

**MINNESOTA STATE COLLEGES AND  
UNIVERSITIES\*  
TRANSFER AGREEMENT  
BETWEEN**

**Central Lakes College  
AND  
Bemidji State University**

\*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into between Central Lakes College, 501 West College Drive, Brainerd, MN 56401 (hereinafter sending institution), and Bemidji State University 1500 Birchmont Drive NE, Bemidji, MN 56601-2699 (hereinafter receiving institution). This Agreement and any amendments and supplements, shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established a Graphic Design AAS (hereinafter sending program), and the receiving institution has established a Design BS (Exhibit Design Emphasis) (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

**Admission and Graduation Requirements**

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply, including grade requirements for courses and an overall GPA requirement.

**Transfer of Credits**

- A. The receiving institution will accept 60 credits from the sending program. A total of 66 credits remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Transfer Table. For system institutions, once the courses are encoded, they will transfer as described in the "Transferology" audit.

**Implementation and Review**

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Transfer Agreement is effective on 12/13/2018 and shall remain in effect until 12/13/2023 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Transfer Agreement will be reviewed by both parties beginning 06/13/2023 (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.



February 2, 2017



## PROGRAM TRANSFER TABLE

Check if the sending program \_\_\_\_ or receiving program \_\_\_\_ is new.

	College (sending)	University (receiving)
Institution	Central Lakes College	Bemidji State University
Program name	Graphic Design	Design (Exhibit Design Emphasis)
Award Type (e.g., AS)	AAS	BS
Credit Length	60	120
CIP code (6-digit)	50.0402	50.0401
Describe program admission requirements (if any)		

### Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

(To add rows, place cursor outside of the end of a row and press enter.)

### SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)			
course prefix, number and name	Goal(s) <sup>1</sup>	Credits	course prefix, number and name	Goal(s) <sup>1</sup>	Credits Applied	Equiv Sub Wav
Minnesota Transfer Curriculum-General Education						
MnTC Equivalent credits from at least three different goal areas	1-10	15	MnTC Equivalent credits from at least three different goal areas	1-10	15	Equiv
<b>MnTC/General Education Total</b>		15				

**Special Notes, if any: MnTC requirements may be completed at the college or university.**

<sup>1</sup> MnTC goal areas transfer to the receiving MnSCU college/university according to the goal areas designated by the sending college/university



## SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted electives (in Major) fulfill a specific requirement within a major. Example A: "Chose two of the following three courses;" Example B: A Biology degree may require 40 science credits (20 credits of required courses + 20 credits of listed related courses, such as botany, genetics, sociobiology, etc. which students can select).

Major, Emphasis, Restricted, Unrestricted Electives or Other Courses				
GDES 1105 Concepts of Design (3 cr) and GDES 1134 Typography (3 cr) and GDES 2102 Graphic Design II (3 cr)	9	TADD 1430 Design Foundations (4 Cr) TADD 3578 Typography (4 Cr) and General Elective Credits (1 Cr)	9	Equiv
GDES 1140 Adobe Photoshop (3 cr) and GDES 1142 Adobe Illustrator (3 cr) and GDES 2100 Graphic Design I (3 cr) and GDES 1144 Adobe InDesign (3 cr)	12	TADD 2440 2D Design Software (4 Cr) and TADD 1440 Drawing Foundations (4 Cr) and TADD 3430 Intro to Graphic Design (4 Cr)	12	Equiv
GDES 1120 Publication Design	3	General Elective Credits	3	
GDES 1122 Graphic Design Production	3	General Elective Credits	3	
GDES 2120 Packaging (3 cr) and GDES 1124 Corporate ID (3 cr)	6	TADD 3579 Branding and Packaging (4 Cr) and General Elective Credits (2 Cr)	6	Equiv
GDES 2130 Motion Graphics I	3	General Elective Credits	3	
GDES 2132 Design in Social Media	3	General Elective Credits	3	
GDES 2113 Art Direction	3	General Elective Credits	3	
GDES 2124 Portfolio Production	3	General Elective Credits	3	
<b>Major, Emphasis, Unrestricted Electives Total</b>	<b>45</b>	<b>Total College Credits Applied (sum of sections A and B)</b>	<b>60</b>	

**Special Notes, If any:**

## SECTION C - Remaining University (receiving) Requirements

	course prefix, number and name	Credits
	<b>Credits to complete MnTC and Graduation requirements</b>	22
	<b>Required Core Courses</b>	
	TADD 3440 3D Design Software	4
	*TADD 3450 History of Modern Design	4
	TADD 3900 Junior Culmination	2
	TADD 4900 Senior Culmination	2
	<b>Exhibit Design Emphasis</b>	
	TADD 3420 Introduction to Exhibit Design	4
	TADD 3548 Advanced 3D Design	4
	TADD 3549 Interactive Design	4
	TADD 3568 Exhibit Design/Trade Show	4
	TADD 3569 Exhibit Design/Environments	4
	*TADD 3648 Color Theory	4
	TADD 4549 Advanced Media Design	4
	TADD 4569 Advanced Exhibit Design	4
	University unrestricted elective credits not counted elsewhere (if none enter 0)	
	<b>Total Remaining University Credits<sup>2</sup></b>	<b>66</b>

**Special Notes, if any:** \* TADD 3450 and TADD 3648 complete MnTC Goal Area 6 and are also required for the major.



SECTION D - Summary of Total Program Credits			
College (sending) Credits		University (receiving) Requirements	
MnTC/General Education	15		
Major, Emphasis, Unrestricted Electives or Other	45		
Total College Credits	60	Total College Credits Applied	60
		Remaining credit to be taken at the university (receiving institution)	66
		Total Program Credits	126
Special Notes, if any:			

<sup>2</sup> At least 40 of the required credits for the baccalaureate degree shall be at the upper-division level. If a lower division course is shown as equivalent to an upper division course, check with the university to determine if it will count toward the 40 required credits of upper division.

College	Name	Signature	Date
Chief Academic Officer	Joy Bodin	<i>Joy Bodin</i>	3/21/19
Vice President			
Title			
University	Name	Signature	Date
Chief Academic Officer	Dr. Anthony Pepper	<i>Dr. Anthony Pepper</i>	3/6/19
Provost			
Title			
DARS Encoder	<i>Dev Hodgson</i>	<i>Dev Hodgson</i>	2/22/19
Date when equivalencies were verified/encoded in DARS by the receiving Minnesota State institution.			