

**MINNESOTA STATE COLLEGES AND  
UNIVERSITIES\*  
TRANSFER AGREEMENT  
BETWEEN**

**MINNEAPOLIS COLLEGE  
AND  
SAINT MARY'S UNIVERSITY OF MINNESOTA**

\*The Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into Agreements and has delegated this authority to colleges and universities.

This Agreement is entered into between **MINNEAPOLIS COLLEGE (MC)** (hereinafter sending institution), and **SAINT MARY'S UNIVERSITY OF MINNESOTA (SMUMN)** (hereinafter receiving institution). This Agreement and any amendments and supplements shall be interpreted pursuant to the laws of the State of Minnesota.

The sending institution has established an **Associate of Science in Business Transfer Pathway** (hereinafter sending program), and the receiving institution has established a **Bachelor of Science in Business Administration** (hereinafter receiving program), and will facilitate credit transfer and provide a smooth transition from one related program to another. It is mutually agreed:

**Admission and Graduation Requirements**

- A. The receiving institution's admission and program admission requirements apply to both direct entry students and to students who transfer under this agreement.
- B. Students must fulfill the graduation requirements at both institutions.
- C. Students must complete the entire sending program and meet the receiving institution's admission requirements for the agreement to apply, including grade requirements for courses and an overall GPA requirement.

**Transfer of Credits**

- A. The receiving institution will accept **60 credits** from the sending program. A total of **60 credits** remain to complete the receiving program.
- B. Courses will transfer as described in the attached Program Transfer Table. For system institutions, once the courses are encoded, they will transfer as described in the "Transferology" audit.

**Implementation and Review**

- A. The Chief Academic Officers or designees of the parties to this agreement will implement the terms of this agreement, including identifying and incorporating any changes into subsequent agreements, assuring compliance with system policy, procedure and guidelines, and conducting a periodic review of this agreement.
- B. This Transfer Agreement is effective on 06/01/24 and shall remain in effect until 06/01/29 or for five years, whichever occurs first, unless terminated or amended by either party with 90 days prior written notice.
- C. The college and university shall work with students to resolve the transfer of courses should changes to either program occur while the agreement is in effect.
- D. This Transfer Agreement will be reviewed by both parties beginning 01/01/29 (within six months of the end date).
- E. When a student notifies the receiving institution of their intent to follow this agreement, the receiving institution will encode course waivers and substitutions.

**PROGRAM TRANSFER TABLE**

Check if the sending program  or receiving program  is new.

**College (sending)**

**University (receiving)**



Institution	Minneapolis College	Saint Mary's University of Minnesota
Program name	Business Transfer Pathway	Business Administration
Award Type (e.g., AS)	AS	BS
Credit Length	60	120
CIP code (6-digit)	52.0201	52.0201
Describe program admission requirements (if any)		An official transcript issued to Saint Mary's University with a minimum of 30 semester credits including a basic English Composition course.

### Instructions

- List all required courses in both academic programs.
- MnTC goal areas transfer to the receiving institution according to the goal areas designated by the sending institution.
- Do not indicate a goal area for general education courses that are not part of the MnTC.
- For restricted or unrestricted electives, list number of credits.
- Credits applied: the receiving institution course credit amount may be more or less than the sending institution credit amount. Enter the number of credits that the receiving institution will apply toward degree completion.
- Show equivalent university-college courses on the same row to ensure accurate DARS encoding.
- Equiv/Sub/Wav column: If a course is to be encoded as equivalent, enter Equiv. If a course is to be accepted by the university as a "substitution" only for the purposes of this agreement, enter Sub. If a course requirement is waived by the receiving institution, enter Wav. If a course is to be accepted by the university as a MnTC goal area, restricted elective or unrestricted elective, leave the cell blank.

(To add rows, place cursor outside of the end of a row and press enter.)

### SECTION A - Minnesota Transfer Curriculum-General Education

College (sending)			University (receiving)			
course prefix, number and name	Goal(s) <sup>1</sup>	Credits	course prefix, number and name	Goal(s) <sup>1</sup>	Credits Applied	Equiv Sub Wav
Minnesota Transfer Curriculum-General Education						
ENGL1110-College Composition OR ENGA1110-College Composition	1	3	Written Communications		3	Sub
ENGL1111-Research and Composition for Change	1	3	Written Communications		3	Sub
CMST1005-Public Speaking OR CMST1010- Interpersonal Communication	1	3	Oral Communications		3	Sub
ECON2000-Principles of Macroeconomics*	5, 8	3	History, Social, and Behavioral Science Global Human Perspectives		3	Sub
ECON2200-Principles of Microeconomics*	5, 8	3	History, Social, and Behavioral Science Global Human Perspectives		3	Sub
MATH1110-College Algebra*	4	4	Mathematics		4	Sub
MATH1140 Introductory Statistics	4	4	Mathematics		4	Sub
PHIL1171-Ethics	6, 9	3	Humanities and Fine Arts Ethics and Civic Responsibility		3	Sub
General Education: Choose any course from any MnTC Goals Areas (Goal Area 3 recommended)	1-10	4	Varies depending on course		4	Sub
<b>MnTC/General Education Total</b>		<b>30</b>				

**Special Notes, if any:** MATH1140-Introductory Statistics can replace BU403-Applied Business Statistics\*. ECON2000-Principles of Macroeconomics and ECON2200-Principles of Microeconomics can replace MG311-Economics for Managers\*.

