Kumara Jayasuriya held several All-University discussions on the University's current and future state. Students were given the opportunity to participate in these discussions, and their perspectives were considered carefully. As president of the student body, I met with the University President monthly to discuss university matters.

Southwest Minnesota State University students are extremely important to the institution. This is reflected in the University's ongoing efforts to provide students with a safe, diverse, and inclusive environment while also providing high-quality education.

Sincerely,

A handwritten signature in black ink, appearing to read "Chidinma Ikwunze".

Chidinma Ikwunze

SMSU Student Association President

CC: Dr. Kumara Jayasuriya, SMSU President

Mr. Scott Crowell, SMSU Associate Vice-President of Student Affairs

Telephone (507) 537-7678 • FAX (507) 537-7154

1501 State Street, Marshall MN 56258-1598 • www.SMSU.edu

A member of the Minnesota State Colleges and Universities System. Southwest Minnesota State University is an equal opportunity educator and employer.

Student Union  
 Winona State University  
 P.O. Box 5838  
 Winona, MN 55987



May, 11 2022

**To:** Chancellor Malhotra and MN State Board of Trustees  
**From:** Kaitlyn Mercier, Winona State University Student Senate President  
**Subject:** Tuition and Fee Student Consultation

Chancellor Malhotra and Board of Trustees,

I am pleased to inform you all that the Winona State University Student Senate (WSUSS) has been properly consulted on the increases regarding tuition and fees for the 2022-2023 academic year. This was done in accordance with the Minnesota State's student consultation policy (Board Policy 2.3 and 5.11).

The administration has gone through the proper process at Winona State University to ensure that all students have been informed and consulted. This was completed by having student representation on the Student Fee Management Committee (SFMC). This committee consisted of four non-Student Senators, four Student Senators, the Student Senate Treasurer, and different university bargaining units. Each of the fee recommendations were presented to the committee and the committee then recommended an amount to the Student Senate.

WSUSS could then adopt, amend, or reject the proposals put forward by the SFMC. In each of the process WSUSS took a week-long waiting period before voting to seek feedback from constituents on the fees and reach out to the proper contacts with any additional questions.

- 1.6% increase to the Technology Fee (*approved on February 15, 2022*)
- 1.5% increase to the Health Services Fee (*approved on February 15, 2022*)
- 1.08% increase to the Wellness Center Fee (*approved on February 22, 2022*)
- 0% increase to the Athletics Fee (*approved on March 1, 2022*)
- 0% increase to the Student Life Fee (*approved on March 15, 2022*)
- 2% increase to the Student Union Fee (*approved on March 22, 2022*)
- 0% increase to Undergrad Tuition Fee (*approved on April 5, 2022*)
- 0% increase to Graduate Tuition Fee (*approved on April 5, 2022*)

- 5.1% increase to Room and Board Fee (*approved on April 12, 2022*)

Winona State University Student Senate has put a lot of thought, time, and energy into the discussion and recommendations of the proposed fees. Higher education is costly and causes a burden for many students so these recommendations were not made lightly. If you have any questions, comments, or concerns please reach me at [kaitlyn.mercier.2@go.winona.edu](mailto:kaitlyn.mercier.2@go.winona.edu) or by calling (507) 457-5316.

Thank you,

A handwritten signature in black ink that reads "Kaitlyn Mercier". The signature is written in a cursive, flowing style.

Kaitlyn Mercier

*President* | Winona State University Student Senate



## SYSTEM OFFICE BUDGET OVERVIEW

Beginning in fiscal year 2010, the legislature has designated a maximum appropriation for the system office. In fiscal year 2012, that amount was set at \$33.1 million. As part of the fiscal year 2022-2023 biennial appropriation for Minnesota State, the legislature approved an increase in the COS (Central Office Services) appropriation to \$34.1 million in each year.

The inability to offset inflationary expenses for eight years placed a significant strain on the ability of the system office to maintain its service capacity in support of the work of the colleges and universities. The modest increase in the 2022-2023 biennial budget helps to alleviate some of the strain, but leadership and strategic work on behalf of Minnesota State continues to increase, as does the expectation that such work is coordinated and staffed by the system office. The Workforce Analytics report to the board at its May meeting from the Vice Chancellor of Human Resources indicates that much of our workforce in the system office is below parity in compensation which adds to the pressure and strain as we seek to retain and support a committed and talented workforce.

The system office continues to use a combination of decreased operational activities, cost sharing with colleges and universities, and system office fund balance to balance its annual budgets.

- In fiscal year 2019, the system office used a combination of operational reductions (\$1.4 million) and fund balance (\$1.5 million) to balance the budget.
- Fiscal year 2020 utilized operational reductions (\$.7 million) and fund balance (\$3.7 million) to balance the budget and advance system goals and strategic initiatives.
- Fiscal year 2021 saw reductions of \$1.5 million in permanent cuts coupled with the use of \$2.2 million to balance the operations budget, plus an additional \$1.2 million to support Equity 2030 priorities.
- Fiscal year 2022 nearly ‘broke even’, requiring only \$12,000 in fund balance to balance the budget after reducing the base budget by \$1.25 million,
- Fiscal year 2023 planning is underway and the Chancellor is in consultation with his Cabinet to re-evaluate current base funded activities and prioritize work to address the highest areas of need. It is assumed that the system office will require use of fund balance once again.
- Fiscal years 2024– 2025 anticipate additional adjustments to base funded activities as there is still an annual structural gap in excess of \$1 million with an anticipated state appropriation of \$34.4 million.

A growth in enterprise level administrative service provision aimed at increasing efficiency and effectiveness has resulted in increased cost sharing with the colleges and universities. The Chancellor’s Cabinet continues the critical task of evaluating and right-sizing the work of the system office, to ensure that the services available to colleges and universities are cost effective, relevant to current needs, and support the focus on student success.

Conversations including Leadership Council and other campus leaders will continue to determine how the system can strike the right balance of existing work and newly proposed services which may include sun-setting current services which are no longer desired or needed, and how to best deploy the limited resources available.

The goal of this work is to pursue opportunities for greater innovation and efficiency of operations in an effort to curb the impact of rising costs while maintaining high levels of service to the colleges, universities and Minnesota State.

## The Learning Network of Minnesota

The Learning Network of Minnesota is the core telecommunications network infrastructure that supports public higher education in Minnesota and is critical for daily campus and system operations. Minnesota State is appropriated \$4.115 million annually to support this confederation and administers distribution of the funds to members.

The Learning Network connects campuses, system offices, regional learning centers, tribal learning centers, research centers, and extension offices. It supports services and operations such as:

- academic programs, including online, video and on-campus programs
- collaborative research and partnerships with communities and businesses
- financial aid and other administrative transactions
- communications including internet access, video, telephone services, and email
- library services
- global network access

According to their website, “the Learning Network of Minnesota is the education component of the Integrated Statewide Network. The initiative began in 1993 to connect post-secondary institutions and later public school districts and libraries as well. State funds also provided for interactive video facilities to expand educational opportunities. The Learning Network has evolved to include Internet, data, voice, and video services to support academic programs and administrative services.

The higher education portion of the Learning Network has two primary components:

- **Campus Networks** developed and managed by the individual institutions with support from their respective systems
- **The Statewide Network** developed and managed through a partnership of The University of Minnesota, the Minnesota State Colleges and Universities, the six Higher Education Telecommunications Regions and the Minnesota Department of Administration’s InterTechnologies Group [now MNIT Services]

The six higher education telecommunications regions are funded by State of Minnesota legislative grants and by matching funds paid by each region’s member institutions. All of the state’s public education institutions are members of a region.

The integration of the telecommunications regions into the Learning Network provides for more institutional and campus-based decision making in the development of the statewide network. Each region is governed by a board of directors which is representative of its member institutions.”

For additional information about the Learning Network of Minnesota visit [http://www.metnet.edu/about/learning\\_net/index.html](http://www.metnet.edu/about/learning_net/index.html) or <https://www.minnstate.edu/system/lnm/index.html>

Minnesota State Colleges and Universities  
HEERF Grants - Funds in FY2022 Operating Budget

