



**MINNESOTA STATE**

Board of Trustees

30 East 7th Street  
St. Paul, MN 55101

651-201-1705

# Board of Trustees Meetings June 16-17, 2020



*Minnesota State is an affirmative action, equal opportunity employer and educator.*



## **Board of Trustees**

June 16-17, 2020  
30 East Seventh St.  
St. Paul, Minnesota

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The Board of Trustees are adhering to Governor Walz's Executive Order 20-01, the State of Minnesota Peacetime Emergency Declaration, and the Center for Disease Control's social distancing guidelines. Meetings will be conducted by conference call or on a virtual meeting platform. Interested parties can listen to the live audio-streaming of the proceedings by clicking the link at: <https://www.minnstate.edu/board/index.html>.

### **Tuesday, June 16, 2020**

- 8:30 AM      Committee of the Whole, Jay Cowles, Chair
- Minnesota State Response to COVID-19
- 9:30 AM      Audit Committee, George Soule, Chair  
*Other board members may be present constituting a quorum of the board.*
- 1. Minutes of January 28, 2020**
  - 2. Minutes of Joint Meeting: Audit and Finance Committees on May 19, 2020**
  - 3. Review and Approve Fiscal Year 2021 Internal Auditing Plan**
- 10:00 AM      BREAK
- 10:15 AM      Joint Meeting: Diversity, Equity, and Inclusion and Human Resources Committees, Co-chairs, Rudy Rodriguez and Michael Vekich  
*Other board members may be present constituting a quorum of the board.*
- 1. Minutes of March 18, 2020**
  - 2. Minutes of January 29, 2020**
  - Minnesota State Workforce Diversity: Current Demographics and Strategies
- 11:15 AM      Academic and Student Affairs, Alex Cirillo, Chair  
*Other board members may be present constituting a quorum of the board.*
- 1. Minutes of May 19, 2020**
  - 2. Proposed Amendment to Board Policy 3.34 Academic Semester Start Dates (Second Reading)**
  - Proposed Amendment to Board Policy: 3.5 Post-secondary Enrollment Options (PSEO), (First Reading)
  - Proposed Amendment to Board Policy 3.22 Course Syllabi and Course Outlines (First Reading)

- 11:45 AM Closed Session: Human Resources Committee, Michael Vekich, Chair  
*Other board members may be present constituting a quorum of the board.*  
*Pursuant to Minn. Stat. § 13D.03, (2019) Closed Meetings for Labor Negotiations Strategy (Minnesota Open Meeting Law)*
- Update on Labor Negotiations Strategy
- 12:15 PM Meeting Ends

**Wednesday, June 17, 2020**

- 8:30 AM Closed Session, Board of Trustees, Jay Cowles, Chair  
 Pursuant to Minnesota Statutes § 13D.05, subd. 3 (a) (2019) Meetings Having Data Classified as Not Public (Minnesota Open Meeting Law), the Board of Trustees will meet in closed session.
- Chancellor’s Performance Evaluation
- 9:30 AM BREAK
- 9:45 AM Facilities Committee, Jerry Janezich, Chair  
*Other board members may be present constituting a quorum of the board.*
- 1. Minutes of May 20, 2020**
  - 2. Proposed Amendment to Board Policy 5.17: Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices (Second Reading)**
- 10:00 AM Finance Committee, Roger Moe, Chair  
*Other board members may be present constituting a quorum of the board.*
- 1. Minutes of May 20, 2020**
  - 2. Contracts exceeding \$1 Million:**
    - a. CollegeSource Degree Audit Maintenance and Transferology Renewal, Academic and Student Affairs, System Office**
    - b. Contract for Bookstore Services, Metropolitan State University**
  - 3. Proposed Amendment to Board Policy 5.17: Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices (Second Reading)**
  - 4. FY2021 Operating Budget (Second Reading)**
- 11:30 AM BREAK
- 11:45 AM Board of Trustees, Jay Cowles, Chair
- 1:00 PM Meeting Ends

**Bolded items indicate action is required.**



## **Committee Rosters**

**2019-2020**

*(Updated December 16, 2019)*

### **Executive**

Jay Cowles, Chair  
Roger Moe, Vice Chair/Treasurer  
Alex Cirillo  
April Nishimura  
Louise Sundin  
Cheryl Tefer  
Michael Vekich

### **Academic and Student Affairs**

Alex Cirillo, Chair  
Cheryl Tefer, Vice Chair  
Ashlyn Anderson  
Dawn Erlandson  
Jerry Janezich  
Rudy Rodriguez  
Samson Williams

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*President Liaisons:*

*Michael Berndt  
Robbyn Wacker*

### **Audit**

George Soule, Chair  
Michael Vekich, Vice Chair  
Bob Hoffman  
Jerry Janezich  
April Nishimura

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*President Liaisons:*

*Richard Davenport  
Stephanie Hammitt*

### **Diversity, Equity, and Inclusion**

Rudy Rodriguez, Chair  
George Soule, Vice Chair  
Ashlyn Anderson  
April Nishimura  
Louise Sundin  
Cheryl Tefer  
Samson Williams

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*President Liaisons:*

*Anne Blackhurst  
Annesa Cheek*

### **Facilities**

Jerry Janezich, Chair  
Louise Sundin, Vice Chair  
Bob Hoffman  
Roger Moe  
Samson Williams

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*President Liaisons:*

*Faith Hensrud  
Kent Hanson*

### **Finance**

Roger Moe, Chair  
April Nishimura, Vice Chair  
Ahmitara Alwal  
Ashlyn Anderson  
Bob Hoffman  
Jerry Janezich  
George Soule

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*President Liaisons:*

*Joe Mulford  
Scott Olson*

**Human Resources**

Michael Vekich, Chair  
George Soule, Vice Chair  
Ahmitara Alwal  
Dawn Erlandson  
Roger Moe  
Rudy Rodriguez  
Cheryl Tefer

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*President Liaisons:*

*Ginny Arthur  
Annette Parker*

**Nominating Committee**

George Soule, Chair  
Rudy Rodriguez, Vice Chair  
Cheryl Tefer

**Outreach and Engagement Committee**

Dawn Erlandson, Chair  
Louise Sundin, Vice Chair  
Ahmitara Alwal  
Ashlyn Anderson  
Rudy Rodriguez

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*President Liaisons:*

*Anne Blackhurst  
Hara Charlier*

**Chancellor Review**

Jay Cowles, Chair  
Roger Moe, Vice Chair  
Dawn Erlandson  
Michael Vekich



**Proposed FY2021 and FY2022 Board Meeting Dates**

*The meeting calendar is subject to change. Changes to the calendar will be publicly noticed.*

**Approved FY2020 Meeting Calendar**

<b>Meeting</b>	<b>Date</b>	<b>If agendas require less time, these dates will be cancelled.</b>
Board Meeting/Combined meeting with Leadership Council <i>Hibbing Community College</i>	July 23-24, 2019	July 24, 2019
Board Retreat	September 17-18, 2019	
Executive Committee	October 2, 2019	
Committee/Board Meetings Combined meeting with Leadership Council on October 15 <i>No meetings on October 16.</i>	October 15, 2019 <i>ACCT Leadership Congress, October 16-19, San Francisco</i>	October 16, 2019
Cancelled: Executive Committee	November 6, 2019	
Committee / Board Meetings <i>Bemidji State University and Northwest Technical College</i>	November 19-20, 2019	November 19, 2019
No December meeting		
Cancelled: Executive Committee	January 8, 2020	
Committee / Board Meetings Combined meeting with Leadership Council on January 28	January 28-29, 2020	
No February meeting	<i>ACCT National Legislative Summit, Feb. 9-12, Washington, D.C.</i>	
Cancelled: Executive Committee	March 4, 2020	

*Minnesota State is an affirmative action, equal opportunity employer and educator.*

Meeting	Date	If agendas require less time, these dates will be cancelled.
Committee / Board Meetings	March 17-18, 2020	There were no meetings on March 17, 2020
Cancelled Executive Committee	April 1, 2020	
Committee / Board Meetings Awards for Excellence in Teaching	April 21-22, 2020 <i>AGB National Conference April 5-7, Washington, D.C.</i>	There are no meetings on April 21, 2020
Executive Committee	May 6, 2020	
Committee / Board Meetings	May 19-20, 2020	May 19, 2020
Committee / Annual Board Meetings	June 16-17, 2020	June 16, 2020

#### Revised/Proposed FY2021 Meeting Calendar

Board Meeting/Combined meeting with Leadership Council <i>Anoka-Ramsey Community College, Coon Rapids</i>	July 21-22, 2020	July 22, 2020
Orientation for new trustees	<i>August or after governor makes the appointments</i>	
Executive Committee	September 2, 2020	
Board Retreat	September <del>15-16</del> <b><u>22-23</u></b> , 2020	
Executive Committee	October 7, 2020	
Committee / Board Meetings	October 20-21, 2020 <i>ACCT Leadership Congress Sept. 30-Oct. 3, Chicago</i>	October 21, 2020
Executive Committee	November 3, 2020	
Committee / Board Meetings	November 17-18, 2020	
No December meeting		

Executive Committee	?	
Committee / Board Meetings Combined meeting with Leadership Council	January 26-27, 2021	
No February meeting	<i>ACCT National Legislative Summit, Feb. 7-10, Washington, D.C.</i>	
Executive Committee	March 3, 2021	
Committee / Board Meetings	March 16-17, 2021	March 16, 2021
Executive Committee	April 7, 2021	
Committee / Board Meetings	April 20-21, 2021 <i>AGB National Conference, Apr. 11-13, San Diego</i>	April 20, 2021
Executive Committee	May 5, 2021	
Committee / Board Meetings	May 18-19, 2021	May 18, 2021
Executive Committee	June 2, 2021	
Committee / Annual Board Meetings	June 15-16, 2021	June 15, 2021

**National Higher Education Conferences:**

AGB National Conference: April 5-7, 2020, Washington, DC  
ACCT Leadership Congress: September 30-Oct. 3, 2020, Chicago  
ACCT National Legislative Summit: February 7-10, 2021, Washington, DC.  
AGB National Conference: April 11-13, 2021, San Diego  
ACCT Leadership Congress: October 13-16, 2021, San Diego  
ACCT National Legislative Summit: February 2022 (dates not posted)  
AGB National Conference: April 10-12, 2022, Orlando

AGB is the Association of Governing Boards of Universities and College  
ACCT is the Association of Community College Trustees



MINNESOTA STATE

**Committee of the Whole**  
**June 16, 2020**  
**8:30 AM**  
**Virtual Meeting**  
**30 7<sup>th</sup> Street East**  
**St. Paul MN**

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Note: Committee/board meeting times are tentative. Committee/board meetings may begin up to 45 minutes earlier than the times listed below if the previous committee meeting concludes its business before the end of its allotted time slot.

Committee of the Whole, Jay Cowles, Chair

1. Minnesota State Response to COVID-19



**Bolded** items indicate action is required.

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Committee of the Whole

**Date:** June 16, 2020

**Title:** Minnesota State Response to COVID-19

**Purpose (check one):**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Proposed<br>New Policy or<br>Amendment to<br>Existing Policy | <input type="checkbox"/> Approvals<br>Required by<br>Policy | <input type="checkbox"/> Other<br>Approvals |
| <input type="checkbox"/> Monitoring /<br>Compliance                                   | <input checked="" type="checkbox"/> Information             |   |

**Brief Description:**

Minnesota State's response to COVID-19 has focused on the safety and health of students, faculty, and staff. This session will provide an update on strategies deployed at our colleges and universities and begin to reflect on the lessons learned as the system office and the 30 colleges and 7 universities navigate the ongoing challenges presented by the COVID-19 pandemic.

**Scheduled Presenters:**

Chancellor Devinder Malhotra

Vice Chancellor Bill Maki

Associate Vice Chancellor Brian Yolitz

Senior Vice Chancellor Ron Anderson

Chief Diversity Office Clyde Pickett

Chief Marketing and Communications Officer Noelle Hawton



MINNESOTA STATE

Audit Committee  
June 16, 2020  
9:30 a.m.  
McCormick Room / Zoom Meeting

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Note: Committee/board meeting times are tentative. Committee/board meetings may begin up to 45 minutes earlier than the times listed below if the previous committee meeting concludes its business before the end of its allotted time slot.

Audit Committee, George Soule, Chair

*Other board members may be present constituting a quorum of the board.*

1. **Minutes of January 28, 2020 (pages 1-3)**
2. **Minutes of Joint Meeting: Audit and Finance Committees on May 19, 2020 (pages 4-8)**
3. **Review and Approve Fiscal Year 2021 Internal Auditing Plan (pages 9-23)**

Committee Members:

George Soule, Chair  
Michael Vekich, Vice Chair  
Bob Hoffman  
Jerry Janezich  
April Nishimura

Presidential Liaisons:

Richard Davenport  
Stephanie Hammitt

**Bolded** items indicate action is required.



**MINNESOTA STATE COLLEGES AND UNIVERSITIES  
BOARD OF TRUSTEES  
AUDIT COMMITTEE MEETING MINUTES  
January 28, 2020**

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**Audit Committee Members Present:** Trustees George Soule, Robert Hoffman, Jerry Janezich, and April Nishimura.

**Audit Committee Members Absent:** Michael Vekich.

**Other Trustees Present:** Trustees Ashlyn Anderson, Jay Cowles, Dawn Erlandson, Roger Moe, Cheryl Tefer, and Samson Williams.

The Minnesota State Colleges and Universities Audit Committee held its meeting on October 15, 2019, in the 4<sup>th</sup> Floor McCormick Room, 30 East 7<sup>th</sup> Street in St. Paul. Trustee Soule called the meeting to order at 2:00 p.m.

**1. Minutes of November 19, 2019**

The minutes of the November 19, 2019 audit committee were approved as published.

**2. Project Update: Institution Financial Control Review**

Mr. Eric Wion, Executive Director for the Office of Internal Auditing, introduced Mr. Scott Wilson, Vice President of Finance and Facilities at Saint Paul College and Ms. Mallory Thomas, Baker Tilly.

Mr. Wion stated that the strategy for providing assurance around internal controls and compliance, particularly around financial controls at the colleges and universities, had evolved over the years. He gave a brief history of the work that had been done. About three years ago, Internal Audit went through a period of transition and added advisory services, which really expanded the scope of what Internal Audit could do beyond the financial arena.

The Institution Financial Control Review project was intended to take a step back and develop a plan for institutional internal control and compliance assurance. The project objective was to develop a multiyear plan to assess key financial controls in each college and university on a rotational basis. Mr. Wion stated that they had developed a draft internal control assessment and piloted that tool at Saint Paul College and St. Cloud State University. He thanked Interim President Peaslee and Mr. Scott Wilson at Saint Paul College, and President Robbyn Wacker and Interim CFO Jeff Wagner at St. Cloud State University, as well as the finance teams at both institutions for their willingness and eagerness to participate in the pilot. He stated that their cooperation, feedback and input, provided tremendous value and helped to inform the project.

Ms. Thomas provided a summary of the pilot assessment tool. She outlined the scope of the project and reviewed the pilot phase process. She stated that they had drafted the assessment tool and then selected the two institutions to pilot. They had discussions on site with the control owners and the finance teams to get a better understanding of the control environment to inform the assessment tool. The tool was updated based on those discussions, and then the team reconnected with contacts at each of the pilot institutions to communicate any gaps and areas of recommendations that could be addressed through additional control procedures.

Mr. Wilson provided a CFO's perspective from the campus. He stated that having this assessment tool sets the tone for allowing management to ensure they are good stewards of taxpayer dollars and student tuition money.

Mr. Wilson highlighted three main priorities from an operational perspective. The first was the effectiveness and efficiency of operations. He stated that having good controls in place makes it easier to mitigate risks and make corrections to processes. The second priority is the reliability of the information and data that is being reported. Internal and external stakeholders need to be able to rely on the accuracy of what is being reported out from a financial perspective. Finally, he stated that strong internal controls allow colleges and universities to provide examples of how they are maintaining compliance with state and federal regulations and rules.

Mr. Wilson stated that they knew of some of their weaknesses going into the pilot, but there were also recommendations for improvements that the college had not been aware of previously. He stated that the college has already implemented some changes and is working on a few other recommendations as a result of the pilot assessment.

Mr. Wion proposed a five-year rotational assessment plan which would allow internal audit to get to approximately seven or eight institutions each year to do an internal compliance assessment. These would be fairly quick assessments; approximately 80 to 100 hours at each institution. The goal would be to look at the design of processes and controls, do walkthroughs, talk through how institutions process transactions and identify where there were clear deficiencies or gaps in internal controls. Then they would provide the campus with recommendations on how to improve in those areas.

Mr. Wion stated that the next steps would be to use the input they had received from Saint Paul College and St. Cloud State University to update and refine the assessment tool. The goal would be to keep building additional business cycles into the assessment tool. Conversations up front with each institution would help steer the work toward business cycles would make the most sense for internal audit to spend time assessing, areas which were more risky, or areas where the CFO or others have more concern.

In addition, Mr. Wion anticipated the tool could be modified and used by institutions as a self-assessment tool. He noted that some of the feedback they had received indicated that they should work to make the tool less auditor friendly and more user friendly for accountants and individuals who are actually processing transactions on campus and so that it could be used as a

self-assessment tool. He added that they would also like to look at developing additional internal control resources and risk control guidance beyond the actual tool itself, resources that could be useful and helpful to institutions, as they look at identifying controls.

Mr. Wion stated that they will be thinking about how to report these assessments to the Audit Committee. Some initial thinking would be to so an annual report that would analyze the assessments that had been done that year and look for common themes. In addition, Mr. Wion stated that they were thinking about what kind of follow up internal audit would do on recommendations that came out of the assessments. Initial thinking would be that they might develop a way to classify issues and recommendations, and then follow up on highest level findings to see how things are being addressed.

Mr. Wion stated finally that once the assessment tool is finalized, they will build the work into the annual audit plan.

Mr. Wion reviewed the complete list of projects from the FY20 Audit Plan that the committee approved back in June.

Trustee Hoffman asked about the role that Baker Tilly plays in the audit plan. Mr. Wion explained that they play a significant role. He stated that he has three Minnesota State employees employed in internal audit and one open position. The decision was made almost three years ago, not to fill six open positions and instead use those funds to contract for professional services with Baker Tilly. He stated that all the work in the annual audit plan gets done between his small staff and the contract with Baker Tilly. Baker Tilly is integral to the audit plan and the work that we do.

The meeting adjourned at 2:32 p.m.

Respectfully submitted by Darla Constable

**MINNESOTA STATE COLLEGES AND UNIVERSITIES  
BOARD OF TRUSTEES  
JOINT AUDIT and FINANCE COMMITTEE MEETING MINUTES  
May 19, 2020**

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Consistent with the federal and state guidance on the COVID-19 pandemic, Chair Cowles has determined that in-person meetings will not be held for the foreseeable future. As a result, members of the public were not permitted to attend meetings due to the current pandemic. The board provided access for the public to monitor meetings via live audio-streaming of the proceedings.

**Joint Committee Members Present:** Trustees George Soule, Roger Moe, Ashlyn Anderson, Robert Hoffman, Jerry Janezich, April Nishimura, and Michael Vekich.

**Joint Committee Members Absent:** Trustee Ahmitara Alwal.

**Other Trustees Present by Remote Access:** Trustees Alex Cirillo, Dawn Erlandson, Rudy Rodriguez, Louise Sundin, Cheryl Tefer, and Samson Williams.

Committee Chair Soule called the virtual meeting to order at 11:00 a.m.

**1. Minutes from March 18, 2020**

The minutes of the March 18, 2020 joint audit and finance committees were approved as published.

**2. Brief Internal Auditing Update**

Mr. Eric Wion, Executive Director of the Office of Internal Auditing, stated that the audit team has continued to make progress on the FY20 audit plan, although they have been slowed down due to the pandemic and staff's availability. The final two projects, the Regional Comprehensive Workforce Solutions Review and the Bookstore Collaborative Review, are anticipated to be completed in early summer. The final reports will be distributed to the audit committee once they are completed and then discussed at a future meeting in the fall. In addition, Internal Auditing has been developing a draft fiscal year 2021 internal audit plan. That proposed plan will be brought to the audit committee in June.

Finally, Mr. Wion reported that the Office of the Legislative Auditor will be performing a statewide audit of salary differential payments that were made to state employees who were in military reserve units and reported to active service between July 1, 2015 and March 31, 2020. Minnesota State made payments to fewer than 10 employees at five college and universities and the system office during that time frame. Mr. Wion stated that he would keep the committee apprised of the progress and results of that audit work.

3. Information Security Consultation Project - Phase 3 Results

Mr. Wion introduced Mr. Mike Cullen who led the project, Vice Chancellor and Chief Information Officer Ramon Padilla, and Mr. Craig Munson, Chief Information Security Officer.

Mr. Cullen reviewed the project background and reminded the committee that the goal of Phase 3 of the project was to assist management in developing a strategy for a sustainable program for conducting ongoing assessments of the colleges, universities, and the system office to ensure that everyone is continuing to implement the information security program to protect the systems and data across Minnesota State.

Mr. Cullen reminded the committee of the top five information security domains and reviewed the scope and methodology. Developing an assessment program of this type is difficult given Minnesota State's size, structure, and complexity.

Mr. Cullen stated that they looked at five different models ranging from self-assessments to external third-party assessments. They looked at how much assurance would be provided to leadership and the board, and the kinds of resources each one would take given the size and scope of the program. He stated that in the end, there was not a one size fits all model that would work for Minnesota State.

Mr. Cullen stated that after collaborating with Vice Chancellor Padilla and his security team, they were recommending a multifaceted program, where each institution would be assessed on a periodic basis. Assessments would be determined by resource means, the applicable risks to that institution, as well the overall risk that institution is for the entire system. Reporting would depend on the type of assessment at various levels, ranging from local reporting at the institution leadership level, reporting to the system office, and potentially periodical reports to the board to show how the program is working and how the colleges, universities and system office are maintaining proper information security. Mr. Cullen then provided a sample assessment program to show how different types of assessments might happen at different frequencies.

Vice Chancellor Padilla noted that self-assessments can be very effective tools. The system office has been doing self-assessments for the last three years and the recent independent audit affirmed those assessments. He stated that successful self-assessment has to do with maturity of the organization, and he believed that many of the college and universities could perform self-assessments effectively.

Mr. Cullen explained the three lines of defense at Minnesota State. The first line are the IT staff across all of Minnesota State doing the day to day controls protecting systems and protecting data. The second line is the information security risk and compliance office at the

system office to oversee compliance and monitoring and conduct ongoing activities to ensure that the first line of defense are implementing the right protection, based on the risks. Finally, the third line is internal audit providing the independent assurance to make sure that the controls for protecting systems and data are in place.

Mr. Cullen stated that the next steps would be for the Vice Chancellor/CIO and the chief information security officer to work with the campus IT communities to implement the recommendations and determine how to set up this ongoing program for assessment.

Trustee Hoffman noted that was a critical nature of this work. Mr. Cullen assured the committee that are existing activities that are happening to monitor information security across the system. This project would tie that activity together into a formalized program. He further noted that the next topic on the agenda related to Data Classification domain. Internal audit has been doing its own ongoing program of audits and assessment into how each of the domains are being implemented across the system.

Vice Chancellor Padilla assured the committee that over the last six years, the college, universities, and the system office have developed the top five security domains construct. This effort has seen a reduction in information security events over that same timeframe. He also noted that they have been working very hard with enterprise level security to move many of the security threats, either off the campus or to remediate them at the system level as opposed to the campus level. He stated that he, with all those efforts, felt strongly they have increased security over time in Minnesota State.

Mr. Munson stated that he agreed with the assessments and recommendations, and he would continue working within Minnesota State's cybersecurity community to strengthen a sustainable top five security program. This work has been in progress within the CIO and CISO community, and there has been no reluctance on the part of the campuses. There are resource constraints, so the effort will be in trying to figure out how to do this in a way that makes sense for everyone.

Trustee Hoffman asked if all colleges and universities were in a strong cybersecurity position. Mr. Munson explained that each campus has their own unique needs and challenges, but he said that he was comfortable in the work that each college and university was doing and direction they were moving. He reminded the committee that there would never be a finish line for information security, but rather a continual process of adding to information security controls.

#### 4. Data Classification Review Results

Mr. Cullen stated that data classification is foundational to the information security program. This was an assurance project to see how the colleges, universities and the system office implemented the requirements for data classification. The responsibility for classifying that data happens at the system level and that flows down to the campuses. The

data retains its classification as it is used at the colleges and universities, however, each college university also has their own unique applications and data that require them to do their own classification.

Policy and procedure set out five major requirements. The first is an IT system inventory of all institution IT systems that are managed directly. The second is to identify all data owners and custodians. The next three require data inventories for the three major types of data, highly restricted data, restricted data, and low data.

Mr. Cullen talked briefly about the methodology for this project. They did a survey and then conducted follow up activities based on those survey results. He reviewed the analysis and summary of those results. There were a high percentage of campuses that have completed or are almost completed with the requirements. Then there was a good percentage at the bottom which are still developing and working to establish these requirements.

Mr. Cullen stated that they tried to determine the likely causes for institutions who were still working on the requirements. In most cases other institutional priorities diverted focus from those resources at the campus level, or there was a shortage of individuals with the necessary skills and knowledge to complete the work. He also noted that institution size did not seem to play a significant role in the ability of an institution to meet these requirements.

Mr. Cullen reviewed the recommendations. Institutions that have not completed their efforts should prioritize the completion of that data classification. Then the system office information security team should monitor college and university progress towards achieving compliance. They also recommended the system office information security team collaborative workspace that allows the institutions to share their best practices tools and templates to leverage the power of a system to work across institutions, and then also consider making some updates to clarify some of the specific requirements.

Vice Chancellor Padilla stated that there was confusion in policy and procedure around the term data owner. They were working at a detailed level to determine data owners when there are only three data owners on a campus. They took that feedback and are working with the Data Governance Committee to change the policy and procedure to eliminate that phrase and develop a new moniker that will make the direction clear.

Trustee Hoffman asked how the system would monitor progress and report it back to the board. Mr. Munson stated that each of the top five domains have specific metrics that the security community looks at and provides input on. He stated that they would continue to monitor those metrics through various assessments that were outlined earlier in the previous report. Vice Chancellor Padilla added that the most important things that need to be done, was to focus on those institutions that have not done their inventory and have not

identified their highly restricted data. Then in the fall there would be an opportunity to meet in closed session to talk more about the specifics in those areas.

Trustee Cowles thanked the presenters for their comments. He appreciated the comments highlighting where the enterprise risk priorities are relative to the work of data classification, and the emphasis on the need to focus on the data inventories and the highly restricted data first. He noted that was the risk profile for that work. Trustee Nishimura asked if it would be possible to color code the five policy requirements so that it would be easier to see them in terms of their level of priority. Vice Chancellor Padilla thought they could do that.

The meeting adjourned at 11:39 a.m.

Respectfully submitted by Darla Constable

**MINNESOTA STATE COLLEGES AND UNIVERSITIES  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name: Audit Committee**

**Date: June 16, 2020**

**Title: Review and Approve Fiscal Year 2021 Internal Auditing Plan**

**Purpose (check one):**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Proposed<br>New Policy or<br>Amendment to<br>Existing Policy | <input checked="" type="checkbox"/> Approvals<br>Required by<br>Policy | <input type="checkbox"/> Other<br>Approvals |
| <input type="checkbox"/> Monitoring /<br>Compliance                                   | <input type="checkbox"/> Information                                   |   |

**Brief Description:**

The Office of Internal Auditing's Charter, required by Board Policy 1.D.1, requires the Executive Director of Internal Auditing to present and seek approval of an audit plan each fiscal year. Internal auditing standards require that the board approve the annual plan.

The audit plan presents an overview of how the Office of Internal Auditing plans to use its resources in fiscal year 2021.

**Scheduled Presenter(s):**

Eric Wion, Executive Director of Internal Auditing  
Chris Jeffrey, Internal Auditing (Baker Tilly Partner)

**BOARD OF TRUSTEES  
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

<b>ACTION ITEM</b>
<b>REVIEW AND APPROVE FISCAL YEAR 2021 INTERNAL AUDITING PLAN</b>

**BACKGROUND**

According to the Office of Internal Auditing’s Charter, required by Board Policy 1.D.1, an annual internal auditing audit plan must be submitted and approved by the Audit Committee. The fiscal year 2021 Internal Auditing Plan will be reviewed at the meeting.

The plan presents an overview of how the Office of Internal Auditing plans to use its resources in fiscal year 2021.

**RECOMMENDED COMMITTEE ACTION:**

*The audit committee recommends that the Board of Trustees adopt the following motion:*

**RECOMMENDED BOARD MOTION:**

*The Board of Trustees approves the Office of Internal Auditing annual audit plan for fiscal year 2021.*

*Date Presented to the Board of Trustees: June 16, 2020*



6/16/2020

Office of Internal Auditing

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# Audit Committee

## 2021 Internal Auditing Plan

MINNESOTA STATE

# Internal Audit (IA) Plan

- Internal Auditing's Charter requires the Executive Director to present and seek approval of an annual internal audit plan (required by IA standards)
- Plan presents an overview of how the Office of Internal Auditing plans to use its resources
  - Part 1 – Ongoing Activities
  - Part 2 – Multi-Year Projects
  - Part 3 – New Projects
- Plan updates, including suggested changes, will be discussed with Audit Committee throughout the year



# The Office of Internal Auditing



# Internal Auditing Team



**Supporting managers, seniors, and staff**

Local resources determined based on project needs and skill requirements



# Fiscal Year 2020 in Review

## Internal Audit Operational Updates

New Internal Audit Charter

Amended Board Policy 1D.1 Office of Internal Auditing

New external and internal audit services contracts

Student Financial Aid

Annual Financial Statement Audits

## Executed Projects

NextGen Project Risk Reviews #5, #6

HR-TSM Advisory Project

Information Security Consultation Project – Phase 3

Data Classification Review

Quarterly Board of Trustee Expense Audits

Bookstore Collaboration Review (In Progress)

Comprehensive Workforce Solutions Review (In Progress)

## Internal Audit Program Development

System-Level Enterprise Risk Management Activities

Internal Control Assessment Program Designed and Piloted

## Fraud Investigations

Received 16 allegations, Issued 4 Investigation Reports



# FY21 Internal Audit Plan Development Process



# Part 1 – Ongoing Activities

## Committee Participation and Advisory Services

- NextGen Steering Committee
- Enterprise Risk Management Committee
- Chancellor’s Cabinet and Leadership Committee
- Other Committee and Work Group Participation
- Ongoing Ad-Hoc Risk & Control Inquiries and Advice

## Assurance Services

- Quarterly Audits of Board Expenses and Trustee Expense Reimbursements
- Monitoring Progress on Outstanding Audit Findings

## External Audit Coordination

- Annual Financial Statement Audits
- Annual Federal Student Financial Aid Compliance Audit
- NCAA Compliance Audits (every 3 years)
- Other External Party Audits

## Fraud Inquiry and Investigation Services



# Part 2 – Multi Year Projects

## HR-TSM Phase 3 (advisory)

- Conclude the review of the HR service center model, progress to date, and the extent to which the desired project goals and objectives have been achieved. Evaluate progress towards stabilization and the return on investment realized. Advise on the approach for long-term performance monitoring.

## Financial Controls Assessment Plan (assurance)

- Execute a five-year rotational plan and facilitate 6-9 college and university internal control assessments each year.

## NextGen Project Risk Review (PRR) Checkpoints #7 and #8 (advisory/assurance)

- Conduct business project reviews and assess specific project processes. Perform quarterly checkpoints focused around key project milestones. Additionally, work to advise on key project risks surrounding implementation, data governance, and other project issues as they arise.
- Perform additional reviews on topics related to NextGen as needed throughout the year.



# Part 3 – New Projects

## COVID-19 Related Audit Services (assurance/advisory)

1. CARES Funding: The scope will be discussed with external audit to ensure duplicative work will not be performed. IA services may include the following.
  - Provide ongoing monitoring of federal guidance.
  - Review internal guidance and procedures to assist colleges and universities to identify and track “eligible” and non-eligible” costs for purposes of seeking reimbursement.
  - Evaluate and assess expense tracking system and expenses and provide recommendations on the adequacy of reporting and appropriateness of documentation to meet applicable requirements.
2. Financial Impact:
  - Review the financial impact assessments including the inputs and assumptions used and prepared by the system office and institutions. Perform stress-testing over the inputs and assumptions used to validate the financial models.
3. Business Continuity:
  - Review the execution of the business continuity plan (BCP) and IT infrastructure and IT application resiliency plans as a result of COVID-19 and identify key lessons learned.



# Part 3 – New Projects (cont'd)

## Vulnerability Management Assessment (assurance)

- Review MN State's vulnerability management program, part of the Information Security Top 5 Security Domains, to evaluate whether controls ensure vulnerabilities are identified and remediated in a timely manner and colleges, universities, and the system office comply with applicable policies, procedures, and operating instructions.

## Campus Safety/Security Review (assurance)

- Current events and risks related to the health, safety and security of students, faculty and staff are elevated and evolving and as such the scope and objective of this project will be refined after initial project planning work is conducted.

## Academic Program Management Review (advisory)

- Review the project plan for the development of a system-wide academic program review strategy. Provide recommendations on the program evaluation criteria to ensure value enhancement and that external needs are being met. Advise on the roles and responsibilities of the system office and the institutions, and on key project risks surrounding the design, implementation and monitoring of the program review strategy.



# Quality Assessment Review (QAR)

## Requirements

International Standards  
for the Professional  
Practice of Internal  
Auditing

Issued by the Institute of  
Internal Auditors (IIA)

At least once every five  
years\*

Qualified , independent  
assessor(s)

## Objectives

Assess conformance to IIA  
Standards, Code of Ethics  
and Definition of Internal  
Auditing

Assess effectiveness

Identify opportunities for  
improvement

## Rating Scale

Generally Conforms

Partially Conforms

Does Not Conform

\*QAR planned for early calendar year 2021



# Recommended Action and Motion

## Recommended Committee Action

- The audit committee recommends that the Board of Trustees adopt the following motion:

## Recommended Board Motion

- The Board of Trustees approves the Office of Internal Auditing annual audit plan for fiscal year 2021.





# MINNESOTA STATE

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MINNESOTA STATE

Joint Diversity, Equity and Inclusion / Human Resources Committees  
June 16, 2020  
Time 10:15 AM  
McCormick Room

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Committee / Board meeting times are tentative and may begin up to 45 minutes earlier than the times listed below if the previous committee meeting concludes its business before the end of its allotted time slot. The board or committee members are adhering to the CDC social distancing guidelines and are attending either by conference call or on a virtual meeting platform. Other board members may be present constituting a quorum of the board.

1. **Approve minutes of HR Committee, March 2020 (pp 2-7)**
2. **Approve minutes of DEI Committee, January 2020 (pp 8-16)**
3. Minnesota State Faculty and Staff Diversity: Current Demographics and Strategies

Human Resources Committee Members:

Michael Vekich, Chair  
George Soule, Vice Chair  
AbdulRahmane Abdul-Aziz  
Dawn Erlandson  
Roger Moe  
Rudy Rodriguez  
Cheryl Tefer

*President Liaisons:*

*Ginny Arthur  
Annette Parker*

Diversity, Equity & Inclusion Committee Members:

Rudy Rodriguez, Chair  
George Soule, Vice Chair  
Ashlyn Anderson  
April Nishimura  
Louise Sundin  
Cheryl Tefer  
Samson Williams

*President Liaisons:*

*Anne Blackhurst  
Annesea Cheek*

**Bolded** items indicate action is required.



**Minnesota State Board of Trustees  
Human Resources Committee  
McCormick Room  
March 18, 2020**

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**Committee members present:** *Trustee Mike Vekich -Chair; Trustee George Soule -Vice Chair.*

**Other Leadership Council:** *Devinder Malhotra- Chancellor, Jay Cowles- Board of Trustees Chair.*

*On the Phone: Trustees Ahmitara Alwal, Dawn Erlandson, Roger Moe, Rudy Rodriguez and Cheryl Tefer.*

Committee Chair Mike Vekich called the meeting to order at 10:38 am.

**1. Minutes of January 28, 2020**

Chair Vekich announced a quorum of the Human Resources committee and asked for comments regarding the minutes presented from the January 28, 2020 HR Committee. Hearing none, the minutes were adopted.

**2. Appointment of President of Dakota County Technical College and Inver Hills Community College**

Chancellor Malhotra addressed Chair Cowles and members of the board introducing today's first presidential recommendation for Dakota County Technical College and Inver Hills Community College.

A national search for the DCTC-Inver Hills presidency began in the fall of 2019 with the assistance of ACCT Search consultants, a national search firm. In sum, 56 applications were received, thus providing an excellent pool of candidates. From this pool, the search advisory committee, led by Kent Hanson, President of Anoka Ramsey Community College and Anoka Technical College, selected 10 individuals for preliminary interviews. Three candidates were invited to participate in public campus interviews and visited the campuses for meetings with all internal and external stakeholders. Reference and background checks were completed. Chancellor Malhotra interviewed the candidates, as did members of his cabinet as well as Trustees Vekich, Cirillo and Nishimura.

Chancellor Malhotra recommended to the board, the appointment of **Michael Berndt** as President of Dakota County Technical College and Inver Hills Community College. The Chancellor provided the following background: Michael Berndt has been serving as interim president of Dakota County Technical College and Inver Hills Community College since July 2018.

In this role, he has performed admirably, providing effective and meaningful leadership to both institutions. He has built relationships with their local communities. Worked

closely with both colleges to stage and plan projects aimed at stabilizing enrollments, creating trust and strong relationships with faculty and staff. As Minnesota State moves towards Equity 2030, Michael demonstrates a commitment to equity and inclusion. Finally and as importantly, Michael interacts exceedingly well with the students. He is passionate about developing an organizational ethos aimed at their success, maintaining a laser focus on serving the students and the communities where the colleges are located.

Chair Vekich asked for discussion of the recommendation from committee members. Trustee Nishimura commented she was part of the interview process and felt that Michael Berndt is a confident leader. Trustee Cirillo was impressed hearing Mr. Berndt's knowledge of the two respective colleges and the clear vision he has for their future.

Chair Vekich concurred and read the recommendation. The Human Resources Committee recommended that the Board of Trustees adopt the following motion:

*The Board of Trustees, upon the recommendation of Chancellor Malhotra, appoints Michael Berndt as President of Dakota County Technical College, and Inver Hills Community College effective today, March 18, 2020, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the Minnesota State Colleges and Universities Personnel Plan for Administrators.*

Chair Vekich asked for a motion to approve. Trustee Moe moved and Trustee Rodriguez seconded the motion. No further discussion. No one opposed. The motion was adopted.

### **3. Appointment of President of North Hennepin Community College**

Chancellor Malhotra stated North Hennepin Community College has been working hard to strategically position itself to promote student success in a rapidly diversifying institution.

Under the leadership of former president Barbara McDonald, the college put in place the needed academic and organizational structures to heighten its focus on supporting students and getting them across the finish line. Barbara's efforts and commitment aligned the college well to unfurl its innate potential and promise.

Jeffrey Williamson, the current interim president, capitalized on and further strengthened that momentum. North Hennepin now demonstrates not only strong fundamentals and clarity in its aspirational goals, but also a strong and steady performance towards achieving them. The chancellor thanked Interim President Jeffrey

Williamson for his leadership and significant contributions to North Hennepin Community College and the broader community.

A national search for the presidency of North Hennepin Community College was conducted with the assistance of ACCT Search consultants in the fall of 2019 producing 53 applications. From this pool, the search advisory committee, led by Sharon Pierce, President of Minneapolis College, selected 8 individuals for preliminary interviews. Three candidates were invited to participate in public campus interviews, meetings with all internal and external stakeholders. Reference and background checks were completed. Chancellor Malhotra interviewed the candidates, as did members of his cabinet, as well as Chair Cowles, and Trustees Anderson and Tefer.

Chancellor Malhotra recommended to the board the appointment of **Dr. Rolando García** as President of North Hennepin Community College.

Dr. García comes to us from Broward College, Florida, a college which enrolls more than 63,000 students – and of that, 82 percent are students of color. Since 2014, Dr. García served as Broward’s South Campus president and vice provost of academic resources. He has the academic credentials, experience, and the leadership needed to take North Hennepin to the next level. What’s more, Dr. García possesses the heart and inspiration. He leads by example with integrity, authenticity, emotional courage, persistence, and passion for his students and their success. In addition, Dr. Garcia’s personal journey is a compelling example of the power of education to transform lives.

Chancellor Malhotra provided a comprehensive review of Dr. Garcia’s career highlights, credentials, current duties and character references.

Dr. Garcia’s career is deeply rooted in supporting student success, advancing equity, and creating pathways to college completion. He brings heart, strategic thinking, and leadership skills required to guide North Hennepin Community College into the future.

Chancellor Malhotra recommend to the Human Resources Committee, the appointment of Dr. Rolando García as the next president of North Hennepin Community College.

Chair Vekich asked for discussion of the recommendation from committee members. Chair Cowles commented he was part of the interview process and felt that Dr. Garcia presented remarkable poise. He has a genuine and authentic vision for student success and his history of innovation and delivering programs that matter to students under his care came across both personally and professionally. Trustee Anderson commented, as a student on campus at North Hennepin and a remote learner from Bemidji State, she echoed Chair Cowles in saying he is genuine and authentic and will be excited to see and to have him on campus. Trustee Tefer concurred with Trustee Anderson’s perspective, acknowledging Dr. Garcia’s warmth and authenticity and said his ability to

connect with students is remarkable and will be welcome at North Hennepin Community College.

Chair Vekich concurred and read the motion. The Human Resources Committee recommended that the Board of Trustees adopt the following motion:

*The Board of Trustees, upon the recommendation of Chancellor Malhotra, appoints Dr. Rolando Garcia as the next President of North Hennepin Community College, effective July 1, 2020, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the Minnesota State Colleges and Universities Personnel Plan for Administrators.*

Chair Vekich asked for a motion to approve. Trustee Soule moved and Trustee Moe approved the motion. No further discussion. No one opposed. The motion was adopted.

#### **4. Appointment of Vice chancellor for Finance and Facilities**

Chancellor Malhotra announced his final recommendation; the appointment of vice chancellor for finance and facilities of Minnesota State.

Last May, following Laura King's departure, Bill Maki was appointed to serve as interim vice chancellor for finance and facilities. Today, the chancellor recommends the permanent appointment of Bill Maki to this position.

The Chancellor stated that Bill is executing this role admirably, exceeding expectations. Bill has the right mix of qualities, expertise, and experience to meet the current and future strategic needs for our colleges and universities. He brings the requisite financial leadership for the position. He understands extremely well system and institutional finances. In addition, this position requires a leader who has a keen knowledge of Minnesota, its regional economies, and broader trends impacting not only the state, but also our colleges and universities. Bill possesses the leadership, knowledge, and political acumen. He brings campus leadership experience both as a CFO and as a president. Every conversation and deliberation is through the lens of a campus perspective.

Bill is well-respected throughout the state as a leader who can create an environment of collaboration among multiple independent campuses to help them find and implement innovative, financially sustainable ways to meet student needs.

Bill has increased transparency around Minnesota State's strategic financial positioning, leading the way through some very difficult conversations. He is challenging the Leadership Council and the system to rethink business models and financial approaches in order to continue delivering high quality education to all students.

The chancellor stated how he deeply appreciates Bill's calm, stalwart, unflappable demeanor and his dexterity in decision making during this time of uncertainty.

Addressing Chair Cowles, members of the committee, and board members, the chancellor recommended to the Human Resources Committee the appointment of **Bill Maki** as the Vice Chancellor for Finance and Facilities for Minnesota State.

Before reading the motion, Chair Vekich read a testimony from LeadMN into the record. Submitted by Priscilla Mayowa, Vice President of LeadMN and a student at North Hennepin Community College. The testimony outlined a dissatisfaction of the shared governance process in the appointment of the vice chancellor for finance and facilities without student participation and ask that it be tabled today.

Chair Vekich addressed the members and commented on the letter. Acknowledging and appreciating the students concern, he stated, the board and the chancellor are very serious about following board procedure and policy. This appointment situation does not go unprecedented and has occurred several times in our system's history. Board Policy clearly indicates the process and this is an approved and well vetted process within policy that we have been using over the years. This appointment is extremely important. Chair Vekich strongly urged members to consider this appointment and clarified that members of the board will always be serious about policy. He concluded his comments by confirming that the chancellor had consulted with Chair Cowles and with Mike Vekich, Chair of the Human Resources Committee which is part of policy and he completed a wide consult process throughout the system.

Chair Vekich opened discussion and comments to Chair Cowles and Chancellor Malhotra and other members.

Chair Cowles commented he appreciates LeadMN comments and the opportunity that trustees feel comfortable with this committee recommendation to the board. Cowles was consulted with, by chancellor, on more than one occasion and agreed that Interim VC Maki is a skilled and exceptional leader. In the last 8 months in this position, chair Cowles has heard much praise in Bill's performance from many constituents. Chair Cowles confirmed the Chancellor was careful with who he conferred with and he made sure there was appropriate precedence for this action.

Chancellor Malhotra commented; he recognized in his opening remarks that in seeking bypassing the usual search process, the discussions and the vetting process would be different and he added this job requires very unique characteristics, as was evident in the last search, characteristics that are very difficult to find in a national search. The chancellor added that he reached out to leadership council, campus system officers, system office cabinet members, finance and facilities division staff and to bargaining units. All were very strong supporters of endorsing the recommendation. The chancellor confirmed that he discussed and informed the leadership of both student associations, indicating to them his reasons for bringing forth this recommendation.

Chair Vekich called on members to comment. Trustee Moe motioned to make Bill Maki the permanent vice chancellor for finance and facilities. Trustee Soule seconded the motion as did Trustee Rodriguez. The motion reads as follows:

*The Board of Trustees, upon the recommendation of Chancellor Malhotra, appoints William Maki as Vice Chancellor for Finance and Facilities, effective today, March 18, 2020, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and the chair of the human resource committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the Minnesota State Colleges and Universities Personnel Plan for Administrators.*

Chair Vekich asked for additional comments. Trustee Hoffman commented; yes, there is precedence for this type of motion and Bill Maki is a very strong and effective leader. We are fortunate to have him in this position right now and he highly endorsed the recommendation.

Hearing no further comments, Chair Vekich called the motion. No one opposed. The motion was adopted.

The meeting was adjourned at 11:22 AM.

Name of Recorder:  
Tamara Mansun

**Minnesota State Board of Trustees  
Diversity, Equity and Inclusion  
Committee Meeting Minutes  
McCormick Room  
January 29, 2020**

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***DEI Committee members present:*** Rudy Rodriguez, Chair (phone); George Soule, Vice Chair; Trustees: Ashlyn Anderson, April Nishimura, Louise Sundin, Cheryl Tefer, Samson Williams; Presidential liaisons: President Anne Blackhurst and President Annesa Cheek

***Other board members present:*** Chancellor Malhotra, Trustees: Ahmitara Alwal, Alexander Cirillo, Jr., Jay Cowles, Dawn Erlandson, Robert Hoffman, Jerry Janezich, Roger Moe, and Michael Vekich.

***Guest Presenters:*** Andriel Dees, Civil Rights/Title IX Compliance Officer, System Office and Lori Mikl, Director of Affirmative Action/Equity & Legal Affairs, Winona State

Trustee Rodriguez called the meeting to order at **10:58 AM**.

***Approval of the November 20, 2019 Minutes***

*Trustee Anderson moved to approve and Trustee Soule seconded that the minutes from the November 20, 2019 committee meeting be approved as written. Motion carried.*

Chair Rodriguez: We have one item on our agenda today, Dr. Pickett and his colleagues will give us an update on Title IX Civil Rights Compliance update, so I'll hand it over to you Dr. Pickett.

Dr. Pickett: Chair Rodriguez, Trustees and Chancellor Malhotra, good morning. Certainly it's always good to be in your presence. Trustee Alwal, welcome! It's a pleasure to be in front of you. With me today are, Andriel Dees, Civil Rights/Title IX Compliance Officer for Minnesota State and Lori Mikl, Director of Affirmative Action Equity and Legal Affairs/Title IX Coordinator for Winona State University. The focus of our time will provide the committee information regarding the proactive work around Minnesota State with regard to Title IX. The presenters will focus their attention on information and trends. We'll share more information on our ongoing efforts to deliver prevention training to our students. I wish to thank President Scott Olson for allowing Director Mikl to be with us today as we're excited about presenting information on the ongoing work.

Andriel: Thank you so much for giving me a chance to speak to you on the issue of Title IX. I am excited to also hear from you towards the end of the presentation about issues and concerns that you may have as we move forward. Just a quick background, we will be looking at an overview around how we support the compliance work around Title IX and our 1B.3 policy around sexual violence. We will look at the current trends in the

system around the reporting and then speak into the space around prevention training best practices.

Title IX compliance has really been a hot topic for post-secondary institutions within the last decade. The law dates back to 1972 but until 2010, the focus has largely been on gender equity, mainly in the athletic programmatic area.

However, when the Penn State issue came to light regarding sexual assault to minors, there was significant attention turned again towards particularly colleges and universities as a requirement to provide a prompt response to sexual assault allegations. At that time, the U.S. Department of Education and the Office of Civil Rights did develop guidance related to Title IX under sexual assault starting in 2011 with what they call the "Dear Colleague" letter. That has since been modified and updated within the last decade as work continues to surround this issue with the latest guidance coming out in 2017. So in addition to the federal oversight, the State of Minnesota also passed legislation section 135A.15 requiring all post-secondary institutions, public and private, to establish policy and reporting procedures for sexual harassment and sexual violence. So in addition to these policies and procedures, Minnesota also requires each institution to report annually on all sexual assault complaints to the Minnesota Office of Higher Education.

When looking at the issue around trends in the reporting structure, research on sexual assault indicates that the number of instances around sexual assault is likely higher than what is reported by victims/survivors at post-secondary institutions and just in general. The Minnesota Office of Higher Education started collecting sexual assault data from all post-secondary institutions in 2016 and have produced three reports in this timeframe. All Minnesota State institutions within this timeframe have had 100% participation each year for the reporting structure. The good news is that the number of Minnesota State institutions reporting complaints of assault has actually risen by about 10%. Part of that is that we are relaying our effort, the information around what our reporting structures are and students are feeling comfortable coming to us and having those complaints filed and adjudicated appropriately. So the increase of sexual assault reporting and Minnesota State institutions aligns with other state institutions and the national trend around the cultural shift of more students feeling comfortable in making complaints of sexual assault.

We continue to also align with the fact that many sexual assaults are under reported. What also plays into lower complaint numbers may also can be a myriad of issues related to a type of institution. Generally speaking, residential campuses have a higher level of reporting then two year campuses that i are more of a commuter environment than residential. However, all of our campuses have the same structure in terms of reporting and have the same processes in place for supporting this information. So this

should not shirk any responsibility to provide pertinent information and resources of sexual assault to our students, regardless of how they come to us.

In terms of support mechanisms, Title IX law requires every institution to have a Title IX Coordinator and in the last couple of years, we have developed what I will call a very strong community of practice with all of our Title IX coordinators across Minnesota State System. The Office of Equity & Inclusion does conduct monthly calls to discuss operational issues as well as identify national and state issues that will impact the work. We also have an annual in-person Title IX Coordinators meeting where we can have deep dive conversations on concepts and issues that impact their work around supporting issues related to sexual assault including other responsibilities as required by the Title IX law.

As part of our continuous improvement process, our review and implementation of policies, we have taken steps to ensure consistency around the decision-making process. We now require each decision maker letter and accompanying investigations to be reviewed by the Office of General Counsel. Per the state statute, each institution is required to provide sexual violence prevention training within 10 days of a student's enrollment. We now have a system wide tracking mechanism that was implemented this past fall that can give Minnesota State a sense of how our institutions are doing with complying with this requirement. We have just received the second report for spring semester and we'll continue to monitor and guide institutions as needed. Finally, the work of minimizing sexual assault cannot be completed in a vacuum. Minnesota State Statute 135A.15 requires each post-secondary institution to have a Memorandum of Understanding with local police departments or in lieu of the MOU be participating in a Sexual Assault Response Team. The team includes a wide scope of constituents among the community from the campus, campus security and local police departments, Title IX coordinators, nonprofit resource centers, county attorney offices, hospitals, as well as clinics.

We're excited to highlight is Winona State and I will have Lori Mikl, Director of Affirmative Action/Equity and Legal Affairs and Title IX Coordinator at Winona to discuss some best practices that they have implemented around sexual violence prevention training.

Lori: Thank you for allowing me an opportunity to speak today. I'd like to just take a few moments to talk to you about some of the initiatives and programs that Winona State has been doing. Six years ago, we applied for and received the Department of Justice – Office of Violence against Women Grant that allowed us to leverage some federal dollars to initiate some campus programs such as the re-initiative. For those of you who aren't familiar with this re-initiative or this is the first time you've heard of it. It is a program that we built on campus that created an educational program for students that

deals with the topics of sexual violence and sexual harassment. What we do with it is we have 10 student employees that we refer to as peer educators. Their job is to learn our programming and then go out into classrooms to student organizations into the community and present this program throughout the year.

We also use this program for faculty as a “don't cancel that class” activity. We have also adapted it to a 50 minute track program and faculty can use it to have our peer educators come in to present this program to the students instead of canceling the class. They also have a 15 minute track for those faculty who want this group to come in and just introduce the concept to their students and get them more involved. In addition, we provide a 5.5 hours train-the-trainer track. We most recently presented to St. Mary's University in Winona to train their staff to develop and implement this program on their own campus. In addition to the re-initiative, we have developed an incredible poster campaign on campus. If you've been to our campus, you have likely encountered at least one or more of these posters, in every single restroom, hallways and residence halls.

Part of that programming on that poster is information about how to report, what to do, where to go (both on campus and in the community), as well as the 24/7 helpline that a student or a friend could call if they're a victim of sexual assault. In addition, on our campus we have a CCRT, Community Coordinated Response Team, which includes members of our campus: Title IX Coordinator, athletics, Dean of Students, Vice President for Student Life and Development Athletics. If you think of any office or department on campus that might be an office of first response for a student, they all serve on that committee including local community partners, law enforcement agencies, our Women's Resource Center which is now known as the Advocacy Resource Center and the Winona Health.

CCRT meets on a regular basis to talk about institutional protocol and responses so that if a student comes through the university or into the community with an incident of sexual assault, that we can really work as a team instead of an “us versus them mentality”. In addition to the CCRT, Winona has a Sexual Assault Interagency Council, SAIC, that Winona State University has a large presence on that team and we meet monthly as a community protocol team. Again, it's every single law enforcement agency within the community and some of the surrounding agencies. The last few years, we had worked together to develop a community protocol book that will have different sections related to emergency health care law enforcement and the campuses. That book is typically carried in the patrol cars for law enforcement. It's at the emergency room, and I have one in my office.

In addition, through my office, we also distribute at the beginning of every year, what we call locally, a “We Care” packet. It's a brochure containing an introductory letter

from me as the Title IX Director for the campus that lets them know what their reporting options are both to the campus and law enforcement, their decision to do both options, either or none of them, as well as what the resources are to a student on campus or within the community. There is also information about what a forensic sexual assault exam looks like and where a student could get one. On campus in our health services office, we have a trained nurse, so students can actually have a forensic sexual assault exam done on our campus or in the local hospital's emergency room.

There is information about counseling options both on campus and in the community, about what to do after a sexual assault and evidence collection and those sort of things. Basically it's anything and everything that you might feasibly need to know if you were the victim of a sexual assault and looking for information about what to do next or what your reporting options are. Those packets are provided to every residence hall on campus, Health Services Office, campus security and in my office; every place where students might be the first place they reach out for help. In addition to the placements on campus, they're also placed in the community including emergency rooms, all local law enforcement agencies and the Women's Resource Center. When we update those as information changes, we send them out to every agency and place.

In addition, we have been rolling out the D2L module, Sexual Violence Prevention Awareness. We have used that since its inception. So we have been enrolling students as well as we've made it available to our employees. When it was first created, we created a two D2L courses; one for students and one for employees. We made it available to everyone as at that time, the Minnesota Statute had not been enacted and completion was not a requirement of state law. As of this year, when the program changed, we had the decision to enroll only the new incoming students or all our students. Our campus chose to re-enroll every single student at Winona State University which we enrolled 6000 students in the course.

As the information in the course has changed, it now includes information about what affirmative consent in the 1B.3 Policy in February 2018. I felt that it was very important as the Title IX Officer that all of our students were walking around the campus with this same understanding of what our campus policy was related to sexual assault and consent. So over 6000 students were enrolled, as of October, we had over 92% completion of our student body having completed that course. They were informed that if they continue with Winona State next fall that they will have to have this course completed by the fall or they will not be able to register for classes.

Andriel: We'd love to engage in any feedback or questions that the board may have for us.

Dr. Pickett: Chair Rodriguez, Trustees, certainly I wish to extend my appreciation for Ms. Dees and Ms. Mikl for being with us to present and talk about our ongoing efforts around the system. We must work to address and pay close attention to sexual violence prevention. We understand that this is a priority and must be a priority for Minnesota State. Certainly part of that is our continued efforts to address policy and to understand that policy guides our work. We also must continue establishing a community of practice. As presented to today, we have two excellent practitioners that are guiding our efforts and creating the foundation for which we can advance our commitment. Their work provides the foundation for us to share this information, not only with you, but more importantly across the system and how we can address this work. With that said, we will pause and open the floor for questions and any comments that you might have.

Trustee Tefer: Sounds like there were two things that we were talking about, one is using the D2L platform to have ongoing work and that's something you can easily identify, you can score it and can keep track. Thank you for your unrelenting work, I am impressed, your numbers are staggering. You were suggesting onsite in classroom visits, are you doing both that and using D2L to score? My own suggestion would be there's a lot of redundancy with students in classrooms, wondering how many times they sit through something and they think I've already seen this. Are you working through Deans or through a program and saying these students now got what we need and we're done. So I just wondered how that works for you to get into classrooms.

Lori: The way that the program works at Winona State University is that we do both. During fall orientation week, our peer educators provide what we call the "Re-initiative or over the pack training". They provide it to incoming students at the first week of the semester. In addition, we also ask them to complete the D2L module. They are similar and yet very different in that the information that is relayed in the peer to peer, the re-initiative pact programming is a little more in depth, a student talking to another student and they're engaged. We do a pre and post a survey to gauge sort of understanding about sexual assault myths or their understanding. So we're able to track that completion as well as how many of these trainings we go into each year, tracking how many students we reach. The re-initiative programming very much focuses on the concept of bystander intervention so really talking to students about how to be a good bystander when they are out in the community, at a party, in a class or going home and you may have a sibling or a family friend saying things that would be inappropriate or doing things that shouldn't be done.

Trustee Samson: Do we have similar measures being put into place on our campuses other than Winona with the exception of D2L and orientation?

Andriel: Yes, we actually do have a myriad of practices throughout Minnesota State system in terms of the types of programs. Everything that Ms. Mikl talked about really

speaks broadly into the work that all of our Title IX coordinators implement and have gained support from their administrations in terms of bystander training. Besides the D2L trainings which we can track, other things are in place, for example MSU-Moorhead actually has a voluntary process advisor program where they are inviting peers of students, faculty and staff to be advisors in helping students that may have an issue about reporting. By walking them through those procedures and helping them to navigate around resources. That's a big theme around a lot of the resourcing that is provided through our Title IX offices to support these efforts throughout the state.

Chair Cowles: First, can you talk about the extent to which your work is informed by data in two parts 1) how does your use of campus climate surveys inform you or address this issue? 2) how are you measuring success? Then I have a couple of follow up questions as well.

Dr. Pickett: We'll begin with the question around campus climate and about data specifically. As we examine campus climate, certainly one of the data points that we've indicated as priority is campus safety. As we think about reporting and the areas that would be included, certainly sexual assault is one of those that we would take into consideration. Part of this conversation when we think about normalizing what should be assessed in campus climate is establishing those data points. Our Director of Equity Assessment would remind me that there are a number of points to include. Certainly all indicators regarding safety should be reviewed. Now I would share that in certain cases, privacy might impact how this data might be included in reporting and in the decision calculus. Part of that conversation, as my colleague referenced, is the number of reports that come out. Increased reporting is actually favorable. We want to create an environment whereby if individuals are reporting these incidents or instances that is positive sign of our transparency. We're creating a culture where individuals are comfortable with not only our campus law enforcement, but thinking about how they have resources and feel like there will be an appropriate response.

Andriel: I would just generally say that the when we're looking at the measurements of success in this particular arena, I think the perspective around the interweaving the broader sense of feeling safe within your campus. Looking at not just our points of data around sexual assault but also incorporating and having conversations with our campus security officers and administration that have a responsibility to report on the Clery Act. These are all i points of data that can be reviewed either in isolation or overall to generally see how our students and our whole campus bodies are feeling in terms of their areas of safety. We note this piece because of the responsibilities that we have under our compliance efforts related to Title IX in Minnesota State 135A.15 but we also want to make sure that we're looking at it in its totality around the larger issue of campus safety.

Dr. Pickett: To address your questions about success and the measurement of success. I look at that question a little different. I think success is us creating that community of practice to be proactive in addressing these things. Having content area experts like our colleague from Winona State being able to share information across the system, making sure that we have broad efforts to prioritize sexual violence prevention across the system. Certainly reporting is one of those areas of consideration that we think about, but ongoing training for our colleagues around the system is a part of that conversation of success. One of the biggest areas of success that we would measure is having that community of practice whereby colleagues at all of our institutions have an opportunity to have a primary point of contact to get resources and additional information.

Lori: How Winona State uses the data from the surveys is all of what was said but we also look at it to determine whether or not we have trends or gaps in understanding amongst our students and employees. If based on the survey data, we see that students have some understanding of what stalking means, what is dating and relationship violence, how do you identify those. Then my office understands that we need to do more programming. The re-initiative program is continually a work of in progress and we're updating it every semester if based on the data that we have, we're adding to, revising, and pulling in examples from the media. How we measure success on campus is whether or not students and employees are comfortable coming to the campus and asking for help. What that looks like, is unfortunately a rise in the number of complaints that come through the campus. We on the campus level as the Title IX office view that as a good thing because it means first and foremost, students and employees know that Title IX exists. They know what work we do and they have trust in us and in the campus to at least investigate their complaint and try to get some sort of result. It may not be the result that the student or the employee is hoping for but at least they've had an opportunity to be heard and that the process has worked.

Chair Cowles: Does Title IX speak specifically to the LGBTQ community and the particular sexual violence or violence related to their sexuality in this training?

Andriel: Yes, we have the responsibility, particularly as in the State of Minnesota to address issues related to the LGTBQIA community, particularly because as a mandate under the Minnesota Human Rights Act. Part of our protected class statuses includes issues related to sexual orientation, gender expression and gender identity. We incorporate those concepts within our training within the purview of looking at how our practices are and how our resources are given to all of our campus community members. We probably are a little bit ahead of the trend in terms of the national trends around LGTBQIA because of the sensitivity of the nature that the State of Minnesota has given in terms of the support of that community. So yes we do look at that as far as trends are concerned, support and resources.

Chair Rodriguez: I wanted to highlight a few things as well thank you for the presentation. I just want to reassure you that this has been and will continue to be a priority for the board. We've had this discussion before and we all believe that the safety of all our students is important, but we want to go beyond that safety where everybody feels like they have a sense of belonging and can thrive and succeed. I applaud the work that you're doing and we need to remain vigilant. I think this issue has been going on for a long time but it's only come to light for the past two years. We can still continue to hear stories, not just here but everywhere across the nation so we need to be vigilant. My third point, I appreciate your proactive measures, your continuous improvement and I think it's outstanding. In particular what caught me was these different forums that you have, communities of practice, and protocol books so everybody knows their role. The clear training and comprehensive communication which needs to continue with the continuous improvement. I appreciate that and am wondering if the board could get a summary of the training? Perhaps a 15 minute module that we could review and be responsible for so that we know what is being shared because the tone for this needs to start at the top and throughout the system office so we need to be on the same page as the campuses, so we'd love to see that as well.

Dr. Pickett: Chair Rodriguez, certainly, I will personally work directly and we can get that information to the board.

Chair Rodriguez: Thank you for your work and a great presentation today. Anything else, Dr. Pickett?

Dr. Pickett: That concludes our time with you. We appreciate your time and attention. Again, I want to extend my appreciation to Lori Mikl for joining us and coming up from Winona and to President Olson for allowing her to be with us. To my colleague Andriell Dees for her dutiful work and being present, I thank you. I also thank all of you for keeping this front and center. I very much appreciate that.

Chair Rodriguez: Thank you. Any other questions? Seeing none, we will adjourn the committee.

Chair Cowles: Thank you and I will underscore Chair Rodriguez in his encouragement that this is an opportunity for us as a Board to also learn directly so thank you for responding to his request.

The meeting adjourned at 11:35 AM  
Ka Her, Recorder

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Diversity, Equity, and Inclusion and  
Human Resources Committees

**Date:** June 16, 2020

**Title:** Minnesota State Workforce Diversity: Current Demographics and Strategies

**Purpose (check one):**

Proposed  
New Policy or  
Amendment to  
Existing Policy

Approvals  
Required by  
Policy

Other  
Approvals

Monitoring /  
Compliance

Information

**Brief Description:**

The Diversity, Equity and Inclusion and Human Resources Committees will convene for a study session to review the compositional diversity of the Minnesota State workforce and progress made against system workforce diversity goals. Special focus will be on the opportunities and challenges of effectively recruiting, retaining, and developing a more diverse and inclusive workforce across the system.

**Scheduled Presenter(s):**

Clyde Wilson Pickett, Chief Diversity Officer  
Eric Davis, Vice Chancellor for Human Resources

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**INFORMATION ITEM**

FACULTY AND STAFF DIVERSITY: CURRENT DEMOGRAPHICS AND STRATEGIES

**BACKGROUND**

The Diversity, Equity and Inclusion and Human Resources Committees will convene to engage in a study session to review the current faculty and staff demographics. Special focus will examine strategies to recruit, retain, and advance a diverse workforce throughout the system.



