



**MINNESOTA STATE**

Board of Trustees

30 East 7th Street  
St. Paul, MN 55101

651-201-1705

Executive Committee  
Wednesday, May 3, 2017  
8:00 AM  
Minnesota State  
Third Floor, Conference Room 3310  
30 7<sup>th</sup> Street East, St. Paul, Minnesota

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*In addition to board members attending in person, additional board members may participate by telephone.*

1. Call to Order
2. **Minutes of April 5, 2017**
3. Chair's Updates
4. **Proposed FY18 Board Operating Budget**
5. Proposed FY19 meeting calendar (First Reading)
6. Other
7. Adjournment

Committee Members:

Michael Vekich, Chair  
Dawn Erlandson, Vice Chair  
Jay Cowles, Treasurer  
Elise Bourdeau  
Alexander Cirillo  
Robert Hoffman

**BOLD denotes action item**



*Minnesota State is an affirmative action, equal opportunity employer and educator.*

**MINNESOTA STATE COLLEGES AND UNIVERSITIES  
BOARD OF TRUSTEES  
EXECUTIVE COMMITTEE MEETING MINUTES  
APRIL 5, 2017**

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**Executive Committee Members Present:** Chair Michael Vekich, Trustees Elise Bourdeau, Alex Cirillo, Jay Cowles, Dawn Erlandson, and Bob Hoffman

**Others Present:** Trustees Basil Ajuo, Amanda Fredlund, Louise Sundin, and Cheryl Tefer, and Chancellor Steven Rosenstone

**Convene and Call to Order**

The meeting was called to order at 8:00 AM. Trustee Fredlund participated by phone. There were no additions to the agenda.

**Minutes of March 8, 2017**

The minutes of approved March 8, 2017 were approved as submitted.

**Chair's Updates**

The Executive Committee will meet again on May 3 to review and approve a proposed FY2018 operating budget for the Board of Trustees. The committee will also review a first reading of a proposed FY2019 meeting calendar.

The schedule for the committee and board meetings on April 18 and 19 includes the annual awards ceremony and luncheon for outstanding faculty.

**Other Updates**

Chancellor Rosenstone reported on the legislative session.

Associate Vice Chancellor Davis gave an update on the chancellor transition.

**Training Session Follow-up: Election of Officers**

Chair Vekich summarized the history of the elections of board officers. In the past, the elections have occurred as early as June and as late as September. There was a discussion about the pros and cons of holding the elections either before the new members are appointed, or after they are appointed. In recent years, the appointments have not been made until late August or early September.

Chancellor Rosenstone commented on the advantages of electing officers in June. With the arrival of a new chancellor in August, the board chair will have the months of July and August to appoint committee chairs and rosters, plan the fall retreat, and map out the board's work for the coming year. The committee chairs will then be known well enough in advance to confer with staff on their respective committee's work for the year. The consensus was to continue to hold officer elections in June.

### **Trustee Reports**

Association of Community College Trustees: Annual Awards and Proposals for Presentations at Annual Congress

Trustee Sundin commented that last year the board nominated one of the outstanding faculty members for an award from the Association of Community College Trustees. The nominee, Shannon Peake Fiene, a mathematics instructor at Minnesota West Community and Technical College won the Central Region Award that was announced at the annual meeting. Dr. Fiene and President Gaalswyk attended the meeting. Trustee Sundin recommended that the board consider submitting nominations for each of the five categories. Trustees were in support of nominating candidates.

Trustee Sundin also recommended that the board submit a proposal for a presentation at the annual meeting. In addition, ACCT has a committee for systems and she and Trustee Erlandson have participated in the meetings. Trustees Erlandson, Sundin, and Tefer will consult with staff on a proposal for a presentation.

Trustee Tefer commented that she attended the Higher Learning Commission meeting in Chicago on April 1-4, 2017.

Trustee Cowles commented that he attended the Association of Governing Boards National Conference on Trusteeship on April 2-4, 2017.

