

MINNESOTA STATE COLLEGES AND UNIVERSITIES

BOARD OF TRUSTEES MEETING MINUTES

APRIL 20, 2011

WELLS FARGO PLACE

ST. PAUL, MN

Trustees Present: Chair Scott Thiss, Duane Benson, Cheryl Dickson, Jacob Englund, Christopher Frederick, Clarence Hightower, Philip Krinkie, Alfredo Oliveira, Dan McElroy, Louise Sundin, James Van Houten and Michael Vekich

Trustees Absent: David Paskach, Thomas Renier and Christine Rice

1. Call to Order

Chair Scott Thiss called the meeting to order at 2:10 p.m. and reported that a quorum was present. Trustee Christopher Frederick led the assembly in the Pledge of Allegiance.

2. Chair's Report

a. Minutes of Board of Trustees Meeting of March 16, 2011

The minutes of the Board of Trustees meeting of March 16, 2011, were approved with a revision to include a report from Trustee Alfredo Oliveira. The minutes were approved as revised.

b. Report of the Executive Committee Meeting of April 6, 2011

Chair Thiss reported that the Executive Committee met on April 6.

A draft FY12 calendar was presented and also will be reviewed at the May meeting as a first reading for approval at the annual meeting in June. The committee reviewed the schedule and agendas for the April meetings and discussed a future study session on committee goals. Lastly, the committee heard a brief report on the Leadership Council's April meeting from Leadership Council Co-Chair President Kevin Kopischke.

c. Transition Update

Chair Thiss reported that an advisory transition team to Chancellor-designate Steven Rosenstone has met four times thus far. The team is convened by Interim Vice Chancellor Scott Olson, who reports to Chair Thiss and Chancellor McCormick.

Chair Thiss stated that he is pleased to report that a contract has been executed with Dr. Steven Rosenstone, Chancellor-designate. Chair Thiss noted that he consulted and received input from the Vice Chair and Chair of the Human Resources Committee, Clarence Hightower throughout the process.

The base salary for the new Chancellor remains unchanged at \$360,000. In addition, included was a performance achievement award up to \$50,000, consistent with discussions from the January 2011, Board of Trustees meeting.

Chair Thiss remarked that he and the Board are sensitive to the economic times, but he noted that the overall compensation of the Chancellor and presidents remains consistently low to national standards. In a recent review of comparable system head salaries of sixteen systems, the system ranked second to last. In addition, our Chancellor is the 18th highest paid state employee in Minnesota. Those above him are from the University of Minnesota, including others such as their president, athletic coaches and medical school personnel. A recent *Chronicle of Higher Education* article summarized chief executive compensation and further demonstrated that our system lags in the market in terms of overall compensation. Chair Thiss stated that he is pleased that an acceptable contract with Dr. Rosenstone was negotiated given these circumstances.

Chair Thiss called upon Interim Vice Chancellor Olson for an update on the Transition meetings. Interim Vice Chancellor Olson stated that the team continues to meet bi-weekly and reports to Chair Thiss and Chancellor McCormick. Dr. Rosenstone has been meeting with members of the Board, Cabinet and constituents. Dr. Rosenstone has scheduled visits to the campuses, and thus far he has been to Alexandria Technical and Community College, St. Cloud Technical and Community College, Minnesota State University Moorhead, Dakota County Technical College, Minnesota State College-Southeast Technical and Normandale Community College. Dr. Rosenstone has received numerous invitations, and he has been involved in the presidential searches and interviews.

d. Other

Chair Thiss reported that the Board of Trustees Awards for Excellence in Teaching luncheon event was held during the lunch hour at the Hilton Garden Inn, St. Paul. The Awards recipients were selected based on criteria including teaching strategies and materials; content expertise and professional growth; service to students, profession, institution, system; and assessment of student learning and performance.

Twenty-nine instructors from colleges throughout the system were recognized as Outstanding Educators. Four instructors received the Board of Trustees Award for Excellence in Teaching. The recipients are Catherine Egenberger, Instructor of Art, Rochester Community & Technical College; David Page, Instructor of Emergency Medical Services, Inver Hills Community College; Elizabeth Picciano, Instructor of Reading and College and Career Studies, Central Lakes College; and Pamela Ann Tranby, Instructor of Biology, Riverland Community College.

3. Consent Agenda

(1) Minnesota State University, Mankato Lease Amendment

Trustee Dan McElroy withdrew the Minnesota State University, Mankato Lease Amendment from the Consent Agenda and referred it back to the Finance and Facilities Committee report.