All HEERF Funds for FY2022	Student Portion Grants	Additional Student Grants	Rev Fund Refunds	Other Refunds (incl online)	Faculty Staff Technology	Student Support	Additional Instruction	Campus Safety (incl vax/incentives, testing, HVAC)	Lost Revenue - Gen Fund	Lost Revenue - Rev Fund	Lost Revenue - Other Funds	Indirect Costs	Other	Main Items In Other	Total
Alexandria Technical and Community College	1,553,477	3,060			896,310			1,073,780	230,179		56,483	10,491			3,823,780
Anoka Technical College	1,934,236				56,000	81,000	24,000	25,646	1,099,568						3,220,450
Anoka-Ramsey Community College	6,832,083				280,000	404,000		51,375	4,828,289	135,337	303,353				12,834,437
Bemidji State University	4,585,381				54,462	5,291	1,197	143,065	2,950,665	809,907	302,114		3,348	audit	8,855,430
Central Lakes College	3,147,178	120,199			366,548	402,455	209,417	1,636,204	818,622	200,000	-	158,974	15,548	audit, Sr Acct, empl v	7,075,145
Century College	9,581,010	78,871	-	-	940,727	506,942		3,398,351	2,000,000						16,505,901
Dakota County Technical College	2,303,471				122,217			1,654,327	569,730						4,649,745
Fond du Lac Tribal and Community College	1,467,406				412,894	360,039		247,642	1,038,000		200,000		823	FY21 audit	3,726,804
Hennepin Technical College	5,207,998			70,849		987,680		597,514	1,200,000	-		126,111			8,190,152
Hibbing Community College	1,306,452	201,353			202,270	540		277,589			34,080		478	audit	2,022,762
Inver Hills Community College	3,014,368				196,411			3,322,072	1,383,658						7,916,509
Itasca Community College	1,207,475	111,425			48,253		55,955	184,912			35,475		1,119	audit	1,644,614
Lake Superior College	3,797,931	1,440,205			213,286		22,412	551,554	1,203,781		106,842				7,336,011
Mesabi Range College	1,146,628	199,972			215,419		58,803	40,420					367	audit	1,661,609
Metropolitan State University	8,855,328	926,238		3,381,861	172,723		1,645,483	708,165	4,408,604				9,765	Regis fees, vaccine su	20,108,167
Minneapolis College	7,570,134	1,111,356			725,000	349,115	175,000	151,581	3,383,514	250,000	250,000		6,328	audit	13,972,028
Minnesota State College Southeast	1,426,870				110,000	100,000	57,000	342,000	210,000	-	90,000	49,259			2,385,129
Minnesota State Community and Technical College	5,263,230	706,968		783,157	7,542	114,102	699,073	1,039,008	2,567,965	213,542	647,240		192,993	mental health, audit,	12,234,820
Minnesota State University Moorhead	5,221,199	127,510			200,000	568		99,543	432,081	500,000			6,991	FY 2021 audit	6,587,892
Minnesota State University, Mankato	13,050,951	6,032,777			754,656	150,000		1,073,875	4,700,000	2,756,000	844,750				29,363,009
Minnesota West Community and Technical College	2,350,697	36,000			633,467	137,277		442,079	1,067,387				1,143	audit costs	4,668,050
Normandale Community College	9,377,548	1,158,299	-	553,741	732,393	131,667	553,398	1,512,237	3,049,020	1,072,883	375,785	-	118,949	Undesignated, will us	18,635,920
North Hennepin Community College	5,818,528	1,057			438,329	382,409	33,745	263,927	2,471,152				37,787	FY21 Audit, MNDOR	9,446,934
Northland Community and Technical College	2,791,361			1,413	258,297		575,797	464,222	1,035,618		131,035				5,257,743
Northwest Technical College	719,958				53,943	637	1,935	2,666	464,975	-			613	audit	1,244,727
Pine Technical and Community College	936,366				168,497			77,596	449,991		4,000		10,805	audit, MNDOR fees	1,647,255
Rainy River Community College	258,712	1,875			55,408		6,189	62,302			31,360		163	audit, MNDOR fees	416,009
Ridgewater College	3,444,210	459,493	-	-	838,714	105,872	736,375	242,225	519	-	-	-	2,235,210	HVAC & Electronic Lo	8,062,618
Riverland Community College	2,675,014	536,467		6,030	425,882	220,323	148,249	587,242	609,862		87,475	157,695			5,454,239
Rochester Community and Technical College	5,087,569	-	-	1,332,094	1,394,156	677,027	135,940	1,712,216	1,231,920	-	537,079				12,108,001
Saint Paul College	9,205,759	224,111		1,220,125	589,778	1,584,345		74,136	4,885,040	295,682	396,984				18,475,960
South Central College	4,317,335	246,494		88,650	479,848	72,507		468,847	1,047,891		64,446				6,786,018
Southwest Minnesota State University	3,245,174			269,807	1,024,237	609,738	186,402	283,515		419,196	235,798		13,465	vac support/fin aid p	6,287,333
St. Cloud State University	11,921,729				233,825				11,708,631						23,864,185
St. Cloud Technical and Community College	5,405,443	986,214		215,605	2,200,000	675,000		1,947,402	1,431,811	772,853		140,000			13,774,328
Vermilion Community College	749,783	150			126,620		1,856	145,246			37,200				1,060,855
Winona State University	7,782,411				281,615			538,865	9,135,571				20,246		17,758,708
<b>Totals</b>	<b>164,560,403</b>	<b>14,710,094</b>	<b>-</b>	<b>7,923,332</b>	<b>15,909,726</b>	<b>8,058,534</b>	<b>5,328,226</b>	<b>25,443,346</b>	<b>71,614,044</b>	<b>7,425,400</b>	<b>4,771,499</b>	<b>642,530</b>	<b>2,676,141</b>		<b>329,063,276</b>

Minnesota State Colleges and Universities  
 HEERF Grants - Fund extended to be spent in FY2023

All HEERF Funds for FY2023	Student Portion Grants	Additional Student Grants	Rev Fund Refunds	Other Refunds (incl online)	Faculty Staff Technology	Student Support	Additional Instruction	Campus Safety (incl vax/incents, testing, HVAC)	Lost Revenue - Gen Fund	Lost Revenue - Rev Fund	Lost Revenue - Other Funds	Indirect Costs	Other	Main Items In Other (in column P)	Total
Alexandria Technical and Community College								150,000							150,000
Anoka Technical College		873,999							661,211						1,535,210
Anoka-Ramsey Community College		845,065							4,526,599	153,411	53,463				5,578,538
Bemidji State University															-
Central Lakes College	-	-	-	-	96,988	183,106	76,674	411,863	-	-	-	22,425	-	-	791,056
Century College								7,177,208	512,961						7,690,169
Dakota County Technical College	97,078							1,011,921	100,000						1,208,999
Fond du Lac Tribal and Community College	67,200								400,000		49,943				517,143
Hennepin Technical College	661,665					500,000		2,912,277	1,963,680						6,037,622
Hibbing Community College								900,000							900,000
Inver Hills Community College	59,000							-	994,114						1,053,114
Itasca Community College								900,000							900,000
Lake Superior College								2,324,000							2,324,000
Mesabi Range College								850,000							850,000
Metropolitan State University	461,000					690,000			1,028,000						2,179,000
Minneapolis College	2,025,000				2,600,000	150,000	150,000	1,000,000							5,925,000
Minnesota State College Southeast															-
Minnesota State Community and Technical College		87,054					450,000	709,715	1,328,757	55,793					2,631,319
Minnesota State University Moorhead	10,000														10,000
Minnesota State University, Mankato															-
Minnesota West Community and Technical College								1,650,316							1,650,316
Normandale Community College	-	167,914	-	-	33,817	768,000	-	429,756	-	-	-	-	50,791	Undesignated. Will use to close out	1,450,278
North Hennepin Community College	500,000				395,000			1,062,578	6,000,000						7,957,578
Northland Community and Technical College															-
Northwest Technical College															-
Pine Technical and Community College	339,521						822,119	200,000	400,000		4,000				1,765,640
Rainy River Community College								200,000							200,000
Ridgewater College	-	-	-	-	-	30,000	45,000	65,000	398,596	-		33,596	-	-	572,192
Riverland Community College					74,092	225,000	50,000	50,000			20,000	60,000			479,092
Rochester Community and Technical College	-	-	-	-	960,117	501,243	-	34,880	-	-	-	-	-		1,496,240
Saint Paul College		1,575,000							2,500,000						4,075,000
South Central College					215,000	100,000			839,000						1,154,000
Southwest Minnesota State University					1,000,000	295,574	100,000	300,000		-					1,695,574
St. Cloud State University															-
St. Cloud Technical and Community College					478,400			125,200							603,600
Vermilion Community College								450,000							450,000
Winona State University															-
<b>Totals</b>	<b>4,220,464</b>	<b>3,549,032</b>	<b>-</b>	<b>-</b>	<b>5,853,414</b>	<b>3,442,923</b>	<b>1,693,793</b>	<b>22,914,714</b>	<b>21,652,918</b>	<b>209,204</b>	<b>127,406</b>	<b>116,021</b>	<b>50,791</b>		<b>63,830,680</b>



**Board of Trustees Meeting**  
**June 22, 2022**  
**3:45 p.m.**  
**McCormick Room, 4th Floor**

**REVISED**  
**6/22/2021**

---

*Times are tentative – meetings are scheduled to follow each other consecutively and may start earlier or later than the posted time depending on the length of previous meetings. Interested parties can listen to the live stream of the proceedings from the [Board website](#).*

Call to Order, Jay Cowles, Chair

Chancellor’s Report, Devinder Malhotra

Chair’s Report, Jay Cowles

- Report of Closed Session Meeting of the Board of Trustees on the Chancellor’s Performance Review on June 22, 2022

Consent Agenda

1. **Minutes of the Board of Trustees Meeting, May 18, 2022**
2. **Proposed Committee Charter Revisions (Second Reading)**
  - a. **Finance and Facilities Committee**
  - b. **Outreach and Engagement Committee**
  - c. **Workforce and Organizational Effectiveness Committee**
3. **Revised FY2023 and Proposed FY2024 meeting calendar (Second Reading)**
4. **Proposed Amendment to Board Policy 1A.2 Board of Trustees\***
5. **Mission Statement Change: Northland Community & Technical College**
6. **Proposed Amendment to Board Policy 2.2 State Residency (Second Reading)**
7. **Proposed Amendment to Board Policy 3.21 Undergraduate Course and Credit Transfer and the Minnesota Transfer Curriculum (Second Reading)**
8. **Proposed Amendment to Board Policy 3.30 College Program Advisory Committees (Second Reading)**
9. **Proposed Amendment to Board Policy 3.38 Career Information (Second Reading)**
10. **Proposed Amendment to Board Policy 3.39 Transfer Rights and Responsibilities (Second Reading)**
11. **Review and Approve Fiscal Year 2023 Internal Auditing Plan**
12. **Proposed Amendment to Board Policy 1A.4, System Administration, Appointment of Administrators (Second Reading)**
13. **Proposed Amendment to Board Policy 4.2 Appointment of Presidents (Second Reading)**
14. **Proposed Amendment to Board Policy 1B.1 Equal Opportunity and Nondiscrimination in Employment and Education (Second Reading)**
15. **Contracts Requiring Board Approval**

