

MINNESOTA STATE COLLEGES AND UNIVERSITIES

BOARD OF TRUSTEES MEETING MINUTES

JULY 21, 2010

WELLS FARGO PLACE

ST. PAUL, MN

Trustees Present: Chair Scott Thiss, Duane Benson, Cheryl Dickson, Jacob Englund, Christopher Frederick, Clarence Hightower, Philip Krinkie, Dan McElroy, Alfredo Oliveira, David Paskach, Thomas Renier, Christine Rice, Louise Sundin and James Van Houten

Trustees Absent: Michael Vekich

1. Call to Order

Chair Scott Thiss called the meeting to order at 1:05 p.m. and reported that a quorum was present.

2. Chair's Report

a. Minutes of Board of Trustees Study Session of June 16, 2010

The minutes of the Board of Trustees Study Session of June 16, 2010, were approved as written.

b. Minutes of Board of Trustees Meeting of June 16, 2010

The minutes of the Board of Trustees meeting of June 16, 2010, were approved as written.

c. Chancellor Search Advisory Committee

Vice Chair Clarence Hightower moved that the Board of Trustees ratifies the membership of the Chancellor Search Advisory Committee as proposed by David Olson, Chair of the Chancellor Search Advisory Committee, and authorizes the Board Chair to ratify proposed replacement members if changes are needed in the future. The Board also approves the summary of its desired leadership characteristics for the new chancellor, which may be refined by the search consultant in consultation with the Chancellor Search Advisory Committee. The Chancellor Search Advisory Committee will forward candidates to the Board of Trustees for final selection. Trustee Dan McElroy seconded and the motion carried unanimously.

3. Consent Agenda

a. Minnesota State Community and Technical College, Wadena Campus Reconstruction Contract

Chair Thiss moved approval of the Consent Agenda. The motion carried unanimously.

4. Board Policy Decisions

(1) FY11 System Action Plan

Trustee Christine Rice moved that the Board of Trustees approves the FY 2011 System Action Plan. Trustee James Van Houten seconded.

Trustee Jacob Englund moved an amendment to the motion to include students in Goal 4.2 as follows: "Engage faculty, staff, bargaining units and students in conversations and joint problem solving toward continuous improvement." The amendment to the motion carried unanimously. Chair Thiss called the question on the amended motion. The amended motion carried unanimously.

(2) Proposed Amendment to Board Policy 6.5 Capital Program Planning (Second Reading)

Trustee McElroy moved that the Board of Trustees approves the amendments to Policy 6.5 Capital Program Planning. Trustee Englund seconded and the motion carried unanimously.

5. Board Standing Committee Reports

a. Audit Committee

James Van Houten, Chair

(1) Status Report on Office of the Legislative Auditor Program Evaluation

Committee Chair Van Houten reported that the committee heard an update on the status report on the Office of the Legislative Auditor Program Evaluation. The report contained the actions taken and expected completion dates for each area of concern. Committee Chair Van Houten stated that he has had discussions with the committee chairs to coordinate continued progress and feedback.

(2) Discuss Approach for Auditing Internal Controls

Committee Chair Van Houten reported that the committee had a discussion on the Approach for Auditing Internal Controls. The committee will meet in August and a preliminary report is expected to be presented at the September meeting.

(3) Transition for Executive Director of Internal Auditing

Committee Chair Van Houten reported that the committee heard a report on the Transition for the Executive Director of Internal Auditing. Beth Buse was named Executive Director (effective today) at the June Board meeting following the retirement of John Asmussen on July 20, 2010.

(4) Discussion of Committee Goals

Committee Chair Van Houten reported that the committee reviewed and discussed the goals directed to the committee by Chair Thiss for the fiscal year. The committee will continue discussion at a special meeting in August.

b. Diversity and Multiculturalism Committee

Louise Sundin, Chair

(1) Diversity and Multiculturalism Division Update

Committee Chair Louise Sundin reported that the committee heard an update from Executive Director Whitney Stewart Harris on the activities of the Diversity and Multiculturalism division.

(2) Access, Opportunity and Success Programs

Committee Chair Sundin reported that the committee heard a presentation on the Access, Opportunity and Success Programs. The presentation highlighted a summer bridge program at Minnesota State University Moorhead and support for the Advising Success Center at Bemidji State University. Additional assessment data will be reported at a future meeting.

(3) Diversity and Multiculturalism Committee/Division Work Plan for FY2011

Committee Chair Sundin reported that the committee reviewed and discussed the committee and division goals for FY2011.

(4) Discussion of Committee Goals

Committee Chair Sundin reported that the committee reviewed and discussed the goals directed to the committee by Chair Thiss for the fiscal year.

c. Academic and Student Affairs Committee

Christine Rice, Chair

(1) Academic and Student Affairs Update

Committee Chair Rice reported that the committee heard an update on the activities of the Academic and Student Affairs division. Committee Chair Rice welcomed Dr. Scott Olson to his first meeting as the Interim Vice Chancellor of Academic and Student Affairs.

(2) Charter School Report

Committee Chair Rice reported that the Charter School Report was provided to the committee as information.

(3) Annual Sabbatical Report

Committee Chair Rice reported that the committee heard an update on the Annual Sabbatical Report. The annual report presented data for FY2009.

(4) Discussion of Committee Goals

Committee Chair Rice reported that the committee reviewed and discussed the goals directed to the committee by Chair Thiss for the fiscal year.

d. Finance and Facilities Committee

Dan McElroy, Chair

(1) Finance and Facilities Update

Committee Chair McElroy reported that the committee heard an update from Vice Chancellor Laura King on the activities of the Finance and Facilities division.