June 2020

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# Minnesota State Workforce Diversity: Risks, Progress, and Opportunities

Board of Trustees

Diversity, Equity, and Inclusion Committee and Human Resources Committee

# EQUITY & INCLUSION

- Commitment
- Strategy
- Action
- Impact on Equity 2030

*Policy*

*Place*

*People*

# TALENT MANAGEMENT RISKS

- Financial uncertainties
  - Reduction in force
  - Limiting hiring
- Increased competition for talent
- Gap in management competency
- Reputation

*Policy*

*Place*

*People*



# CROSS ORGANIZATIONAL PRIORITIES

- Inclusive workforce representative of our student body & the greater population
- Equitable and inclusive employee recruitment, engagement, and retention strategy
- Equitable and transparent hiring processes
- Data informed
- Professional development strategy that infuses
  - Innovation
  - Cultural Competency
  - Accountability
  - Centers student success
- Academic Priority (pedagogy and curriculum)

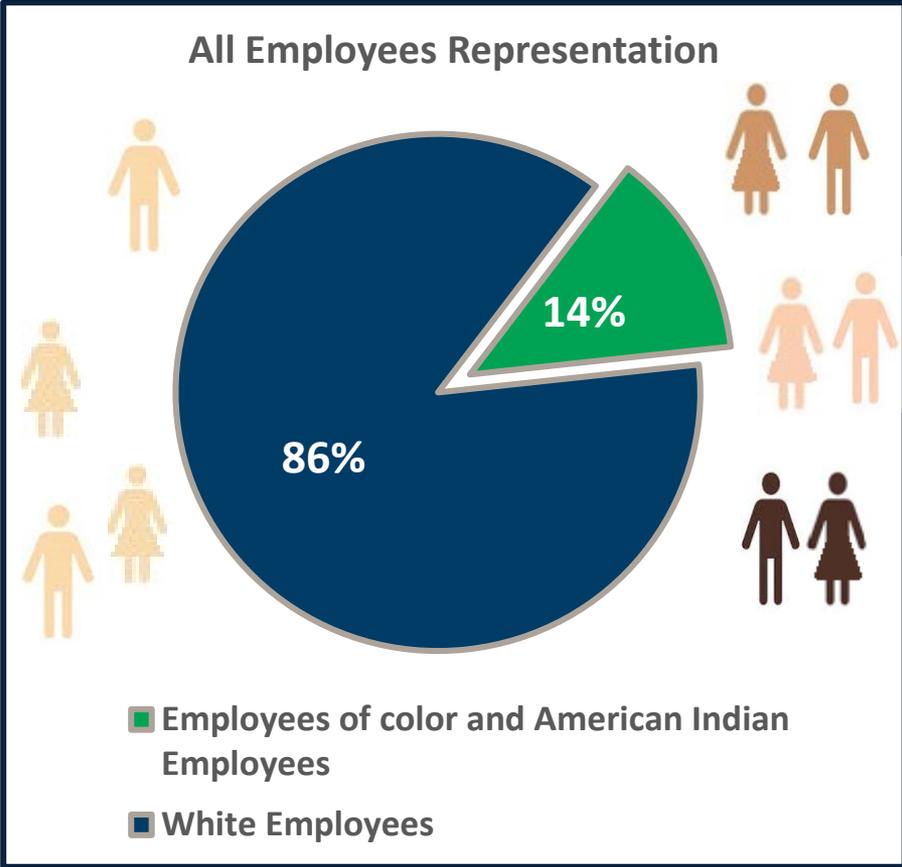
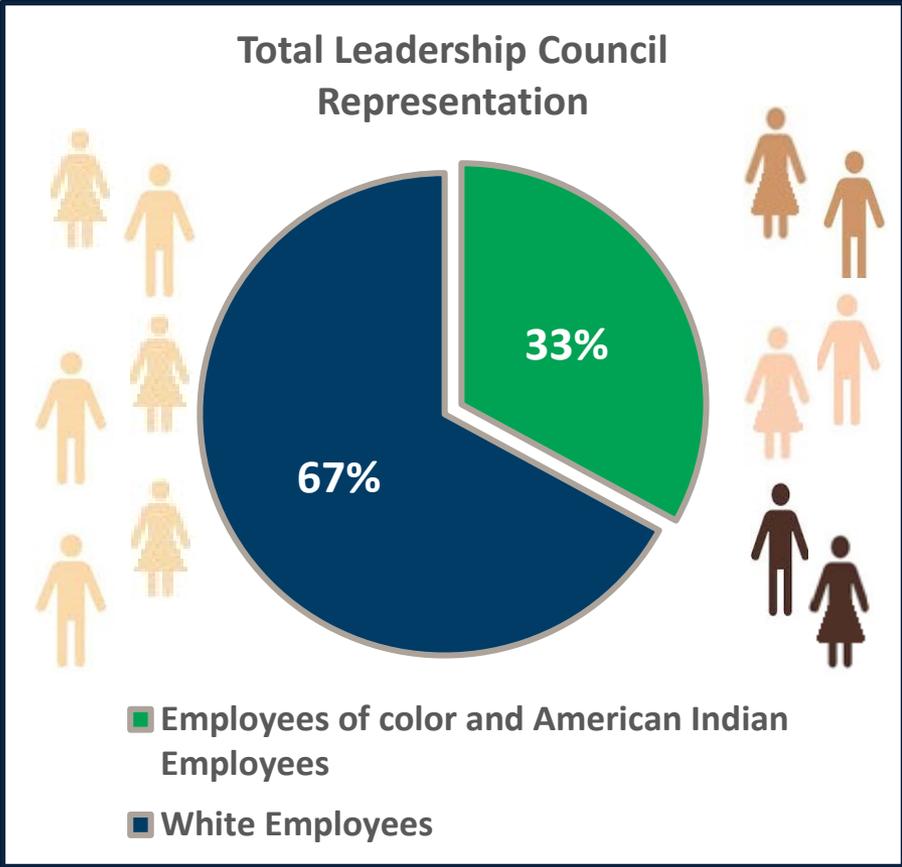
*Policy*

*Place*

*People*

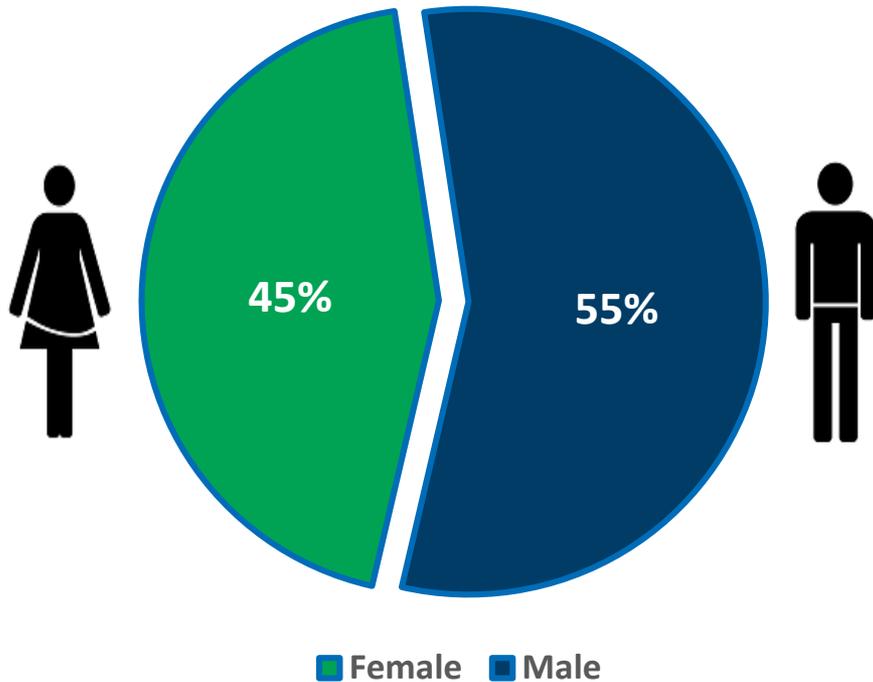


# LEADING FROM THE TOP

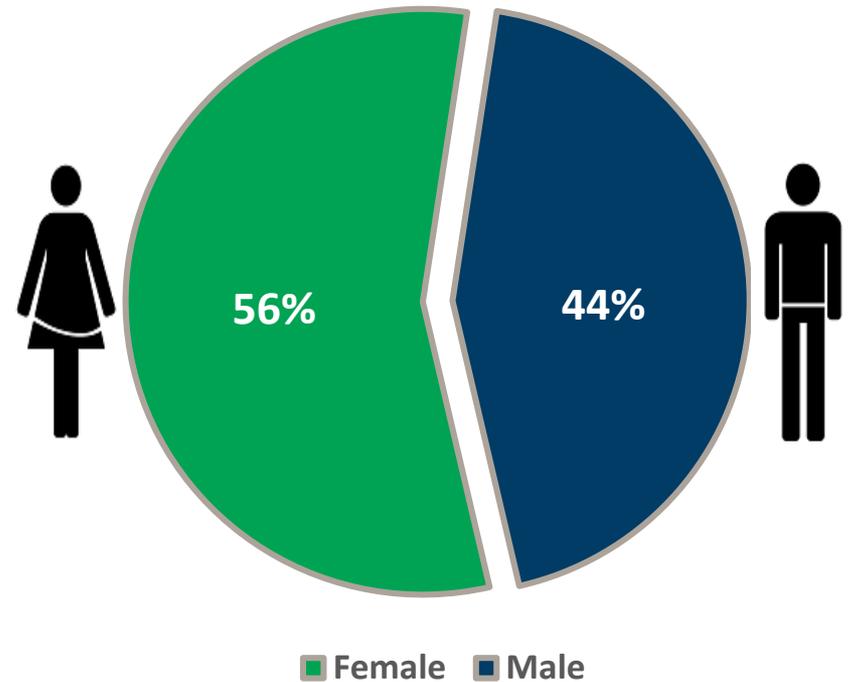


# LEADING FROM THE TOP

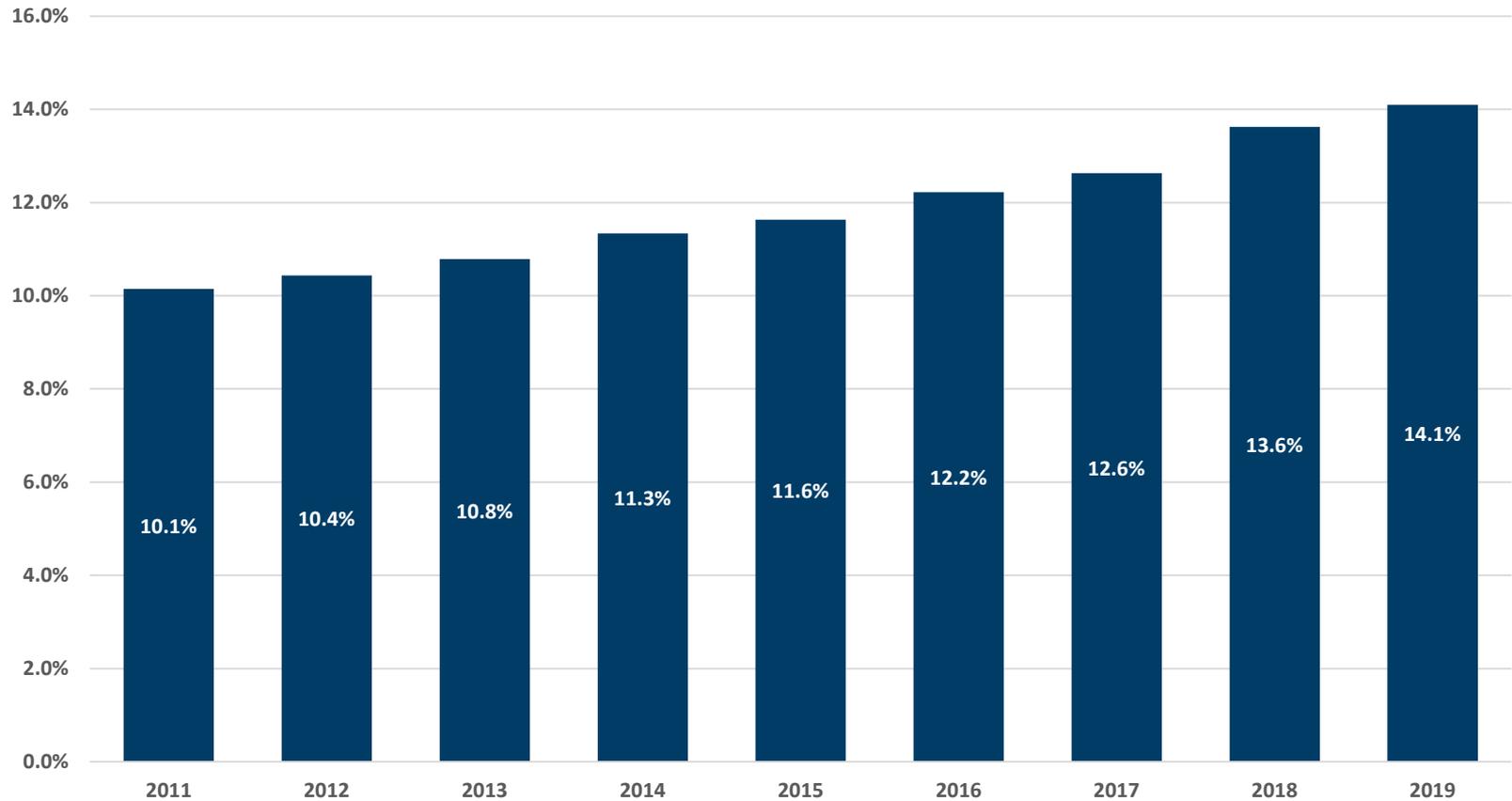
Total Leadership Council Representation



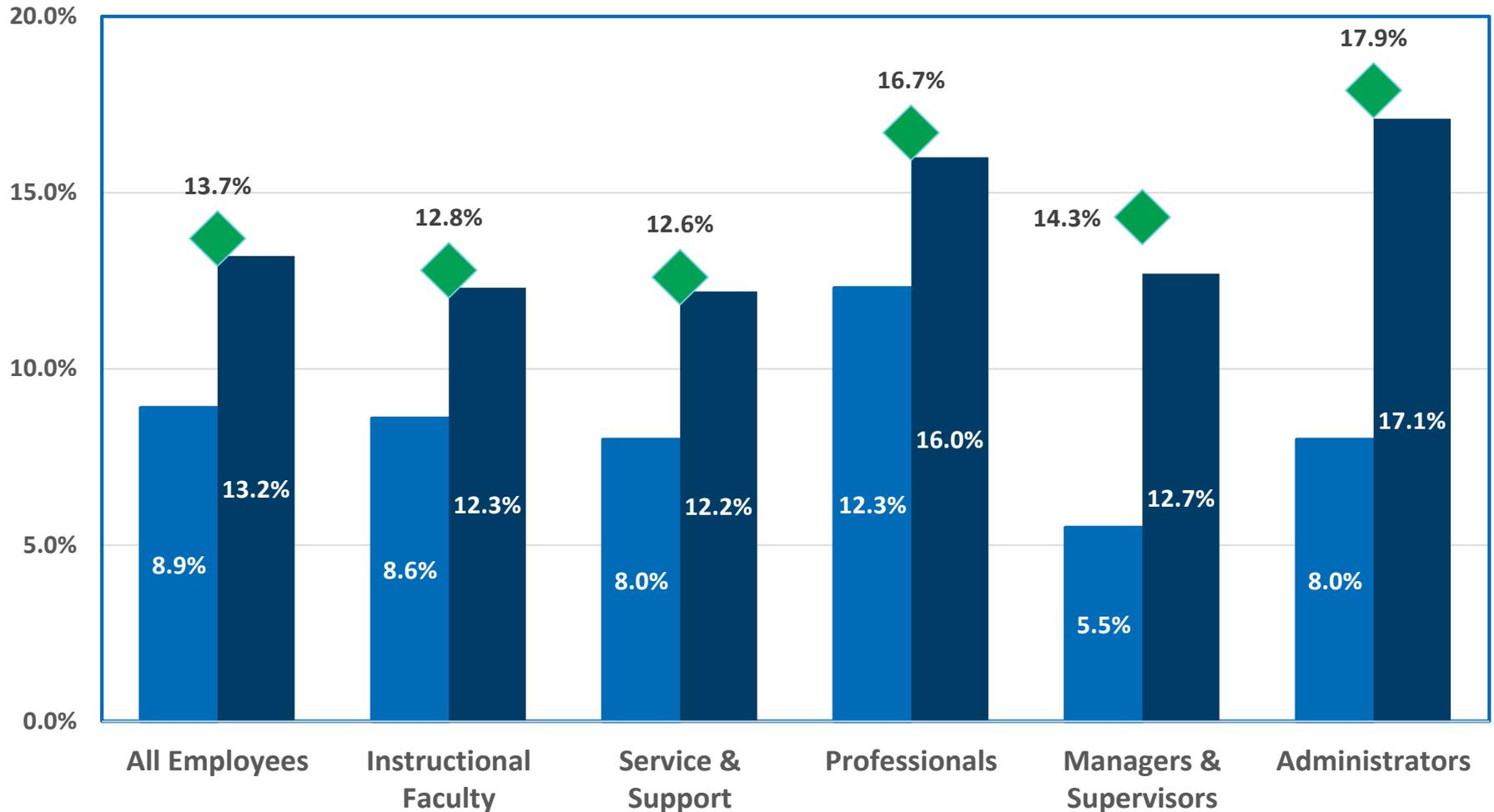
All Employees Representation



# Percent of Employees of Color and American Indian Employees in Full-Time Unlimited Positions.



# Employees of color and American Indian employees comprise an increasingly larger percentage of the system-wide workforce

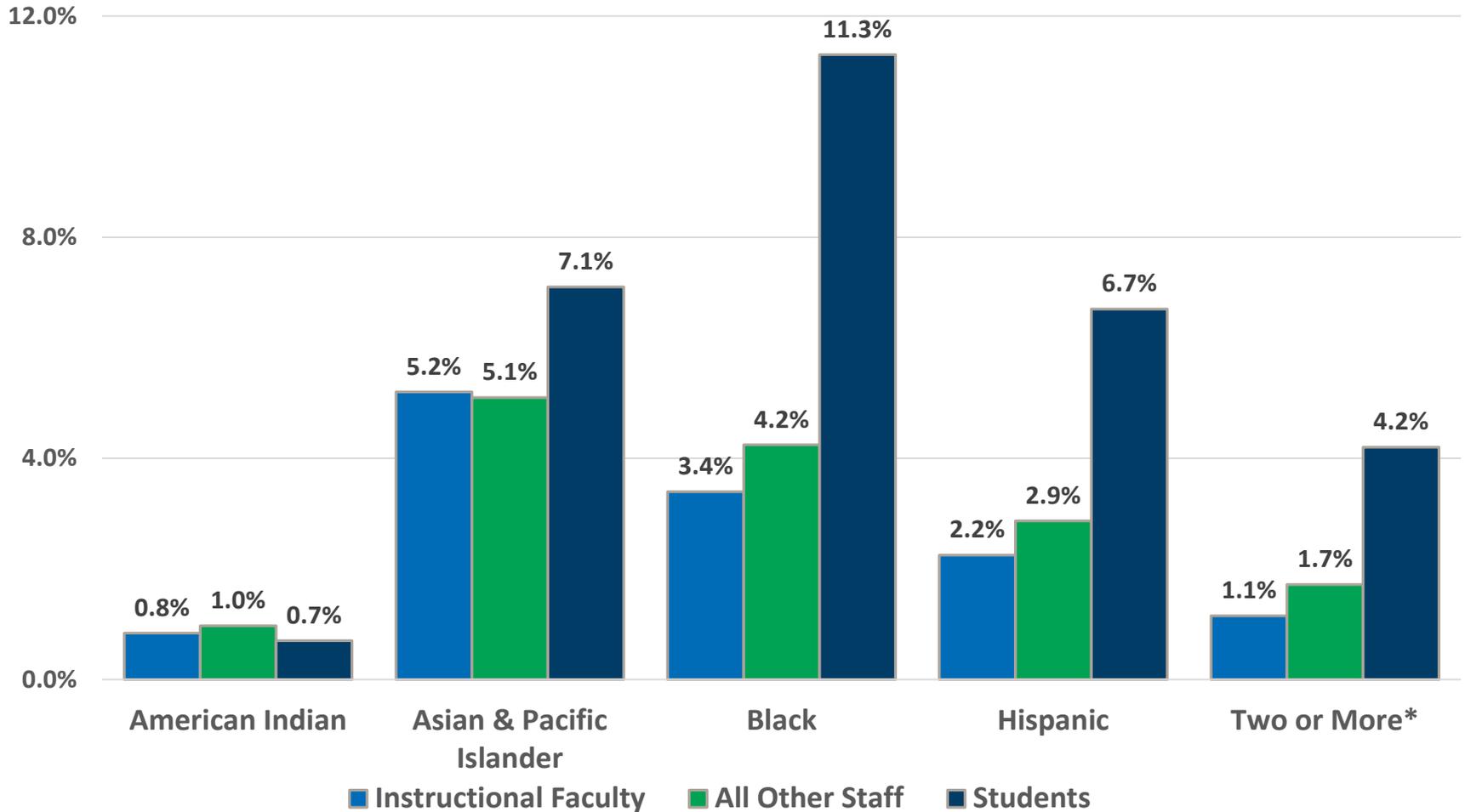


\* Preliminary 2020 data

■ 2010 ■ 2019 ◆ 2020\*

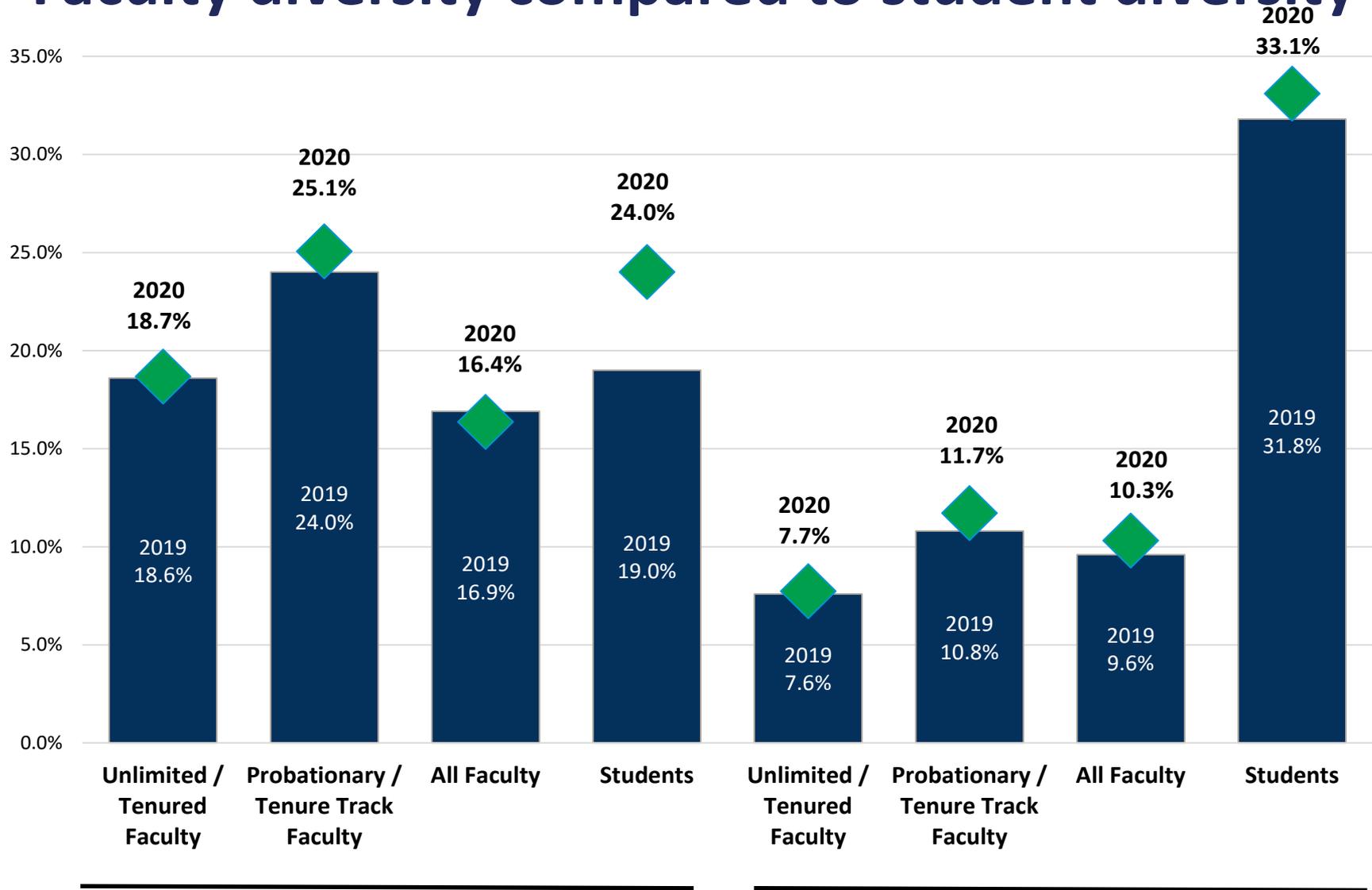


# Employee diversity compared to the diversity of the student body



\* The two or more category includes a majority of American Indian employees.

# Faculty diversity compared to student diversity



Universities

■ 2019    ◆ 2020\*

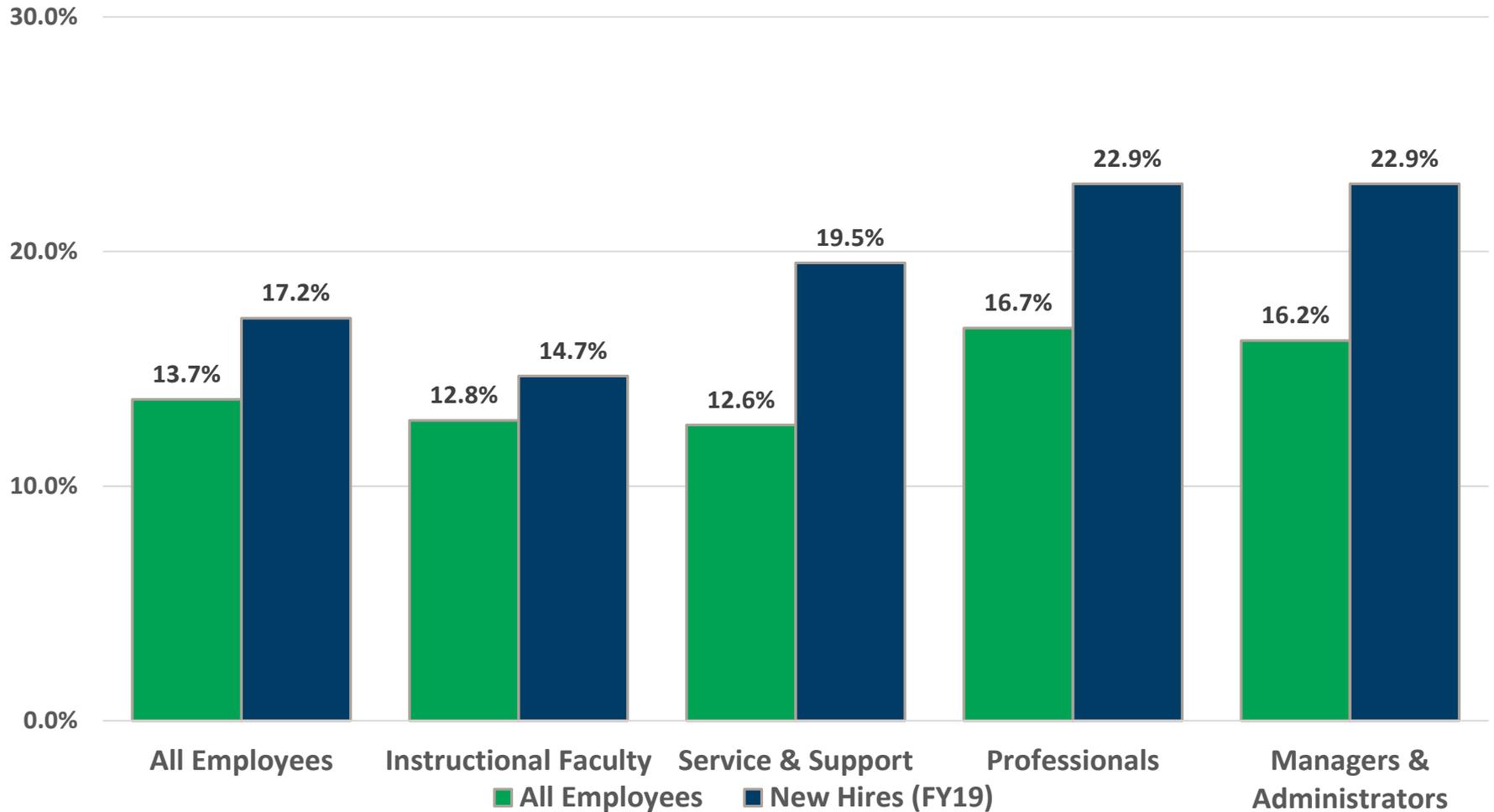
Colleges



# SUCCESSFUL RECRUITMENT STRATEGIES

- Identified institutional goals
- Affirmative Action strategy
- Partnerships with:
  - Bargaining units
  - National organizations
  - Doctoral student associations that support diverse populations
  - Department Chairs
- Imbed retention strategies from the beginning

# Employees of color and American Indian employees represent a *larger percentage* of new hires than of the workforce as a whole



# INCLUSIVE EMPLOYEE RETENTION STRATEGIES

- Create and foster community
- Effective onboarding
- **Monitor, assess and hold managers accountable for inclusion.**
- Create models of support
  - Mentoring
  - ERGS
  - Professional development

# PROFESSIONAL DEVELOPMENT

## Luoma Leadership Academy

- 10<sup>th</sup> cohort – Jul 2019
- 52 participants
- 59% female
- 25% employees of color
- 35% faculty

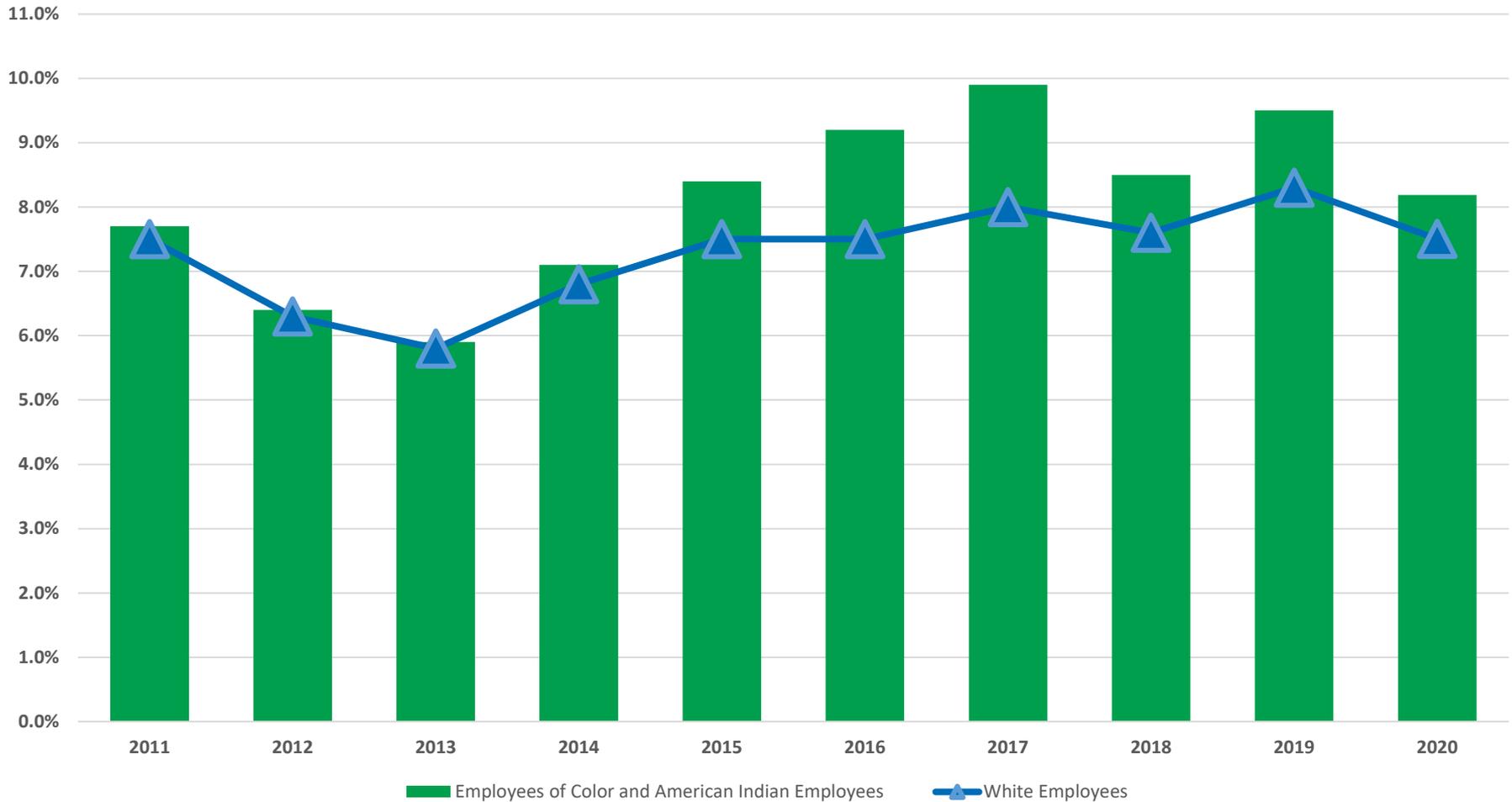
## Executive Leadership Development Program

- 4th cohort in FY19
- 20-23 participants
- Avg. 51% female; 16.3% employees of color
- 4th cohort - 26% employees of color

## Other Equity, Diversity and Inclusion Training

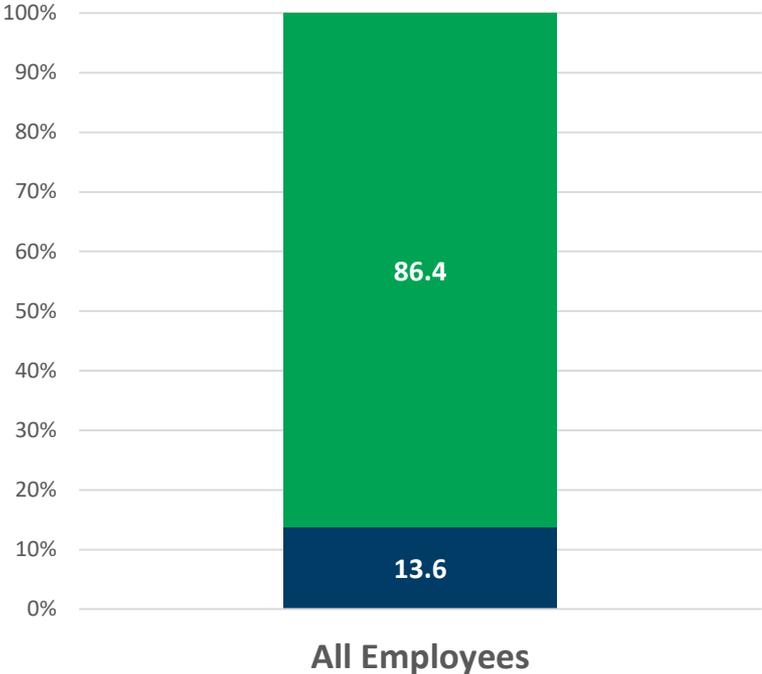
- Respectful Workplace
- Overcoming Unconscious Bias
- Harassment, Discrimination Prevention

# Unlimited, Full-Time Turnover Percent: Voluntary and Involuntary – No Transfers



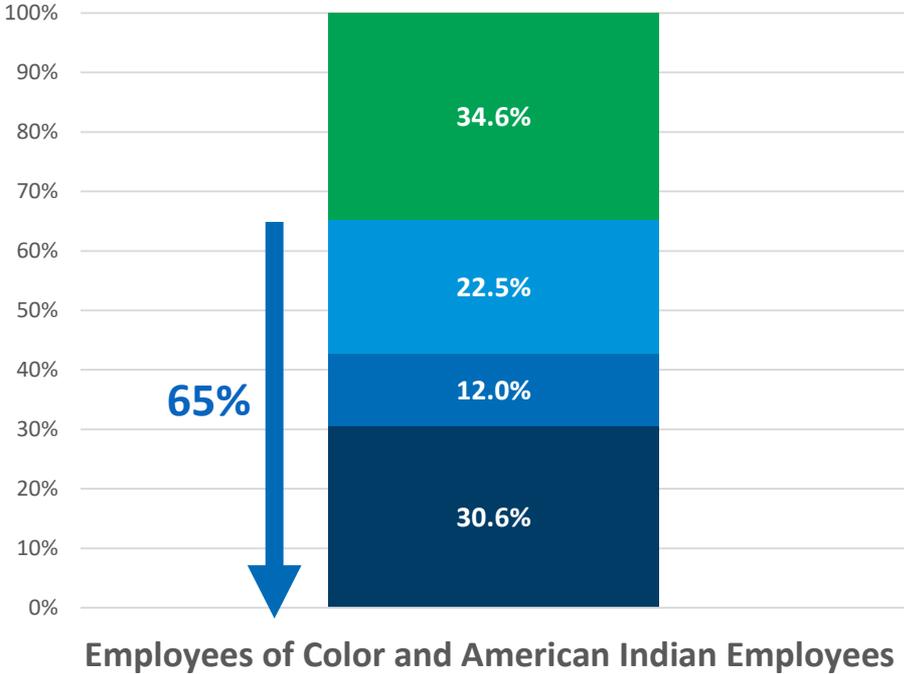
# Employees of Color and American Indian Employees by Appointment and Representation

## System Representation



- White Employees
- Employees of Color and American Indian Employees

## Appointment



- 4. Full-time Unlimited Appointments with greater than 5 YOS
- 3. Full-time Unlimited Appointments with less than or equal to 5 YOS
- 2. Probationary Appointments
- 1. Limited and Part-time Appointments

# STRENGTHENING OUR PRACTICE

Collaborate with Diversity Officers, HR Leaders and the Leadership Council to ensure that institutional practices are aligned with diversity, equity and inclusion values and principles

- Advancing professional skills and competencies
- Workshops – virtual and in-person
- Connection to national organizations



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MINNESOTA STATE

**ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

**JUNE 16, 2020**

**11:45 AM**

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**MCCORMICK ROOM**

**30 7TH STREET EAST**

**SAINT PAUL, MN**

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Please note: Committee/Board meeting times are tentative. Committee/Board meetings may begin up to 45 minutes earlier than the times listed below if the previous committee meeting concludes its business before the end of its allotted time slot.

Academic and Student Affairs, Alex Cirillo, Chair

*Other board members may be present constituting a quorum of the board.*

- 1. Minutes of May 19, 2020 (pp 1-2)**
- 2. Proposed Amendment to Board Policy 3.34 Academic Semester Start Dates (Second Reading) (pp 3-6)**
3. Proposed Amendment to Board Policy: 3.5 Post-secondary Enrollment Options (PSEO), (First Reading) (pp 7-10)
4. Proposed Amendment to Board Policy: 3.22 Course Syllabi and Course Outlines (1st Reading) (pp 11-14)

**ACADEMIC AND STUDENT AFFAIRS COMMITTEE**

Alex Cirillo, Chair

Cheryl Tefer, Vice Chair

Ashlyn Anderson

Dawn Erlandson

Jerry Janezich

Rudy Rodriguez

Samson Williams

*Presidents Liaisons*

*Michael Berndt*

*Robbyn Wacker*

**Bolded items indicate action required.**



**Minnesota State Board of Trustees  
Academic and Student Affairs Committee  
May 19, 2020  
McCormick Room  
30 7<sup>th</sup> Street East  
St. Paul, MN**

---

***Academic and Student Affairs Committee members present:***

***Academic and Student Affairs Committee members present via Remote connection:*** Alex Cirillo, Chair; Cheryl Tefer, Vice Chair; Ahmitara Alwal, Ashlyn Anderson, Dawn Erlandson, Jerry Janezich, Rudy Rodriquez, and Samson Williams

***Academic and Student Affairs Committee members absent:***

***Other board members present via Remote connection:*** Jay Cowles; Bob Hoffman; Roger Moe, April Nishimura, George Soule, Michael Vekich, and Chancellor Devinder Malhotra

**Committee Chair Cirillo** called the meeting to order at 10:58 am.

**1. Minutes of April 22, 2020**

Chair Cirillo called for approval of the minutes from April 22, 2020. Trustee Tefer moved to approve the minutes as written. Trustee Rodriquez seconded the motion and the minutes were unanimously approved.

**2. Proposed Amendment to Board Policy 3.34 Academic Semester Start Dates (First Reading)**

Sr. Vice Chancellor Anderson stated that this policy was reviewed as part of the five year review cycle. He stated that changes made at this time is the reordering of language and technical changes there is no substantive change to the Policy. No action is necessary at this time since this is the first reading of the Policy.

Trustee Sundin questioned whether the policy narrows the opportunities for flexibility in a change to semester start dates that may be considered in the future. Sr. Vice Chancellor Anderson stated that the changes presented in the policy do not fundamentally change or limit the discussion on the agrarian calendar.

Sr. Vice Chancellor Anderson expressed his thanks to Gary Hunter and the Academic Policy Council for their work in completing the backlog and have reviewed of all the policies and related procedures. As of this year all policies have been updated and on the ongoing review cycle.

Chair Cirillo opened the floor for discussion and questions, of which there were none.

Chair Cirillo adjourned the meeting at 11:02 am.

*Meeting minutes prepared by Rhonda Ruiter 5/19/20.*

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Academic and Student Affairs Committee

**Date:** June 16, 2020

**Title:** Proposed amendment to Policy 3.34 Academic Semester Start Dates

**Purpose (check one):**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Proposed<br>New Policy or<br>Amendment to<br>Existing Policy | <input type="checkbox"/> Approvals<br>Required by<br>Policy | <input type="checkbox"/> Other<br>Approvals |
| <input type="checkbox"/> Monitoring /<br>Compliance  | <input type="checkbox"/> Information                        |   |

**Brief Description:**

The policy was reviewed as part of the 5-year review cycle pursuant to Board Policy 1A.1 Minnesota State Colleges and Universities Organization and Administration, Part 6, Subpart H, Periodic review.

The proposed amendment was reviewed by the Office of General Counsel, cabinet, then sent out for formal consultation and received support from the presidents, employee representative groups, student associations, and campus leadership groups. All comments received from the consultation were considered.

**Scheduled Presenter:**

Ron Anderson, Senior Vice Chancellor for Academic and Student Affairs

**MINNESOTA STATE  
BOARD OF TRUSTEES**

<b>BOARD ACTION – SECOND READING</b>
<b>BOARD POLICY 3.34 ACADEMIC SEMESTER START DATES</b>

1    **BACKGROUND**

2    Board Policy 3.34 Academic Semester Start Dates was adopted by the Board of Trustees on  
3    June 21, 2006 and implemented in the 2007-2008 academic year. The policy was reviewed as  
4    part of the five year review cycle pursuant to Board Policy 1A.1 Minnesota State Colleges and  
5    Universities Organization and Administration, Part 6, Subpart H, Periodic review.

6  
7    The proposed amendment consists of relocating language from the Part 1 Purpose section to  
8    the new Part 2 Background section, deleting redundant language, and applying the new  
9    formatting and writing styles.

10  
11   The proposed amendment was reviewed by the Office of General Counsel, cabinet, then sent  
12   out for formal consultation and received support from the presidents, employee representative  
13   groups, student associations, and campus leadership groups. All comments received from the  
14   consultation were considered.

15  
16  
17   **RECOMMENDED COMMITTEE MOTION**

18   The committee recommends the Board of Trustees adopt the proposed new Board Policy 3.34  
19   Academic Semester Start Dates.

20  
21  
22   **RECOMMENDED BOARD MOTION**

23   The Board of Trustees adopt the proposed amendment to Board Policy 3.34 Academic Semester  
24   Start Dates.

25  
26  
27   *Date Presented to the Board of Trustees:*    06/16/2020  
28   *Date of Implementation:*                    06/xx/2020

MINNESOTA STATE  
BOARD OF TRUSTEES

BOARD POLICY – SECOND READING		
Chapter 3	Chapter Name	Education
Section 34	Policy Name	Academic Semester Start Dates

~~Single Strikethrough~~ – proposed deletion of current language

~~Double Strikethrough~~ – proposed deletion and relocation of current language

Single Underlining – proposed new language

Double Underlining – proposed relocation of current language

1 **3.34 Academic Semester Start Dates**

2  
3 **Part 1. Purpose-**

4 The purpose of this policy is to To establish the same official start date for all Minnesota State colleges and  
5 universities in the system for fall and spring academic semesters. ~~Establishing the same academic semester~~  
6 ~~start date, referred to as the official system start date, for each college and university will provide students~~  
7 ~~and the general public reliable information on a single system wide start date for each academic semester,~~  
8 ~~support inter-institution student enrollment, and increase public awareness that all colleges and universities~~  
9 ~~are part of a single system. The official system academic semester start dates apply to the official beginning~~  
10 ~~date for classes and do not apply to the first day of the faculty work year which is established by each college~~  
11 ~~and university.~~

12  
13 **Part 2. Background**

14 The official Minnesota State start date is the academic semester start date for each college and university.  
15 Establishing the same academic semester start date provides students and the general public reliable  
16 information on a single start date for each academic semester, supports inter-institution student enrollment,  
17 and increases public awareness that all colleges and universities are part of Minnesota State.

18  
19 **Part 32. Official System Minnesota State Start Dates-**

20 Each college and university shall implement the official system Minnesota State start dates for fall and spring  
21 academic semesters. The official Minnesota State academic semester start dates apply to the official  
22 beginning date for classes and do not apply to the first day of the faculty work year which is established by  
23 each college and university.

24  
25 **Part 43. Establishing the Official System Minnesota State Start Dates-**

26 The ~~C~~hancellor shall establish, ~~at least one year (12 months) in advance,~~ the official system Minnesota State  
27 academic semester start dates which shall apply to for all colleges and universities. ~~in the system.~~ Special (or  
28 alternate) semester terms, designed to meet the needs of special student program or course cohorts, ~~shall be~~  
29 are exempted from the requirements of this policy as determined by the college or university presidents.

30  
31 **Part 54. Exceptions to the Official System Minnesota State Start Dates-**

32 The ~~C~~hancellor may grant an exception to a college or university to allow an academic semester start date  
33 that is different from the official system Minnesota State academic semester start dates and shall inform the  
34 Board of Trustees of all exceptions granted.

- 1 ~~Part 5. Procedures.~~  
2 The chancellor may establish system procedures to guide the implementation of this policy.
- 

## Related Documents

- [System Procedure 3.34.1](#) Official Academic Semester Start Dates
- 

## Policy History

*Date of Adoption:* 06/21/06

*Date of Implementation:* 08/27/07

*Date of Last Review:* 06/xx/20

*Date and Subject of Amendment:*

*06/xx/20 – Relocated sentences from the Part 1. Purpose section to the new Part 2. Background section, replaced “system” with “Minnesota State”, deleted Part 5 because this language is redundant with Board Policy 1A.1, Part 6, Subpart E, replaced “system” with “Minnesota State”, and made technical edits throughout the policy.*

*No additional HISTORY*

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Academic and Student Affairs Committee

**Date:** June 16, 2020

**Title:** Proposed amendment to Policy 3.5 Post-secondary Enrollment Options (PSEO) Program

**Purpose (check one):**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Proposed<br>New Policy or<br>Amendment to<br>Existing Policy | <input type="checkbox"/> Approvals<br>Required by<br>Policy | <input type="checkbox"/> Other<br>Approvals |
| <input type="checkbox"/> Monitoring /<br>Compliance  | <input type="checkbox"/> Information                        |   |

**Brief Description:**

The policy was reviewed as part of the 5-year review cycle pursuant to Board Policy 1A.1 Minnesota State Colleges and Universities Organization and Administration, Part 6, Subpart H, Periodic review.

The proposed amendment was reviewed by the Office of General Counsel, cabinet, then sent out for formal consultation and received support from the presidents, employee representative groups, student associations, and campus leadership groups. All comments received from the consultation were considered.

**Scheduled Presenter:**

Ron Anderson, Senior Vice Chancellor for Academic and Student Affairs

**BOARD OF TRUSTEES  
MINNESOTA STATE**

**INFORMATION ITEM**

**POST-SECONDARY ENROLLMENT OPTIONS (PSEO) PROGRAM**

**BACKGROUND**

Board Policy 3.5 Post-secondary Enrollment Options (PSEO) Program was adopted by the Board of Trustees on December 20, 1994 and implemented on July 1, 1995. The policy was reviewed as part of the 5-year review cycle pursuant to Board Policy 1A.1 Minnesota State Colleges and Universities Organization and Administration, Part 6, Subpart H, Periodic review.

The proposed amendment creates new Part 1 Purpose and Part 2 Authority sections, relocates developmental course information to System Procedure 3.5.1, and applies the new formatting and writing styles.

The proposed amendment was reviewed by the Office of General Counsel, cabinet, then sent out for formal consultation and received support from the presidents, employee representative groups, student associations, and campus leadership groups. All comments received from the consultation were considered.

**MINNESOTA STATE  
BOARD OF TRUSTEES**

<b>BOARD POLICY – FIRST READING</b>			
Chapter	3	Chapter Name	Education
Section	5	Policy Name	Post-secondary Enrollment Options (PSEO) Program

*Single underlining* represents proposed new language.  
*Strikeouts* represent existing language proposed to be eliminated.

1   **3.5 Postsecondary Enrollment Options (PSEO) Program**

2  
3   **Part 1. Purpose**  
4   To promote rigorous educational pursuits by encouraging and enabling high school students to  
5   enroll in postsecondary courses or programs.

6  
7   **Part 2. Authority**  
8   Minn. Stat. § 124D.09 Postsecondary Enrollment Options Act allows high school students,  
9   including home school students, to earn both secondary and postsecondary credits through  
10   enrollment in college or university courses.

11  
12   **Part 3. Definition**  
13   **For the purposes of this policy only, the following definition applies.**

14  
15       **Postsecondary Enrollment Options (PSEO) Program ~~(PSEO)~~**  
16       A program that provides Minnesota high school students the opportunity to earn both  
17       secondary and postsecondary credit for college or university courses completed on a  
18       college or university campus, online, at a high school, or another location.

19  
20   **Part 4. Postsecondary Enrollment Options Expectations.**  
21   Colleges and universities across Minnesota State shall provide opportunities for students to  
22   participate in the PSEO Program. Students ~~shall~~ must be admitted according to criteria that  
23   promote progress through college-level coursework and that augment their continued  
24   academic growth consistent with board policies and system procedures.

25  
26       **Subpart A. Enrollment on campus.**  
27       Enrollment of PSEO students in courses on a college or university campus ~~shall~~ must be  
28       allowed on the basis of available space as defined by the college or university.

29  
30       **Subpart B. Compliance with standards.**

1 Colleges and universities shall require PSEO students to perform to the college's or  
2 university's academic and student conduct standards.

3  
4 ~~**Subpart C. Developmental Courses.**~~ *(Relocated to System Procedure 3.5.1)*  
5 ~~Colleges and universities shall not enroll students in developmental courses through PSEO.~~

---

**Related Documents:**

- [System Procedure 3.5.1](#) Procedures for Post-secondary Enrollment Options (PSEO) Program

To view related Minnesota statutes, go to the Revisor's Web site (<http://www.revisor.leg.state.mn.us/>). You can conduct a search from this site by typing in the statute number

- Minn. Stat. 124D.09 Postsecondary Enrollment Options Act
- 

**Policy History:**

**Date of Adoption:** 12/20/94,

**Date of Implementation:** 07/01/94,

**Date of Last Review** 06/xx/20

**Date & Subject of Revisions:**

*06/xx/20 – Created new Part 1 Purpose and Part 2 Authority sections, relocated developmental course information to System Procedure 3.5.1, and applied the new formatting and writing styles.*

*4/16/03 - Amended Part 1, added Subpart A heading and cleaned up language, added Subpart B, all new language. Changed title of Part 2 and cleaned up language, Added titles for Subparts A, B & C, deleted language from Subpart D on.*

Additional [HISTORY](#)

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Academic and Student Affairs Committee

**Date:** June 16, 2020

**Title:** Proposed amendment to Policy 3.22 Course Syllabi and Course Outlines

**Purpose (check one):**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Proposed<br>New Policy or<br>Amendment to<br>Existing Policy | <input type="checkbox"/> Approvals<br>Required by<br>Policy | <input type="checkbox"/> Other<br>Approvals |
| <input type="checkbox"/> Monitoring /<br>Compliance  | <input type="checkbox"/> Information                        |   |

**Brief Description:**

The policy was reviewed as part of the 5-year review cycle pursuant to Board Policy 1A.1 Minnesota State Colleges and Universities Organization and Administration, Part 6, Subpart H, Periodic review.

The proposed amendment was reviewed by the Office of General Counsel, cabinet, then sent out for formal consultation and received support from the presidents, employee representative groups, student associations, and campus leadership groups. All comments received from the consultation were considered.

**Scheduled Presenter:**

Ron Anderson, Senior Vice Chancellor for Academic and Student Affairs

**BOARD OF TRUSTEES  
MINNESOTA STATE**

<b>INFORMATION ITEM</b>
<b>COURSE SYLLABI AND COURSE OUTLINES</b>

**BACKGROUND**

Board Policy 3.22 Course Syllabi and Course Outlines was adopted by the Board of Trustees on June 17, 1998 and implemented on July 1, 1998. The policy was reviewed as part of the 5-year review cycle pursuant to Board Policy 1A.1 Minnesota State Colleges and Universities Organization and Administration, Part 6, Subpart H, Periodic review.

The proposed amendment reorganizes the language by placing course outline information before course syllabi information, updates the language, and applies the new formatting and writing styles.

The proposed amendment was reviewed by the Office of General Counsel, cabinet, then sent out for formal consultation and received support from the presidents, employee representative groups, student associations, and campus leadership groups. All comments received from the consultation were considered.

MINNESOTA STATE  
BOARD OF TRUSTEES

BOARD POLICY – FIRST READING		
Chapter 3	Chapter Name	Education
Section 22	Policy Name	Course Syllabi and Course Outlines

*Single underlining* represents proposed new language.  
*Strikeouts* represent existing language proposed to be eliminated.

1 **3.22 Course ~~Outlines~~ Syllabi and Course ~~Syllabi~~ Outlines**

2

3 **Part 1. Purpose-**

4 The purpose of this policy is to To define and govern dissemination of course syllabi and course  
5 outlines.

6

7 **Part 2. Definitions-**

8

9 **~~Subpart A. Course Outline-~~**

10 The ~~course outline~~ is the document approved by the appropriate college or university  
11 committee to communicate information about ~~system~~ the college or and university courses.

12

13 **~~Subpart B. Course Syllabus-~~**

14 The ~~course syllabus~~ is a document that is created by and reflects the creative work of the  
15 faculty member, and contains: the elements of the corresponding course outline, standards  
16 for evaluation of student learning, and may include additional information. ~~which reflects~~  
17 ~~the creative work of the faculty member.~~

18

19 **Part. 3. ~~5.~~ Course Outlines-**

20

21 **~~Subpart A. Course outline dissemination-~~**

22 Each ~~system~~ college and university shall post course outlines for all courses on its  
23 ~~institutional~~ website.

24

25 **~~Subpart B. Student transfer-~~**

26 Course outlines ~~shall be~~ are the official ~~system~~ Minnesota State document used to  
27 determine equivalencies for student transfers. For additional guidance, see Board  
28 Policy 3.21 ~~Undergraduate Course Credit transfer, Part 4. Course Outlines~~ Undergraduate  
29 Course and Credit Transfer and the Minnesota Transfer Curriculum.

30

31

32

1  
2 **Part 4.3. Course Syllabi**  
3

4 **Subpart A. Dissemination to Students-**

5 Each college and university shall establish institutional procedures that ensure which assure  
6 ~~that~~ each student enrolled in a course ~~shall be~~ is provided a course syllabus within a  
7 maximum of one week after the first class meeting. When courses are offered in a  
8 condensed format, the time frame for distribution of the syllabus ~~shall~~ must be adjusted  
9 accordingly.

10  
11 **Part 4. Subpart B. Dissemination to College or University Administration-**

12 The faculty member shall provide, according to institutional policies and procedures, ~~upon~~  
13 ~~request,~~ provide a copy of the current course syllabus to the college or university  
14 administration ~~according to institutional procedures.~~ See System Procedure 3.22.1 for use  
15 of course syllabi.

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**Related Documents:**

- [Board Policy 3.21](#) Undergraduate Course and Credit Transfer and the Minnesota Transfer Curriculum
- [Board Policy 3.26](#) Intellectual Property
- [Board Policy 3.27](#) Copyrights
- [System Procedure 3.21.1](#) Transfer of Undergraduate Courses, Credit, Associate Degrees and the Minnesota Transfer Curriculum
- [System Procedure 3.27.1](#) Copyright Clearance

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**Policy History**

**Date of Implementation:** 7/01/98  
**Date of Adoption:** 6/17/98  
**Date of Last Review:** 06/xx/20

**Date & Subject of Amendments:**

*06/xx/20 – Placed “outlines” before “syllabi” in title and outline information before syllabi information in body of policy, changed Part 3 Dissemination to Students to Part 4 Course Syllabi, relocated Part 4 to Part 4, subpart b, and applied the writing and formatting standards.*

*6/08/2011 – Added “course outlines” to the title, updated the policy’s purpose “to define and govern dissemination of course syllabi and course outlines”, and added Part 5 Course Outlines to policy.*

*6/19/02 - Adds Part 1. Purpose, Part 2. Definitions and Part 4. Dissemination to College or University Administration*

No additional HISTORY



Closed Session: Human Resources Committee  
June 16, 2020  
Time 12:15 pm  
McCormick Room

---

Committee / Board meeting times are tentative and may begin up to 45 minutes earlier than the times listed below if the previous committee meeting concludes its business before the end of its allotted time slot. The board or committee members are adhering to the CDC social distancing guidelines and are attending either by conference call or on a virtual meeting platform.

*The Board of Trustees will meet in Closed Session Pursuant to Minn. Stat. § 13D.03, Closed Meetings for Labor Negotiations Strategy*

**Bargaining Contract Ratification, 2020 Legislative Results, Jay Cowles, Chair**

1. Administrators Plan
2. Faculty Collective Bargaining Agreements - MSCF, IFO, MSUAASF
3. MMB Compensation Plans – Managerial Plan, Commissioners Plan
4. MMB Negotiated Collective Bargaining Agreements – MAPE, AFSCME MMA, MGEC and MNA

**Committee Members:**

Michael Vekich, Chair  
George Soule, Vice Chair  
AbdulRahmane Abdul-Aziz  
Dawn Erlandson  
Roger Moe  
Rudy Rodriguez  
Cheryl Tefer

**President Liaisons:**

Ginny Arthur  
Annette Parker



**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Closed Session: Human Resources Committee

**Date:** June 16, 2020

**Title:** Labor Negotiations Strategy

**Purpose (check one):**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Proposed<br>New Policy or<br>Amendment to<br>Existing Policy | <input type="checkbox"/> Approvals<br>Required by<br>Policy | <input type="checkbox"/> Other<br>Approvals |
| <input type="checkbox"/> Monitoring /<br>Compliance                                   | <input checked="" type="checkbox"/> Information             |   |

**Brief Description:**

In a closed session, Pursuant to Minn. Stat. § 13D.03, Closed Meetings for Labor Negotiations Strategy (Minnesota Open Meeting Law) the Board of Trustees will hear the current status of labor contract negotiations and will discuss strategy.

**Scheduled Presenter(s):**

Eric Davis, Vice Chancellor for Human Resources  
Chris Dale, Sr. System Director for Labor Relations

**MINNESOTA STATE  
BOARD OF TRUSTEES**

<b>INFORMATION ITEM</b>
Labor Negotiations Strategy

**BACKGROUND**

Closed Session: Human Resources Committee, Michael Vekich, Chair

*Pursuant to Minn. Stat. § 13D.03, Closed Meetings for Labor Negotiations Strategy and Minn. Stat. § 13D.05, (2018) Data Classified as Not Public (Minnesota Open Meeting Law), the Board will hear the current status of labor contract negotiations and will discuss strategy.*

1. Administrators Plan
2. Faculty Collective Bargaining Agreements – MSCF, IFO, MSUAASF
3. MMB Compensation Plans – Managerial Plan, Commissioners Plan
4. MMB Negotiated Collective Bargaining Agreements – MAPE, AFSCME, MMA and MNA



**MINNESOTA STATE**

Board of Trustees

30 East 7th Street  
St. Paul, MN 55101

651-201-1705

**Closed Session: Board of Trustees**

Wednesday, June 17, 2020

8:30 am

Virtual Meeting

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*The Board of Trustees will meet in Closed Session Pursuant to Minn. Stat. § 13D.03, Closed Meetings for Chancellor Performance Review*

Note: Committee/board meeting times are tentative. Committee/board meetings may begin up to 45 minutes earlier than the times listed below if the previous committee meeting concludes its business before the end of its allotted time slot.

- **Chancellor Performance Review, Jay Cowles, Chair**



*Minnesota State is an affirmative action, equal opportunity employer and educator.*

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Closed Session: Board of Trustees

**Date:** June 17, 2020

**Title:** Chancellor Performance Review

**Purpose (check one):**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Proposed<br>New Policy or<br>Amendment to<br>Existing Policy | <input type="checkbox"/> Approvals<br>Required by<br>Policy | <input type="checkbox"/> Other<br>Approvals |
| <input type="checkbox"/> Monitoring /<br>Compliance                                   | <input checked="" type="checkbox"/> Information             |   |

**Brief Description:**

In a closed session, Pursuant to Minn. Stat. § 13D.03, Closed Meetings for Labor Negotiations Strategy (Minnesota Open Meeting Law) the Board of Trustees will discuss the Chancellor performance review.

**Scheduled Presenter(s):**

Jay Cowles, Board Chair



MINNESOTA STATE

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## Facilities Committee

June 17, 2020

9:45 AM

McCormick Room

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Note: Committee/board meeting times are tentative. Committee/board meetings may begin up to 45 minutes earlier than the times listed below if the previous committee meeting concludes its business before the end of its allotted time slot.

1. **Minutes of May 20, 2020 (pp. 1-3)**
2. **Proposed Amendment to Board Policy 5.17: Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices (Second Reading) (pp. 4-9)**

### Committee Members:

Jerry Janezich, Chair

Louise Sundin, Vice Chair

Bob Hoffman

Roger Moe

Samson Williams

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### President Liaisons:

Kent Hanson

Faith Hensrud



**Bolded** items indicate action is required.

**Minnesota State Board of Trustees  
Facilities Committee Meeting Minutes  
May 20, 2020**

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**Facilities Committee members present by phone or online:** Jerry Janezich, Chair; Trustees, Bob Hoffman, Roger Moe, Samson Williams, and Chancellor Devinder Malhotra

**Facilities Committee members absent:** Louise Sundin, Vice Chair

**Other board members present by phone or online:** Trustees Cheryl Tefer, Alex Cirillo, and George Soule

**Cabinet members present:** Bill Maki, Interim Vice Chancellor

**Others present:** Presidents Michael Seymour, Alexandria Technical & Community College, Faith Hensrud, Bemidji State University, Kent Hanson, Anoka Technical College, and Associate Vice Chancellor for Facilities, Brian Yolitz

Committee Chair Janezich called the virtual meeting of the Facilities Committee to order at 8:30 AM.

**1. Approval of the Facilities Committee Meeting Minutes**

*Committee Chair Janezich called for a motion to approve the April Facilities Committee meeting minutes. A motion was made by Trustee Moe and seconded by Trustee Hoffman. The minutes were approved as written.*

**Facilities Update: Associate Vice Chancellor, Brian Yolitz**

Associate Vice Chancellor Yolitz said that the regular legislative session ended without a bonding bill and as a result, none of the board's 2020 capital request, which totaled \$271.2M and included \$150M for HEAPR and \$121.1M for 15 major capital projects was funded. He was optimistic that a bonding bill will emerge from the special session to occur around June 12<sup>th</sup> of this year. He stated that the colleges and universities bonding tours hosted last fall helped gain strong support from both chambers of the legislature and puts us in a powerful position for a strong bonding bill.

Associate Vice Chancellor Yolitz continued that design and construction functions were deemed essential services and that work continued with major capital and locally funded projects at our colleges and universities. He added that so far, they are experiencing a favorable bid climate. He said our general contractors and consultants have COVID 2019 plans in place for their job sites and workforce. There has been some concern about the availability of windows and glass.

He thanked the Committee for their support of the 2022 Capital Program Guidelines passed at the April meeting. He said that predesign work has started on candidate projects to be considered as part of the 2022 capital request. The 2020 capital budget requests not funded this time will be part of the 2022 request.

Committee Chair Janezich wanted to emphasize the importance of a bonding bill for our campuses and universities to the board later in the meeting. Associate Vice Chancellor Yolitz responded that the Capital Investment Committee, the House and Senate, and both chambers realize the severe financial stress campus operating budgets will experience if a bonding bill does not pass, particularly with HEAPR. He said communicating the importance of a bonding bill is a point we can all continue to work on.

Trustee Hoffman asked how the apparent compromise between the Senate and Democrats on the bonding bill would affect us. Associate Vice Chancellor Yolitz said he hasn't seen any fidelity in that, and that there is a wide gap between what the Senate is proposing, \$85M for HEAPR only, and the House proposal of \$262M for all capital projects and to fund all but \$6M for HEAPR. He said he had not received any transmissions on what the general operating figure might be. Bernie Omann added a project specific spreadsheet had not been released yet for the \$1.3 billion and that another \$300M would help us significantly. He also said the actual number probably will not be as high as the Governor and House had recommended.

## **2. Authority to Purchase Real Property Exceeding 1% of Yearly Fiscal Operating Budget, Alexandria Technical and Community College**

Committee Chair Janezich asked if President Seymour was online for questions and he was available. Associate Vice Chancellor Yolitz said that the campus is requesting authority to purchase just under five acres of land, adjacent to and east of the main campus, formerly a school district bus facility, to frame up their institutional real estate holdings. When the high school built a new facility in 2014, the bus facility moved to that new location, leaving the facility vacant.

Associate Vice Chancellor Yolitz said the property appraised for \$720K, and the purchase will be funded from the sale of other properties and campus fund balances. He said due diligence will include an environmental assessment of the property to check for ground contamination, which would be mitigated, and the necessary paperwork executed. He asked the Committee to consider a motion to approve the purchase.

Committee Chair Janezich asked if President Seymour had any comments. President Seymour said this has been a community collaborative during the last 10 months between five public and two private entities including: 3M, the City of Alexandria, the school district, Alomere Health and Polk Douglas Waste Management. He said the city moved the former bus facility to a different location to minimize traffic in that area.

Trustee Moe made the motion that The Board of Trustees authorizes the chancellor or chancellor's designee to acquire approximately 4.89 acres adjacent to Alexandria Community and Technical College for the \$725,000 appraised value plus any closing costs and execute documents necessary to finalize the transaction. Trustee Hoffman seconded the motion. Motion passed.

**3. Proposed Amendment to Board Policy 5.17: Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices (First Reading)**

Associate Vice Chancellor Yolitz stated this was the first reading of a policy that was put in place when the system first came together as a broad statement around sustainability, resource conservation, and environmental responsibility.

Associate Vice Chancellor Yolitz said they received feedback from multiple institutions, student organizations at the state and campus level, and queried CFO's and Facilities Directors to provide specific details for this amendment. He continued that the title is more concise now, and amended policy contains specific direction regarding carbon dioxide emissions, energy, and water conservation, reducing waste, protection of natural resources and dining services.

Associate Vice Chancellor Yolitz said it also establishes a point of contact for campuses and the system office for sustainability issues. He said Bemidji State University has strong advocates on their campus and offers sustainability as part of their curriculum. The system office has a position for sustainability and HEAPR asset preservation who coordinates with the Minnesota Office of Sustainability, and the newly formed climate change subcommittee established by Governor Walz in an executive order. This policy amendment helps to establish more refined sustainability procedures on campuses.

Trustee Erlandson commended Minnesota State for working on this, was pleased the food dining practice was included and she hoped that meant more reusable items on campuses.

Chair Janezich adjourned the meeting at 8:50 AM.

Respectfully submitted: Kathy Kirchoff, Recorder

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Facilities Committee / Finance Committee

**Date:** June 17, 2020

**Title: Proposed Amendment to Policy 5.17: Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices (Second Reading)**

**Purpose (check one):**

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Proposed New Policy or Amendment to Existing Policy | <input type="checkbox"/> Approvals Required by Policy | <input type="checkbox"/> Other Approvals |
| <input type="checkbox"/> Monitoring / Compliance  | <input type="checkbox"/> Information                  |  |

**Brief Description:**

The policy was reviewed as part of the five year review cycle pursuant to Board Policy 1A.1 Minnesota State Colleges and Universities Organization and Administration, Part 6, Subpart H, Periodic Review.

The proposed amendment involves changing the title to Commitment to Environmental Sustainability as well as the reorganization and updating of the policy language to make it more accurate. It was reviewed by the Office of General Counsel, cabinet, sent out for formal consultation, and received support from the presidents and campus leadership groups. All comments received from the consultation were considered.

**Scheduled Presenter(s):**

Brian Yolitz, Associate Vice Chancellor for Facilities

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION**

**PROPOSED AMENDMENT TO POLICY 5.17: SUSTAINABILITY, RESOURCES CONSERVATION  
AND RECOVERY, AND ENVIRONMENTALLY RESPONSIBLE PRACTICES (SECOND READING)**

**BACKGROUND**

Board Policy 5.17 Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices, was adopted and implemented by the Board of Trustees in June 2000.

The policy was reviewed as part of the five year review cycle pursuant to Board Policy 1A.1 Minnesota State Colleges and Universities Organization and Administration, Part 6, Subpart H, Periodic Review.

The proposed amendment involves changing the title to Commitment to Environmental Sustainability as well as the reorganization and updating of the policy language to make it more accurate. It was reviewed by the Office of General Counsel, cabinet, sent out for formal consultation, and received support from the presidents and campus leadership groups. All comments received from the consultation were considered.

**RECOMMENDED COMMITTEE MOTION**

The Board of Trustees adopt the proposed amendment to Board Policy 5.17 Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices.

**RECOMMENDED BOARD MOTION**

The Board of Trustees adopts the proposed amendment to Board Policy 5.17 Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices.

Date Presented to the Board of Trustees: 6/17/20

Date of Implementation: 6/17/20

Deleted: 1A.2

MINNESOTA STATE  
BOARD OF TRUSTEES

BOARD POLICY – FIRST READING			
Chapter	5	Chapter Name	Administration
Section	17	Policy Name	Commitment to Environmental Sustainability

5.17 Commitment to Environmental Sustainability

Deleted: Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices

Part 1. Policy Statement

Minnesota State is committed to principles of environmental sustainability in the operation of college and university campuses and their academic and student support programs. The Board of Trustees promotes, reduction of carbon dioxide emissions, energy and water conservation and efficiency, reduction of solid waste, alternative transportation options, sustainable food and dining practices, conservation and protection of the natural environment, and pollution prevention and mitigation, striving to meet and—where practicable—exceed obligations under law and executive orders.

Deleted: system

Deleted: sustainability,

Deleted: resources

Deleted: recovery

Deleted: environmentally responsible practices, including energy conservation and

Deleted: .

Part 2. Responsibilities

The chancellor, in concert with college and university presidents, shall develop procedures and initiatives that reflect long-term environmental stewardship of the campuses and surrounding environment. The chancellor shall develop facilities planning guidelines, design and construction standards, and energy conservation, and procurement procedures as well as academic, service learning and student support programs that strive to reduce dependence on fossil fuels and provide long-term stewardship of campus and community resources.

College and university presidents shall develop and implement campus-based initiatives in support of these practices, and identify and report accomplishments consistent with Part 3.

Part 3. Accountability

Colleges, universities, and the system office shall appoint a point of contact for sustainability issues and facilitate development and implementation of campus-based initiatives. The point of contact shall maintain records regarding recycling, energy and water consumption and conservation, and pollution prevention efforts and shall monitor and communicate programs, initiatives and curriculum addressing sustainability. The system office and each college and university shall report progress and accomplishments periodically to the Board.

Deleted: .

Deleted: The system office, and each college and university,

Deleted: a representative(s)

Deleted:

Related Documents:

To view any of the following related statutes, go to the Revisor's Web site (<http://www.revisor.leg.state.mn.us/>). You can conduct a search from this site by typing in the statute number.

- Minnesota Statute 115A, Waste Management Act
- Minnesota Statute 16B.121, Purchase of Recycled, Repairable, & Durable Materials
- Minnesota Statute 115D, Pollution Prevention
- Minnesota Statute 116D, Environmental Policy
- Minnesota Statute 216B.241, Energy Conservation Improvement
- Minnesota Statute 216H.02, Greenhouse Gas Emissions Control
- [www.pca.state.mn.us](http://www.pca.state.mn.us)

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**Policy History:**

*Date of Adoption:* 06/21/2000  
*Date of Implementation:* 06/21/2000  
*Date of Last Review:* xx/xx/2020

**Date & Subject of Amendment:**

*Xx/xx/2020 - Retitled from "Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices" to "Commitment to Environmental Sustainability." Added topic areas related to sustainability.*

*11/16/11 - Effective 1/1/12, the Board of Trustees amends all board policies to change the term "Office of the Chancellor" to "system office," and to make necessary related grammatical changes.*

*05/19/10 - Amended to clarify responsibilities of the chancellor and college and university presidents. The name of the policy was also amended to better reflect its purpose.*

*10/5/09 - Policy reviewed, no content amendments recommended.*

*06/18/03 - changes "system office" to "office of the chancellor"*

Additional [HISTORY](#)

1 **5.17 Commitment to Environmental Sustainability**

2  
3 **Part 1. Policy Statement**

4 Minnesota State is committed to principles of environmental sustainability in the operation of  
5 college and university campuses and their academic and student support programs. The Board  
6 of Trustees promotes reduction of carbon dioxide emissions, energy and water conservation and  
7 efficiency, reduction of solid waste, alternative transportation options, sustainable food and  
8 dining practices, conservation and protection of the natural environment, and pollution  
9 prevention and mitigation, striving to meet and—where practicable—exceed obligations under  
10 law and executive orders.

11  
12 **Part 2. Responsibilities**

13 The chancellor, in concert with college and university presidents, shall develop procedures and  
14 initiatives that reflect long-term environmental stewardship of the campuses and surrounding  
15 environment. The chancellor shall develop facilities planning guidelines, design and construction  
16 standards, and energy conservation, and procurement procedures as well as academic, service  
17 learning and student support programs that strive to reduce dependence on fossil fuels and  
18 provide long-term stewardship of campus and community resources.

19  
20 College and university presidents shall develop and implement campus-based initiatives in  
21 support of these practices, and identify and report accomplishments consistent with Part 3.

22  
23 **Part 3. Accountability**

24 Colleges, universities, and the system office shall appoint a point of contact for sustainability  
25 issues and facilitate development and implementation of campus-based initiatives. The point of  
26 contact shall maintain records regarding recycling, energy and water consumption and  
27 conservation, and pollution prevention efforts and shall monitor and communicate programs,  
28 initiatives and curriculum addressing sustainability. The system office and each college and  
29 university shall report progress and accomplishments periodically to the Board.

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**Related Documents:**

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(<http://www.revisor.leg.state.mn.us/>). You can conduct a search from this site by typing in  
the statute number.

- Minnesota Statute 115A, Waste Management Act
- Minnesota Statute 16B.121, Purchase of Recycled, Repairable, & Durable Materials
- Minnesota Statute 115D, Pollution Prevention
- Minnesota Statute 116D, Environmental Policy
- Minnesota Statute 216B.241, Energy Conservation Improvement
- Minnesota Statute 216H.02, Greenhouse Gas Emissions Control
- [www.pca.state.mn.us](http://www.pca.state.mn.us)

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**Policy History:**

*Date of Adoption: 06/21/2000*  
*Date of Implementation: 06/21/2000*  
*Date of Last Review: xx/xx/2020*

*Date & Subject of Amendment:*

*Xx/xx/2020 - Retitled from "Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices" to "Commitment to Environmental Sustainability." Added topic areas related to sustainability.*

*11/16/11 - Effective 1/1/12, the Board of Trustees amends all board policies to change the term "Office of the Chancellor" to "system office," and to make necessary related grammatical changes.*

*05/19/10 - Amended to clarify responsibilities of the chancellor and college and university presidents. The name of the policy was also amended to better reflect its purpose.*

*10/5/09 - Policy reviewed, no content amendments recommended.*

*06/18/03 - changes "system office" to "office of the chancellor"*

Additional [HISTORY](#)



MINNESOTA STATE

**Finance Committee**  
**June 17, 2020**  
**10:00am**  
**McCormick Room**  
**30 7<sup>th</sup> Street East**  
**St. Paul MN**

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Note: Committee/board meeting times are tentative. Committee/board meetings may begin up to 45 minutes earlier than the times listed below if the previous committee meeting concludes its business before the end of its allotted time slot.

Finance Committee, Roger Moe, Chair

*Other board members may be present constituting a quorum of the board.*

1. **Minutes of May 20<sup>th</sup>, 2020** (pp. 1-8)
2. **Contracts exceeding \$1 Million:** (pp. 9-12)
  - a. **CollegeSource Degree Audit Maintenance and Transferology Renewal, Academic and Student Affairs, System Office**
  - b. **Contract for Bookstore Services, Metropolitan State University**
3. **Proposed Amendment to Board Policy 5.17 : Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices (Second Reading)**(pp. 13-18)
4. **FY2021 Operating Budget (Second Reading)** (pp. 19-201)

Committee Members:

Roger Moe, Chair  
April Nishimura, Vice Chair  
Ahmitara Alwal  
Ashlyn Anderson  
Bob Hoffman  
Jerry Janezich  
George Soule

President Liaisons:

Joe Mulford  
Scott Olson



**Bolded** items indicate action is required.

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**Minnesota State Board of Trustees  
Finance Committee Meeting Minutes  
May 20, 2020  
McCormick Room  
30 7th Street East  
St. Paul, MN**

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**Finance Committee members present:** Roger Moe, Chair; April Nishimura, Committee Vice Chair; Trustees Ahmitara Alwal, Ashlyn Anderson, Bob Hoffman, Jerry Janezich, George Soule, and Chancellor Devinder Malhotra

**Other board members present:** Jay Cowles, Board Chair; Trustees Dawn Erlandson, and Cheryl Tefer.

**Cabinet Members Present:** Vice Chancellor Bill Maki

This meeting was hosted online via Zoom. Committee Chair Moe called the virtual meeting to order at 8:50am.

Chair Moe acknowledged receipt of a letter and video from LeadMN President Oballa Oballa and a letter from IFO President Brent Jeffers. Trustees were encouraged to read them.

Chair Moe acknowledged receipt of another letter from LeadMN President Oballa introducing the new president elect, Priscilla Mayowa and the organization's efforts on hunger-free campuses for the coming year.

Chair Moe outlined the agenda for this meeting.

**1. Approval of the Finance Committee Meeting Minutes**

Committee Chair Moe called for any questions or changes to the Finance Committee Meeting Minutes from April 22nd, 2020. Hearing none, Chair Moe called for a motion to approve the minutes as written. Vice Chair Nishimura made the motion, Trustee Hoffman seconded. The minutes were approved.

The Chair recognized Vice Chancellor Maki who began by providing a brief update of activity in the Finance Division:

*The Vice Chancellor stated that we are currently in the process of negotiating our student fee collection agreement with LeadMN and Students United. These agreements are typically done every five years.*

*Vice Chancellor Maki thanked the finance community, CFOs, business managers, and staff for their patience and flexibility over the last couple of months due to the additional*

*requests, discussions, and questions while we address the demands of the system's COVID-19 response in addition to our regular schedule and priorities.*

*Vice Chancellor Maki then recognized Associate Vice Chancellor Brian Yolitz to present the next item.*

**2. Authority to Purchase Real Property Exceeding 1% of Yearly Fiscal Operating Budget, Alexandria Technical and Community College**

*Associate Vice Chancellor Yolitz provided a summary of the proposed purchase. This item was previously presented to, and approved by, the Facilities Committee.*

*Following the presentation, President Michael Seymour thanked Associate Vice Chancellor Yolitz for his team's assistance and also thanked Vice Chancellor Maki for traveling to the campus to learn why this initiative was important.*

*Committee Chair Moe called for questions. There were none.*

*Committee Chair Moe then asked for a motion to adopt the following:*

**RECOMMENDED COMMITTEE MOTION:**

The Facilities Committee and the Finance Committee recommend that the Board of Trustees adopt the following motion:

The Board of Trustees authorizes the chancellor or chancellor's designee to acquire approximately 4.89 acres adjacent to Alexandria Community and Technical College for the \$725,000 appraised value plus any closing costs and execute documents necessary to finalize the transaction.