(2) Mission Approval: St. Cloud State University – Institutional Profile

Chair Thiss moved approval of the Mission Approval: St. Cloud State University – Institutional Profile. The motion was seconded and carried unanimously.

4. Board Policy Decisions

(1) Proposed Amendment to Board Policy 5.9 Biennial Operating Budget Planning and Administration Including Revenue Fund (Second Reading)

Trustee McElroy reported that a revised policy was distributed on Attachment A to amend the language to Part 3, Subpart A on page 12 of the Finance and Facilities April meeting materials.

Trustee McElroy moved that the Board of Trustees approves the changes in Board Policy 5.9 as noted in revised Attachment A with Trustee McElroy noting for the record a correction to Part 3, line 29 to read, “the biennial budget request is subject to review and approval by the Board.” Chair Thiss called the question and the motion carried.

(2) Proposed Amendment to Board Policy 5.11 Tuition and Fees (Second Reading)

Trustee McElroy moved that the Board of Trustees approves the changes in Board Policy 5.11 as noted in Attachment A. Chair Thiss called the question and the motion carried.

(3) 2012-2014 System Action Plan

Trustee Benson moved that the Board of Trustees approves the 2012-2014 System Action Plan. Chair Thiss called the question and the motion carried.

(4) Proposed Amendment to Board Policy 3.28 Charter School Sponsorship (Second Reading)

Trustee Benson moved that the Board of Trustees approves the amendments to Policy 3.28 Charter School Sponsorship. Chair Thiss called the question and the motion carried.

5. Board Standing Committee Reports

a. Finance and Facilities Committee

Dan McElroy, Chair

(1) Finance and Facilities Update

Committee Chair Dan McElroy reported that the committee heard an update from Vice Chancellor Laura King on the activities of the Finance and Facilities division.

(2) Minnesota State University, Mankato Lease Amendment

Committee Chair McElroy reported that a revised recommended motion was distributed to correct the square footage of 14,728 in rentable square feet.

Trustee Philip Krinkie expressed concerns that the expansion of MSU, Mankato would take away opportunities from other institutions within the metro area, and also if the limited resources are being used to potential. Trustee Krinkie stated that he would not support the motion. Trustee Louise Sundin stated that consideration should be made to expansion of the metro institutions. Trustee McElroy commented that the Metropolitan Capacity Study determined that there is need for more upper division classes within the metropolitan area that can at least be met by the current configuration of Metropolitan State University.

Trustee McElroy spoke in favor of the motion as he explained that it will take five years to plan for and secure bonding, find a location and finance significant upper division capacity. Trustee Van Houten agreed and stated his support for the motion. Trustee Duane Benson stated that the market is working and there are several institutions that offer off-site locations.

Trustee McElroy moved that the Board of Trustees approves amending the current lease at 7700 France Avenue, Edina, Minnesota, and adding approximately 14,728 rentable square feet, consistent with the business terms as contained in Attachment A and B, subject to final approval of the lease terms by the Chancellor or his designee. Trustee Van Houten seconded and motion carried with one opposed, Trustee Philip Krinkie.

(3) Proposed Amendment to Board Policy 5.12 Tuition and Fee Due Dates, Refunds, Withdrawals and Waivers (First Reading)

Committee Chair McElroy reported that the committee heard a first reading of Proposed Amendment to Board Policy 5.12 Tuition and Fee Due Dates, Refunds, Withdrawals and Waivers. This will be a second reading at the May meeting.

(4) Board Goal: Physical Plant and Budget Request Sizing

Committee Chair McElroy reported that the committee heard a presentation on the Board Goal: Physical Plant and Budget Request Sizing. The presentation and detailed report showed the current maintenance backlog and need for space.

(5) College and University Financial Performance

Committee Chair McElroy reported that the committee heard a report on College and University Financial Performance. The report showed several financial measures for all 36 institutions. A detailed report is provided within the committee meeting materials.

b. Joint Academic and Student Affairs and Finance and Facilities Committees

Christine Rice and Dan McElroy, Co-chairs

(1) Resources for Results

Committee Vice Chair Benson reported that the committees heard a report on Resources for Results. The report provided an update on the progress and whether the current direction is acceptable. This initiative is included in the Chancellor's workplan and the fiscal year 2011 goals of the Finance and Facilities Committee. He added that the general consensus of both committees was to set this aside for the time being.

c. Technology Committee – Board Room

David Paskach, Chair

(1) Information Technology Update

Committee Vice Chair Christopher Frederick reported that the committee heard an update from Vice Chancellor Darrel Huish on the Information Technology division.