- a. **Air Handler Replacement-Automobile Shops, Lake Superior College**
  - b. **Fixed Wing Aviation Training, Lake Superior College**
  - c. **Campus Security Contract, Metropolitan State University**
  - d. **HVAC Upgrades, Granite Falls Campus, Minnesota West Community and Technical College**
  - e. **Economic Development Administration (EDA) Federal Grant Construction Contract, St. Cloud Technical and Community College**
  - f. **Cable TV for Residence Halls, Winona State University**
  - g. **Course Placement Master Contract, System Office**
  - h. **Zoom Video Conferencing and Phone Services, System Office**
- 16. Students United Fee Proposal (Second Reading)**

Finance Committee, Roger Moe, Chair

- **FY2023 Annual Operating Budget Update (Second Reading)**

Committee of the Whole, Jay Cowles, Chair

- Report of the Committee

Academic and Student Affairs Committee, Cheryl Tefer, Chair

- Report of the Committee

Audit Committee, Michael Vekich, Chair

- Report of the Committee

Diversity, Equity and Inclusion Committee, Rudy Rodriguez, Chair

- Report of the Committee

Outreach and Engagement Committee, Dawn Erlandson, Chair

- Report of the Committee

Workforce and Organizational Effectiveness Committee, George Soule, Chair

- Report of the Committee

Joint Meeting: Diversity, Equity and Inclusion and Workforce and Organizational Effectiveness Committees, Co-Chairs Rudy Rodriguez and George Soule

- Report of the Committee

Other Business, Election of Officers

- **Nominating Committee's Recommendations of Chair and Vice Chair**

Student Associations

1. Lead MN, Axel Kylander, President
2. Students United, Emma Zellmer, State Chair

Minnesota State Colleges and Universities Bargaining Units

1. American Federation of State, County, and Municipal Employees Council 5, Minnesota State Policy Committee, Jennifer Erwin, President

2. Inter Faculty Organization, Brent Jeffers, President
3. Middle Management Association, Gary Kloos, Executive Director
4. Minnesota Association of Professional Employees, Jerry Jeffries, Regional Director
5. Minnesota State College Faculty, Matt Williams, President
6. Minnesota State University Association of Administrative and Service Faculty, Tracy Rahim, President

Trustee Reports

Adjournment

**Bolded items indicate action is required.**

*\*Added 6/22/2021 from 6/2/22 Executive Committee*





**REVISED**  
**6/22/2021**

**Consent Agenda**  
**June 22, 2022**  
**3:45 p.m.**

- 
1. Minutes of the Board of Trustees Meeting, May 18, 2022
  2. Proposed Committee Charter Revisions (Second Reading)
    - a. Finance and Facilities Committee
    - b. Outreach and Engagement Committee
    - c. Workforce and Organizational Effectiveness Committee
  3. Revised FY2023 and Proposed FY2024 meeting calendar (Second Reading)
  4. Proposed Amendment to Board Policy 1A.2 Board of Trustees\*
  5. Mission Statement Change: Northland Community & Technical College
  6. Proposed Amendment to Board Policy 2.2 State Residency (Second Reading)
  7. Proposed Amendment to Board Policy 3.21 Undergraduate Course and Credit Transfer and the Minnesota Transfer Curriculum (Second Reading)
  8. Proposed Amendment to Board Policy 3.30 College Program Advisory Committees (Second Reading)
  9. Proposed Amendment to Board Policy 3.38 Career Information (Second Reading)
  10. Proposed Amendment to Board Policy 3.39 Transfer Rights and Responsibilities (Second Reading)
  11. Review and Approve Fiscal Year 2023 Internal Auditing Plan
  12. Proposed Amendment to Board Policy 1A.4, System Administration, Appointment of Administrators (Second Reading)
  13. Proposed Amendment to Board Policy 4.2 Appointment of Presidents (Second Reading)
  14. Proposed Amendment to Board Policy 1B.1 Equal Opportunity and Nondiscrimination in Employment and Education (Second Reading)
  15. Contracts Requiring Board Approval
    - a. Air Handler Replacement-Automobile Shops, Lake Superior College
    - b. Fixed Wing Aviation Training, Lake Superior College
    - c. Campus Security Contract, Metropolitan State University
    - d. HVAC Upgrades, Granite Falls Campus, Minnesota West Community and Technical College
    - e. Economic Development Administration (EDA) Federal Grant Construction Contract, St. Cloud Technical and Community College
    - f. Cable TV for Residence Halls, Winona State University
    - g. Course Placement Master Contract, System Office
    - h. Zoom Video Conferencing and Phone Services, System Office
  16. Students United Fee Proposal (Second Reading)

**\*Added 6/22/2021 from 6/2/22 Executive Committee**



**Board of Trustees  
Meeting Minutes  
May 18, 2022**

---

A meeting of the Board of Trustees was held on May 18, 2022.

Trustees present: Jay Cowles, Chair; Rudy Rodriguez, Vice Chair; Asani Ajogun, Alex Cirillo, Dawn Erlandson, Jerry Janezich, Roger Moe, Javier Morillo, April Nishimura, Kathy Sheran, George Soule, Cheryl Tefer, Michael Vekich

Trustees absent: Victor Ayemobuwa, Oballa Oballa

Staff present: Devinder Malhotra, Chancellor

The meeting materials for this meeting are available [here](#), starting on page 196. An audio recording of the meeting is available [here](#).

Vice Chair Rodriguez called the meeting to order at 11:45 a.m.

**Chancellor's Report, Devinder Malhotra**

Thank you, Vice Chair Rodriguez. Chair Cowles, Vice Chair Rodriguez.

Trustees - Over the past two weeks, faculty and staff across the state cheered on our graduates as they walked across the stage at our 37 colleges and universities. I can use that number 37 only a few more times because very soon, five of our colleges will become one. So, there'll be 26 colleges and 70 universities, so it'll be 33 institutions. Commencement is always an exciting time, not only for our students, but also for our faculty and staff and for the families and friends of our graduates who have supported them along the way. Like many of the trustees and members of my cabinet, I was fortunate to join the commencement festivities. On May 6th, I joined President Inch at Minnesota State University, Mankato, College of Business commencement ceremony. The following week, I then joined President Kiddoo for Northland Community and Technical College ceremonies at both Thief River Falls and East Grand Forks. I must say, all the commencement ceremonies were inspirational and a great reminder of the great work of our faculty and staff in supporting our students, which our faculty and staff do each and every day. Thank you. If you have an opportunity, spend some time on the social media accounts of our campuses. The campus communication teams have done a phenomenal job in capturing the excitement of these very special graduation moments.

These events truly showcase the diverse range of students our colleges and universities serve. Whether they are the nine high-school students from South Central College who graduated with their associate of arts degree program through the post-secondary enrollment option. Or the thousands of students who graduated with a degree of certificate. All of them are well positioned to contribute to the economic and civic vitality of Minnesota. Some other good news: the cold start to our spring has not dampened the spirit of our athletic teams. I'm proud to share with the Board that the St. Cloud Technical and Community College Cyclones won their sixth regional softball championship last Saturday, unfortunately defeating Anoka Ramsey Community College. They will now advance to the NCAA national tournament in Syracuse, New York next week. Our college baseball teams are still out there swinging, as four teams are playing tomorrow to advance in the regional championships. Rochester Community and Technical College will meet Ridgewater College; and Central Lakes College will meet St. Cloud Technical and Community College. I believe that board policy prohibits me for cheering just one team, so I will remain neutral and cheer for ALL the teams in these tournaments.

Our softball and baseball teams aren't the only ones in their final endings of the season. As you all know, Governor Walz and the legislative leaders announced a framework for our conclusion to the 2022 legislative session and the budget targets have recently been released. All parties emphasized that the hard work of negotiating will be in the days ahead, and that the place we are in right now is with different priorities having emerged between the Senate, House and the Governor. As a group, we put forward to the legislature both a capital budget request and a supplemental budget request. I want to thank many of the trustees and all of you who assisted with the advocacy work, as well as campus leadership and all our stakeholders, including the leadership of a bargaining units and student associations, for their ongoing efforts and advocacy. In the end, we will have certain projects and priorities that will make it across the finish line. Some we'll have to re-double our efforts on to get resources in the future sessions. This is the nature of the process. I can say with certainty that together with campus leaders, we have worked diligently to advocate for the Board's agenda. Also want to take this opportunity to thank our government relations team, in particular Bernie Omann and Melissa Fanning, for their hard work and putting in long days, and often long nights, to advocate and lobby on our behalf.

In closing, I think the past two days of presentations and discussions demonstrate the depth and breadth of the work that is occurring both at the system office and at our colleges and universities. This is not always an easy work. And I appreciate the efforts and partnerships between our presidents, campus leaders, faculty, staff, students, and system office staff. I've particularly appreciated the due diligence and the depth of the review of Board Policy 1.B.1, which we heard yesterday. My many tanks to the working group and all the conversations I've had with statewide bargaining unit leaderships and student associations. It is indeed a joint endeavor, the revision of one-by-one policy. With that, Chair Cowles, Vice Chair Rodriguez, Trustees, I conclude my remarks.

## **Chair's Report**

Thank you, Chancellor.