**RECOMMENDED BOARD MOTION:**

The Board of Trustees authorizes the chancellor or chancellor's designee to acquire approximately 4.89 acres adjacent to Alexandria Community and Technical College for the \$725,000 appraised value plus any closing costs and execute documents necessary to finalize the transaction.

*Trustee Hoffman made the motion, Vice Chair Nishimura seconded. Committee Chair Moe called for a vote on the motion. The motion was adopted.*

**3. 2020 Legislative Session results**

*Vice Chancellor Maki provided a summary of the 2020 Legislative session results that had been provided by the Government Relations team of Bernie Omann and Melissa Fahning.*

*Committee Chair Moe called for questions. There were none.*

**4. FY2021 Operating Budget (First Reading)**

*Chair Moe provided a brief review of the budget efforts to date.*

*Trustee Soule asked if it was accurate that the board had previously approved a 3% tuition increase for the 2021 Fiscal Year. Committee Chair Moe stated that yes, this was indeed the board's action and Vice Chancellor Maki has been asked to prepare the budget as if that increase was still in effect.*

*Vice Chancellor Maki then presented the outline for the FY2021 operating budget.*

*During the presentation, Trustee Erlandson posted a question to the group chat which was read by Committee Chair Moe: "Please share more about the Governor's allocating the education relief fund given we only received \$43 million. How much went to the U of M, did all the rest go to public K-12, and did any private or for-profit institutions receive funding?"*

*Vice Chancellor Maki stated that his understanding was that the funding went to mostly K-12 and the funds that were earmarked for higher education went into a competitive grants proposal process, where the U of M and colleges could apply for that.*

*Mr. Bernie Omann added that this was correct and that there was a press release out of the governor's office on this topic and that he would forward it to the board as soon as possible.*

*Vice Chancellor Maki continued with his presentation to its conclusion.*

*Committee Chair Moe thanked the vice chancellor and called for questions from the trustees.*

*Trustee Erlandson asked what the various budget options mean in terms of cuts at our universities and colleges. How many people have to be laid off in order to balance the budget, given that people are the vast majority of our costs?*

*Vice Chancellor Maki replied that the impact of the various budget scenarios and how a college or university responds to their portion of the gap varies. Over the long term, it does eventually result in less positions. There may not be immediate layoffs as colleges and universities will manage existing vacancies first. Many of the colleges and universities will also*

*make reductions on cutting down non-personnel portion by restricting travel, delaying equipment purchases, delaying facility renovations, or even facilities upkeep through deferred maintenance.*

*Trustee Erlandson then asked if there was belief that international student enrollment would decline significantly as predicted in national media, given that many of these students pay the full tuition bill.*

*Vice Chancellor Maki responded that system-wide, we have anywhere from 4500-5000 international students, and from a system level we do expect there to be a significant decline in international students. He requested that Winona State University President Scott Olson provide some additional details on how Winona State is including this in their enrollment projections.*

*President Olson stated that WSU does expect a decline in international students but relies on them less than some other institutions, whereas Mankato State University and St. Cloud State University probably rely on them the most. Therefore a decline in the number of international students would probably affect them the most. It is true that these students are usually full pay, unless a campus had a legacy program or a student was a varsity athlete and received scholarships.*

*Trustee Anderson asked if students will be paying the differential tuition rate for classes being held online versus the in-person rate for classes this fall.*

*Vice Chancellor Maki stated that we are currently working through the tuition and fee assessment structure for fall semester based on various scenarios that will determine what fall semester will look like. Courses that had been online prior to spring and summer will still have the differential tuition applied. Courses that were moved online that were previously in-person, will not incur the differential rate. For fall semester there is conversation happening and in large part will be determined what the semester will look as far as the impact of COVID-19.*

*Trustee Hoffman asked about the graph that showed 36% state appropriation and 64% tuition with specific mention of MSU Mankato. Has the allocation model compounded that scenario?*

*The vice chancellor responded that the answer lies in the history of the state universities appropriation tuition split back when the system was formed. A second component would be that as tuition has increased over time and enrollment has grown over time, more of the revenue base has shifted towards tuition. The allocation model has an influence on that but*

*the largest influencers would be enrollment growth that's happened and the shift to more tuition than appropriation would have driven that percentage more than the allocation model but cannot say that the allocation model was not one of the variables that impacts that shift.*

*Trustee Hoffman followed up by asking if it was correct that with the allocation model if, as you grow, you get 50% or less and as you drop in enrollment you get a reduced 50%, so in terms of an equalization, it softens the blow, and does not allow for the increase, it softens the increase too.*

*Vice Chancellor Maki replied that yes, the allocation model has a built in features that allows for more predictability for colleges and universities. So even before it was a 50-50 split, before the allocation model was adjusted a few years ago, we used to utilize 3-year averages for instruction. So the period of feeling the impact on your state appropriation was even longer if you were growing or if you were declining. That has intentionally been built into the model to allow time for colleges and universities to adjust to appropriation changes. With the enrollment ups and downs, the schools are allocated funding based on their share of the appropriation, so often with the changes that occur, growth that happened rapidly and the model not being fully funded, the tuition money is where the campuses see the benefit immediately and they're not seeing it on the appropriations side until years down the road and they are not seeing it at the same extent that they are from the tuition.*

*Trustee Tefer asked if the increase in costs for social distancing requirements (increased hours to allow for smaller lab sizes for instance) would be something that we could absorb through funds from the federal CARES Act.*

*Vice Chancellor Maki stated that there have been many discussions on this topic. There is no doubt that the impact of COVID-19 will cost us more. At some of our colleges and universities, and one college for certain, they are intentionally programing their CARES Act money to add sections of in-person instruction, if it is allowed, in order to accommodate social distancing requirements. The amount of CARES Act funding available to each institution varies so much, that not all institutions will have that capacity to do that.*

*Trustee Soule stated that the chart showing gaps in the various tuition rate changes depends on the legislature not cutting our base appropriations in a special budget-cutting session and then asked if we were at risk of having our base budget cut.*

*Vice Chancellor Maki answered that yes, the charts do assume that our base appropriations will remain funded as passed last legislative session. The vice chancellor speculated that we are at risk and the determining factors will be where the economy is and what the forecast*

*will look like in November and the following February. After the state utilizes their budget reserves to cover a deficit and then the deficit grows, we are then in a situation where there could be potential un-allotment, if the state's financial condition worsens.*

*Trustee Soule followed up by stating that even before un-allotment the legislature could convene this summer and perhaps adjust the budget going forward and if so, asked if we are at risk in that process.*

*Mr. Omann stated that there is no doubt that we are at risk under any scenario whether it be this summer or after the election. This is a moving target and there are many things that come into play including federal action. It is prudent to be prepared for multiple scenarios and the timing of that is unquestionable. History would suggest that higher-education and its allocation are a significant part of the budget balancing solution and legislators know that we have ability on the revenue side to run our operations.*

*Trustee Soule asked what was meant by flexibility on the revenue side.*

*Mr. Omann clarified that legislators know our funding stream is roughly 50% on the tuition side and 50% on the allocation side. There is no suggestion that anyone is telegraphing that we do anything on the tuition side, but from the standpoint of when there is a \$4 billion swing in state revenue, and there is an expectation that it may be more significant coming in November, it is going to be a struggle to put together the entire state budget in a way that makes things work.*

*Trustee Nishimura asked about the implications on the expense side and what are some recommendations for how we close a \$20 million budget gap.*

*Chancellor Malhotra responded that campuses struggling with a structural deficit have to begin making adjustments to expenses very early on. When you cut a program, there are no immediate adjustments for all expenses because the teach-out goes on for two or three years and because of bargaining contracts we have to give long notices. Because most of our expenses are in compensation costs, the impact of this work can be profound and very significant.*

*Chair Cowles thanked chancellor Malhotra for his answer. He then stated that the impact of cost reduction strategies is not immediately visible or limited to the immediate next year. The strategies that we need to employ often involve students, and therefore the runway we need to use takes multiple years to execute. Chair Cowles then asked if we have any visibility on next year's state funding or federal funding of grants, scholarships, Pell funds, and loans will*

*be. Last year we saw evidence that half of our student body saw virtually zero net after taking into account for grants and scholarships. Do we have any forecast for what the funding to offset tuition will be?*

*Vice Chancellor Maki stated that this information will be included in the June board presentation for the FY2021 budget request.*

*Mr. Omann added that grants and aids at the federal level are generally protected in situations such as this. In fact, many times there is effort to put more resources in those funds especially to prevent ramification of tuition increases for needy students. If history is a guide on the state grant portion of the budget, it is usually positioned as remaining stable or increasing.*

*Trustee Janezich stated that he believed we should be discussing access and equity for students and that the board has the responsibility to ensure that every student gets a chance.*

*Committee Chair Moe asked about the enrollment projections shown on page 19 and which projection was most likely for this coming fall.*

*Vice Chancellor Maki replied that his best estimate would be somewhere between 10-20% decline but there are a lot of variables that still need to play out. At current, it is 16.8%.*

*Committee Chair Moe asked about the loss of revenues on the campuses and why they are not indicated on the budget proposal.*

*Vice Chancellor Maki stated that previous discussions on revenue losses were related to what occurred in FY2020 and today's information focuses on FY2021 and also narrowly focuses on the general fund rather than the implications of what might happen with the revenue fund as discussed at the April finance committee meeting. Depending on enrollment changes and the position that COVID-19 puts us in relative to how we can deliver programs and services, the impact of lost revenue is likely to be larger at our residential institutions.*

*Trustee Soule stated that he assumes we would have to make a decision on tuition in June and asked if there were any options to that. He added that it is hard to make this decision in a vacuum without knowing its potential impacts such as the cuts required at the system office and at the colleges and universities.*

*Trustee Hoffman asked if Vice Chancellor Maki had heard that as many as 1/3 of students will not be returning if courses are primarily online.*

*Vice Chancellor Maki responded that there is a flurry of information related to what is going on in other states and that he has heard similar projections based on how states are thinking about fall semester. If we are primarily planning for remote instruction and services, it is not likely many students will be on campus.*

*Trustee Hoffman stated that he has heard a number of students will bow out for that semester or take the year off because they are not comfortable with primarily online courses.*

*Committee Chair Moe thanked all participants for their questions and comments. He called the trustees' attention to pages 22-23 in the packet as motions we will be looking at in the June meeting.*

*Vice Chancellor Maki noted that there was one additional topic to be covered on the agenda.*

5. Proposed Amendment to Board Policy 5.17: Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices (First Reading)

*Associate Vice Chancellor Yolitz gave a very brief overview of the proposed amendment for consideration at the next committee meeting and noted that this item was previously presented to the Facilities Committee also.*

*Committee Chair Moe adjourned the meeting at 10:33am.*

Respectfully submitted: Don Haney, Recorder

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Finance Committee

**Date:** June 17, 2020

**Title:** Contracts exceeding \$1 Million:

- a. CollegeSource Degree Audit Maintenance and Transferology Renewal, Academic and Student Affairs, System Office
- b. Contract for Bookstore Services, Metropolitan State University

**Purpose (check one):**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Proposed<br>New Policy or<br>Amendment to<br>Existing Policy | <input checked="" type="checkbox"/> Approvals<br>Required by<br>Policy | <input type="checkbox"/> Other<br>Approvals |
| <input type="checkbox"/> Monitoring /<br>Compliance                                   | <input type="checkbox"/> Information                                   |   |

**Brief Description:**

Board Policy 5.14, *Contracts, Procurements, and Supplier Diversity*, requires Board of Trustees approval of any procurement, lease agreement, or professional/technical/consulting service contract with a value in excess of \$1,000,000 or contract amendment that would increase the total value of a contract to more than \$1,000,000.

**Scheduled Presenter:** William Maki, Vice Chancellor for Finance – Chief Financial Officer

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION**

**COLLEGESOURCE DEGREE AUDIT MAINTENANCE AND TRANSFEROLOGY RENEWAL,  
ACADEMIC AND STUDENT AFFAIRS, SYSTEM OFFICE**

**BACKGROUND**

Board Policy 5.14, Procurement and Contracts, requires that contracts, including amendments, with values greater than \$1,000,000, must be approved in advance by the Board of Trustees.

Since 1999, Minnesota State and all of its colleges and universities have utilized CollegeSource products to provide degree audit, transfer credit evaluations, and transfer agreement information for use by students and those who advise students. Currently these products include the following:

*uAchieve degree audit*

uAchieve (formerly DARS) is an online degree audit system that allows students and advisors to track progress toward degree completion while highlighting the remaining courses and requirements needed to graduate.

*TES (Transfer Evaluation System)*

TES allows users to locate course descriptions; route and track the evaluation process; store, manage, group, and publicize the resulting equivalencies; and utilizes algorithms to generate lists of likely equivalencies between institutions.

*Transferology/Transferology Lab*

Transferology assists advisors, students, and parents in making educated decisions when transferring credit. Students can enter coursework and instantly see how their coursework transfers and applies to academic programs at member institutions. In the Transferology Lab advisors can create common transfer scenarios, view equivalencies and advise students.

With Board of Trustee approval in May 2019, the system acquired and is implementing the following CollegeSource products which leveraged the existing uAchieve degree audit:

*Academic Planner and Schedmule*

uAchieve Planner leverages the existing degree audit data (i.e., uAchieve Main) and utilized to create interactive roadmaps that define a clear path to graduation. Students will use these roadmaps of courses to build their own personal plans, helping them stay on track to meet their educational goals. The creation of term-by-term plans in turn provides the school with aggregate data needed for demand analysis and classroom scheduling. The acquisition of the Academic Planner and Schedmule were authorized by the Board of Trustees in May 2019. Implementation is proceeding with systemwide rollout anticipated to begin in Fall 2020.

The annual maintenance agreement for uAchieve Degree Audit expires on July 31, 2020, as does the current subscription to Transferology. Minnesota State and its colleges and universities rely on these products to track student's progress toward degree completion while highlighting the remaining courses and requirements needed to graduate and assists advisors, students, and parents in making educated decisions when transferring credit.

The proposed action item for Board approval is the renewal of the uAchieve degree audit annual maintenance and Transferology subscription for four years. The cost of uAchieve Degree Audit annual maintenance is \$341,405 for four years. The cost of the four year subscription to Transferology is \$270,692. Including the amount approved by the Board in May 2019, the total commitment to CollegeSource for these products and the Academic Planner and Schedmule is \$2,582,097.

**RECOMMENDED COMMITTEE ACTION:**

The Finance and Facilities Committee recommends that the Board of Trustees authorizes the chancellor or his designee to renew agreements for CollegeSource's uAchieve degree audit annual maintenance and Transferology for four years. The total for the two agreements is \$612,097, with the total commitment to CollegeSource including the Academic Planner and Schedmule being \$2,582,097. The board directs the chancellor or his designee to execute all necessary documents.

**RECOMMENDED BOARD OF TRUSTEES ACTION:**

The Board of Trustees authorizes the chancellor or his designee to renew agreements for CollegeSource's uAchieve degree audit annual maintenance and Transferology for four years. The total for the two agreements is \$612,097, with the total commitment to CollegeSource including the Academic Planner and Schedmule being \$2,582,097. The board directs the chancellor or his designee to execute all necessary documents.

*Date Presented to the Board of Trustees: June 17<sup>th</sup>, 2020*

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION**

**CONTRACT FOR BOOKSTORE SERVICES, METROPOLITAN STATE UNIVERSITY**

**BACKGROUND**

Board Policy 5.14, Procurement and Contracts, requires that contracts, including amendments, with values greater than \$1,000,000, must be approved in advance by the Board of Trustees.

Since its inception, Metropolitan State University has contracted bookstore services to a third-party vendor. The current bookstore vendor contract expires December 31, 2020. As part of their regularly scheduled contract management process, the university undertook an RFP process in the spring of 2020. Two proposals were received and an ad hoc Bookstore Services RFP Task Force is reviewing the proposals. The university is requesting approval of this request which would enable the university to award a final income contract and complete negotiations with the selected vendor.

The university provides space for the bookstore on their main campus in Saint Paul at no cost to the vendor and receive a percentage of sales on net revenues as compensation. The compensation is then used to provide scholarships to students.

**RECOMMENDED COMMITTEE ACTION:**

The Finance and Facilities Committee recommends that the Board of Trustees authorizes the chancellor or his designee to execute a contract with the designated Metropolitan State University bookstore vendor for a term up to 5 years for a maximum amount not to exceed \$2,500,000. The board directs the chancellor or his designee to execute all necessary documents.

**RECOMMENDED BOARD OF TRUSTEES ACTION:**

The Finance and Facilities Committee recommends that the Board of Trustees authorizes the chancellor or his designee to execute a contract with the designated Metropolitan State University bookstore vendor for a term up to 5 years for a maximum amount not to exceed \$2,500,000. The board directs the chancellor or his designee to execute all necessary documents.

*Date Presented to the Board of Trustees: June 17, 2020*

**MINNESOTA STATE  
BOARD OF TRUSTEES  
Agenda Item Summary Sheet**

**Name:** Facilities Committee / Finance Committee

**Date:** June 17, 2020

**Title: Proposed Amendment to Policy 5.17: Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices (Second Reading)**

**Purpose (check one):**

Proposed  
New Policy or  
Amendment to  
Existing Policy

Approvals  
Required by  
Policy

Other  
Approvals

Monitoring /  
Compliance

Information

**Brief Description:**

The policy was reviewed as part of the five year review cycle pursuant to Board Policy 1A.1 Minnesota State Colleges and Universities Organization and Administration, Part 6, Subpart H, Periodic Review.

The proposed amendment involves changing the title to Commitment to Environmental Sustainability as well as the reorganization and updating of the policy language to make it more accurate. It was reviewed by the Office of General Counsel, cabinet, sent out for formal consultation, and received support from the presidents and campus leadership groups. All comments received from the consultation were considered.

**Scheduled Presenter(s):**

Brian Yolitz, Associate Vice Chancellor for Facilities

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION**

**PROPOSED AMENDMENT TO POLICY 5.17: SUSTAINABILITY, RESOURCES CONSERVATION  
AND RECOVERY, AND ENVIRONMENTALLY RESPONSIBLE PRACTICES (SECOND READING)**

**BACKGROUND**

Board Policy 5.17 Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices, was adopted and implemented by the Board of Trustees in June 2000.

The policy was reviewed as part of the five year review cycle pursuant to Board Policy 1A.1 Minnesota State Colleges and Universities Organization and Administration, Part 6, Subpart H, Periodic Review.

The proposed amendment involves changing the title to Commitment to Environmental Sustainability as well as the reorganization and updating of the policy language to make it more accurate. It was reviewed by the Office of General Counsel, cabinet, sent out for formal consultation, and received support from the presidents and campus leadership groups. All comments received from the consultation were considered.

**RECOMMENDED COMMITTEE MOTION**

The Board of Trustees adopt the proposed amendment to Board Policy 5.17 Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices.

**RECOMMENDED BOARD MOTION**

The Board of Trustees adopts the proposed amendment to Board Policy 5.17 Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices.

Date Presented to the Board of Trustees: 6/17/20

Date of Implementation: 6/17/20

Deleted: 1A.2

MINNESOTA STATE  
BOARD OF TRUSTEES

BOARD POLICY – FIRST READING			
Chapter	5	Chapter Name	Administration
Section	17	Policy Name	Commitment to Environmental Sustainability

5.17 Commitment to Environmental Sustainability

Deleted: Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices

**Part 1. Policy Statement**

Minnesota State is committed to principles of environmental sustainability in the operation of college and university campuses and their academic and student support programs. The Board of Trustees promotes, reduction of carbon dioxide emissions, energy and water conservation and efficiency, reduction of solid waste, alternative transportation options, sustainable food and dining practices, conservation and protection of the natural environment, and pollution prevention and mitigation, striving to meet and—where practicable—exceed obligations under law and executive orders.

Deleted: system

Deleted: sustainability,

Deleted: resources

Deleted: recovery

Deleted: environmentally responsible practices, including energy conservation and

Deleted: .

**Part 2. Responsibilities**

The chancellor, in concert with college and university presidents, shall develop procedures and initiatives that reflect long-term environmental stewardship of the campuses and surrounding environment. The chancellor shall develop facilities planning guidelines, design and construction standards, and energy conservation, and procurement procedures as well as academic, service learning and student support programs that strive to reduce dependence on fossil fuels and provide long-term stewardship of campus and community resources.

College and university presidents shall develop and implement campus-based initiatives in support of these practices, and identify and report accomplishments consistent with Part 3.

**Part 3. Accountability**

Colleges, universities, and the system office shall appoint a point of contact for sustainability issues and facilitate development and implementation of campus-based initiatives. The point of contact shall maintain records regarding recycling, energy and water consumption and conservation, and pollution prevention efforts and shall monitor and communicate programs, initiatives and curriculum addressing sustainability. The system office and each college and university shall report progress and accomplishments periodically to the Board.

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Deleted: The system office, and each college and university,

Deleted: a representative(s)

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**Related Documents:**

To view any of the following related statutes, go to the Revisor's Web site (<http://www.revisor.leg.state.mn.us/>). You can conduct a search from this site by typing in the statute number.

- Minnesota Statute 115A, Waste Management Act
- Minnesota Statute 16B.121, Purchase of Recycled, Repairable, & Durable Materials
- Minnesota Statute 115D, Pollution Prevention
- Minnesota Statute 116D, Environmental Policy
- Minnesota Statute 216B.241, Energy Conservation Improvement
- Minnesota Statute 216H.02, Greenhouse Gas Emissions Control
- [www.pca.state.mn.us](http://www.pca.state.mn.us)

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**Policy History:**

*Date of Adoption:* 06/21/2000  
*Date of Implementation:* 06/21/2000  
*Date of Last Review:* xx/xx/2020

**Date & Subject of Amendment:**

*Xx/xx/2020 - Retitled from "Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices" to "Commitment to Environmental Sustainability." Added topic areas related to sustainability.*

*11/16/11 - Effective 1/1/12, the Board of Trustees amends all board policies to change the term "Office of the Chancellor" to "system office," and to make necessary related grammatical changes.*

*05/19/10 - Amended to clarify responsibilities of the chancellor and college and university presidents. The name of the policy was also amended to better reflect its purpose.*

*10/5/09 - Policy reviewed, no content amendments recommended.*

*06/18/03 - changes "system office" to "office of the chancellor"*

Additional [HISTORY](#)

1 **5.17 Commitment to Environmental Sustainability**

2  
3 **Part 1. Policy Statement**

4 Minnesota State is committed to principles of environmental sustainability in the operation of  
5 college and university campuses and their academic and student support programs. The Board  
6 of Trustees promotes reduction of carbon dioxide emissions, energy and water conservation and  
7 efficiency, reduction of solid waste, alternative transportation options, sustainable food and  
8 dining practices, conservation and protection of the natural environment, and pollution  
9 prevention and mitigation, striving to meet and—where practicable—exceed obligations under  
10 law and executive orders.

11  
12 **Part 2. Responsibilities**

13 The chancellor, in concert with college and university presidents, shall develop procedures and  
14 initiatives that reflect long-term environmental stewardship of the campuses and surrounding  
15 environment. The chancellor shall develop facilities planning guidelines, design and construction  
16 standards, and energy conservation, and procurement procedures as well as academic, service  
17 learning and student support programs that strive to reduce dependence on fossil fuels and  
18 provide long-term stewardship of campus and community resources.

19  
20 College and university presidents shall develop and implement campus-based initiatives in  
21 support of these practices, and identify and report accomplishments consistent with Part 3.

22  
23 **Part 3. Accountability**

24 Colleges, universities, and the system office shall appoint a point of contact for sustainability  
25 issues and facilitate development and implementation of campus-based initiatives. The point of  
26 contact shall maintain records regarding recycling, energy and water consumption and  
27 conservation, and pollution prevention efforts and shall monitor and communicate programs,  
28 initiatives and curriculum addressing sustainability. The system office and each college and  
29 university shall report progress and accomplishments periodically to the Board.

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*06/18/03 - changes "system office" to "office of the chancellor"*

Additional [HISTORY](#)

**MINNESOTA STATE BOARD OF TRUSTEES**  
**Agenda Item Summary Sheet**

**Name:** Finance Committee

**Date** June 17, 2020

**Title:** FY2021 Annual Operating Budget (Second Reading)

**Purpose (check one):**

Proposed  
New Policy or  
Amendment to  
Existing Policy

Approvals  
Required by  
Policy

Other  
Approvals

Monitoring /  
Compliance

Information

**Brief Description:**

The Board of Trustees is being asked to approve the proposed fiscal year 2021 all funds operating budget, including tuition and fees, for the system. This agenda item occurs annually in May (first reading) and June (second reading) so that colleges and universities can begin the fiscal year with approved tuition and fee rates and operating budgets. The fiscal year begins on July 1, 2020 and ends on June 30, 2021. The operating budget is based on the biennial budget enacted during the 2019 legislative session and by subsequent developments, the most significant of which is the COVID-19 pandemic.

Board Policy 5.9, Biennial and Annual Operating Budget Planning and Approval, requires the Board of Trustees to approve the system-wide annual all-funds operating budget plans for colleges, universities, and the system office. Board Policy 5.11, Tuition and Fees, requires the Board of Trustees to approve the tuition and fee structure for all colleges and universities.

**Scheduled Presenters:**

William Maki, Vice Chancellor for Finance and Facilities  
Steve Ernest, System Director, Financial Planning and Analysis

**MINNESOTA STATE  
BOARD OF TRUSTEES**

**BOARD ACTION**

**FY 2021 ANNUAL OPERATING BUDGET (SECOND READING)**

**SUMMARY**

The Minnesota State 2020-21 biennial budget request to the Governor and Legislature focused on investments that would ensure the success of students, continue our commitment to affordability and strengthen strategies that address the workforce opportunity gap. State appropriations provided less than the full request but combined that with a provision for tuition increases of up to three percent. State Grant program changes enacted also increased state funds that go directly to students. Colleges and universities designed operating budgets to focus resources on investments that

- ensure the equitable success of all students regardless of race or ethnicity, economic status, or whether they are the first in their families to attend a college or university,
- continue our commitment to affordability,
- maintain programs and services that serve our current and future students, including enterprise-wide technology infrastructure and the structural capacity for innovation,
- strengthen strategies that address workforce opportunity gaps, and
- ensure long-term financial sustainability.

The arrival of the coronavirus pandemic in March significantly disrupted these plans. Significant new pressures include:

- enrollment declines that are difficult to predict and potentially disabling to operating budgets,
- financial losses beyond tuition, such as room, board, event and parking fees, including revenues necessary to meet fixed debt service and facilities maintenance obligations (mostly accounted for in the revenue fund), and
- uncertainty regarding future state appropriations, which are just as necessary for operating budgets as are tuition revenues.

The Federal CARES Act has provided some relief to address financial problems experienced by students and institutions resulting from the pandemic. Planning for fiscal year 2021 budgets, however, remains a great challenge.

The proposed budget totals \$2.1 billion, 1.8 percent lower than in fiscal year 2020. It includes \$765.7 million in state appropriation and \$710 million in tuition revenue. The fiscal year 2021 general fund budget will include slightly more state support than tuition with 51.9 percent in state appropriation revenue and 48.1 percent in tuition. The fiscal year 2021 budget recommendation includes an average tuition increase of three percent at the colleges and universities.

Colleges and universities will continue to reallocate and reduce expenditures as part of their ongoing efforts to prepare for potentially significant revenue losses. While tuition rates follow the planned three percent annual increase incorporated in biennial budget planning, students continue to benefit from 2020-2021 enhancements to the state grant program. Overall, college students who receive state grants will see their tuition costs decline \$82.00/year in this proposed budget, even with the rate increase, due to an improved grant program. Overall, university grant recipients will see tuition costs increase \$5.00/year as a result of fiscal year 2021 changes.

In addition to tuition, state appropriations and federal pandemic assistance, colleges and universities will utilize \$71.9 million in fund balance resources across all funds. While significant and not sustainable, this practice will allow for the time needed to better assess the need for more significant budgetary changes when we know the full extent of how COVID-19 will impact college and university operations this fall. Determination of short-term changes versus long-term changes will be an ongoing effort in the coming months and years. After fall enrollment numbers have solidified, an updated budget report will be presented to the board, incorporating changes to revenue estimates and other developments.

## **STATUS OF STATE AND FEDERAL FINANCIAL SUPPORT**

The Higher Education funding bill was passed on May 20, 2019 on the final day of the regular legislative session and signed into law by the Governor two days later. New funding provided to Minnesota State totaled \$81.5 million, about one-third of the \$246 million requested by the Board. Campus support is structured 48 percent in the first year, 52 percent in the second year, continuing the structural issue that challenges campus budget planning. This structural imbalance makes budgeting for fiscal year 2021 an even greater challenge.

Undergraduate tuition rate increases are limited in session law to three percent each year. The law allows differential rates to exceed three percent, “where costs for course or program delivery have increased due to extraordinary circumstances beyond the control of the college or university.” The Board is required to approve rates and rationale, which are shown in Attachments 1A-1H. Differential tuition for online courses is required in law to stay at fiscal year 2019 levels for fiscal years 2020 and 2021. This 2019 law also directed Minnesota State to report on differential tuition for online courses. This report is to analyze the costs that justify differential tuition amounts for online courses and how tuition rates may or may not be set the same for courses that can be taken either online or in person. This report was submitted on January 10, 2020 and it was heard in the Senate Higher Education and Policy Committee on March 5, 2020. Chancellor Malhotra made the following recommended actions in the report:

1. Recommend to the Minnesota State of Board of Trustees that Minnesota State institutions may not increase the differential amount charged for online differential tuition in fiscal years 2022 and 2023 resulting in a four-year freeze of the on-line differential rate.
2. To improve transparency, institutions will uniformly report the costs associated with online differential tuition to the system office.
3. Based on uniform cost reporting, Minnesota State will educate stakeholders about online cost, value, and affordability.

For the 2020 legislative session, \$54.2 million was requested in supplemental operating funds. Of this amount, \$39.7 million was requested for tuition relief and campus support, which would hold undergraduate tuition rates at current levels. Also, \$14.5 million in base funding was requested to continue development of the NextGen information system. This \$14.5 million in base funding would reduce the annual contributions that colleges and universities would need to make to support the implementation of the new enterprise resource system. When the regular session concluded on May 18, 2020, there was no funding provided to Minnesota State to support this request.

The Federal CARES Act signed into law on March 27 provides colleges and universities with some relief to cover these short-term costs. Minnesota State colleges and universities received approximately \$97 million of the \$14.2 billion in funds that were directly distributed to institutions of higher education. Over \$47 million of the funding was required to be provided directly to students in the form of emergency financial aid grants to help cover expenses related to the disruption of campus operations due to the coronavirus. Colleges and universities have discretion to use the remaining funds to cover any costs associated with significant changes to the delivery of instruction due to the coronavirus. These costs must have been first incurred on or after March 13, 2020, the date of the Proclamation of National Emergency. There must be a reasoned basis for concluding such costs have a clear nexus to significant changes in the delivery of instruction due to the coronavirus. It is also encouraged in the federal guidance to consider using these funds for additional student financial aid.

## **BUDGET RISKS**

System office finance staff and college and university chief financial officers have identified the following primary risk areas for the fiscal year 2020 operating budget.

**COVID-19:** Colleges and universities are planning for a mix of on-campus and online course offerings for Fall 2020. The safety of our students and employees remain paramount. Guidance from the Centers for Disease Control and Prevention (CDC) and the Minnesota Department of Health (MDH) continues to be applied for structuring programmatic and service offerings. It is unclear on how these new structures along with the status of the virus will impact how many students can safely be on campus at a time taking into consideration social distancing and safety

protocols. If the number that can be on campus is significantly limited there will be losses of revenue and additional expenses to be able to deliver courses and services.

**State economic conditions:** The Department of Management and Budget (MMB) released an unusual Interim Budget Projection on May 5, 2020. For the biennium ending June 30, 2021, the May Projection predicts a General Fund budget deficit of \$2.426 billion, which is a drop of nearly four billion dollars from the \$1.513 billion surplus projected in the State's February 2020 Budget and Economic Forecast. The Interim Budget Projection states that the state's budget and economic outlook has significantly worsened and will remain volatile for some time.

The State does have a \$2.359 billion budget reserve to mitigate the budgetary impact of the crisis, but the \$2.426 billion projected deficit is only for the current biennium. While the use of reserves and other measures may hold off the need for the Governor to unallot (make unavailable) amounts currently appropriated to Minnesota State and other entities, we need to acknowledge there is risk the rest of our biennium on us being able to maintain our current appropriation.

**Sufficient ongoing revenue to cover increased ongoing costs:** Colleges and universities continue to make budget adjustments to account for declining enrollment. Oftentimes in the short-term, a portion of fund balance will be used by the colleges and universities until long-term plans can be fully implemented. Many of our colleges and universities are or were in the process of adjusting their operating budgets before COVID-19.

Colleges and universities rely on state appropriation and tuition revenue to fund inflationary costs. The FY2020-2021 biennial budget request of \$149 million was not fully funded. After a three percent tuition increase in fiscal year 2020, a gap of nearly \$40 million remains for fiscal year 2021. A three percent increase tuition for fiscal year 2021 would cover just over half of that gap. Compensation costs for the biennium were based on our campus support being funded through the legislature and additional tuition revenue.

Colleges and universities indicated without new ongoing tuition revenue, that in the long term they would need to make budget adjustments such as:

- Further reductions in faculty and staff
- Elimination of low-enrollment, high-cost programs important to regional economies
- Reductions in course offerings
- Reductions in student services
- Continued delays in addressing deferred maintenance needs
- Delays in implementation of strategic initiatives

**Enrollment risk:** Projecting enrollment and responding quickly to enrollment changes is critical for a successful fiscal year 2021 financial outcome. To mitigate this risk, colleges and universities are undertaking recruitment and retention strategies, carefully monitoring enrollment activity,

and preparing contingency plans if enrollment projections are not met. Change in enrollment is by far the primary budget risk noted by colleges and universities in their operating budget materials.

## **ENROLLMENT OUTLOOK**

At the beginning of March, just before COVID-19 became a serious health threat in Minnesota, full year equivalent (FYE) projections for spring semester 2020 were 2.9 percent lower than originally-projected for the year. College enrollment was projected to be down 2.3 percent or 778 FYE, and university enrollment was expected to be down 3.7 percent or 793 FYE when compared to FY2019. These numbers continued an almost decade long downward trend in enrollment from its high in fiscal year 2011, when enrollment was over 21 percent higher than the fiscal year 2020 projections made in March of 2019. A primary actor in this decline, occurring nation-wide, included economic activity and declines in the size of relevant age groups, such as recent high school graduates. Key strategies colleges and universities have used to maintain enrollment in these conditions have included outreach to underrepresented populations and support for current students to help them persist towards completion.

When health concerns forced students off campus in March of this year, new online options allowed most to complete their courses. It appears that a significant amount of summer enrollment is also possible with online and socially distanced campus alternatives. The next challenge will be fall semester, which traditionally has extensive on campus social activities. Though plans are under way to maintain as much traditional campus life as possible and enhance online learning experiences, a certain number of current and incoming students are likely to choose to put their education on hold in the fall. Enrollment projections incorporated into fiscal year 2021 budgets average 7.7 percent decrease in FYE for the system compared to fiscal year 2020. Colleges are projecting an average decrease of 9.1 percent and universities an average decrease of 5.6 percent. Reasons include hesitance regarding online class alternatives, concerns about changes in hands-on lab class options, and modifications to housing options as well as social and sporting opportunities. Some students have mentioned taking a gap year or at least a gap semester until colleges and universities can return to a more traditional learning environment.

Looking further out, enrollment is projected to turn around in fiscal year 2022. Enrollment at the system level for fiscal year 2022 is currently projected at 2.7 percent higher than fiscal year 2021, with the college average projected up 3.9 percent and the university average projected up 0.8 percent. While these projections are made in the context of conditions the colleges and universities have never before experienced, there is reason to believe that pandemic-related economic disruptions may cause renewed interest in career changes and career advancement through higher education opportunities.

## **FINANCIAL AID AND NET COST OF ATTENDANCE**

The net tuition is the amount a student pays after financial aid grants are subtracted from total tuition. The net tuition varies depending on a student's full- or part-time status, college or university of attendance, academic program choice, and financial aid award.

### **Financial Aid**

Need-based financial aid programs help bridge the gap between the cost of attendance and the expected family contribution, a calculation based upon family income and circumstances. In fiscal year 2019, the most recent year financial data that is available, students enrolled in Minnesota State Colleges and Universities received \$997 million in financial aid. The majority of the financial aid was provided in the form of grants (\$410 million or 41 percent) and loans (\$506 million or 51 percent.)

Federally-funded financial aid accounts for 70 percent of the aid received by students; state-funded financial aid accounts for 15 percent. Almost six of ten students attending Minnesota State Colleges and Universities receive some form of financial aid. In fiscal year 2019, 54 percent of students enrolled at state colleges and 62 percent of students enrolled at state universities received one or more financial aid awards. Of those students who received financial aid, the average award was \$6,045 for college students and \$9,987 for university students.

Changes to the Minnesota State Grant program increase the living and miscellaneous expense (LME) amount in fiscal year 2021 to 110 percent of federal poverty guidelines, from 106 percent. In addition, the maximum Pell Grant amount is increased from \$6,195 in fiscal year 2020 to \$6,345 in fiscal year 2021.

In addition, the Legislature created the Workforce Development Scholarships in 2017. Since then, through the work of many campus leaders and support from business and community organizations, our colleges have been able to award hundreds of workforce development scholarships. The Legislature has continued their commitment to the program with an investment of \$2 million available to colleges for fiscal year 2020, increasing the amount to \$6 million in fiscal year 2021. The program is targeted to students enrolled in: (1) advanced manufacturing; (2) agriculture; (3) health care services; or (4) information technology; (5) early childhood; or (6) transportation. The impact of the scholarship funds will not alter the results of the state grant program since the funds are viewed as outside the program's calculations.

### **Estimated Change in Student Tuition Cost**

The estimated net impact of the federal and state grant changes for undergraduate students is reported by income category in Table 3 for colleges and universities. This table shows estimates based on a three percent tuition increase as originally planned for in the biennial budget. The estimated numbers of state grant recipients is influenced by several factors. Changes in grant

formulas are identified above. More significantly, the overall decrease in projected enrollment for fiscal year 2021 plays a significant role in the changes in number of recipients on both tables. This projected enrollment decrease is offset by an increase in tuition causing more students to have a gap in need for the grant program to address. Under a three percent tuition increase, the annual net change in tuition cost for college students ranges from a \$155 reduction to a \$166 increase. For university students, the annual net change in tuition ranges from a \$245 reduction to a \$236 increase.

**Table 3**

**Estimated Change in Student Tuition Cost by Income: 3% Tuition Increase  
Degree-Seeking Undergraduate Students  
Fiscal Year 2021**

**State Colleges**

<i>All Recipients</i>	<i>State Grant Recipients (% Change)</i>	<i>Change in Student Tuition Cost</i>	<i>Average Student Tuition Cost</i>
Less Than \$20,000	14,017 (10.5%)	-\$89	\$246
\$20,000 to \$39,999	12,537 (6.1%)	-\$155	\$1,064
\$40,000 to \$59,999	5,576 (3.1%)	\$53	\$2,058
\$60,000 and Above	5,211 (1.5%)	\$166	\$3,095
All Recipients	37,341 (6.6%)	-\$82	\$1,189
Non-State Grant Recipients	68,418	\$149	\$5,108

**State Universities**

<i>All Recipients</i>	<i>State Grant Recipients (% Change)</i>	<i>Change in Student Tuition Cost</i>	<i>Average Student Tuition Cost</i>
Less Than \$20,000	3,574 (-1.9%)	-\$245	\$575
\$20,000 to \$39,999	3,585 (-1.7%)	-\$148	\$1,548
\$40,000 to \$59,999	2,617 (-1.8%)	\$162	\$2,973
\$60,000 and Above	4,621 (-2.2%)	\$236	\$4,978
All Recipients	14,395 (-1.9%)	\$5	\$2,667
Non-State Grant Recipients	37,425	\$225	\$7,744

**FEE RECOMMENDATIONS**

Colleges and universities incorporate fee planning in their annual budget planning and consultation process. The Technology and Student Life Fees are advised through an extensive student government process. All fees are incorporated into the student consultation process and advice to the president. Fee recommendations are found on SP-3 of the supplemental materials.

Most colleges do not plan to raise fees for fiscal year 2021. Seven colleges have small fees increases, under the three percent guideline. Four colleges have proposed fee increases of over three percent. Three of these college are adding or increasing health care fees, have conducted extensive consultation with students and have significant support for the fee increases. Two colleges are raising their technology fees and one college is raising its revenue fund fee to meet debt service requirements. Additional information on these increases can be found in SP-2 of the supplemental materials. All university fee increases are marginal, within the three percent guideline.

The combined impact of tuition and fee recommendations is found in SP-1 of the supplemental materials. The moderate fee changes when combined with the tuition rate increases results in an overall average annual college tuition and fee increase of 2.8 percent. The overall average annual university increase in tuition and fees equals 3.4 percent.

## **REVENUE FUND**

Universities and colleges with revenue fund facilities, which rely solely on user and student fees to maintain these facilities, are proposing to increase rates slightly for fiscal year 2021 to provide quality services, account for inflation and ensure proper reinvestment and upkeep of the facilities. Average room and board rates for a traditional double room with a meal plan will increase by \$290 to \$9,060, which is an increase of 3.3 percent. Room and board fees generate 74.5 percent of all revenues in the revenue fund. Student union fees will increase \$4.44 to \$273.41, which is an increase 1.65 percent. Of note, among the nine campuses with student union fees, five (5) kept rates the same as last year. Wellness / outdoor recreational facility fees will increase \$1.06 to \$165.90 per year or 0.64 percent. Student union and wellness fees are much more sensitive to enrollment fluctuations. Four (4) campus maintained the same fee rates from last year.

The FY2021 Budget predicts a slight reduction in net income with higher projected expense increases (2.37 percent) exceeding modest revenue gains (5.34 percent). Campuses predict that employee expenses and food costs are the most material potential increase in expenses. In addition, the full impacts of the COVID-19 pandemic and associated mitigation measures are yet to be fully realized and accounted for.

Institutions in the revenue fund actively consult with students and users of the facilities when considering rates. Rates charged for the revenue fund are specific to supporting revenue fund facilities, including the pledge to pay outstanding debt, utilities, insurance, and ongoing repairs and replacement. Additional information about the revenue fund can be found in the supplemental materials (SP-11).

## **REALLOCATIONS**

Minnesota State as a system reallocated \$21.6 million in fiscal year 2020 bringing to \$124.7 million the total reallocations over the past four years. The majority of the reductions were achieved through personnel reductions, primarily through managing vacancies, although some employees were laid off. The reductions were mainly used to balance the budget. The fiscal year 2021 proposed budget includes reported reallocations to date for colleges and universities totaling \$38.7 million in fiscal year 2021. We anticipate this amount to be adjusted upward as the fiscal year progresses and unknown budget risks such as enrollment and compensation changes become known. The uncertainty of reopening costs related to COVID-19 will be a significant factor in upcoming budget review activities.

## **PROPOSED FISCAL YEAR 2020 BUDGET**

The proposed fiscal year 2021 all funds operating budget totals \$2.1 billion, 1.8 percent lower than in fiscal year 2020. Most of the reduction stems from less tuition and fee revenue in the general fund as well as a higher usage of CARES act funding in FY2020 than in FY2021.

The proposed \$1.7 billion general fund portion of the all funds budget is 1.5 percent less than last year. The operating budget includes \$765.7 million in state appropriation, \$7.0 million more than in fiscal year 2020, a 0.9 percent increase. The budget also includes \$710.0 million in tuition revenue, a 5.4 percent decrease over fiscal year 2020. This amount incorporates a three percent tuition increase effective fall semester.

### **Fiscal Year 2021 All Funds Operating Budget**

The proposed Minnesota State fiscal year 2021 all funds operating budget includes the individual operating budgets of the universities, colleges, and system office. It encompasses all aspects of the system's educational enterprise: instruction, academic support, student services, technology, institutional support (administration), facilities (maintenance and operation), and student and residential life programs.

Tuition and state appropriation are the two primary sources of revenue. Other revenue sources are fees, grants, and auxiliary/enterprise income. Compensation is the largest expense category, accounting for approximately 65 percent of the all funds expenditure budget. The proposed fiscal year 2021 all funds operating budget is shown in Table 4.

**Table 4**

**All Funds Operating Budget  
Minnesota State  
Fiscal Year 2021**

<i>\$s in millions</i>	<b>FY2020 Current Budget</b>	<b>FY2021 Proposed Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Revenues				
General Fund	\$1,689.1	\$1,663.9	(\$25.2)	-1.5%
Revenue Fund	\$116.4	\$116.3	(\$0.1)	-0.1%
Other Funds	\$251.2	\$274.7	\$23.5	9.3%
CARES Act	\$66.8	\$29.9	(\$36.9)	-55.2%
<b>Revenues Total</b>	<b>\$2,123.4</b>	<b>\$2,084.7</b>	<b>(\$38.7)</b>	<b>-1.8%</b>
Expenses				
Compensation	\$1,347.0	\$1,353.8	\$6.8	0.5%
Other Operating	\$766.4	\$730.0	(\$36.4)	-4.7%
<b>Expenses Total</b>	<b>\$2,113.4</b>	<b>\$2,083.8</b>	<b>(\$29.6)</b>	<b>-1.4%</b>
<b>Budget balance</b>	<b>\$10.0</b>	<b>\$0.9</b>		

*Numbers may not add due to rounding.*

*Fiscal Year 2021 All Funds Operating Budget Highlights:*

- The proposed fiscal year 2021 all funds budget includes \$2.1 billion in projected revenues and expenditures.
- Colleges and university anticipate using \$71.9 million of fund balance across all funds to help offset loss of new revenues.
- Fiscal year 2021 revenues are projected to decrease by \$38.7 million (1.8 percent)
- Fiscal year 2021 expenses are projected to decrease by \$29.6 million (1.4 percent) over prior year expenses.

The all funds budget is shown net of the scholarship allowance. Approximately 85 percent (\$300 million) of an estimated \$355 million of financial aid revenue is recognized as revenue used to pay student obligations (tuition, fees, room and board, and sales and services) with the balance (\$54.6 million) reflecting the net financial aid payments to students for living expenses.

Overall, the updated fiscal year 2020 operating budget is about two percent more than the budget approved by the board a year ago, with expenses increasing more than originally projected. Some of the change is impacted by the additional funding the system received in the CARES act to help offset the additional expenses the system had in addressing COVID-19.

The proposed fiscal year 2021 operating budget incorporates the compensation changes from the recently approved contracts and plans. Overall, the system is anticipating a slight increase of \$6.8 million in compensation costs, a 0.5 percent increase over the prior year. Other operating expenses are projected to be down by \$36.4 million, a -4.7 percent decrease.

### Fiscal Year 2021 General Fund Operating Budget

The largest component of the all funds budget is the general fund. General fund revenues and expenses account for approximately 80 percent of the all funds budget. The proposed general fund budget is shown in Table 5.

**Table 5**

#### General Fund Operating Budget Minnesota State Fiscal Year 2021

<i>\$s in millions</i>	FY 2020 Current Budget	FY 2021 Proposed Budget	\$ Change	% Change
<b>Revenues</b>				
State appropriation	\$758.7	\$765.7	\$7.0	0.9%
Tuition	\$750.6	\$710.0	(\$40.5)	-5.4%
Other revenues	\$152.3	\$130.3	(\$22.0)	-14.4%
Programmed fund balance	\$27.6	\$57.9	\$30.3	109.8%
<b>Total budgeted revenues</b>	<b>\$1,689.1</b>	<b>\$1,663.9</b>	<b>(\$25.2)</b>	<b>-1.5%</b>
<b>Expenses</b>				
Compensation	\$1,246.4	\$1,249.7	\$3.4	0.3%
Other operating costs	\$436.5	\$414.1	(\$22.4)	-5.1%
<b>Total budgeted expenses</b>	<b>\$1,682.9</b>	<b>\$1,663.8</b>	<b>(\$19.1)</b>	<b>-1.1%</b>
<b>Budget balance</b>	<b>\$6.2</b>	<b>\$0</b>		

*Numbers may not add due to rounding.*

#### *Fiscal Year 2021 General Fund Operating Budget Highlights:*

- The proposed fiscal year 2021 general fund budget includes \$1.7 billion in projected revenues and expenditures.
- Fiscal year 2021 general fund revenues are projected to decrease by \$25.2 million (-1.5 percent).
- Fiscal year 2021 general fund expenses are projected to decrease by \$19.1 million (-1.1 percent) over prior year expenses.

- Fiscal year 2021 tuition revenue are projected to decrease by \$40.5 million which is combination of a three percent tuition increase (+\$22 million) and net of anticipated tuition revenue loss due to enrollment declines.
- Fiscal year 2021 anticipated programmed fund balance is attributed to potential loss of enrollment next fiscal year and other impacts COVID-19 has on college and university operations. The fiscal year 2020 reported use of fund balance amount was adjusted downward since the Board of Trustees adopted the budget a year ago. We anticipate the amount of fund balance being used in fiscal year 2021 to be adjusted by this time next year once additional reallocations and enrollments are known.

**FISCAL YEAR 2021 TUITION RECOMMENDATION**

In 2019 session law, college and university increases are limited to no more than three percent each year during the 2020-2021 biennium, with limited exceptions. This language came in the context of many years of limitations on tuition rates. Table 6 shows the legislative language impacts to tuition rates from fiscal year 2013 to fiscal year 2020 for colleges and universities.

**Table 6**

**Tuition Impacts per Fiscal Year**

<b>Fiscal Year</b>	<b>Colleges</b>	<b>Universities</b>
<b>2014</b>	Frozen	Frozen
<b>2015</b>	Frozen	Frozen
<b>2016</b>	Frozen	Increased on average 3.4%
<b>2017</b>	Cut 1%	Frozen
<b>2018</b>	Increased on average 1%	Increased on average 3.9%
<b>2019</b>	Frozen	Frozen
<b>2020</b>	increased 3%	Increased on average 3.2%
<b>2021</b>	Up to 3%	Up to 3%

Prior to recommending tuition rates for fiscal year 2021, college and university presidents and their leadership teams consulted with campus student leaders. A summary of the student consultation process can be found in item SP-12 of the supplemental packet. These letters show widespread satisfaction with the consultation process, acknowledgement and understanding of the role a tuition increase plays as part of the current partnership between state appropriation and tuition, and support for the tuition increase.

Following consultation, all of our colleges and universities incorporated the three percent tuition increase identified in law as part of their budgets for fiscal year 2021. As shown in the table 3 above and table 7 below, a three percent tuition increase would increase annual cost before aid by an average of \$149 for colleges and \$225 for universities.

**Table 7**

**Cost of Fiscal Year 2021 3 percent tuition increase before aid**

COLLEGES	\$149/YEAR
UNIVERSITIES	\$225/YEAR

With a three percent tuition increase, the average annual tuition cost for full-time students attending a state college in the 2020-2021 academic year would be \$5,108. The average annual tuition cost for full-time students attending a state university during the 2020-2021 academic year would be \$7,744.

In light of the extensive disruptions to higher education in the past several months, however, the recommendation to the Board at this time is to freeze undergraduate tuition rates for fall semester. This would provide relief to students for fall semester but would allow full implementation of the budgets in line with long-term considerations.

1. Recognition of current circumstances for our students due to COVID-19
2. Recognition of what is happening around us in higher education
3. Long-term financial sustainability of our colleges and universities
4. Long-term strategy with our internal and external stakeholders

While this approach would add to disruptions budgets are currently experiencing, for this limited amount of time the funding gap could be managed through a shifting of institutional priority allocations and potential savings from system-wide set asides. The majority would most likely be accomplished by a hiatus in the distribution of leveraged equipment dollars. Leveraged equipment dollars, while key contributors to many programs, are for one-time costs rather ongoing salaries, so could be reprioritized temporarily.

With tuition frozen for fall semester, annual cost before aid would be as shown in table 8.

**Table 8**

**Cost of Fiscal Year 2021 increase before aid  
with fall tuition frozen and spring tuition increased by 3 percent**

COLLEGES	\$75/YEAR
UNIVERSITIES	\$113/YEAR

For the year as recommended, the average annual tuition cost for full-time students attending a state college in the 2020-2021 academic year would be \$5,033. The average annual tuition cost for full-time students attending a state university during the 2020-2021 academic year would be \$7,631.

**CONCLUSION**

The proposed fiscal year 2021 all funds operating budget totaling \$2.1 billion is designed to advance system priorities of campus and strategic investments which will balance our commitment to affordability while maintaining programs and services that will serve our current and future students, invest in the enterprise-wide technology infrastructure, and build capacity for innovation.

College and university fiscal year 2021 budgets prioritize actions that will maintain and improve academic and student success, with commitment to equity and inclusion, expanding transfer pathways, completing the redesign of developmental education, investments in student services including recruitment and retention activities, and enhanced enrollment management strategies.

**RECOMMENDED COMMITTEE MOTION**

The Finance Committee recommends that the Board of Trustees adopt the following motion:

- Adopt the annual total all funds operating budget for fiscal year 2021 as shown in Table 4.
- Approve the proposed tuition structure recommendations and differential tuition rationale for fiscal year 2021 as detailed in Attachments 1A through 1H.
- Undergraduate tuition rates are effective spring term 2021. All existing undergraduate tuition rates are frozen for summer term 2020 and fall term 2020. Graduate tuition rates are effective summer term or fall term 2020 at the discretion of the president. The chancellor or designee is authorized to approve any required technical adjustments, and is requested to incorporate any approvals at the time fiscal year 2022 tuition recommendations are presented to the Board of Trustees.

- Continue the policy of market-driven tuition for closed enrollment courses, customized training, and non-credit instruction, continuing education, and contract postsecondary enrollment option programs.
- Approve the Revenue Fund and related fiscal year 2021 fees for room and board, student union, wellness and recreation facilities, and parking ramps/surface lots as detailed in Attachments 2A through 2E, including any housing fees that the campuses may charge for occupancy outside the academic year.
- Authorize the chancellor or designee to enter into an agreement with the Learning Network of Minnesota to provide the funding appropriated to the organization in Minnesota Laws 2019, Chapter 64, Article 1, Section 3, Subdivision 4, in the amount of \$4,115,000.

### **RECOMMENDED BOARD MOTION**

The Board of Trustees adopts the following motion:

- Adopt the annual total all funds operating budget for fiscal year 2021 as shown in Table 4.
- Approve the proposed tuition structure recommendations and differential tuition rationale for fiscal year 2021 as detailed in Attachments 1A through 1H.
- Undergraduate tuition rates are effective spring term 2021. All existing undergraduate tuition rates are frozen for summer term 2020 and fall term 2020. Graduate tuition rates are effective summer term or fall term 2020 at the discretion of the president. The chancellor or designee is authorized to approve any required technical adjustments, and is requested to incorporate any approvals at the time fiscal year 2022 tuition recommendations are presented to the Board of Trustees.
- Continue the policy of market-driven tuition for closed enrollment courses, customized training, and non-credit instruction, continuing education, and contract postsecondary enrollment option programs.
- Approve the Revenue Fund and related fiscal year 2021 fees for room and board, student union, wellness and recreation facilities, and parking ramps/surface lots as detailed in Attachments 2A through 2E, including any housing fees that the campuses may charge for occupancy outside the academic year.
- Authorize the chancellor or designee to enter into an agreement with the Learning Network of Minnesota to provide the funding appropriated to the organization in Minnesota Laws 2019, Chapter 64, Article 1, Section 3, Subdivision 4, in the amount of \$4,115,000.

*Date Presented to the Board of Trustees:* 06/17/20

*Date of Implementation:* 06/17/20



## Attachments

- 1-A Resident Undergraduate Tuition Rates for FY2021
- 1-B Resident Undergraduate Banded Tuition Rates for FY2021
- 1-C Program Differential Rates for FY2021
- 1-D Course Differential Rates for FY2021
- 1-E Non-resident Tuition Rates for FY2021
- 1-F Resident Graduate Tuition Rates for FY2021
- 1-G Online Differential Rates for FY2021
- 1-H Differential Tuition Rationale for FY2021
- 2-A Room and Board Fees FY2021
- 2-B Student Union Facility Fees FY2021
- 2-C Wellness Facility Fees FY2021
- 2-D Parking Facility Fees FY2021
- 2-E Student Housing (University/College Owned/Foundation Owned)

**Minnesota State**  
**Resident Undergraduate Tuition Rates for FY2021**

Institution	FY2020 Tuition Rate Per Credit	FY2021 \$ Increase Per Credit	FY2021 Tuition Rate Per Credit	FY2021 Annual Change (30 credits)	% Change
<b>STATE COLLEGES</b>					
Alexandria Technical & Community College	165.42	5.04	170.46	151.20	3.0%
Anoka-Ramsey Community College	149.29	4.48	153.77	134.40	3.0%
Anoka Technical College	171.97	5.16	177.13	154.80	3.0%
Central Lakes College	163.85	4.92	168.77	147.60	3.0%
Century College	165.40	4.96	170.36	148.80	3.0%
Dakota County Technical College	174.00	5.22	179.22	156.60	3.0%
Fond du Lac Tribal & Community College	163.67	4.91	168.58	147.30	3.0%
Hennepin Technical College	161.38	4.84	166.22	145.20	3.0%
Inver Hills Community College	163.75	4.91	168.66	147.30	3.0%
Lake Superior College	151.65	4.55	156.20	136.50	3.0%
Minneapolis Community & Technical College	159.90	4.75	164.65	142.50	3.0%
Minnesota State College Southeast	172.30	5.16	177.46	154.80	3.0%
Minnesota State Community & Technical College	165.50	4.95	170.45	148.50	3.0%
Minnesota West Community & Technical College	176.68	5.30	181.98	159.00	3.0%
Normandale Community College	166.32	4.99	171.31	149.70	3.0%
North Hennepin Community College	170.01	5.10	175.11	153.00	3.0%
<b>Northeast Higher Education District</b>					
Hibbing Community College	162.35	4.87	167.22	146.10	3.0%
Itasca Community College	162.35	4.87	167.22	146.10	3.0%
Mesabi Range College	162.35	4.87	167.22	146.10	3.0%
Rainy River Community College	162.35	4.87	167.22	146.10	3.0%
Vermilion Community College	162.35	4.87	167.22	146.10	3.0%
Northland Community & Technical College	169.95	5.10	175.05	153.00	3.0%
Northwest Technical College (Bemidji)	178.15	5.34	183.49	160.20	3.0%
Pine Technical and Community College	157.74	4.76	162.50	142.80	3.0%
Ridgewater College	166.13	4.98	171.11	149.40	3.0%
Riverland Community College	169.54	5.09	174.63	152.70	3.0%
Rochester Community & Technical College	169.00	5.00	174.00	150.00	3.0%
Saint Paul College	166.54	5.00	171.54	150.00	3.0%
St. Cloud Technical & Community College	163.66	4.91	168.57	147.30	3.0%
South Central College	166.02	4.98	171.00	149.40	3.0%
<b>STATE UNIVERSITIES</b>					
Metropolitan State University	234.36	7.03	241.39	210.90	3.0%

**Minnesota State**  
**Resident Undergraduate Banded Tuition Rates Per Term for FY2021**

Institution	Credits	FY2020 Banded Tuition Rate	FY2021 \$ Increase	FY2021 Banded Tuition Rate	FY2021 Annual Change (30 credits)	% Change
Bemidji State University	1-11	274.40	8.20	282.60	246.00	3.0%
	12-18	3,929.00	117.00	4,046.00	234.00	3.0%
	19+	3,929+\$274.40/credit		4,046+\$282.60/credit	-	
Minnesota State University Moorhead	1-11	246.16	7.39	253.55	221.70	3.0%
	12-19	3,815.50	114.50	3,930.00	229.00	3.0%
	20+	3,815.50+\$246.16/credit		\$3,930 +\$253.55/credit	-	
Minnesota State University, Mankato (Non-Twin Cities Locations Only)	1-11	289.15	8.65	297.80	259.50	3.0%
	12-18	3,696.90	110.90	3,807.80	221.80	3.0%
	19+	3,696.90 + 320.00/credit		3,807.80 + 320.00/credit	-	
St. Cloud State University	1-11	289.15	8.67	297.82	260.10	3.0%
	12-18	3,696.90	110.91	3,696.90	221.81	3.0%
	19+	3,696.90 + 320/credit		3,696.90 + 320/credit	-	
Southwest Minnesota State University	1-11	250.25	7.50	257.75	225.00	3.0%
	12-18	3,860.85	115.85	3,976.70	231.70	3.0%
	19+	3,860.85+250.25/credit		3,976.70+257.75/credit	-	
Winona State University	1-11	251.30	7.54	258.84	226.20	3.0%
	12-18	3,799.16	113.97	3,913.13	227.94	3.0%
	19+	3,779.16+251.30/credit	-	3,913.13+258.84/credit	-	

## Minnesota State

## Undergrad Program Differential Rates for FY2021 Per Credit

Program Name	FY2020	FY2021		FY2021		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase	Base Tuition Rate	Differential Rate Only
<b>Alexandria Technical &amp; Community College</b>						
Law Enforcement Skills	221.19	227.93	3.0%	6.74	170.46	57.47
Practical Nursing (PNSG)	192.85	198.73	3.0%	5.88	170.46	28.27
Nursing (NURS)	192.85	198.73	3.0%	5.88	170.46	28.27
Nurse Assistant/Home Health Aid (NSGA)	192.85	198.73	3.0%	5.88	170.46	28.27
<b>Anoka-Ramsey Community College</b>						
Nursing	192.01	197.77	3.0%	5.76	153.77	44.00
<b>Anoka Technical College</b>						
Judicial Reporting/Broadcast Captioning AAS	274.52	282.76	3.0%	8.24	177.13	105.63
LPN	193.40	199.20	3.0%	5.80	177.13	22.07
Paramedic		207.13			177.13	30.00
Surgical Technologist	214.82	221.27	3.0%	6.45	177.13	44.14
Welding	193.40	199.20	3.0%	5.80	177.13	22.07
<b>Bemidji State University</b>						
360 Center of Excellence	192.61	198.39	3.0%	5.78	282.60	-84.21
Art and Design (TADD) on campus	299.40	307.60	2.7%	8.20	282.60	25.00
Biology (BIOL)	289.40	297.60	2.8%	8.20	282.60	15.00
Extended Learning Courses off-campus	284.40	292.60	2.9%	8.20	282.60	10.00
Mass Communications Department (MASC)	294.40	302.60	2.8%	8.20	282.60	20.00
Music (MUSC)	289.40	297.60	2.8%	8.20	282.60	15.00
Nursing (NRSB)	309.40	317.60	2.7%	8.20	282.60	35.00
Professional Education; Upper Division (ED/SPED) On Campus	286.40	294.60	2.9%	8.20	282.60	14.00
Tech Studies: Off- Campus (TADT and TADD)	289.40	297.60	2.8%	8.20	282.60	15.00
Tech Studies: On Campus (TADT)	299.40	307.60	2.7%	8.20	282.60	25.00
<b>Central Lakes College</b>						
360 Center of Excellence	192.61	198.39	3.0%	5.77	168.77	29.62
AD Nursing	205.27	211.44	3.0%	6.17	168.77	42.67
Automotive Technology	183.85	189.37	3.0%	5.52	168.77	20.60
Child Development	168.85	173.92	3.0%	5.07	168.77	5.15
Communication Art & Design	188.85	194.52	3.0%	5.67	168.77	25.75
Criminal Justice	176.17	181.46	3.0%	5.29	168.77	12.69
Culinary Arts Certificate	181.08	186.52	3.0%	5.44	168.77	17.75
Dental Assistant	208.85	215.12	3.0%	6.27	168.77	46.35
Diesel Mechanics	188.85	194.52	3.0%	5.67	168.77	25.75
Farm Business Management	166.19	171.18	3.0%	4.99	168.77	2.41
Heavy Equipment	188.85	194.52	3.0%	5.67	168.77	25.75
Horticulture and Landscape	183.85	189.37	3.0%	5.52	168.77	20.60
Machine Trades	178.85	184.22	3.0%	5.37	168.77	15.45
Marine & Small Engines	183.85	189.37	3.0%	5.52	168.77	20.60
Medical Assistant	188.85	194.52	3.0%	5.67	168.77	25.75
Nursing Assistant	188.85	194.52	3.0%	5.67	168.77	25.75
Occupational Skills	173.85	179.07	3.0%	5.22	168.77	10.30
Practical Nursing	197.27	203.20	3.0%	5.93	168.77	34.43
Robotics	168.85	173.92	3.0%	5.07	168.77	5.15
Videography	203.85	209.97	3.0%	6.12	168.77	41.20
Welding	198.85	204.82	3.0%	5.97	168.77	36.05
<b>Century College</b>						
360 Center of Excellence	191.61	197.36	0.0%		168.77	28.59
Dental Assisting	190.17	195.87	3.0%	5.70	170.36	25.51
Dental Hygiene	190.17	195.87	3.0%	5.70	170.36	25.51
Nursing	200.67	206.70	3.0%	6.03	170.36	36.34
Orthotic Practitioner & Prosthetic Practitioner	190.17	195.87	3.0%	5.70	170.36	25.51
Orthotic Technician & Prosthetic Technician	190.17	195.87	3.0%	5.70	170.36	25.51
Visual Communication Technology	175.70	180.97	3.0%	5.27	170.36	10.61
<b>Dakota County Technical College</b>						
Dental Assisting	193.38	198.60	2.7%	5.22	179.22	19.38
Electrical Construction	181.00	186.22	2.9%	5.22	179.22	7.00
ELLW Lineman Worker	177.70	182.92	2.9%	5.22	179.22	3.70
Heavy Construction Equipment Technology	179.00	184.22	2.9%	5.22	179.22	5.00

\* Online rate: no increase in differential portion of tuition

## Minnesota State

## Undergrad Program Differential Rates for FY2021 Per Credit

Program Name	FY2020	FY2021		FY2021		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase	Base Tuition Rate	Differential Rate Only
Heavy Duty Truck Technology	179.00	184.22	2.9%	5.22	179.22	5.00
Manufacturing	187.74	192.96	2.8%	5.22	179.22	13.74
Medical Assisting	190.48	195.70	2.7%	5.22	179.22	16.48
Practical Nursing	211.03	216.25	2.5%	5.22	179.22	37.03
Rail	297.73	302.95	1.8%	5.22	179.22	123.73
Transportation Management - NEW	227.00	232.22	2.3%	5.22	179.22	53.00
Veterinary Technician	355.07	360.29	1.5%	5.22	179.22	181.07
Welding Technology	184.00	189.22	2.8%	5.22	179.22	10.00
Wood Finishing	249.95	255.17	2.1%	5.22	179.22	75.95
<b>Fond du Lac Tribal &amp; Community College</b>						
Nursing classes (clinical component)	219.77	224.68	2.2%	4.91	168.58	56.10
Nursing classes (without clinical comp.)	204.77	209.68	2.4%	4.91	168.58	41.10
<b>Hennepin Technical College</b>						
360 Center of Excellence	192.61	198.39	3.0%	5.78	166.22	32.17
Audio	191.38	196.22	3.0%	5.74	166.22	30.00
Automation Robotics	186.38	191.22	3.0%	5.59	166.22	25.00
Child Dev	163.38	168.22	3.0%	4.91	166.22	2.00
Law Enforcement Skills	256.32	261.16	3.0%	7.69	166.22	94.94
Welding and Metal Fabrication	184.70	189.54	3.0%	5.54	166.22	23.32
<b>Hibbing Community College</b>						
Automotive Technician	198.40	204.35	3.0%	5.95	167.22	37.13
Culinary Arts	174.35	179.58	3.0%	5.23	167.22	12.36
Dental Assistant	174.35	179.58	3.0%	5.23	167.22	12.36
Diesel Mechanics/Heavy Equip. Maint.	198.40	204.35	3.0%	5.95	167.22	37.13
Electrical Maint. And Construction	174.71	179.95	3.0%	5.24	167.22	12.73
Heating and Cooling Technician	174.71	179.95	3.0%	5.24	167.22	12.73
Industrial Systems Technology	174.35	179.58	3.0%	5.23	167.22	12.36
Law Enforcement	195.62	201.49	3.0%	5.87	167.22	34.27
Law Enforcement Skills: On Campus	260.09	267.89	3.0%	7.80	167.22	100.67
Law Enforcement Skills: Off Campus-Mankato	277.66	285.99	3.0%	8.33	167.22	118.77
Medical Laboratory Technician	174.35	179.58	3.0%	5.23	167.22	12.36
Microcomputer Technician	174.35	179.58	3.0%	5.23	167.22	12.36
Multi Media	174.35	179.58	3.0%	5.23	167.22	12.36
Nursing Assistant/Home Health Aide	174.35	179.58	3.0%	5.23	167.22	12.36
Nursing	205.10	211.25	3.0%	6.15	167.22	44.03
Pharmacy Technician	174.35	179.58	3.0%	5.23	167.22	12.36
Professional Truck Driver (CDL)	187.65	193.28	3.0%	5.63	167.22	26.06
Refrig., Heating, Air Cond. App. Repair	174.71	179.95	3.0%	5.24	167.22	12.73
Solar Photovoltaic Technician	174.35	179.58	3.0%	5.23	167.22	12.36
<b>Inver Hills Community College</b>						
CNT - Lower Division	186.75	191.66	2.6%	4.91	168.66	23.00
CNT - Upper Division	192.75	197.66	2.5%	4.91	168.66	29.00
Education	164.75	169.66	3.0%	4.91	168.66	1.00
EMS	207.17	212.08	2.4%	4.91	168.66	43.42
Human Services	164.75	169.66	3.0%	4.91	168.66	1.00
Nursing	198.33	203.24	2.5%	4.91	168.66	34.58
<b>Itasca Community College</b>						
Home Health Aid	185.52	191.09	3.0%	5.57	167.22	23.87
Natural Resources	179.35	184.73	3.0%	5.38	167.22	17.51
Nursing Assistant	185.52	191.09	3.0%	5.57	167.22	23.87
Practical Nursing	200.52	206.54	3.0%	6.02	167.22	39.32
Process Operations	214.81	221.25	3.0%	6.44	167.22	54.03
<b>Lake Superior College</b>						
360 Center of Excellence courses	192.61	198.38	3.0%	5.77	156.20	42.18
Architectural Drafting	173.07	178.26	3.0%	5.19	156.20	22.06
Auto Body	194.49	200.32	3.0%	5.83	156.20	44.12
Auto Service	194.49	200.32	3.0%	5.83	156.20	44.12
Building Construction	183.78	189.29	3.0%	5.51	156.20	33.09

\* Online rate: no increase in differential portion of tuition

## Minnesota State

## Undergrad Program Differential Rates for FY2021 Per Credit

Program Name	FY2020	FY2021		FY2021		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase	Base Tuition Rate	Differential Rate Only
Civil Engineering Technology	183.78	189.29	3.0%	5.51	156.20	33.09
Commercial and Residential Wiring	183.78	189.29	3.0%	5.51	156.20	33.09
Computer Information Systems	183.78	189.29	3.0%	5.51	156.20	33.09
Dental Hygiene	212.74	219.12	3.0%	6.38	156.20	62.92
Electronics/Industrial Controls	214.57	221.01	3.0%	6.44	156.20	64.81
Engineering CAD	173.07	178.26	3.0%	5.19	156.20	22.06
Fire Technology	194.49	200.32	3.0%	5.83	156.20	44.12
Integrated Manufacturing	194.49	200.32	3.0%	5.83	156.20	44.12
Machine Tool	194.49	200.32	3.0%	5.83	156.20	44.12
Massage Therapy	208.19	214.44	3.0%	6.25	156.20	58.24
Media Production	173.07	178.26	3.0%	5.19	156.20	22.06
Medical Assistant	199.85	205.84	3.0%	5.99	156.20	49.64
Medical Laboratory Technician	199.85	205.84	3.0%	5.99	156.20	49.64
Nursing (NURS)	236.46	243.55	3.0%	7.09	156.20	87.35
Physical Therapy Assistant	204.74	210.88	3.0%	6.14	156.20	54.68
Practical Nursing (NUPN)	225.80	232.57	3.0%	6.77	156.20	76.37
Radiological Technician	206.94	213.15	3.0%	6.21	156.20	56.95
Respiratory Care Practitioner	205.61	211.78	3.0%	6.17	156.20	55.58
Surgical Technician	209.84	216.13	3.0%	6.29	156.20	59.93
Truck Driving	183.78	189.29	3.0%	5.51	156.20	33.09
Welding	194.49	200.32	3.0%	5.83	156.20	44.12
<b>Metropolitan State University</b>						
Biology (BIOL)	242.36	249.39	2.9%	7.03	241.39	8.00
BS Dental Hygiene	304.29	311.32	2.3%	7.03	241.39	69.93
BSN Nursing program	304.29	311.32	2.3%	7.03	241.39	69.93
Chemistry (all CHEM rubric courses except 102, 304)	242.36	249.39	2.9%	7.03	241.39	8.00
Environmental Science (ESCI)	242.36	249.39	2.9%	7.03	241.39	8.00
Geology (GEOL)	242.36	249.39	2.9%	7.03	241.39	8.00
Human Biology (HBIO)	242.36	249.39	2.9%	7.03	241.39	8.00
Law Enforcement Skills	492.27	507.04	3.0%	14.77	241.39	265.65
Natural Sciences (NSCI)	242.36	249.39	2.9%	7.03	241.39	8.00
Physics (PHYS)	242.36	249.39	2.9%	7.03	241.39	8.00
Prior Learning Assessments - UG credit	143.33	147.63	3.0%	4.30	147.63	0.00
Student Designed Ind. Studies - UG	166.08	171.06	3.0%	4.98	171.06	0.00
<b>Mesabi Range College</b>						
Certified Nursing Assistant (off-campus)	210.68	217.00	3.0%	6.32	167.22	49.78
Graphic Arts	170.90	176.03	3.0%	5.13	167.22	8.81
IMT Millwright - AAS	167.14	172.15	3.0%	5.01	167.22	4.93
IMT Millwright - diploma	167.14	172.15	3.0%	5.01	167.22	4.93
IMT Millwright (off campus)	204.73	210.87	3.0%	6.14	167.22	43.65
Paramedic	174.79	180.03	3.0%	5.24	167.22	12.81
Welding (AWS Certification)	172.06	177.22	3.0%	5.16	167.22	10.00
Welding (off campus)	204.73	210.87	3.0%	6.14	167.22	43.65
<b>Minneapolis Community &amp; Technical College</b>						
360 Center of Excellence	204.95	211.05	3.0%	6.10	164.65	46.40
Aircraft Technician	237.25	244.35	3.0%	7.10	164.65	79.70
Background Check Differential (Community Health Worker (CMHW), Addiction Counseling (COUN), Central Services Technician (CSIP), Dental Assistant (DNTA), Early Childhood Education (ECED), Human Services (HSER), Nursing Assistant/Home Health Aide (NAHA), Pharmacy Technician (PHRM) and Polysomnography Technology (PSOM))	165.05	170.00	3.0%	4.95	164.65	5.35
Film and Video	237.25	244.35	3.0%	7.10	164.65	79.70
Film and Video - weekend	177.95	183.25	3.0%	5.30	164.65	18.60
Nursing	194.00	199.80	3.0%	5.80	164.65	35.15
Nursing - weekend	145.50	149.85	3.0%	4.35	164.65	-14.80
Screen Writing	237.25	244.35	3.0%	7.10	164.65	79.70
Screen Writing - weekend	177.95	183.25	3.0%	5.30	164.65	18.60
Sound Arts	237.25	244.35	3.0%	7.10	164.65	79.70