(2) Students First Report

Committee Vice Chair Frederick reported that the committee heard on a report on Students First. The report provided information on the student loan acceptance automated project. The project will provide much needed relief for both students and the financial aid offices that provide service.

(3) Service Delivery Strategy

Committee Chair Paskach reported that the committee heard a report on Service Delivery Strategy. The strategy is a comprehensive analysis of all IT systems and where the strategy can be utilized best.

d. Diversity and Multiculturalism Committee

Louise Sundin, Chair

(1) Diversity and Multiculturalism Division Update

Committee Chair Louise Sundin reported that the committee heard an update from Executive Director Whitney Stewart Harris on the activities of the Diversity and Multiculturalism division.

- (2) Demographic Characteristics of College and University Graduates
Committee Chair Sundin reported that the committee heard a report on Demographic Characteristics of College and University Graduates. The report showed how programs, majors and award levels vary by graduate demographic characteristics.
- (3) The Center for College Readiness - Minnesota State Community and Technical College
Committee Chair Sundin reported that the committee heard a presentation on the Center for College Readiness – Minnesota State Community and Technical College. The presentation provided progress on the advancement of the center and activities in assisting underrepresented students.
- (4) Proposed Amendment to Board Policy 1B.4 Access for Individuals with Disabilities (First Reading)
Committee Chair Sundin heard a first reading on Proposed Amendment to Board Policy 1B.4 Access for Individuals with Disabilities. This will be a second reading at the May meeting.

e. Human Resources Committee

Clarence Hightower, Chair

- (1) Human Resources Update
Committee Chair Clarence Hightower reported that the committee heard an update from Vice Chancellor Lori Lamb on the Human Resources division.
- (2) **Appointment of President of Century College**
Upon the announcement of President Larry Litecky's retirement, Chancellor McCormick stated that a nationwide search was initiated with assistance of an executive search firm. President Larry Lundblad, Central Lakes College, chaired the search committee. As a result of the process, Chancellor McCormick recommended Ronald Anderson to be the next president of Century College.

Committee Chair Hightower moved that the Board of Trustees, upon the recommendation of Chancellor McCormick, appoints Ronald O. Anderson as president of Century College, effective July 1, 2011, subject to the completion of an employment agreement.

The Board authorized the Chancellor, in consultation with the Chair of the Board and Chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the Personnel Plan for Minnesota State Colleges and Universities Administrators. Chair Thiss called the question and the motion carried unanimously.

(3) Appointment of President of Saint Paul College

Upon the announcement of President Donovan Schwichtenberg's retirement, Chancellor McCormick stated that a nationwide search was initiated with assistance of an executive search firm. President Cecilia Cervantes, Hennepin Technical College, chaired the search committee. As a result of the process, Chancellor McCormick recommended Rassoul Dastmozd to be the next president of Saint Paul College.

Committee Chair Hightower moved that the Board of Trustees, upon the recommendation of Chancellor McCormick, appoints Rassoul Dastmozd as president of Saint Paul College, effective July 1, 2011, subject to the completion of an employment agreement. The Board authorized the Chancellor, in consultation with the Chair of the Board and Chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the Personnel Plan for Minnesota State Colleges and Universities Administrators. Chair Thiss called the question and the motion carried unanimously.

(4) Appointment of Interim President of Anoka-Ramsey Community College and Anoka Technical College

Chancellor McCormick stated that with careful consideration and consultation with various constituencies, a decision was made to appoint an interim president for the new alignment of Anoka-Ramsey Community College and Anoka Technical College. A search for a president will commence next fiscal year. As a result, Chancellor McCormick recommended Jessica Stumpf as interim president for both institutions.

Committee Chair Hightower moved that the Board of Trustees, upon the recommendation of Chancellor McCormick, appoints Jessica M. Stumpf as the interim president of Anoka-Ramsey Community College and Anoka Technical College, effective July 1, 2011, subject to the completion of an employment agreement.

The Board authorized the Chancellor, in consultation with the Chair of the Board and Chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the Personnel Plan for Minnesota State Colleges and Universities Administrators. Chair Thiss called the question and the motion carried unanimously.