### SECTION B - Major, Emphasis, Restricted and Unrestricted Electives or Other

(pre-requisite courses, required core courses, required courses in an emphasis, or electives (restricted or general) within the major). Restricted

<sup>1</sup> MnTC goal areas transfer to the receiving MnSCU college/university according to the goal areas designated by the sending college/university



electives (in Major) fulfill a specific requirement within a major. Example A: "Chose two of the following three courses;" Example B: A				
<b>Major, Emphasis, Restricted, Unrestricted Electives or Other Courses</b>				
BUSN1140 Intro to Business	3	General education elective	3	
BUSN1150 Business Computers	3	General education elective	3	
BUSN1154 Business Communications	3	General education elective	3	
BUSN1260 Legal Environment of Business	3	BU400 Business Law	3	Sub
BUSN2300 Principles of Marketing	3	BU302 Principles of Marketing	3	Sub
ACCT2202 Financial Accounting	4	BU300 Principles of Accounting	4	Sub
ACCT2224 Managerial Accounting	4	General education elective	3	
BUSN2252 Principles of Management	3	General education elective	3	
BUSN2305 Business Capstone OR BUSN2306 Business Internship OR BUSN2307 Strategic Marketing Management	1	General education elective	1	
Choose any BUSN elective course(s) for 3 credits from following list: <ul style="list-style-type: none"> <li>• BUSN1145 Small Business Management (3 cr.)</li> <li>• BUSN1155 Human Relations and Team Building (2 cr.)</li> <li>• BUSN1166 Challenges in 21<sup>st</sup> Century Leadership (2 cr.)</li> <li>• BUSN1250 Microsoft Power BI (3 cr.)</li> <li>• BUSN2254 Entrepreneurship (3 cr.)</li> <li>• BUSN2270 Introduction to International Business (3 cr.)</li> <li>• BUSN2303 Advertising and Promotion (2 cr.)</li> <li>• ECON1000 Personal Finance (3 cr.)</li> </ul>	3	General education elective	3	
Unrestricted elective credits (if none enter 0)	0	College's unrestricted elective credits accepted in transfer (if none enter 0)	0	
<b>Major, Emphasis, Unrestricted Electives Total</b>	<b>30</b>	<b>Total College Credits Applied (sum of sections A and B)</b>	<b>60</b>	

### SECTION C - Remaining University (receiving) Requirements

	Course prefix, number and name	Credits
	<b>Required Business and Management Courses</b>	
	IT440 Business Intelligence Fundamentals	3
	AC410 Corporate Finance	3
	MG305 Managerial Ethics	3
	MG410 Applied Leadership and Management OR MG412 Critical Thinking for Organizational Leaders	3
	<b>Required Communication Courses</b>	
	COM309 Professional Writing	3
	COM310 Professional Communications	3
	<b>Required Capstone</b>	
	MG495 Bachelor of Science Capstone	3
	<b>Core Program Elective Courses</b>	
	See catalog for elective course options	9
	University unrestricted elective credits not counted elsewhere (if none enter 0)	30
	<b>Total Remaining University Credits</b>	<b>60</b>

**Special Notes, if any:** Course substitutions subject to a possible 5-year time limit. MATH1140-Introductory Statistics can replace BU403-Applied Business Statistics\*. ECON2000-Principles of Macroeconomics and ECON2200-Principles of Microeconomics can replace MG311-Economics for Managers\*.



### SECTION D - Summary of Total Program Credits

College (sending) Credits		University (receiving) Requirements	
MnTC/General Education	30		
Major, Emphasis, Unrestricted Electives or Other	30		
<b>Total College Credits</b>	<b>60</b>	<b>Total College Credits Applied</b>	<b>60</b>
		<b>**Remaining credit to be taken at the university (receiving institution)</b>	<b>60</b>
		<b>Total Program Credits</b>	<b>120</b>

**Special Notes, if any:** Per Saint Mary's University of Minnesota (SMUMN) policy, SMUMN will transfer college-level courses completed at Minnesota State community and technical colleges with grades of "C-" or better. A minimum of 30 semester credits transferrable to Saint Mary's University of Minnesota (to include an English composition course) are required for admission to an SMUMN bachelor's completion program. A minimum of 30 of the 120 program semester credits need to be completed at SMUMN (minimum residency requirement; see SMUMN policy).

College	Name	Signature	Date
Senior Academic Officer	Gail O'Kane	<i>Gail O'Kane</i>	5/17/24
Academic Dean	Vince Thomas	<i>Vincent A. Thomas</i>	4/29/24
Faculty	Rama Ramaswamy	<i>Rama Ramaswamy</i>	4/29/24
University	Name	Signature	Date
Chief Academic Officer			
Provost and Dean of Faculties	Max Bonilla	<i>MB</i>	4/23/2024
DARS Encoder			

Date when equivalencies were verified/encoded in DARS by the receiving MnSCU institution.