\* Online rate: no increase in differential portion of tuition

## Minnesota State

## Undergrad Program Differential Rates for FY2021 Per Credit

Program Name	FY2020	FY2021		FY2021		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase	Base Tuition Rate	Differential Rate Only
Sound Arts - weekend	177.95	183.25	3.0%	5.30	164.65	18.60
Weekend and courses (regular)	119.90	123.45	3.0%	3.55	164.65	-41.20
<b>Minnesota State College Southeast</b>						
Auto Body Collision Technology (ABCT)	182.21	187.37	2.8%	5.16	177.46	9.91
Automotive Technology (AUTO)	182.21	187.37	2.8%	5.16	177.46	9.91
Band Instrument Repair (BIRT)	192.11	197.27	2.7%	5.16	177.46	19.81
Electronics Technology (ELEC)	182.21	187.37	2.8%	5.16	177.46	9.91
Heating,ventilation,Air Conditioning & refrigeration(HVAC)	182.21	187.37	2.8%	5.16	177.46	9.91
Machine Tool & Die (MTDM)	182.21	187.37	2.8%	5.16	177.46	9.91
Musical String Instrument Repair (MSIR)	192.11	197.27	2.7%	5.16	177.46	19.81
Nurse Mobility (NURS)	192.11	197.27	2.7%	5.16	177.46	19.81
Practical Nursing (HEAL)	192.11	197.27	2.7%	5.16	177.46	19.81
Radiologic Tech/Science-Radiographer (RADT)	182.30	187.46	2.8%	5.16	177.46	10.00
Truck Driving (TRDR)	211.91	217.07	2.4%	5.16	177.46	39.61
Welding Technologies (WELD)	202.01	207.17	2.6%	5.16	177.46	29.71
<b>Minnesota State Community &amp; Technical College</b>						
Cardiovascular Tech	205.65	211.80	3.0%	6.15	170.45	41.35
Dental Assisting	205.65	211.80	3.0%	6.15	170.45	41.35
Dental Hygiene	205.65	211.80	3.0%	6.15	170.45	41.35
Electrical Line worker	195.50	200.45	2.5%	4.95	170.45	30.00
Nursing Assistant	175.50	180.45	2.8%	4.95	170.45	10.00
Nursing LPN	205.65	211.80	3.0%	6.15	170.45	41.35
Nursing RN	205.65	211.80	3.0%	6.15	170.45	41.35
Radiology Technician	195.50	200.45	2.5%	4.95	170.45	30.00
Surgical Technician	205.65	211.80	3.0%	6.15	170.45	41.35
<b>Minnesota State University, Mankato</b>						
Applied Leadership Studies Program (Fully On-line Program)	325.75	335.35	2.9%	9.60	297.80	37.55
Business Administration Baccalaureate Completion Program (Fully	325.75	335.35	2.9%	9.60	297.80	37.55
Dental Hygiene Baccalaureate Completion Program (Fully On-line	325.75	335.35	2.9%	9.60	297.80	37.55
RN-BS Baccalaureate Completion Program (Fully On-line Program)	325.75	335.35	2.9%	9.60	297.80	37.55
Iron Range Engineering Bell Program (Per Credit 1-9 Credits)	1,083.35	1,115.85	3.0%	32.50	297.80	818.05
Iron Range Engineering Bell Program Per Semester Banded Rate at	13,000.00	13,390.00	3.0%	390.00	3,807.80	9,582.20
<b>Minnesota State University Moorhead</b>						
Animation (ANIM)	261.16	268.55	2.8%	7.39	253.55	15.00
Astronomy (AST rubric, exclude labs)	mult.	258.55		7.39	253.55	5.00
Astronomy labs (AST)	mult.	266.55		7.39	253.55	13.00
Athletic Training (all AT rubric except 210, 420, 460)	271.16	278.55	2.7%	7.39	253.55	25.00
Biology (BIOL rubric, excl cross listed BIOL/CHEM 400, 405, 410)	mult.	278.55		7.39	253.55	25.00
BCBT (except 100, 220 and 460)	271.16	278.55	2.7%	7.39	253.55	25.00
Chemistry (all CHEM except 102, 304; cross listed BIOL/CHEM 400, 405, 410)	261.16	268.55	2.8%	7.39	253.55	15.00
Communications (all COMM rubric except 100)	252.16	259.55	2.9%	7.39	253.55	6.00
Computer Science & Information Systems (all CSIS rubric courses except 103, 104, 104A)	250.16	257.55	3.0%	7.39	253.55	4.00
Construction Management (all CM rubric courses)	252.16	259.55	2.9%	7.39	253.55	6.00
Entertainment Ind. & Tech (EIT excluding 261 & 469)	mult.	328.55		7.39	253.55	75.00
Film (FILM)	mult.	283.55		7.39	253.55	30.00
Graphic Design (GDES excl. 469)	mult.	278.55		7.39	253.55	25.00
SPA Music (MUS excluding 111)	mult.	293.55		7.39	253.55	40.00
GEOS	251.16	258.55	2.9%	7.39	253.55	5.00
Graphic Communications (all GCOM courses rubric except 150, 152,	271.16	278.55	2.7%	7.39	253.55	25.00
Mathematics (MATH)	mult.	258.55		7.39	253.55	5.00
NURS	NEW	318.55		7.39	253.55	65.00
Online/Distance Courses (on-line, package, ITV, & off-campus)*	301.16	308.55	2.5%	7.39	253.55	55.00
Operations Management (all OM rubric courses)	252.16	259.55	2.9%	7.39	253.55	6.00
Paralegal (all PARA rubric courses except 201, 321, 416, 470)	251.16	258.55	2.9%	7.39	253.55	5.00
Photography (PHO)	271.16	283.55	2.7%	7.39	253.55	30.00
Physical Education (all PE rubric courses)	251.16	258.55	2.9%	7.39	253.55	5.00
Physics, exclude labs (PHYS)	mult.	258.55		7.39	253.55	5.00

\* Online rate: no increase in differential portion of tuition

## Minnesota State

## Undergrad Program Differential Rates for FY2021 Per Credit

Program Name	FY2020	FY2021		FY2021		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase	Base Tuition Rate	Differential Rate Only
Physics labs (PHYS)	mult.	266.55		7.39	253.55	13.00
Project Management (all PMGT rubric courses)	252.16	259.55	2.9%	7.39	253.55	6.00
Technology (all TECH rubric courses)	252.16	0.00	0.0%	0.00	0.00	0.00
Theatre	266.16	273.55	2.8%	7.39	253.55	20.00
<b>Minnesota West Community &amp; Technical College</b>						
Farm Business Management	179.16	184.46	3.0%	5.30	181.98	2.48
Law Enforcement		231.48			181.98	49.50
Medical Laboratory Technician	178.72	184.02	3.0%	5.30	181.98	2.04
Nursing	217.24	222.54	2.4%	5.30	181.98	40.56
Precision Machining	198.40	203.70	2.7%	5.30	181.98	21.72
Rad Tech	199.81	205.11	2.7%	5.30	181.98	23.13
Surg Tech	199.93	205.23	2.7%	5.30	181.98	23.25
Welding	251.38	256.68	2.1%	5.30	181.98	74.70
<b>Normandale Community College</b>						
Dental (DENH) except DENH 1900	198.61	203.60	2.5%	4.99	171.31	32.29
Global Career Development Facilitator Program	177.02	182.01	2.8%	4.99	171.31	10.70
Nursing (NURS) except NURS 1900	198.61	203.60	2.5%	4.99	171.31	32.29
<b>North Hennepin Community College*</b>						
Medical Laboratory Technician	179.95	185.05	2.8%	5.10	175.11	9.94
Nursing	194.71	199.81	2.6%	5.10	175.11	24.70
<b>Northland Community &amp; Technical College</b>						
360 Center of Excellence	192.61	198.39	3.0%	5.78	175.05	23.34
Architectural Technology & Design	169.95	211.12	24.2%	41.17	175.05	36.07
Aviation	203.99	210.11	3.0%	6.12	175.05	35.06
Commercial Vehicle Operations	297.80	0.00	-100.0%	-297.80		0.00
EMT Basic	204.97	211.12	3.0%	6.15	175.05	36.07
Farm Business Management		190.25			175.05	15.20
Fire Fighter-Paramedic	204.97	211.12	3.0%	6.15	175.05	36.07
Fire Technology	204.97	211.12	3.0%	6.15	175.05	36.07
GINT-Geospatial Intelligence	204.97	211.12	3.0%	6.15	175.05	36.07
IMAG Imagery Analyst	204.97	211.12	3.0%	6.15	175.05	36.07
Nursing Assistant (course HLTH 1110)	204.97	211.12	3.0%	6.15	175.05	36.07
Occupational Therapy Assistant	204.97	211.12	3.0%	6.15	175.05	36.07
Para medicine	204.97	211.12	3.0%	6.15	175.05	36.07
Pharmacy Technology	204.97	211.12	3.0%	6.15	175.05	36.07
Phlebotomy	204.97	211.12	3.0%	6.15	175.05	36.07
Physical Therapist Assistant	204.97	211.12	3.0%	6.15	175.05	36.07
Practical Nursing	204.97	211.12	3.0%	6.15	175.05	36.07
Precision Agriculture Equip. Tech.	201.88	207.94	3.0%	6.06	175.05	32.89
Radiologic Technology	204.97	211.12	3.0%	6.15	175.05	36.07
Registered Nurse	204.97	211.12	3.0%	6.15	175.05	36.07
Respiratory Therapist	204.97	211.12	3.0%	6.15	175.05	36.07
Surgical Technology	204.97	211.12	3.0%	6.15	175.05	36.07
Unmanned Aerial Systems	309.00	318.27	3.0%	9.27	175.05	143.22
<b>Northwest Technical College (Bemidji)</b>						
360 Center of Excellence	192.61	197.95	2.8%	5.34	183.49	14.46
Auto Machinist	208.15	213.49	2.6%	5.34	183.49	30.00
Automotive Service Technology	190.15	195.49	2.8%	5.34	183.49	12.00
Construction Electricity	190.15	195.49	2.8%	5.34	183.49	12.00
Dental Assistant	190.15	195.49	2.8%	5.34	183.49	12.00
HVAC Residential Plumbing	190.15	195.49	2.8%	5.34	183.49	12.00
Nursing	190.15	195.49	2.8%	5.34	183.49	12.00
Welding	190.27	195.61	2.8%	5.34	183.49	12.12
<b>Pine Technical &amp; Community College</b>						
360 Center of Excellence Consortium Courses CMAE	192.61	198.39	3.0%	5.78	162.50	35.89
Automation Technology (ETEC)	182.74	187.50	2.6%	4.76	162.50	25.00
Automotive Technology (ATMP)	157.74	195.50	23.9%	37.76	162.50	33.00
Early Childhood Development (CDEV)	159.74	164.50	3.0%	4.76	162.50	2.00

\* Online rate: no increase in differential portion of tuition

## Minnesota State

## Undergrad Program Differential Rates for FY2021 Per Credit

Program Name	FY2020	FY2021		FY2021		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase	Base Tuition Rate	Differential Rate Only
Emergency Medical Services Professional Certificate (EMS)	197.34	202.10	2.4%	4.76	162.50	39.60
Gunsmithing (GSTP)	167.74	185.50	10.6%	17.76	162.50	23.00
Manufacturing (MTTP)	162.74	178.50	9.7%	15.76	162.50	16.00
Medical Assistant (MEDA)	182.49	187.25	2.6%	4.76	162.50	24.75
Nursing (HEOP, PRSG, NURS, HPPC)	194.49	199.25	2.4%	4.76	162.50	36.75
Plastics (PLST)	162.74	0.00	-100.0%	-162.74		0.00
Robotics (ETEC)	162.74	0.00	-100.0%	-162.74		0.00
Welding (WELD)	187.74	192.50	2.5%	4.76	162.50	30.00
<b>Rainy River Community College</b>						
Nursing Assistant	185.52	191.09	3.0%	5.57	167.22	23.87
<b>Ridgewater College</b>						
Associated Degree (AD) Nursing Program	201.29	206.27	2.5%	4.98	171.11	35.16
Farm Business Management	166.13	171.11	3.0%	4.98	171.11	0.00
Practical (PN) Nursing Program	195.29	200.27	2.6%	4.98	171.11	29.16
Veterinary Technology	187.79	192.77	2.7%	4.98	171.11	21.66
<b>Riverland Community College</b>						
360 Center of Excellence	192.61	198.39	3.0%	5.78	174.63	23.76
A.D. Nursing	214.54	220.98	3.0%	6.44	174.63	46.35
Accounting	172.04	177.20	3.0%	5.16	174.63	2.57
Agricultural Science	179.54	184.93	3.0%	5.39	174.63	10.30
Agricultural Business	172.04	177.20	3.0%	5.16	174.63	2.57
Automobile Services	179.54	184.93	3.0%	5.39	174.63	10.30
Business & Office/Administrative Support	172.04	177.20	3.0%	5.16	174.63	2.57
Business Administration	172.04	177.20	3.0%	5.16	174.63	2.57
Chemistry	172.67	177.85	3.0%	5.18	174.63	3.22
Cisco Network Associate Program	194.54	200.38	3.0%	5.84	174.63	25.75
Collision Repair	179.54		-100.0%	-179.54		0.00
Construction Electrician	179.54	184.93	3.0%	5.39	174.63	10.30
Cosmetology	189.54	195.23	3.0%	5.69	174.63	20.60
Diesel	179.54	184.93	3.0%	5.39	174.63	10.30
Electrical Maintenance Technician	179.54	184.93	3.0%	5.39	174.63	10.30
English As A Second Language-Academic	199.54	205.53	3.0%	5.99	174.63	30.90
Farm Business Management	172.04	177.20	3.0%	5.16	174.63	2.57
Food Science Technology	179.54	184.93	3.0%	5.39	174.63	10.30
Independent Studies	199.54	205.53	3.0%	5.99	174.63	30.90
Industrial Machining	179.54	184.93	3.0%	5.39	174.63	10.30
Machining	189.54	195.23	3.0%	5.69	174.63	20.60
Massage Therapy	189.54	195.23	3.0%	5.69	174.63	20.60
Medical Assistant/Phlebotomy	199.54	205.53	3.0%	5.99	174.63	30.90
Microsoft Systems Administrator	194.54	200.38	3.0%	5.84	174.63	25.75
Microsoft Systems Engineer	194.54	200.38	3.0%	5.84	174.63	25.75
Multimedia	194.54	200.38	3.0%	5.84	174.63	25.75
Radiography AAS	209.54	215.83	3.0%	6.29	174.63	41.20
Truck Driving	269.54	277.63	3.0%	8.09	174.63	103.00
Web Page Design	194.54	200.38	3.0%	5.84	174.63	25.75
Webmaster	194.54	200.38	3.0%	5.84	174.63	25.75
Wind Energy	179.54	184.93	3.0%	5.39	174.63	10.30
<b>Rochester Community and Technical College</b>						
Accounting (ACCT)	171.70	0.00	-100.0%	-171.70		0.00
Automobile Mechanics (AMT)	184.00	189.00	2.7%	5.00	174.00	15.00
Business (BUS)	171.70	0.00	-100.0%	-171.70		0.00
Child Development Assistant	172.00	177.00	2.9%	5.00	174.00	3.00
Computer Aided Drafting	184.00	189.00	2.7%	5.00	174.00	15.00
Dental Assisting	198.42	203.42	2.5%	5.00	174.00	29.42
Dental Hygiene	203.15	208.15	2.5%	5.00	174.00	34.15
Design and Visual Communications, Gen	174.00	179.00	2.9%	5.00	174.00	5.00
Emergency Medical Technician	174.00	179.00	2.9%	5.00	174.00	5.00
Equine Science (EQSC)	231.00	0.00	-100.0%	-231.00		0.00
Film/Video and Photographic Arts	204.00	209.00	2.5%	5.00	174.00	35.00

\* Online rate: no increase in differential portion of tuition

## Minnesota State

## Undergrad Program Differential Rates for FY2021 Per Credit

Program Name	FY2020	FY2021		FY2021		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase	Base Tuition Rate	Differential Rate Only
Fine and Studio Art	184.00	189.00	2.7%	5.00	174.00	15.00
Health Unit Coordinator	172.00	177.00	2.9%	5.00	174.00	3.00
Human Services Technician	169.00	174.00	3.0%	5.00	174.00	0.00
Hybrid Tuition differential - media code 09	184.00	189.00	2.7%	5.00	174.00	15.00
LAWE - Law enforcement	189.00	194.00	2.6%	5.00	174.00	20.00
LAWE - Law enforcement Skills	293.99	298.99	1.7%	5.00	174.00	124.99
Nursing AD	195.34	200.34	2.6%	5.00	174.00	26.34
Nursing Assistant	179.80	184.80	2.8%	5.00	174.00	10.80
Practical Nursing	195.13	200.13	2.6%	5.00	174.00	26.13
Veterinary Assistant/Technician	181.00	186.00	2.8%	5.00	174.00	12.00
Welding	179.00	184.00	2.8%	5.00	174.00	10.00
<b>Saint Paul College</b>						
360 <sup>o</sup> Manufacturing and Applied Engineering Center of Excellence	192.61	197.61	3.0%	5.78	171.54	26.07
Pharmacy Tech	186.37	191.37	3.0%	5.59	171.54	19.83
Phlebotomy	222.86	227.86	3.0%	6.69	171.54	56.32
Pilates	202.27	207.27	3.0%	6.07	171.54	35.73
Pre-Engineering	180.73	185.73	3.0%	5.42	171.54	14.19
Surgical Tech - NEW	199.05	204.05	3.0%	5.97	171.54	32.51
Respiratory Therapy	216.54	221.54	3.0%	6.50	171.54	50.00
<b>South Central College</b>						
FBM	168.42	173.40	3.0%	4.98	171.00	2.40
<b>Southwest Minnesota State University</b>						
Culinology Labs	277.95	286.25	3.0%	8.30	257.75	28.50
Hospitality Labs	277.40	285.70	3.0%	8.30	257.75	27.95
Intro to Art/Elementary Art	257.85	265.55	3.0%	7.70	257.75	7.80
Science Labs includes labs in Agronomy, Biology, Chemistry, Physics, Exercise Science and Environmental Science	267.25	275.25	3.0%	8.00	257.75	17.50
Studio Art	266.50	274.50	3.0%	8.00	257.75	16.75
Undergraduate Off Campus Programs	299.75	307.25	2.5%	7.50	257.75	49.50
<b>St. Cloud State University</b>						
Art	325.09	333.76	2.7%	8.67	297.82	35.94
Correctional Facility Undergraduate Education	289.15	297.82	3.0%	8.67	297.82	0.00
Mass Communication	321.48	330.15	2.7%	8.67	297.82	32.33
Off Campus North Branch Cohort Undergraduate	324.74	333.41	2.7%	8.67	297.82	35.59
Off Campus Undergraduate	324.74	333.41	2.7%	8.67	297.82	35.59
Off Campus Undergraduate Continuing Education	332.53	341.20	2.6%	8.67	297.82	43.38
Off Campus Undergraduate ITV Continuing Education	359.15	367.82	2.4%	8.67	297.82	70.00
Off Campus Workshop Undergraduate	332.53	341.20	2.6%	8.67	297.82	43.38
Continuing Studies Undergraduate (increase in base but decrease in the differential)	339.15	347.82	2.6%	8.67	297.82	50.00
Undergraduate Nursing	324.15	332.82	2.7%	8.67	297.82	35.00
<b>St. Cloud Technical &amp; Community College</b>						
360 Center of Excellence	192.61	198.39	3.0%	5.78	168.57	29.82
Associate Degree of Nursing	218.52	223.43	2.2%	4.91	168.57	54.86
Community Para medicine Certificate	198.63	203.54	2.5%	4.91	168.57	34.97
Dental Assisting	189.36	194.27	2.6%	4.91	168.57	25.70
Dental Hygiene	189.36	194.27	2.6%	4.91	168.57	25.70
Invasive Cardiovascular Technology	189.36	194.27	2.6%	4.91	168.57	25.70
LPN	189.36	194.27	2.6%	4.91	168.57	25.70
Para medicine	189.36	194.27	2.6%	4.91	168.57	25.70
Sonography	189.36	194.27	2.6%	4.91	168.57	25.70
Surgical Technology	189.36	194.27	2.6%	4.91	168.57	25.70
<b>Vermilion Community college</b>						
Seasonal Park Law Enforcement Ranger Training	361.27	372.11	3.0%	10.84	167.22	204.89
Taxidermy	277.40	0.00	-100.0%	-277.40		0.00
Veterinary Assistant/Technician	213.85	220.27	3.0%	6.42	167.22	53.05
<b>Winona State University</b>						

\* Online rate: no increase in differential portion of tuition

## Minnesota State

## Undergrad Program Differential Rates for FY2021 Per Credit

Program Name	FY2020	FY2021		FY2021		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase	Base Tuition Rate	Differential Rate Only
Composite Materials Engineering Program-Ugrad	296.30	303.84	2.5%	7.54	258.84	45.00
Health Leadership & Administration Program-HLA	321.96	331.62	3.0%	9.66	276.74	54.88
Offsite Programs-Ugrad	271.90	280.06	3.0%	8.16	258.84	21.22
Study Abroad Program-Ugrad	450.00	450.00	0.0%	0.00	450.00	0.00
Travel Studies Program-Ugrad	500.00	500.00	0.0%	0.00	500.00	0.00
Undergraduate Nursing Program	290.07	298.77	3.0%	8.70	258.84	39.93

\* Online rate: no increase in differential portion of tuition

## Minnesota State

## Undergrad Course Differential Rates for FY2021 Per Credit

Course Name	FY2020	FY2021		FY2021		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
<b>Alexandria Technical &amp; Community College</b>						
Child Care Internship	165.42	170.46	3.0%	5.04	170.46	0.00
Child Care Practicum I	165.42	170.46	3.0%	5.04	170.46	0.00
Child Care Practicum II	165.42	170.46	3.0%	5.04	170.46	0.00
CNC Machining Operations I	192.85	198.73	3.0%	5.88	170.46	28.27
CNC Machining Operations II	192.85	198.73	3.0%	5.88	170.46	28.27
Firearms/Officer Survival Tactics	255.47	263.26	3.0%	7.79	170.46	92.80
Milling II	192.85	198.73	3.0%	5.88	170.46	28.27
Operation of Commercial Vehicle	295.66	304.67	3.0%	9.01	170.46	134.21
Turning II	192.85	198.73	3.0%	5.88	170.46	28.27
<b>Bemidji State University</b>						
Chem - Allied Health Lab (CHEM 1110 )	284.40	292.60	2.9%	8.20	282.60	10.00
Chem - Analytical Chem Lab (CHEM 3570)	294.40	302.60	2.8%	8.20	282.60	20.00
Chem - General Chemistry I (CHEM 1111)	280.65	288.85	2.9%	8.20	282.60	6.25
Chem - General Chemistry II (CHEM 1112)	282.40	290.60	2.9%	8.20	282.60	8.00
Chem - Biochemistry Lab I (CHEM 4471)	289.40	297.60	2.8%	8.20	282.60	15.00
Chem - Biochemistry Lab II (CHEM 4472)	289.40	297.60	2.8%	8.20	282.60	15.00
Chem - Biochemistry Lab I (CHEM 5471)	426.45	434.65	1.9%	8.20	282.60	152.05
Chem - Biochemistry Lab II (CHEM 5472)	426.45	434.65	1.9%	8.20	282.60	152.05
Chem - Instrmtl Analys Lab I (CHEM 4571)	289.40	297.60	2.8%	8.20	282.60	15.00
Chem - Organic Chemistry I (CHEM 3371)	294.40	322.60	9.6%	28.20	282.60	40.00
Chem - Organic Chemistry II (CHEM 3372)	294.40	322.60	9.6%	28.20	282.60	40.00
Chem - Physical Chemistry Lab I (CHEM 4771)	289.40	297.60	2.8%	8.20	282.60	15.00
Chem - Physical Chemistry Lab II (CHEM 4772)	289.40	297.60	2.8%	8.20	282.60	15.00
Chem - Physical Chemistry Lab I (CHEM 5771)	426.45	434.65	1.9%	8.20	282.60	152.05
Chem - Physical Chemistry Lab II (CHEM 5772)	426.45	434.65	1.9%	8.20	282.60	152.05
Chem - Principles of Chemistry I (CHEM 2211)	280.65	288.85	2.9%	8.20	282.60	6.25
Chem - Principles of Chemistry II (CHEM 2212)	282.40	290.60	2.9%	8.20	282.60	8.00
ENVR 3700 - Natural Resource Management	289.40	297.60	2.8%	8.20	282.60	15.00
Environmental - Thesis ENVR 4990	289.40	297.60	2.8%	8.20	282.60	15.00
ENVR 5930 - Natural Resource Management	426.45	434.65	1.9%	8.20	282.60	152.05
Environmental - Thesis ENVR 6990	426.45	434.65	1.9%	8.20	282.60	152.05
Geology - Labs (GEOL 1110)	279.40	287.60	2.9%	8.20	282.60	5.00
Geology - Labs (GEOL 1120)	279.40	287.60	2.9%	8.20	282.60	5.00
Geology - Labs (GEOL 2110 )	279.40	287.60	2.9%	8.20	282.60	5.00
Geology - Labs (GEOL 3120)	289.40	297.60	2.8%	8.20	282.60	15.00
Geology - Labs (GEOL 3500)	279.40	287.60	2.9%	8.20	282.60	5.00
Geology - Labs (GEOL 3600)	279.40	287.60	2.9%	8.20	282.60	5.00
Geology - Labs (GEOL 4300)	289.40	297.60	2.8%	8.20	282.60	15.00
Geology - Labs (GEOL 5120)	426.45	434.65	1.9%	8.20	282.60	152.05
Geology - Labs (GEOL 5300)	426.45	434.65	1.9%	8.20	282.60	152.05
Geology - Labs (GEOL 5500)	416.45	424.65	2.0%	8.20	282.60	142.05
Geology - Labs (GEOL 5600)	416.45	424.65	2.0%	8.20	282.60	142.05
PE - Exercise Physiology & Nutrition (PHED 3300)	289.40	297.60	2.8%	8.20	282.60	15.00
PE - Exercise Physiology & Nutrition (PHED 5300)	426.45	434.65	1.9%	8.20	282.60	152.05
PE - Personal Training: Strength and Speed (PHED 4160)	289.40	297.60	2.8%	8.20	282.60	15.00
PE - Personal Training: Strength and Speed (PHED 5160)	426.45	434.65	1.9%	8.20	282.60	152.05
PE - Athletic Training (PHED 3190)	284.40	292.60	2.9%	8.20	282.60	10.00
PE - Athletic Training (PHED 5190)	421.45	429.65	1.9%	8.20	282.60	147.05
Physics - Lab (PHYS 1101)	279.40	287.60	2.9%	8.20	282.60	5.00
Physics - Lab (PHYS 1102)	279.40	287.60	2.9%	8.20	282.60	5.00
Physics - Lab (PHYS 2101)	279.40	287.60	2.9%	8.20	282.60	5.00
Physics - Lab (PHYS 2102)	279.40	287.60	2.9%	8.20	282.60	5.00
<b>Central Lakes College</b>						
AMSL 1412 - American Sign Language II	178.85	184.22	3.0%	5.37	168.77	15.45
AMSL 2412 - American Sign Language IV	178.85	184.22	3.0%	5.37	168.77	15.45
AMSL 2414 - Conversational ASL	238.85	246.02	3.0%	7.17	168.77	77.25
ARTS 1401 - Black & White Photo I	173.85	179.07	3.0%	5.22	168.77	10.30
ARTS 1403 - Color Photo I	173.85	179.07	3.0%	5.22	168.77	10.30
ARTS 1487 - Ceramics: Beginning Hand Building	180.85	186.28	3.0%	5.43	168.77	17.51

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## Minnesota State

## Undergrad Course Differential Rates for FY2021 Per Credit

Course Name	FY2020	FY2021		FY2021		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
ARTS 1488 - Ceramics: Beginning Throwing	180.85	186.28	3.0%	5.43	168.77	17.51
ARTS 1489 - Intermediate Ceramics	180.85	186.28	3.0%	5.43	168.77	17.51
ARTS 1596 - Topics In Art	173.85	179.07	3.0%	5.22	168.77	10.30
BIOL 1404 - Human Biology	173.85	179.07	3.0%	5.22	168.77	10.30
BIOL 1411 - Concepts of Biology	173.85	179.07	3.0%	5.22	168.77	10.30
BIOL 1415 - Environmental Biology	173.85	179.07	3.0%	5.22	168.77	10.30
BIOL 1431 - General Biology I	173.85	179.07	3.0%	5.22	168.77	10.30
BIOL 1432 - General Biology II	173.85	179.07	3.0%	5.22	168.77	10.30
BIOL 2411 - Biology of Women	173.85	179.07	3.0%	5.22	168.77	10.30
BIOL 2417 - General Ecology Lab	173.85	179.07	3.0%	5.22	168.77	10.30
BIOL 2457 - Microbiology	173.85	179.07	3.0%	5.22	168.77	10.30
BIOL 2467 - Anatomy & Physiology I	173.85	179.07	3.0%	5.22	168.77	10.30
BIOL 2468 - Anatomy & Physiology II	173.85	179.07	3.0%	5.22	168.77	10.30
CHEM 1407 - Life Science Chemistry	173.85	179.07	3.0%	5.22	168.77	10.30
CHEM 1424 - Chemical Principles I	173.85	179.07	3.0%	5.22	168.77	10.30
CHEM 1425 - Chemical Principles II	173.85	179.07	3.0%	5.22	168.77	10.30
CHEM 2472 - Organic Chemistry I	173.85	179.07	3.0%	5.22	168.77	10.30
CHEM 2473 - Organic Chemistry II	173.85	179.07	3.0%	5.22	168.77	10.30
CRJU 1125 - Personal Protection Awareness	178.85	184.22	3.0%	5.37	168.77	15.45
CRJU 2124 - General Evidence and Identification Preparation	279.81	288.21	3.0%	8.40	168.77	119.44
CRJU 2160 - Use of Force	279.81	288.21	3.0%	8.40	168.77	119.44
CRJU 2162 - Firearms	279.81	288.21	3.0%	8.40	168.77	119.44
CRJU 2164 - Patrol Practicals	279.81	288.21	3.0%	8.40	168.77	119.44
CRJU 2166 - Tactical Communications/Relations	279.81	288.21	3.0%	8.40	168.77	119.44
EMTS 1502 - Emergency Medical Technician	228.85	235.72	3.0%	6.87	168.77	66.95
EMTS 1580 - Special Topics (ACLS)	278.84	287.21	3.0%	8.37	168.77	118.44
ESCI 1405 - Astronomy	173.85	179.07	3.0%	5.22	168.77	10.30
ESCI 1452 - Oceanography Lab	173.85	179.07	3.0%	5.22	168.77	10.30
ESCI 1454 - Earth Science and the Environment	173.85	179.07	3.0%	5.22	168.77	10.30
PHED 1510 - Skiing/Snowboarding	268.85	276.92	3.0%	8.07	168.77	108.15
PHED 1511 - Adv. Skiing/Snowboarding	268.85	276.92	3.0%	8.07	168.77	108.15
PHED 1534 - Beginning Golf	178.85	184.22	3.0%	5.37	168.77	15.45
PHED 1541 - Bowling	208.85	215.12	3.0%	6.27	168.77	46.35
<b>Century College</b>						
ART 2032 - Digital Photography	175.40	180.36	2.8%	4.96	170.36	10.00
<b>Fond du Lac Tribal &amp; Community College</b>						
Advanced Bowling	209.71	214.62	2.3%	4.91	168.58	46.04
All Private Music Lessons	285.28	290.19	1.7%	4.91	168.58	121.61
AMIN 1020 Foundations of American and Anishinabe Elem. Education	178.67	183.58	2.7%	4.91	168.58	15.00
AMIN 1035 Anishinabe Seasonal Science	183.67	188.58	2.7%	4.91	168.58	20.00
AMIN 2300 Culturally Responsive Education	198.67	203.58	2.5%	4.91	168.58	35.00
Application of Nursing	181.77	186.68	2.7%	4.91	168.58	18.10
ART 1055 Fashion, Fabric Design and Construction	183.67	188.58	2.7%	4.91	168.58	20.00
Art Design	168.67	173.58	2.9%	4.91	168.58	5.00
ART/MUSC 1250 Foundations of American and Anishinabe Arts in Educ	203.67	208.58	2.4%	4.91	168.58	40.00
Aspects of Biology Lab/Lecture	168.67	173.58	2.9%	4.91	168.58	5.00
Aspects of Inorganic Chemistry Lab/Lecture	183.71	188.62	2.7%	4.91	168.58	20.04
Beginning Bowling	209.71	214.62	2.3%	4.91	168.58	46.04
Beginning Downhill Skiing	255.21	260.12	1.9%	4.91	168.58	91.54
Beginning Golf	260.21	265.12	1.9%	4.91	168.58	96.54
BIOL 1065	168.67	173.58	2.9%	4.91	168.58	5.00
Careers in the Criminal Justice System	186.77	191.68	2.6%	4.91	168.58	23.10
Ceramics	168.67	173.58	2.9%	4.91	168.58	5.00
Clinical Applications	237.77	242.68	2.1%	4.91	168.58	74.10
Clinical Foundations	237.77	242.68	2.1%	4.91	168.58	74.10
Clinical Integration	237.77	242.68	2.1%	4.91	168.58	74.10
Clinical Syntheses	237.77	242.68	2.1%	4.91	168.58	74.10
Community CPR	237.77	242.68	2.1%	4.91	168.58	74.10
Digital Photography	168.67	173.58	2.9%	4.91	168.58	5.00
Drawing	168.67	173.58	2.9%	4.91	168.58	5.00

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## Minnesota State

## Undergrad Course Differential Rates for FY2021 Per Credit

Course Name	FY2020	FY2021		FY2021		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
Emergency Medical Technician	237.77	242.68	2.1%	4.91	168.58	74.10
Emergency Response/First Responder	237.77	242.68	2.1%	4.91	168.58	74.10
ENGL 2200 American Indian Children's Literature	223.67	228.58	2.2%	4.91	168.58	60.00
Environmental Science Lab/Lecture	168.67	173.58	2.9%	4.91	168.58	5.00
Ethics in Nursing	181.77	186.68	2.7%	4.91	168.58	18.10
Family Nursing	181.77	186.68	2.7%	4.91	168.58	18.10
Family Nursing Clinical	237.77	242.68	2.1%	4.91	168.58	74.10
Food: Safety, Risks & Technology	181.77	186.68	2.7%	4.91	168.58	18.10
Foundations of Nursing	181.77	186.68	2.7%	4.91	168.58	18.10
General Biology Lab/Lecture	168.67	173.58	2.9%	4.91	168.58	5.00
General Chemistry Lab/Lecture	183.71	188.62	2.7%	4.91	168.58	20.04
Health Assessment	237.77	242.68	2.1%	4.91	168.58	74.10
HLTH 1032 Health Care Provider CPR & 1st Aid	237.77	242.68	2.1%	4.91	168.58	74.10
HLTH 2100 Community Health Wellness w/ Annishinabe Perspective	178.67	183.58	2.7%	4.91	168.58	15.00
Home Health Aid	237.77	242.68	2.1%	4.91	168.58	74.10
Human Anatomy and Physiology Lab/Lecture	168.67	173.58	2.9%	4.91	168.58	5.00
Integration of Nursing	181.77	186.68	2.7%	4.91	168.58	18.10
Intro to Forensic Biology	168.67	173.58	2.9%	4.91	168.58	5.00
Intro to Nursing	237.77	242.68	2.1%	4.91	168.58	74.10
Introduction to Art	168.67	173.58	2.9%	4.91	168.58	5.00
Leadership, Ethics, Y Diversity in Law Enforcement	209.28	214.19	2.3%	4.91	168.58	45.61
Mathematics for Medication	181.77	186.68	2.7%	4.91	168.58	18.10
Medication Admin II	181.77	186.68	2.7%	4.91	168.58	18.10
Medication Admin I	181.77	186.68	2.7%	4.91	168.58	18.10
Microbiology Lab/Lecture	168.67	173.58	2.9%	4.91	168.58	5.00
Native Plant Identification	168.67	173.58	2.9%	4.91	168.58	5.00
NURS and HLTH Courses (except lab and clinical)	181.77	186.68	2.7%	4.91	168.58	18.10
NURS2130 - Community Clinicals	237.77	242.68	2.1%	4.91	168.58	74.10
Nursing Interventions	237.77	242.68	2.1%	4.91	168.58	74.10
Nursing Role Transition	181.77	186.68	2.7%	4.91	168.58	18.10
Nursing Role Transition Clinical	237.77	242.68	2.1%	4.91	168.58	74.10
Organic Chemistry Lab/Lecture	183.71	188.62	2.7%	4.91	168.58	20.04
Painting	168.67	173.58	2.9%	4.91	168.58	5.00
Patrol Procedures	245.28	250.19	2.0%	4.91	168.58	81.61
Personal, Tribal & Comm Health	181.77	186.68	2.7%	4.91	168.58	18.10
Practical Applications of Criminal Investigations	204.27	209.18	2.4%	4.91	168.58	40.60
Principals of Ecology Lab/Lecture	168.67	173.58	2.9%	4.91	168.58	5.00
Psychosocial Nursing	181.77	186.68	2.7%	4.91	168.58	18.10
SCI 1280 Investigative Science I	213.67	218.58	2.3%	4.91	168.58	50.00
SCI 1285 Investigative Science II	213.67	218.58	2.3%	4.91	168.58	50.00
Sculptures	168.80	173.71	2.9%	4.91	168.58	5.13
Service Learning for Nursing	237.08	241.99	2.1%	4.91	168.58	73.41
Special Topics	181.77	186.68	2.7%	4.91	168.58	18.10
Summer Outdoor Activities	284.77	289.68	1.7%	4.91	168.58	121.10
Synthesis of Nursing	181.77	186.68	2.7%	4.91	168.58	18.10
Use of Force I: Basic Defense Tactics	228.77	233.68	2.1%	4.91	168.58	65.10
Use of Force II: Firearms	389.77	394.68	1.3%	4.91	168.58	226.10
Watercolors	168.67	173.58	2.9%	4.91	168.58	5.00
Winter Outdoor Activities	284.77	289.68	1.7%	4.91	168.58	121.10
<b>Hennepin Technical College</b>						
Emergency Medical Technician - Basic (EMSV 1100)	175.38	180.64	3.0%	5.26	166.22	14.42
Emergency Vehicle Driving Skills (EMSV 1130)	271.37	279.51	3.0%	8.14	166.22	113.29
Extrusion Molding Processes I (PLST 2011)	171.38	176.52	3.0%	5.14	166.22	10.30
Extrusion Molding Processes II (PLST 2017)	171.38	176.52	3.0%	5.14	166.22	10.30
Health Clinical: Clinical Externship I (DNLT 1321)	186.38	191.97	3.0%	5.59	166.22	25.75
Health Clinical: Clinical Externship II (DNLT 1325)	186.38	191.97	3.0%	5.59	166.22	25.75
Health Clinicals: Health Unit Coordinator Internship (HLUC 1200)	171.38	176.52	3.0%	5.14	166.22	10.30
Health Clinicals: Nursing Assistant (NURS 1001)	171.38	176.52	3.0%	5.14	166.22	10.30
Health Clinicals: Pharmacy Technician Externship I (PHRM 1080)	185.38	190.94	3.0%	5.56	166.22	24.72
Health Clinicals: Pharmacy Technician Externship II (PHRM 1090)	185.38	190.94	3.0%	5.56	166.22	24.72

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## Minnesota State

## Undergrad Course Differential Rates for FY2021 Per Credit

Course Name	FY2020	FY2021		FY2021		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
Health Clinicals: Practicum (MAST 2040)	171.38	176.52	3.0%	5.14	166.22	10.30
Injection Molding Processes I (PLST 2128)	171.38	176.52	3.0%	5.14	166.22	10.30
Injection Molding Processes II (PLST 2138)	171.38	176.52	3.0%	5.14	166.22	10.30
Injection Molding Processes III (PLST 2143)	171.38	176.52	3.0%	5.14	166.22	10.30
Nursing: Adult Nursing I (NURS 1191)	196.38	202.27	3.0%	5.89	166.22	36.05
Nursing: Adult Nursing II (NURS 1222)	196.38	202.27	3.0%	5.89	166.22	36.05
Nursing: Capstone (NURS 2550)	196.38	202.27	3.0%	5.89	166.22	36.05
Nursing: Foundations I (NURS 1103)	196.38	202.27	3.0%	5.89	166.22	36.05
Nursing: Foundations II (NURS 1201)	196.38	202.27	3.0%	5.89	166.22	36.05
Nursing: Maternal Child Nursing (NURS 1242)	196.38	202.27	3.0%	5.89	166.22	36.05
Nursing: Nursing Skills I (NURS 1161)	196.38	202.27	3.0%	5.89	166.22	36.05
Nursing: Nursing Skills II (NURS 1261)	196.38	202.27	3.0%	5.89	166.22	36.05
Nursing: Pharmacology for Practical Nurses (NURS 1141)	196.38	202.27	3.0%	5.89	166.22	36.05
Nursing: Psychosocial Nursing (NURS 2110)	196.38	202.27	3.0%	5.89	166.22	36.05
Public Works (PWRK 1060)	211.38	217.72	3.0%	6.34	166.22	51.50
Related Mechanical Skills (FMLR 1301)	236.37	243.46	3.0%	7.09	166.22	77.24
<b>Hibbing Community College</b>						
Basic Fire Arms	243.68	0.00	-100.0%	-243.68		0.00
Fire Arms	243.68	0.00	-100.0%	-243.68		0.00
<b>Lake Superior College</b>						
ART 1138	172.24	177.41	3.0%	5.17	156.20	21.21
ART 1305	172.24	177.41	3.0%	5.17	156.20	21.21
ART 2100	172.24	177.41	3.0%	5.17	156.20	21.21
ART 2139	172.24	177.41	3.0%	5.17	156.20	21.21
ART 2140	172.24	177.41	3.0%	5.17	156.20	21.21
Nursing Assistant 1400	179.97	185.37	3.0%	5.40	156.20	29.17
Nursing Assistant 1420	179.97	185.37	3.0%	5.40	156.20	29.17
PTA 2780	169.67	174.76	3.0%	5.09	156.20	18.56
<b>Mesabi Range College</b>						
Clinical I (NURS 1239)	204.91	211.06	3.0%	6.15	167.22	43.84
Clinical II (NURS 1249)	204.91	211.06	3.0%	6.15	167.22	43.84
Maternal/Child Health Nursing (NURS 1241)	204.91	211.06	3.0%	6.15	167.22	43.84
Medical Terminology (NURS 1227)	182.35	187.82	3.0%	5.47	167.22	20.60
Mental Health Nursing (NURS 1233)	204.91	211.06	3.0%	6.15	167.22	43.84
N-CLEX Review (NURS 1275)	182.35	187.82	3.0%	5.47	167.22	20.60
Nursing Care of the Adult (NURS 1243)	204.91	211.06	3.0%	6.15	167.22	43.84
Nursing Care of the Older Adult (NURS 1234)	204.91	211.06	3.0%	6.15	167.22	43.84
Nursing Math, Medications & Skills (NURS 1230)	204.91	211.06	3.0%	6.15	167.22	43.84
Pharmacology (NURS 1231)	182.35	187.82	3.0%	5.47	167.22	20.60
Transition Into Practice (NURS 1240)	182.35	187.82	3.0%	5.47	167.22	20.60
<b>Minneapolis Community &amp; Technical College</b>						
FYST 1010	170.50	175.60	3.0%	5.10	164.65	10.95
PHED 2100	237.15	244.25	3.0%	7.10	164.65	79.60
PHLE 1000	165.05	170.00	3.0%	4.95	164.65	5.35
PHLE 1002	163.25	170.00	4.1%	6.75	164.65	5.35
<b>Minnesota State College Southeast</b>						
BIOL 2501 Introduction to Biology	182.21	187.37	2.8%	5.16	177.46	9.91
BIOL 2511 Anatomy & Physiology I	182.21	187.37	2.8%	5.16	177.46	9.91
BIOL 2512 Anatomy & Physiology II	182.21	187.37	2.8%	5.16	177.46	9.91
BIOL 2530 Microbiology	182.21	187.37	2.8%	5.16	177.46	9.91
CHEM 2518 General, Organic, & Biochemistry I	182.21	187.37	2.8%	5.16	177.46	9.91
CHEM 2522 Environmental Chemistry	182.21	187.37	2.8%	5.16	177.46	9.91
CHEM 2525 Introduction to Forensic Science	182.21	187.37	2.8%	5.16	177.46	9.91
COMP 2510 Introduction to Computers	182.21	187.37	2.8%	5.16	177.46	9.91
COMP 2520 Introduction to Graphic Design	182.21	187.37	2.8%	5.16	177.46	9.91
COMP 2525 Computers: Issues and Applications II	182.21	187.37	2.8%	5.16	177.46	9.91
HUMA 2520 Film Studies	182.21	187.37	2.8%	5.16	177.46	9.91
HUMA 2525 Digital Photography	182.21	187.37	2.8%	5.16	177.46	9.91
HUMA 2540 Introduction to Multimedia and Digital Arts	182.21	187.37	2.8%	5.16	177.46	9.91
INDS 1628 Introduction to Welding Technologies	192.11	197.27	2.7%	5.16	177.46	19.81

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## Minnesota State

## Undergrad Course Differential Rates for FY2021 Per Credit

Course Name	FY2020	FY2021		FY2021		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
INDS 1629 Welding Technologies II	192.11	197.27	2.7%	5.16	177.46	19.81
INDS 1630 Welding Technologies III	192.11	197.27	2.7%	5.16	177.46	19.81
INDS 1632 Oxy-Fuel Welding Fundamentals	192.11	197.27	2.7%	5.16	177.46	19.81
<b>Minnesota State University, Mankato</b>						
Twin Cities undergraduate courses (resident)	299.80	308.80	3.0%	9.00	253.85	54.95
<b>Minnesota State University Moorhead</b>						
ACCT 280	252.16	259.55	2.9%	7.39	253.55	6.00
ART: Drawing & Illustration emphasis (ART with suffixes H, L)	256.16	263.55	2.9%	7.39	253.55	10.00
ART: Ceramics emphasis (ART with suffix A)	281.16	288.55	2.6%	7.39	253.55	35.00
ART: Painting emphasis (ART with suffix C)	266.16	273.55	2.8%	7.39	253.55	20.00
ART: Print making/Sculpture/Photography emphasis (ART with suffixes D, E, F, N)	276.16	283.55	2.7%	7.39	253.55	30.00
ART: Other Studio Arts (ART with no suffix)	276.16	263.55	2.7%	7.39	253.55	10.00
AST 102, 104	256.16	0.00	0.0%	0.00	253.55	0.00
AST 365	251.16	0.00	0.0%	0.00	253.55	0.00
BCBT 100, 220	256.16	263.55	2.9%	7.39	253.55	10.00
BIOL 109, 125, 126, 236, 300, 370	256.16	0.00	-100.0%	-256.16		0.00
BIOL 111, 115, 341	281.16	0.00	-100.0%	-281.16		0.00
BIOL 275, 305, 321, 322, 326, 345, 347, 349, 360, 365, 372, 385L, 390, 402, 455, 479, 497	266.16	0.00	-100.0%	-266.16		0.00
BIOL 323, 350	283.16	0.00	-100.0%	-283.16		0.00
BIOL 400/405/410 NEW	274.00	0.00	-100.0%	-274.00		0.00
BIOL 430L Immunobiology Lab	259.00	0.00	-100.0%	-259.00		0.00
CSIS 320, 365	266.16	273.55	2.8%	7.39	253.55	20.00
ED 205, 294, 310	276.16	283.55	2.7%	7.39	253.55	30.00
ED 461V (Student Teaching Abroad)	346.16	353.55	2.1%	7.39	253.55	100.00
EECE 481V (Student Teaching Abroad)	346.16	353.55	2.1%	7.39	253.55	100.00
EIT 160, 180, 182, 280, 284, 383, 462	321.16	0.00	-100.0%	-321.16		0.00
EIT 161, 181, 281, 361, 381, 461, 481	321.16	0.00	-100.0%	-321.16		0.00
FILM 100, 172, 200, 284, 384, 400, 401, 472, 484, 485, 496	276.16	0.00	-100.0%	-276.16		0.00
FILM 372, 375	271.16	0.00	-100.0%	-271.16		0.00
GDES 203, 375	266.16	0.00	-100.0%	-266.16		0.00
GDES 303, 304, 305, 306, 307, 404, 405	276.16	0.00	-100.0%	-276.16		0.00
GDES 400, 494	261.16	0.00	-100.0%	-261.16		0.00
HLTH 110	256.16	263.55	2.9%	7.39	253.55	10.00
HLTH 125	271.16	278.55	2.7%	7.39	253.55	25.00
HLTH 327, 335, 340, 412, 465	256.16	263.55	2.9%	7.39	253.55	10.00
HSAD 417	256.16	263.55	2.9%	7.39	253.55	10.00
HASD 468	286.16	0.00	-100.0%	-286.16		0.00
MATH 260, 355, 323, 366, and 327	249.16	0.00	-100.0%	-249.16		0.00
MATH 000, 100 level and 200 level courses except other listed MATH differentials and 235, 291, 302, 303, and 304 courses	253.16	0.00	-100.0%	-253.16		0.00
MDEV 090, 095, 099	251.16	0.00	-100.0%	-251.16		0.00
MGMT 260	252.16	259.55	2.9%	7.39	253.55	6.00
MKTG 270	252.16	259.55	2.9%	7.39	253.55	6.00
MUS 107A, 107B, 108A, 108B, 110, 150A, 150B, 151, 152, 154A, 191, 207A, 207B, 208, 219, 231, 232, 233, 234, 235, 236, 291, 300, 303, 304, 305, 307, 319, 328, 333, 334, 335, 342, 343, 372, 378, 390, 391, 392, 421, 423, 431A, 431B, 432, 433, 440, 441, 442, 445, 446, 447, 471, 472	286.16	0.00	-100.0%	-286.16		0.00
MUS 266, 267, 284, 361, 363, 364, 384, 466, 469, 486	321.16	0.00	-100.0%	-321.16		0.00
NURS 301	268.16	0.00	-100.0%	-268.16		0.00
NURS 348L, 473L	251.16	0.00	-100.0%	-251.16		0.00
NURS 473	259.16	0.00	-100.0%	-259.16		0.00
PHYS 105, 140, 302, 305, 306, 312, 350	256.16	0.00	-100.0%	-256.16		0.00
PHYS 160, 161, 200, 201	259.16	0.00	-100.0%	-259.16		0.00
PHYS 318, 322, 370	251.16	0.00	-100.0%	-251.16		0.00
PSCI 170	266.16	273.55	2.8%	7.39	253.55	20.00
PSY 230	256.16	263.55	2.9%	7.39	253.55	10.00
PSY 325 (cross tracks to ART 325)	256.16	263.55	2.9%	7.39	253.55	10.00
PSY 330	253.16	260.55	2.9%	7.39	253.55	7.00

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## Minnesota State

## Undergrad Course Differential Rates for FY2021 Per Credit

Course Name	FY2020		FY2021		FY2021	
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
School of Business (only includes 300- and 400-level courses in the following rubrics: ACCT, BUS, MGMT, MKTG)	252.16	259.55	2.9%	7.39	253.55	6.00
School of Business (only includes 300- and 400-level courses in the FINC rubric)	252.16	261.55	2.9%	7.39	253.55	8.00
SLHS 273, 421	261.16	263.55	2.8%	7.39	253.55	10.00
SLHS 446	281.16	268.55	2.6%	7.39	253.55	15.00
SLHS 427	276.16	268.55	2.7%	7.39	253.55	15.00
SLHS 473	251.16	258.55	2.9%	7.39	253.55	5.00
SPED 225	276.16	283.55	2.7%	7.39	253.55	30.00
STL 474 - Elementary Science Methods		256.55		7.39	253.55	3.00
WS 300	256.16	263.55	2.9%	7.39	253.55	10.00
WS 415	260.16	267.55	2.8%	7.39	253.55	14.00
<b>Minnesota West Community &amp; Technical College</b>						
DEN1105 Oral Radiology II	203.09	208.39	2.6%	5.30	181.98	26.41
DEN1120 Chairside Assisting I	186.58	191.88	2.8%	5.30	181.98	9.90
DEN1125 Chairside Assisting II	186.58	191.88	2.8%	5.30	181.98	9.90
DEN1140 Dental Materials	189.88	195.18	2.8%	5.30	181.98	13.20
DEN1145 Expanded Functions A	203.09	208.39	2.6%	5.30	181.98	26.41
DEN1150 Expanded Functions B	203.09	208.39	2.6%	5.30	181.98	26.41
HC1175 Nursing Assistant	187.12	192.42	2.8%	5.30	181.98	10.44
LAWE SKILLS courses	282.07	0.00	-100.0%	-282.07	0.00	0.00
LAWE1120 Physical Fitness	226.18	0.00	-100.0%	-226.18	0.00	0.00
LAWE1125 Physical Fitness for Law Enf II	226.18	0.00	-100.0%	-226.18	0.00	0.00
LAWE1210 Communication—Relations	226.18	0.00	-100.0%	-226.18	0.00	0.00
LAWE2224 Police Report Writing	226.18	0.00	-100.0%	-226.18	0.00	0.00
LAWE2233 Firearms Patrol Ops	226.18	0.00	-100.0%	-226.18	0.00	0.00
LAWE2250 Accident Inv Radar Radio	226.18	0.00	-100.0%	-226.18	0.00	0.00
LAWE2300 Tactical Management	226.18	0.00	-100.0%	-226.18	0.00	0.00
LAWE2310 Use of Force	226.18	0.00	-100.0%	-226.18	0.00	0.00
LAWE2500 Traffic Stops	226.18	0.00	-100.0%	-226.18	0.00	0.00
LAWE2510 Crime Scene Processing	226.18	0.00	-100.0%	-226.18	0.00	0.00
MUSC1140 Piano Lessons	325.18	330.48	1.6%	5.30	181.98	148.50
MUSC1141 Piano Lessons	325.18	330.48	1.6%	5.30	181.98	148.50
MUSC1145 Voice Lessons	325.18	330.48	1.6%	5.30	181.98	148.50
MUSC1146 Voice Lessons	325.18	330.48	1.6%	5.30	181.98	148.50
MUSC2140 Piano Lessons	325.18	330.48	1.6%	5.30	181.98	148.50
MUSC2141 Piano Lessons	325.18	330.48	1.6%	5.30	181.98	148.50
MUSC2145 Voice Lessons	325.18	330.48	1.6%	5.30	181.98	148.50
MUSC2146 Voice Lessons	325.18	330.48	1.6%	5.30	181.98	148.50
<b>Northland Community &amp; Technical College</b>						
CRJU 2209	293.55	298.65	1.7%	5.10	175.05	123.60
CRJU 2019	293.55	298.65	1.7%	5.10	175.05	123.60
SURT 2212	253.52	258.62	2.0%	5.10	175.05	83.57
SURT 2216	204.97	275.05	34.2%	70.08	175.05	100.00
SURT 2220	204.97	275.05	34.2%	70.08	175.05	100.00
<b>Northwest Technical College - Bemidji</b>						
BLDG 1108 Metal Fabrication	190.15	195.49	2.8%	5.34	183.49	12.00
<b>Riverland Community College</b>						
A & P I BIOL 2021	179.54	184.93	3.0%	5.39	174.63	10.30
A & P II BIOL 2022	179.54	184.93	3.0%	5.39	174.63	10.30
Advanced Med/Surgical NURS 2010	203.42	209.53	3.0%	6.11	174.63	34.90
Arc Welding IMMR 1725	194.54	200.38	3.0%	5.84	174.63	25.75
Basic Firearms LAWE 1115	219.54	226.13	3.0%	6.59	174.63	51.50
Clinical II RADT 2283	202.36	208.43	3.0%	6.07	174.63	33.80
Concepts of Nursing NURS 1020	203.42	209.53	3.0%	6.11	174.63	34.90
Criminal Investigations LAWE 1110	219.54	226.13	3.0%	6.59	174.63	51.50
Criminal Procedures LAWE 2122	219.54	226.13	3.0%	6.59	174.63	51.50
Emergency Medical Technician EMER 1200	174.70	179.95	3.0%	5.25	174.63	5.32
Forensic Biology BIOL 1050	179.54	184.93	3.0%	5.39	174.63	10.30
Fundamentals of Network Security	194.54	200.38	3.0%	5.84	174.63	25.75

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## Minnesota State

## Undergrad Course Differential Rates for FY2021 Per Credit

Course Name	FY2020	FY2021		FY2021		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
Fundamentals of Wireless LANs	194.54	200.38	3.0%	5.84	174.63	25.75
Gas Metal Arc Welding IMMR 2765	194.54	200.38	3.0%	5.84	174.63	25.75
Gas Tungsten Arc Welding IMMR 2770	194.54	200.38	3.0%	5.84	174.63	25.75
Gas Welding IMMR 1730	194.54	200.38	3.0%	5.84	174.63	25.75
General Biology BIOL 1091	179.54	184.93	3.0%	5.39	174.63	10.30
General Biology BIOL 1092	179.54	184.93	3.0%	5.39	174.63	10.30
Hser Field Experience I HSER 1101	200.59	206.61	3.0%	6.02	174.63	31.98
Industry Related Welding DESL 1107	194.54	200.38	3.0%	5.84	174.63	25.75
Internship I HSER 2200	177.30	182.62	3.0%	5.32	174.63	7.99
Internship II HSER 2201	177.30	182.62	3.0%	5.32	174.63	7.99
Internship IV HSER 2203	173.42	178.63	3.0%	5.21	174.63	4.00
Intr & Treatment Applications HSER 1103	185.06	190.62	3.0%	5.56	174.63	15.99
Intro to Radiography RADT 1211	207.30	213.52	3.0%	6.22	174.63	38.89
Microbiology BIOL 2040	179.54	184.93	3.0%	5.39	174.63	10.30
Music Private Lessons (MUS 1150-1179 & 2150-2179)	194.54	200.38	3.0%	5.84	174.63	25.75
Nursing Assistant HCNA 1200	187.30	192.92	3.0%	5.62	174.63	18.29
Nursing Assistant Practicum HCNA 1101	179.54	184.93	3.0%	5.39	174.63	10.30
Police Tactics and Procedures LAWE 2130	219.54	226.13	3.0%	6.59	174.63	51.50
TAST 2214 Advanced Engine Service	292.14	0.00	-100.0%	-292.14	0.00	0.00
TAST 2215 High Performance Cylinder Heads	292.14	0.00	-100.0%	-292.14	0.00	0.00
TAST 2216 High Performance Cylinder Blocks	292.14	0.00	-100.0%	-292.14	0.00	0.00
TAST 2218 Advanced High Performance Engine Assembly	292.14	0.00	-100.0%	-292.14	0.00	0.00
Vehicle Ops LAWE 2140	219.54	226.13	3.0%	6.59	174.63	51.50
<b>Rochester Community and Technical College</b>						
ART 1115 - Study Tour	219.00	0.00	-100.0%	-219.00	174.00	-174.00
Aviation Pilot AVIA 1210	219.00	224.00	2.3%	5.00	174.00	50.00
Aviation Pilot AVIA 1211	219.00	224.00	2.3%	5.00	174.00	50.00
Aviation Pilot AVIA 1320	219.00	224.00	2.3%	5.00	174.00	50.00
Aviation Pilot AVIA 1321	219.00	224.00	2.3%	5.00	174.00	50.00
Aviation Pilot AVIA 2250	219.00	224.00	2.3%	5.00	174.00	50.00
Aviation Pilot AVIA 2251	219.00	224.00	2.3%	5.00	174.00	50.00
Aviation Pilot AVIA 2610	219.00	224.00	2.3%	5.00	174.00	50.00
Dental Radiology DS 1300	189.00	194.00	2.6%	5.00	174.00	20.00
HORT 2390	278.99	283.99	1.8%	5.00	174.00	109.99
Independent Study	199.00	204.00	2.5%	5.00	174.00	30.00
NURS 2400	423.98	428.98	1.2%	5.00	174.00	254.98
SPAN 1001	268.99	273.99	1.9%	5.00	174.00	99.99
Spch 2100	423.98	0.00	-100.0%	-423.98		0.00
Surgical Technology (ST) 2122	184.63	189.63	2.7%	5.00	174.00	15.63
Surgical Technology (ST) 2123	184.63	189.63	2.7%	5.00	174.00	15.63
Surgical Technology (ST) 2124	184.63	189.63	2.7%	5.00	174.00	15.63
<b>Saint Paul College</b>						
ARTS 1713 Photography 1	191.54	197.29	3.0%	5.75	171.54	25.75
ARTS 1714 Photography 2	191.54	197.29	3.0%	5.75	171.54	25.75
ARTS 1756 Metal Arts	173.28	178.48	3.0%	5.20	171.54	6.94
ASLS 1411 American Sign Language 1	180.73	186.16	3.0%	5.43	171.54	14.62
ASLS 1412 American Sign Language 2	180.73	186.16	3.0%	5.43	171.54	14.62
ASLS 1413 American Sign Language 3	180.73	186.16	3.0%	5.43	171.54	14.62
ASLS 1414 American Sign Language 4	180.73	186.16	3.0%	5.43	171.54	14.62
ASLS 1420 ASL Linguistics	180.73	186.16	3.0%	5.43	171.54	14.62
ASLS 1430 Classifiers	180.73	186.16	3.0%	5.43	171.54	14.62
BIOC 1760 Chemical & Biological Instrumentation	180.73	0.00	-100.0%	-180.73		0.00
BIOC 1761 Chemical & Biological Ethics & Regulations	180.73	0.00	-100.0%	-180.73		0.00
BIOC 2700 Biochemistry	180.73	186.16	3.0%	5.43	171.54	14.62
BIOC 2790 Biochemistry Internship/Research Project	180.73	186.16	3.0%	5.43	171.54	14.62
BIOL 1730 Human Body Systems	180.73	186.16	3.0%	5.43	171.54	14.62
BIOL 1740 General Biology 1	180.73	186.16	3.0%	5.43	171.54	14.62
BIOL 1745 General Biology 2	180.73	186.16	3.0%	5.43	171.54	14.62
BIOL 1782 Introduction to Forensic Science	180.73	186.16	3.0%	5.43	171.54	14.62
BIOL 2721 Human Anatomy and Phys 1	180.73	186.16	3.0%	5.43	171.54	14.62

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## Minnesota State

## Undergrad Course Differential Rates for FY2021 Per Credit

Course Name	FY2020	FY2021		FY2021		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
BIOL 2722 Human Anatomy and Phys 2	180.73	186.16	3.0%	5.43	171.54	14.62
BIOL 2750 General Microbiology	180.73	186.16	3.0%	5.43	171.54	14.62
CHEM 1700 Chemistry Concepts	180.73	186.16	3.0%	5.43	171.54	14.62
CHEM 1711 Principles of Chemistry 1	180.73	186.16	3.0%	5.43	171.54	14.62
CHEM 1712 Principles of Chemistry 2	180.73	186.16	3.0%	5.43	171.54	14.62
CHEM 2711 Organic Chemistry 1	180.73	0.00	-100.0%	-180.73		0.00
CHEM 2720 Organic Chemistry 1	180.73	186.16	3.0%	5.43	171.54	14.62
CHEM 2712 Organic Chemistry 2	180.73	0.00	-100.0%	-180.73		0.00
CHEM 2721 Organic Chemistry 2	180.73	186.16	3.0%	5.43	171.54	14.62
CULA 1405 Culinary Arts Foundations 1	200.71	206.74	3.0%	6.03	171.54	35.20
CULA 1415 Culinary Arts Foundations 2	200.71	206.74	3.0%	6.03	171.54	35.20
CULA 1435 Butchery and Chacuterie	200.71	206.74	3.0%	6.03	171.54	35.20
CULA 1445 Food Service Practicum	200.71	206.74	3.0%	6.03	171.54	35.20
CULA 1505 Contemporary Bake Shop Production	200.71	206.74	3.0%	6.03	171.54	35.20
CULA 1515 Contemporary Pantry Production	200.71	206.74	3.0%	6.03	171.54	35.20
CULA 1525 Contemporary Range Production	200.71	206.74	3.0%	6.03	171.54	35.20
CULA 1545 Contemporary Quick Fare Production	200.71	206.74	3.0%	6.03	171.54	35.20
CULA 1610 Intro to Baking		206.54			171.54	35.00
CULA 1620 Pastry Basics		206.54			171.54	35.00
CULA 1630 Introduction to Breads		206.54			171.54	35.00
CULA 2105 Applied Restaurant Operations 1	200.71	206.74	3.0%	6.03	171.54	35.20
CULA 2110 Applied Restaurant Operations 2	200.71	206.74	3.0%	6.03	171.54	35.20
CULA 2220 Sensory Evaluation & Wine Pairing	200.71	206.74	3.0%	6.03	171.54	35.20
CULA 2300 Viennoiserie		206.54			171.54	35.00
CULA 2310 Entremets & Specialty Cakes		206.54			171.54	35.00
CULA 2320 Advanced Decorating & Pastry		206.54			171.54	35.00
CULA 2330 Showpieces & Confiserie		206.54			171.54	35.00
CULA 2450 Advanced Pastry Confection	200.71	206.74	3.0%	6.03	171.54	35.20
CULA 2460 Culinary Capstone	196.54	202.44	3.0%	5.90	171.54	30.90
<del>CULA 3630 Artisan Baking</del>	196.54	0.00	-100.0%	-196.54		0.00
<del>CULA 3635 Artisan Cheese</del>	196.54	0.00	-100.0%	-196.54		0.00
<del>CULA 3641 Charcuterie</del>	196.54	0.00	-100.0%	-196.54		0.00
<del>CULA 3650 Organic and Sustainable Foods</del>	196.54	0.00	-100.0%	-196.54		0.00
<del>ESOL 0820 Pronunciation and Articulation</del>	180.73	0.00	-100.0%	-180.73		0.00
EAPP 1400 English Pronunciation for Academic and Professional Purposes	180.73	180.73	0.0%	0.00	166.54	14.19
HLTH 1465 Functional Holistic Nutrition	180.73	186.16	3.0%	5.43	171.54	14.62
INTP 1512 Consecutive Interpreting 1	180.73	186.16	3.0%	5.43	171.54	14.62
INTP 1513 Consecutive Interpreting 2	180.73	186.16	3.0%	5.43	171.54	14.62
INTP 2411 Sign to Voice Interpreting 1	180.73	186.16	3.0%	5.43	171.54	14.62
INTP 2412 Sign to Voice Interpreting 2	180.73	186.16	3.0%	5.43	171.54	14.62
INTP 2421 Voice to Sign Interpreting 1	180.73	186.16	3.0%	5.43	171.54	14.62
INTP 2422 Voice to Sign Interpreting 2	180.73	186.16	3.0%	5.43	171.54	14.62
INTP 2431 Transliterating 1	180.73	186.16	3.0%	5.43	171.54	14.62
INTP 2432 Transliterating 2	180.73	186.16	3.0%	5.43	171.54	14.62
MLDT 1421 Hematology 1	216.54	223.04	3.0%	6.50	171.54	51.50
MLDT 1422 Hematology 2	216.54	223.04	3.0%	6.50	171.54	51.50
MLDT 1430 Urinalysis/Body Fluids	216.54	223.04	3.0%	6.50	171.54	51.50
MLDT 1441 Clinic Chem 1	216.54	223.04	3.0%	6.50	171.54	51.50
MLDT 1442 Clinic Chem 2	216.54	223.04	3.0%	6.50	171.54	51.50
MLDT 1446 Phlebotomy	216.54	223.04	3.0%	6.50	171.54	51.50
MLDT 1510 Immunology	216.54	223.04	3.0%	6.50	171.54	51.50
MLDT 2400 Mycology/Parasitology	216.54	223.04	3.0%	6.50	171.54	51.50
MLDT 2410 Immunohematology	216.54	223.04	3.0%	6.50	171.54	51.50
MLDT 2420 Clinic Microbiology	216.54	223.04	3.0%	6.50	171.54	51.50
MUSC 1310 Applied Voices	252.39	259.97	3.0%	7.58	171.54	88.43
MUSC 1320 Applied Piano	252.39	259.97	3.0%	7.58	171.54	88.43
PHYS 1720 Principles of Physics 1	180.73	186.16	3.0%	5.43	171.54	14.62
PHYS 1722 Principles of Physics 2	180.73	186.16	3.0%	5.43	171.54	14.62
PHYS 2700 General Physics 1	180.73	186.16	3.0%	5.43	171.54	14.62
PHYS 2710 General Physics 2	180.73	186.16	3.0%	5.43	171.54	14.62

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## Minnesota State

## Undergrad Course Differential Rates for FY2021 Per Credit

Course Name	FY2020	FY2021		FY2021		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
PRNS 1481 Clinical 1	216.54	223.04	3.0%	6.50	171.54	51.50
PRNS 1482 Clinical 2	216.54	223.04	3.0%	6.50	171.54	51.50
PRNS 1483 Clinical 3	216.54	223.04	3.0%	6.50	171.54	51.50
<b>South Central College</b>						
Accounting 2900	170.82	175.80	2.9%	4.98	171.00	4.80
BIOL 100 Intro to Biology	168.32	173.30	3.0%	4.98	171.00	2.30
BIOL 101 Intro to Ecology	168.71	173.69	3.0%	4.98	171.00	2.69
BIOL 115 General Biology 1	173.58	178.56	2.9%	4.98	171.00	7.56
BIOL 116 General Biology 2	168.84	173.82	2.9%	4.98	171.00	2.82
BIOL 211 Genetic	174.80	179.78	2.8%	4.98	171.00	8.78
BIOL 220 Human Anatomy	177.77	182.75	2.8%	4.98	171.00	11.75
BIOL 230 Human Physiology	175.48	180.46	2.8%	4.98	171.00	9.46
BIOL 270 Microbiology	173.88	178.86	2.9%	4.98	171.00	7.86
Capstone CAP 250 AA of Arts	180.02	185.00	2.8%	4.98	171.00	14.00
Carp 1226 Stairway Technology	191.02	196.00	2.6%	4.98	171.00	25.00
Carp 2100 Footings & Foundation	182.68	187.66	2.7%	4.98	171.00	16.66
Carp 2101 Commercial Construction	191.02	196.00	2.6%	4.98	171.00	25.00
CDEV 1230 Guiding Children's Behavior	172.68	177.66	2.9%	4.98	171.00	6.66
CDEV 2510 Internship	172.68	177.66	2.9%	4.98	171.00	6.66
CIM 2225 Technical Design IV	181.81	186.79	2.7%	4.98	171.00	15.79
Civil Engineering Technology 1820 Material Tech	193.52	198.50	2.6%	4.98	171.00	27.50
CMAE 1514 Safety Awareness	198.30	203.28	2.5%	4.98	171.00	32.28
CMAE 1518 Manufacturing Proc & Prod	198.30	203.28	2.5%	4.98	171.00	32.28
CMAE 1522 Quality Practices	198.30	203.28	2.5%	4.98	171.00	32.28
CMAE 1526 Maintenance Awareness	198.30	203.28	2.5%	4.98	171.00	32.28
Community Social Service CSS 1910	173.46	178.44	2.9%	4.98	171.00	7.44
COMP 2452 Information Storage & Mgmt	195.02	200.00	2.6%	4.98	171.00	29.00
COMP 2453 Virtualization Technologies	195.02	200.00	2.6%	4.98	171.00	29.00
COMP 2456 Cloud Technologies & Svcs	195.02	200.00	2.6%	4.98	171.00	29.00
Culn 1103 Culinary Fundamentals 1	178.52	183.50	2.8%	4.98	171.00	12.50
Culn 1104 Culinary Fundamentals 2	178.52	183.50	2.8%	4.98	171.00	12.50
Culn 1105 Butchery	184.77	189.75	2.7%	4.98	171.00	18.75
Culn 1106 World Cuisine & Culturers	178.52	183.50	2.8%	4.98	171.00	12.50
Culn 1200 Garde Manager	182.68	187.66	2.7%	4.98	171.00	16.66
Culn 1201 Baking 2	182.68	187.66	2.7%	4.98	171.00	16.66
Culn 1202 Ala Cart Cooking & Prod	172.27	177.25	2.9%	4.98	171.00	6.25
Culn 1203 Baking 1	176.02	181.00	2.8%	4.98	171.00	10.00
Culn 1204 Garde Manager 2	182.68	187.66	2.7%	4.98	171.00	16.66
Culn 1301 Advanced Culinar	178.52	183.50	2.8%	4.98	171.00	12.50
DA 1814 Chairside DA1	169.63	174.61	2.9%	4.98	171.00	3.61
DA 1815 Dental Materials	186.18	191.16	2.7%	4.98	171.00	20.16
DA 1825 Dental Assisting Expanded	173.18	178.16	2.9%	4.98	171.00	7.16
DA 1828 Nitrous Oxide Sedation	178.18	183.16	2.8%	4.98	171.00	12.16
Engineering Foundations ENGR 1121	231.02	236.00	2.2%	4.98	171.00	65.00
Engineering Foundations ENGR 1222	266.01	270.99	1.9%	4.98	171.00	99.99
Engineering Foundations ENGR 2113	266.01	270.99	1.9%	4.98	171.00	99.99
Engineering Foundations ENGR 2214	266.01	270.99	1.9%	4.98	171.00	99.99
GCC 1120 Graphic Software 1	174.77	179.75	2.8%	4.98	171.00	8.75
GCC 1220 Graphic Software 2	174.77	179.75	2.8%	4.98	171.00	8.75
GCC 1260 Printing Process	181.02	186.00	2.8%	4.98	171.00	15.00
GCC 2210 Design & Illustration 2	174.77	179.75	2.8%	4.98	171.00	8.75
GCC 2220 Portfolio 2	181.02	186.00	2.8%	4.98	171.00	15.00
GCC 2261 Production Work Flow 2	187.27	192.25	2.7%	4.98	171.00	21.25
HCTC 1886 Basic Nursing 101	173.46	178.44	2.9%	4.98	171.00	7.44
HEMS 1200 EMT	184.86	189.84	2.7%	4.98	171.00	18.84
HEMS 1220 EMT - Refresher	183.90	188.88	2.7%	4.98	171.00	17.88
HUCF 1201 Health Unit Coordinator	216.03	221.01	2.3%	4.98	171.00	50.01
HVAC 2100 Theory	183.52	188.50	2.7%	4.98	171.00	17.50
HVAC 2340 - Sheet Metal Ductwork Fabrication	173.48	178.46	2.9%	4.98	171.00	7.46
ICP 1000 Intro Paramedics	212.68	217.66	2.3%	4.98	171.00	46.66