Trustees, as I have shared during past meetings, Trustee Vekich, Chair of the Audit Committee, and I have been pursuing a thorough review of our workplace policies and related procedures since early March. Our work is coordinated through the Office of the General Counsel, with regular participation by Chief Audit Officer Eric Wion and Vice Chancellor for Equity and Inclusion Andriel Dees, and independent consultation with Baker Tilly who serves as a consulting partner through our Office of Internal Auditing. Trustee Vekich and I have been meeting regularly and also provide updates to Vice Chair Rudy Rodriguez, Chair of the Diversity, Equity and Inclusion Committee, and Trustee George Soule, Chair of the Workforce and Organizational Effectiveness Committee.

I'm very pleased with the progress on the work reviewing Board Policy 1B.1, and as reported to the Diversity, Equity, and Inclusion Committee yesterday, it's been a thorough review. A 14-member cross-system committee began this work last January. An open comment period resulted in stakeholders from throughout the system, offering feedback and additional ideas to consider regarding the draft changes. In addition, Baker Tilly conducted an independent review of the policy and its suggested changes, as did several of our fellow trustees. Finally, the policy also was compared to the relevant Minnesota Management and Budget policy. There is still time to reflect on the suggested changes, too, as we'll have our second reading next month and we welcome additional input.

And, as we learned yesterday, the accompanying procedure, 1B.1.1, was widely distributed last week throughout the system to faculty, staff, and students and the comment period will be open until June 8. We encourage all within the Minnesota State system to take an opportunity to review the suggested changes and offer feedback, and Chair Vekich and I have also directed Baker Tilly to conduct an independent review and offer suggestions based on industry best practices.

Additionally, we have asked for a peer comparative analysis of president contracts, as well as a review of policy 1A.4 and 4.2 to ensure clarity, and I'm pleased with the progress of this work, with the first reading at this morning's Workforce and Organizational Effectiveness committee meeting. Those policies were also shared widely for input from throughout Minnesota State last week on May 9. In addition, work has begun on the regular five-year review of procedure 1C.02 Respectful Workplace.

I am confident that the action steps the board has taken to move forward, along with work by the chancellor and staff, will serve to advance our policies to ensure they reflect the vision and values of Minnesota State.

One of the highlights of trustee service is the opportunity to attend commencement ceremonies at our colleges and universities. After two years of virtual commencements, trustees have been thrilled to be able to attend commencements and join students as they celebrate their educational achievements. Trustees, the Chancellor, and some Chancellor's Cabinet members, traveled around the state to attend close to 40 commencement ceremonies. I would like to extend thanks to campuses for the warm welcomes we received...we were delighted to join you once again for these joyous celebrations.

I would also like to echo Chancellor Malhotra's kudos to Metro State for the honor of a Governor's Proclamation of Metro State Day. Their commitment to academic excellence and to building a culturally competent and anti-racist community are certainly worthy of recognition.

Lastly, I want to use a bit of time to again recognize the Minnesota State University Mankato men's hockey team for their outstanding season. President Inch was not able to join us at last month's meeting, so I've invited him to join us today to provide remarks. President Inch...please come forward...

### **Consent Agenda**

Vice Chair Rodriguez led the meeting, as Chair Cowles was virtual. He asked if anyone wanted to remove an item from the Consent Agenda.

Trustee Vekich made the motion to approve the consent agenda and Trustee Moe seconded. A roll call vote was conducted. The vote was as follows:

Trustee Ajogun	Yes
Trustee Ayemobuwa	Absent
Trustee Cirillo	Yes
Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Morillo	Yes
Trustee Nishimura	Yes
Trustee Oballa	Absent
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Tefer	Yes
Trustee Vekich	Yes

The board voted to approve the consent agenda as follows:

1. Minutes of the Committee of the Whole Meeting, April 19, 2022
2. Minutes of the Board of Trustees Meeting, April 20, 2022
3. Proposed Committee Charter Revisions
  - a. Diversity, Equity and Inclusion Committee
4. Proposed FY2023 Board Operating Budget
5. Mission Statement Change: Saint Paul College
6. Contracts Requiring Board Approval
  - a. Curtain Wall and Window Replacement, Student Union, Minnesota State University, Mankato
  - b. Window Replacement, McElroy Hall, Minnesota State University, Mankato
  - c. Facilities Project Management System Extension, System Office
  - d. Technical Certification Program Training, Lake Superior College
  - e. Servio Master Implementation Partner for Salesforce, System Office
7. Proposed Amendment to Board Policy 7.3 Financial Administration (Second Reading)

#### Board Standing Committee Reports

##### Audit Committee, Michael Vekich, Chair

Committee Chair Vekich reported that the committee approved recommendations for one appointment.

*The Audit Committee recommends the Board of Trustees adopt the following motion: The Board of Trustees appoints Amy Jorgenson as Chief Audit Officer, with the anticipated start date of June 22, 2022, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and the chair of the Audit Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the Minnesota State Colleges and Universities Personnel Plan for Administrators.*

Recommendations of a committee do not require a second. A roll call vote was conducted. The vote was as follows:

Trustee Ajogun	Yes
Trustee Ayemobuwa	Absent
Trustee Cirillo	Yes
Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Morillo	Yes
Trustee Nishimura	Yes

Trustee Oballa	Absent
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Tefer	Yes
Trustee Vekich	Yes

The board voted to approve the recommended motion. Amy Jorgenson was introduced to make remarks.

Workforce and Organizational Effectiveness Committee, George Soule, Chair

Committee Chair Soule reported that the committee approved recommendations for one appointment.

The Workforce Organizational Effectiveness Committee recommends the Board of Trustees adopt the following motion:

*The Board of Trustees, upon the recommendation of Chancellor Malhotra, appoints Scott Goings as Interim General Counsel, with the anticipated effective date of May 7, 2022, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and the chair of the Workforce and Organizational Effectiveness Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the Minnesota State Colleges and Universities Personnel Plan for Administrators.*

Recommendations of a committee do not require a second. A roll call vote was conducted. The vote was as follows:

Trustee Ajogun	Yes
Trustee Ayemobuwa	Absent
Trustee Cirillo	Yes
Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Morillo	Yes
Trustee Nishimura	Yes
Trustee Oballa	Absent
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Tefer	Yes
Trustee Vekich	Yes

The board voted to approve the recommended motion. Scott Goings was introduced to make remarks.

The board also received reports from April meetings of the following committees:

- Joint Meeting: Audit and Workforce and Organizational Effectiveness Committees, Co-Chairs Michael Vekich and George Soule
- Academic and Student Affairs Committee, Cheryl Tefer, Chair
- Diversity, Equity and Inclusion Committee, Rudy Rodriguez, Chair
- Facilities Committee, Jerry Janezich, Chair
- Finance Committee, Roger Moe, Chair

### **Student Associations and Bargaining Units**

Student associations and bargaining units were invited to submit written remarks and were given the opportunity to address the board in person. Written remarks were provided by Students United and have been posted to the board website.

In person remarks were provided by:

- Lead MN, Axel Kylander, President
- Students United, Emma Zellmer, Chair
- Inter Faculty Organization, Brent Jeffers, President

### **Trustee Reports**

There were additional remarks by Trustees Vekich, Janezich, Sheran, Moe, Morillo, Erlandson, Ajogun and Rodriguez. Comments were related to the inspiration and positivity felt at the various commencements and student organization events the Trustees attended earlier in the month. It truly was a joyous time.

The next board meetings are scheduled for June 21-22, 2022.

### **Adjournment**

Vice Chair Rodriguez adjourned the meeting at 1:02 p.m.



**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION – SECOND READING**

Proposed Committee Charter – Finance and Facilities Committee

**BACKGROUND**

The board approved the merger of the Finance and Facilities Committees at its April 20, 2022 meeting. The existing charters for each committee have been reviewed to draft a new charter for the combined committee. Committee chairs and vice chairs worked with staff leads to draft proposed revisions. Proposed revisions are included in the meeting materials.

**RECOMMENDED COMMITTEE MOTION**

The Executive Committee recommends the Board of Trustees adopt the revised charter for the Finance and Facilities Committee.

**RECOMMENDED BOARD MOTION**

The Board of Trustees approves the revised charter for the Finance and Facilities Committee.

*Date Presented to Executive Committee:* 6/1/2022 (Second Reading)

*Date Presented to the Board of Trustees:* 6/22/2022

*Date of Implementation:* 6/22/2022



**Finance and Facilities Committee Charter**  
Approved ~~August 31, 2018~~ TBD June 22, 2022

**Purpose:**

The Board of Trustees is responsible for overall system wide financial management assurance and is committed to long-term stewardship of the state's financial and physical resources. It is the policy of the Board of Trustees to provide sound administration to safeguard the resources of the State of Minnesota, the system, the colleges and universities and the constituencies they serve and to preserve the long-term viability of the colleges, universities and system as a whole.

The Finance and Facilities Committee is charged with oversight of all system wide fiscal, facilities, and technology matters of the organization. ~~The committee's scope includes oversight of board policies for the administrative, information technology and financial management of the system so to assure the highest possible quality of administrative services, data integrity and the efficient use of the system's financial and information resources.~~

The Finance and Facilities Committee shall not have the authority to act on behalf of the board unless specifically delegated by the board. ~~The Finance Committee shall meet at the call of the committee chair.~~

**Committee Structure:**

The committee will consist of no fewer than five and no more than seven members appointed by the chair of the board annually. The chair and vice chair of the Finance Committee shall be appointed by the chair of the board. The Finance and Facilities Committee shall meet at the call of the committee chair.