(2) Discussion with Commissioner Tom Hanson, Minnesota Management and Budget

Committee Chair McElroy reported that the committee had a discussion with Commissioner Tom Hanson, Minnesota Management and Budget. Commissioner Hanson discussed the state's budget and the implications that will affect the system.

(3) Proposed Amendment to Board Policy 5.16 Risk Management and Insurance (First Reading)

Committee Chair McElroy reported that the committee heard a first reading on the Proposed Amendment to Board Policy 5.16 Risk Management and Insurance. A second reading of the policy will be heard at the September meeting.

(4) Discussion of Committee Goals

Committee Chair McElroy reported the committee reviewed and discussed the goals directed to the committee by Chair Thiss for the fiscal year.

e. Advancement Committee

Cheryl Dickson, Chair

(1) Advancement Update

Committee Chair Cheryl Dickson reported that the committee heard updates from Director Mary Davenport, Associate Vice Chancellor Linda Kohl and Executive Director Maria McLemore on the Government Relations division, Public Affairs division and the System and Foundation Relations division, respectively.

(2) System Marketing and Communication Plan

Committee Chair Dickson reported that the committee heard a presentation on the System Marketing and Communication Plan. A summary of the draft 2010-2011 plan was given for feedback and suggestions.

(3) Connecting with Campus Guidelines

Committee Chair Dickson reported that the committee deferred the Connecting with Campus Guidelines to September's meeting.

(4) Discussion of Committee Goals

Committee Chair Dickson reported the committee reviewed and discussed the goals directed to the committee by Chair Thiss for the fiscal year.

f. Human Resources Committee

Clarence Hightower, Chair

(1) Human Resources Update

Committee Vice Chair Thomas Renier reported that the committee heard an update from Vice Chancellor Lori Lamb on the Human Resources division.

(2) **Emeriti Recognition**

Committee Vice Chair Renier moved that the Board of Trustees, upon the recommendation of Chancellor James H. McCormick, confers emeritus status upon Cheryl L. Frank, Kathleen L. Nelson, Jon E. Quistgaard and Ann L. Wynia, effective upon their retirements. Trustee Rice seconded and motion carried unanimously.

(3) Recognition of Presidential Years of Service

Committee Vice Chair Renier and Chancellor McCormick recognized the following Presidents for their years of presidential service: Larry Litecky, Century College, for 10 years; Donovan Schwichtenberg, Saint Paul College, for 20 years; and Donald Supalla, Rochester Community and Technical College, for 10 years.

(4) Staffing Report

Committee Vice Chair Renier reported that the committee received the Staffing Report as information. The report will be provided to the committee periodically.

(5) Implementation of Human Resources Strategic Plan

Committee Vice Chair Renier reported that the committee heard a presentation on the Human Resources Strategic Plan. Six specific goals were identified for implementation in FY2011.

(6) Discussion of Committee Goals

Committee Vice Chair Renier reported the committee reviewed and discussed the goals directed to the committee by Chair Thiss for the fiscal year.

f. Technology Committee

David Paskach, Chair

(1) Vice Chancellor Overview Process

Committee Chair David Paskach reported that the committee heard an Overview Process from Vice Chancellor Darrel Huish. Vice Chancellor Huish began his role in April of 2010.

(2) Students First Update

Committee Chair Paskach reported that the committee heard an update on Students First. He requested that an update be provided at all future meetings of the Technology Committee.

(3) Brief Primer on Information Technology Services

Committee Chair Paskach reported that the committee heard a presentation on Information Technology Services. Committee Chair Paskach stated that the report was a thorough overview of Information Technology.

(4) Discussion of Committee Goals

Committee Chair Paskach reported the committee reviewed and discussed the goals directed to the committee by Chair Thiss for the fiscal year.

6. Joint Council of Student Associations

a. Minnesota State College Student Association (MSCSA)

Mr. Travis Johnson, President, addressed the Board of Trustees.

b. Minnesota State University Student Association (MSUSA)

Mr. Andrew Spaeth, Chair, provided written comments to the Board of Trustees.

7. Minnesota State Colleges and Universities' Bargaining Units

a. American Federation of State, County and Municipal Employees

Ms. Karen Foreman, State Representative, Local 638, addressed the Board of Trustees.

b. Minnesota State College Faculty

Mr. Greg Mulcahy, President, addressed the Board of Trustees.

c. Administrative and Service Faculty

Ms. Barbara Oertel, President, addressed the Board of Trustees.

d. Inter Faculty Organization

Dr. Donald Larsson, President, addressed the Board of Trustees.

8. Trustees' Reports

Trustee McElroy thanked Chancellor McCormick and the presidents for their involvement with the Department of Employment and Economic Development regional meetings which were held at several campuses.

Trustee Englund recognized outgoing Executive Director John Asmussen for his work and mentorship. He also congratulated and welcomed incoming Executive Director Beth Buse.

Trustee Van Houten reported that he was invited to speak at the annual meeting of the American Council of Trustees and Alumni in November.

9. Chancellor's Comments

Chancellor McCormick welcomed the new and current Trustees, the constituents and staff to the meeting. Chancellor also welcomed new staff and presidents.

Chancellor McCormick stated that he continues to meet with Chair Thiss for his consideration of finalizing his goals for the coming year with attention to several areas which include transition expectations; office restructuring; the 2012-2013 budget strategy; system workplan goals; the Students First Initiative; Office of the Legislative Auditor recommendations; mentoring and succession planning; and the presidential search process.

Chancellor McCormick concluded his comments thanking the Board for their work for the system.

10. Requests by Individuals to Address the Board

There were no requests to address the Board.

11. Other Business

There was no other business to come before the Board.

12. Adjournment

Chair adjourned the meeting at 2:25 p.m.

Ingeborg K. Chapin
Secretary to the Board