\* Online rate: no increase in differential portion of tuition

## Minnesota State

## Undergrad Course Differential Rates for FY2021 Per Credit

Course Name	FY2020	FY2021		FY2021		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
ICP 1010 EMS Skills	170.02	175.00	2.9%	4.98	171.00	4.00
ICP 2030 Critical Care 1	169.27	174.25	2.9%	4.98	171.00	3.25
ICP 2050 Field Internship 1	182.68	187.66	2.7%	4.98	171.00	16.66
ICP 2060 Field Internship II	182.68	187.66	2.7%	4.98	171.00	16.66
Marketing MKT 1940 01	172.68	177.66	2.9%	4.98	171.00	6.66
MDLT 1810 Lab Techniques and Orientation	169.27	174.25	2.9%	4.98	171.00	3.25
MDLT 1815 Hematology	172.69	177.67	2.9%	4.98	171.00	6.67
MDLT 1825 Urinalysis/Body Fluids	175.94	180.92	2.8%	4.98	171.00	9.92
MA 2040 Medical Assisting	197.27	202.25	2.5%	4.98	171.00	31.25
NURS 1150 Clinical Foundation	185.94	190.92	2.7%	4.98	171.00	19.92
NURS 1175 Nursing Interventions	176.02	181.00	2.8%	4.98	171.00	10.00
NURS 1275 Medication Administration	176.02	181.00	2.8%	4.98	171.00	10.00
NURS 1350 Clinical Application	176.02	181.00	2.8%	4.98	171.00	10.00
NURS 2230 Semester 1 Pharmacology	206.02	211.00	2.4%	4.98	171.00	40.00
NURS 2240 Semester 1 Fundamental Concepts	206.02	211.00	2.4%	4.98	171.00	40.00
NURS 2250 Semester 1 Clinical Practice	190.90	195.88	2.6%	4.98	171.00	24.88
NURS 2275 Semester 1 Skills Lab	176.02	181.00	2.8%	4.98	171.00	10.00
NURS 2320 Semester 2 Med Surg Basic	196.02	201.00	2.5%	4.98	171.00	30.00
NURS 2350 Semester 2 Clinical Practice	176.02	181.00	2.8%	4.98	171.00	10.00
NURS 2375 Semester 2 Skills Lab & Pharmacology	176.02	181.00	2.8%	4.98	171.00	10.00
NURS 2455 Semester 3 Clinical Practice Specialty	183.46	188.44	2.7%	4.98	171.00	17.44
NURS 2550 Semester 4 Clinical Practice	176.02	181.00	2.8%	4.98	171.00	10.00
Welding 1045	204.37	209.35	2.4%	4.98	171.00	38.35
Welding 1075 Advance Welding Lab	197.27	202.25	2.5%	4.98	171.00	31.25
<b>Southwest Minnesota State University</b>						
COMP 164	257.25	264.95	3.0%	7.70	257.75	7.20
COMP 165	257.25	264.95	3.0%	7.70	257.75	7.20
COMP 166	257.25	264.95	3.0%	7.70	257.75	7.20
COMP 233	257.25	264.95	3.0%	7.70	257.75	7.20
COMP 306	257.25	264.95	3.0%	7.70	257.75	7.20
COMP 324	257.25	264.95	3.0%	7.70	257.75	7.20
COMP 343	257.25	264.95	3.0%	7.70	257.75	7.20
COMP 351	257.25	264.95	3.0%	7.70	257.75	7.20
COMP 368	257.25	264.95	3.0%	7.70	257.75	7.20
COMP 376	257.25	264.95	3.0%	7.70	257.75	7.20
COMP 377	257.25	264.95	3.0%	7.70	257.75	7.20
COMP 328	257.25	264.95	3.0%	7.70	257.75	7.20
COMP 425	257.25	264.95	3.0%	7.70	257.75	7.20
COMP 486	257.25	264.95	3.0%	7.70	257.75	7.20
COMP 402	257.25	264.95	3.0%	7.70	257.75	7.20
Travel Abroad Study Course (3 cr course)	439.75	452.75	3.0%	13.00	257.75	195.00
Hosp. 486: Cruise lines (1 credit course)	313.75	323.00	2.9%	9.25	257.75	65.25
PE 122 Lifetime Activities (3 credit course)	265.75	273.70	3.0%	7.95	257.75	15.95
PE 144 Adventure Ropes (1 credit course)	265.75	273.70	3.0%	7.95	257.75	15.95
PE 210 Introduction to Adapted PE (3 cr)	253.35	260.90	3.0%	7.55	257.75	3.15
<b>St. Cloud Technical &amp; Community College</b>						
HPWT 2508 – Reverse Osmosis (RO) Cleaning	197.61	202.52	2.5%	4.91	168.57	33.95
HPWT 2502 – Reverse Osmosis Chemistry	197.61	202.52	2.5%	4.91	168.57	33.95
HPWT 2504 – Reverse Osmosis Principles	197.61	202.52	2.5%	4.91	168.57	33.95
HPWT 2506 - Reverse Osmosis (RO) Monitoring	197.61	202.52	2.5%	4.91	168.57	33.95
HPWT 2510 – Reverse Osmosis (RO) Pretreatment	197.61	202.52	2.5%	4.91	168.57	33.95
HPWT 2512 – Reverse Osmosis (RO) Biological Control	197.61	202.52	2.5%	4.91	168.57	33.95
HPWT 2514 – Reverse Osmosis (RO) System Design	197.61	202.52	2.5%	4.91	168.57	33.95
HPWT 2516 – Reverse Osmosis (RO) System Analysis	197.61	202.52	2.5%	4.91	168.57	33.95
HPWT 2518 – Ion Exchange (IX) Principles	197.61	202.52	2.5%	4.91	168.57	33.95
HPWT 2520 – Electro dialysis Reversal (EDR) & Electrode ionization (EDI)	197.61	202.52	2.5%	4.91	168.57	33.95
HPWT 2522 – Ion Exchange (IX) System Design	197.61	202.52	2.5%	4.91	168.57	33.95
HPWT 2524 – Ion Exchange (IX) System Analysis	197.61	202.52	2.5%	4.91	168.57	33.95
HPWT 2526 – Deionized (DI) Water Principles	197.61	202.52	2.5%	4.91	168.57	33.95
HPWT 2528 – Deionized (DI) Water System Design	197.61	202.52	2.5%	4.91	168.57	33.95

\* Online rate: no increase in differential portion of tuition

## Minnesota State

## Undergrad Course Differential Rates for FY2021 Per Credit

Course Name	FY2020	FY2021		FY2021		
	Tuition Rate (Base + Differential)	Tuition Rate (Base + Differential)	% Change	\$ Increase Per Credit	Base Tuition Rate	Differential Rate Only Per Credit
HPWT 2530 – Deionized (DI) Water System Analysis	197.61	202.52	2.5%	4.91	168.57	33.95
HPWT 2532 – Deionized (DI) Water Maintenance	197.61	202.52	2.5%	4.91	168.57	33.95
<b>Vermilion Community College</b>						
HLTH 1275 Wilderness First Responder	278.57	286.93	3.0%	8.36	167.22	119.71
<del>HLTH 1276 Wilderness First Responder Open Recert</del>		0.00				
<del>HLTH 1446 High Angle Technical Rope Rescue</del>		0.00				
<del>HLTH 1448 ATV and GPS Land Based Rescue</del>		0.00				
HLTH 1450 Technical Rescue I	355.48	366.14	3.0%	10.66	167.22	198.92
HLTH 1451 Technical Rescue II	355.48	366.14	3.0%	10.66	167.22	198.92
HLTH 1755 Emergency Medical Response	278.57	286.93	3.0%	8.36	167.22	119.71
<del>HLTH 1761 EMT Preparation Course</del>		0.00				
HLTH 1762 Emergency Medical Technician Completion	217.79	224.32	3.0%	6.53	167.22	57.10
<del>HLTH 1765 Emergency Medical Technician</del>		0.00				
Independent Study courses	273.79	282.00	3.0%	8.21	167.22	114.78

\* Online rate: no increase in differential portion of tuition

**Minnesota State**  
**Non-resident Tuition Rates FY2021**

<b>STATE COLLEGES</b>	<b>FY2020</b>	<b>FY2021</b>
Alexandria Technical & Community College*	165.42	170.46
Anoka-Ramsey Community College*	149.29	153.77
Anoka Technical College*	171.97	177.13
Central Lakes College*	163.85	168.77
Century College*	165.40	165.40
Dakota County Technical College*	174.00	179.22
Fond du Lac Tribal & Community College*	163.67	163.67
Hennepin Technical College*	161.38	166.22
Inver Hills Community College*	163.75	168.66
Lake Superior College*	151.65	156.20
Minneapolis Community & Technical College*	159.90	159.90
Minnesota State College Southeast*	172.30	177.46
Minnesota State Community & Technical College*	165.50	170.45
Minnesota West Community & Technical College**	353.36	353.36
Normandale Community College*	166.32	171.31
North Hennepin Community College*	170.01	175.11
Northeast Higher Ed District		
Hibbing Community College	202.93	209.02
Itasca Community College	202.93	209.02
Mesabi Range College	202.93	209.02
Rainy River Community College	202.93	209.02
Vermilion Community College	202.93	209.02
Northland Community & Technical College*	169.95	169.95
Northwest Technical College (Bemidji)*	178.15	183.49
Pine Technical and Community College	315.48	325.00
Ridgewater College*	166.13	171.11
Riverland Community College*	169.54	174.63
Rochester Community and Technical College*	169.00	174.00
Saint Paul College*	166.54	166.54
St. Cloud Technical & Community College*	163.66	168.57
South Central College*	166.02	166.02

\* Rate charged to non-residents is the same rate charged to residents

\*\*Minnesota West only charge these rates to non-residents/non-reciprocity if paperwork is not submitted or MN resident tuition scholarship eligibility is not maintained; otherwise charge resident rate.

**Minnesota State**  
**Non-resident Tuition Rates FY2021**

<b>STATE UNIVERSITIES</b>	<b>FY2020 Undergraduate</b>	<b>FY2021 Undergraduate</b>	<b>FY2020 Graduate</b>	<b>FY2021 Graduate</b>
Bemidji State University (UG per credit up to 12 credits)*	274.40	282.60	432.15	445.15
Bemidji State University (UG 12-18 credits)*	3,929.00	3,929.00	n/a	n/a
Bemidji State University (UG 19+)*	3929+274.40	3929+274.40	n/a	n/a
Metropolitan State University	478.16	492.50	808.19	840.52
Minnesota State University, Mankato (UG 1-11 cr.)	621.85	640.50	427.45	444.10
Minnesota State University, Mankato (UG Banded 12-18 cr)	7,843.25	8,078.55	n/a	n/a
Minnesota State University, Mankato (UG 19 + cr)	7,843.25 + 575.00	8,078.55 + 575.00	n/a	n/a
Minnesota State University Moorhead (UG 1-11 cr.)	492.32	507.10	404.45	420.63
Minnesota State University Moorhead (UG 12-19 cr.)	7,631.00	7,860.00		
Minnesota State University Moorhead (UG 20+ cr.)	7,631 + 492.32	7,860 + 507.10		
Saint Cloud State University (UG 1-11cr.)**	621.85	621.85	605.79	629.65
Saint Cloud State University (UG 12-18 cr.)**	7,843.25	7,843.25		
Saint Cloud State University UG 19 cr.)**	7,843.25+621.85/cr	8078.55+640.51/credit		
Southwest Minnesota State University*	250.25	275.75	414.50	427.00
Winona State University	456.24	469.93	627.35	646.17
Winona State University (UG Banded 12-18 cr.)	6,848.66	7,054.12	n/a	n/a
Winona State University (UG Banded 19+ cr.)	6,848.66+456.24	7,054.12+469.93	n/a	n/a

Banded tuition is semester based

\* Rate charged to non-residents is the same rate charged to residents

\*\*St. Cloud State University charges resident rates for the following types of students: international, graduate assistants, athletic/academic talent, alumni legacy, and high achiever.

**Minnesota State  
Resident Graduate Tuition Rates for  
FY2021**

Institution	FY2020 Tuition Rate Per Credit	FY2021 \$ Increase Per Credit	FY2021 Tuition Rate Per Credit	FY2021 Annual Change (20 credits)	% Change
<b>Masters - Base rates</b>					
Bemidji State University	432.15	13.00	445.15	260.00	3.0%
Metropolitan State University	404.09	16.16	420.25	323.20	4.0%
Minnesota State University Moorhead	404.45	16.18	420.63	323.60	4.0%
Minnesota State University, Mankato	427.45	16.65	444.10	333.00	3.9%
Southwest Minnesota State University	414.50	12.50	427.00	250.00	3.0%
St. Cloud State University	414.45	16.35	430.80	327.00	3.9%
Winona State University	415.80	12.48	428.28	249.60	3.0%

Institution/Program	FY2020 Tuition Rate Per Credit	FY2021 \$ Increase Per Credit	FY2021 Tuition Rate Per Credit	FY2021 Annual Change (20 credits)	% Change
<b>Doctoral</b>					
Metropolitan State University - Nursing (DNP)	1,036.38	41.46	1,077.84	829.20	4.0%
Metropolitan State University - College of Mgmt. (DBA)	1,076.34	43.05	1,119.39	861.00	4.0%
Minnesota State University, Mankato -	1,003.95	39.15	1,043.10	783.00	3.9%
Minnesota State University, Mankato -	1,057.30	40.75	1,098.05	815.00	3.9%
Minnesota State University, Mankato -	620.55	24.20	644.75	484.00	3.9%
Minnesota State University, Mankato -	673.90	25.80	699.70	516.00	3.8%
Minnesota State University, Mankato -	620.55	24.20	644.75	484.00	3.9%
Minnesota State University, Mankato -	673.90	25.80	699.70	516.00	3.8%
Minnesota State University, Mankato - Ed	620.55	24.20	644.75	484.00	3.9%
Minnesota State University, Mankato - Ed	673.90	25.80	699.70	516.00	3.8%
Minnesota State University Moorhead - Education (Ed. D)	566.00	22.00	566.00	440.00	3.9%
St. Cloud State University - Education, Administration and Leadership (St Cloud Campus)	649.93	25.63	649.93	512.60	3.9%

St. Cloud State University - Education, Administration and Leadership (Maple Grove Campus)	743.80	29.34	743.80	586.80	3.9%
St. Cloud State University-Education, Higher Education (St Cloud Campus)	649.93	25.63	649.93	512.60	3.9%
St. Cloud State University-Education, Higher Education (Maple Grove Campus)	743.80	29.34	743.80	586.80	3.9%
Winona State University - Nursing (DNP)	774.02	23.23	797.25	464.60	3.0%

Graduate Program/Course Differential Rates Per Cr	FY2020	FY2021	
	Tuition Rate	Tuition Rate	% Change
<b>Program Rates</b>			
<b>Bemidji State University</b>			
Camp Nursing Certificate Grad Online	497.15	510.15	2.6%
MBA program - Cohort #1 (Spring 2015 starts, only)	558.00	558.00	0.0%
MBA program - Cohort #2 (Fall 2015 and on going starts)	589.10	589.10	0.0%
Online/Distance Courses - Grad	462.15	475.15	2.8%
Professional Education; Graduate 5000 only (ED/SPED) On Campus	444.15	458.15	3.1%
Professional Education; Upper Division (ED/SPED) Online	316.40	316.40	0.0%
Professional Education; Graduate 5000 only (ED/SPED) Online	474.15	474.15	0.0%
<b>Metropolitan State University</b>			
MSN Nursing program	524.15	540.31	3.1%
MS Advanced Dental Therapy	1600.00	1616.16	1.0%
Online - Graduate	531.48	547.64	3.0%
Prior Learning Assessments - Grad. credit	242.46	252.16	4.0%
Student Designed Ind. Studies - Grad.	282.87	294.18	4.0%
<b>Minnesota State University, Mankato</b>			
Advanced Dental Therapy (ADT)		1044.50	
Communication Sciences Disorder (CSD)		491.10	
Health Informatics & Analytics (HIA)		675.60	
Graduate Teacher Licensure	483.60	501.90	3.8%
Masters of Social Work (MSW)	483.60	501.90	3.8%
On Campus Masters of Accounting (MACC) Program	652.20	675.60	3.6%
On Campus MBA Program	652.20	675.60	3.6%
On Campus Professional Science Masters (PSM) - Engineering Mgmt	652.20	675.60	3.6%
On Campus Professional Science Masters (PSM) - Geographic Information Science	652.20	675.60	3.6%
On Campus Professional Science Masters (PSM) - Info Security & Risk Mgmt	652.20	675.60	3.6%
Twin Cities Graduate Courses	480.80	499.05	3.8%
Twin Cities Masters of Accounting (MACC) Program	793.00	820.60	3.5%
Twin Cities MBA Program	793.00	820.60	3.5%
Twin Cities MPA Program	491.00	509.55	3.8%

\* Online rate: no increase in differential portion of tuition

<b>Graduate Program/Course Differential Rates Per Cr</b>	<b>FY2020</b>	<b>FY2021</b>	
Twin Cities Professional Science Masters (PSM) - Engineering Mgmt	705.55	730.55	3.5%
Twin Cities Professional Science Masters (PSM) - Geographic Information Science	705.55	730.55	3.5%
Twin Cities Professional Science Masters (PSM) - Info Security & Risk Mgmt	705.55	730.55	3.5%
<b>Minnesota State University Moorhead</b>	<b>FY2020</b>	<b>FY2021</b>	
Chemistry (CHEM)		435.63	
Communications (COMM)		426.63	
Counseling & Student Affairs (master's) ( <del>Except-691A-D and 692A-D</del> )	442.00	458.18	3.7%
Curriculum & Instruction	414.45	430.63	3.9%
Educational Leadership	414.45	430.63	3.9%
GEOS		425.63	
Healthcare Administration (master's)	494.00	510.18	3.3%
Nursing (master's)	494.00	510.18	3.3%
Physical Education (PE)		425.63	
School of Business (master's)	575.00	591.18	2.8%
School Psychology (master's)	452.40	468.58	3.6%
Special Education	414.45	430.63	3.9%
Speech-Language Pathology (master's)	442.00	458.18	3.7%
Teaching ESL	414.45	430.63	3.9%
<b>Southwest Minnesota State University</b>			
Administrative Licensure Program	434.50	446.85	2.8%
Charter School Leadership Certificate program	434.50	446.85	2.8%
Graduate online/web courses	473.75	486.25	2.6%
Off Camp Grad Ed Learning Comm. 20/21 & 21/22 Program	434.50	446.85	2.8%
Off Camp Grad Ed Learning Comm. 19/20 & 20/21 Program	434.50	434.85	0.1%
Off Campus Education Graduate Program	473.75	486.25	2.6%
Off Campus MBA & Management Graduate Program	473.75	486.25	2.6%
<b>St. Cloud State University</b>			
Master of Applied Clinical Research	826.43	859.02	3.9%
Master of Engineering Management	637.27	637.27	0.0%
Master of Regulatory Affairs and Services	826.43	859.02	3.9%
Master of Science, Medical Technology Quality (MTG)	826.43	859.02	3.9%
Masters Information Assurance	414.45	430.80	3.9%
Off Campus Graduate	450.04	467.79	3.9%
Off Campus Graduate Continuing Education	457.83	475.89	3.9%
Off Campus Graduate ITV Continuing Education	484.45	500.80	3.4%

\* Online rate: no increase in differential portion of tuition

<b>Graduate Program/Course Differential Rates Per Cr</b>	<b>FY2020</b>	<b>FY2021</b>	
Off Campus North Branch Cohort Graduate	450.04	467.79	3.9%
Off Campus or on-line Behavioral Analysis	605.03	628.89	3.9%
Off Campus Workshop Graduate	457.83	475.89	3.9%
On-Line Department or Continuing Studies Graduate	489.45	505.80	3.3%
St. Cloud MBA	643.95	669.35	3.9%
Twin Cities Graduate Center MBA	874.20	908.68	3.9%
Masters of Communication Sciences Disorders	464.45	480.80	3.5%
<b>Winona State University</b>			
Advanced Nursing Practice Specialty Cohorts	1039.73	1,070.93	3.0%
Education Doctorate Ed. D.	650.00	662.48	1.9%
<del>Graduate Nursing Program</del>	612.83	0.00	-100.0%
Master of Science Athletic Training-Grad	467.30	481.33	3.0%
Online Programs-Grad	420.30	432.78	3.0%
Master of Social Work-Grad	635.52	654.58	3.0%
Teacher Preparation Collaborative Certificate-Grad	448.64	461.12	2.8%

<b>Graduate Course Differential Rates</b>	<b>FY2020</b>	<b>FY2021</b>	
<b>Course Rates</b>	<b>Tuition Rate Per Credit</b>	<b>Tuition Rate Per Credit</b>	<b>% Change</b>
<b>Minnesota State University Moorhead</b>			
<del>CNSA 691A, 691B, 691C, 691D</del>	450.00	0.00	-100.0%
<del>CNSA 692A, 692B, 692C, 692D</del>	475.00	0.00	-100.0%
<del>CNSA 669E Internship in Addiction Counseling</del>	475.00	0.00	-100.0%
<del>CNSA 691E Practicum in Addiction Counseling</del>	450.00	0.00	-100.0%
COUN 691A, 691D, 691E (graduate)		445.63	
COUN 669A, 669D, 669E (graduate)		470.63	
ED 794 - Practicum		432.63	
School of Business 500 and 600 level courses, ACCT, BUS, FINC, MGMT, MKTG, MBA rubrics (graduate)		428.63	
MHA 615 Master in Healthcare Administration	480.00	496.18	3.4%
<del>MHA 692A Masters in Healthcare Administration Capstone I</del>	555.00	0.00	-100.0%
MHA 692B	491.66	507.84	3.3%
<del>MUS 523, 524, 531B, 572, 574, 595, 596, 621, 632, 695, 697, 699</del>	414.00	0.00	-100.0%
<del>MUS 682, 685, 686</del>	449.00	0.00	-100.0%
MUS 620, 634, 635, 636, 637	414.00	460.63	11.3%
<del>NURS 600</del>	485.00	0.00	-100.0%
<del>NURS 610</del>	485.00	0.00	-100.0%

\* Online rate: no increase in differential portion of tuition

<b>Graduate Program/Course Differential Rates Per Cr</b>	<b>FY2020</b>	<b>FY2021</b>	
NURS 642P	518.50	0.00	-100.0%
NURS 643P, 645P	500.00	0.00	-100.0%
NURS 644P	518.50	0.00	-100.0%
PSY 620	441.00	457.18	3.7%
PSY 622	470.00	486.18	3.4%
PSY 641, 642, 643	460.00	476.18	3.5%
PSY 723	445.00	461.18	3.6%
PSY 724	440.00	456.18	3.7%
SLP 646	450.00	466.18	3.6%
SPED 567A, 668B, 668C, 668D, 668E, 668I, 668P	399.00	415.18	4.1%
<b>Southwest Minnesota State University</b>	<b>FY2020</b>	<b>FY2021</b>	
Graduate: CHEM 543 Quantitative Chemical Analysis	490.75	503.75	2.6%

\* Online rate: no increase in differential portion of tuition

**Minnesota State  
Online Undergraduate Tuition FY 2021 Per Credit**

STATE COLLEGES	FY2020	FY2021	
	Tuition Rate	Tuition Rate	% Change
Alexandria Technical & Community College	199.00	199.00	0.0%
Anoka-Ramsey Community College	187.09	191.57	2.4%
Anoka Technical College	186.98	192.14	2.8%
Central Lakes College	193.85	198.77	2.5%
Century College	184.98	189.94	2.7%
Dakota County Technical College	189.00	194.22	2.8%
Fond du Lac Tribal & Community College	183.67	188.58	2.7%
Hennepin Technical College	177.48	182.32	2.7%
Inver Hills Community College	173.75	178.66	2.8%
Lake Superior College	188.46	193.01	2.4%
Minneapolis Community & Technical College	179.60	179.60	0.0%
Minnesota State College Southeast	197.06	202.22	2.6%
Minnesota State Community & Technical College	198.95	198.95	0.0%
Minnesota West Community & Technical College	189.18	194.48	2.8%
Normandale Community College	186.32	191.31	2.7%
North Hennepin Community College	182.89	187.99	2.8%
<b>Northeast Higher Education District</b>			
Hibbing Community College (resident)	187.35	192.22	2.6%
Hibbing Community College (non-resident)	227.93	234.02	2.7%
Itasca Community College (resident)	187.35	192.22	2.6%
Itasca Community College (non-resident)	227.93	234.02	2.7%
Mesabi Range College (resident)	187.35	192.22	2.6%
Mesabi Range College (non-resident)	227.93	234.02	2.7%
Mesabi Range College (nursing)	209.91	214.78	2.3%
Rainy River Community College (resident)	187.35	192.22	2.6%
Rainy River Community College (non-resident)	227.93	234.02	2.7%
Vermilion Community College (resident)	187.35	192.22	2.6%
Vermilion Community College (non-resident)	227.93	234.02	2.7%
Northland Community & Technical College	199.00	199.00	0.0%
Northwest Technical College (Bemidji)	199.00	199.00	0.0%
Pine Technical and Community College	162.24	167.00	2.9%
Ridgewater College	184.98	189.96	2.7%
Riverland Community College	199.54	204.63	2.6%
Rochester Community & Technical College	199.00	204.00	2.5%
Saint Paul College	186.54	191.54	2.7%
St. Cloud Technical & Community College	192.84	192.84	0.0%
South Central College	200.52	205.50	2.5%

STATE UNIVERSITIES	FY2020	FY2021	
	Tuition Rate	Tuition Rate	% Change
Bemidji State University (undergrad)	304.40	312.60	2.7%
Bemidji State University (Tech Studies: On-Line (TADT and TADD))	319.40	327.60	2.6%
Bemidji State University (Camp Nursing Certificate Undergrad)	339.40	347.60	2.4%
Metropolitan State University (undergrad)	310.56	317.59	2.3%
Minnesota State University Moorhead (undergrad)	301.16	308.55	2.5%
Minnesota State University, Mankato	325.40	334.05	2.7%
Southwest Minnesota State University	299.75	307.25	2.5%
St. Cloud State University	339.15	347.82	2.6%
Winona State University	255.80	263.34	2.9%

### Summary of Rationale for Undergraduate Differential Tuition Rate Increases

Category Program/Courses	Colleges and Universities	Rationale
Graduate level (market rate) Advanced Dental Therapy, Communication Sciences Disorder, Health Informatics & Analytics	MSU, Mankato	Higher cost of subject matter experts as instructors, expensive consumable supplies, specialized equipment, unique programs with limited availability
Technical programs Automotive Technology, Gunsmithing Technology, Precision Machining, Culinary Arts, Law Enforcement, Paramedic, Architectural Technology and Design	Pine Technical and Community College, Mn West Technical and Community College, Saint Paul College, Anoka Technical College, Northland Community and Technical College	Higher cost of expensive consumable supplies, specialized equipment acquisition and maintenance, conversion of multiple course differentials to single program differential
Professional programs Nursing, Education, Counselling, School of Business, Graphic Design, Entertainment Industry, Film, Speech/Language/Hearing Sciences, Surgical Tech	MSU Moorhead, Bemidji State University, Northland Community and Technical College	Increasing costs related to clinical and student teaching placements and supervision, accreditation, and specialized equipment and software.
Sciences Chemistry, Astronomy, Physics,	Bemidji State University, MSU Moorhead	Increase costs related to consumable supplies, acquisition and maintenance of specialized equipment
Liberal Arts Theater, Music, Art, Math	MSU Moorhead	Conversion of multiple course differentials to single program differential (increases cost transparency and predictability for students)

*During the FY2021 budget development process, some colleges and universities have eliminated existing course differential tuition rates. In some cases, this was due to campus re-evaluation of need. In other cases, multiple course differentials in the same area of study were eliminated and a single program differential was created to promote transparency and predictability of true program costs.*

**Minnesota State  
Revenue Fund  
Proposed Room and Board Fees FY 2021**

	Approved FY 2020	Proposed FY2021	Percent Change	Ave R&B FY2020	Ave R&B FY2021	% Change Ave Rates	\$ Change
<b>Bemidji State University</b>							
Double Room	\$ 5,434	\$ 5,597	3.0%				
Single Room	\$ 6,328	\$ 6,518	3.0%				
Suites	\$ 6,708	\$ 6,909	3.0%				
200 meals (Aramark)	\$ 3,226	\$ 3,322	3.0%				
Flex Dollars included	\$ 345	\$ 345	0.0%	\$ 8,660	\$ 8,919	3.0%	\$ 259
Summer Session (per week)	\$ 160	\$ 165	3.1%				
<b>Minnesota State University Moorhead</b>							
Double Room	\$ 5,434	\$ 5,542	2.0%				
Single Room	\$ 6,240	\$ 6,364	2.0%				
Unlimited (Sodexo)	\$ 3,226	\$ 3,314	2.7%				
Flex Dollars included	\$ 300	\$ 300	0.0%	\$ 8,660	\$ 8,856	2.3%	\$ 196
<b>Summer Session (per week)</b>							
Double Room	\$ 91	\$ 93	1.9%				
Double as Single	\$ 124	\$ 128	3.2%				
<b>Minnesota State University, Mankato</b>							
Double Room	\$ 6,031	\$ 6,204	2.9%				
Single Room	\$ 8,146	\$ 8,304	1.9%				
Anytime Plan (Sodexo)	\$ 2,990	\$ 3,005	0.5%				
Flex Dollars included	\$ 200	\$ 200	0.0%	\$ 9,021	\$ 9,209	2.1%	\$ 188
<b>Summer Session (10 weeks)</b>							
Double	\$ 1,757	\$ 1,794	2.1%				
<b>St. Cloud State University</b>							
Double Room	\$ 5,582	\$ 5,860	5.0%				
Single Room	\$ 6,900	\$ -					
<i>No Single Room Rate due to COVID 19 FY21</i>							
21 Meals a Week (Chartwells)	\$ 3,300	\$ 3,300	0.0%				
Flex Dollars included	\$ 300	\$ 300	0.0%	\$ 8,882	\$ 9,160	3.1%	\$ 278
<b>Summer Session (10 weeks)</b>							
Stearns (per week)		\$ 115					
Case Hill (per week)		\$ 135					
<i>Change for FY 21 charge by building</i>							
<b>Southwest Minnesota State University</b>							

**Minnesota State  
Revenue Fund  
Proposed Room and Board Fees FY 2021**

	Approved FY 2020	Proposed FY2021	Percent Change	Ave R&B FY2020	Ave R&B FY2021	% Change Ave Rates	\$ Change
Double Room	\$ 5,218	\$ 5,740	10.0%				
Single Room	\$ 6,776	\$ 5,740	-15.3%				
10 meals a week (Chartwells)	\$ 3,214	\$ 3,286	2.2%				
Flex Dollars included	\$ 800	\$ 800	0.0%	\$ 8,432	\$ 9,026	7.0%	\$ 594
Summer Session	\$ 1,500	\$ 1,500	0.0%				
<i>FY21 all rooms will be charged a modified single rate due to COVID 19</i>							
<b>Vermilion Community College**</b>							
Doubles	\$ 4,800	\$ 4,850	1.04%	\$ 6,760	\$ 6,860	1.5%	\$ 100
Singles	\$ 6,000	\$ 6,150	2.50%				
10 meals / week	\$ 1,960	\$ 2,010	2.55%				
15 meals/ week	\$ 2,140	\$ 2,230	4.21%				
<b>Winona State University</b>							
Double Room (1)	\$ 5,950	\$ 6,100	2.5%				
Single Room	\$ 6,700	\$ 6,870	2.5%				
14 Meals a Week (Contract base)(Chartwells)	\$ 3,018	\$ 3,090	2.4%				
Flex (Basic Mandatory) included	\$ 430	\$ 430	0.0%	\$ 8,968	\$ 9,190	2.5%	\$ 222
Summer session	\$ 310	\$ -					
<i>FY21 Summer housing will be in East Lake which is Foundation operated</i>							
<b>Average (double room &amp; board)</b>				<b>\$ 8,771</b>	<b>\$ 9,060</b>	<b>3.3%</b>	<b>\$ 290</b>

Max Change 7.04% \$ 594  
Min Change 1.48% \$ 100

Rates noted above are based on the most common traditional-style room and most popular board plan. Each university charges room and board rates based on the room type and amenities.

\*\*Vermilion Food Service is not in the Revenue Fund

**Minnesota State  
Revenue Fund  
Proposed Student Union Facility Fees FY 2021**

	Approved FY 2020	Proposed FY 2021	% Change	\$ Change
<b>Bemidji State University</b> Per credit charged to all students 24.88 per credit hour by 12 credits	\$ 298.56	\$ 298.56	0.00%	\$ -
<b>Metropolitan State University</b> Per Credit charged to all students (\$8.50 per credit by 30 credits)	\$ 255.00	\$ 255.00	0.00%	\$ -
<b>Minneapolis Community &amp; Technical College</b> Per credit charged to all students 6.00 per credit hour by 30 credits	\$ 165.00	\$ 180.00	9.09%	\$ 15.00
<b>Minnesota State University Moorhead</b> Per credit charged to all students \$13.91/per credit up to 24 credits	\$ 324.00	\$ 333.84	3.04%	\$ 9.84
<b>Minnesota State University, Mankato</b> Per credit charged to all students \$10.78 per credit by 24 credits	\$ 258.72	\$ 258.72	0.00%	\$ -
<b>Normandale Community College</b> Per credit charged to all students 7.50 per credit hour by 30 credits	\$ 225.00	\$ 225.00	0.00%	\$ -
<b>St. Cloud State University</b> Per credit charged to all students 15.46 per credit hour by 18 credits	\$ 278.28	\$ 278.28	0.00%	\$ -
<b>Southwest Minnesota State University</b> Per credit charged to all students 14.772 per credit hour by 24 credits	\$ 344.21	\$ 354.53	3.00%	\$ 10.32
<b>Winona State University</b> Per credit charged to all students 8.65 per credit hour by 32 credits	\$ 272.00	\$ 276.80	1.76%	\$ 4.80
<b>Average Fee</b>	\$ 268.97	\$ 273.41	1.65%	\$ 4.44
<b>Maximum Fee</b>	\$ 344.21	\$ 354.53		

The total maximum is the amount for the academic year only.  
Summer or other sessions are charged on a per credit bases

<b>St. Cloud State University (Revenue Fund Guarantees debt)</b> Per Credit Facility Assessment Fee 8.00 per credit hour by 18 credits	\$ 131.04	\$ 144.00	9.89%	\$ 12.96
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\*\*\*This was originally reported in FY19 as \$4.90 per credit by 24 credits prior to board approval to switch to 9 credits

**Minnesota State  
Revenue Fund  
Proposed Wellness Facility Fees FY 2021**

	<b>Approved FY 2020</b>	<b>Proposed FY 2021</b>	<b>% Change</b>	<b>\$ Change</b>
<b>Anoka Ramsey Community College</b> Annual Wellness Fee (6.05 per credit hour 30 credits )	\$181.50	\$181.50	0.00%	\$0.00
<b>Minnesota State University, Mankato</b> Annual Outdoor Rec Facilities/Sports Dome New FY20 Outdoor Rec Fee 2.50 per credit hour 24 credits Sports Dome .83 per credit hour 24 credits New FY20	\$79.92	\$79.92	0.00%	\$0.00
<b>Minnesota State University Moorhead</b> Annual Wellness Fee (\$11.28 per credit hour 24 credits )	\$270.72	\$270.72	0.00%	\$0.00
<b>Minnesota State Community &amp; Technical College</b> Annual Wellness Fee (\$4.00 per credit hour 30 credits)	\$120.00	\$120.00	0.00%	\$0.00
<b>Winona State University</b> Annual Wellness Fee (7.39 per credit hour up to 24)	\$172.08	\$177.36	3.07%	\$5.28
<b>Average</b>	\$164.84	\$165.90	0.64%	\$1.06

**Minnesota State  
Revenue Fund  
Proposed Parking Facility Fees FY 2021**

Charge By Credit	Lot	FY20		% Change	FY21		note
		Per Credit	Annual		Per Credit	Annual	
Alexandria Technical and Community College	Lot	\$3.80	\$114.00	0.00%	\$3.80	\$114.00	Surface Lot; All students charged except online and off campus internships
Century College *	Lot	\$3.45	\$103.50	0.00%	\$3.45	\$103.50	Surface Lot; All students charged except online
	Lot, Ramp	\$9.50	\$285.00	0.00%	\$9.50	\$285.00	Ramp; All students charged except online
	Ramp	\$9.33	\$279.90	0.00%	\$9.33	\$279.90	Ramp; all students charged
	Lot, Ramp	\$12.00	\$360.00	0.00%	\$12.00	\$360.00	Ramp; Open in FY16; all students charged
<b>Charge by Use</b>		<b>Per Day</b>	<b>Annual</b>	<b>% Change</b>	<b>Per Day</b>	<b>Annual</b>	<b>note</b>
Minneapolis Community and Technical College	Ramp	\$2.50	\$265.00	0.00%	\$2.50	\$265.00	Ramp; \$5.00/cash (non-contract)
St. Cloud State University	Ramp	\$12.00	\$500.00	0.00%	\$12.00	\$500.00	Ramp; \$1.50/hr; Max \$12 day/\$3.00 Evening After 6/\$5.00 Weekend Day Flat Rate

**Average full time student cost based on 129 days of parking**

\*Century paid off their bond in FY19

**Minnesota State****FY 2021 Housing Fees****University/College Owned/Foundation Owned**

(Not in Revenue Fund)

Fall Days - 120

Spring Days - 137

257 Housing Days

	FY 2020 Academic Year	FY2021 Academic Year	Change
<b>Alexandria Technical and Community College</b>			
<b>Foundation owned</b>			
Academic Lease- 149 beds			
4 Bedroom Apartment	\$ 5,500	\$ 5,500	0.00%
3 Bedroom Apartment	\$ 5,500	\$ 5,500	0.00%
2 Bedroom Apartment	\$ 6,100	\$ 6,100	0.00%
<b>Central Lakes College</b>			
<b>Foundation Owned/Private Managed</b>			
<b>Parkway Apartments (6plex) 24 beds</b>	\$ 3,050	\$ 3,350	9.84%
<b>Parkway Apartments 99 beds</b>			
4 Bedroom	\$ 4,000	\$ 4,300	7.50%
3 Bedroom	\$ 4,000	\$ 4,300	7.50%
2 Bedroom	\$ 4,000	\$ 4,300	7.50%
<b>Fond du Lac Tribal and Community College</b>			
<b>College Owned</b>			
Cloquet (based on \$14.00/night; 120 fall 127 spring days for a total of 247 days) 94 beds	\$ 3,458	\$ 3,458	0.00%
<b>NHED Hibbing</b>			
<b>College Owned</b>			
<b>116 Beds-Apartment Style</b>			
Doubles	\$ 3,800	\$ 4,030	6.05%
Singles	\$ 5,140	\$ 5,450	6.03%
<b>NHED Itasca</b>			
<b>College Owned</b>			
<b>116 Beds</b>			
Doubles	\$ 4,790	\$ 4,910	2.51%
Singles	\$ 5,380	\$ 5,680	5.58%
Triples	\$ 4,450	\$ 4,590	3.15%
Quads	\$ 3,920	\$ 4,040	3.06%
<b>Minnesota West Community and Technical College</b>			
<b>Foundation Owned and Managed</b>			
Canby (Carr Residence Hall) 14 beds			

**Minnesota State****FY 2021 Housing Fees****University/College Owned/Foundation Owned**

(Not in Revenue Fund)

Fall Days - 120

Spring Days - 137

257 Housing Days

Single room

<b>FY 2020 Academic Year</b>	<b>FY2021 Academic Year</b>	<b>Change</b>
\$ 2,500	\$ 2,600	4.00%

**M-State Fergus Falls****College Owned / College Managed**

130 Beds

Williams Hillside Village - Triples

\$ 5,200 \$ 5,200 0.00%

College Manor - Singles

\$ 3,800 \$ 3,800 0.00%

Board - Declining Card Balance

\$ 900 \$ 900 0.00%

**MSU Moorhead Foundation Apartments****Foundation Owned/Univ. Managed John Neumaier Hall****10 Month Lease Number of beds 144**

Full Apartment Rental

\$ 19,386 \$ 19,774 2.00%

4 Residents

\$ 4,847 \$ 4,944 1.99%

3 Residents

\$ 6,462 \$ 6,591 2.00%

2 Residents

\$ 9,693 \$ 9,887 2.00%

**NHED Rainy River****College Owned****84 Beds**

Doubles

\$ 3,580 \$ 3,800 6.15%

Singles

\$ 4,950 \$ 5,250 6.06%

**Minnesota State****FY 2021 Housing Fees****University/College Owned/Foundation Owned**

(Not in Revenue Fund)

Fall Days - 120

Spring Days - 137

257 Housing Days

	FY 2020 Academic Year	FY2021 Academic Year	Change
<b>Northland College Thief River Falls</b>			
<b>Foundation Owned and Managed</b>			
144 beds Apartment style 3 or 4 beds 10 month lease	\$ 4,500	\$ 4,750	5.56%
<b>Riverland Community College - Austin</b>			
<b>Foundation Owned and Managed</b>			
3 housing Apartments -72 Beds 1 Community Building			
Doubles	\$ 3,200	\$ 3,200	0.00%
Singles*	\$ 4,400	\$ 4,400	0.00%
*Only if space available, most likely all will be filled as doubles			
<b>Southwest Minnesota State University Foundation Apartments</b>			
<b>Foundation Owned and SMSU Res Life Managed</b>			
<b>9 Month Lease</b>			
Number of beds: 142			
1,2,3 and 4 bedrooms	\$ 6,200	\$ 6,386	3.00%
Mandatory Flex Dollar Meal plan	\$ 600	\$ 600	0.00%
<b>Winona State University</b>			
<b>Foundation Owned/Univ. Managed</b>			
<b>East Lake Apartments - 9 Month Lease</b>			
Number of beds: 376			
Efficiency	\$ 4,500	\$ 4,614	2.53%
1 Bedroom	\$ 4,840	\$ 4,962	2.52%
2 Bedroom	\$ 4,840	\$ 4,962	2.52%
4 Bedroom	\$ 5,600	\$ 5,740	2.50%

**Minnesota State**  
**FY2021 Housing Fees**  
**University/College Managed or Affiliated**  
 (Not in Revenue Fund)

	<b>FY 2020 Academic Year</b>	<b>FY 2021 Academic Year</b>	<b>Change</b>
<b>Bemidji State University Apartments</b>			
12 month Contract (meal plan optional)	\$8,940	\$9,211	3.03%
56 Beds			
16 Units (8 with 4 beds, 8 with 3 beds)			
<b>Minnesota State University Mankato</b>			
Stadium Heights Apartments LLLP 96 Units 382 beds			
Double room in 5 person Apartment	\$6,636	\$6,824	2.83%
Single room in 5 person Apartment	\$7,316	\$7,505	2.58%
Single room in 3 person Apartment	\$8,031	\$8,255	2.79%
<b>NHED Mesabi Range (Alpine Village)</b>			
<b>Owned and managed by HRA Virginia 110 beds</b>			
Doubles	\$3,726	\$3,692	-0.91%
Singles	\$4,726	\$4,742	0.34%



## Supplemental Packet

SP-1	FY2020-FY2021 Undergraduate Tuition and Fees
SP-2	FY2021 Fee Overview
SP-3	FY2020-FY2021 Fee Rates Per Credit
SP-4	Student Full Year Equivalent (FYE) Enrollment FY2008-FY2023
SP-5	Master Green Sheet
SP-6	College and University Allocations
SP-7	FY2020-FY2021 College and University Operating Budgets
SP-8	FY2020-FY2021 Health Services Fee
SP-9	Reserve Analysis and Outlook
SP-10	FY2018-FY2021 Reserve Balances
SP-11	Revenue Fund Outlook
SP-12	Student Consultation – Summary of Satisfaction Level and Letters
SP-13	System Office Budget Overview
SP-14	Learning Network of Minnesota
SP-15	CARES Act Funding by College and University

## Minnesota State

FY2020 and FY2021 Annual Undergraduate Tuition And Fee Rates Based on Full Year Equivalent (30 credits)

Institution	FY2020 Annual Tuition	FY2021 Annual Tuition	FY2021 Annual Tuition Increase	FY2021 Tuition % Change	FY2020 Annual Tuition & Fees	FY2021 Annual Tuition & Fees	FY2021 Annual Tuition & Fee Increase	FY2021 Tuition & Fee % Change
<b>STATE COLLEGES</b>								
Alexandria Technical & Community College	\$4,963	\$5,114	\$151	3.0%	\$5,565	\$5,725	\$160	2.9%
Anoka-Ramsey Community College	\$4,479	\$4,613	\$134	3.0%	\$5,192	\$5,327	\$134	2.6%
Cambridge	\$4,479	\$4,613	\$134	3.0%	\$5,166	\$5,300	\$134	2.6%
Coon Rapids	\$4,479	\$4,613	\$134	3.0%	\$5,219	\$5,353	\$134	2.6%
Anoka Technical College	\$5,159	\$5,314	\$155	3.0%	\$5,734	\$5,888	\$155	2.7%
Central Lakes College	\$4,916	\$5,063	\$148	3.0%	\$5,594	\$5,752	\$158	2.8%
Century College	\$4,962	\$5,111	\$149	3.0%	\$5,578	\$5,726	\$149	2.7%
Dakota County Technical College	\$5,220	\$5,377	\$157	3.0%	\$5,864	\$6,020	\$157	2.7%
Fond du Lac Tribal & Community College	\$4,910	\$5,057	\$147	3.0%	\$5,461	\$5,608	\$147	2.7%
Hennepin Technical College	\$4,841	\$4,987	\$145	3.0%	\$5,385	\$5,551	\$166	3.1%
Inver Hills Community College	\$4,913	\$5,060	\$147	3.0%	\$5,485	\$5,632	\$147	2.7%
Lake Superior College	\$4,550	\$4,686	\$137	3.0%	\$5,321	\$5,458	\$137	2.6%
Minneapolis Community & Technical College	\$4,797	\$4,940	\$143	3.0%	\$5,556	\$5,732	\$176	3.2%
Minnesota State College Southeast	\$5,169	\$5,324	\$155	3.0%	\$5,760	\$5,915	\$155	2.7%
Winona	\$5,169	\$5,324	\$155	3.0%	\$5,837	\$5,992	\$155	2.7%
Red Wing	\$5,169	\$5,324	\$155	3.0%	\$5,682	\$5,837	\$155	2.7%
Minnesota State Community & Technical College	\$4,965	\$5,114	\$149	3.0%	\$5,502	\$5,651	\$149	2.7%
Fergus Falls	\$4,965	\$5,114	\$149	3.0%	\$5,561	\$5,709	\$149	2.7%
Detroit Lakes	\$4,965	\$5,114	\$149	3.0%	\$5,426	\$5,574	\$149	2.7%
Moorhead	\$4,965	\$5,114	\$149	3.0%	\$5,567	\$5,715	\$149	2.7%
Wadena	\$4,965	\$5,114	\$149	3.0%	\$5,456	\$5,604	\$149	2.7%
Minnesota West Community & Technical College	\$5,300	\$5,459	\$159	3.0%	\$5,846	\$6,095	\$249	4.3%
Normandale Community College	\$4,990	\$5,139	\$150	3.0%	\$5,963	\$6,113	\$150	2.5%
North Hennepin Community College	\$5,100	\$5,253	\$153	3.0%	\$5,708	\$5,899	\$191	3.3%
Northeast Higher Education District								
Hibbing Community College	\$4,871	\$5,017	\$146	3.0%	\$5,451	\$5,597	\$146	2.7%
Itasca Community College	\$4,871	\$5,017	\$146	3.0%	\$5,466	\$5,612	\$146	2.7%
Mesabi Range College	\$4,871	\$5,017	\$146	3.0%	\$5,466	\$5,612	\$146	2.7%
Rainy River Community College	\$4,871	\$5,017	\$146	3.0%	\$5,466	\$5,612	\$146	2.7%
Vermilion Community College	\$4,871	\$5,017	\$146	3.0%	\$5,466	\$5,612	\$146	2.7%
Northland Community & Technical College	\$5,099	\$5,252	\$153	3.0%	\$5,715	\$5,868	\$153	2.7%
East Grand Forks	\$5,099	\$5,252	\$153	3.0%	\$5,715	\$5,868	\$153	2.7%
Thief River Falls	\$5,099	\$5,252	\$153	3.0%	\$5,715	\$5,868	\$153	2.7%
Northwest Technical College - Bemidji	\$5,345	\$5,505	\$160	3.0%	\$5,651	\$5,820	\$169	3.0%
Pine Technical & Community College	\$4,732	\$4,875	\$143	3.0%	\$5,234	\$5,377	\$143	2.7%
Ridgewater College	\$4,984	\$5,133	\$149	3.0%	\$5,587	\$5,754	\$167	3.0%
Riverland Community College	\$5,086	\$5,239	\$153	3.0%	\$5,724	\$5,896	\$172	3.0%
Rochester Community and Technical College	\$5,070	\$5,220	\$150	3.0%	\$5,808	\$5,958	\$150	2.6%
St. Cloud Technical & Community College	\$4,910	\$5,057	\$147	3.0%	\$5,537	\$5,703	\$166	3.0%
Saint Paul College	\$4,996	\$5,146	\$150	3.0%	\$5,737	\$5,887	\$150	2.6%
South Central College	\$4,981	\$5,130	\$149	3.0%	\$5,636	\$5,786	\$149	2.7%
<b>Average</b>	<b>\$4,960</b>	<b>\$5,108</b>	<b>\$149</b>	<b>3.0%</b>	<b>\$5,582</b>	<b>\$5,740</b>	<b>\$158</b>	<b>2.8%</b>
<b>STATE UNIVERSITIES</b>								
Bemidji State University	\$7,858	\$8,092	\$234	3.0%	\$8,941	\$9,193	\$252	2.8%
Metropolitan State University	\$7,031	\$7,242	\$211	3.0%	\$8,114	\$8,355	\$241	3.0%
Minnesota State University, Mankato	\$7,394	\$7,616	\$222	3.0%	\$8,438	\$8,677	\$239	2.8%
Minnesota State University Moorhead	\$7,631	\$7,860	\$229	3.0%	\$8,953	\$9,195	\$243	2.7%
St. Cloud State University	\$7,394	\$7,616	\$222	3.0%	\$8,656	\$8,891	\$235	2.7%
Southwest Minnesota State University	\$7,722	\$7,953	\$232	3.0%	\$8,908	\$9,175	\$267	3.0%
Winona State University*	\$7,598	\$7,826	\$228	3.0%	\$8,696	\$8,940	\$244	2.8%
<b>Average</b>	<b>\$7,518</b>	<b>\$7,744</b>	<b>\$225</b>	<b>3.0%</b>	<b>\$8,672</b>	<b>\$8,918</b>	<b>\$246</b>	<b>2.8%</b>
<b>WEIGHTED SYSTEM AVERAGE</b>	<b>\$5,965</b>	<b>\$6,144</b>	<b>\$179</b>	<b>3.0%</b>	<b>\$6,796</b>	<b>\$6,989</b>	<b>\$192</b>	<b>2.8%</b>

Weighted average based on May 2020 projected FY2020 enrollment

Note: Fees include revenue fund charged to all students, technology, athletics, health services, student activity/life, parking and statewide student association.

\*The parking fee is excluded from the calculation for Winona State University as it is only assessed to Rochester Center students.

## Fiscal Year 2021 Fee Overview

The proposed fiscal year 2021 budget adheres to the board-established fee maximums and the chancellor's three percent aggregate limit on fee increases, with the exceptions documented below. A listing of specific rates is provided in SP3.

***Hennepin Technical College:*** Hennepin Technical College is proposing to increase its technology fee and its health fee, each by \$0.28 per credit. These increases are supported by the student government in their consultation letters, noting that they will address the need for open access printing and increased health programming and services to students. The new fees are still well below the maximum rates set by the Board.

***Minneapolis College*** Minneapolis College proposes to increase its Revenue Fund fees by \$0.50 per credit to \$6.00. This fee supports the College's Student Center. Construction cost below budget has allowed the college to under-recover its debt service costs for the past five years. Now that the project surplus is spent down, the college needs to begin to increase this fee in order to move towards a rate that will cover the ongoing costs.

Minneapolis College also proposes to increase its tech fee by \$0.70 per credit to \$11.40. This increase will help maintain the College's major investments in hardware and infrastructure. In FY20 alone, the College invested more than \$700k in new machines for computer labs, classrooms and employee workspaces in order to modernize its inventory. Some of the machines used on campus were more than 10 years old prior to replacement. In order to maintain this level via a five year replacement cycle, an increased tech fee is necessary.

***Minnesota West Community and Technical College:*** MN West proposes to add a new Health Services fee of \$3.00 per credit. This fee would allow MN West to provide a more comprehensive level of personal health and wellness services for all students who attend one of its five campuses, two locations, or online. Funds from this fee will be used for personnel expenses for a college health service coach as well as a telephonic personal health and a multiple resource service for students. The staff member would champion a College CARE Team and promote awareness and education for students, staff and faculty. This would include planning, training and implementation for crisis management and mental health awareness as well as counseling connections and referrals for students. Referrals provided to students range from clinical services; school-life referrals such as childcare and elder care; as well as daily living referrals such as housing and food insecurity, financial resources, etc.

Licensed mental health counselors will staff the telephonic model. The 24/7 telephonic services are available year-round to all students and include short-term problem resolution as well as longer term care for mental health issues. The Resource service is unlimited and assists students with questions about child care, elder care, pet care, housing and transportation.

The \$3.00/credit fee (\$90/per FYE annually) will generate approximately \$157,860. The budget would direct \$80,000 to personnel expenses and the remainder (\$77,860) for an operating budget, as well as contractual services with the telephonic service. Access and Opportunity funds will help supplement one-time expenses for the implementation of this personal health service for our students.

This fee proposal has gone through an extensive student consultation process. In the fall of 2019, each Student Senate (six locations) was presented information by the Dean of Student Services about a health service fee and what the fee could potentially provide to students. Students were asked to add this topic to their student senate agendas and provide feedback to the Dean regarding their ideas and thoughts around a Health Services Fee. In April 2020, during the Student Consultation process, a separate presentation outlining the fee amount and services provided was presented to the Student Senates via a Zoom meeting. Each Student Senate president was asked to review the Health Services Fee summary, comment and sign. These confirmations are in the student consultation letter packet.

***North Hennepin Community College:*** North Hennepin Community College proposes to increase its Health Services fee by \$1.25 per credit, bringing the fee to \$2.25 per credit.

The purpose of this increase is to maintain Health Clinic offerings and to provide additional services for the student body, including increased clinic hours, focus on women's health, telehealth and other mental health options. The fee increase was approved by the Student Senate.

**Minnesota State  
FY2020 and FY2021 Fee Rates Per Credit**

Fee Type (Board Maximum)	Revenue		Technology (\$12 per credit)		Athletics <sup>3</sup> (\$55 per term)		Health services (\$75 per term)		Student activity/life <sup>3</sup> (\$112.50 per term)		Parking		Statewide student association		Total annual fee per FYE			
	Institution	FY2020	FY2021	FY2020	FY2021	FY2020	FY2021	FY2020	FY2021	FY2020	FY2021	FY2020	FY2021	FY2020	FY2021	FY2020	FY2021	\$ Change
<b>STATE COLLEGES</b>																		
Alexandria Technical & Community College	-	-	10.00	10.20	-	-	1.35	1.35	4.59	4.68	3.80	3.80	0.35	0.35	602.70	611.40	8.70	1.4%
Anoka-Ramsey Community College																		
Cambridge	-	-	10.00	10.00	3.20	3.20	-	-	7.25	7.25	2.10	2.10	0.35	0.35	687.00	687.00	-	0.0%
Coon Rapids	6.05	6.05	7.82	7.82	3.20	3.20	-	-	5.15	5.15	2.10	2.10	0.35	0.35	740.10	740.10	-	0.0%
Anoka Technical College	-	-	10.00	10.00	-	-	-	-	3.55	3.55	5.25	5.25	0.35	0.35	574.50	574.50	-	0.0%
Central Lakes College	-	-	10.65	10.90	4.20	4.20	-	-	5.45	5.55	2.50	2.50	0.35	0.35	678.50	689.00	10.50	1.5%
Century College	-	-	10.25	10.25	1.08	1.08	0.72	0.72	4.67	4.67	3.45	3.45	0.35	0.35	615.60	615.60	-	0.0%
Dakota County Technical College	-	-	10.00	10.00	-	-	1.00	1.00	7.30	7.30	2.80	2.80	0.35	0.35	643.50	643.50	-	0.0%
Fond du Lac Tribal & Community College	-	-	10.00	10.00	-	-	-	-	7.00	7.00	1.00	1.00	0.35	0.35	550.50	550.50	-	0.0%
Hennepin Technical College	-	-	10.00	10.28	-	-	1.00	1.28	3.90	3.90	3.53	3.53	0.35	0.35	543.80	564.60	20.80	3.8%
Inver Hills Community College	-	-	10.00	10.00	-	-	1.25	1.25	4.47	4.47	3.00	3.00	0.35	0.35	572.10	572.10	-	0.0%
Lake Superior College	-	-	10.00	10.00	2.88	2.88	-	-	7.61	7.61	5.00	5.00	0.35	0.35	771.90	771.90	0.00	0.0%
Minneapolis Community & Technical College	5.50	6.00	10.70	11.40	-	-	3.30	3.20	5.45	5.45	-	-	0.35	0.35	759.00	792.00	33.00	4.3%
Minnesota State College - Southeast Technical																		
Winona	-	-	10.00	10.00	-	-	3.55	3.55	6.88	6.88	1.50	1.50	0.35	0.35	668.40	668.40	-	0.0%
Red Wing	-	-	10.00	10.00	-	-	2.25	2.25	3.00	3.00	1.50	1.50	0.35	0.35	513.00	513.00	-	0.0%
Minnesota State Community & Technical College																		
Fergus Falls	-	-	10.00	10.00	-	-	-	-	9.38	9.38	2.00	2.00	0.35	0.35	595.50	595.50	-	0.0%
Detroit Lakes	-	-	10.00	10.00	-	-	-	-	3.00	3.00	2.00	2.00	0.35	0.35	460.50	460.50	-	0.0%
Moorhead	4.00	4.00	10.00	10.00	-	-	-	-	3.70	3.70	2.00	2.00	0.35	0.35	601.50	601.50	-	0.0%
Wadena	-	-	10.00	10.00	-	-	-	-	4.00	4.00	2.00	2.00	0.35	0.35	490.50	490.50	-	0.0%
Minnesota West Community & Technical College	-	-	10.00	10.00	-	-	-	3.00	5.50	5.50	2.35	2.35	0.35	0.35	546.00	636.00	90.00	16.5%
Normandale Community College	7.50	7.50	10.71	10.71	-	-	-	-	4.40	4.40	9.50	9.50	0.35	0.35	973.80	973.80	-	0.0%
North Hennepin Community College	-	-	9.82	9.82	-	-	1.00	2.25	5.90	5.90	3.20	3.20	0.35	0.35	608.10	645.60	37.50	6.2%
Northeast Higher Education District																		
Hibbing Community College	-	-	10.00	10.00	-	-	-	-	7.00	7.00	2.00	2.00	0.35	0.35	580.50	580.50	-	0.0%
Itasca Community College	-	-	10.00	10.00	-	-	-	-	7.50	7.50	2.00	2.00	0.35	0.35	595.50	595.50	-	0.0%
Mesabi Range College	-	-	10.00	10.00	-	-	-	-	7.65	7.65	2.00	2.00	0.35	0.35	595.50	595.50	-	0.0%
Rainy River Community College	-	-	10.00	10.00	-	-	-	-	7.50	7.50	2.00	2.00	0.35	0.35	595.50	595.50	-	0.0%
Vermilion Community College	-	-	10.00	10.00	-	-	-	-	7.50	7.50	2.00	2.00	0.35	0.35	595.50	595.50	-	0.0%
Northland Community & Technical College																		
East Grand Forks	-	-	10.60	10.60	-	-	-	-	6.60	6.60	3.00	3.00	0.35	0.35	616.50	616.50	-	0.0%
Thief River Falls	-	-	10.60	10.60	-	-	-	-	6.60	6.60	3.00	3.00	0.35	0.35	616.50	616.50	-	0.0%
Northwest Technical College (Bemidji)	-	-	8.50	8.75	-	-	-	-	1.38	1.41	-	-	0.35	0.35	306.90	315.30	8.40	2.7%
Pine Technical and Community College	-	-	10.00	10.00	-	-	-	-	3.40	3.40	2.98	2.98	0.35	0.35	501.90	501.90	-	0.0%
Ridgewater College	-	-	8.90	9.50	-	-	0.85	0.85	7.65	7.65	2.50	2.50	0.35	0.35	603.00	621.00	18.00	3.0%
Riverland Community College	-	-	10.40	10.40	-	-	-	0.64	7.77	7.77	3.00	3.00	0.35	0.35	637.50	656.70	19.20	3.0%
Rochester Community and Technical College	-	-	10.00	10.00	-	-	2.00	2.00	7.80	7.80	4.75	4.75	0.35	0.35	738.00	738.00	-	0.0%
St. Cloud Technical & Community College	-	-	9.70	10.00	-	-	0.35	0.67	7.27	7.27	3.25	3.25	0.35	0.35	627.60	646.20	18.60	3.0%
Saint Paul College	-	-	11.00	11.00	-	-	-	-	4.00	4.00	9.33	9.33	0.35	0.35	740.40	740.40	-	0.0%
South Central College	-	-	10.00	10.00	-	-	2.50	2.50	6.50	6.50	2.50	2.50	0.35	0.35	655.50	655.50	-	0.0%

**Minnesota State  
FY2020 and FY2021 Fee Rates Per Credit**

Fee Type (Board Maximum)	Revenue		Technology (\$12 per credit)		Athletics <sup>3</sup> (\$55 per term)		Health services (\$75 per term)		Student activity/life <sup>3</sup> (\$112.50 per term)		Parking		Statewide student association		Total annual fee per FYE			
	FY2020	FY2021	FY2020	FY2021	FY2020	FY2021	FY2020	FY2021	FY2020	FY2021	FY2020	FY2021	FY2020	FY2021	FY2020	FY2021	\$ Change	% Change
<b>STATE UNIVERSITIES</b>																		
Bemidji State University <sup>1</sup>	24.89	25.00	10.30	10.60	9.17	9.17	10.63	10.95	17.00	17.34	-	-	0.61	0.61	1,082.58	1,100.82	18.24	1.7%
Metropolitan State University	8.50	8.50	10.00	11.00	-	-	1.00	1.00	4.00	4.00	12.00	12.00	0.61	0.61	1,083.30	1,113.30	30.00	2.8%
Minnesota State University, Mankato	14.11	14.11	10.50	11.00	3.93	4.00	5.42	5.42	8.77	8.94	-	-	0.61	0.61	1,043.90	1,061.60	17.70	1.7%
Minnesota State University Moorhead	24.78	25.19	10.00	10.00	4.58	4.58	6.25	6.25	8.69	8.86	-	-	0.61	0.61	1,321.50	1,335.42	13.92	1.1%
St. Cloud State University <sup>4</sup>	22.74	23.46	12.00	12.00	6.10	6.10	70.00	70.00	12.50	12.50	-	-	0.61	0.61	1,262.42	1,275.38	12.96	1.0%
Southwest Minnesota State University	14.35	14.78	11.00	11.50	4.08	4.16	3.92	4.04	8.98	9.16	2.42	2.42	0.61	0.61	1,186.24	1,221.18	34.94	2.9%
Winona State University <sup>2</sup>	15.67	16.04	7.40	7.62	4.58	4.58	6.16	6.16	7.08	7.08	-	-	0.61	0.61	1,097.26	1,113.50	16.24	1.5%

1 BSU: Charges based on 6 credits max per semester with health services, athletic fee, student activity and revenue fund. Students with 1-2 credits pay nothing for these fees. There's a flat \$7.50 charged per semester for a Green fee.

2 WSU: A parking fee of \$4.75 is assessed only to the Rochester Center and is excluded from the fee calculation. Student union is \$8.50/credit calculated on 32 credits annually. Wellness is \$7.17/credit based on 24 credits annually

3 Increases to Student Activity/Life and Athletics fees are legislatively limited to 2% EACH unless the campus conducts a referendum in which students support a larger increase.

4 SCSU: Revenue fee includes a facilities fee for the Atwood rec center and stadium. St Cloud SU charges a flat fee for health services to all students.

\*A full-time student is typically 30 credits

**Minnesota State  
Student Full Year Equivalent (FYE) FY2008-2023**

Institution	Actual FY2008	Actual FY2009	Actual FY2010	Actual FY2011	Actual FY2012	Actual FY2013	Actual FY2014	Actual FY2015	Actual FY2016	Actual FY2017	Actual FY2018	Actual FY2019	Projected FY2020 (May 20)	Projected FY2021 (May 20)	Projected FY2022 (May 20)	Projected FY2023 (May 20)
<b>Colleges</b>																
Alexandria Technical & Community College	2,110	2,063	2,270	2,290	2,268	2,324	2,170	2,046	1,993	1,944	1,925	1,783	1,727	1,654	1,737	1,737
<b>Anoka Colleges</b>	<b>6,640</b>	<b>6,982</b>	<b>8,070</b>	<b>8,203</b>	<b>7,740</b>	<b>7,520</b>	<b>7,213</b>	<b>7,124</b>	<b>7,071</b>	<b>6,709</b>	<b>6,809</b>	<b>6,592</b>	<b>6,633</b>	<b>5,837</b>	<b>6,188</b>	<b>6,373</b>
Anoka-Ramsey Community College	5,113	5,339	6,174	6,327	6,048	5,918	5,684	5,654	5,683	5,409	5,479	5,322	5,277	4,644	4,923	5,070
Anoka Technical College	1,527	1,643	1,896	1,876	1,692	1,602	1,530	1,469	1,387	1,300	1,331	1,270	1,356	1,193	1,265	1,303
Central Lakes College	2,645	3,020	3,384	3,558	3,434	3,371	3,206	2,993	2,710	2,612	2,562	2,633	2,648	2,435	2,557	2,685
Century College	6,287	6,714	7,650	7,879	7,662	7,393	6,955	6,410	6,204	5,978	5,983	5,984	5,970	5,337	5,390	5,444
Dakota County Technical College	2,104	2,206	2,484	2,549	2,475	2,478	2,235	2,069	2,004	1,884	1,938	1,900	1,906	1,805	1,751	1,716
Fond du Lac Tribal and Community College	1,268	1,242	1,376	1,421	1,388	1,301	1,251	1,223	1,188	1,121	1,025	989	870	800	825	825
Hennepin Technical College	3,781	3,889	4,493	4,779	4,678	4,515	4,214	3,927	3,739	3,505	3,368	3,214	2,945	2,585	2,585	2,585
Inver Hills Community College	3,656	3,784	4,284	4,329	4,140	4,049	3,944	3,809	3,550	3,263	3,018	2,844	2,670	2,403	2,283	2,214
Lake Superior College	3,415	3,549	3,679	3,675	3,749	3,768	3,603	3,431	3,292	3,160	3,146	3,122	3,066	2,760	2,900	3,000
Minneapolis Community & Technical College	6,252	6,538	7,405	7,302	6,963	6,726	6,484	6,026	5,658	5,074	4,792	4,620	4,556	4,556	4,556	4,556
Minnesota State College Southeast	1,552	1,660	1,988	1,985	1,796	1,701	1,597	1,454	1,316	1,286	1,220	1,145	1,157	1,035	1,035	1,035
Minnesota State Community and Technical College	4,595	4,584	4,884	5,116	5,056	4,863	4,527	4,398	4,319	4,202	4,059	3,915	3,723	3,336	3,336	3,502
Minnesota West Community & Technical College	2,062	2,088	2,360	2,469	2,287	2,225	2,099	1,948	1,858	1,895	1,917	1,965	1,930	1,640	1,770	1,911
Normandale Community College	6,648	6,869	7,405	7,426	7,131	7,048	6,740	6,799	6,837	6,915	6,843	6,809	6,786	6,470	6,790	6,800
North Hennepin Community College	4,314	4,625	5,110	5,058	4,928	4,957	4,813	4,644	4,446	4,198	4,154	4,041	3,839	3,365	3,929	3,928
<b>Northeast Higher Education District</b>	<b>4,273</b>	<b>4,314</b>	<b>4,525</b>	<b>4,630</b>	<b>4,399</b>	<b>4,208</b>	<b>4,034</b>	<b>3,742</b>	<b>3,589</b>	<b>3,586</b>	<b>3,466</b>	<b>3,299</b>	<b>3,092</b>	<b>2,832</b>	<b>2,770</b>	<b>2,760</b>
Hibbing Community College	1,207	1,315	1,370	1,346	1,246	1,129	1,115	1,042	1,014	1,041	922	840	806	745	725	725
Itasca Community College	999	969	1,073	1,118	1,074	1,028	1,016	975	931	944	938	871	827	776	760	760
Mesabi Range College	1,148	1,194	1,186	1,216	1,128	1,087	1,043	897	873	829	797	810	755	660	655	655
Rainy River Community College	304	261	296	307	302	318	267	278	270	244	236	216	177	155	140	140
Vermilion Community College	615	575	600	643	649	646	593	552	501	528	573	563	527	496	490	480
Northland Community & Technical College	2,814	2,788	2,938	2,828	2,659	2,717	2,558	2,299	2,220	2,227	2,101	2,123	1,967	1,787	1,876	1,970
Northwest Technical College	870	831	943	918	848	783	723	679	648	575	558	588	564	518	540	540
Pine Technical & Community College	479	516	619	651	633	667	702	723	728	742	772	820	805	811	825	840
Ridgewater College	3,304	3,306	3,514	3,537	3,381	3,288	3,077	2,860	2,737	2,754	2,619	2,490	2,483	2,235	2,380	2,404
Riverland Community College	2,329	2,274	2,599	2,562	2,406	2,321	2,200	2,078	1,998	2,019	2,009	2,066	2,165	2,000	2,050	2,100
Rochester Community and Technical College	4,270	4,410	4,714	4,582	4,438	4,444	4,296	4,134	3,948	3,682	3,548	3,498	3,370	3,369	3,437	3,506
St. Cloud Technical and Community College	2,983	3,046	3,484	3,668	3,447	3,493	3,483	3,462	3,373	3,202	3,116	3,131	3,065	2,453	2,912	3,065
Saint Paul College	3,499	3,785	4,383	4,590	4,729	4,778	4,825	4,642	4,546	4,637	4,557	4,509	4,263	3,624	3,624	3,624
South Central College	2,504	2,714	2,989	3,099	2,912	2,726	2,590	2,490	2,212	2,159	2,141	2,138	2,100	1,890	2,100	2,150
<b>Subtotal: Colleges</b>	<b>84,654</b>	<b>87,797</b>	<b>97,550</b>	<b>99,104</b>	<b>95,547</b>	<b>93,664</b>	<b>89,541</b>	<b>85,410</b>	<b>82,185</b>	<b>79,329</b>	<b>77,648</b>	<b>76,219</b>	<b>74,300</b>	<b>67,537</b>	<b>70,146</b>	<b>71,270</b>

**Minnesota State  
Student Full Year Equivalent (FYE) FY2008-2023**

Institution	Actual FY2008	Actual FY2009	Actual FY2010	Actual FY2011	Actual FY2012	Actual FY2013	Actual FY2014	Actual FY2015	Actual FY2016	Actual FY2017	Actual FY2018	Actual FY2019	Projected FY2020 (May 20)	Projected FY2021 (May 20)	Projected FY2022 (May 20)	Projected FY2023 (May 20)
<b>Universities</b>																
Bemidji State University	4,272	4,276	4,485	4,715	4,634	4,347	4,296	4,274	4,295	4,338	4,319	4,214	3,962	3,396	3,652	3,652
Metropolitan State University	4,745	5,069	5,412	5,850	6,086	6,266	6,192	6,052	6,102	6,168	6,064	5,937	5,828	5,245	5,828	5,886
Minnesota State University, Mankato	13,624	13,773	13,933	14,388	14,443	14,194	14,180	13,861	13,752	13,657	13,456	13,256	13,198	12,600	12,700	12,800
Minnesota State University Moorhead	6,578	6,558	6,733	6,812	6,574	6,167	5,987	5,697	5,316	5,378	5,297	5,258	5,163	4,980	4,887	4,887
St. Cloud State University	14,382	14,563	15,096	14,976	13,938	13,053	12,381	11,851	11,837	11,480	11,081	10,428	9,551	8,978	8,619	8,438
Southwest Minnesota State University	3,678	3,716	3,822	3,764	3,681	3,769	3,679	3,679	3,712	3,760	3,608	3,565	3,365	3,363	3,361	3,387
Winona State University	7,952	8,172	8,391	8,294	8,544	8,459	8,267	8,149	7,890	7,530	7,357	7,216	7,045	6,850	6,750	6,750
<b>Subtotal: Universities</b>	<b>55,231</b>	<b>56,127</b>	<b>57,872</b>	<b>58,799</b>	<b>57,900</b>	<b>56,255</b>	<b>54,983</b>	<b>53,564</b>	<b>52,904</b>	<b>52,311</b>	<b>51,182</b>	<b>49,874</b>	<b>48,112</b>	<b>45,412</b>	<b>45,797</b>	<b>45,800</b>
<b>System Total</b>	<b>139,885</b>	<b>143,924</b>	<b>155,422</b>	<b>157,903</b>	<b>153,447</b>	<b>149,919</b>	<b>144,524</b>	<b>138,973</b>	<b>135,089</b>	<b>131,640</b>	<b>128,830</b>	<b>126,094</b>	<b>122,412</b>	<b>112,949</b>	<b>115,943</b>	<b>117,070</b>

Minnesota State Finance Division - FP&A  
5/1/2020

**State Appropriation Distribution** (also known as Master Green Sheet)  
FY2019 - FY2021

	<b>FY2019</b>	<b>FY2020</b>	<b>FY2021</b>
<b>Institutional Basic Allocations</b>			
Base	511,355,474	540,320,038	541,366,893
Inflation	27,143,000	30,760,000	33,740,000
Tuition Replacement (18-19) Colleges only	8,000,000		
Tuition Replacement (15-19)	57,760,497	64,451,933	63,405,078
<b>Subtotal Basic Allocations</b>	<b>604,258,971</b>	<b>635,531,971</b>	<b>638,511,971</b>
<b>Institutional Priority Allocations</b>			
Collaboration	5,400,000	5,400,000	5,400,000
Workforce Education Priorities	5,112,000	5,112,000	5,112,000
Access and Opportunity	9,752,000	9,752,000	9,752,000
NHED - Range Voc Ed	900,696	900,696	900,696
Cook County Higher Education	200,000	300,000	300,000
Leveraged Equipment	7,278,000	7,528,000	7,528,000
Legislative Initiatives	358,000	915,000	915,000
Rural College Support	3,000,000	3,000,000	3,000,000
Workforce Development Scholarships	1,000,000	2,000,000	6,000,000
<b>Subtotal Institutional Priority Allocations</b>	<b>33,000,696</b>	<b>34,907,696</b>	<b>38,907,696</b>
<b>Systemwide Set Asides</b>			
ISRS NextGen	4,000,000	8,000,000	8,000,000
Attorney General	900,000	900,000	900,000
Debt Service - system level	17,420,000	17,000,000	17,000,000
- campus level	[16,500,000]	[16,500,000]	[16,500,000]
Enterprise Technology	20,443,682	20,443,682	20,443,682
Repair and Replacement	400,000	400,000	400,000
Leadership Transitions (Searches)	800,000	800,000	800,000
System audit program	1,200,000	1,200,000	1,200,000
PALS	1,606,651	1,606,651	1,606,651
System Procurement	700,000	700,000	700,000
<b>Subtotal - Set Asides</b>	<b>47,470,333</b>	<b>51,050,333</b>	<b>51,050,333</b>
<b>TOTAL COLLEGE/UNIVERSITY ALLOCATIONS</b>	<b>684,730,000</b>	<b>721,490,000</b>	<b>728,470,000</b>
<b>Learning Network of Minnesota</b>	<b>4,115,000</b>	<b>4,115,000</b>	<b>4,115,000</b>
<b>System Office</b>	<b>33,074,000</b>	<b>33,074,000</b>	<b>33,074,000</b>
<b>TOTAL STATE APPROPRIATION</b>	<b>721,919,000</b>	<b>758,679,000</b>	<b>765,659,000</b>

## College and University Allocation Framework Analysis

The allocation framework was initially developed in the late 1990s and fully implemented in 2006. In November 2017, the Board of Trustees approved several changes to the allocation framework for implementation with the fiscal year 2018 operating budget. The changes were the result of a year-long review process led by a technical advisory committee of college and university CFOs and CAOs and wide consultation with the faculty, staff, student groups, and Leadership Council. At the time the board approved the changes, it requested periodic updates on how the changes were impacting college and university allocations.