**Authority:**

The principal elements of the Charge of the Finance and Facilities Committee shall be:

1. Provides advice and counsel to the chancellor. (This duty is shared with all other board members)
2. Assurance of leadership, research and pursuit of best practices in the finance, facilities and technology arena on behalf of the success of all students
3. Adoption of an annual committee work plan
4. Recommend proposed board policies within the purview of the committee

5. The committee's oversight includes but is not limited to:
- the system's biennial budget development
  - approval of capital budget requests
  - annual operating budget establishment and performance
  - the system's tuition and fee structure
  - design and administration of the system's allocation framework
  - administration of financial management policies including financial reporting, scholarships, grant administration, risk management and debt management
  - administration of the system's capital asset program including the design, construction and maintenance program for the built and natural environment with environmental stewardship as a core value
  - procurement practices including support of the board's commitment to diverse supplier and vendor participation in cooperation with the Diversity, Equity & Inclusion Committee of the board
  - establishment and administration of the system's pension program and related plans (in cooperation with the Human Resources Workforce and Organizational Committee of the board)
  - ~~college and university foundation relations and development~~
  - stewardship and management of all real estate
  - oversight of safety and security, occupational health, environment compliance and emergency management strategies and programs
  - policies related to system technology practices and programs (in cooperation with the Academic and Student Affairs Committee of the board)
  - oversight of college and university ~~administrative programs revenue fund and auxiliary services~~ including the areas of campus housing, dining and parking services ~~(in cooperation with the Facilities Committee of the board)~~
  - approval of all expenditure and contract actions in accordance with current board policy
6. This charter is subject to review annually.

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION – SECOND READING**

Proposed Committee Charter Revisions – Outreach and Engagement Committee

**BACKGROUND**

The charter of the Outreach and Engagement Committee has been reviewed as part of FY2022 review of all committee charters for clarity and accuracy. Committee chairs and vice chairs worked with staff leads to draft proposed revisions which were then reviewed by all committee members. Proposed revisions are included in the meeting materials.

**RECOMMENDED COMMITTEE MOTION**

The Executive Committee recommends the Board of Trustees adopt the revised charter for the Outreach and Engagement Committee.

**RECOMMENDED BOARD MOTION**

The Board of Trustees approves the revised charter for the Outreach and Engagement Committee.

*Date Presented to Executive Committee: 6/1/2022 (Second Reading)*

*Date Presented to the Board of Trustees: 6/22/2022*

*Date of Implementation: 6/22/2022*

## **Outreach and Engagement Committee Charter**

Approved ~~March 17~~ ~~May xx, 2021~~ ~~2022~~ June 22, 2022

### **Purpose:**

Outreach and Engagement is a committee charged with assisting the Board of Trustees in fulfilling its governance responsibilities in the arena of key stakeholder engagement and how Minnesota State tells its story, fosters a society-wide understanding of public higher education systems, and articulates its value proposition as an invaluable public good. It will be a communication channel for the board and an opportunity for the board to develop expectations, offer input and oversight, and receive assurances regarding stakeholder engagement. The Committee shall meet at the call of the committee chair.

The Outreach and Engagement Committee shall not act on behalf of the board unless specifically delegated to do so by the board.

### **Committee Structure:**

The Outreach and Engagement Committee of the board shall consist of no fewer than five members to be appointed by the chair of the board annually.

### **Authority:**

The principal elements of the Charter of the Outreach and Engagement Committee are:

1. To provide counsel regarding the approach to engaging stakeholders, such as:
  - a. Strategic messaging
  - b. Message delivery channels and coordination across the state
2. To provide advice, counsel, and make recommendations to the chancellor, chief marketing and communications officer and government relations director regarding critical strategic engagement, relationship-building, and cohesive, unified messaging to key stakeholders, such as:
  - Marketing and Communications
    - a. Students, both current and prospective
    - b. Families, mentors, employers, and other influencers
  - Value of Higher Education as a Public Enterprise
    - c. Government agencies and legislators at both the state and federal level
  - Stewardship of Place
    - d. Business / labor partners
    - e. Business / labor community leaders
    - f. Pre-K-12 partners
  - Advancement
    - g. college and university foundation relations and development
    - h. Major foundations and other philanthropic organizations
    - h.i. Non-profit and community organizations
    - ij. Citizens-Residents of Minnesota

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION – SECOND READING**

Proposed Committee Charter Revisions - Workforce and Organizational Committee

**BACKGROUND**

The charter of the Workforce and Organizational Committee has been reviewed as part of FY2022 review of all committee charters for clarity and accuracy. Committee chairs and vice chairs worked with staff leads to draft proposed revisions which were then reviewed by all committee members. Proposed revisions are included in the meeting materials.

**RECOMMENDED COMMITTEE MOTION**

The Executive Committee recommends the Board of Trustees adopt the revised charter for the Workforce and Organizational Committee.

**RECOMMENDED BOARD MOTION**

The Board of Trustees approves the revised charter for the Workforce and Organizational Committee.

*Date Presented to Executive Committee: 6/1/2022 (Second Reading)*

*Date Presented to the Board of Trustees: 6/22/2022*

*Date of Implementation: 6/22/2022*



## **Workforce and Organizational Effectiveness Committee Charter**

*Approved ~~May xx, 2022~~ June 22, 2022*

### **Purpose:**

The Workforce and Organizational Effectiveness Committee is charged with assisting the Board of Trustees in fulfilling its oversight responsibilities in the arena of workforce policy and compensation. The board acknowledges to fulfill the mission of the organization, a high level of professionalism and commitment to student success is critical. It further holds that Minnesota State will endeavor to nurture a safe, inclusive, and supportive workplace for all faculty, staff, and student employees.

The Workforce and Organizational Effectiveness Committee shall not act on behalf of the board unless specifically delegated to do so by the board.

### **Committee Structure:**

The Workforce and Organizational Effectiveness Committee of the board shall consist of no fewer than five and no more than seven members to be appointed by the chair of the board annually.

### **Authority:**

The principal elements of the Charter of the Workforce and Organizational Effectiveness Committee are:

1. To provide advice and counsel to the chancellor and vice chancellor for human resources.
2. The preparation of an annual committee work plan that considers critical workforce and organizational effectiveness strategies (with an eye toward proactive innovation), such as:
  - a. Talent management (succession planning, staff/faculty development, diversity, and related)
  - b. Workforce trends
  - c. Organizational development
  - d. Recruitment and selection processes
  - e. Retention
3. Recommending employment contract (union) negotiation strategies and contract approvals.
4. Recommending employment plan (non-union) approvals.
5. Recommending selection of senior system executives (chancellor, vice chancellors, and college/university presidents).
6. Address additional matters deemed appropriate by the chancellor, vice chancellor for human resources, or the board.



## **Workforce and Organizational Effectiveness Committee Charter**

*Approved ~~May xx, 2022~~ June 22, 2022*

### **Purpose:**

The Workforce and Organizational Effectiveness Committee is charged with assisting the Board of Trustees in fulfilling its oversight responsibilities in the arena of workforce policy and compensation. The board acknowledges to fulfill the mission of the organization, a high level of professionalism and commitment to student success is critical. It further holds that Minnesota State will endeavor to nurture a safe, inclusive, and supportive workplace for all faculty, staff, and student employees.

The Workforce and Organizational Effectiveness Committee shall not act on behalf of the board unless specifically delegated to do so by the board.

### **Committee Structure:**

The Workforce and Organizational Effectiveness Committee of the board shall consist of no fewer than five and no more than seven members to be appointed by the chair of the board annually.

### **Authority:**

The principal elements of the Charter of the Workforce and Organizational Effectiveness Committee are:

1. To provide advice and counsel to the chancellor and vice chancellor for human resources.
2. The preparation of an annual committee work plan that considers critical workforce and organizational effectiveness strategies (with an eye toward proactive innovation), such as:
  - a. Talent management (succession planning, staff/faculty development, diversity, and related)
  - b. Workforce trends
  - c. Organizational development
  - d. Recruitment and selection processes
  - e. Retention
3. Recommending employment contract (union) negotiation strategies and contract approvals.
4. Recommending employment plan (non-union) approvals.
5. Recommending selection of senior system executives (chancellor, vice chancellors, and college/university presidents).
6. Address additional matters deemed appropriate by the chancellor, vice chancellor for human resources, or the board.



**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION – SECOND READING**

Revised FY2023 and Proposed FY2024 meeting calendar (Second Reading)

**BACKGROUND**

The FY2023 meeting calendar has been reviewed and revised with updated information. The FY2024 meeting calendar is presented as a proposed calendar, to be reviewed and revised as needed prior to the beginning of FY2024.

**RECOMMENDED COMMITTEE MOTION**

The Executive Committee recommends the Board of Trustees approve the revised FY2023 and proposed FY2024 meeting calendar.

**RECOMMENDED BOARD MOTION**

The Board of Trustees approves the revised FY2023 and proposed FY2024 meeting calendar.