### **Other**

There was a discussion on trends such as AT&T and other corporations providing dedicated funds for employees for continuous education, the growth of robotics, and artificial intelligence. Chancellor Rosenstone commented that several presidents have discussed these emerging trends as they consider the availability of the one percent innovation funds for the colleges and universities. He suggested that a timely agenda item at the board's retreat could be a discussion on macro trends and innovative programs that colleges and universities can partner. Other topics the board may want to consider are a review of the technical and soft skills needed for gainful employment.

Trustee Sundin requested that trustees be informed and invited to attend system conferences such as the Student Affairs and Equity and Inclusion conference. Trustees Cowles suggested that the board consider a session on shared governance, with topics such as: how does the board structure its work to support the system; how does the board manage communications; and a review of labor/management relations and collaborations.

### **Adjournment**

The meeting was adjourned 9:30 AM.

**BOARD OF TRUSTEES  
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

**INFORMATION**

**APPROVED FY2018 AND PROPOSED FY2019 MEETING CALENDAR**

**BACKGROUND**

In June 2016 the Board of Trustees approved a meeting calendar for FY2018. The meeting dates for FY2019 are now proposed. The board will consider the proposed calendar as a first reading on May 17, 2017 with a second reading on June 21, 2017. In addition, the calendar is subject to change with the approval of the board chair. Changes to the meeting calendar will be publicly noticed.

**APPROVED FY2018 MEETING DATES**

<b>Meeting</b>	<b>Date</b>	<b>If agendas require less time, these dates will be cancelled.</b>
Orientation and Board Retreat	September 19-20, 2017	
Executive Committee	October 4, 2017	
Committee / Board Meetings	October 17-18, 2017	October 17, 2017
Executive Committee	November 1, 2017	
Committee / Board Meetings	November 14-15, 2017	November 14, 2017
Executive Committee	January 10, 2018	
Committee / Board Meetings	January 23-24, 2018	January 23, 2018
Executive Committee	March 7, 2018	
Committee / Board Meetings	March 20-21, 2018	March 20, 2018
Executive Committee	April 4, 2018	
Committee / Board Meetings Awards for Excellence in Teaching	April 17-18, 2018	
Executive Committee	May 2, 2018	
Committee / Board Meetings	May 15-16, 2018	May 15, 2018
Executive Committee	June 6, 2018	
Committee / Annual Board Meetings	June 19-20, 2018	June 19, 2018

**PROPOSED FY2019 MEETING DATES**

<b>Meeting</b>	<b>Date</b>	<b>If agendas require less time, these dates will be cancelled.</b>
Orientation and Board Retreat	September 18-19, 2018	
Executive Committee	October 3, 2018	
Committee / Board Meetings	October 16-17, 2018	October 16, 2018
Executive Committee	November 7, 2018	
Committee / Board Meetings	November 13-14, 2018	November 13, 2018
Executive Committee	January 2, 2019	
Committee / Board Meetings	January 15-16, 2019	January 15, 2019
Executive Committee	March 6, 2019	
Committee / Board Meetings	March 19-20, 2019	March 19, 2019
Executive Committee	April 3, 2019	
Committee / Board Meetings Awards for Excellence in Teaching	April 16-17, 2019	
Executive Committee	May 1, 2019	
Committee / Board Meetings	May 21-22, 2019	May 21, 2019

Executive Committee	June 5, 2019	
Committee / Annual Board Meetings	June 18-19, 2019	June 18, 2019

**National Higher Education Conferences for Trustees**

**Association of Community College Trustees**

Leadership Congress:

Sept. 25-28, 2017, Las Vegas, NV

Oct. 24-27, 2018, Leadership Congress, New York, NY

Oct. 16-19, 2019, Leadership Congress, San Francisco, CA

National Legislative Summit:

Feb. 11-14, 2018, Washington, D.C.

Feb. 10-13, 2019, Washington, D.C.

**Association of Governing Boards of Universities and Colleges**

National Conference on Trusteeship:

April 22–24, 2018, San Francisco, CA

April 14-16, 2019, Orlando, FL

**RECOMMENDED MOTION:**

The Board of Trustees approves the FY2019 meeting calendar as presented. Changes to the calendar will be publicly noticed.