(5) Appointment of Interim President of Southwest Minnesota State University

Upon the announcement of President David Danahar's retirement, Chancellor McCormick stated that a study began to identify the key higher education programs and services needed by the region now and in the future. No decision has been made about the final outcome of the study. Nominations for the interim presidency were sought and candidates were reviewed for qualifications.

As a result of the process, Chancellor McCormick recommended Ronald A. Wood to be the interim president of Southwest Minnesota State University.

Committee Chair Hightower moved that the Board of Trustees, upon the recommendation of Chancellor McCormick, appoints Ronald A. Wood as the interim president of Southwest Minnesota State University, effective July 1, 2011, subject to the completion of an employment agreement.

The Board authorized the Chancellor, in consultation with the Chair of the Board and Chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the Personnel Plan for Minnesota State Colleges and Universities Administrators. Chair Thiss called the question and the motion carried unanimously.

(6) Chancellor Evaluation Timeline

Committee Chair Hightower reported that the committee reviewed the timeline for the Chancellor's evaluation. Trustees recommended an abbreviated process as this will be Chancellor McCormick's final year. A timeline will be provided at the May meeting.

(7) Closed Session on Bargaining Pursuant to Minnesota Statute § 13D.03 (2010)

Committee Chair Hightower reported that the Board met in a Closed Session to hear bargaining updates.

f. Academic and Student Affairs Committee

Christine Rice, Chair

(1) Academic and Student Affairs Update

Committee Chair Rice reported that the committee heard an update from Interim Vice Chancellor Scott Olson on the activities of the Academic and Student Affairs division.

(2) Proposed Amendment to Board Policy 3.22 Course Syllabi
(First Reading)

Committee Vice Chair Benson reported that the committee heard a first reading on Proposed Amendment to Board Policy 3.22 Course Syllabi. This will be a second reading at the May meeting.

g. Joint Academic and Student Affairs and Diversity and Multiculturalism Committees

Christine Rice and Louise Sundin, Co-chairs

(1) Student Trend Data

Committee Vice Chair Benson reported that the committee heard a presentation on Student Trend Data. The presentation provided information on student enrollment trends within the system over the past five years.

h. Advancement Committee

Cheryl Dickson, Chair

(1) Advancement Update

Committee Chair Dickson reported that the committee heard updates from Director Mary Davenport, Associate Vice Chancellor Linda Kohl and Executive Director Maria McLemore on the Government Relations, Public Affairs and the System and Foundation Relations divisions, respectively.

(2) State and Federal Legislative Update

Committee Chair Dickson reported that the committee heard updates on the state and federal legislative session.

(3) Commencement Messages

Committee Chair Dickson reported that the committee discussed commencement messages, Trustees' roles and greetings.

6. Joint Council of Student Associations

a. Minnesota State College Student Association (MSCSA)

No representative addressed the Board.

b. Minnesota State University Student Association (MSUSA)

Mr. Andrew Spaeth, Chair, provided written comments to the Board of Trustees.

7. Minnesota State Colleges and Universities' Bargaining Units

a. American Federation of State, County and Municipal Employees

Ms. Karen Foreman, State Representative, Local 638, addressed the Board of Trustees.

b. Administrative and Service Faculty

Ms. Barbara Oertel, President, addressed the Board of Trustees.

c. Inter Faculty Organization

Dr. Donald Larsson, President, addressed the Board of Trustees.

8. Trustees' Reports

Trustee Van Houten reported that the Office of Legislative Auditor will perform an operational financial audit of Metropolitan State University. The Audit Committee should receive the report in September.

Trustee Benson reported that he attended a Connecting with Campus visit to St. Cloud State University. Trustee Frederick reported that he also attended a Connecting with Campus visit to Minnesota State College - Southeast Technical in Red Wing.

Trustee Sundin reported that she attended the Academic Quality Improvement Program (AQIP) meetings with four institutions, Inver Hills Community College, Minnesota State Community and Technical College, Fergus Falls, Northeast Higher Education District and Northwest Technical College.

9. Chancellor's Comments

Due to time constraints, Chancellor McCormick deferred his comments to the May meeting.

10. Requests by Individuals to Address the Board

There were no requests to address the Board.

11. Other Business

Chair Thiss announced the next meetings of the Board are the Executive Committee on May 4, 2011, and the Board of Trustees meetings on May 17-18, 2011.

12. Adjournment

Chair Thiss adjourned the meeting at 3:12 p.m.

Ingeborg K. Chapin
Secretary to the Board