*Date Presented to Executive Committee:* 6/1/2022 (Second Reading)

*Date Presented to the Board of Trustees:* 6/22/2022

*Date of Implementation:* 6/22/2022



**FY2023 and FY2024 Board Meeting Dates**

*The meeting calendar is subject to change. Changes to the calendar will be publicly noticed on the board website.*

**Revised FY2023 Meeting Calendar**

*NOTE: if agendas require less time, the second date will be cancelled for joint Board and Leadership Council meetings and the first date will be cancelled for all other meetings*

MEETINGS	OTHER IMPORTANT DATES
<p><b>July 19-20, 2022</b> Board Meeting/Combined meeting Leadership Council Location: System office</p>	
<p><b>August 2022</b> New Trustee Orientation – date TBD pending governor appointments</p>	
<p><b>September 20-21, 2022</b> Board Retreat Location: Riverland Community College</p>	
<p><b>October 5, 2022</b> Executive Committee</p> <p>October 18-19, 2022 Committee / Board Meetings</p>	<p><i>ACCT Leadership Congress: October 26-29, 2022, New York</i></p>
<p><b>November 2, 2022</b> Executive Committee</p> <p>November 15-16, 2022 Committee / Board Meetings Combined with Leadership Council Location: TBD</p>	
<p><b>December 2022</b> No meetings</p>	

MEETINGS	OTHER IMPORTANT DATES
<p><b>January 4, 2023</b> Executive Committee</p> <p>January 24-25, 2023 Committee/Board Meetings Combined meeting with Leadership Council Location: TBD</p>	
<p><b>February 2023</b> No meetings</p>	<p><i>ACCT National Legislative Summit: February 5-8, 2023, Washington, D.C.</i></p>
<p><b>March 1, 2023</b> Executive Committee</p> <p>March 21-22, 2023 Committee / Board Meetings</p>	
<p><b>April 5, 2023</b> Executive Committee</p> <p>April 18-19, 2023 Committee / Board Meetings</p>	<p><i>AGB National Conference on Trusteeship: April 2-4, 2023, San Diego</i></p>
<p><b>May 3, 2023</b> Executive Committee</p> <p>May 16-17, 2023 Committee / Board Meetings</p>	
<p><b>June 7, 2023</b> Executive Committee</p> <p>June 20-21, 2023 Committee / Board Meetings</p>	

**Proposed FY2024 Meeting Calendar**

MEETINGS	OTHER IMPORTANT DATES
<p><b>July 18-19, 2023</b> Board Meeting/Combined meeting Leadership Council Location: TBD</p>	
<p><b>August 2023</b> New Trustee Orientation – date TBD pending governor appointments</p>	
<p><b>September 19-20, 2023</b> Board Retreat Location: TBD</p>	
<p><b>October 4, 2023</b> Executive Committee</p> <p>October 17-18, 2023 Committee / Board Meetings</p>	<p><i>ACCT Leadership Congress:</i> October 9-12, 2023, Las Vegas</p>
<p><b>November 1, 2023</b> Executive Committee</p> <p>November 14-15, 2023 Committee / Board Meetings Combined with Leadership Council Location: TBD</p>	
<p><b>December 2023</b> No meetings</p>	
<p><b>January 3, 2024</b> Executive Committee</p> <p>January 23-24, 2024 Committee/Board Meetings Combined meeting with Leadership Council Location: TBD</p>	
<p><b>February 2024</b> No meetings</p>	

MEETINGS	OTHER IMPORTANT DATES
<p><b>March 6, 2024</b> Executive Committee</p> <p>March 19-20, 2024 Committee / Board Meetings</p>	
<p><b>April 3, 2024</b> Executive Committee</p> <p>April 16-17, 2024 Committee / Board Meetings</p>	
<p><b>May 1, 2024</b> Executive Committee</p> <p>May 21-22, 2024 Committee / Board Meetings</p>	
<p><b>June 5, 2024</b> Executive Committee</p> <p>June 18-19, 2024 Committee / Board Meetings</p>	

**National Higher Education Conferences:**

*AGB is the Association of Governing Boards of Universities and College*

*ACCT is the Association of Community College Trustees*

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION – FIRST READING**

Proposed Amendments To Board Policy 1A.2 Board of Trustees

**BACKGROUND**

Board Policy 1A.2 Board of Trustees was adopted and implemented by the Board of Trustees on March 21, 1995. The policy was last reviewed in April 2022. The current review was undertaken to change Part 5. Standing Committees, Committees, and Working Groups of the Board to reflect the merger of the Finance and Facilities Committees into a single combined committee as approved by board at its April 20, 2022 meeting.

**RECOMMENDED COMMITTEE MOTION**

The Executive Committee approves the proposed amendments to Board Policy 1A.2 Board of Trustees.

**RECOMMENDED BOARD MOTION**

The Board of Trustees approves the proposed amendments to Board Policy 1A.2 Board of Trustees.

*Date Presented to the Executive Committee:* June 1, 2022

*Date Presented to the Board of Trustees:* TBD

*Date of Implementation:* TBD

MINNESOTA STATE  
BOARD OF TRUSTEES

BOARD POLICY – SECOND READING	
Chapter: 1	Chapter Name: System Organization and Administration
Section: A.2	Policy Name: Board of Trustees

*Single underlining* represents proposed new language.

*Strikeouts* represent existing language proposed for deletion.

1 **1A.2 Board of Trustees**

2

3 **Part 1. Membership**

4 Membership of the board is defined in Minn. Stat. §136F.02, subdivision 1, as follows:

5

6 *The Board consists of 15 members appointed by the governor, including three members*  
7 *who are students who have attended an institution for at least one year and are*  
8 *currently enrolled at least half time in a degree, diploma, or certificate program in an*  
9 *institution governed by the board. The student members shall include one member from a*  
10 *community college, one member from a state university, and one member from a*  
11 *technical college. One member representing labor must be appointed after considering*  
12 *the recommendations made under section 136F.045. The governor is not bound by the*  
13 *recommendations. Appointments to the board are with the advice and consent of the*  
14 *senate. At least one member of the board must be a resident of each congressional*  
15 *district. All other members must be appointed to represent the state at large. In selecting*  
16 *appointees, the governor must consider the needs of the board of trustees and the*  
17 *balance of the board membership with respect to labor and business representation and*  
18 *racial, gender, geographic, and ethnic composition.*

19

20 *A commissioner of a state agency may not serve as a member of the board.*

21

22 **Part 2. Board Expenses, Per Diem, and Reimbursement**

23 Per diem and expense reimbursement, as authorized in Minn. Stat. §15.0575, subd. 3 and the  
24 Commissioner's Plan, must be provided for the following.

25

- 26 1. Regular, special, emergency board committee and working group meetings,
- 27 2. Presentations before legislative committees or other legislative bodies as a  
representative of the board,
- 28 3. Commencements at college and university campuses within Minnesota State,
- 29 4. Expense Allowance for the board chair. This allowance must be set annually by the  
30 board.

31

32 Per diem and expenses may be provided for attendance at national conferences or meetings of  
33 higher education organizations in which Minnesota State is a member. Per diem and expense

1 reimbursement also may be provided for attendance at other meetings related to college and  
2 university issues or legislative hearings when approved by the board chair. All expenses for out-  
3 of-state travel require prior approval of the board chair.

4  
5 Requests for reimbursement of expenses and per diems must be signed by the trustee.

6  
7 **Part 3. Powers and Duties**

8  
9 **Subpart A. General statutory authority**

10 The general authority of the board is set forth at Minn. Stats. Ch 136F.06, subds. 1 and  
11 2 which state:

12  
13 *"Subdivision 1. General authority. The board shall possess all powers necessary to govern*  
14 *the state colleges and universities and all related property. Those powers shall include,*  
15 *but are not limited to, those enumerated in this section. The board shall prescribe*  
16 *conditions of admission, set tuition and fees, approve programs of study and*  
17 *requirements for completion of programs, approve the awarding of appropriate*  
18 *certificates, diplomas, and degrees, enter into contracts and other agreements and*  
19 *adopt suitable policies for the institutions it governs. To the extent practicable in*  
20 *protecting statewide interests, the board shall provide autonomy to the campuses while*  
21 *holding them accountable for their decisions. Sections 14.01 to 14.47 do not apply to*  
22 *policies and procedures of the board.*

23  
24 *Subd. 2. Governance authority. The board shall have the authority needed to operate*  
25 *and govern the state colleges and universities unless otherwise directed or prohibited by*  
26 *law. The board is responsible for its operations and necessary decisions unless these are*  
27 *specifically delegated by law to a state department or agency."*

28  
29 **Subpart B. Board of Trustees office and staff support**

30 The board shall establish an office of the trustees and may employ staff to support its  
31 administrative operation.

32  
33 **Part 4. Officers of the Board**

34  
35 **Subpart A. Officers**

36 The officers of the board consist of a chair and vice chair. The chair and vice chair must be  
37 elected from the members of the board.

38  
39 **Subpart B. Terms of office**

40 The chair is elected for one two-year term. The chair may not serve consecutive terms. The  
41 vice chair is elected for one one-year term. An officer's term commences on July 1, or upon  
42 the office becoming vacant, whichever is earlier.



1       **Subpart C. Duties and responsibilities of the board chair**

2  
3       The duties and responsibilities of the chair are as follows:

- 4       1. Meetings.
- 5           a. The chair shall call, set the agenda for, and preside at all meetings of the
- 6           board. Any matter requiring committee consideration that does not fall
- 7           within the described duties of any committee or falls within the described
- 8           duties of more than one committee must be assigned to a committee by the
- 9           chair.
- 10          b. The chair may call an emergency or special meeting of the board and may
- 11          cancel a scheduled meeting due to lack of quorum, inclement weather or
- 12          other exigent circumstances.
- 13       2. Budget. The chair shall recommend an annual board operations budget and budget
- 14       increases to the executive committee for approval.
- 15       3. Appointment authority.
- 16           a. At the request of the chair, the vice chair or another member of the board
- 17           may preside at meetings of the board.
- 18           b. The chair shall name all members to standing and ad hoc committees, and
- 19           appoint the chair and vice chair of each standing and ad hoc committee.
- 20           c. The chair shall establish all ad hoc committees and describe the charge of the
- 21           ad hoc committees. The chair shall fill standing and ad hoc committee
- 22           vacancies.
- 23           d. The chair may appoint working groups composed of members of the board
- 24           and/or members of the public to advise on issues of concern to the board or
- 25           a committee. The term of a working group must not exceed one year without
- 26           reauthorization by the chair.
- 27           e. The chair shall assist board members with ethical obligations and board
- 28           development.
- 29       4. Other. The chair shall approve or disapprove requests by the chancellor to accept
- 30       reimbursement of travel or meals from outside sources when required by Minn.
- 31       Stat. §43A.38.
- 32

33       **Subpart D. Duties of the vice chair**

34       The vice chair, in the absence of the chair, shall perform the duties ordinarily performed by

35       the chair.