The allocation framework is the method by which all state appropriations are distributed to our colleges and universities and system activities. For colleges and universities, it includes the allocation of base operating dollars, tuition relief funds, and priority allocations for legislative or board-identified priorities. It also includes the distribution of funds for system activities and the support of the system office. The document that shows the state appropriation distribution is commonly referred to as the “Green Sheet.”

The most important component of the allocation framework is the **allocation model**, a set of algorithms that distributes nearly 75 percent of state operating funds to our colleges and universities. These funds provide critical base operating support for each college and university.

The FY2021 allocation framework is composed of five separate components:

- Instruction/academic support
- Student services/institutional support
- Facilities
- Student success
- Research and public service

Each of these components calculates a dollar value for each college or university based on data elements and algorithms designed for that component. The dollar value of each of the five components is then added together to determine a college’s or university’s *percent share* of base allocation.

One of the principles of the design is that the allocation flows to the colleges and universities as a “block grant”. The allocations are not made at the component level but rather based on the *total percent share*.

To smooth out year-to-year variations in percent share, half of a college or university’s allocation is based on its current year percent share and half is based on its upcoming year’s percent share.

### ***Observations of the fiscal year 2021 Allocation Simulation Results***

***The following observations are intended to illustrate changes based on percent share, not on total dollar amounts available.*** In order to isolate and illustrate the impact of the allocation framework methodologies on base allocations, the simulation assumes the same level of base allocation funding as in FY2020 (\$571 million). The actual FY2021 base allocation results based

on available funding will differ because the system has \$575 million to allocate through the allocation model.

- If base allocation amounts were the same amount in FY2021 as FY2020 (\$571 million), the overall shift of state appropriation between institutions would have been \$4.5 million or 0.79% of the \$571 million. This shift is slightly more than between FY2020 and FY2019 (\$3.9 million or 0.74%). The \$4.5 million is not reflective of final results which includes the change in overall state support.
- Overall, we are shifting allocation between sectors with \$3.5 million (0.62%) redistributed to the colleges from the universities, based on an allocation of \$571 million. One university accounts for the majority of the university decline, losing -0.43% or \$2.4 million. The actual dollar amount of the shift differs when comparing results with available funding in FY2021.
- The student success component has a limited impact on allocation at the system level, but the impact is greater for select colleges/universities that performed well on the measures. For example, the two colleges that gained the most recognition in this component, would see their dollar change over the prior year cut almost by half if not for this component.
- Enrollment continues to be the main driver of allocation changes in the model with a few exceptions. The few exceptions are impacted by the student success component or by recognizing concurrent enrollment as a separate level of instruction.

**Minnesota State  
FY2021 COLLEGE/UNIVERSITY ALLOCATION  
(BASED ON FY2019 DATA)**

Inst ID	Institution Name	FY2019 FYE	Sum A thru E					F/tot F	
			A Instruction & Academic Support	B Student Services & Institutional Support	C Facilities	D Student Success	E Research & Public Service	F TOTAL ALLOCATION FRAMEWORK	G % Share of Allocation Framework
0203	Alexandria TCC	1,783	6,372,715	4,484,541	1,371,815	78,000	26,320	12,333,391	1.74%
0152	Anoka Ramsey CC - Anoka TC	6,592	18,774,023	11,517,036	2,091,604	1,072,000	21,548	33,476,211	4.72%
0070	Bemidji SU & Northwest TC-Bemidji	4,802	14,648,099	10,472,593	1,990,347	40,000	24,676	27,175,715	3.83%
0301	Central Lakes College	2,633	7,873,813	5,916,004	1,751,229	32,000	18,962	15,592,008	2.20%
0304	Century College	5,984	17,343,900	10,075,362	1,765,227	0	68,131	29,252,620	4.12%
0211	Dakota County TC - Inver Hills CC	4,744	15,795,925	9,126,950	2,226,623	234,000	314,787	27,698,286	3.90%
0163	Fond du Lac Tribal & CC	989	2,454,606	3,475,335	510,553	48,000	8,618	6,497,112	0.92%
0204	Hennepin Technical College	3,214	12,512,839	7,439,953	2,581,613	60,000	0	22,594,404	3.18%
0302	Lake Superior College	3,122	10,091,938	6,584,562	1,028,593	308,000	5,347	18,018,440	2.54%
0076	Metropolitan State University	5,937	19,863,265	12,760,783	751,192	28,000	71,408	33,474,648	4.72%
0305	Minneapolis College	4,620	14,045,830	9,100,249	2,511,029	312,000	52,801	26,021,909	3.67%
0213	Minnesota SC-Southeast	1,145	4,406,721	3,905,401	878,895	68,000	8,710	9,267,727	1.31%
0442	Minnesota State CTC	3,915	12,515,883	7,950,930	1,954,284	342,000	0	22,763,097	3.21%
0072	Minnesota SU Moorhead	5,258	18,070,266	10,858,188	2,334,360	32,000	196,109	31,490,922	4.44%
0071	Minnesota SU, Mankato	13,256	40,335,855	18,691,540	3,099,940	456,000	788,470	63,371,804	8.93%
0209	Minnesota West CTC	1,965	7,360,587	5,191,628	1,577,915	0	223,340	14,353,469	2.02%
0156	Normandale Community College	6,809	17,643,883	10,205,758	1,206,100	170,000	287	29,226,028	4.12%
0153	North Hennepin Community College	4,041	11,538,037	7,539,725	1,170,771	0	1,483	20,250,017	2.85%
0411	Northeast Higher Education District	3,299	10,262,550	7,606,296	2,726,691	586,000	297,858	21,479,395	3.03%
0403	Northland CTC	2,123	7,034,902	5,138,462	1,345,492	258,000	189,589	13,966,445	1.97%
0205	Pine TCC	820	2,436,023	3,251,457	338,069	28,000	0	6,053,549	0.85%
0308	Ridgewater College	2,490	9,548,548	5,593,348	1,849,685	0	0	16,991,581	2.39%
0307	Riverland Community College	2,066	6,704,274	4,866,560	1,410,343	0	0	12,981,176	1.83%
0306	Rochester CTC	3,498	11,457,749	6,338,434	2,078,146	64,000	40,183	19,978,512	2.82%
0206	Saint Paul College	4,509	13,112,667	7,933,382	1,297,265	878,000	0	23,221,314	3.27%
0309	South Central College	2,138	8,087,898	5,234,573	1,150,201	0	53,846	14,526,518	2.05%
0075	Southwest Minnesota SU	3,565	9,447,348	10,711,095	1,873,162	12,000	115,943	22,159,548	3.12%
0073	St. Cloud SU	10,428	34,746,233	19,757,417	4,323,037	0	683,149	59,509,836	8.39%
0208	St. Cloud TCC	3,131	9,857,712	5,536,491	1,177,990	124,000	5,586	16,701,777	2.35%
0074	Winona SU	7,216	23,957,297	12,699,151	2,435,540	0	105,757	39,197,745	5.52%
<b>TOTAL</b>		<b>126,092</b>	<b>398,301,380</b>	<b>249,963,202</b>	<b>52,807,712</b>	<b>5,230,000</b>	<b>3,322,910</b>	<b>709,625,203</b>	<b>100.00%</b>

**Minnesota State  
FY2021 COLLEGE/UNIVERSITY ALLOCATION  
(BASED ON FY2019 DATA)**

Inst ID	Institution Name	H	H/tot H	i*\$X	g*\$X	j+k	L/tot L	L-H	N/H
		FY2020 Base Allocation	% Share of FY2020 Allocation	50% FY2018 Base % Share	50% Allocation Framework % Share	FY2021 Base Allocation	% Share of FY2021 Allocation	\$ Change Over FY2020	% Change Over FY2020
0203	Alexandria TCC	9,917,879	1.74%	4,993,907	4,997,721	9,991,628	1.74%	73,749	0.7%
0152	Anoka Ramsey CC - Anoka TC	25,258,001	4.42%	12,718,051	13,565,189	26,283,240	4.57%	1,025,239	4.1%
0070	Bemidji SU & Northwest TC-Bemidji	21,721,489	3.80%	10,937,327	11,012,109	21,949,436	3.82%	227,947	1.0%
0301	Central Lakes College	12,824,049	2.25%	6,457,238	6,318,174	12,775,412	2.22%	(48,637)	-0.4%
0304	Century College	22,589,117	3.96%	11,374,200	11,853,710	23,227,910	4.04%	638,793	2.8%
0211	Dakota County TC - Inver Hills CC	22,441,641	3.93%	11,299,942	11,223,865	22,523,807	3.92%	82,166	0.4%
0163	Fond du Lac Tribal & CC	5,356,980	0.94%	2,697,377	2,632,752	5,330,129	0.93%	(26,852)	-0.5%
0204	Hennepin Technical College	18,416,739	3.22%	9,273,300	9,155,677	18,428,977	3.20%	12,238	0.1%
0302	Lake Superior College	13,943,527	2.44%	7,020,923	7,301,410	14,322,333	2.49%	378,807	2.7%
0076	Metropolitan State University	26,875,666	4.71%	13,532,587	13,564,555	27,097,142	4.71%	221,476	0.8%
0305	Minneapolis College	20,818,946	3.65%	10,482,873	10,544,566	21,027,439	3.66%	208,493	1.0%
0213	Minnesota SC-Southeast	7,704,849	1.35%	3,879,589	3,755,457	7,635,046	1.33%	(69,803)	-0.9%
0442	Minnesota State CTC	18,556,255	3.25%	9,343,551	9,224,034	18,567,585	3.23%	11,329	0.1%
0072	Minnesota SU Moorhead	25,976,599	4.55%	13,079,884	12,760,713	25,840,597	4.49%	(136,003)	-0.5%
0071	Minnesota SU, Mankato	51,819,739	9.07%	26,092,567	25,679,444	51,772,012	9.00%	(47,727)	-0.1%
0209	Minnesota West CTC	11,216,350	1.96%	5,647,720	5,816,295	11,464,015	1.99%	247,665	2.2%
0156	Normandale Community College	21,718,253	3.80%	10,935,697	11,842,935	22,778,632	3.96%	1,060,379	4.9%
0153	North Hennepin Community College	16,063,663	2.81%	8,088,466	8,205,687	16,294,153	2.83%	230,490	1.4%
0411	Northeast Higher Education District	17,671,772	3.09%	8,898,191	8,703,854	17,602,044	3.06%	(69,728)	-0.4%
0403	Northland CTC	11,282,562	1.98%	5,681,059	5,659,465	11,340,525	1.97%	57,963	0.5%
0205	Pine TCC	4,538,592	0.79%	2,285,297	2,453,012	4,738,309	0.82%	199,717	4.4%
0308	Ridgewater College	13,717,046	2.40%	6,906,884	6,885,308	13,792,192	2.40%	75,146	0.5%
0307	Riverland Community College	10,440,828	1.83%	5,257,224	5,260,216	10,517,441	1.83%	76,613	0.7%
0306	Rochester CTC	15,560,062	2.72%	7,834,891	8,095,668	15,930,558	2.77%	370,496	2.4%
0206	Saint Paul College	17,118,108	3.00%	8,619,406	9,409,712	18,029,118	3.13%	911,010	5.3%
0309	South Central College	11,631,298	2.04%	5,856,657	5,886,418	11,743,074	2.04%	111,777	1.0%
0075	Southwest Minnesota SU	17,984,519	3.15%	9,055,667	8,979,464	18,035,131	3.14%	50,612	0.3%
0073	St. Cloud SU	52,760,192	9.24%	26,566,110	24,114,502	50,680,612	8.81%	(2,079,580)	-3.9%
0208	St. Cloud TCC	12,839,240	2.25%	6,464,886	6,767,874	13,232,760	2.30%	393,520	3.1%
0074	Winona SU	32,316,079	5.66%	16,271,975	15,883,662	32,155,636	5.59%	(160,443)	-0.5%
<b>TOTAL</b>		<b>571,080,038</b>	<b>100.00%</b>	<b>287,553,447</b>	<b>287,553,447</b>	<b>575,106,893</b>	<b>100.00%</b>	<b>4,026,855</b>	<b>0.7%</b>

**Minnesota State**  
**FY2021 COLLEGE/UNIVERSITY ALLOCATION**  
**(BASED ON FY2019 DATA)**

		P	Q	R
Inst ID	Institution Name	FY14-18 Tuition Relief Allocation	FY2021 Access & Opportunity	Rural College Campus Aid
0203	Alexandria TCC	1,070,949	135,370	100,000
0152	Anoka Ramsey CC - Anoka TC	3,842,292	589,201	100,000
0070	Bemidji SU & Northwest TC-Bemidji	1,971,125	295,229	100,000
0301	Central Lakes College	1,227,942	236,251	200,000
0304	Century College	3,784,508	522,427	
0211	Dakota County TC - Inver Hills CC	3,039,638	378,806	
0163	Fond du Lac Tribal & CC	357,380	85,520	100,000
0204	Hennepin Technical College	1,988,515	293,404	
0302	Lake Superior College	1,759,017	253,736	100,000
0076	Metropolitan State University	2,184,439	433,179	
0305	Minneapolis College	2,878,511	477,812	
0213	Minnesota SC-Southeast	713,347	107,217	200,000
0442	Minnesota State CTC	2,176,452	334,523	300,000
0072	Minnesota SU Moorhead	1,800,843	260,837	
0071	Minnesota SU, Mankato	4,706,554	628,273	
0209	Minnesota West CTC	1,213,246	192,067	300,000
0156	Normandale Community College	4,275,721	590,780	
0153	North Hennepin Community College	2,589,287	382,771	
0411	Northeast Higher Education District	1,892,167	269,926	300,000
0403	Northland CTC	1,314,446	186,700	200,000
0205	Pine TCC	375,625	99,315	100,000
0308	Ridgewater College	1,588,174	199,797	200,000
0307	Riverland Community College	1,186,132	212,769	300,000
0306	Rochester CTC	2,251,476	290,816	100,000
0206	Saint Paul College	2,858,392	483,606	
0309	South Central College	1,359,567	182,022	200,000
0075	Southwest Minnesota SU	772,604	291,166	
0073	St. Cloud SU	3,444,943	562,130	
0208	St. Cloud TCC	1,995,302	282,222	100,000
0074	Winona SU	2,786,483	343,136	
<b>TOTAL</b>		<b>63,405,077</b>	<b>9,601,008</b>	<b>3,000,000</b>

Minnesota State Colleges and Universities

FY2020-FY2021

Operating Budgets (Gross Before Net of Financial Aid)

**Alexandria Technical & Community College**

Sources	FY2020 - UPDATE					FY2021				
	General Fund	Revenue Fund	Other Funds	CARES Act	Total	General Fund	Revenue Fund	Other Funds	CARES Act	Total
State Appropriation	11,697,163	0	0	0	11,697,163	11,536,029	0	0	0	11,536,029
Tuition	8,641,937	0	0	0	8,641,937	8,543,197	0	0	0	8,543,197
Other	4,772,432	134,600	5,513,108	253,427	10,673,567	2,840,776	136,500	4,740,632	553,883	8,271,791
Fund Balance	545,213	0	185,457	0	730,670	764,326	0	27,700	0	792,026
<b>Total Sources</b>	<b>25,656,745</b>	<b>134,600</b>	<b>5,698,565</b>	<b>253,427</b>	<b>31,743,337</b>	<b>23,684,328</b>	<b>136,500</b>	<b>4,768,332</b>	<b>553,883</b>	<b>29,143,043</b>
<b>Uses</b>										
Personnel	17,531,202	0	898,525	0	18,429,727	18,108,642	0	518,475	0	18,627,117
Other Operating Costs	8,125,543	134,600	4,800,040	253,427	13,313,610	5,575,686	136,500	4,249,857	553,883	10,515,926
<b>Total Uses</b>	<b>25,656,745</b>	<b>134,600</b>	<b>5,698,565</b>	<b>253,427</b>	<b>31,743,337</b>	<b>23,684,328</b>	<b>136,500</b>	<b>4,768,332</b>	<b>553,883</b>	<b>29,143,043</b>
<b>Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Anoka Ramsey Community College - Anoka Technical College**

Sources	FY2020 - UPDATE					FY2021				
	General Fund	Revenue Fund	Other Funds	CARES Act	Total	General Fund	Revenue Fund	Other Funds	CARES Act	Total
State Appropriation	32,222,550	0	0	0	32,222,550	32,222,550	0	0	0	32,222,550
Tuition	30,461,794	0	0	0	30,461,794	26,794,780	0	0	0	26,794,780
Other	5,603,000	808,443	6,751,580	2,344,868	15,507,891	4,395,040	801,650	5,937,745	2,522,440	13,656,875
Fund Balance	1,109,682	0	0	0	1,109,682	3,435,218	0	0	0	3,435,218
<b>Total Sources</b>	<b>69,397,026</b>	<b>808,443</b>	<b>6,751,580</b>	<b>2,344,868</b>	<b>79,301,917</b>	<b>66,847,588</b>	<b>801,650</b>	<b>5,937,745</b>	<b>2,522,440</b>	<b>76,109,423</b>
<b>Uses</b>										
Personnel	53,999,476	197,358	0	0	54,196,834	55,592,456	197,358	0	967,308	56,757,122
Other Operating Costs	15,300,000	585,041	6,751,580	2,344,868	24,981,489	11,255,132	585,078	5,937,745	1,555,132	19,333,087
<b>Total Uses</b>	<b>69,299,476</b>	<b>782,399</b>	<b>6,751,580</b>	<b>2,344,868</b>	<b>79,178,323</b>	<b>66,847,588</b>	<b>782,436</b>	<b>5,937,745</b>	<b>2,522,440</b>	<b>76,090,209</b>
<b>Sources/Uses</b>	<b>97,550</b>	<b>26,044</b>	<b>0</b>	<b>0</b>	<b>123,594</b>	<b>0</b>	<b>19,214</b>	<b>0</b>	<b>0</b>	<b>19,214</b>

**Bemidji State University/Northwest Technical College - Bemidji**

Sources	FY2020 - UPDATE					FY2021				
	General Fund	Revenue Fund	Other Funds	CARES Act	Total	General Fund	Revenue Fund	Other Funds	CARES Act	Total
State Appropriation	27,412,330	0	0	0	27,412,330	26,830,961	0	0	0	26,830,961
Tuition	33,736,599	0	0	0	33,736,599	30,364,431	0	0	0	30,364,431
Other	8,436,874	9,275,026	20,378,063	2,964,419	41,054,382	6,323,300	10,232,468	19,552,412	487,726	36,595,906
Fund Balance	637,069	2,820,402	311,592	0	3,769,063	4,931,181	309,310	357,112	0	5,597,603
<b>Total Sources</b>	<b>70,222,872</b>	<b>12,095,428</b>	<b>20,689,655</b>	<b>2,964,419</b>	<b>105,972,374</b>	<b>68,449,873</b>	<b>10,541,778</b>	<b>19,909,524</b>	<b>487,726</b>	<b>99,388,901</b>
<b>Uses</b>										
Personnel	50,998,654	3,230,852	2,597,105	15,000	56,841,611	52,647,861	3,349,938	2,565,372	78,879	58,642,050
Other Operating Costs	18,676,217	8,864,576	18,007,529	2,949,419	48,497,741	15,802,012	7,191,840	17,344,152	408,847	40,746,851
<b>Total Uses</b>	<b>69,674,871</b>	<b>12,095,428</b>	<b>20,604,634</b>	<b>2,964,419</b>	<b>105,339,352</b>	<b>68,449,873</b>	<b>10,541,778</b>	<b>19,909,524</b>	<b>487,726</b>	<b>99,388,901</b>
<b>Sources/Uses</b>	<b>548,001</b>	<b>0</b>	<b>85,021</b>	<b>0</b>	<b>633,022</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>









Minnesota State Colleges and Universities

FY2020-FY2021

Operating Budgets (Gross Before Net of Financial Aid)

**Minnesota West Community & Technical College**

Sources	FY2020 - UPDATE					FY2021				
	General Fund	Revenue Fund	Other Funds	CARES Act	Total	General Fund	Revenue Fund	Other Funds	CARES Act	Total
State Appropriation	13,450,389	0	0	0	13,450,389	13,575,190	0	0	0	13,575,190
Tuition	10,046,587	0	0	0	10,046,587	8,790,477	0	0	0	8,790,477
Other	3,770,129	0	8,488,523	836,047	13,094,699	3,009,877	0	7,109,410	236,047	10,355,334
Fund Balance	1,424,072	0	3,174,557	0	4,598,629	1,961,556	0	2,300,000	0	4,261,556
<b>Total Sources</b>	<b>28,691,177</b>	<b>0</b>	<b>11,663,080</b>	<b>836,047</b>	<b>41,190,304</b>	<b>27,337,100</b>	<b>0</b>	<b>9,409,410</b>	<b>236,047</b>	<b>36,982,557</b>
<b>Uses</b>										
Personnel	20,722,013	0	772,057	200,000	21,694,070	19,965,486	0	771,472	90,000	20,826,958
Other Operating Costs	7,969,164	0	10,891,023	636,047	19,496,234	7,371,614	0	8,637,938	146,047	16,155,599
<b>Total Uses</b>	<b>28,691,177</b>	<b>0</b>	<b>11,663,080</b>	<b>836,047</b>	<b>41,190,304</b>	<b>27,337,100</b>	<b>0</b>	<b>9,409,410</b>	<b>236,047</b>	<b>36,982,557</b>
<b>Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Normandale Community College**

Sources	FY2020 - UPDATE					FY2021				
	General Fund	Revenue Fund	Other Funds	CARES Act	Total	General Fund	Revenue Fund	Other Funds	CARES Act	Total
State Appropriation	26,640,170	0	0	0	26,640,170	28,775,796	0	0	0	28,775,796
Tuition	35,003,346	0	0	0	35,003,346	33,340,114	0	0	0	33,340,114
Other	9,514,462	3,610,516	24,081,107	2,308,200	39,514,285	8,239,580	3,471,390	22,387,230	2,731,713	36,829,913
Fund Balance	0	0	0	0	0	507,543	335,238	0	0	842,781
<b>Total Sources</b>	<b>71,157,978</b>	<b>3,610,516</b>	<b>24,081,107</b>	<b>2,308,200</b>	<b>101,157,801</b>	<b>70,863,033</b>	<b>3,806,628</b>	<b>22,387,230</b>	<b>2,731,713</b>	<b>99,788,604</b>
<b>Uses</b>										
Personnel	51,759,130	536,693	2,268,727	0	54,564,550	52,077,575	586,013	1,953,689	0	54,617,277
Other Operating Costs	17,320,223	2,974,255	21,739,508	2,308,200	44,342,186	18,785,458	3,191,754	20,280,379	2,731,713	44,989,304
<b>Total Uses</b>	<b>69,079,353</b>	<b>3,510,948</b>	<b>24,008,235</b>	<b>2,308,200</b>	<b>98,906,736</b>	<b>70,863,033</b>	<b>3,777,767</b>	<b>22,234,068</b>	<b>2,731,713</b>	<b>99,606,581</b>
<b>Sources/Uses</b>	<b>2,078,625</b>	<b>99,568</b>	<b>72,872</b>	<b>0</b>	<b>2,251,065</b>	<b>0</b>	<b>28,861</b>	<b>153,162</b>	<b>0</b>	<b>182,023</b>

**North Hennepin Community College**

Sources	FY2020 - UPDATE					FY2021				
	General Fund	Revenue Fund	Other Funds	CARES Act	Total	General Fund	Revenue Fund	Other Funds	CARES Act	Total
State Appropriation	19,069,314	0	0	0	19,069,314	19,266,212	0	0	0	19,266,212
Tuition	20,136,198	0	0	0	20,136,198	17,679,276	0	0	0	17,679,276
Other	2,681,053	0	19,000,000	1,510,713	23,191,766	1,600,000	0	19,000,000	1,510,713	22,110,713
Fund Balance	1,920,008	0	0	0	1,920,008	3,451,731	0	0	0	3,451,731
<b>Total Sources</b>	<b>43,806,573</b>	<b>0</b>	<b>19,000,000</b>	<b>1,510,713</b>	<b>64,317,286</b>	<b>41,997,219</b>	<b>0</b>	<b>19,000,000</b>	<b>1,510,713</b>	<b>62,507,932</b>
<b>Uses</b>										
Personnel	34,625,520	0	2,374,897	0	37,000,417	33,990,000	0	2,517,391	0	36,507,391
Other Operating Costs	9,181,053	0	16,625,103	1,510,713	27,316,869	8,007,219	0	16,482,609	1,510,713	26,000,541
<b>Total Uses</b>	<b>43,806,573</b>	<b>0</b>	<b>19,000,000</b>	<b>1,510,713</b>	<b>64,317,286</b>	<b>41,997,219</b>	<b>0</b>	<b>19,000,000</b>	<b>1,510,713</b>	<b>62,507,932</b>
<b>Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>

Minnesota State Colleges and Universities

FY2020-FY2021

Operating Budgets (Gross Before Net of Financial Aid)

**Northeast Higher Education District**

Sources	FY2020 - UPDATE					FY2021				
	General Fund	Revenue Fund	Other Funds	CARES Act	Total	General Fund	Revenue Fund	Other Funds	CARES Act	Total
State Appropriation	21,384,501	0	0	0	21,384,501	20,651,427	0	0	0	20,651,427
Tuition	15,341,787	0	0	0	15,341,787	13,998,629	0	0	0	13,998,629
Other	7,425,200	882,500	17,067,300	1,769,136	27,144,136	3,757,094	1,282,500	17,368,000	1,313,446	23,721,040
Fund Balance	420,319	168,550	112,838	0	701,707	1,928,763	0	37,000	0	1,965,763
<b>Total Sources</b>	<b>44,571,807</b>	<b>1,051,050</b>	<b>17,180,138</b>	<b>1,769,136</b>	<b>64,572,131</b>	<b>40,335,913</b>	<b>1,282,500</b>	<b>17,405,000</b>	<b>1,313,446</b>	<b>60,336,859</b>
<b>Uses</b>										
Personnel	32,046,903	340,500	2,875,000	0	35,262,403	31,166,970	372,000	2,767,200	0	34,306,170
Other Operating Costs	12,304,657	710,550	14,205,338	1,769,136	28,989,681	9,168,943	714,550	14,386,500	1,313,446	25,583,439
<b>Total Uses</b>	<b>44,351,560</b>	<b>1,051,050</b>	<b>17,080,338</b>	<b>1,769,136</b>	<b>64,252,084</b>	<b>40,335,913</b>	<b>1,086,550</b>	<b>17,153,700</b>	<b>1,313,446</b>	<b>59,889,609</b>
<b>Sources/Uses</b>	<b>220,247</b>	<b>0</b>	<b>99,800</b>	<b>0</b>	<b>320,047</b>	<b>0</b>	<b>195,950</b>	<b>251,300</b>	<b>0</b>	<b>447,250</b>

**Northland Community & Technical College**

Sources	FY2020 - UPDATE					FY2021				
	General Fund	Revenue Fund	Other Funds	CARES Act	Total	General Fund	Revenue Fund	Other Funds	CARES Act	Total
State Appropriation	14,379,560	0	0	0	14,379,560	14,364,445	0	0	0	14,364,445
Tuition	11,146,173	0	0	0	11,146,173	10,267,237	0	0	0	10,267,237
Other	3,116,973	0	9,607,770	1,127,705	13,852,448	2,731,484	0	8,686,259	227,705	11,645,448
Fund Balance	0	0	22,527	0	22,527	1,507,765	0	78,000	0	1,585,765
<b>Total Sources</b>	<b>28,642,706</b>	<b>0</b>	<b>9,630,297</b>	<b>1,127,705</b>	<b>39,400,708</b>	<b>28,870,931</b>	<b>0</b>	<b>8,764,259</b>	<b>227,705</b>	<b>37,862,895</b>
<b>Uses</b>										
Personnel	21,160,518	0	1,227,224	450,000	22,837,742	21,549,933	0	1,236,543	227,705	23,014,181
Other Operating Costs	7,346,665	0	8,403,073	677,705	16,427,443	7,320,998	0	7,527,716	0	14,848,714
<b>Total Uses</b>	<b>28,507,183</b>	<b>0</b>	<b>9,630,297</b>	<b>1,127,705</b>	<b>39,265,185</b>	<b>28,870,931</b>	<b>0</b>	<b>8,764,259</b>	<b>227,705</b>	<b>37,862,895</b>
<b>Sources/Uses</b>	<b>135,523</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>135,523</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Pine Technical & Community College**

Sources	FY2020 - UPDATE					FY2021				
	General Fund	Revenue Fund	Other Funds	CARES Act	Total	General Fund	Revenue Fund	Other Funds	CARES Act	Total
State Appropriation	5,269,303	0	0	0	5,269,303	5,508,449	0	0	0	5,508,449
Tuition	2,962,905	0	0	0	2,962,905	3,083,849	0	0	0	3,083,849
Other	3,800,229	0	4,750,577	204,332	8,755,138	3,914,236	0	4,074,453	295,668	8,284,357
Fund Balance	0	0	0	0	0	0	0	0	0	0
<b>Total Sources</b>	<b>12,032,437</b>	<b>0</b>	<b>4,750,577</b>	<b>204,332</b>	<b>16,987,346</b>	<b>12,506,534</b>	<b>0</b>	<b>4,074,453</b>	<b>295,668</b>	<b>16,876,655</b>
<b>Uses</b>										
Personnel	8,711,374	0	822,853	0	9,534,227	9,063,805	0	342,572	100,000	9,506,377
Other Operating Costs	3,308,864	0	3,823,655	204,332	7,336,851	3,442,729	0	3,731,881	195,668	7,370,278
<b>Total Uses</b>	<b>12,020,238</b>	<b>0</b>	<b>4,646,508</b>	<b>204,332</b>	<b>16,871,078</b>	<b>12,506,534</b>	<b>0</b>	<b>4,074,453</b>	<b>295,668</b>	<b>16,876,655</b>
<b>Sources/Uses</b>	<b>12,199</b>	<b>0</b>	<b>104,069</b>	<b>0</b>	<b>116,268</b>	<b>(0)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(0)</b>

Minnesota State Colleges and Universities  
 FY2020-FY2021  
 Operating Budgets (Gross Before Net of Financial Aid)

**Ridgewater College**

	FY2020 - UPDATE					FY2021				
	General Fund	Revenue Fund	Other Funds	CARES Act	Total	General Fund	Revenue Fund	Other Funds	CARES Act	Total
<b>Sources</b>										
State Appropriation	17,271,138	0	0	0	17,271,138	17,180,511	0	0	0	17,180,511
Tuition	12,822,317	0	0	0	12,822,317	11,820,987	0	0	0	11,820,987
Other	3,846,705	0	9,316,070	1,575,458	14,738,233	3,908,174	0	10,080,638	300,000	14,288,812
Fund Balance	285,807	0	0	0	285,807	2,496,645	0	0	0	2,496,645
<b>Total Sources</b>	<b>34,225,967</b>	<b>0</b>	<b>9,316,070</b>	<b>1,575,458</b>	<b>45,117,495</b>	<b>35,406,317</b>	<b>0</b>	<b>10,080,638</b>	<b>300,000</b>	<b>45,786,955</b>
<b>Uses</b>										
Personnel	26,296,432	0	1,427,999	500,000	28,224,431	27,421,585	0	1,387,517	0	28,809,102
Other Operating Costs	7,929,535	0	7,765,095	1,075,458	16,770,088	7,984,732	0	8,673,595	300,000	16,958,327
<b>Total Uses</b>	<b>34,225,967</b>	<b>0</b>	<b>9,193,094</b>	<b>1,575,458</b>	<b>44,994,519</b>	<b>35,406,317</b>	<b>0</b>	<b>10,061,112</b>	<b>300,000</b>	<b>45,767,429</b>
<b>Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>122,976</b>	<b>0</b>	<b>122,976</b>	<b>0</b>	<b>0</b>	<b>19,526</b>	<b>0</b>	<b>19,526</b>

**Riverland Community College**

	FY2020 - UPDATE					FY2021				
	General Fund	Revenue Fund	Other Funds	CARES Act	Total	General Fund	Revenue Fund	Other Funds	CARES Act	Total
<b>Sources</b>										
State Appropriation	12,389,336	0	0	0	12,389,336	12,316,342	0	0	0	12,316,342
Tuition	11,241,854	0	0	0	11,241,854	10,620,797	0	0	0	10,620,797
Other	2,688,978	0	9,500,000	678,000	12,866,978	2,025,860	0	9,500,000	657,070	12,182,930
Fund Balance	0	0	0	0	0	300,000	0	0	0	300,000
<b>Total Sources</b>	<b>26,320,168</b>	<b>0</b>	<b>9,500,000</b>	<b>678,000</b>	<b>36,498,168</b>	<b>25,262,999</b>	<b>0</b>	<b>9,500,000</b>	<b>657,070</b>	<b>35,420,069</b>
<b>Uses</b>										
Personnel	20,391,693	0	725,000	0	21,116,693	20,173,991	0	700,000	450,000	21,323,991
Other Operating Costs	5,115,500	0	8,775,000	678,000	14,568,500	5,089,008	0	8,800,000	207,070	14,096,078
<b>Total Uses</b>	<b>25,507,193</b>	<b>0</b>	<b>9,500,000</b>	<b>678,000</b>	<b>35,685,193</b>	<b>25,262,999</b>	<b>0</b>	<b>9,500,000</b>	<b>657,070</b>	<b>35,420,069</b>
<b>Sources/Uses</b>	<b>812,975</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>812,975</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Rochester Community & Technical College**

	FY2020 - UPDATE					FY2021				
	General Fund	Revenue Fund	Other Funds	CARES Act	Total	General Fund	Revenue Fund	Other Funds	CARES Act	Total
<b>Sources</b>										
State Appropriation	18,889,391	0	0	0	18,889,391	19,330,790	0	0	0	19,330,790
Tuition	17,790,398	0	0	0	17,790,398	17,734,661	0	0	0	17,734,661
Other	3,865,724	0	16,123,742	1,104,475	21,093,941	3,492,566	0	15,851,032	1,525,025	20,868,623
Fund Balance	0	0	42,812	0	42,812	1,293,836	0	348,943	0	1,642,779
<b>Total Sources</b>	<b>40,545,513</b>	<b>0</b>	<b>16,166,554</b>	<b>1,104,475</b>	<b>57,816,542</b>	<b>41,851,853</b>	<b>0</b>	<b>16,199,975</b>	<b>1,525,025</b>	<b>59,576,853</b>
<b>Uses</b>										
Personnel	32,481,481	0	2,914,989	0	35,396,470	32,583,990	0	3,158,662	0	35,742,652
Other Operating Costs	8,060,057	0	13,251,565	1,104,475	22,416,097	9,267,863	0	13,041,313	1,525,025	23,834,201
<b>Total Uses</b>	<b>40,541,538</b>	<b>0</b>	<b>16,166,554</b>	<b>1,104,475</b>	<b>57,812,567</b>	<b>41,851,853</b>	<b>0</b>	<b>16,199,975</b>	<b>1,525,025</b>	<b>59,576,853</b>
<b>Sources/Uses</b>	<b>3,975</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,975</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Minnesota State Colleges and Universities  
FY2020-FY2021

Operating Budgets (Gross Before Net of Financial Aid)

**Saint Paul College**

Sources	FY2020 - UPDATE					FY2021				
	General Fund	Revenue Fund	Other Funds	CARES Act	Total	General Fund	Revenue Fund	Other Funds	CARES Act	Total
State Appropriation	21,150,085	0	0	0	21,150,085	21,981,668	0	0	0	21,981,668
Tuition	22,637,092	0	0	0	22,637,092	18,514,856	0	0	0	18,514,856
Other	3,548,823	1,379,000	23,217,351	1,890,260	30,035,434	3,490,587	1,362,300	23,210,500	2,708,585	30,771,972
Fund Balance	0	0	0	0	0	0	0	0	0	0
<b>Total Sources</b>	<b>47,336,000</b>	<b>1,379,000</b>	<b>23,217,351</b>	<b>1,890,260</b>	<b>73,822,611</b>	<b>43,987,111</b>	<b>1,362,300</b>	<b>23,210,500</b>	<b>2,708,585</b>	<b>71,268,496</b>
<b>Uses</b>										
Personnel	37,217,729	80,000	3,042,048	0	40,339,777	35,756,634	100,000	2,929,714	500,000	39,286,348
Other Operating Costs	10,118,271	1,299,000	20,175,303	1,890,260	33,482,834	8,230,477	1,262,300	20,280,786	2,208,585	31,982,148
<b>Total Uses</b>	<b>47,336,000</b>	<b>1,379,000</b>	<b>23,217,351</b>	<b>1,890,260</b>	<b>73,822,611</b>	<b>43,987,111</b>	<b>1,362,300</b>	<b>23,210,500</b>	<b>2,708,585</b>	<b>71,268,496</b>
<b>Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**St. Cloud State University**

Sources	FY2020 - UPDATE					FY2021				
	General Fund	Revenue Fund	Other Funds	CARES Act	Total	General Fund	Revenue Fund	Other Funds	CARES Act	Total
State Appropriation	56,684,000	0	0	0	56,684,000	55,293,000	0	0	0	55,293,000
Tuition	76,141,000	0	0	0	76,141,000	74,125,000	0	0	0	74,125,000
Other	10,180,000	14,375,000	53,509,000	7,643,782	85,707,782	10,231,000	13,693,661	51,500,000	565,598	75,990,259
Fund Balance	3,000,000	2,593,274	2,719,000	0	8,312,274	8,601,000	2,815,973	1,500,000	0	12,916,973
<b>Total Sources</b>	<b>146,005,000</b>	<b>16,968,274</b>	<b>56,228,000</b>	<b>7,643,782</b>	<b>226,845,056</b>	<b>148,250,000</b>	<b>16,509,634</b>	<b>53,000,000</b>	<b>565,598</b>	<b>218,325,232</b>
<b>Uses</b>										
Personnel	113,758,000	3,775,000	2,592,000	0	120,125,000	118,775,000	4,888,707	2,650,000	0	126,313,707
Other Operating Costs	32,247,000	13,193,274	53,636,000	7,643,782	106,720,056	29,475,000	11,620,927	50,350,000	565,598	92,011,525
<b>Total Uses</b>	<b>146,005,000</b>	<b>16,968,274</b>	<b>56,228,000</b>	<b>7,643,782</b>	<b>226,845,056</b>	<b>148,250,000</b>	<b>16,509,634</b>	<b>53,000,000</b>	<b>565,598</b>	<b>218,325,232</b>
<b>Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**St. Cloud Technical & Community College**

Sources	FY2020 - UPDATE					FY2021				
	General Fund	Revenue Fund	Other Funds	CARES Act	Total	General Fund	Revenue Fund	Other Funds	CARES Act	Total
State Appropriation	15,350,240	0	0	0	15,350,240	15,610,284	0	0	0	15,610,284
Tuition	15,903,300	0	0	0	15,903,300	12,194,303	0	0	0	12,194,303
Other	2,922,883	0	15,143,594	1,602,599	19,669,076	1,614,664	0	13,629,235	1,601,648	16,845,547
Fund Balance	0	0	0	0	0	2,802,566	0	0	0	2,802,566
<b>Total Sources</b>	<b>34,176,423</b>	<b>0</b>	<b>15,143,594</b>	<b>1,602,599</b>	<b>50,922,616</b>	<b>32,221,817</b>	<b>0</b>	<b>13,629,235</b>	<b>1,601,648</b>	<b>47,452,700</b>
<b>Uses</b>										
Personnel	25,804,470	0	1,275,060	0	27,079,530	26,949,977	0	1,326,062	0	28,276,039
Other Operating Costs	7,236,016	0	13,868,534	1,602,599	22,707,149	5,271,840	0	12,303,173	1,601,648	19,176,661
<b>Total Uses</b>	<b>33,040,486</b>	<b>0</b>	<b>15,143,594</b>	<b>1,602,599</b>	<b>49,786,679</b>	<b>32,221,817</b>	<b>0</b>	<b>13,629,235</b>	<b>1,601,648</b>	<b>47,452,700</b>
<b>Sources/Uses</b>	<b>1,135,937</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,135,937</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

Minnesota State Colleges and Universities

FY2020-FY2021

Operating Budgets (Gross Before Net of Financial Aid)

**South Central College**

Sources	FY2020 - UPDATE					FY2021				
	General Fund	Revenue Fund	Other Funds	CARES Act	Total	General Fund	Revenue Fund	Other Funds	CARES Act	Total
State Appropriation	13,854,505	0	0	0	13,854,505	13,484,663	0	0	0	13,484,663
Tuition	10,932,000	0	0	0	10,932,000	10,100,000	0	0	0	10,100,000
Other	4,206,700	0	17,305,084	1,187,000	22,698,784	2,500,000	0	17,300,000	687,000	20,487,000
Fund Balance	0	0	0	0	0	112,337	0	0	0	112,337
<b>Total Sources</b>	<b>28,993,205</b>	<b>0</b>	<b>17,305,084</b>	<b>1,187,000</b>	<b>47,485,289</b>	<b>26,197,000</b>	<b>0</b>	<b>17,300,000</b>	<b>687,000</b>	<b>44,184,000</b>
<b>Uses</b>										
Personnel	22,500,000	0	649,912	0	23,149,912	20,700,000	0	650,000	0	21,350,000
Other Operating Costs	6,200,000	0	13,926,163	1,187,000	21,313,163	5,497,000	0	16,650,000	687,000	22,834,000
<b>Total Uses</b>	<b>28,700,000</b>	<b>0</b>	<b>14,576,075</b>	<b>1,187,000</b>	<b>44,463,075</b>	<b>26,197,000</b>	<b>0</b>	<b>17,300,000</b>	<b>687,000</b>	<b>44,184,000</b>
<b>Sources/Uses</b>	<b>293,205</b>	<b>0</b>	<b>2,729,009</b>	<b>0</b>	<b>3,022,214</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Southwest Minnesota State University**

Sources	FY2020 - UPDATE					FY2021				
	General Fund	Revenue Fund	Other Funds	CARES Act	Total	General Fund	Revenue Fund	Other Funds	CARES Act	Total
State Appropriation	19,092,241	0	0	0	19,092,241	18,789,328	0	0	0	18,789,328
Tuition	19,437,897	0	0	0	19,437,897	19,739,061	0	0	0	19,739,061
Other	2,661,392	4,295,398	11,648,972	1,300,217	19,905,979	2,803,501	5,802,038	11,663,052	344,017	20,612,608
Fund Balance	1,038,047	1,221,706	104,301	0	2,364,054	921,551	0	121,883	0	1,043,434
<b>Total Sources</b>	<b>42,229,577</b>	<b>5,517,104</b>	<b>11,753,273</b>	<b>1,300,217</b>	<b>60,800,171</b>	<b>42,253,441</b>	<b>5,802,038</b>	<b>11,784,935</b>	<b>344,017</b>	<b>60,184,431</b>
<b>Uses</b>										
Personnel	33,411,298	1,492,000	1,055,389	0	35,958,687	34,111,966	1,628,255	1,087,051	0	36,827,272
Other Operating Costs	8,818,279	4,025,104	10,697,884	1,300,217	24,841,484	8,141,475	4,081,843	10,697,884	344,017	23,265,219
<b>Total Uses</b>	<b>42,229,577</b>	<b>5,517,104</b>	<b>11,753,273</b>	<b>1,300,217</b>	<b>60,800,171</b>	<b>42,253,441</b>	<b>5,710,098</b>	<b>11,784,935</b>	<b>344,017</b>	<b>60,092,491</b>
<b>Sources/Uses</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>91,940</b>	<b>0</b>	<b>0</b>	<b>91,940</b>

**Winona State University**

Sources	FY2020 - UPDATE					FY2021				
	General Fund	Revenue Fund	Other Funds	CARES Act	Total	General Fund	Revenue Fund	Other Funds	CARES Act	Total
State Appropriation	39,605,237	0	0	0	39,605,237	39,242,672	0	0	0	39,242,672
Tuition	51,737,247	0	0	0	51,737,247	51,892,812	0	0	0	51,892,812
Other	10,709,244	19,186,417	29,298,047	5,696,956	64,890,664	10,709,244	20,694,907	29,744,071	0	61,148,222
Fund Balance	5,251,928	4,798,393	1,556,358	0	11,606,679	2,059,113	3,692,812	1,027,527	0	6,779,452
<b>Total Sources</b>	<b>107,303,656</b>	<b>23,984,810</b>	<b>30,854,405</b>	<b>5,696,956</b>	<b>167,839,827</b>	<b>103,903,841</b>	<b>24,387,719</b>	<b>30,771,598</b>	<b>0</b>	<b>159,063,158</b>
<b>Uses</b>										
Personnel	80,330,594	5,547,699	4,531,656	2,107,873	92,517,822	77,154,142	5,776,138	4,913,831	0	87,844,111
Other Operating Costs	26,973,061	18,437,111	26,086,324	3,589,083	75,085,579	26,749,699	18,611,581	25,842,652	0	71,203,932
<b>Total Uses</b>	<b>107,303,655</b>	<b>23,984,810</b>	<b>30,617,980</b>	<b>5,696,956</b>	<b>167,603,401</b>	<b>103,903,841</b>	<b>24,387,719</b>	<b>30,756,483</b>	<b>0</b>	<b>159,048,043</b>
<b>Sources/Uses</b>	<b>1</b>	<b>0</b>	<b>236,425</b>	<b>0</b>	<b>236,426</b>	<b>0</b>	<b>0</b>	<b>15,115</b>	<b>0</b>	<b>15,115</b>

**Financing on Campus Provided Student Health Services  
Alexandria Technical & Community College**

<u>REVENUES</u>	<u>FY2020</u>	<u>FY2021</u>
Health Services Fees	\$ 49,900	\$ 47,400
Fees for Services Provided		
Other		
<b>Total Revenues</b>	<b>\$ 49,900</b>	<b>\$ 47,400</b>
 <u>EXPENSES</u>		
Compensation	\$ 11,704	\$ 12,051
Other Operating	\$ 36,000	\$ 35,349
<b>Total Expenses</b>	<b>\$ 47,704</b>	<b>\$ 47,400</b>
 <b>Net</b>	<b>\$ 2,196</b>	<b>\$ -</b>

**Bemidji State University**

<u>REVENUES</u>	<u>FY2020</u>	<u>FY2021</u>
Health Services Fees	\$ 381,203	\$ 325,995
Fees for Services Provided	\$ 191,301	\$ 200,000
Other	\$ 326,020	\$ 181,222
<b>Total Revenues</b>	<b>\$ 898,524</b>	<b>\$ 707,217</b>
 <u>EXPENSES</u>		
Compensation	\$ 598,263	\$ 560,809
Other Operating	\$ 136,039	\$ 129,665
<b>Total Expenses</b>	<b>\$ 734,302</b>	<b>\$ 690,474</b>
 <b>Net</b>	<b>\$ 164,222</b>	<b>\$ 16,743</b>

**Century College**

<u>REVENUES</u>	<u>FY2020</u>	<u>FY2021</u>
Health Services Fees	\$ 127,440	\$ 108,000
Fees for Services Provided	\$ 15,000	\$ 10,000
Other		
<b>Total Revenues</b>	<b>\$ 142,440</b>	<b>\$ 118,000</b>
 <u>EXPENSES</u>		
Compensation	\$ 101,850	\$ 104,900
Other Operating	\$ 40,590	\$ 18,600
<b>Total Expenses</b>	<b>\$ 142,440</b>	<b>\$ 123,500</b>
 <b>Net</b>	<b>\$ -</b>	<b>\$ (5,500)</b>

**FY2020-FY2021 Health Services Fee  
Financing on Campus Provided Student Health Services**

**Dakota County Technical College**

<u>REVENUES</u>	<u>FY2020</u>	<u>FY2021</u>
Health Services Fees	\$ 58,140	\$ 54,150
Fees for Services Provided	\$ 76,000	\$ 6,370
Other		\$ 128,560
<b>Total Revenues</b>	<b>\$ 134,140</b>	<b>\$ 189,080</b>
<u>EXPENSES</u>		
Compensation	\$ 134,050	\$ 89,833
Other Operating	\$ 90	\$ 99,247
<b>Total Expenses</b>	<b>\$ 134,140</b>	<b>\$ 189,080</b>
<b>Net</b>	<b>\$ -</b>	<b>\$ -</b>

**Hennepin Technical College**

<u>REVENUES</u>	<u>FY2020</u>	<u>FY2021</u>
Health Services Fees	\$ 80,600	\$ 114,240
Fees for Services Provided		
Other	\$ 32,585	
<b>Total Revenues</b>	<b>\$ 113,185</b>	<b>\$ 114,240</b>
<u>EXPENSES</u>		
Compensation	\$ 90,785	\$ 83,875
Other Operating	\$ 22,400	\$ 30,365
<b>Total Expenses</b>	<b>\$ 113,185</b>	<b>\$ 114,240</b>
<b>Net</b>	<b>\$ -</b>	<b>\$ -</b>

**Inver Hills Community College**

<u>REVENUES</u>	<u>FY2020</u>	<u>FY2021</u>
Health Services Fees	\$ 106,875	\$ 105,367
Fees for Services Provided	\$ 1,000	\$ 1,014
Other		
<b>Total Revenues</b>	<b>\$ 107,875</b>	<b>\$ 106,381</b>
<u>EXPENSES</u>		
Compensation	\$ 70,343	\$ 52,884
Other Operating	\$ 37,532	\$ 53,497
<b>Total Expenses</b>	<b>\$ 107,875</b>	<b>\$ 106,381</b>
<b>Net</b>	<b>\$ -</b>	<b>\$ -</b>

**FY2020-FY2021 Health Services Fee  
Financing on Campus Provided Student Health Services**

**Metropolitan State University**

<u>REVENUES</u>	<u>FY2020</u>	<u>FY2021</u>
Health Services Fees	\$ 172,830	\$ 151,794
Fees for Services Provided		
Other		
<b>Total Revenues</b>	<b>\$ 172,830</b>	<b>\$ 151,794</b>
<u>EXPENSES</u>		
Compensation	\$ 132,830	\$ 191,511
Other Operating	\$ 40,000	\$ 69,670
<b>Total Expenses</b>	<b>\$ 172,830</b>	<b>\$ 261,181</b>
<b>Net</b>	<b>\$ -</b>	<b>\$ (109,387)</b>

**Minneapolis Community and Technical College**

<u>REVENUES</u>	<u>FY2020</u>	<u>FY2021</u>
Health Services Fees	\$ 423,000	\$ 410,000
Fees for Services Provided		
Other		
<b>Total Revenues</b>	<b>\$ 423,000</b>	<b>\$ 410,000</b>
<u>EXPENSES</u>		
Compensation	\$ 398,000	\$ 400,000
Other Operating	\$ -	
<b>Total Expenses</b>	<b>\$ 398,000</b>	<b>\$ 400,000</b>
<b>Net</b>	<b>\$ 25,000</b>	<b>\$ 10,000</b>

**Minnesota State College Southeast**

<u>REVENUES</u>	<u>FY2020</u>	<u>FY2021</u>
Health Services Fees	\$ 109,700	\$ 50,000
Fees for Services Provided		
Other		
<b>Total Revenues</b>	<b>\$ 109,700</b>	<b>\$ 50,000</b>
<u>EXPENSES</u>		
Compensation		
Other Operating	\$ 109,700	\$ 50,000
<b>Total Expenses</b>	<b>\$ 109,700</b>	<b>\$ 50,000</b>
<b>Net</b>	<b>\$ -</b>	<b>\$ -</b>

**FY2020-FY2021 Health Services Fee**

**Financing on Campus Provided Student Health Services  
Minnesota State University, Mankato**

<u>REVENUES</u>	<u>FY2020</u>	<u>FY2021</u>
Health Services Fees	\$ 1,657,680	\$ 1,641,355
Fees for Services Provided	\$ 915,000	\$ 1,040,000
Other	\$ 210,000	\$ 180,000
<b>Total Revenues</b>	<b>\$ 2,782,680</b>	<b>\$ 2,861,355</b>
<u>EXPENSES</u>		
Compensation	\$ 1,966,877	\$ 2,041,042
Other Operating	\$ 851,439	\$ 897,155
<b>Total Expenses</b>	<b>\$ 2,818,316</b>	<b>\$ 2,938,197</b>
<b>Net</b>	<b>\$ (35,636)</b>	<b>\$ (76,842)</b>

**Minnesota State University Moorhead**

<u>REVENUES</u>	<u>FY2020</u>	<u>FY2021</u>
Health Services Fees	\$ 618,750	\$ 556,250
Fees for Services Provided	\$ 2,500	\$ 1,500
Other		
<b>Total Revenues</b>	<b>\$ 621,250</b>	<b>\$ 557,750</b>
<u>EXPENSES</u>		
Compensation	\$ 544,407	\$ 506,981
Other Operating	\$ 64,000	\$ 40,000
<b>Total Expenses</b>	<b>\$ 608,407</b>	<b>\$ 546,981</b>
<b>Net</b>	<b>\$ 12,843</b>	<b>\$ 10,769</b>

**Minnesota West Community & Technical College**

(new in FY2021)

<u>REVENUES</u>	<u>FY2021</u>
Health Services Fees	\$ 134,460
Fees for Services Provided	
Other	
<b>Total Revenues</b>	<b>\$ 134,460</b>
<u>EXPENSES</u>	
Compensation	\$ 80,000
Other Operating	\$ 54,460
<b>Total Expenses</b>	<b>\$ 134,460</b>
<b>Net</b>	<b>\$ -</b>

**FY2020-FY2021 Health Services Fee  
Financing on Campus Provided Student Health Services**

**North Hennepin Community College**

<u>REVENUES</u>	<u>FY2020</u>	<u>FY2021</u>
Health Services Fees	\$ 128,750	\$ 227,138
Fees for Services Provided		
Other		
<b>Total Revenues</b>	<b>\$ 128,750</b>	<b>\$ 227,138</b>
<u>EXPENSES</u>		
Compensation		
Other Operating	\$ 128,750	\$ 227,138
<b>Total Expenses</b>	<b>\$ 128,750</b>	<b>\$ 227,138</b>
<b>Net</b>	<b>\$ -</b>	<b>\$ -</b>

**Ridgewater College**

<u>REVENUES</u>	<u>FY2020</u>	<u>FY2021</u>
Health Services Fees	\$ 41,994	\$ 38,995
Fees for Services Provided		
Other	\$ 450	\$ 450
<b>Total Revenues</b>	<b>\$ 42,444</b>	<b>\$ 39,445</b>
<u>EXPENSES</u>		
Compensation	\$ 38,605	\$ 32,597
Other Operating	\$ 3,290	\$ 6,848
<b>Total Expenses</b>	<b>\$ 41,895</b>	<b>\$ 39,445</b>
<b>Net</b>	<b>\$ 549</b>	<b>\$ -</b>

**Riverland Community College**

(new in FY2021)

<u>REVENUES</u>	<u>FY2021</u>
Health Services Fees	\$ 34,560
Fees for Services Provided	
Other	
<b>Total Revenues</b>	<b>\$ 34,560</b>
<u>EXPENSES</u>	
Compensation	
Other Operating	\$ 34,560
<b>Total Expenses</b>	<b>\$ 34,560</b>
<b>Net</b>	<b>\$ -</b>

**FY2020-FY2021 Health Services Fee  
Financing on Campus Provided Student Health Services**

**Rochester Community & Technical College**

<u>REVENUES</u>	<u>FY2020</u>	<u>FY2021</u>
Health Services Fees	\$ 210,000	\$ 192,000
Fees for Services Provided	\$ 6,000	\$ 6,000
Other	\$ 5,000	\$ 5,000
<b>Total Revenues</b>	<b>\$ 221,000</b>	<b>\$ 203,000</b>
<u>EXPENSES</u>		
Compensation	\$ 109,088	\$ 122,330
Other Operating	\$ 83,460	\$ 72,524
<b>Total Expenses</b>	<b>\$ 192,548</b>	<b>\$ 194,854</b>
<b>Net</b>	<b>\$ 28,452</b>	<b>\$ 8,146</b>

**St. Cloud Technical & Community College**

<u>REVENUES</u>	<u>FY2020</u>	<u>FY2021</u>
Health Services Fees	\$ 31,555	\$ 47,314
Fees for Services Provided		
Other		
<b>Total Revenues</b>	<b>\$ 31,555</b>	<b>\$ 47,314</b>
<u>EXPENSES</u>		
Compensation		\$ 81,600
Other Operating	\$ 12,044	
<b>Total Expenses</b>	<b>\$ 12,044</b>	<b>\$ 81,600</b>
<b>Net</b>	<b>\$ 19,511</b>	<b>\$ (34,286)</b>

**Southwest Minnesota State University**

<u>REVENUES</u>	<u>FY2020</u>	<u>FY2021</u>
Health Services Fees	\$ 155,500	\$ 160,165
Fees for Services Provided	\$ 5,550	\$ 5,700
Other		
<b>Total Revenues</b>	<b>\$ 161,050</b>	<b>\$ 165,865</b>
<u>EXPENSES</u>		
Compensation	\$ 133,700	\$ 137,800
Other Operating	\$ 54,082	\$ 65,700
<b>Total Expenses</b>	<b>\$ 187,782</b>	<b>\$ 203,500</b>
<b>Net</b>	<b>\$ (26,732)</b>	<b>\$ (37,635)</b>

**FY2020-FY2021 Health Services Fee  
Financing on Campus Provided Student Health Services**

**St. Cloud State University**

<u>REVENUES</u>	<u>FY2020</u>	<u>FY2021</u>
Health Services Fees	\$ 1,442,470	\$ 1,234,057
Fees for Services Provided	\$ 199,100	\$ 85,439
Other	\$ 796,400	\$ 278,811
<b>Total Revenues</b>	<b>\$ 2,437,970</b>	<b>\$ 1,598,307</b>
<u>EXPENSES</u>		
Compensation	\$ 1,842,028	\$ 1,822,521
Other Operating	\$ 807,540	\$ 375,192
<b>Total Expenses</b>	<b>\$ 2,649,568</b>	<b>\$ 2,197,713</b>
<b>Net</b>	<b>\$ (211,598)</b>	<b>\$ (599,406)</b>

**South Central College**

<u>REVENUES</u>	<u>FY2020</u>	<u>FY2021</u>
Health Services Fees	\$ 135,000	\$ 125,000
Fees for Services Provided		
Other		
<b>Total Revenues</b>	<b>\$ 135,000</b>	<b>\$ 125,000</b>
<u>EXPENSES</u>		
Compensation	\$ 145,000	\$ 125,000
Other Operating		
<b>Total Expenses</b>	<b>\$ 145,000</b>	<b>\$ 125,000</b>
<b>Net</b>	<b>\$ (10,000)</b>	<b>\$ -</b>

**Winona State University**

<u>REVENUES</u>	<u>FY2020</u>	<u>FY2021</u>
Health Services Fees	\$ 931,392	\$ 931,392
Fees for Services Provided	\$ 420,000	\$ 455,000
Other	\$ 60,000	\$ 60,000
<b>Total Revenues</b>	<b>\$ 1,411,392</b>	<b>\$ 1,446,392</b>
<u>EXPENSES</u>		
Compensation	\$ 1,228,636	\$ 1,254,727
Other Operating	\$ 262,000	\$ 270,699
<b>Total Expenses</b>	<b>\$ 1,490,636</b>	<b>\$ 1,525,426</b>
<b>Net</b>	<b>\$ (79,244)</b>	<b>\$ (79,034)</b>

## Reserve Analysis

Board Policy 5.10 and Procedure 5.10.1 set requirements for designated cash reserve levels. The policy requires colleges and universities to maintain general fund cash reserves in the range of five to seven percent of general fund cash-basis operating revenues through designation as a special reserve amount. In addition, the policy allows the system as a whole to maintain a reserve up to two percent of the total state appropriation. Reserves are one-time resources; once spent they do not replenish without action by the college or university. Consequently, they should not be used to pay for on-going activities.

Colleges and universities are projecting reserve levels totaling \$104.9 million at the end of fiscal year 2020, which represents approximately 6.7 percent of general fund revenues. (See table on next page.)

The accumulation and preservation of college and university reserves is a critical management responsibility. There are four principles related to reserves:

- Sudden revenue shortfall - The system level reserve has been used to assist colleges and universities with financial challenges. The presence of reserves prevents immediate expense reductions when revenue or enrollment falls short. The fiscal year 2019 actual reserves would provide 21 days of operating cash.
- Unanticipated expenses - Board reserves are critical to the financial health of a college or university and its ability to respond to unexpected events without having to impact current operating commitments. Examples include responses to storm damage or new program opportunities.
- Financial protection - A Composite Financial Index (CFI) methodology is used by the Higher Learning Commission (accreditation agency) as a gauge of its member institutions' financial health. Generation of a positive operating margin and the preservation of fund balances are very strong positive influences on the CFI. Financial stress can put the college's accreditation (and access to federal financial aid for students) at risk.
- National best practices - Reserves are also required by rating agencies in order for Minnesota State to retain the AA- rating on the system's revenue fund debt issues. A lower credit rating raises the cost to students for residence hall and student union related capital improvements. The system's combined reserves represent about three months of operating costs, a level deemed at the low end of healthy in the national peer review.

**Minnesota State Colleges and Universities  
Reserves Outlook  
(\$ in millions)**

<u>Fiscal Year</u>	<u>Total</u>	<u>% of Revenues</u>
2006	\$56.7	4.6%
2007	\$63.1	5.2%
2008	\$70.8	5.5%
2009	\$72.1	5.2%
2010	\$81.7	5.6%
2011	\$91.9	5.6%
2012	\$100.0	6.4%
2013	\$100.0	6.8%
2014	\$98.7	6.7%
2015	\$99.6	6.7%
2016	\$108.0	7.2%
2017	\$102.9	6.7%
2018	\$104.6	6.8%
2019	\$105.1	6.7%
2020 est.	\$104.9	6.7%
2021 est.	\$103.2	6.6%

The system's reserve level is projected to be at \$12 million (one percent of general operating revenue) at the end of the current fiscal year (2020) with no plans to increase/decrease during fiscal year 2021.

COVID-19 is an event that could impact our college and university reserves. In developing FY2021 operating budgets, the colleges and universities have been able to find ways to offset the anticipated loss of revenue next year without turning to reserves as a solution. The system office will continue to monitor college and university reserves and provide the Board with an update at the time the overall FY2021 budget update will go to the Board this fall.

**MINNESOTA STATE**  
**FY2018-FY2021 Reserves**

Institution	FY2018 Actual Reserve	FY2019 Actual Reserve	Reserve as % of Operating	FY2020 Estimated Reserve	FY2021 Estimated Reserve
<b>STATE COLLEGES</b>					
Alexandria Technical & Community College	1,657,829	1,602,597	7%	1,500,000	1,500,000
Anoka-Ramsey Community College	3,445,824	3,471,800	7%	3,511,676	3,592,573
Anoka Technical College	1,131,327	1,128,000	7%	1,290,851	1,265,219
Central Lakes College	1,930,134	2,008,863	7%	2,000,000	2,000,000
Century College	4,100,000	4,200,000	7%	4,189,875	4,200,000
Dakota County Technical College	1,202,182	1,777,446	7%	1,764,717	1,887,476
Fond du Lac Tribal & Community College	746,401	689,959	6%	642,624	644,908
Hennepin Technical College	2,928,000	2,857,701	7%	2,755,550	2,725,000
Inver Hills Community College	2,125,020	2,221,458	7%	2,202,434	2,129,740
Lake Superior College	2,429,000	2,548,989	7%	2,646,864	2,363,985
Minneapolis College	3,656,202	3,515,232	7%	3,514,179	3,504,313
Minnesota State College Southeast	1,200,000	1,200,000	7%	1,200,000	1,150,000
Minnesota State Community & Technical College	3,170,000	3,750,000	8%	3,185,000	3,215,000
Minnesota West Community & Technical College	1,768,221	1,798,376	7%	1,768,221	1,798,376
Normandale Community College	4,562,468	4,536,529	7%	4,425,251	4,835,555
North Hennepin Community College	2,972,810	2,960,769	7%	2,892,665	3,066,460
Northeast Higher Education District	3,300,000	3,300,000	8%	3,300,000	3,300,000
Hibbing Community College	900,000	900,000	7%	900,000	900,000
Itasca Community College	700,000	700,000	7%	700,000	700,000
Mesabi Range College	700,000	700,000	7%	700,000	700,000
Rainy River Community College	500,000	500,000	16%	500,000	500,000
Vermilion Community College	500,000	500,000	9%	500,000	500,000
Northland Community & Technical College	1,903,770	1,892,977	7%	1,892,977	2,004,989
Pine Technical & Community College	585,964	392,710	5%	525,953	601,622
Ridgewater College	2,336,459	2,379,865	7%	2,266,538	2,252,538
Riverland Community College	1,745,672	1,765,789	7%	1,720,078	1,842,412
Rochester Community & Technical College	2,885,609	2,859,473	7%	2,885,609	2,859,473
Saint Paul College	2,817,339	2,875,291	6%	2,700,000	2,700,000
South Central College	1,975,235	1,974,519	7%	1,535,000	1,825,880
St. Cloud Technical & Community College	2,346,269	2,425,786	7%	2,327,563	2,425,786
<b>Subtotal Colleges</b>	<b>58,921,735</b>	<b>60,134,129</b>	<b>7%</b>	<b>58,643,625</b>	<b>59,691,305</b>
<b>STATE UNIVERSITIES</b>					
Bemidji State University	4,775,339	4,782,798	7%	4,899,125	3,511,144
Metropolitan State University	5,408,756	5,838,722	7%	6,894,741	5,000,000
Minnesota State University Moorhead	5,217,820	3,727,014	5%	3,727,014	3,727,014
Minnesota State University, Mankato	12,325,000	13,025,000	7%	13,137,000	13,638,000
Southwest Minnesota State University	2,412,086	2,000,000	5%	2,000,000	2,000,000
St. Cloud State University	10,500,000	10,667,400	7%	10,644,130	10,644,130
Winona State University	5,000,000	5,000,000	5%	5,000,000	5,000,000
<b>Subtotal State Universities</b>	<b>45,639,001</b>	<b>45,040,934</b>	<b>6%</b>	<b>46,302,010</b>	<b>43,520,288</b>
<b>TOTAL Colleges/Universities Reserves</b>	<b>104,560,736</b>	<b>105,175,063</b>	<b>7%</b>	<b>104,945,635</b>	<b>103,211,593</b>
System Reserve	12,000,000	12,000,000		12,000,000	12,000,000

## REVENUE FUND OUTLOOK

The Board of Trustees maintains statutory oversight of the revenue fund, including fee approvals. Revenue fund fees support the operations of revenue fund facilities, such as residence halls, dining services, student unions, health/wellness centers, parking and other revenue-generating facilities. Revenue fund fees are charged to generate sufficient revenue to pay debt service, operate, equip, maintain, and repair revenue fund facilities. Fifteen (15) campuses are currently in the revenue fund. The table below identifies the institutions and types of revenue fund facilities at each location.

**Table 3A**

### Minnesota State Colleges and Universities Campuses and Types of Revenue Fund Facilities

CAMPUSES	Housing	Student Union	Parking	Wellness	Other
<b>Universities</b>					
1. Bemidji State University	X	X			
2. Metropolitan State University		X	X		
3. Minnesota State University, Mankato <sup>1</sup>	X	X			X
4. Minnesota State University Moorhead	X	X		X	
5. St. Cloud State University <sup>2</sup>	X	X	X		X
6. Southwest Minnesota State University	X	X			
7. Winona State University	X	X		X	
<b>Colleges</b>					
8. Alexandria Technical and Community			X		
9. Anoka Ramsey Community College (Coon Rapids)				X	
10. Century College			X		
11. Minneapolis Community and Technical		X	X		
12. Minnesota State Community and Technical College, Moorhead				X	
13. Normandale Community College		X	X		
14. Saint Paul College			X		
15. Vermilion Community College	X				

<sup>1</sup> "Other" - recreational athletic fields (2009) and Sports Dome (2019).

