

# Charter of the Board of Trustees

## REVISED: Finance Committee

August 21, 2018

### **Purpose:**

The Board of Trustees is responsible for overall system wide financial management assurance and is committed to long-term stewardship of the state's financial resources. It is the policy of the Board of Trustees to provide sound administration to safeguard the resources of the State of Minnesota, the system, the colleges and universities and the constituencies they serve and to preserve the long term viability of the colleges, universities and system as a whole.

The Finance Committee is charged with oversight of all system wide fiscal and technology matters of the organization. The committee's scope includes oversight of board policies for the administrative, information technology and financial management of the system so to assure the highest possible quality of administrative services, data integrity and the efficient use of the system's financial and information resources.

The Finance Committee shall not have the authority to act on behalf of the board unless specifically delegated by the board. The Finance Committee shall meet at the call of the committee chair.

### **Committee Structure:**

The committee will consist of no fewer than five and no more than seven members appointed by the chair of the board annually. The chair and vice chair of the Finance Committee shall be appointed by the chair of the board.

### **Authority:**

The principal elements of the Charter of the Finance Committee shall be:

1. Provides advice and counsel to the chancellor. (This duty is shared with all other board members);
2. Assurance of leadership, research and pursuit of best practices in the finance and technology arena on behalf of the success of all students;
3. Adoption of an annual committee work plan; and
4. Recommend proposed board policies within the purview of the committee.
5. The committee's oversight includes but is not limited to:
  - the system's biennial budget development
  - annual operating budget establishment and performance
  - the system's tuition and fee structure
  - design and administration of the system's allocation framework
  - administration of financial management polices including financial reporting, scholarships, grant administration, risk management and debt management.

- procurement practices including support of the board's commitment to diverse supplier and vendor participation
  - establishment and administration of the system's pension program and related plans (in cooperation with the Human Resources Committee of the board)
  - college and university foundation relations and development
  - policies related to system technology practices and programs (in cooperation with the Academic and Student Affairs Committee of the board)
  - oversight of college and university administrative programs including the areas of campus housing, dining and parking services (in cooperation with the Facilities Committee of the board)
  - approval of all expenditure and contract actions in accordance with current board policy
6. This charter is subject to review annually.

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