36

37       **Subpart E. Election of officers**

38       The election of the chair and vice chair must be conducted at the annual meeting of the

39       board. Any board member who wishes to run for chair or vice chair shall submit her/his

40       name in writing to the Nominating Committee at least sixty days prior to the date of the

41       annual meeting. The Nominating Committee may also solicit members to be candidates. At

42       least 30 days prior to the date of annual meeting, the Nominating Committee shall deliver

43       to the board office a list of at least one candidate for each office. The board office shall, at

1 least 25 days prior to the date of the election, mail to each board member the list of  
2 candidates identified by the Nominating Committee.

3  
4 The election for each officer of the board must be conducted separately in the following  
5 manner: (a) If there is one nominee, voting must be by acclamation or, on request, by roll  
6 call. (b) If there are two or more nominees, the vote must be by secret ballot with the  
7 individual receiving a majority of the votes being elected.

8  
9 **Subpart F. Board officer vacancies**

10 In the event of a vacancy of any officer of the board, an election must be held for the  
11 unexpired term at the earliest possible meeting of the board following the notification of all  
12 members of the vacancy. Any board member who wishes to run for a position as an officer  
13 shall submit her/his name in writing to the system office at least twenty-one days prior to  
14 the date of election. At least eighteen days prior to the date of election, the board office  
15 staff shall mail a list of candidates to each board member. Nominations from the floor must  
16 be received at any meeting where an election occurs.

17  
18 **Subpart G. Secretary to the board**

19 The board shall appoint a member of the chancellor's staff as secretary to the board. The  
20 secretary is responsible for acting on behalf of the board in making certain the records of  
21 the board are properly kept. The secretary is responsible for keeping a fair and full record of  
22 the proceedings in compliance with Minnesota law and shall insure that these records be  
23 properly duplicated and distributed.

24  
25 **Subpart H. Treasurer to the board**

26 The chair of the Finance Committee shall serve as treasurer. The sole duty of the treasurer  
27 is to serve as custodian of the special revenue fund as provided under Minn. Stat. § 136F.94.

28  
29 **Part 5. Standing Committees, Committees, and Working Groups of the Board**

30 The board establishes the standing committees identified in subparts A through J and may  
31 establish additional standing committees as necessary. A joint meeting of standing committees  
32 may be scheduled only after prior consultation with the board chair.

33  
34 All members of the board serve as ex-officio members of every committee to which they are  
35 not appointed. The ex-officio members are granted the right to fully participate in committee  
36 discussion and deliberations, but do not have the power to vote and are not included for  
37 purposes of a quorum.

38  
39 **Subpart A. Executive Committee**

- 40 1. The Executive Committee of the board consists of not fewer than five and not more  
41 than seven trustees, and must include the chair, the vice chair, the past chair if that  
42 person continues to serve as a trustee, and is available to serve, and additional  
43 trustees as determined by the chair to ensure broad representation.

- 1           2. The board chair and vice chair shall serve as the Executive Committee chair and vice  
2           chair respectively.
- 3           3. The Executive Committee may meet during periods between regular meetings of the  
4           board at the call of the chair.
- 5           4. The Executive Committee shall also act as a governance committee and as such is  
6           charged with oversight of the board’s integrity and effectiveness. The Executive  
7           Committee recommends board policies not within the purview of other standing  
8           committees, evaluates the effectiveness of the board annually, identifies best  
9           practices for boards with an educational mission, reviews the board’s practices with  
10          respect to participation and conflict of interest, act on unresolved conflict of interest  
11          questions, designs and oversees orientation of new board members and leads in  
12          succession planning by identifying, to the governor, qualities to be sought in a  
13          trustee and potential new members
- 14          5. The Executive Committee may act on those issues delegated to it by the full board  
15          and shall consider issues that require attention prior to the next regular board  
16          meeting. The Executive Committee shall not have the authority to act on behalf of  
17          the board unless specifically delegated by the board except in the case of an  
18          emergency which, in the judgment of the chair, requires action more immediately  
19          than an emergency meeting of the board. In such instances, the chair shall report to  
20          members of the board as soon as possible after the emergency and seek ratification  
21          of emergency actions at the next possible meeting.
- 22          6. The Executive Committee shall approve the annual operating budget for the board  
23          office, subject to the regular budget review and approval procedures of the  
24          facilities/finance committee and the board. The Executive Committee periodically  
25          shall review the budget and provide a yearend report to the board at the conclusion  
26          of the fiscal year.

27  
28       **Subpart B. Finance Committee**

29       ~~The Finance Committee of the board consists of no fewer than five and no more than seven~~  
30       ~~members to be appointed by the chair annually. The Finance Committee is charged with~~  
31       ~~governance of the short and long term financial strategic conditions and economic health of~~  
32       ~~the system and its colleges and universities. The committee’s scope includes oversight of~~  
33       ~~board policies for the administrative, information technology, and financial management of~~  
34       ~~the system so to assure the highest possible quality of administrative services, data integrity~~  
35       ~~and the efficient use of the system’s information resources. The committee recommends~~  
36       ~~the annual operating and capital budget for the system and its colleges and universities~~  
37       ~~including tuition, fees and allocation decisions, the issuance of debt, and other policy~~  
38       ~~oversight according to its charge in support of academic priorities.~~

39  
40       Subpart B. Finance and Facilities Committee

41       The Finance and Facilities Committee of the board consists of no fewer than five and no  
42       more than seven members appointed by the chair of the board annually. The Finance and  
43       Facilities Committee is charged with oversight of all system wide fiscal, facilities, and  
44       technology matters. The committee’s scope includes oversight of: board policies related to

1 the administrative, technology, and financial management of the system; the annual  
2 operating and capital budget for the system and its colleges and universities including  
3 tuition, fees and allocation decisions, and the issuance of debt; administration of the  
4 system’s capital asset program; stewardship and management of all real estate; safety and  
5 security, occupational health, environment compliance and emergency management  
6 strategies and programs; and, approval of all expenditure and contract actions in  
7 accordance with current board policy.  
8  
9

10 **Subpart C. Workforce and Organizational Effectiveness Committee**

11 The Workforce and Organizational Effectiveness Committee of the board consists of no  
12 fewer than five and no more than seven members to be appointed by the chair annually.  
13 The Workforce and Organizational Effectiveness Committee is charged with oversight of all  
14 system personnel policies for administrators, and student employees, collective bargaining  
15 agreements throughout the system, and climate, diversity and equity matters related to  
16 system employees.  
17

18 **Subpart D. Academic and Student Affairs Committee**

19 The Academic and Student Affairs Committee of the board consists of no fewer than five  
20 and no more than seven members to be appointed by the chair annually. The Academic and  
21 Student Affairs Committee is charged with governance and oversight of the academic  
22 programs and student services provided at the system’s colleges and universities. The  
23 committee’s scope includes oversight of board policies for the all system academic and  
24 student services to assure the highest possible quality of academic programming and  
25 service to students and the efficient use of the system’s academic and service resources.  
26 The committee also provides oversight to systemwide academic and student service  
27 strategic planning, diversity and equity matters related to students and academic programs,  
28 and academic or student related technology matters.  
29

30 **Subpart E. Audit Committee**

31 The Audit Committee of the board consists of no fewer than three and no more than seven  
32 members to be appointed by the board chair annually. The committee shall meet at the call  
33 of its chair. The Audit Committee is charged with oversight of internal and external audits of  
34 all system functions including individual campus audits. The board shall hire a chief audit  
35 officer and other auditors who shall report directly to the committee and the board.  
36 Committee members must receive training annually on their auditing and oversight  
37 responsibilities.  
38

39 The Audit Committee is responsible for overseeing the service of internal and independent  
40 external auditors. Board Policy 1D.1 governs the Office of Internal Auditing. The committee  
41 has the following responsibilities for independent external auditors:

- 42 1. Oversee the process for selecting and removing independent auditors. The  
43 committee shall select one or more independent auditors to audit system-level or  
44 institutional financial statements and recommend their appointment to the board.

2. Review any non-audit services proposed by independent auditors under contract for audit services. The board must approve in advance any non-audit services to be provided by independent auditors under contract for audit services unless the scope of non-audit services is completely distinct from the scope of the audit engagement.
3. Review and discuss the results of each audit engagement with the independent auditor and management prior to recommending that the board release the audited financial statements.

**Subpart F. Diversity, Equity, and Inclusion Committee**

The Diversity, Equity, and Inclusion Committee of the board consists of no fewer than five and not more than seven members to be appointed by the board chair annually. The Diversity, Equity, and Inclusion Committee is charged with oversight of incorporation of diversity and equity into the work of the system. Annually, the board will assess progress on this charge.