<sup>2</sup> "Other" - revenue fund guarantee project refunded in May 2012 (March 2012 Board action) and Phase I of National Hockey and Event Center

## Residential Life

Residential life facilities make up the largest portion of the revenue fund in both square footage and revenue, and include residence halls and dining facilities. The system has 13,414 beds, including all owned and managed housing. The majority of beds are located at six state universities with a current program capacity of approximately 10,872. Colleges make up the remainder of on-campus, owned housing, which are mostly located on the Iron Range campuses. A summary look of residence hall and apartment capacities is contained on Table 4A below.

**Table 4A – Summary of All Housing – Owned and Managed (Beds, Program Capacity)**

<i>Summary of Owned and Managed Housing</i>		Beds – Program Capacity			
	Rev Fund or Not	Owned	Foundation Owned	Third Party Owned	Totals
Alexandria Technical & Community College	N		149		149
Bemidji State University*	RF	913		56	969
Central Lakes College (Brainerd)**	N		123		123
Fond du Lac Tribal and Community College	N	94			94
M State - Fergus Falls	N	130			130
MSU Moorhead	RF	1,368	144		1,512
MSU, Mankato	RF	2,845		382	3,227
Minn West, Canby	N		16		16
NHED - Hibbing College	N	116			116
NHED - Itasca CC	N	116			116
NHED - Mesabi Range	N			110	110
NHED - Rainy River CC	N	84			84
NHED - Vermilion CC	RF	288			288
Northland (Thief River Falls)***	N		144		144
Riverland (Austin)	N		72		72
Southwest Minnesota SU	RF	1,034	142		1,176
St. Cloud SU	RF	2,719			2,719
Winona SU	RF	1,993	376		2,369
<b>Totals</b>		11,700	1,166	548	13,414

**Total beds in revenue fund** 11,160

**University beds (exclude Vermilion)** 10,872

Managed or affiliated - property owned by third party (usually HRA or related foundation), but managed by campus

\*University Heights located off campus

\*\* Central Lakes College Foundation purchased apartments adjacent to Central Lake College in December 2016

\*\*\* The college's foundation renovated and opened student housing in August 2016

The Board is asked to approve room and board rates for university and college residence halls in the revenue fund. The requested FY2021 room and board fees represent the average double and single room rates for a traditional double occupancy room with the most popular meal plan, and are shown on **Attachment 2A**. Vermilion Community College brought its residential housing program into the revenue fund with the 2015 revenue bond sale, and is now the sole college included in the revenue fund room and board rates, although it is not included in the average room and board rate calculation. The FY2021 average occupancy rates for the six residential universities is approximately 69.6%. Average occupancy rates are expected to decrease in FY2021 due to COVID 19 .

Most universities and colleges charge different room rates depending on the type of room occupancy (single, double or triple), style of room (traditional, apartment or suite-style), and facility condition (unrenovated, renovated or new). A separate line identifies the meal plan cost for the most popular plan options on **Attachment 2A**.

Pending Board approval, the average FY2021 room and board rate for a double room and popular meal plan will be \$9,190. This represents a 2.5 percent increase in room and board rates from last year. The fee request seeks to balance affordability with the need for revenues to offset enrollment and occupancy declines at some campuses and to address increased operational costs due to compensation and food service increases. The universities are taking steps to contain increases with a continued combination of cost containment and focusing on retention rates, so students return to the residence halls year over year.

Proposed rate increases for FY2021 range from Minnesota State University Mankato at 2.1 percent to Southwest State University at 7.0 percent. If the rates are approved, combined average room and board rates for universities in FY2021 will range from \$8,856 at Minnesota State University Moorhead to \$9,209 at Minnesota State University, Mankato.

The board is also asked to approve room and board rates that may occur outside the traditional academic year (such as summer terms or daily rates charged outside of a typical academic term housing contract). The room and board rate sheet, including summer rates, is contained in **Attachment 2A**.

### **College owned housing**

The Board is also asked to approve room and board rates for housing owned and operated by colleges or its foundations, but not in the revenue fund. The proposed FY2021 room rates for owned housing is contained in **Attachment 2E**.

Most colleges with housing offer academic year leases. Room rates for college housing are a little lower than comparable beds in the state universities residence hall programs, primarily because college facilities are often commercial-grade apartment buildings with kitchens, little to no outstanding debt, and do not include a meal plan. An exception is the Itasca Community College housing, which was built suite-style, has similar amenities as a typical residence hall, and has local Housing and Redevelopment Authority financed debt. Since 2019, Minnesota State Community and Technical College in Fergus Falls acquired their on-campus housing that had been owned and operated by their college foundation.

**Affiliated or managed housing**

Affiliated housing means student housing that is not owned but may be managed by the college and primarily serves students. The proposed room rates for those colleges with on campus housing and room rates for housing that may be managed, but not owned by colleges, are detailed in **Attachment 2E**.

**Student Union Facility Fees**

Pending approval, the average student union facility fee for FY2021 will be \$273.41, which represents a 1.65 percent increase from last year's average fee. The student union facility fee supports the facility operations of student unions and centers, which includes utilities, debt service, repair and replacement costs, associated equipment, supplies, and building insurance. By contrast, the separate student life / activity fee charged to students supports activities within the building. Examples of items covered by the student life / activity fee are student government, student clubs, organizations, and club sports.

Of the 9 campuses charging a student union facility fee, five (5) campuses are proposing no rate increases for FY2021. They include Bemidji State University, Metropolitan State University, Minnesota State University, Mankato, Normandale Community College and St Cloud State University.

If approved, the total proposed student union facility rates will range from \$180 at Minneapolis Community and Technical College to \$354.53 at Southwest Minnesota State University. **Attachment 2B** provides the summary of proposed student union facility fee rates for FY2021.

**Revenue Fund Guarantee Facility Fee (St. Cloud State)**

Also included for Board consideration is the fee charged students at St. Cloud State University for projects financed by the City of St. Cloud Housing and Redevelopment Authority, funded by student fees, and guaranteed by the revenue fund. The fee is dedicated specifically to service the debt on those particular bonds. Pending approval, the St. Cloud State University guarantee project facility fee for FY2021 will be \$144.00, an increase of \$12.96 over last year (9.89 percent increase). The fee details can be found on **Attachment 2B**. The rate increase is in response to lowered enrollment. The origin and further details about the particular fee are included below:

As a result of a legislative audit finding in 2010, St. Cloud State University now includes for annual Board approval its proposed facility assessment fee. The fee supports a revenue fund guarantee project originally approved by the Board in January 2002. The specific facility assessment fee originally involved the St. Cloud State University Foundation as a ground lessee and the City of St. Cloud's Housing and Redevelopment Authority (HRA) as the conduit financier for revenue bonds. To finance the projects, the HRA issued \$16,615,000 of bonds and used the funds to construct a 15,000 sq. feet addition to Atwood Student Union, a free-standing student recreation center near Halenbeck Hall, and a new stadium east of Halenbeck Hall on St. Cloud State University's campus. The project terms included a pledge of student fees to service the debt with a revenue fund guarantee to improve the creditworthiness. The St. Cloud HRA refunded the 2002 bonds and issued refunding bonds in May 2012, resulting in a savings to St. Cloud State University through lower interest rate costs. This debt will be paid in full in 2022.

### **Wellness and outdoor recreational facility fees**

The average wellness / outdoor recreational facility fee for FY2021 will increase by \$1.06 to \$165.90 for a full time student for an increase of 0.64 percent. Of the five campuses that charge a wellness facility fee, four are keeping the fee the same as last year (Anoka Ramsey Community College, Minnesota State University, Mankato, Minnesota State University Moorhead and Minnesota State Community and Technical College). Winona State (\$7.39) seek increases in their fees year over year to counteract reduced enrolment and higher compensation costs. The proposed FY2021 campus fees to support the wellness and outdoor recreation facilities can be found in **Attachment 2C**.

### **Parking ramp and surface lot fees**

Seven campuses have revenue fund financed parking facilities, and the fees noted in **Attachment 2D** are exclusively related to parking facilities funded by revenue fund bonds. The parking fee table is organized by how a campus charges for parking, whether “per credit” or “by use”.

For FY2021, all 7 campuses with parking in the revenue fund are proposing the same parking rates as last year: Normandale Community College, Saint Paul College, Metropolitan State University, Minneapolis Community and Technical College, St. Cloud State University, and Alexandria Technical and Community College, and Century College are maintaining the same rates as last year.

### **Student Consultation**

Consultation on revenue fund fees has been successful and elicited generally favorable consultation letters among all the campuses that levy revenue fund facilities fees.

# Minnesota State

## FY2021 Summary of Consultation Letters

### Regarding Tuition & Fees

System procedure 2.3.1 describes the process for student consultation on topics such as tuition and fee rates, and requires campus student associations to submit a letter indicating the association's satisfaction with the consultation process.

**"Subpart C. Position letter from campus student association**

*When a college or university proposal requires consultation and approval by the Board of Trustees, the campus student association shall submit a letter stating the level of consultation and any position taken by the association on the issue. The letter must be submitted to the system office by the college or university president prior to initial consideration of the proposal, except under very unusual circumstances as reported to the chancellor and the campus student association. Examples of issues requiring a letter to the Board from the campus student association include, but are not limited to, tuition changes, room and board rates, significant land purchases student union facility fees and food service contracts."*

- S = Satisfactory
- N = Neutral
- U = Unsatisfactory

Discussed 3% tuition increase  
Support 3% tuition Increase

College/University	Received	Follow up	S	N	U	Discussed 3% tuition increase	Support 3% tuition Increase	
Alexandria Technical and Community College	4.23.2020		X			X	Y	voted to support, expressed concerns about insensitivity
<b>Anoka-Ramsey Community College</b>								
Cambridge	5.21.2020	5.27.2020	X			X	Y	
Coon Rapids	5.21.2020	5.27.2020	X			X		not pleased but aware of the need
Anoka Technical College	4.22.2020	5.27.2020	X			X	Y	
Bemidji State University	5.28.2020		X			X	Y	
Central Lakes College	4.27.2020		X			X	Y	
Century College	5.29.2020		X			X	Y	
Dakota County Technical College	5.01.2020		X			X	Y	
Fond du Lac Tribal and Community College	5.28.2020		X			X	Y	
<b>Hennepin Technical College</b>								
Brooklyn Park	4.02.2020		X			X	Y	
Eden Prairie	4.17.2020		X			X	Y	
Inver Hills Community College	6.01.2020		X					No amt mentioned, understand need for increase
Lake Superior College	6.01.2020		X			X	Y	
Metropolitan State University	5.01.2020	6.01.2020	X			X	Y	Prefer 0 but understand need for increase

S = Satisfactory  
 N = Neutral  
 U = Unsatisfactory

Discussed 3% tuition increase  
 Support 3% tuition Increase

College/University	Received	Follow up	S	N	U	Discussed 3% tuition increase	Support 3% tuition Increase
<b>Minneapolis College</b>	4.22.2020		X			X	Y
<b>Minnesota State College Southeast</b>							
Red Wing	4.23.2020		X			X	Y
Winona	4.20.2020		X			X	Understand, but want legislative funding
<b>Minnesota State Community and Technical College</b>							
Detroit Lakes	4.23.2020		X			X	Y
Fergus Falls	4.22.2020		X			X	Y
Moorhead	5.01.2020		X			X	Y no #, but support
Wadena	4.23.2020		X			X	Y
<b>Minnesota State University Moorhead</b>	5.29.2020		X			X	Y no #, but support
<b>Minnesota State University, Mankato</b>	4.27.2020		X			X	Y
<b>Minnesota West Community and Technical College</b>							
Canby	4.20.2020		X				"Understand how rates are established ea. year"
Granite Falls	4.20.2020		X				silent on tuition
Jackson	4.20.2020		X				"understand, but look at options to keep same rate"
Luverne	4.20.2020		X				"Understand how rates are established ea. year"
Pipestone	4.20.2020		X				"understand, but look at options to keep same rate"
Worthington	4.20.2020		X				"Understand how rates are established ea. year"
<b>Normandale Community College</b>	5.29.2020		X			No mention	
<b>Northeast Higher Education District</b>							
Hibbing Community College	4.22.2020			X		X	N
Itasca Community College	4.15.2020		X			X	Y
Mesabi Range College	4.06.2020		X			X	No position noted (tuition)
Rainy River Community College	4.09.2020			X		X	Y

S = Satisfactory  
 N = Neutral  
 U = Unsatisfactory

College/University	Received	Follow up	S	N	U	Discussed 3% tuition increase	Support 3% tuition Increase
Vermilion Community College	4.23.2020			X		X	Y prefer 2% with increased legislative support
North Hennepin Community College	4.09.2020		X			X	N less than 3%
<b>Northland Community and Technical College:</b>							
East Grand Forks	5.12.2020		X			X	Y
Thief River Falls	5.12.2020		X			X	Y
Northwest Technical College	5.21.2020		X			X	Y
Pine Technical & Community College	4.15.2020		X			X	Y
<b>Ridgewater College</b>							
Hutchinson	4.29.2020		X			X	Y
Willmar	4.03.2020		X			X	Y
<b>Riverland Community College</b>							
Albert Lea/Owatonna	4.29.2020		X			X	Y
Austin	4.28.2020		X			X	Y however, feel the increase will neg. impact students
Rochester Community and Technical College	4.22.2020		X			X	Y
St. Cloud State University	5.29.2020		X			X	Y
St. Cloud Technical and Community College	5.28.2020		X			X	Y
Saint Paul College	4.20.2020	5.28.2020	X			X	No position noted
<b>South Central College</b>							
Faribault	5.27.2020		X			X	No position noted
North Mankato	5.27.2020		X			X	Y
Southwest Minnesota State University	4.27.2020	5.29.2020	X			X	Y
Winona State University	4.23.2020		X			X	N

College/University submissions may contain Revenue Fund letters not rated

April 23, 2020

Chancellor Devinder Malhotra  
Office of the Chancellor  
Minnesota State Colleges & Universities  
30 7<sup>th</sup> Street East, Suite 350  
Saint Paul, MN 55101

Chancellor Devinder Malhotra:

The members of the Alexandria Technical and Community College Student Senate have been informed of Minnesota State funding, the tuition forecast, and other college budget items. We have discussed the budget at our Student Senate meetings on April 2 and April 16, 2020 and have voted to support Alexandria Technical and Community College's projected budget.

We appreciate the time Chief Financial Officer, David Bjelland, and President Mike Seymour extended to us. We were provided with a background and historical perspective on the budget process, as well as the comparative data and recommendations relative to this year's budget process. The opportunity to discuss the budget was greatly appreciated. Using the discussion and handouts provided, we motioned to support the budget.

Although we motioned to support the proposed budget there was some heartfelt discussion on the issue. We have some key points we would like to bring to your attention. While the Student Senate supports and understand the responsibility of the college to stay solvent while trying to improve and maximize its existing infrastructure and resources, we felt it was a bit insensitive to request a 3% tuition hike in the current climate of the COVID-19 crisis. This is not just at Alexandria Community and Technical College issue; it is system wide. Higher education tuition has doubled the rate of inflation since the late 1990s. Simply relying on legislative buy downs and tuition freezes have not helped this rapid growth. System wide changes top to bottom need to be explored and discussed with all parties involved. Our President, Michael Seymour, often talks about his experience as an under-privileged minority trying to get in and stay in higher education. Dealing with hard choices of affording a higher education. I sometimes walk away from conversations with him wondering how many Michael Seymours are we financially locking out of our higher education system by keeping the status quo.

We would like to express thanks on behalf of the students of Alexandria Technical and Community College for your continuing work to better our education experience. We look forward to continuing the communication between administrators and students.

Sincerely, 

Jared Olson, Student Senate President  
Alexandria Technical & Community College  
[jared.olson@alextech.edu](mailto:jared.olson@alextech.edu)



Julia Magnuson, Student Senate Vice-President  
Alexandria Technical & Community College  
[julia.magnuson@alextech.edu](mailto:julia.magnuson@alextech.edu)

April 23, 2020

Chancellor Devinder Malhotra  
Office of the Chancellor  
Minnesota State Colleges & Universities  
30 East 7<sup>th</sup> Street, Suite 350  
Saint Paul, MN 55101-7804

Dear Chancellor Devinder Malhotra:

This letter is to outline the consultations in which the Alexandria Technical and Community College Student Senate received from Chief Financial Officer David Bjelland and President Michael Seymour in regard to the Parking Lot Revenue Fund, additions, and adjustments to the parking lot layout. Mr. Bjelland and President Seymour spoke with us on several occasions throughout the academic year, including most recently on April 2 and today, April 16.

The Alexandria Technical and Community College Student Senate is pleased with the consultations. They allowed us ample opportunity to ask questions and responded to our questions. The ATCC administration has kept the Senate updated and well informed on their plans for the parking areas on campus, including adding a gated and secured storage lot for students to store their outdoor toys (e.g., snowmobiles, fish houses, boats).

With the information we were provided, the Senate discussed the parking adjustments and are in support of the projects.

Sincerely,



Jared Olson, Student Senate President  
Alexandria Technical & Community College  
[jared.olson@alextech.edu](mailto:jared.olson@alextech.edu)



Julia Magnuson, Student Senate Vice-President  
Alexandria Technical & Community College  
[julia.magnuson@alextech.edu](mailto:julia.magnuson@alextech.edu)

Board of Trustees  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul MN 55101

Chair Malhotra and Trustees,

In accordance with Board Policy 2.3, this letter will outline the tuition and budget consultation process that took place at Anoka-Ramsey Community College – Cambridge Campus over the past academic year.

Our senate met with the ARCC administration on November 6<sup>th</sup>, December 4<sup>th</sup>, and April 27<sup>th</sup>, with a fourth consultation scheduled for March 23<sup>rd</sup> but cancelled due to the exigencies of COVID-19, with several supplementary meetings taking place between myself and the college administration to provide on-the-ground updates. The main consultations were held between President Kent Hanson, CFO Donald Lewis, and the entire Cambridge Student Senate.

PowerPoint presentations were provided at the first two budget consultations, with robust discussion emphasizing the possibility of a 3% tuition increase for FY2021, barring supplementary funding from the state legislature. Fee discussion largely focused on the athletics department, which was looking to expand with several new programs, which the senate had previously resolved to support, and thus there was a consideration to increase the athletics fee. Overall, the financial status of the college was frequently characterized as relatively healthy overall, but with the Cambridge campus particularly struggling with declining enrollment.

The tenor of the budget consultation changed considerably in the spring semester with the onset of COVID-19. Regular updates provided to me in meetings between President Hanson, CFO Lewis, and the senate presidents of both Anoka-Ramsey campuses and Anoka Technical College gave insight into the rapidly evolving situation and both enrollment and budgetary projections for the coming year. The updates provided in these smaller meetings were then passed along in report by myself to the rest of the Cambridge senate. Administration was now looking to keep all fees flat, which the Senate supported, and proceed with its already planned budget, covering the expenses of the coming year with reserve funds rather than cuts.

Throughout this process, effort was made to engage with the numerous perspectives of senators, and there seemed to be attentiveness to our voices and input as leaders and representatives of our campus's student body, providing a vital lens to the implications of budgetary decisions which the administration seemed to respect and incorporate into its process. The President and CFO both made themselves available to contact for questions or concerns, and we were pleased by the reliable flow of information during the second half of the spring semester, as every wing and element of the college was working under pressure to develop an effective response to the pandemic and chart a course for the coming year.

Please feel free to contact me if you have any questions or comments regarding Anoka-Ramsey Community College – Cambridge Campus's budget consultation process for this year. Thank you for your time, and for your commitment to student involvement in decision making at Minnesota State institutions.

Sincerely,  
Axel Kylander  
Student Senate President  
akylander1@my.anokaramsey.edu

Board of Trustees  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul MN 55101

Chancellor Malhotra and Board of Trustees,

As requested by Minnesota State's Student Consultation Policy (Board Policy 2.3), this letter will outline the tuition consultation process that recently took place at Anoka-Ramsey Community College Coon Rapids Campus.

Coon Rapids Student Senate met with our CFO Don Lewis numerous times throughout the academic year to discuss tuition, fees, and the planned upcoming remodel projects at the college. Mr. Lewis covered where our budget currently was with multiple different projections and also shared the information of the revised projections in the light of the pandemic and the college response. All projections were shared with a heavy emphasis on the unknown and a need to adapt but expectations are for a decreased enrollment, meaning incoming funds will be decreased significantly from previous years. Although our senate was not the most pleased, we are aware of the significance and necessity of a potential tuition increase to counter the loss.

Don Lewis gave a presentation and shared any and all information that he had available at each meeting. Student Senate was given copies of the paperwork as well as forwarded the presentation and spread sheets, in case we needed to have further discussion.

In consideration of the uncertainty for the coming year and the timing of which all fee committees were able to meet, all fees have been decided to remain consistent from the previous year with. All fees have been approved by the senate with the understanding that next year is uncertain.

Sincerely,

*Joshua Reiten*

Joshua Reiten  
Coon Rapids Student Senate President  
jq7600jc@my.anokaramsey.edu



Coon Rapids Campus  
**Student Senate**



May 27, 2020

Minnesota State Colleges and Universities  
Wells Fargo Place  
30 Seventh Street E, Suite 350  
St. Paul, MN 55101

Re: Anoka-Ramsey Community College and Anoka Technical College Student Budget Consult Follow-up Conversations

Dear Chancellor Malhotra,

Anoka Technical College and Anoka-Ramsey Community College values our partnerships with our students and over the past six plus years has held monthly meetings with the Student Senate Presidents from each of our campuses. In addition to the student presidents, these conversations also include President Kent Hanson; Don Lewis, Vice President of Finance and Administration; and either Margie Schlueter, Executive Assistant to the President or Jessica Medearis, Special Assistant to the President. At times, these gatherings have also included other officers of student senate. Although no formal agenda is maintained for these conversations, time is typically set aside to discuss budget and finance, tuition rates and enrollments, student fees, and projects that are (or will be) impacting the college environment.

In most years we suspend these monthly conversations during the summer months. As the current year has us in unprecedented times, and as budget and enrollment ambiguity is so rampant, we have agreed to schedule a Zoom conversation with the College President, his leadership team, and Student Senate leadership most likely in early July, following the June Board of Trustees meeting. The invitation will be extended to the current Student Senate President and the President-elect. This special summer meeting will provide the opportunity to discuss the finalized tuition rate as approved by the Board, and any impact the final rate may have on programs and student services.

Throughout the 2021 budget consult process college administration presented to Student Senate the recommendation of a 3% tuition rate increase, but still left this as an open conversation pending Board action. The students were part of these conversations and, generally speaking, were accepting of a rate increase rather than face a potential loss of services and offerings. The students are aware the college is recommending such an increase and will not be surprised if such an increase is reflected come this fall. By providing these summer conversations and consults with Student Senate leadership it will enable college administration to "close the loop" on the tuition request several months later than normal.

Respectfully submitted,

Donald B. Lewis  
Vice President of Finance and Administration  
Anoka Technical College & Anoka-Ramsey Community College

**ANOKA TECHNICAL COLLEGE**  
**Anoka Campus**  
1355 West Highway 10  
Anoka, MN 55303  
763-433-1100

**ANOKA-RAMSEY COMMUNITY COLLEGE**  
**Cambridge Campus**  
300 Spirit River Dr S  
Cambridge, MN 55008  
763-433-1100

**ANOKA-RAMSEY COMMUNITY COLLEGE**  
**Coon Rapids Campus**  
11200 Mississippi Blvd NW  
Coon Rapids, MN 55433  
763-433-1100

April 22, 2020

Chancellor Malhotra  
Minnesota State Colleges  
30 East Seventh Street  
St. Paul, MN 55101-7804

[chancellor@minnstate.edu](mailto:chancellor@minnstate.edu)

Dear Chancellor Malhotra,

As requested by Minnesota State's student consultation policy (Board Policy 2.3), this letter will outline the tuition consultation process that recently took place at the Anoka Technical College.

I met with President Hanson and CFO Don Lewis twice in the spring semester 2020 to discuss the college budget. Our full senate met with the ATC administration to consult on the college budget on October 31, 2019 and April 7, 2020. There was a scheduled meeting in December in which the Senators could not attend. These meetings were attended by President Hanson, CFO Donald Lewis and the full Student Senate. We will be holding a final consult on the budget on May 5, 2020.

On October 31, 2019, when CFO, Don Lewis presented he also informed the Student Senate how the legislature operates. He stated that the goal is for the college is for the budget to be balanced by 2020-2021. There could possibly be some potential retirements so the college will look to see if they replace those positions. He said there will be no layoffs. They are projecting a 3% increase this year and a 3% increase in 2021. There are fees to discuss this year that include the Parking Fee, Tech Fee, and the Student Life Fee.

At the April 7, 2020 meeting the Administration proposed a 3% increase in tuition and we look forward to the May 5, 2020 meeting.

President Hanson made himself available at any time for comments or questions and members of his staff were very responsive to our questions.

Please feel free to contact me with any questions or comments regarding the Anoka Technical College's tuition consultation process. Thank you for your consideration.

Sincerely,

Christian Koch  
Anoka Technical College Student Senate President  
Email: [em1082ga@minnstate.edu](mailto:em1082ga@minnstate.edu)



Matthew Sauser  
1500 Birchmont Drive NE  
Bemidji, MN 56601-2699

Chancellor Malhotra  
30 East 7th Street  
St. Paul, MN 55101-7804

Dear Chancellor Malhotra,

Consider this letter as the official letter as requested by the Minnesota State Colleges and Universities (MN State) system that consultation of tuition and fees has occurred at Bemidji State University.

The consultation process was presented to the Bemidji State University Student Association (BSUSA) Student Senate on March 23, 2020 through May 2020 by our Vice-President for Finance and Administration Karen Snorek. The process was satisfactory to the students and contained the pertinent information required to accurately form a response. Much discussion took place in regards to the budget requests as well as possible scenarios depending on what budget would succeed. Many students are interested in what our state government does long term regarding higher education funding with a budget deficit now.

The BSUSA Student Senate agrees to support the 3% increase in tuition as well as the recommended increase to our Fee by Vice President for Finance and Administration Karen Snorek during our consultations. There was plenty of discussion about the budget and fee increase due to COVID-19. Student would like to see a self-imposed tuition freeze once system and university finances stabilize again. Overall all students present were satisfied with the requests and the benefits that would come with these increases.

Sincerely,

Matthew Sauser  
BSUSA Student Senate President

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**Student Senate**

Student Senate  
Central Lakes College  
501 West College Drive  
Brainerd, MN 56401

Board of Trustees  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul, MN 55101

Greetings Chancellor Malhotra, Chair Vekich, and Trustees,

We are writing to you in regards to Minnesota State Colleges and Universities Student Consultation Policy 2.3 on the tuition consultation process representing both of Central Lakes College campuses. Both of our student senates are writing to you as one unified body.

This academic year our tuition consultation meetings totaled 12 hours. President Hara Charlier, Vice President of Administrative Services Kari Christiansen, Vice President of Student & Academic Affairs Joy Bodin, Student Life Director Erich Heppner, and Student Senate members of both campuses were in attendance at multiple meetings throughout the fall and spring semesters. An overview of changing fees, the college budget, and budget assumptions were all discussed at these meetings.

As informed student leaders, we recognize that our college is facing an unprecedented financial challenge as a result of COVID-19. While we are protective of our fellow students and their finances, we are also quick to defend our college, and we know that they will need our support more than ever. For that reason, we are confident that the college administration will act in our best interests as they contemplate a potential tuition increase.

Additionally, we recommend that our Technology Fee increase by 25¢ per credit to \$10.90 per credit. The Student Life Committee is recommending that the Athletic Fee remain at \$4.20 per credit and that the Student Activity Fee increase by 10¢ to \$5.55 per credit. Upon completion of these meetings, the proposed changes were brought to both campus Student Senates for approval. The students of both Brainerd and Staples campuses were free to ask questions and express thoughts about the proposal. Both campuses unanimously approved the proposed changes.

Please feel free to contact either of us with any questions, comments, or concerns regarding the Central Lakes College Brainerd & Staples tuition consultation process. Thank you for your time, as well as your consideration.

Sincerely,

Shayla Makowski-Budrow  
Student Senate President  
Central Lakes College  
Brainerd Campus  
(218) 851-5780  
[shayla.makowski-budrow@go.clcmn.edu](mailto:shayla.makowski-budrow@go.clcmn.edu)

Abigail Klein  
Student Senate President  
Central Lakes College  
Staples Campus  
(320) 774-8368  
[abigail.klein.2@go.clcmn.edu](mailto:abigail.klein.2@go.clcmn.edu)

Board of Trustees  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul MN, 55101

Chair Cowles and Trustees,

I am writing to you today in regard to the 2019-2020 tuition and fee consultation process between the Century College Student Senate (CCSS) and the Administration as requested in Board Policy 2.3.1.

For the duration of the 2019-2020 academic year Century College's administration has met with the Student Senate on a very regular basis to discuss the financial health and future of the college. CCSS and Administration have met officially 7 times this year since the beginning of the fall 2019 semester with the dates of those meetings being Sept. 25<sup>th</sup>, Oct. 23<sup>rd</sup>, and Nov. 20<sup>th</sup> of 2019 as well as Jan. 22<sup>nd</sup>, Feb. 26<sup>th</sup>, March 25<sup>th</sup>, and April 15<sup>th</sup> of 2020. The members of administration who regularly attended these meetings were President Angelia Millender, Vice-President of Finance Pat Opatz, Vice-President of Student Affairs Pakou Yang, Associate Vice-President of Information Technology and Administrative Services John Rohleder, and the Dean of Students Kristin Hageman. The members of CCSS who regularly attended these meetings were President Andrew Knox, Vice-President Zacharia Christiansen, Director of Legislation Keng Xiong, Director of Events Krystal Dalton, Director of Public Relations Joshua Bradley, Director of IT Tou Lee, Treasurer Phoenix Pinna, Senator-at-large Alec Ly, Senator-at-large Umulkhayr Adam, Senator-at-large James Khuong, Senator-at-large Jenny Yin, and our advisor Director of Student Life and Title IX Coordinator Jennifer Rassett.

Our Senate was provided updates throughout the year on different projects that were currently underway or were in the works at each monthly meeting via presentations. These presentations often contained data pertaining to projected dates and lengths of time for these projects to occur as well as detailed spreadsheets pertaining to the budgeting of these projects. These presentations were often supplemented with succinct explanations of any background information we may not have already had as student leaders such as information around how the college receives much of its funding. Any information that could not be provided to us at the time was always communicated quickly whether via email or a quick chat in the hallway.

CCSS has reviewed recommendations from a multitude of committees on campus including the Student Life, Athletic, and Technology Fee Committees. As of now it has been deemed unnecessary to raise any of our fees, a decision that CCSS wholeheartedly agrees with.

There has been discussion around a full 3% percent tuition increase for the upcoming year. This would result in a per credit rate increase of \$4.96 raising our per credit rate from its current \$165.40 to \$170.36. After some discussion CCSS has agreed that raising tuition costs at this time is in the best interest of the college. In the time since this decision was made I have been in contact with Century's CFO Pat Opatz and he has informed me that the decision to increase tuition is still in the works at the administrative level. He also let me know that their

choice is contingent upon both current legislation waiting to be passed as well as guidance from the Board of Trustees. He has explained that Century may not need to raise tuition for the upcoming year depending on the support and information provided after all is said and done. Regardless of the choice made by Century's administration I can safely say CCSS is in support of it as we have already agreed that a tuition increase is necessary only if every other avenue of supporting the college is explored first.

I would like to note again this year as we mentioned in our letter last year that there are some discrepancies with our choices and the advice given by LeadMN on tuition and fees. Although we agree that the ever-increasing cost of college is a major deterrent to enrollment we believe that a small tuition increase is vital to the survival of our college now more than ever. Due to the large projected decrease in enrollment across the nation for the coming year the we hold no delusions that an enrollment increase will provide us the funds to keep up with the rising costs of running a college. With no funded tuition freeze in place, we feel that the decision to raise tuition in order to maintain the functionality of the college is our best option.

In all the 2019-2020 budget consultation process was constant, in-depth, informative, and extremely sufficient in terms of informing Student Leadership on the college's financial health, as well as providing us ample time to discuss and present our opinions on the proposals being made.

I would like to thank the Board of Trustees for the time and dedication that they put in for every student across the state of Minnesota. Please contact me if there are any questions, comments, or concerns in relation to the Century College 2019-2020 budget consultation process.

Best Regards,

Andrew D.R. Knox  
Century College Student Senate President



May 1, 2020

Board of Trustees  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul MN 55101

As required by Minnesota State Colleges and Universities Board policy 2.3, Outlining student engagement in decision making. This letter consists of the budget consultation process that took place at Dakota County Technical College (DCTC).

DCTC President Michael Berndt, Chief Financial Officer David Milton, Vice President of Academic Affairs Mike Opp, Associate Vice President of Student Affairs Anne Johnson, and Chief Information Officer Todd Jagerson have kept the students informed of the financial situation and other updates at the college as needed. Administration consulted with the senate on the following dates:

- Budget Consultation -April 10th
- Budget Consultation- April 17th
- Technology Consultation-October 24
- Technology Consultation-December 19th

The Student Association at DCTC is satisfied with the level of consultation we have received throughout the year regarding the college budget, tuition, fees, and the engagement in bettering program courses. During the senate meeting on April 10, 2020, we supported a recommendation of a 3% increase in student tuition to maintain student services on our campus if funding from the state does not increase. Although we support the increase we highly encourage the college to find other means of revenue besides tuition and fees in the future. The college administration has been available and answered all questions when asked in regards to fee structures. The senate appreciates the opportunity to consult on these decisions. Please reach out if you have any further questions regarding consultations.

Sincerely,  
Daisy Mairura, Student Senate President  
Dakota County Technical College  
stusenate@dctc.edu

Board of Trustees  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul, MN 55101

Board of Trustees:

As requested by the Minnesota State Student Consultation Policy, this letter will outline the tuition and budget consultation process that took place on numerous occasions throughout the year at Fond du Lac Tribal and Community College (FDLTCC). The attendees of these tuition and budget meeting were the FDLTCC Student Senate President Hope Calogero, Student Senate Vice President Brad Hiler, Student Senate Secretary Emily Lockling, Student Senate Treasurer Stephanie Keinanen, Senate Advisor Jesse Stirewalt, FDLTCC President Stephanie Hammitt, and FDLTCC Chief Financial Officer Bret Busakowski.

During both fall and spring semesters we have been formally briefed multiple times with the financial status of the college, in that we have been experiencing a deficit due to low enrollment. This has been the case since the 2018/2019 school year, prior to that the financial status was strong due to a budget plan to reserve five to seven percent.

We are aware of the 3% rise in tuition fees and acknowledge that it is needed for the success of FDLTCC. While it does pain us to see tuition prices continue to rise it still places us below other nearby institutions, We feel administration has been diligent over the past 6 years to not raise tuition (in 2017 tuition was cut 1% while 2018 tuition increased 1% balancing at a no change).

It has been an honor to be part of the community here at FDLTCC and a greater privilege to be on Student Senate. The FDLTCC community thrives on diversity and having low tuition is a necessity for maintaining that as it places us above other colleges for affordability.

If you have any questions or concerns please do not hesitate to contact me.

Kindly,

Hope Calogero  
FDLTCC Student Senate President  
[hope.calogero@s.fdlccc.edu](mailto:hope.calogero@s.fdlccc.edu)



Chancellor Devinder Malhotra and Board of Trustees  
Office of the Chancellor  
Minnesota State Colleges and Universities System  
30 7<sup>th</sup> Street East, Suite 350  
Saint Paul, MN 55101

April 2, 2020

Chancellor Malhotra and Trustees,

This letter is to briefly outline the process of Hennepin Technical College (HTC) budget consultation, as requested by the Minnesota State policy (Board policy 2.3).

Our Student Senate Executive Board Officers, including Presidents from Brooklyn Park – Valeria Acosta-Gomez and Eden Prairie senate president, Serhii Nechytailo met with HTC administration monthly throughout the school year. During our November, February and April meetings specifically, there were updates and discussions regarding the budget and required tuition consultation processes. Along with the student leaders from both campuses, President Dr. Merrill Irving, Jr., Vice President of Finance and Operations Craig Erickson, Vice President of Student Affairs Jess Lauritsen, Director of Student Life & Career Development Sue Schmitz, Brooklyn Park Student Senate Advisor Laura Otieno, and Eden Prairie Student Senate Advisor Jese Ledbetter attended the budget consultation meetings. Background materials were provided during these meetings to detail the all college budgets for FY20 and projections for FY21. The discussion allowed Student Senate leaders to ask questions about the budget.

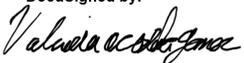
The administration explained that they will be budgeting based on a Full-Time Equivalent of 2975 students. This is lower than it has been in recent years and due to the national trend of declining enrollment coupled with the financial demands and importance of technical education, every dollar is critical.

During the November 20<sup>th</sup> budget consultation meeting, Chief Information Officer Jason Kopp presented a \$.28 per credit technology fee increase to provide open access printing to all students. Vice President of Student Affairs, Jess Lauritsen, presented a \$.28 per credit health fee increase to provide additional health programming and services to students. Vice President of Finance and Operations Craig Erickson, shared a PowerPoint presentation which suggested a 3% tuition increase to offset a shortfall.

The Administrators presented the same information at our February 26<sup>th</sup> senate meeting and were receptive to further answering the Student Senate leaders' questions and hearing the feedback we have or that we ask on behalf of other students. We feel our voices are heard and taken seriously, and the administration and students share the same vision and goals for the college. We understand and support the 3% tuition increase, \$.28 per credit health fee increase and \$.28 per credit technology fee increase.

If you have any questions or comments regarding the budget consultation at Hennepin Technical College, please feel free to contact me.

Sincerely,

DocuSigned by:  
  
BE6A749A80BE4BA

Valeria Acosta-Gomez  
2019-2020 Brooklyn Park Campus Student Senate President

Brooklyn Park Campus  
9000 Brooklyn Boulevard  
Brooklyn Park, MN 55445-2399  
Telephone 952-995-1300  
Facsimile 763-488-2944

Eden Prairie Campus  
13100 College View Drive  
Eden Prairie, MN 55347-2600  
Telephone 952-995-1300  
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Law Enforcement and Criminal  
Justice Education Center  
9110 Brooklyn Boulevard  
Brooklyn Park, MN 55445-2410  
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Facsimile 763-657-3739

**HennepinTech.edu**

A MEMBER OF THE MINNESOTA STATE  
COLLEGES AND UNIVERSITIES SYSTEM

Hennepin Technical College is an affirmative action,  
equal opportunity educator and employer.



Chancellor Devinder Malhotra and Board of Trustees  
 Office of the Chancellor, Minnesota State Colleges and Universities System  
 30 7<sup>th</sup> Street East, Suite 350  
 Saint Paul, MN 55101

April 17, 2020

Chancellor Malhotra and Trustees,

This letter is to briefly outline the process of Hennepin Technical College (HTC) budget consultation, as requested by the MnSCU policy (Board policy 2.3).

Our Student Senate Executive Board Officers, including Presidents from Brooklyn Park – Val Acosta-Gomez and Eden Prairie – Serhii Nechytailo meet with HTC administration monthly throughout the school year. During our November, February and April meetings specifically, there were updates and discussions regarding the budget and required tuition consultation processes. Along with the student leaders from both campuses, President Dr. Merrill Irving, Jr., Vice President of Finance and Operations Craig Erickson, Vice President of Student Affairs Jess Lauritsen, Jason Kopp Vice President of Technology, Institutional Effectiveness and Planning, Director of Student Life & Career Development Sue Schmitz, Brooklyn Park Student Senate Advisor Laura Otieno, and Eden Prairie Student Senate Advisor Jese Ledbetter attended the budget consultation meetings. Background materials were provided during these meetings to detail the all college budgets for FY20 and projections for FY21. The administration explained that they will be budgeting based on a Full-Time Equivalent of 2975 students. The discussion allowed Student Senate leaders to ask questions about the budget.

At the November 20, 2019 meeting, Craig Erickson demonstrated through a PowerPoint the allocations and the shortfall that will occur and how increasing tuition could help offset the shortfall. In his presentation he provided to the students what a 3% increase would look like for FYE student. At this same meeting Jason Kopp presented a \$.28 per credit technology fee increase to support and provide open access for student printing. Jess Lauritsen also presented on a \$.28 per credit health fee increase to provide more health programming and services to students based on the needs reported by recent research.

On February 19, 2020 Jess, Craig and Jason came and presented the budget to the whole Eden Prairie Student Senate. The presenters were very engaging and welcomed any questions the students had. Students in attendance at the meeting asked very good questions to get the whole picture of the budget and the impact these increases would have to improve areas at HTC. The senate executive board brought forward any remaining questions to the final budget consultation meeting on April 15, 2020.

Students have voiced their support for increasing the Technology and Health Fees by \$.28/credit to address the need for open access printing and increased health programming and services to students. Students have also voiced their support for increasing tuition to maintain instructional quality, program equipment needs and maintain current student services levels. We feel our voices are being heard and taken seriously; the administration and students share the same vision and goals for the college.

If you have any questions or comments regarding the budget consultation at Hennepin Technical College, please feel free to contact me.

Sincerely,

DocuSigned by:  
  
 0064E2A3D2244DE...  
 Serhii Nechytailo  
 2019-2020 Eden Prairie Campus Student Senate President

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 9000 Brooklyn Boulevard  
 Brooklyn Park, MN 55445-2399  
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Chancellor Malhotra  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St Paul MN 55101

Chancellor Malhotra,

As requested by Minnesota State Board Policy 2.3 and System Procedure 2.3.1, this letter will outline the budget consultation that took place with the Inver Hills Community College Student Senate. Overall, the process was very beneficial to the students' understanding of the budgeting process.

The Student Senate met with Inver Hills Vice President of Finance & Operations, David Milton, on February 6<sup>th</sup>, April 16<sup>th</sup>, and April 30<sup>th</sup>. In addition, Vice President Milton, Vice President of Student Affairs Wendy Robinson, and President Michael Berndt met with us frequently throughout the year on a variety of issues related to budget and student consultation. During these meetings we were informed of the financial status of the college and how it is affected by legislation. Student Senators, the Senate Executive Board, and Senate Advisors were in attendance. We asked several questions for clarification, and are satisfied with the explanations given.

Administration did an excellent job of providing materials to aid our understanding, as well as strategically planning for a realistic and efficient budget. The Student Senate members were understanding of the need for a tuition increase thanks to the information provided.

Thank you,

*Brandon Yates*

Student Senate President

[studentsenate@inverhills.edu](mailto:studentsenate@inverhills.edu)

Board of Trustees  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul MN – 55101

Chair Jay Cowles and Trustees:

As requested by Minnesota State System's Student Consultation Policy (Board Policy 2.3), this letter will outline the tuition consultation process that recently took place at Lake Superior College.

The process started on January 23<sup>rd</sup> when VP Al Finlayson attended our Student Senate meeting to introduce the school budget to our senators. Finlayson talked about the budget for at least 20 minutes explaining how it works and where the money goes that they receive from students.

On April 13<sup>th</sup>, members of our senate met again with LSC administration to consult on the college budget and its challenges for the upcoming year. The meeting took place online and the video conference was attended by President Dr. Patricia Rogers, VP Al Finlayson, VP Daniel Fanning, Dean Wade Gordon, Student Senate Advisor Kent Voelkner and 3 members of senate, including myself. A detailed spreadsheet was provided, which included budgets of past years and a projection for this upcoming year. The projection illustrated the impact that COVID-19 will have on this institution's enrollment during this upcoming year, showing a decrease of 2%, affecting the budget.

The Administration proposed a 3% increase on the cost associated to attend Lake Superior College. This increase was proposed in order to keep resources up and running at maximum capacity, and also to assure employees will get their determined annual raises.

The consultation on the budget was sufficient to get all questions answered in order to make an informed decision.

President Dr. Rogers made herself available at any time for comments or questions and was open to hold another meeting if any questions came up. Members of her staff asked us multiple times if they were clear on the information given and they were also very responsive to our questions. We feel that our views were taken into account and that the consultation process was clear, informative, and precise.

Please, feel free to contact me if you have any questions about the consultation process. Thank you for your consideration.

Sincerely,

Christian Quadros - Student Senate President - christian.pereiragomesdequadros@lsc.edu

Honorable Chancellor Malhotra and Board of Trustees,

This letter is in regards to the consultation process between the Metropolitan State University Student Association (MSUSA) and our university administration. While the MSUSA disapproves of increasing tuition for students as a general rule, we understand that it is a necessary evil at this time in order to keep our university functioning. With that understanding, we also want to acknowledge and thank both President Arthur and CFO Hatch for attending multiple MSUSA meetings to discuss tuition and fees. Both of their efforts to answer specific inquiries and draft overviews of multiple scenarios when we requested them was particularly appreciated by students.

We understand the uncertain situation the university is experiencing because of the COVID-19 pandemic. MSUSA is also aware of the financial difficulties facing universities system-wide even prior to the pandemic. We have inquired about the steps other universities are taking in the state and feel satisfied that your leadership aligns with what has been deemed necessary for all seven of the Minnesota State Universities.

The Minnstate Supplemental Budget Request would have given us greater flexibility in advocating against a tuition increase but despite efforts to ensure it passed, it didn't, leaving students to foot the ever-increasing tuition bills. We hope that you also see these barriers and continue to advocate for more funding from the state legislature to help alleviate them. Many of our students were looking at taking on third or fourth jobs before the pandemic and now, in the midst of it, students campus-wide will struggle to find any disposable income to cope with these rising costs.

We also want to reiterate the uniqueness of Metropolitan State University among the system. We are not a university that is parent funded. Every increase in fees is that much less for a student in terms of food in their fridge or clothes for their children. We believe there needs to be some long-term plan to offset these rising costs because tuition increases have been much too common in recent years and funding cannot sustainably increase in this way for much longer.

With this, we acknowledge that we were consulted about the tuition increase and we agree with the increase in tuition of 4% for graduate programs and 3% for undergraduate programs. We also acknowledge that we were consulted about the increase in the technology fee of \$1 per credit. Please bear in mind the situation our students are in as we move forward from this process. Let's find ways to avoid future increases wherever possible.

Humbly,

هميشا آل كمونه  
*Hamisha Alkamooneh*  
MSUSA President

Received May 1, 2020



**MINNEAPOLIS**  
COMMUNITY & TECHNICAL  
**COLLEGE™**

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April 20, 2020

Board of Trustees  
Minnesota State Colleges & Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul, Minnesota 55101

Dear Chair Jay Cowles and Trustees:

As requested by Minnesota State's student consultation policy (Board policy 2.3), this letter will outline the tuition consultation process that recently took place at Minneapolis College. Tuition and fees are issues that require consultation and a letter to the Board of Trustees, and we are honored to write to you.

On April 6<sup>th</sup>, 2020, our Senate participated in a Tuition Consultation meeting with administration. Among the administration was President Sharon Pierce, Vice President of Student Affairs Patrick Troup, and Vice President of Finance and Operations Chris Rau. An additional meeting was held on April 15<sup>th</sup>, 2020, for further consultation with administration.

The Student Senate Executive Board at Minneapolis College promotes the general welfare of students and participates in decision-making on the Board of Trustees. The equality of opportunity among students is maintained when students are engaged in the consultation process.

Administration provided necessary background materials and explanations to the Senate for a proposed tuition increase of 3%. Administration provided a comprehensive Academic Year 2019-2020 Minneapolis College Tuition and Fees spreadsheet. Senate board members had adequate time to express their opinions and voice views and concerns among administrators.

We agreed upon a 3% tuition increase next year apart from online courses. The senate board was opposed to cuts in technology and E&I services. Increasing tuition by this percentage next year would total \$191.15 in comparison to \$185.20 this year. Furthermore, Minneapolis College would double their current half of a million deficit in opposition of an increase.

Student involvement in decision-making processes were honored in this consultation. Student Senate input was considered, valued, and given adequate time for questions and negotiations. President Pierce, along with the administration, made themselves available at any time for comments or questions regarding fees, which we understand.



Please feel free to contact me if you have any questions or comment regarding the tuition consultation process at Minneapolis College. Thank you for your consideration.

Warmest regards,

DocuSigned by:  
  
F259C19861854B2  
4/22/2020 | 9:30:27 AM CDT

Brian K. Lindell  
Student Senate President  
pressenate@go.minneapolis.edu

DocuSigned by:  
  
1FB40868597F4B2  
4/22/2020 | 9:44:53 AM CDT

Ashley Sunderland  
Student Senate Director of Finance  
financesenate@go.minneapolis.edu

cc: President Sharon Pierce  
Vice President Christopher Rau  
Vice President Patrick Troup



Board of Trustees  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 7<sup>th</sup> Street East-Suite 350  
St. Paul, MN 55101-7804

Dear Board of Trustees:

This letter is to inform you that the Minnesota West-Worthington campus has completed and participated in their duty in the consultation process. The Student Senate has gone over the financial information that was supplied to our Student Senate during the April 3, 2020 college wide Zoom meeting. Diana Fliss presented the information to our Student Senate.

We, the student body understand how the tuition rates and fees are established and how they are factored each year. Minnesota West also appreciate the efforts put forth by the current administration and appreciates the time spend explaining this process to us.

Sincerely,

A handwritten signature in black ink that reads "Ashley Wagner". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Ashley Wagner  
Minnesota West Community & Technical College  
Worthington Campus  
Student Senate President

Canby Campus  
1011 First Street West  
Canby, MN 56220

Granite Falls Campus  
1593 11<sup>th</sup> Avenue  
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Jackson Campus  
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Pipestone Campus  
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Pipestone, MN 56164

Worthington Campus  
1450 Collegeway  
Worthington, MN 56178

Minnesota West Communication Center: (800)658-2330

A Member of the Minnesota State Colleges and Universities System An Affirmative Action Equal Opportunity Educator/Employer

Dear Chancellor and whom it may concern,

On behalf of the student body, I would like to thank Diana Fliss for presenting during our zoom meeting to discuss the tuition consultation. Also Diana told us about the student Health Services Fee of \$3.00. The response I received from other students tells me everyone was well informed and appreciated the effort of all the individuals it took to put the presentation together. This presentation helps us, as students, to understand the finances of Minnesota West Community and Technical College.

We realize the importance of informing us, as students, of the financial health of the college. We would like to urge our administration to continue to look at every option possible to help keep Minnesota West growing strong in a financial position and yet sustain where we are currently.

Thank you and the rest of the staff and administration for all your hard work regarding this issue.

Wayne Fisk

Student Senate President

Minnesota West Community & Technical College

Jackson, Minnesota 56143

# **Minnesota West Community and Technical College**

## **Pipestone**

### **Budget Consultation Letter**

To the Chancellor and whom it may concern:

On behalf of the student body at the Minnesota West Pipestone Campus, I would like to thank Diana Fliss for visiting our campus to discuss the tuition consultation. The student body sincerely appreciates the time and effort into keeping us informed and up to date on the finances of Minnesota West Community and Technical College. We are very grateful that, as students, we are not only being informed of the upcoming plans for the budget, but that we may ask questions and provide feedback as well.

We understand the importance of informing us of the current finances. We would like to urge our administration to look at every option possible to help keep Minnesota West growing strong in a financial position as well as continue to sustain where we are currently.

Thank you to all who organised the consultation with our student body. We very much appreciate your effort and hard work.

Respectfully,

Graham Dinnel

Student Senate President

April 20<sup>th</sup>, 2020  
Board of Trustees  
Minnesota State  
30 East Seventh Street  
St. Paul MN 55101

Dear Trustees,

— As required by the Minnesota State student consultation policy (Board Policy 2.3), this letter is to outline the tuition consultation process at Minnesota West Community and Technical College- Luverne Center.

The consultation was held with students who wanted to attend via Zoom on April 3<sup>rd</sup>, 2020, with Diana Fliss presenting a detailed power point outlining the information regarding tuition, the financial health and planning, enrollment and allocation history, and a better understanding of the reserves and fund balances.

After the consultation meeting, students had a better understanding on how tuition and fees are established as well as the future of Minnesota West Community and Technical College's financial health and future planning, to ensure that students have an affordable education and the best education possible.

Please feel free to contact me if you have any questions regarding Minnesota West Community and Technical College student consultation process. Thank you for your consideration.

Sincerely,

*Karlie Christensen*

Karlie Christensen, Student Senate President, [mj475td@go.minnstate.edu](mailto:mj475td@go.minnstate.edu)

Board of Trustees

Minnesota State Colleges and Universities

500 Wells Fargo Place

30 East 7th Street - Suite 350

St. Paul, MN 55101-7804

Board of Trustees:

This letter is to inform you that the Minnesota West - Granite Falls campus, has completed and participated in the duty of the consultation process. The Student Senate has looked over the financial and planning information provided on April 3rd, 2020.

We understand the given information provided through video chat amid the COVID-19 pandemic. There were concerns raised regarding the health services fee and the usefulness of it to the students. The fee is reasonable being \$3.00 per credit; however, there are many students that will not take advantage of these tools even if they are readily available. In turn, many students will pay for a service they will never use. Secondly, the pool of money that was formed for all sections of the school to use, we believe should be more properly managed. The funds should be used to help the students more in their learning capabilities such as: educational trips, tools, etc. rather than food or parties that are for uneducational purposes.

We are grateful for the boards efforts in bettering our campus' and using funds appropriately.

Sincerely,

Tyler Crawford

Student Senate President

Minnesota West Community & Technical College

Granite Falls Campus



"Prepares learners for a lifetime of success."

4/20/2020

Board of Trustees  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 7<sup>th</sup> St. E – Suite 350  
St Paul, MN 55101

Dear Board of Trustees,

This letter is to inform you the Minnesota West, Canby campus, Student Senate has completed and has participated in our duty in the Student Budget Consultation process. Our Student Senate has gone over the financials presented by the director of Financial Services, Diana Fliss and by the Dean of Students, Rebecca Weber at our Zoom meeting on Friday, April 3, 2020 at 1:00 PM via Zoom.

Our Student Senate understands how tuition and fees are established and how they are factored each year. We appreciate the efforts of the administration and we are grateful for the time spent explaining the tuition and fees information presented to us.

Sincerely,

*Nicholas Ludewig - see attached*  
Nicholas Ludewig,  
Student Senate President, Canby campus



[www.mnwest.edu](http://www.mnwest.edu) • 800-658-2330 • [info@mnwest.edu](mailto:info@mnwest.edu)

**Canby Campus**  
1011 First Street West  
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**Jackson Campus**  
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**Pipestone Campus**  
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Pipestone, MN 56164

**Worthington Campus**  
1450 Collegeway  
Worthington, MN 56187

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## Full, Deborah L

---

**From:** nick ludewig <ludewignick@gmail.com>  
**Sent:** Monday, April 20, 2020 10:11 AM  
**To:** Full, Deborah L  
**Cc:** Ludewig, Nicholas I; Zempel, Nicole L  
**Subject:** Re: need your signature today!!

I approve and sign both documents  
Nick Ludewig

On Mon, Apr 20, 2020, 10:06 AM Full, Deborah L <[deb.full@mnwest.edu](mailto:deb.full@mnwest.edu)> wrote:  
Sorry Nick, can you say both  
Approved and Signed??

**Deb Full** | Campus Resource Specialist | Minnesota West Community & Technical College  
1011 First Street West | Canby, MN 56220 | [deb.full@mnwest.edu](mailto:deb.full@mnwest.edu) | Office (507) 223-1327 | Fax (507) 223-5291

---

**From:** nick ludewig <[ludewignick@gmail.com](mailto:ludewignick@gmail.com)>  
**Sent:** Monday, April 20, 2020 10:05 AM  
**To:** Full, Deborah L <[deb.full@mnwest.edu](mailto:deb.full@mnwest.edu)>  
**Cc:** Ludewig, Nicholas I <[Nicholas.Ludewig@live.mnwest.edu](mailto:Nicholas.Ludewig@live.mnwest.edu)>; Zempel, Nicole L <[nicole.zempel@mnwest.edu](mailto:nicole.zempel@mnwest.edu)>  
**Subject:** Re: need your signature today!!

Signed. Nick Ludewig

On Mon, Apr 20, 2020, 9:25 AM Full, Deborah L <[deb.full@mnwest.edu](mailto:deb.full@mnwest.edu)> wrote:

Full, Deborah L has shared a OneDrive for Business file with you. To view it, click the link below.

 [Student Senate consultation letter2020.docx](#)

Hi Nick,

I've got several documents that need your signature and they need to be in today. Can I get you to send me an email message - just reply to this - and give me permission to sign the following forms for the Canby Student Senate.

- 1) letter of consultation - I have attached it - if you have more you want to add, please do, otherwise send me your signature by email
- 2) Letter about \$3.00 health services fee - also needs your signature
- 3) Three Student Senate Stipend Vouchers - yours, Reeds and Victorias - all need your approval/signature - once again send me an email and we can use that to sign

During the Student Budget Consultation on Friday, April 3, 2020 at 1:00 p.m. via zoom, a Health Services Fee of \$3.00 per credit was presented by the Director of Financial Services (Diana Fliss), Dean of Student Services (Rebecca Weber) and VP of Finances and Facilities (Jodi Landgaard). The revenue from that fee would be used for the following:

- A Health Services Fee would allow MN West to provide a more comprehensive level of personal health and wellness services for all students who attend one of our five campuses, two locations, or online. Funds from this fee will be used for personnel expenses for a college health service coach as well as a telephonic personal health and a multiple resource service for students.
- The staff member would champion a College CARE Team and promote awareness and education for students, staff, and faculty. This would include planning, training, and implementation for crisis management and mental health awareness, as well as counseling connections and referrals for students. Referrals provided to students range from clinical services; school-life referrals such as childcare and elder care; as well as daily living referrals such as housing and food insecurity, financial resources, etc.
- Licensed mental health counselors will staff the telephonic model. The 24/7 telephonic services are available year-round to all students and include short-term problem resolution as well as longer term care for mental health issues. The Resource service is unlimited and assists students with questions about child care, elder care, pet care, housing and transportation.

  
Student Senate President Signature

Worthington  
Campus

04/09/2020  
Date

Comments:

<b>Canby Campus</b> 1011 First Street West Canby, MN 56220	<b>Granite Falls Campus</b> 1593 11 <sup>th</sup> Avenue Granite Falls, MN 56241	<b>Jackson Campus</b> PO Box 269 Jackson, MN 56143	<b>Pipestone Campus</b> 1314 North Hiawatha Pipestone, MN 56164	<b>Worthington Campus</b> 1450 Collegeway Worthington, MN 56178
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*Brandon Duval*

Student Senate President Signature

Pipestone

Campus

4/11/20

Date

Comments:

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1011 First Street West  
Canby, MN 56220

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Minnesota West Communication Center: (800)658-2330

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Karlie Christensen

Student Senate President Signature

Luverne

Campus

04/16/2020

Date

Comments:

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1011 First Street West  
Canby, MN 56220

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1593 11<sup>th</sup> Avenue  
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1314 North Hiawatha  
Pipestone, MN 56164

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1450 Collegeway  
Worthington, MN 56178

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Wayne - can you please sign?

During the Student Budget Consultation on Friday, April 3, 2020 at 1:00 p.m. via zoom, a Health Services Fee of \$3.00 per credit was presented by the Director of Financial Services (Diana Fliss), Dean of Student Services (Rebecca Weber) and VP of Finances and Facilities (Jodi Landgaard). The revenue from that fee would be used for the following:

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*[Handwritten Signature]*

Student Senate President Signature

JACKSON

Campus

4-17-20

Date

Comments:

[Empty rectangular box for comments]

Canby Campus  
1011 First Street West  
Canby, MN 56220

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Worthington, MN 56178

Minnesota West Communication Center: (800)658-2330

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# Weber, Rebecca L

**From:** Tyler Crawford <crawfordtyler3@gmail.com>  
**Sent:** Monday, April 13, 2020 4:17 PM  
**To:** Weber, Rebecca L  
**Subject:** Re: Letter of Consultation & Health Service Fee - Follow up needed



During the Student Budget Consultation on Friday, April 3, 2020 at 1:00 p.m. via zoom, a Health Services Fee of \$3.00 per credit was presented by the Director of Financial Services (Diana Fliss), Dean of Student Services (Rebecca Weber) and VP of Finance and Facilities (Jodi Landgaard). The revenue from that fee would be used for the following:

- A Health Services Fee would allow MN West to provide a more comprehensive level of personal health and wellness services for all students who attend one of our five campuses, two locations, or online. Funds from this fee will be used for personnel expenses for a college health service coach as well as a telephonic personal health and a multiple resource service for students.
- The staff member would champion a College CARE team and promote awareness and education for students, staff, and faculty. This would include planning, training, and implementation for crisis management and mental health awareness, as well as counseling connectors and referrals for students. Referrals provided to students range from clinical services; school life referrals such as childcare and elder care, as well as daily living referrals such as housing and food insecurity, financial resources, etc.
- Licensed mental health counselors will staff the telephonic model. The 24/7 telephonic services are available year-round to all students and include short-term problem resolution as well as longer term care for mental health issues. The Resource service is unlimited and assists students with questions about child care, elder care, pet care, housing and transportation.

_____ Tyler Crawford	_____ Granite Falls	_____ 04/20/2020
Student Senate President Signature	Campus	Date

Comments

Canby Campus 20.1 First Street West Canby, MN 56222	Granite Falls Campus 1543 1 <sup>st</sup> Avenue Granite Falls, MN 56241	Jackson Campus P.O. Box 249 Jackson, MN 55343	Pigeon Lake Campus 1314 North Flaxwatts Pigeon Lake, MN 56164	Worthington Campus 3450 Colgateway Worthington, MN 56172
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I hope this will work for me signing. I don't have a printer. not sure what else I can do. email me if this is okay if you need more information.

On Mon, Apr 13, 2020 at 8:59 AM Weber, Rebecca L <[rebecca.weber@mnwest.edu](mailto:rebecca.weber@mnwest.edu)> wrote:

Tyler,

Below is the information that will need to be submitted no later than Monday, April 20<sup>th</sup>. If you are still not able to open, let me know.



During the Student Budget Consultation on Friday, April 3, 2020 at 1:00 p.m. via zoom, a Health Services Fee of \$3.00 per credit was presented by the Director of Financial Services (Diana Fliss), Dean of Student Services (Rebecca Weber) and VP of Finances and Facilities (Jodi Landgaard). The revenue from that fee would be used for the following:

- A Health Services Fee would allow MN West to provide a more comprehensive level of personal health and wellness services for all students who attend one of our five campuses, two locations, or online. Funds from this fee will be used for personnel expenses for a college health service coach as well as a telephonic personal health and a multiple resource service for students.
- The staff member would champion a College CARE Team and promote awareness and education for students, staff, and faculty. This would include planning, training, and implementation for crisis management and mental health awareness, as well as counseling connections and referrals for students. Referrals provided to students range from clinical services; school-life referrals such as childcare and elder care; as well as daily living referrals such as housing and food insecurity, financial resources, etc.
- Licensed mental health counselors will staff the telephonic model. The 24/7 telephonic services are available year-round to all students and include short-term problem resolution as well as longer term care for mental health issues. The Resource service is unlimited and assists students with questions about child care, elder care, pet care, housing and transportation.

Nicholas Ludewig  
Student Senate President Signature

Canby  
Campus

4/20/20  
Date

Comments: see attached

**Canby Campus**  
1011 First Street West  
Canby, MN 56220

**Granite Falls Campus**  
1593 11<sup>th</sup> Avenue  
Granite Falls, MN 56241

**Jackson Campus**  
PO Box 269  
Jackson, MN 56143

**Pipestone Campus**  
1314 North Hiawatha  
Pipestone, MN 56164

**Worthington Campus**  
1450 Collegeway  
Worthington, MN 56178

## Full, Deborah L

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**From:** nick ludewig <ludewignick@gmail.com>  
**Sent:** Monday, April 20, 2020 10:11 AM  
**To:** Full, Deborah L  
**Cc:** Ludewig, Nicholas I; Zempel, Nicole L  
**Subject:** Re: need your signature today!!

I approve and sign both documents  
Nick Ludewig

On Mon, Apr 20, 2020, 10:06 AM Full, Deborah L <[deb.full@mnwest.edu](mailto:deb.full@mnwest.edu)> wrote:  
Sorry Nick, can you say both  
Approved and Signed??

**Deb Full** | Campus Resource Specialist | Minnesota West Community & Technical College  
101 | First Street West | Canby, MN 56220 | [deb.full@mnwest.edu](mailto:deb.full@mnwest.edu) | Office (507) 223-1327 | Fax (507) 223-5291

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**From:** nick ludewig <[ludewignick@gmail.com](mailto:ludewignick@gmail.com)>  
**Sent:** Monday, April 20, 2020 10:05 AM  
**To:** Full, Deborah L <[deb.full@mnwest.edu](mailto:deb.full@mnwest.edu)>  
**Cc:** Ludewig, Nicholas I <[Nicholas.Ludewig@live.mnwest.edu](mailto:Nicholas.Ludewig@live.mnwest.edu)>; Zempel, Nicole L <[nicole.zempel@mnwest.edu](mailto:nicole.zempel@mnwest.edu)>  
**Subject:** Re: need your signature today!!

Signed. Nick Ludewig

On Mon, Apr 20, 2020, 9:25 AM Full, Deborah L <[deb.full@mnwest.edu](mailto:deb.full@mnwest.edu)> wrote:

Full, Deborah L has shared a OneDrive for Business file with you. To view it, click the link below.

 [Student Senate consultation letter2020.docx](#)

Hi Nick,

I've got several documents that need your signature and they need to be in today. Can I get you to send me an email message - just reply to this - and give me permission to sign the following forms for the Canby Student Senate.

- 1) letter of consultation - I have attached it - if you have more you want to add, please do, otherwise send me your signature by email
- 2) Letter about \$3.00 health services fee - also needs your signature
- 3) Three Student Senate Stipend Vouchers - yours, Reeds and Victorias - all need your approval/signature - once again send me an email and we can use that to sign

April 23, 2020

Board of Trustees  
Minnesota State  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul, MN 55101

Dear Chair and Trustees:

As requested by Minnesota State's student consultation policy (Minnesota State policy 2.3), this letter will outline the budget consultation process that took place at Minnesota State College Southeast, Red Wing campus.

Our Student Senate had the chance to meet with our administration over a three-meeting process to discuss the FY20 and FY21 budget. Chief Finance Officer, Mike Kroening, along with the Red Wing Senate attended our meeting. We were provided with the opportunity to review budget concerns and ask questions about the state of the college in general.

CFO Mike Kroening advised there is potential for a budget shortfall and is proposing to increase tuition by 3% and \$300,000 in institution reorganization to balance the budget for the upcoming fiscal year. It is the Senate's opinion that the consultation process was followed, and discussion was allowed. Currently, the Minnesota state College Southeast: Red Wing Student Senate supports the proposed college budget for FY20 and FY21. CFO made his contact information available for any follow up questions or discussion that students felt might be necessary.

Beginning fall 2018, students had the opportunity to use online textbooks through a partnership with Cengage for selected classes. This was a significant savings for many of our student's campus wide and aids in lowering the overall cost of education. However, if additional funds are not received from the Legislative level, more workforce reductions will be on the horizon which will significantly impact our already thin support network. The additional funding is needed in order to not only balance the budget, but more importantly provide each student with the level and degree of support they need to further their education.

Feel free to contact me at any time with questions or comments regarding Minnesota State College Southeast, Red Wing's budget consultation. Thank you for your consideration.

Sincerely,

Ashley Laduke  
Student Senate President, Red Wing campus  
Minnesota State College Southeast  
Ashley.Laduke@my.southeastmn.edu



MINNESOTA STATE COLLEGE  
SOUTHEAST  
A TECHNICAL & COMMUNITY COLLEGE

April 20, 2020

Board of Trustees

Minnesota State College and Universities

500 Wells Fargo Place

30 East 7<sup>th</sup> St#350

St. Paul Minnesota 55101

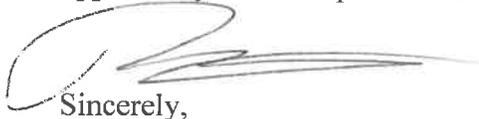
Chancellor Malhotra and Board of Trustees,

After several consultations of the MSC Southeast budget has been reviewed and discussed with the student senate.

We understand that the current proposed funding suggests a 3% tuition increase is necessary to balance Southeast's budget.

We strongly encourage the legislature to increase funding to cover the budget needs for Minnesota State Colleges and Universities in hopes that we will not receive a tuition increase. As you know, the cost of post-secondary education is high and the value to students is great.

Thank you for your time and advocacy for students like us and creating an affordable opportunity to develop the future work force.



Sincerely,

Thomas Lorenz

MSCS Student Senate President 2019/20

# Minnesota State

## Community and Technical College

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April 23<sup>rd</sup>, 2020

Chancellor Malhotra,

As requested by Minnesota States student consultation policy board 2.3 this letters purpose is to explain the tuition consultation process which has happened at Minnesota State Community and Technical College Detroit Lakes.

The Detroit Lakes Student Representatives have discussed the Minnesota State budget with the Chief Financial Officer, Pat Nordick, on March 3<sup>rd</sup>, 2020 and April 14<sup>th</sup>, 2020. The Student Representatives have also discussed the budget with President, Carrie Brimhall on one or more occasions.

The Student Representative were presented with an abundance of factual data and informational graphs explaining the current and future budget along with explanations of any changes being made, and the impacts those changes may have on individual campuses. Both Mr. Nordick and President, Brimhall were excited to answer any questions that the Student Representatives had.

The Student Representatives were informed of the likely tuition increase and understand and agree that it is a necessary action for Minnesota State Colleges to continue offering the very best.

If there are any further questions please contact the student body president, Robin Tate.

Sincerely,



Robin Tate

Student Senate/Student Life President

Robin.Tate@go.minnesota.edu



**Detroit Lakes**  
900 Highway 34 East  
Detroit Lakes MN 56501-2698  
218.846.3794 fax

**Fergus Falls**  
1414 College Way  
Fergus Falls MN 56537-1000  
218.736.1510 fax

**Moorhead**  
1900 28th Avenue South  
Moorhead MN 56560-4899  
218.299.6810 fax

**Wadena**  
405 Colfax Avenue Southwest  
Wadena MN 56482-1447  
218.631.7901 fax

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A member of the Minnesota State system  
and an Equal Opportunity Educator / Employer.

Toll Free: 877.450.3322

[minnesota.edu](http://minnesota.edu)

# Minnesota State

Community and Technical College

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May 1, 2020

Chancellor Malhotra,

This letter, as requested by the Minnesota State Student Consultation Policy 2.3.1, is an outline of the budget consultation that Minnesota State Community and Technical College's CFO Pat Nordick presented to the M State Moorhead SGA regarding the Fitness Center budget.

Minnesota State Community and Technical College Chief Financial Officer Pat Nordick met with the Student Government Association (SGA) on three separate occasions to discuss the college budget.

The Fitness Center Fee will continue at the rate of \$4.00. These funds will continue to cover the cost of the annual operating costs of the Fitness Center, staff salary, and paying off the revenue bond.

Sincerely,



Kaitlyn Blake

M State Moorhead SGA President



**Detroit Lakes**  
900 Highway 34 East  
Detroit Lakes MN 56501-2698  
218.846.3794 fax

**Fergus Falls**  
1414 College Way  
Fergus Falls MN 56537-1000  
218.736.1510 fax

**Moorhead**  
1900 28th Avenue South  
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# Minnesota State

## Community and Technical College

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May 1, 2020

Chancellor Malhotra,

This letter, as requested by the Minnesota State Student Consultation Policy 2.3.1, is an outline of the budget consultation that Minnesota State Community and Technical College's CFO Pat Nordick presented to the M State Moorhead SGA.

President Brimhall and CFO Nordica joined our meeting on 3 separate occasions. M State Moorhead SGA met with CFO Nordick to discuss the budgets proposed by the MN legislative bodies and its comparison to the system office request. Mr. Nordick also shared how various enrollment projections may impact M State's budget and needs to increase tuition. We are pleased to have an administration that values the input of its students.

Traditionally, the M State Moorhead Student Government Association supports tuition freezes and decreases in the interest of the students. Though not ideal, the Student Government is willing to support the projected tuition increase. We would rather see the college continue to offer the level of support and services we've come to expect even if it means paying a few more dollars per credit. However, we ask the college to consider all other cost saving methods before increasing tuition.

The M State Moorhead Student Government Association would like to express its appreciation for your interest in our consultation in the budgetary matter. We can always be reached for any further questions and would be happy to answer them.

Sincerely,



Kaitlyn Blake  
M State Moorhead SGA President



**Detroit Lakes**  
900 Highway 34 East  
Detroit Lakes MN 56501-2698  
218.846.3794 fax

**Fergus Falls**  
1414 College Way  
Fergus Falls MN 56537-1000  
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Toll Free: 877.450.3322

[minnesota.edu](http://minnesota.edu)

Minnesota State Board of Trustees  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul, MN 55101

April 22, 2020

Dear Chancellor Malhotra,

This letter, as requested by the Minnesota State Student Consultation Policy 2.3, is an outline of the budget consultation that Minnesota State Community & Technical College CFO Pat Nordick presented to the Fergus Falls Campus Members attending the 2019-2020 budget consultations include Student Government Advisor Stephani Carter, Student Government Association (SGA) President Jeremiah Kratzke, M State Fergus Falls Senate's Executive Board, and senators. Three meetings were held during the fall and spring semesters. An overview presentation with detailed information on the budget was presented to the SGA at our meetings throughout that time.