~~**Subpart G. Facilities Committee**~~

~~The Facilities Committee of the board consists of no more than five members to be appointed by the board chair annually. The Facilities Committee is charged with governance of the short and long term facilities management of the system to assure the highest efficient use of the system’s physical resources. The committee is further charged with oversight of college and university safety and security, occupational health, environment compliance, and emergency management strategies and program and stewardship of all real estate. The committee recommends the annual capital budget for the system and its colleges and universities, and other policy oversight according to its charge in support of academic priorities.~~

~~**Subpart HG. Nominating Committee**~~

~~The Nominating Committee of the board consists of no more than three members to be appointed by the board chair annually. The Nominating Committee shall meet at the call of its chair. The Nominating Committee is charged with nominating and slating candidates for board chair and board vice chair. The Nominating Committee shall follow Part 4, Subp. E of this policy. The Nominating Committee, in consultation with the board chair, is also authorized to advise the governor’s office on preferred qualifications and attributes for effective trustees.~~

~~**Subpart H. Outreach and Engagement Committee**~~

~~The Outreach and Engagement Committee of the board consists of no fewer than five members to be appointed by the board chair annually. The Outreach and Engagement Committee is charged with assisting the board in fulfilling its governance responsibilities in the arena of key stakeholder engagement and how Minnesota State tells its story, fosters a society-wide understanding of public higher education systems, and articulates its value proposition as an invaluable public good.~~

**Subpart H. Ad hoc committees and working groups**

In accordance with Part 4, Subp. C, 3b, the board chair may appoint ad hoc committees. The chair of a standing committee may request that the board chair consider appointing a working group under Part 4, Subp. C, 3d to advise on issues of concern to the committee.

**Part 6. Meetings of the Board****Subpart A. Types of meetings**

The board shall have an annual meeting, regular meetings, and, if necessary, special meetings and emergency meetings. Notice of meetings must be provided in accordance with Minn. Stat. Ch. 13D, the Minnesota Open Meeting Law.

1. Annual meeting. An annual meeting will be held during the month of June. At the annual meeting the board shall elect officers, establish a calendar of regular board and committee meetings, and consider other business as appropriate.
2. Regular meetings. Regular meetings of the board must follow the calendar established at the annual meeting. Regular meetings must include approval of minutes, report of the chair, report of the chancellor, reports from standing committees, reports from special committees, and other business.
3. Special meetings. A special meeting of the board to consider specific items of business may be called by the chair, and shall be called by the chair at the request of any five members. The secretary shall provide notice of special meetings by posting written notice of the date, time, place and purpose of the meeting in the board's office and by mailing or otherwise delivering notice of the meeting to each board member and each person who has filed a written request for notice of special meetings.
4. Committee and Working Group Meetings. Committee meetings and working group meetings must be scheduled on a regular basis as determined by the chair. All meetings must be coordinated through the board secretary for purposes of scheduling and providing required public notification.
5. Emergency Meetings. An emergency meeting is a special meeting called because of circumstances that require immediate consideration of the board. If an emergency meeting is required, the secretary shall make good faith efforts to provide notice of the meeting according to the provisions of the Minnesota open meeting law.

**Subpart B. Protocol for meetings**

Comments and discussion from the general public must be permitted at the discretion of the chair, subject to approval by the board.

1. Quorum. A majority of the members of the board or, in the case of a committee, a majority of the members of the committee, constitutes a quorum. Neither the board nor a committee shall take official action without a quorum present.
2. In the absence of a quorum, the committee chair shall first determine whether a quorum can be obtained by locating the absent members of the committee. If that is not possible, the committee chair shall assess whether it is possible to postpone the

- 1 meeting to a later time in order to obtain a quorum. The committee chair may  
2 convene the meeting without a quorum if there are exceptional reasons to do so.
- 3 3. Minutes. Minutes of the proceedings of the board are kept by the secretary, who  
4 shall cause them to be printed, bound, and preserved and who shall transmit copies  
5 to the members of the board, administration, libraries and to other places where it  
6 is deemed appropriate. All lengthy reports must be referred to in the minutes and  
7 be kept on file as part of the board's records, but such reports need not be  
8 incorporated in the minutes except when so ordered by the board. The minutes  
9 must reflect the votes cast in committee meetings on matters recommended to the  
10 board for action.
- 11 4. Voting. The decision of the majority voting on a question prevails. Whenever the  
12 vote is not unanimous, a member may request a roll call vote. The secretary shall  
13 record all votes. A member may abstain from voting. Voting by proxy or by mail is  
14 not permitted.
- 15 5. Open Meetings. All meetings of the board must be in accordance with Minn. Stat.  
16 Ch. 13D, the Minnesota Open Meeting Law. All meetings of the board must be open  
17 to the public except as provided by law, including disciplinary proceedings,  
18 employee performance evaluations, consideration of matters protected by the  
19 attorney-client privilege or consideration of strategy for labor negotiations.
- 20 6. Closed Session Meetings. The board through the board or committee chair may limit  
21 attendees to board members for sessions closed pursuant to the Minnesota Open  
22 Meeting Law. Others, including the chancellor, deputy chancellor, appropriate vice  
23 chancellors, recorder and legal counsel, may be invited to attend at the discretion of  
24 the board chair or standing committee chair if their presence is required by the  
25 closed session discussion.
- 26 7. Labor Strategy Meetings. A decision to hold a non-public meeting to consider  
27 strategy for labor negotiations will be announced at a public meeting of the board,  
28 and a written roll of those present will be made available to the public after such a  
29 meeting. The proceeding of such a meeting will be tape-recorded and preserved for  
30 two (2) years after the contract is signed, and made available to the public after all  
31 labor contracts are signed by the board for the current budget period.

32  
33 **Subpart C. Agenda**

34 The chair shall prepare agendas for all meetings of the board as follows:

- 35 1. Regular Agenda. The board agenda must be set by the chair. The board shall publish  
36 all action items on its regular monthly board agenda. Board action must be reserved  
37 to the published agenda items that are marked for board action and distributed to  
38 board members not less than five business days prior to the board meeting.
- 39 2. Action on Non-Agenda Items. Requested board action on unpublished agenda items  
40 or published agenda items not marked for action must be postponed until the next  
41 board meeting unless there is a suspension of the rules as provided in Board Policy  
42 1A.1, Part 6, Subp. D.
- 43 3. Consent Agenda. The chair may designate appropriate items to be included on a  
44 consent agenda for consideration by the full board. Items suitable for a consent

1 agenda include those that have been considered by a committee, are  
2 noncontroversial in nature and do not require further discussion or explanation.  
3 Consent agenda items also may include items not requiring committee action, such  
4 as honors or commendations issued by the board. Changes to policy, matters  
5 requiring public hearing and items requiring a roll call vote must not be included on  
6 a consent agenda. An item listed on a consent agenda must be removed from the  
7 consent agenda upon request by any trustee. Consent agendas must not be used by  
8 board committees.

---

**Related Documents:**

- [Board Policy 1A.1](#) Minnesota State Colleges and Universities Organization and Administration (Part 6, Subpart C. Policy adoption)
- [System Procedure 1A.2.2](#) Delegation of Authority
- [Charter of the Board of Trustees](#)
- [Executive Committee Charter](#)
- [Outreach and Engagement Committee Charter](#)
- [Academic and Student Affairs Committee Charter](#)
- [Audit Committee Charter](#)
- [Facilities Committee Charter](#)
- [Finance Committee Charter](#)
- [Workforce and Organizational Effectiveness Committee Charter](#)
- [Nominating Committee Charter](#)
- [Commissioner’s Plan](#)

To view any of the following related statutes, go to the Revisor's Web site (<http://www.revisor.leg.state.mn.us/>). You can conduct a search from this site by typing in the statute number.

- Minn. Stat. 13D.01 Meetings Must be Open to the Public; Exceptions
- Minn. Stat. 15.0575 Administrative Boards and Agencies
- Minn. Stat. 43A.38 Code of Ethics in the Executive Branch
- Minn. Stat. 136F.02 Board of Trustees
- Minn. Stat. 136F.06 Powers and Duties, subd. 1. General authority, and subd. 2. Governance authority

---

**Policy History:**

*Date of Adoption:* 03/21/95  
*Date of Implementation:* 03/21/95  
*Date of Last Review:* 03/17/21

*Date & Subject of Amendments:*

03/17/21 – In part 5, changed the name of Human Resources Committee to Workforce and Organizational Effectiveness Committee and created a new Part I. Outreach and Engagement Committee. Other technical edits throughout.



*08/31/18 – Finance and Facilities Committee was separated into two committees, created a new Part G. Facilities Committee. Added new Part H. Nominating Committee and new Part I. Ad hoc committees and working groups. Subpart E. Elections of Officers was also amended. There were numerous technical edits throughout and applied the new formatting and writing styles to the entire policy.*

*03/16/16 - Amended Part 5 to update the responsibilities of the standing committees. Formatting changes throughout the policy.*

Additional **HISTORY**

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION**

Election of Officers of the Board of Trustees

**BACKGROUND**

The election of a chair and a vice chair shall be conducted at the annual meeting of the Board of Trustees on June 22, 2022.

The Nominating Committee met on May 18, 2022 and discussed the two candidates who had submitted their names for candidacy as prescribed in Board Policy 1A.2, Part 4, Officers of the Board, subpart E. The Nominating Committee sent its recommendations of Roger Moe as chair and George Soule as vice chair to the Board of Trustees on May 20, 2022.

**RECOMMENDED BOARD MOTION FOR CHAIR**

The Board of Trustees approves the Nominating Committee's recommendation to elect Roger Moe as chair of the Board of Trustees effective July 1, 2022.

**RECOMMENDED BOARD MOTION FOR VICE CHAIR**

The Board of Trustees approves the Nominating Committee's recommendation to elect George Soule as vice chair of the Board of Trustees effective July 1, 2022.

*Date Presented to the Board of Trustees:* 6/22/2022

*Date of Implementation:* 6/22/2022