On Thursday, April 16th, CFO Pat Nordick wrapped up his 3-part consultation with the students of M State Fergus Falls. He carefully laid out the current state of M State's budget and the different scenarios the college could be facing depending on how things turn out in St. Paul. Through the use of detailed hand-outs, he did his best to help us understand the many contributing factors affecting the tuition rate.

While MinnState's allocation request appeared to be in the best interest of the students of Minnesota, he assured us that M State was prepared to handle a lesser allocation, and he was open and transparent about what that would look like for the students of M State. It sounded like any allocation less than the Governor's proposed budget would force the college to take action. He suggested that the college would likely need to increase tuition 3% if anything less than the governor's allocation passed. Though not ideal, the Student Government is willing to support this increase. We would rather see the college continue to be able to offer the level of support and services we've come to expect even if it means paying a few more dollars per credit. However, we ask the college to consider all other cost saving methods before increasing tuition.

We appreciate being consulted on what M State's response and reaction will be. We feel confident that the students of M State are in good hands, and we appreciate the opportunity to provide feedback. Please be assured that our tuition consultations were very positive experiences, and we appreciate the work of your office as you advocate on behalf of the students of Minnesota.

Sincerely,



Jeremiah Kratzke

Student Government President  
Minnesota State Community & Technical College – Fergus Falls

April 23, 2020

Chancellor Devinder Malhotra

Minnesota State Colleges and Universities System

30 7<sup>th</sup> Street East, Suite 350

Saint Paul, MN 55101

Chancellor Malhotra:

This letter, as requested by the Minnesota State Student Consultation Policy 2.3, is an outline of the budget consultation that Minnesota State Community and Technical College's CFO Pat Nordick presented on the Wadena Campus.

Members attending the 2019-2020 budget consultations include Student Government Advisor Suzanne Lundsten, Student Government Association President Hayley Maloney, M State Wadena Senate's Executive Board, and senators. Three meetings were held with Pat Nordick in the fall and spring semester. An overview presentation with detailed information on the budget was presented to the student government at our meetings throughout the fall and spring semesters.

Background materials on M State Wadena's budget were presented to every member in attendance. These materials described the proposed budget For FY 20-21, possible outcomes, and directions that Minnesota State Community and Technical College's budget could take. The pros and cons of a tuition increase or decrease were brought fourth and heavily debated upon by all of the meeting attendees. All students in attendance unanimously agreed upon a 3% tuition increase to cover a portion of the inflationary costs.

The timing and scheduling of these meetings provided the Student Government Association with sufficient time to have discussions and make informed decisions. Students and attendees of the meetings were welcomed to contact Pat Nordick with any questions, concerns, or comments at any time during the meeting; or after by e-mail, appointment, or through phone conversation.

The student government association members appreciate the time that was given to make an assessment of the budget for the following year. Please feel free to contact me if you have any questions or comments on the budget consultation process that recently took place at Minnesota State Community and Technical College Wadena. Thank you for your consideration.

Sincerely,

*Hayley Maloney*

Hayley Maloney

Student Government Association President

Minnesota State Community and Technical College-Wadena

# STUDENT GOVERNMENT

 MINNESOTA STATE UNIVERSITY MANKATO

April 27, 2020

Chancellor Malhotra and the Board of Trustees,

This letter is intended to serve as proof of the student consultation process that was undertaken on March 5, 2020, at Minnesota State University, Mankato regarding changes to the Cultural Contribution Scholarship for the 2020/2021 academic year. The changes include a proposed name change and a reduction to scholarship hours, and the creation of an emergency grant program.

Student Government, the official voice for students at Minnesota State University, Mankato, has been consulted considerably on the proposed changes to the Cultural Contribution Scholarship. The proposed changes account for the name being changed to the International Maverick Scholarship. The changes would also allow for a reduction of scholarship hours from 25 hours per semester to six experiences per academic year, which includes waiver criteria for international students. In addition, the proposed changes would provide an Emergency Grant program for international students to utilize.

The 87th Student Government approves of the changes occurring to the Cultural Contribution Scholarship. These are changes our international student body have been requesting for quite some time. We are elated to see how these changes will assist in student life/ academics for our international students.

If you have any questions, comments or concerns, please reach me by email at [anisa.omar@mnsue.edu](mailto:anisa.omar@mnsue.edu) or by calling (507) 389-2611.

With Maverick Pride,



Anisa Omar

87<sup>th</sup> Student Governments President  
280 Centennial Student Union, Mankato, MN 56001

# STUDENT GOVERNMENT

 MINNESOTA STATE UNIVERSITY MANKATO

April 27, 2020

Chancellor Malhotra and the Board of Trustees,

This letter is intended to serve as proof of the student consultation process that was undertaken on April 2, 2020, at Minnesota State University, Mankato regarding changes to the Recruiting Scholarships for the 2020/2021 academic year. The proposed changes allow for more student access and utilization.

Student Government, the official voice for students at Minnesota State University, Mankato, has been consulted considerably on the proposed changes to the Recruiting Scholarships. Over several weeks we were involved in conversations regarding the reasoning for the changes and the effect it would have on the student population.

The 87th Student Government approves of the changes occurring to the Recruiting Scholarships for the 2020/2021 academic year. We are elated to see the opportunities the scholarship changes will provide students and we believe it will help make the university more accessible to all students.

If you have any questions, comments or concerns, please reach me by email at [anisa.omar@mnsue.edu](mailto:anisa.omar@mnsue.edu) or by calling (507) 389-2611.

With Maverick Pride,



Anisa Omar  
87<sup>th</sup> Student Governments President  
280 Centennial Student Union, Mankato, MN 56001

# STUDENT GOVERNMENT

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April 27, 2020

Chancellor Malhotra and the Board of Trustees,

This letter serves as proof of the student consultation process that was undertaken at Minnesota State University, Mankato in regard to Residential Life room and board rates for the 2020/2021 academic school year. There was a weighted average increase of 2.28% in the 2020/2021 room and board rates.

Student Government, the official voice of students at Minnesota State University, Mankato, were consulted considerably on the proposed changes and increases to the Residential Life room and board rates for the 2020/2021 academic year. Over several weeks Student Government leadership was involved in meetings with Residential Life staff as well as members of the Residence Hall Association. The Student Government was made well aware that our role was purely to be consulted and that no decisions made regarding room and board rates by Student Government would have any binding effect on the result of the consultation process.

We would have it noted that the Residence Hall Association, a body that exclusively represents students living in Residential Life managed properties, is considered an advisory board to the Student Government as a whole. The Residence Hall Association was heavily involved in the room and board rate process. After many thoughtful discussions, the Residence Hall Association had voted to approve/recommend the increase.

The 87th Student Government was responsible for student funds and critically evaluated all proposed budgets. After much consideration over several meetings about such an increase, the final vote of the Student Government was to recommend the proposed 2020/2021 room and board rate changes.

If you have any questions, comments or concerns, please reach me by email at [anisa.omar@mnsue.edu](mailto:anisa.omar@mnsue.edu) or by calling (507) 389-2611.

With Maverick Pride,

A handwritten signature in black ink, appearing to read "Anisa Omar", written over a light blue horizontal line.

Anisa Omar  
87<sup>th</sup> Student Government President  
280 Centennial Student Union, Mankato, MN 56001

# STUDENT GOVERNMENT

---

 MINNESOTA STATE UNIVERSITY MANKATO

April 27, 2020

Chancellor Malhotra and the Board of Trustees

This letter serves to verify that the Student Government at Minnesota State University, Mankato has been consulted regarding the cumulative increase of 1.94% in Student Fees at Minnesota State University, Mankato. The fee recommendation amounts to \$40.14 banded at \$480.84. Given the current pandemic that has affected our system, the Student Government, the official voice of students at Minnesota State University, Mankato, is very proud to have kept fee increases to a minimum. Despite serving one of the largest most diverse student population within the system, the Student Government has taken a critical and thoughtful approach to student fees, and, with the collaboration of excellent administrators, has been very successful at keeping the financial burden on students to a minimum.

## **Student Activity Fee**

The Student Government approves an increase of 1.94% to assist in maintaining some services for current programs and departments under the Student Activities and to expand others. The student activity fee will be set at \$8.94 per credit hour, banded at a maximum of \$107.28 per semester. The Student Allocation Committee (SAC) is an independent committee of the Student Government and spends the year allocating travel/ event-hosting dollars and hosting budget hearings for departments funded through student activity fee dollars. Under the observance of the Centennial Student Union Director, Mark Constantine and Centennial Student Union Business Manager, Theresa Schwartz, the committee presented a series of recommendations to the Student Government which were modified and approved by the Student Senate. This fee increase does not require approval by the student body due to the fee increase remaining below 2.00%.

## **Centennial Student Union Fee**

The Centennial Student Union Administration has been wonderful to work with throughout the course of the year, and their efforts have mirrored an approach of thoughtful transparency. Our Centennial Student Union Board meets with the Centennial Student Union staff, student board members, and administration once per week during the entire academic year. This board serves to ensure that the budgeting process and the Centennial Student Union Fees are spent with fiscal responsibility. Student Government has agreed to a 0.00% increase to the Centennial

Student Union Fee. The Centennial Student Union Fee for FY21 will be \$10.78 per credit hour, banded at a maximum of \$129.36 per semester.

### **Student Health Services Fee**

A 0.00% increase to the Student Health Services Fee will result in a total of \$5.42 banded at a maximum of \$65.04 per semester. MinnState policy raised the cap from \$65.00 to \$75.00 per term. While the per-credit-hour fee is not increasing the banded rate for Minnesota State University, Mankato students will rise by \$0.04, being that the amount is now within the MinnState limit. The Student Government appreciates all that Student Health Services does for the student body.

### **Technology Fee**

The Student Government was presented an increase in the technology fee. A technology fee of \$11.00 per credit, banded at \$132.00 per semester has been approved which reflects a 4.67% increase. The Student Government commended the efforts of Information and Technology Services and acknowledges the need to grow and develop services.

### **Intercollegiate Athletic Fee**

This fee is separate from the Student Activity Fee. The Student Government recognized the hard work, dedication, and success of our intercollegiate athletic teams, and appreciates the efforts of the Athletic Department to continue to grow and develop the programs. A 1.78% increase in the fee was approved, which will result in a fee of \$4.00 per credit hour, banded at \$47.16 per semester.

If you have any questions, comments or concerns, please reach me by email at [anisa.omar@mnsue.edu](mailto:anisa.omar@mnsue.edu) or by calling (507) 389-2611.

With Maverick Pride,



Anisa Omar  
87<sup>th</sup> Student Government President  
280 Centennial Student Union, Mankato, MN 56001

# STUDENT GOVERNMENT

MINNESOTA STATE UNIVERSITY MANKATO

April 27, 2020

Chancellor Malhotra and Board of Trustees,

This letter serves as proof of the student consultation process that was undertaken at Minnesota State University, Mankato with regards to undergraduate and graduate tuition rates for the 2020/2021 academic year. Minnesota State University, Mankato administration informed Student Government leadership that the undergraduate tuition rate would remain the same at 3.00%, and graduate tuition rate would increase to 3.90%.

Student Government, the official voice of students at Minnesota State University, Mankato have thoroughly been consulted on the proposed changes to undergraduate and graduate tuition rates for the 2020/2021 academic year. Student Government has been involved in numerous meetings with the university administration regarding tuition rates. Student Government has been informed that the proposed rates will go towards sustaining the multitudes of programs and services offered by the university.

The 87th Student Government approves of the proposed undergraduate tuition rate of 3.00% and graduate tuition rate of 3.90%. Student Government is pleased with the university administration's profound transparency and open lines of communication throughout the year regarding tuition rates.

If you have any questions, comments or concerns, please reach me by email at [anisa.omar@mnsue.edu](mailto:anisa.omar@mnsue.edu) or by calling (507) 389-2611.

With Maverick Pride,



Anisa Omar  
87<sup>th</sup> Student Government President  
280 Centennial Student Union, Mankato, MN 56001

May 29, 2020

To Whom It May Concern,

This letter is being written per Minnesota State University Board Procedures 2.3.1 (Student involvement in decision making), regarding the university budget, tuition rates, and a multitude of other fee rates.

MSUM's President Anne Blackhurst, Vice President of Finance and Administration Jean Hollaar, and Vice President for Enrollment Management and Student Affairs Brenda Amenson-Hill met with our Student Senate to start updating us about proposed undergraduate and graduate tuition rate increases at meet and confer on February 20<sup>th</sup> and continued to update us throughout the semester. After extensive discussion regarding the impacts that this increase would have on both current and future students of the university, Student Senate agreed that these increases were essential in address budget shortfalls the university is experiencing. While Senate is keenly aware of the issues of affordability for students, the consensus was that this incremental tuition increase would help stave off additional faculty and staff cuts. These cuts would inevitably make the completion of a four-year program more difficult and therefore more costly in the long term. With the continued conversations and transparency from administration, Student Senate and I felt informed enough to approve the tuition rate increase.

In regards to the Housing and Residential Life, the Director of Housing and Residential Life, Heather Phillips, came to our Student Senate meeting on April 16<sup>th</sup>. Heather provided detailed budgets and breakdowns for Housing and Residential Life room and board rates as well as the budget for Learning Communities. Heather was able to answer all questions that were asked. After discussion, Student Senate was ultimately able to support the fee increases in both room and board rates as well as maintaining the current Learning Communities fee.

On April 2<sup>nd</sup>, University Comptroller Karen Lester and Associate Vice President for Student Success Michael Harwood presented the Student Fee Review Committees recommendation for the Student Activity Fees. The only proposed increase was a 3% increase in the Student Life / Activity Fee to support adding an addition student life position to be funded through fee. Student Senate expressed that the position is very important to continue serving students. Reluctantly, they expressed that if moving the funding sources to the Student Activity fee and increasing the fee 3% are the necessary to continue the position going forwards, it is appropriate. Student Senate and I agree with the proposed Student Activity fee increase.

On April 16<sup>th</sup>, Kim Gillette the Director of International Student Services presented the International Student Fee. Kim's presentation was thorough and explained the need to increase the International Student Fee. Student Senators expressed the current financial strain on International Students and how by raising the fee by \$75, international students will be asked to find additional funds in an already uncertain time. Student Senate approved a \$50 increase instead of the proposed \$75 fee. The rationale

being that while not a complete rate freeze, this lessened fee will help international students in this difficult time.

Kevin Pallas, the Director of Public Safety, presented an increase to the parking pass rate on March 26<sup>th</sup>. Senators asked questions about how the increase would benefit students and how this compared to similar universities. After answering these questions, Senate discussed the potential increase. With no current board maximum set, senators expressed concern over the possibility that the fee may continue to increase without end. Student Senate voted to suggest a 5% maximum cap on all future rate increases. With this in mind, Senate agreed the fund did need to be increased and voted to recommend the proposed increase.

Chief Information Officer Daniel Heckaman presented the student technology fee increase on March 5<sup>th</sup>. He presented the budget for FY21 and did not propose and increase in the rate. He indicated that the proposal called for the technology fee to be assessed on all student credits, rather than only the first 12 credits as is currently the model. Senate expressed concerns that if this was to go into effect and then the rate be increased, students would see a large spike in the fee they pay, especially for those utilizing banded tuition by taking up to 19 credits. Senate decided that the necessary updates to our technology infrastructure warranted the increase, but noted that any significant rate increases would be a concern in the near future.

Throughout the consultation process on all of these fees, Student Senate was adequately involved. When requests for information did occur, they were quickly answered. There were ample opportunity for dialogue between administration and students. Overall, the level of transparency and conversation regarding all fee areas as well as the University budget proposals was well received by both Student Senate and myself. In the current situation we are in with the pandemic and the already precarious financial situation of the university. The increases in tuition and fees presented are necessary to prevent further losses to our university faculty and staff which would have serious effects on the future of the university. I stress that careful considerations must be made to balance the current needs of students, with the long-term needs for current and future students.

Should there be any questions or concerns, or if more information is felt to be required on any of these topics please contact me at [William.Hagen@go.mnstate.edu](mailto:William.Hagen@go.mnstate.edu) or (651) 470-8186.

Sincerely,  
William Hagen



Minnesota State University Moorhead Student Body President  
Students United Director for Moorhead

May 29, 2020

To Whom It May Concern,

This letter is being written per Minnesota State University Board Procedures 2.3.1 (Student involvement in decision making), regarding the university budget, tuition rates, and a multitude of other fee rates.

MSUM's President Anne Blackhurst, Vice President of Finance and Administration Jean Hollaar, and Vice President for Enrollment Management and Student Affairs Brenda Amenson-Hill met with our Student Senate to start updating us about proposed undergraduate and graduate tuition rate increases at meet and confer on February 20<sup>th</sup> and continued to update us throughout the semester. After extensive discussion regarding the impacts that this increase would have on both current and future students of the university, Student Senate agreed that these increases were essential in address budget shortfalls the university is experiencing. While Senate is keenly aware of the issues of affordability for students, the consensus was that this incremental tuition increase would help stave off additional faculty and staff cuts. These cuts would inevitably make the completion of a four-year program more difficult and therefore more costly in the long term. With the continued conversations and transparency from administration, Student Senate and I felt informed enough to approve the tuition rate increase.

In regards to the Housing and Residential Life, the Director of Housing and Residential Life, Heather Phillips, came to our Student Senate meeting on April 16<sup>th</sup>. Heather provided detailed budgets and breakdowns for Housing and Residential Life room and board rates as well as the budget for Learning Communities. Heather was able to answer all questions that were asked. After discussion, Student Senate was ultimately able to support the fee increases in both room and board rates as well as maintaining the current Learning Communities fee.

On April 2<sup>nd</sup>, University Comptroller Karen Lester and Associate Vice President for Student Success Michael Harwood presented the Student Fee Review Committees recommendation for the Student Activity Fees. The only proposed increase was a 3% increase in the Student Life / Activity Fee to support adding an addition student life position to be funded through fee. Student Senate expressed that the position is very important to continue serving students. Reluctantly, they expressed that if moving the funding sources to the Student Activity fee and increasing the fee 3% are the necessary to continue the position going forwards, it is appropriate. Student Senate and I agree with the proposed Student Activity fee increase.

On April 16<sup>th</sup>, Kim Gillette the Director of International Student Services presented the International Student Fee. Kim's presentation was thorough and explained the need to increase the International Student Fee. Student Senators expressed the current financial strain on International Students and how by raising the fee by \$75, international students will be asked to find additional funds in an already uncertain time. Student Senate approved a \$50 increase instead of the proposed \$75 fee. The rationale

being that while not a complete rate freeze, this lessened fee will help international students in this difficult time.

Kevin Pallas, the Director of Public Safety, presented an increase to the parking pass rate on March 26<sup>th</sup>. Senators asked questions about how the increase would benefit students and how this compared to similar universities. After answering these questions, Senate discussed the potential increase. With no current board maximum set, senators expressed concern over the possibility that the fee may continue to increase without end. Student Senate voted to suggest a 5% maximum cap on all future rate increases. With this in mind, Senate agreed the fund did need to be increased and voted to recommend the proposed increase.

Chief Information Officer Daniel Heckaman presented the student technology fee increase on March 5<sup>th</sup>. He presented the budget for FY21 and did not propose and increase in the rate. He indicated that the proposal called for the technology fee to be assessed on all student credits, rather than only the first 12 credits as is currently the model. Senate expressed concerns that if this was to go into effect and then the rate be increased, students would see a large spike in the fee they pay, especially for those utilizing banded tuition by taking up to 19 credits. Senate decided that the necessary updates to our technology infrastructure warranted the increase, but noted that any significant rate increases would be a concern in the near future.

Throughout the consultation process on all of these fees, Student Senate was adequately involved. When requests for information did occur, they were quickly answered. There were ample opportunity for dialogue between administration and students. Overall, the level of transparency and conversation regarding all fee areas as well as the University budget proposals was well received by both Student Senate and myself. In the current situation we are in with the pandemic and the already precarious financial situation of the university. The increases in tuition and fees presented are necessary to prevent further losses to our university faculty and staff which would have serious effects on the future of the university. I stress that careful considerations must be made to balance the current needs of students, with the long-term needs for current and future students.

Should there be any questions or concerns, or if more information is felt to be required on any of these topics please contact me at [William.Hagen@go.mnstate.edu](mailto:William.Hagen@go.mnstate.edu) or (651) 470-8186.

Sincerely,  
William Hagen



Minnesota State University Moorhead Student Body President  
Students United Director for Moorhead

April 22, 2020

Office of the Chancellor  
Minnesota State College and Universities  
500 Wells Fargo Place  
30 East 7th Street, Suite 350  
St. Paul, MN 55101-7804

Dear Chancellor Malhotra,

As requested by MNSCU's student consultation policy (Board Policy 2.3), this letter will outline the tuition consultation process that took place at Hibbing Community College.

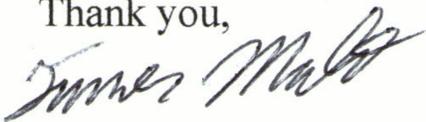
We met with our Provost Aaron Reini on Friday April 10<sup>th</sup> and discussed the upcoming fiscal year and the budget. We also discussed the past year and looked at materials and spreadsheets detailing the past years budget as well as the proposed budget. The Student Senate met on Thursday April 16<sup>th</sup> and discussed the proposed budget including a proposed 3% tuition increase for the next academic year. We have been and will continue to find ways to trim the spending where it is possible. However, we as a Senate do not support a tuition increase in any form.

Some of the trimming has been happening through an updated budget request process for student groups/clubs where we are verifying the activity of clubs as well as confirming the end balances of their budgets to see where money can be better allocated. This can only spare so much money and the solution of last year has led to some instructors teaching a very full load of courses.

The bonding bill of last year made a large impact on campus with many more new student spaces now available. However, to my knowledge our enrollment rates stayed fairly on trend with past years.

Feel free to contact any of us at Hibbing Community College. We will happily answer any questions or concerns you have about our response.

Thank you,



Tanner Maki,  
Student Senate President  
Hibbing Community College

April 15, 2020

Board of Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul MN 55101

Dear Chancellor Malhotra, Chair Cowles, and Trustees,

As requested by Minnesota State's student consultation policy (Board policy 2.3), this letter is to inform you that Itasca Community College has participated and completed their duty in the tuition consultation process. ICC Student Senate and I have met with our Provost Dr. Bart Johnson and Dean Richard Kangas multiple times during the school year regarding student fees, tuition, and implications due to budget reductions and the COVID-19 pandemic. The need to increase the tuition by 3% to cover inflationary cost was discussed between the administration and the Student Senate leadership.

I have discussed this topic with ICC Student Senate. We fully understand that in order to maintain and improve the quality of this learning community for students, the 3% tuition raise would be necessary. Especially this year, ICC administration had to implement an online teaching and learning system within the course of two weeks, as well as to keep the students and faculty connected. Even so, we truly felt that the changes were well-handled by the administration. The pandemic has impacted millions of people among the countries, and we might be seeing an even greater enrollment decrease next year. In response of the potential impact, the extra funding from the tuition would be crucial to secure student success and to serve the students with best quality.

We as students feel the administration has done a phenomenal job in terms of handling tuition, and we are satisfied with the communication process we went through.

Thank you and please don't hesitate to contact me if you have any question or concern involving the tuition consultation process at Itasca Community College.

Sincerely yours,



Chi-Ju Wu  
Student Senate President  
Itasca Community College  
Cell: 213-675-0660  
Email: wucynthia.yankee@gmail.com

# Tuition Consultation letter2020\_21

**Virginia Campus:**  
1001 Chestnut Street West  
Virginia, MN 55792-3401  
800-657-3860 • 218-741-3095  
218-749-7783 (V/TTY)  
Fax: 218-748-2419  
www.mesabirange.edu



**Eveleth Campus:**  
1100 Industrial Park Drive • PO Box 648  
Eveleth, MN 55734-0648  
800-657-3860 • 218-741-3095  
218-744-7455 (V/TTY)  
Fax: 218-744-7466  
www.mesabirange.edu

April 6, 2020

Board of Trustees  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul, MN 55101

Dear Chancellor Malhotra and Board of Trustees:

As requested by Minnesota State Student Consultation Policy (Board Policy 2.3), this letter will outline the tuition consultation process that recently took place at Mesabi Range College. Our two Student Senates met with Mesabi Range College administration to consult on the college budget on March 4 and 5, 2020.

In attendance at these meetings were Shelly McCauley Jugovich, Provost; Kristi Ongalo, Interim Dean of Student Success; Antavius Thomas, Director of Student Life; Eveleth Student Senate members Sully Kosmas, Sonnet Lowe, Steve Oja, Seth Ronkainen, Shayla Sarkela; and Virginia Senate members Liz Bloch, Shai Chase, Josiah Peterson, Christie Rose, Tareq Shaw.

The overall college tentative budget for FY21 was discussed, along with anticipated FYE. The FY21 budget is built on a 3% tuition rate increase. Campus leadership also shared that by Fall 2020, the college will offer a Z degree (AA degree with zero textbook costs). All parties involved in the consultation made themselves available to hear the concerns and opinions of the student body.

Please feel free to contact us if you have any questions or comments regarding Mesabi Range College Virginia/Eveleth Campus tuition consultation process.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink that reads "Shayla Sarkela".

Student Senate Presidents  
Shayla Sarkela, Student Senate President, Eveleth Campus  
Christie Rose, Student Senate President, Virginia Campus

April 9th, 2019

Chancellor Devinder Malhotra &  
Board of Trustees  
Minnesota State System Office  
Wells Fargo Place  
30 7th St. E  
St. Paul, MN 55101

Dear Chancellor Malhotra and members of the Board of Trustees,

Rainy River Community College Student Senate has met with Administration this semester. During the consultation, Provost Kelly kindly addressed any questions from the Student Senate in full. Provost Kelly provided a projected 2020-2021 budget and reviewed it with the student senate as well.

We are concerned about the budget situation that Rainy River Community College is facing. Reducing services and/or faculty is of serious concern. We plead with you to either change the allocation formula to better fund rural colleges and/or secure additional funding from the state. Rainy River Community College cannot sustain the college's needs for very long based on this budget formula. We also support a tuition increase to help us generate more income for our school.

Rainy River Community College is the only college within 100 miles of International Falls. Our community depends on this college not only for a quality education close to home but for economic development, personal prosperity and it also provides an opportunity to celebrate diversity, a rare luxury in Northern Minnesota.

Looking at the numbers for next year's tuition there is going to have to be a 3% increase for every student attending, this is shown in our budget outlook for 2021 and 2022. This means that the students of Rainy River will need to pay a higher price for an education will make it more difficult for students to attend.

Sincerely,

Emily LeMasurier  
Student Senate President  
Rainy River Community College  
[emily.lemasurier@rainyriver.edu](mailto:emily.lemasurier@rainyriver.edu)

April 23, 2020

Board of Trustees  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul, MN 55101

Chancellor Malhotra and Trustees,

The Vermilion Community College Student Senate met with our Provost Shawn Bina on April 16<sup>th</sup>, regarding tuition rates for academic year 2020-2021. On behalf of the VCC Student Senate, please accept this letter as confirmation of this consultation, as requested by student consultation policy.

On this date, our Senate met with VCC administration (via web conference) to be consulted on the college budget. Attendees include: Shawn Bina (Provost), Dave Marshall (Facilities/Housing), and student senate members Abby Nordstrom, Patrick Selly, Kendra Fink, and Chalres Greenberg.

Senate members were briefed on revenue sources for our college and recent history of tuition costs and state appropriation. The proposed tuition rate at Vermilion for FY 2021 (\$167.22/cr) is a 3% increase from the previous year, alongside a 1% increase in appropriation from the state (\$2,817,555).

An increase in tuition pushes responsibility for balancing Vermilions' budget for FY21 unto students. Our senate can appreciate the historic tuition freezes that make higher education more accessible, but not when it comes at the cost of academic opportunities for students. Without a permeant increase in state support, tuition increases will continue, necessary for covering tuition freezes, paying salaries, and fringe benefits.

We encourage the legislature to increase state appropriation to Minnesota State Schools and Colleges to cover costs like Next Gen ISRS, equivalent to a 2% increase in college tuition.

Sincerely,

Abigail Nordstrom  
Vermilion Student Senate President

Patrick Selly  
Vermilion Student Senate Vice-President

Kendra Fink  
Vermilion Student Senate Treasurer

Charles Greenberg  
Vermilion Student Senate Secretary



## STUDENT FEES AND BUDGET CONSULTATION LETTER

April 9, 2020

Dear Chancellor Malhotra and Trustees:

As requested by Minnesota State's student consultation policy (Board Policy 2.3), we are writing this letter to outline the student fee requests and the tuition and budget consultation process from North Hennepin Community College. Overall, The Student Senate is pleased with the budget consultation process. In the future, students would like to see more empathy surrounding student impact on the way in which the budget effects their overall financial well-being. As a Student Senate, we:

- Are aware that the technology fee has not increased or changed.
- Voted to increase the Health fee from \$1.00 to \$2.25 starting in FY21 to maintain the Health Clinic offerings as well as provide additional services for the student body such as but not limited to: increased clinic hours, focus on women's health, telehealth and other mental health options, and over the counter medicine.
- Support additional mental health services. We would like this to result in more than just a fee increase paid for by students. The recommendation would be that the fee could provide mental health care and awareness initiatives as well as other student support services.
- Had representation on the Student Life Budget Committee. The Senate Public Relations Coordinator and an Ombud were part of this committee and students made up close to 50% of this committee. This committee met a series of times and will present their final budget proposal to Student Senate on April 16, 2020.
- Acknowledge the preliminary College Budget was presented to Student Senate February 27, 2020, and the updated budget was presented April 2, 2020. During this meeting the Vice President of Finance and Facilities provided updates based on enrollment projections and potential tuition increases of up to 3%. Generally, we are opposed to a tuition increase of up to 3% however we understand the need to fund quality education without losing essential student services. If there had to be an increase we would advocate for less than the 3% presented. Additionally, The Minnesota State College and Universities system should pursue and advocate for alternative methods of income.
- Feel the College should not be penalized for the using the fund balance to rebound from the economic impact of the coronavirus. This could alleviate some of the burden on students.

If you have additional questions, please feel free to contact us.

Sincerely,

*Dylan Evans & the NHCC 2019-2020 Student Senate*

2019-2020 Student Senate President

[SenatePresident@nhcc.edu](mailto:SenatePresident@nhcc.edu)

7411 85<sup>th</sup> Avenue North · Brooklyn Park, MN 55445-2299  
Phone: 763-424-0702 · Fax: 763-424-0929 · TTY: 763-424-0949 · Email: [info@nhcc.edu](mailto:info@nhcc.edu) · Web: [www.nhcc.edu](http://www.nhcc.edu)

Board of Trustees  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
Saint Paul, MN 55101

Chair Cowles and Trustees,

As requested by Minnesota State's student consultation policy 2.3) this letter will outline the tuition consultation that took place at the Normandale Community College campus throughout the 2019-2020 financial and academic year.

In relation to budget consultation of the Normandale Student Senate and on behalf of the Normandale Student Body for the 2019-2020 academic year

The Normandale Student Senate was consulted on the budget of Normandale Community College for the 2020-2021 fiscal year during the following time frames: Oct 2019, and Jan 2020, and April 2020, and May 2020.

During these consultations student senators, the college president and the college's CFO had a presentation/dialogue. There were powerpoint presentations on what composes the Normandale budget with input from Normandale administration on possible ways that the budget may be constructed for the upcoming year. During these presentations Normandale administration talked about the financial status of Normandale currently, described qualitatively reserve funds, had a breakdown of expenses, and outlined potential future projects. There was a period of time in the consultation that was open for questioning by student leaders.

Normandale Administration also had several discussions and meetings with the student senate executive board to discuss how to present this information to student senators in a more understandable and engaging way. During the active and sporadic changes for student tuition during COVID-19 the outgoing and incoming student senate presidents of Normandale Community College were informed of changes quickly and effectively.

Signed on behalf of the Normandale Student Senate and that of the Normandale Student Body,  
Joshua T. Medley

If contact is desired please send inquiries to the following email:  
JoshuaT.Medley@gmail.com

May 12, 2020

From:

Student Senate Presidents Amal Abdi (East Grand Forks Campus) & Luke Jeska (Thief River Falls)

To:

Chancellor Devinder Malhotra  
Minnesota State  
30 East 7th St. Suite 350  
St. Paul, MN 55101-7804

Dear Chancellor Malhotra,

We are writing to inform you about the Spring 2020 academic tuition consultation meetings which took place on April 9<sup>th</sup> and April 16<sup>th</sup>, 2020. Due to the CoVID-19 outbreak, they were held over Zoom. The meeting was respectfully attended by following administrators: President Dr. Dennis Bona, Dean of Student Affairs Mary Fontes, Vice President of Administrative Services Shannon Jesme, IT Director Stacey Hron, Senate Advisor Jason Pangiarella, and the fellow representatives of the NCTC student senates of both campuses.

The meetings provided information regarding the CARES Act was shared and how this affected students through the current unprecedented times with the pandemic. Also, costs concerning the next academic year were shared. Northland will not be increasing costs for student fees for the academic year 2020-2021. We understand that tuition will likely increase by three percent, with the exceptions of two programs: Architectural Technology and Surgical Technology programs.

These programs have costs that are above normal, the result of the expensive dedicated architectural design software, which Northland must license and practice to keep up with manufacturing standards. This will mean those students will confront an increase of \$36.07/credit.

Surgical Technology, however, will increase only for two classes: SURG 2216 and 2220, their clinical classes totaling to 13 credits, in total of \$35.02/credit for those two classes. Due to the rigorous part of their clinicals, in addition Northland must compensate for the supervision of all Surgical Tech majors.

With the hopes of retaining some normalcy soon after the pandemic, as a student senate we were able to recognize the changes to the costs regarding the academic year of 2020-2021.

Best Regards,

East Grand Forks Student Senate President Amal Abdi

Thief River Falls Student Senate President Luke Jeska



Board of Trustees  
Minnesota State College and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul MN 55101

Chancellor Malhotra and Trustees:

As requested by Minnesota State's student consultation policy (Board Policy 2.3), this letter will outline the tuition consultation process that recently took place at Northwest Technical College.

Our senate met with administration to consult on the college budget on April 1<sup>st</sup> and April 15<sup>th</sup>. These meetings were attended by Vice President for Finance and Administration Karen Snorek, Associate Vice President for Student Life and Success, and the Senate's executive board.

The administration proposed a \$0.25 per credit increase in the technology fee. The Senate voted in favor of this decision. Also presented was the tuition increase of 3% for the upcoming school year.

The consultation on the budget was sufficient for the Senate to have a discussion about the proposal and make an informed decision. We feel that the consultation process was taken seriously by both students and the administration.

Please feel free to contact me if you have any questions or comments regarding Northwest Technical College tuition consultation process. Thank you for your consideration

Sincerely,

Matthew Snyder, Student Senate President  
matthew.snyder@live.ntcmn.edu

[www.NTCmn.edu](http://www.NTCmn.edu)

905 Grant Avenue SE | Bemidji, MN 56601 | (800) 942-8324 P 218 333-6600 F (218) 333-6694  
AN AFFIRMATIVE ACTION, EQUAL OPPORTUNITY, EDUCATOR AND EMPLOYER



A MEMBER OF THE MINNESOTA STATE COLLEGES  
AND UNIVERSITIES SYSTEM

April 15, 2020

Chancellor Malhotra  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul, MN 55101

Dear Chancellor Malhotra:

As requested by Minnesota State Student Involvement in Decision-Making (System Procedure 2.3.1), this letter will outline the budget consultation process that recently took place at Pine Technical & Community College.

In December 2019 administration approached our senate to schedule a budget consultation meeting. The budget consultation meeting was originally scheduled for March 16, 2020. Due to COVID-19 spring break was extended and the meeting was canceled. Once it was determined that classes would be held online, we rescheduled the meeting for April 8, 2020 through Zoom.

President Mulford and Janis Wegner-CFO, presented a Power Point presentation that provided background materials, which included a history of tuition fees along with operation costs over the years. Along with a detailed spreadsheet on the administration's tuition proposal and a document outlining its reasons why the additional tuition was needed.

The administration proposed a 3% tuition increase. They explained that they would be presenting the 3% tuition increase proposal to the Board of Trustees who would then vote on it.

President Mulford then joined the Student Senate meeting that was directly after the Budget Consultation meeting to recap the meeting and answer any questions the students had. We feel that our views were factored into the administration's tuition plan and felt that the consultation process was taken seriously by both students and administration.

Please feel free to contact me if you have any questions or comments regarding Pine Technical & Community College's budget consultation process. Thank you for your consideration.

Sincerely

Dylan Roberts  
Student Senate President  
Pine Technical & Community College



Board Trustees  
Minnesota State Colleges and Universities

30 7<sup>th</sup> Street East Suite 350  
St. Paul, MN 55101

**Dear Chancellor Malhotra,**

It is my great honor to inform you on behalf of the students at Rochester Community and Technical College, that our college President and his administration were able to meet with our Student Government leaders once every month. We discussed important issues such as the 3% tuition increase that will take effect on 2020-2021 academic year. This administration has shown great support to our student leaders and has displayed excellent leadership to our students during the pandemic.

I am beyond grateful for the work our RCTC President, Dr. Jefferey Boyd, and his administration have accomplished this academic year. They communicated with the students and answered many questions. The leadership has given the students all the disclosures that are necessary and, more importantly, have respected the positions of student leaders. College administration gave students the space and the time required to do their part of the work. On behalf of my fellow students, I, Mohamud the Student President of RCTC Student Senate, would like to say thank you to both our college administration.

Sincerely,

**Mohamud Mohamed**  
**Student Senate President**  
**Mohamud.mohamed@my.rctc.edu**

Board of Trustees  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul, MN 55101

April 29th, 2020

Chancellor Malhotra and Trustees,

As requested by Minnesota State's student consultation policy (Board policy 2.3), this letter will outline the tuition consultation process that recently took place at Ridgewater College Hutchinson during the 2019-2020 academic year.

The Student Senate met with administration at Ridgewater during a debriefing meeting called Budget 101, breaking down the different aspects of the yearly budget in order to build an understanding among members as to how the system ran. This course was taught by Dan Holtz, Ridgewater's Vice President of Finance and Operations on October 11th, 2019.

Exchange of Views Meetings were held on November 1<sup>st</sup>, December 13<sup>th</sup>, February 4<sup>th</sup>, and April 16<sup>th</sup> with the college president and deans. During these meetings, members of the executive board were able to engage in conversation concerning pressing topics that impacted students and staff alike. Conversations included additional information on tuition and technology fees, student interest groups, Equity 2030, and more. Most recently, we were briefed on the CARES Pack by Dan Holtz, it was explained to use that \$14 billion was set aside to distribute between all post-secondary schooling. We were also informed that Ridgewater College would be receiving \$1.9 million from the CARES act.

In order to discuss the FY21 Student Life budget, a committee was created. The Student Life Activity Committee was advised by Vice President of Finance and Operations: Dan Holtz, chaired by Dean of Students: Heidi Olson and was attended by Student Life Coordinators, faculty, and members of the Ridgewater Hutchinson and Willmar Student Senate. Sessions began on April 3<sup>rd</sup> and will occur every Friday until the budget is finalized; the purpose of these meetings is to have a panel of students and employees collaborate, discuss potential budget suggestions, and come to an agreed-upon budget to propose to the college president.

**WILLMAR CAMPUS**

2101 15th Ave NW  
Willmar, MN 56201  
320-222-5200 | 1-800-722-1151  
FAX 320-222-5212

**HUTCHINSON CAMPUS**

2 Century Ave SE  
Hutchinson, MN 55350  
320-234-8500 | 1-800-722-1151  
FAX 320-234-8512

[www.ridgewater.edu](http://www.ridgewater.edu)



A 3% Tuition increase affecting on-campus students was proposed as of this date, making the tuition per credit \$171.11, this was done in order to maintain a budget correlating with the rate of admissions. A \$.60 raise per course was also proposed due to projected decrease in admissions. This would increase the technology fee per course from \$8.90 to \$9.50. Online tuition will be frozen along with all other fees.

While most students were new to the process, the administration at Ridgewater College met our needs and went to great lengths in order to provide us with a considerable amount of information and preface. The students were encouraged to speak on topics brought up by peers and college employees, and questions were welcomed throughout the process; we felt as though we were understood and listened to by the staff. Our opinions were taken into consideration and we were treated with respect by members of the administration.

Please feel free to contact me with any questions or comments on Ridgewater College's tuition consultation process. Thank you for your time and consideration.

Sincerely,

Emily Storm

Student Senate President  
Ridgewater College, Hutchinson Campus  
[emily.storm@go.ridgewater.edu](mailto:emily.storm@go.ridgewater.edu)

#### WILLMAR CAMPUS

2101 15th Ave NW  
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320-222-5200 | 1-800-722-1151  
FAX 320-222-5212

#### HUTCHINSON CAMPUS

2 Century Ave SE  
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[www.ridgewater.edu](http://www.ridgewater.edu)



Board of Trustees  
Minnesota State Colleges and Universities  
500 Wells Fargo Place  
30 East Seventh Street  
St. Paul, MN 55101-7804

April 3, 2020

Dear Chancellor Malhotra,

Per Minnesota State's student consultation policy, this letter I will be writing to you today will be reviewing the tuition consultation process throughout Ridgewater College's Willmar campus 2019-2020 academic year.

Willmar Student Senators met with administration to talk about Equity 2030, student interest groups, tuition and technology fees, and campus updates. These meetings were called our Exchange of Views meetings, or otherwise known as EOV meetings. These were held on Friday, November 1, 2019, Friday, December 13, 2019, Tuesday, February 4, 2020, and Thursday, April 16, 2020, with the Ridgewater College President, Vice Presidents, Deans, Vice President of Finance, and Hutchinson Student Senate.

Willmar Student Senators also met with the administration at Ridgewater College to consult various aspects of the FY2021 budget. On Thursday, October 10, 2019, Daniel Holtz, Vice President of Finance and Operations, presented to the Willmar Student Senate a Budget 101 meeting informing the senate on what the budget is, how the budget works, and a brief overview of the general budget structure. Senators appreciated getting a better understanding of how the budget works.

The FY2021 Student Life budget was discussed at our Student Life Activity Committee meetings. The purpose of these meetings is to consult with faculty as well as students to make changes to the FY2020 budget to update it for the FY2021 budget. These meetings were held on Friday, April 3, 2020, Friday, April 10, 2020, and our last meeting was held on Friday, April 17, 2020 chaired by Heidi Olson, Dean of Student Services, with Daniel Holtz, two Faculty members: Todd Thorsted and Gregg Aamot, and the Hutchinson Senate.

#### WILLMAR CAMPUS

2101 15th Ave NW  
Willmar, MN 56201  
320-222-5200 | 1-800-722-1151  
FAX 320-222-5212

#### HUTCHINSON CAMPUS

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320-234-8500 | 1-800-722-1151  
FAX 320-234-8512

[www.ridgewater.edu](http://www.ridgewater.edu)



# RIDGEWATER COLLEGE

*creating opportunities. changing lives.*

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A tuition increase of 3% per credit and a tech fee increase of \$.60 cents were proposed. As of this time, online tuition will be frozen along with other fees.

As of today, our budget process is moving along smoothly. Proposals have been made and a few have been confirmed, such as Esports. Esports will be added to both campuses as intramurals for next year. Being the new Senate President as of this year, I feel as if us students do have a strong voice in how the future goes for the budget for our campus. During these meetings, students were able to voice our opinions on what should either be edited on the budget or cut from the budget, whichever was fitting. We were listened to by the faculty and respected by the committee.

If you have any questions or comments regarding Willmar Ridgewater College's tuition consultation letter, please do not hesitate to reach out. Thank you for your time and consideration.

Sincerely,

Brinley Martell  
Student Senate President  
Ridgewater College Willmar campus  
brinleyrenae@gmail.com

#### WILLMAR CAMPUS

2101 15th Ave NW  
Willmar, MN 56201  
320-222-5200 | 1-800-722-1151  
FAX 320-222-5212

#### HUTCHINSON CAMPUS

2 Century Ave SE  
Hutchinson, MN 55350  
320-234-8500 | 1-800-722-1151  
FAX 320-234-8512

[www.ridgewater.edu](http://www.ridgewater.edu)

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This document is available in alternative formats to individuals with disabilities upon request.



Riverland Community College  
Student Senate - Austin Campus  
1900 8<sup>th</sup> AVE NW  
Austin, MN 55912

April 28, 2020

Minnesota State Board of Trustees  
500 Wells Fargo Place  
30 E. 7<sup>th</sup> ST, Ste. 350  
St. Paul, MN 55101-7804

RE: Tuition and Fees

Dear Chancellor Malhotra,

This letter is in regard to the end-of-year budget consultation meeting for the years 2019 and 2020. Our Student Senate met with Brad Doss, our Chief Financial Officer, as well as Chelsea Anderson, our Dean of Students, on April 16<sup>th</sup> and April 17<sup>th</sup>, 2020 to discuss the final budget consultation as well as fees that will be introduced for the next school year.

Brad Doss (CFO) provided us with three supporting documents before the meeting occurred. These documents were: a budget scenario FY20-21, a budget projection FY20-21, and tuitions and fee rates FY20-21. These documents were shared with our Student Senators, and they were studied before the meetings started.

It was explained to us that Riverland Community College was in support of a tuition increase FY20-21. Chelsea Anderson (Dean of Students) had explained Riverland's support for implementing a \$0.64/credit Health Fee to create a basis for mental health support on campus. Additional things that were discussed with Senate was the CARES Act bill and budget uncertainties because of the COVID19 pandemic. However, we



decided to move the budget consultation with no changes because nothing is certain about the condition of the budget being changed.

Nonetheless, Brad Doss (CFO) and Chelsea Anderson (Dean of Students) were sure to answer any questions that Student Senate had, and we were satisfied with the responses that we had received. Student Senate is in approval with what has been presented to us and felt comfortable with the decisions that were made. We found resounding support in our senate for implementing the \$0.64/credit Health Fee as well as supporting a fully funded tuition freeze. We believe that a tuition increase will negatively impact students financially and take away some of their basic needs. Lastly, any additional question that our Student Senate had regarding the budget was quickly answered via email per Brad Doss (CFO).

Sincerely,

X   
\_\_\_\_\_

Madison R. Sauke

Student Senate President 2019-2020

cc: Dr. Adenuga Atewologun, President



April 29, 2020

Chancellor Devinder Malhotra  
Minnesota State  
30<sup>th</sup> East 7<sup>th</sup> Street, Suite 350  
St. Paul, MN 55101-7804

RE: Tuition and Fees

Dear Chancellor Malhotra and Minnesota State Board of Trustees:

Our senate met with Riverland administration on April 16, 2020, to consult on the college budget. This meeting was attended by the Dean of Student Affairs, Chelsea Anderson, and Chief Financial Officer, Brad Doss. Additionally, the senate held a second meeting the following day to review our thoughts on the budget.

During the meeting, visual aids detailing the budget's dollar amounts were provided to those in attendance. Brad Doss reviewed with us Riverland's budget for fiscal year 2020; budget projections for fiscal year 2021 and the proposed tuition increase of 3%. We discussed enrollment calculations based on the same as FY20 of 2125 FYE. We considered current and upcoming enrollment predictions and the difficulty of reaching those figures with what is going on with COVID-19.

The Administration proposed a \$0.64 per-credit health service fee. Our student senate is in support of this fee increase and the value of having a mental health professional available for student support.

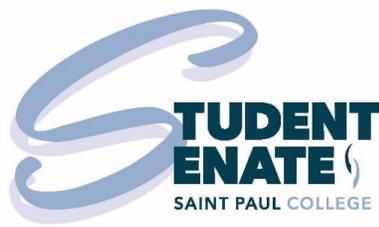
We, as senate members, are excited to have opened the food pantry at our Riverland-Albert Lea campus. This upcoming year we will be working to obtain a location within the Riverland-Owatonna campus for a food pantry. Riverland has been on the forefront of addressing food insecurity and it is of utmost importance that this is continued and made more visible to students.

We work well with administration and our student senate members consider the information that was shared at this meeting to be substantial in helping us understand how the school's budget is spent.

Sincerely,

Cindy Golbuff  
Student Senate President  
Riverland-Owatonna Student Senate and Albert Lea Student Senate  
[cindy.golbuff@my.riverland.edu](mailto:cindy.golbuff@my.riverland.edu)

cc: Dr. Adenuga Atewologun, President



May 8<sup>th</sup>, 2020

Board of Trustees  
Minnesota State Colleges and Universities  
30 7th St. E., Suite 350 Wells Fargo Place  
St. Paul, MN 55101-7804

Dear Chancellor Malhotra and Trustees,

In accordance with Minnesota State Policy 2.3, Student Involvement in Decision Making, the students at Saint Paul College have undergone the budget consultation process for fiscal year 2019-2020. The Vice President of Finance and Operations, Scott Wilson, consulted the Student Senate Executive Board and general student body on the following dates:

- Monday March 2nd, 2020 (Initial conference with Executive Board of Student Senate)
- Friday March 6th, 2020 (Meeting with Executive Board of Student Senate)
- Friday March 13th, 2020 (Meeting with Executive Board of Student Senate)
- Wednesday March 25th, 2020 (Budget consultation video emailed to all students)
- Wednesday March 25th, 2020 (Meeting with Executive Board of Student Senate)
- Tuesday March 31st, 2020 (Budget consultation video follow-up email via Student Broadcast)
- Friday April 10th, 2020 (Meeting with Executive Board of Student Senate)
- Wednesday April 15th, 2020 (General Assembly via Zoom w/ Scott Wilson & Elizabeth Schmidt)
- Wednesday April 22nd, 2020 (Meeting with Executive Board of Student Senate, Cares Act information w/ Adam Johnson)
- Friday April 29th, 2020 (Scott Wilson emailed campus update on the FY21 budget and Cares Act information)
- Monday May 4th, 2020 (Rick Smith email campus wide about information on the Cares Act Funds)

Items discussed include:

- Detailed information about enrollment projections/changes for 2019-2020 & 2020-2021
- 3% increase in tuition for the 2020-2021 school year
- Tech Fee to remain the same at \$11 per student FYE
- Bonding for campus Parking Lot
- Additional purchasing of Chromebooks and Hotspots due to COVID-19
- CARES Act Emergency Funds for eligible students
- No intention to reduce staff or services in hopes that everything will stabilize
- System office changes like ISRS replacement and state appropriations
- 3% Increase in personnel costs
- Other inflationary increases
- The possibility of program-specific fees for unusually expensive to run programs
- Use of last year's fee increases in Technology

As President of Saint Paul College Student Senate, I acknowledge that the budget consultation process has been very smooth and thorough despite the challenges of the COVID-19 pandemic. Presentation materials with detailed budget information used in the General Assembly and Student Senate Executive Board meetings were provided to student senators. Scott Wilson, along with other members of the administration were very responsive to feedback and meeting our needs throughout the process.

Sincerely,  
Adam Heu  
President, Saint Paul College Student Senate

CC: Deidra Peaslee PhD, Interim President of Saint Paul College  
Scott Wilson, Vice President of Finance and Operations, Saint Paul College  
Elizabeth Schmidt Business Office Manager, Saint Paul College  
Ellen Roster, Chief Information Officer, Saint Paul College

April 27, 2020

Chancellor Devinder Malhotra

Minnesota State

St, Paul, MN 55101

Dear Chancellor Malhotra,

This letter is considered as intended to inform the consultation process at Southwest Minnesota State University (SMSU) within this academic year 2019-2020. It was a pleasure working the SMSU administration, faculty, staff, and students on undertaking issues and concerns on our campus, as well as celebrations for memorable moments. As Student Body President, that student's voices and welfare are of utmost legitimacy and significance to this foundation of our institution.

Additionally, Southwest Minnesota State University Student Association (Student Senate) has been bestowed with sufficient opportunity to be involved in the administrative process throughout the year. Our Vice President, Scott Crowell helped brought our issues and concerns to the President's cabinet, and vice versa. For example, funding appropriation, state funding, tuition revenue, tuition increase, fees, and room and board increase for Fiscal Year 2021. Which the Student Senate has approved the 3% tuition rate increase for all types of tuition expect for the online differential tuition in our last meeting held. Some senators did express concerns on the rise of tuition increasing slowly, however; the motion was passed for approval. The process was sufficient to the student senate and contained the relevant information required to accurately form an adequate motion and vote on behalf of our association.

It was an honor working with President Kumara Jayasuriya, being able to have a raw conversation on issues and concerns that our university had for several years. Trying to find a resolution to our student's issues and concerns on our campus and campus climate, and seeing what is the best fit for our university and moving forward progressively. By far, students are a priority on the President's and administration agenda of Southwest Minnesota State University not only providing high-quality education in an equitable and conducive learning environment, but also inclusive and student-centered university. Which, President Jayasuriya and the HLC/Strategic Planning team are drafting a new vision statement that is suitable to the universities agenda for our students' academic excellence.

Sincerely,

Muna Mohamed  
Southwest Minnesota State Student Association President

May 27<sup>th</sup>, 2020

Student Senate  
South Central College  
1225 3<sup>rd</sup> St SW  
Faribault, MN 55021

Board of Trustees  
Minnesota State Colleges and Universities  
500 Wells Fargo Place 30 East Seventh Street  
St. Paul MN 55101

To: Chancellor Devinder Maholtra and The Minnesota State Board of Trustees:

As requested by Board policy 2.3 on student consultation, this letter will outline the tuition consultation process that recently took place at South Central College Faribault campus.

Throughout the fiscal year our administration has gone above and beyond in communicating with the senate on topics like Achieving the Dream, seeking student input on policy changes, college budget, enrollment, CARES Act funding, and college operations and safety in the midst of COVID-19.

Our senate met with SCC administration to consult on the college budget on November 4<sup>th</sup>, January 21<sup>st</sup>, April 6<sup>th</sup>, May 4<sup>th</sup>, and May 14<sup>th</sup>. These meetings were attended by President Dr. Annette Parker, CFO Roxy Traxler, and the student senate.

Background materials were provided to the senate, which included a detailed spreadsheet illustrating the budget impact of a tuition increase of 3%. This will add \$330,000 in added revenues which all senate members supported. The Administration is not proposing any fee increases at this time. The consultation on the budget was sufficient for the senate to have a lengthy discussion about the proposal and to make an informed decision.

President Parker and CFO Roxy Traxler made themselves available at any time for comments or questions and members of her staff were very responsive. We appreciate their extra effort in keeping the student body updated on the changes that were being implemented on campus and in our community due to COVID-19. We also appreciate their immediate response to ensure student, staff, and faculty safety.

Please feel free to contact the Student Senate if you have any questions or comments regarding South Central College tuition consultation process. Thank you for your consideration.

Sincerely,

*Daniel Cruz-Baez*, Senate President

*Piper Nelson*, Senate Vice President

*Sheila Kann*, Senate Director of Communications

*Bonnie Frias*, Senate Secretary

*Heather Shoolltz*, Senate Treasurer



May 17, 2020

Board of Trustees

Minnesota State Colleges and Universities

500 Wells Fargo Place 30 East Seventh Street

St. Paul MN 55101

To: Chancellor Devinder Malhotra and The Minnesota State Board of Trustees:

In the calendar year of 2019-2020 we saw amazing involvement and communication from Dr. Annette Parker as well as our VP of Finance and Operations Roxy Traxler. Dr. Parker was able to make it to two senate meetings, giving insight to how our school is helping students and what they are doing to prepare for future, and continues to keep Student Senate informed on operations, even outside of scheduled meetings. Roxy Traxler was able to be at several meetings giving students' insights on current situations with budget as well as what to expect with new changes being implemented and asking for student input on what would best help students.

On April 13<sup>th</sup> 2020, Dr. Parker and Roxy Traxler came to speak with the North Mankato senate about the budget, advising senate that there would most likely be a 3% tuition increase (300,000 for the college budget) the tuition increase would not affect online courses just in-person courses. They also advised us on the Care's act dollars that the school would be receiving and how they would use the funds, with 50% going to students.

The school is wanting to look at putting its focus on making sure the school is a safe and healthy environment for students to be able to learn and earn their degrees. As a student leader, I couldn't be prouder of this because it shows me, they care about not only their health but my instructors, mine, and all of the families involved. Dr. Parker, and her administration do an amazing job of not only putting students first, but community first. Their continued investment in maintaining a safe and healthy school will help the community stay healthy and safe as well and we as students notice these things. We as student leaders want to thank the board for the opportunity to give our feedback on campus operations. If you have any questions, please feel free to reach out to myself or any of the other student leaders on our campus.

Thank you,

***Taylor Benton***

Taylor Benton

Student Senate President

Dear Chancellor Malhotra:

This letter is to inform you and the Minnesota State Board of Trustees that the Student Senate and the administration of St. Cloud Technical & Community College have successfully completed the consultation process. Vice President of Administration Lori Kloos presented a number of scenarios for balancing the institution budget as it relates to the 2020-2021 school year. The Student Senate voted in support of a \$0.30 raise in our technology fee to help ensure the fee can meet the increasing costs associated with student technology needs and increasing costs of staffing. Additionally, the Health Services fee will be increased \$0.32 per credit to establish an increase in Mental Health resources and therapy on campus. The Student Senate has passed to keep the Student Activity Fee the same and to not increase it at this point. The Student Senate also voted to support a 3% increase to the tuition fee.

- A 3% increase to tuition.
  - The overall budget was presented and explained by Vice President Kloos and Vice President Stich on February 5<sup>th</sup>, February 19<sup>th</sup>, March 4<sup>th</sup>, and March 25<sup>th</sup>. Student Senate was also brought up to speed on enrollment projections for FY21 and how this could affect the college. The Senate was also presented the proposed increase and explained the importance. The Senate then discussed the matter on April 8<sup>th</sup> and voted to approve the increase.
- A \$0.30 per credit increase in the Student Technology Fee.
  - This was proposed by our Technology Vice President Bergquist on February 5<sup>th</sup>, February 19<sup>th</sup>, and March 4<sup>th</sup>. This increase will help upgrade existing technology on campus including projectors, on campus computers, and other technology upgrades on campus. On April 8<sup>th</sup> the Senate approved the set increase.
- A \$0.32 increase in the Health Services Fee.
  - Amie Dwyer, our dean of Enrollment Management, presented to the Student Senate on October 9<sup>th</sup>, 2019 meeting about our mental health services and the needs that need to be filled. That resulted in great student discussion throughout the rest of the year. A follow up presentation on the proposed Health Services fee was done on March 4<sup>th</sup>. The Senate then approved the increase at the April 8<sup>th</sup> meeting.

If you have any questions for us pertaining to our consultation process brought by the St. Cloud Technical & Community College students, feel free to contact me.

[Jacob.bertram@my.sctcc.edu](mailto:Jacob.bertram@my.sctcc.edu)

Sincerely,



Jacob Bertram  
2019-2020 SCTCC Student Senate President



To: Chancellor Dr. Devinder Malhotra  
Bill Maki, Interim Vice Chancellor of Finance and Facilities,  
Minnesota State Colleges and Universities

From: Kridish Uprety, Student Government President *Kridish Uprety*

Date: Friday, May 29, 2020

Subject: Consultation letter on Student fees, Tech Fees and Budgets for FY21

Minnesota State Board Policy 2.3 calls for student involvement in decision-making when issues have a significant impact on students. Within the letter is the consultation that the St. Cloud State University Student Government received regarding student activity fees and technology fees for FY 21.

The Student Government Association at St. Cloud State University believes that student experience through the different student services department are critical for student success. There were multiple discussions that took place during our Senate meetings in which administration presented information about the budget plan for student fees as well as tech fee.

At the May 14, 2020 Student Government meeting, Student Technology Fee Committee presented their budgets for FY 21. At the May 28, 2020 Student Government meeting, Student Fee Allocation Committee (including the Student Government Finance Committee Budget). The chairs and advisors of these committees presented the budget together highlighting the adjustments to the declining enrollment. The Senate asked questions about the allocations and chairs and advisors answered all questions, concerns of the student body. The Senate favored the proposed increase within Student Fees for Facilities Assessment and highlighted the importance of keeping cost of attendance affordable. Student Government Association feels happy and recognizes the consultation from the University Administration.

The Student Government Association at St. Cloud State University would like to mention how pleased we are with the level of insight, transparency and respect administration has had for our Senate body, and the decision making we have done. We hope to continue strong relations with St. Cloud State University administration and our student body. The relationship we have across campus is crucial to our university's culture, and we look forward to continuing to work with President Wacker and her cabinet.

We are happy with the decision to choose St. Cloud State University for our education, and to call it our home. We trust that the decision the board will make in June will ensure that St. Cloud State University can continue to provide excellent education, opportunities for current and future students, and enhance overall personal growth for every student.

Cc: Robbyn Wacker, President  
Daniel Gregory, Interim Provost and Vice President of Academic Affairs and Acting Chief Financial Officer  
Clare Rahm, Interim Vice President of Student Life and Development and Student Government Advisor  
Phil Thorson, Interim Chief Information Officer  
Jeff Wagner, Director of Business Services



To: Chancellor Dr. Devinder Malhotra  
Bill Maki, Interim Vice Chancellor of Finance and Facilities,  
Minnesota State Colleges and Universities

From: Kridish Uprety, Student Government President *Kridish Uprety*

Date: Friday, May 29, 2020

Subject: Consultation letter on Residential Life Room and Board Rates for FY21

Minnesota State Board Policy 2.3 calls for student involvement in decision-making when issues have a significant impact on students. Within the letter is the consultation that the St. Cloud State University Student Government received regarding Residential Hall Room Rates and Budget and Facilities Plan for FY 21.

At the May 28, 2020 Student Government meeting, Jen Sell-Matzke, Director of Residential Life and Associate Dean of students, presented to the Senate about the Residential Life Budget highlighting key changes to facilities planning in response to the Covid-19 social distancing measure. The Senate asked questions about the budgets and plans and received all the answers they had sought. Student Government Association feels happy and recognizes the consultation from the University Administration and is confident that the proposal is student centered and benefits the students living in the residential halls. Jen has always been available to answer any questions in regard to Resident Life and the Senate recognizes her commitment to excellent student experience.

The Student Government Association at St. Cloud State University would like to mention how pleased we are with the level of insight, transparency and respect administration has had for our Senate body, and the decision making we have done. We hope to continue strong relations with St. Cloud State University administration and our student body. The relationship we have across campus is crucial to our university's culture, and we look forward to continuing to work with President Wacker and her cabinet.

We are happy with the decision to choose St. Cloud State University for our education, and to call it our home. We trust that the decision the board will make in June will ensure that St. Cloud State University can continue to provide excellent education, opportunities for current and future students, and enhance overall personal growth for every student.

Cc: Robbyn Wacker, President  
Daniel Gregory, Interim Provost and Vice President of Academic Affairs and Acting Chief Financial Officer  
Clare Rahm, Interim Vice President of Student Life and Development and Student Government Advisor  
Jen Sell-Matzke, Director for Residential Life and Associate Dean of Students  
Jeff Wagner, Director of Business Services



To: Chancellor Dr. Devinder Malhotra  
Bill Maki, Interim Vice Chancellor of Finance and Facilities,  
Minnesota State Colleges and Universities

From: Kridish Uprety, Student Government President *Kridish Uprety*

Date: Friday, May 29, 2020

Subject: Consultation letter on Student Union Budget for FY21

Minnesota State Board Policy 2.3 calls for student involvement in decision-making when issues have a significant impact on students. Within the letter is the consultation that the St. Cloud State University Student Government received regarding student union budget for Atwood Memorial Center for FY 21.

The Student Government Association at St. Cloud State University believes that student union plays a critical role in organizing student activities for student success. Associate Director for Atwood Memorial Center Matt Trombley has been in constant communication with Student Government and has helped to answer all questions regarding budgets of Student Union and how it is working for student engagement and organizing.

At the May 28, 2020 Student Government meeting, Student Fee Allocation Committee presented the Student Union Budget. The Senate asked questions about the allocations and received all the answers they had sought. Student Government Association feels happy and recognizes the consultation from the University Administration and is confident that the proposal is student centered and benefits our student association.

The Student Government Association at St. Cloud State University would like to mention how pleased we are with the level of insight, transparency and respect administration has had for our Senate body, and the decision making we have done. We hope to continue strong relations with St. Cloud State University administration and our student body. The relationship we have across campus is crucial to our university's culture, and we look forward to continuing to work with President Wacker and her cabinet.

We are happy with the decision to choose St. Cloud State University for our education, and to call it our home. We trust that the decision the board will make in June will ensure that St. Cloud State University can continue to provide excellent education, opportunities for current and future students, and enhance overall personal growth for every student.

Cc: Robbyn Wacker, President  
Daniel Gregory, Interim Provost and Vice President of Academic Affairs and Acting Chief Financial Officer  
Clare Rahm, Interim Vice President of Student Life and Development and Student Government Advisor  
Matt Trombley, Associate Director for Atwood Memorial Center



To: Chancellor Dr. Devinder Malhotra  
Bill Maki, Interim Vice Chancellor of Finance and Facilities,  
Minnesota State Colleges and Universities

From: Kridish Uprety, Student Government President *Kridish Uprety*

Date: Friday, May 29, 2020

Subject: Consultation letter on tuition increase for FY21

Minnesota State Board Policy 2.3 calls for student involvement in decision-making when issues have a significant impact on students. Within the letter is the consultation that the St. Cloud State University Student Government received regarding tuition increase in FY 21.

The Student Government Association at St. Cloud State University believes academic success is a top priority for our student body. There were multiple discussions that took place during our Senate meetings in which administration presented information about the budget plan.

At the May 14, 2020 Student Government meeting, President Robbyn Wacker presented the budget plan. Administration was able to reflect upon the decision to increase the tuition fees for FY21, as part of the biennium budget. Our students asked many questions regarding enrollment, retention and also concerns and impact it could have on our student body.

The Student Government Association has talked with administration and students on our campus about not raising any tuition for FY22. We agreed that a tuition increase in FY21 will be needed to assure financial stability for the overall health of the institution and support the work that will need to be done through "It's Time" initiative for both our students and community. We are in support of an increase of tuition of 3% which follows the increase of 4.2% in FY 20. We understand that the increase will still put our students at the same level as Minnesota State University, Mankato.

The Student Government Association at St. Cloud State University would like to mention how pleased we are with the level of insight and respect administration has had for our Senate body, and the decision making we have done. We hope to continue strong relations with St. Cloud State University administration and our student body. The relationship we have across campus is crucial to our university's culture, and we look forward to continuing to work with President Wacker and commend her work towards the institution for ensuring affordable education stays consistent with values and mission of the campus.

We are happy with the decision to choose St. Cloud State University for our education, and to call it our home. We trust that the decision the board will make in June will ensure that St. Cloud State University can continue to provide excellent education, opportunities for current and future students, and enhance overall personal growth for every student.

Cc: Robbyn Wacker, President  
Daniel Gregory, Interim Provost and Vice President of Academic Affairs and Acting Chief Financial Officer  
Clare Rahm, Interim Vice President of Student Life and Development and Student Government Advisor

Student Union  
Winona State University  
P.O. Box 5838  
Winona, MN 55987



To: Chancellor Malhotra and Minnesota State Board of Trustees  
From: Benjamin Ellgen, Winona State University Student Senate President  
Subject: Tuition and Fee Consultation  
Date: April 23<sup>rd</sup>, 2020

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Chancellor Malhotra and Board of Trustees,

I am pleased to inform the Board of Trustees and the Chancellor that Winona State University Student Senate has been consulted on the proposed increases to tuition and fees for the 2020-2021 academic year. This was done in accordance with the Minnesota State's student consultation policy (Board Policy 2.3).

The Winona State University administration has gone through the proper processes to ensure that students have been informed and consulted on these proposed changes. The Student Fee Management Committee (SFMC), consisting of a variety of students and representatives from the respective university bargaining units, thoroughly reviewed each proposal. Recommendations approved by this committee were then forwarded to the Winona State Student Senate.

The Winona State University Student Senate then could adopt, amend, or reject the proposals put forward by the SFMC. In each of the processes there was at least a week-long waiting period before voting on the proposal. This gave adequate time seek feedback from constituents on the proposals, as well as gave Senators enough information to make an informed decision.

The following recommendations been approved by the Winona State University Student Senate:

- 3% increase to the Technology Fee (Approved on February 5<sup>th</sup>, 2020)
- 0% increase to the Health Services Fee (Approved on February 5<sup>th</sup>, 2020)
- 0% increase to the Athletic Fee (Approved on February 12<sup>th</sup>, 2020)
- 1.8% increase to the Student Union Fee (Approved on February 26<sup>th</sup>, 2020)
- 3.07 % increase to the Wellness Fee (Approved on April 1<sup>st</sup>, 2020)
- 2.5 % increase to the Room & Board (Approved on April 1<sup>st</sup>, 2020)
- 0% increase to the Student Life Fee (Approved on April 8<sup>th</sup>, 2020)
- 0% increase to tuition (Approved on April 22<sup>nd</sup>, 2020)

The conversations surrounding these recommendations were lengthy and thoughtful. The Winona State Student Senate carefully reviewed these proposals and considered the potential costs and benefits associated with each of these changes. Students across the state are facing enormous financial and academic pressures due to the COVID-10 pandemic. Now, more than ever, it is important that the Board of Trustees balances affordability and ensuring that student services are properly funded. Ultimately, these recommendations are what the students of Winona State feel is best for our future. I hope that you take these recommendations to heart in your decision.

Thank you for your consideration and for your continued work in support of students.

Best regards,

A handwritten signature in cursive script that reads 'Benjamin Ellgen'.

Benjamin Ellgen  
President | Winona State University Student Senate

Student Union  
Winona State University  
P.O. Box 5838  
Winona, MN 55987



To: Chancellor Malhotra and Minnesota State Board of Trustees  
From: Benjamin Ellgen, Winona State University Student Senate President  
Subject: Tuition and Fee Consultation  
Date: April 23<sup>rd</sup>, 2020

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Chancellor Malhotra and Board of Trustees,

I am pleased to inform the Board of Trustees and the Chancellor that Winona State University Student Senate has been consulted on the proposed increases to tuition and fees for the 2020-2021 academic year. This was done in accordance with the Minnesota State's student consultation policy (Board Policy 2.3).

The Winona State University administration has gone through the proper processes to ensure that students have been informed and consulted on these proposed changes. The Student Fee Management Committee (SFMC), consisting of a variety of students and representatives from the respective university bargaining units, thoroughly reviewed each proposal. Recommendations approved by this committee were then forwarded to the Winona State Student Senate.

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- 0% increase to the Student Life Fee (Approved on April 8<sup>th</sup>, 2020)
- 0% increase to tuition (Approved on April 22<sup>nd</sup>, 2020)

The conversations surrounding these recommendations were lengthy and thoughtful. The Winona State Student Senate carefully reviewed these proposals and considered the potential costs and benefits associated with each of these changes. Students across the state are facing enormous financial and academic pressures due to the COVID-10 pandemic. Now, more than ever, it is important that the Board of Trustees balances affordability and ensuring that student services are properly funded. Ultimately, these recommendations are what the students of Winona State feel is best for our future. I hope that you take these recommendations to heart in your decision.

Thank you for your consideration and for your continued work in support of students.

Best regards,

A handwritten signature in cursive script that reads 'Benjamin Ellgen'.

Benjamin Ellgen  
President | Winona State University Student Senate

## SYSTEM OFFICE BUDGET OVERVIEW

Beginning in fiscal year 2010, the legislature has designated a maximum appropriation for the system office. In fiscal year 2012, that amount was set at \$33.1 million. As part of the fiscal year 2020-2021 biennial appropriation for Minnesota State, the legislature has continued that same designated amount for system office operations.

The inability to increase the system office budget in order to offset inflationary expenses, particularly those resulting from labor contracts and benefit packages negotiated under the state's coalition bargaining, places a strain on the ability of the system office to maintain its service capacity in support of the work of the colleges and universities. Leadership and strategic work on behalf of Minnesota State continues to increase, as does the expectation that such work is coordinated and staffed by the system office.

In the absence of sufficient appropriation to cover inflationary increases to system office costs, the system office has used a combination of decreased operational activities, cost sharing with colleges and universities, and system office fund balance to balance its annual budgets.

- In fiscal year 2019, the system office used a combination of operational reductions (\$1.4 million) and fund balance (\$1.5 million) to balance the budget.
- Fiscal year 2020 utilized operational reductions (\$.7 million) and fund balance (\$3.7 million) to balance the budget and advance system goals and strategic initiatives.
- Fiscal year 2021 planning calls for reductions of \$1.5 million in permanent cuts coupled with the use of \$2.2 million to balance the operations budget, plus an additional \$1.2 million in program fund balance to support Equity 2030 priorities.
- Fiscal years 2022 – 2025 anticipate an aggregate total of \$5 million in additional reductions to system office spending.

A growth in enterprise level administrative service provision aimed at increasing efficiency and effectiveness has resulted in increased cost sharing with the colleges and universities. The Chancellor's Cabinet has begun the critical work of evaluating and right-sizing the work of the system office, to ensure that the services available to colleges and universities are cost effective, relevant to current needs, and focused on student success.

Conversations including Leadership Council are needed in order to determine how the system can strike the right balance of existing work and newly proposed services which may include sun-setting current services which are no longer desired or needed, and how to best deploy the limited resources available.

The ultimate goal of this work is to pursue opportunities for greater innovation and efficiency of operations in an effort to curb the impact of rising costs while maintaining high levels of service to the colleges, universities and Minnesota State.

## The Learning Network of Minnesota

The Learning Network of Minnesota is the core telecommunications network infrastructure that supports public higher education in Minnesota and is critical for daily campus and system operations. Minnesota State is appropriated \$4.115 million annually to support this confederation and administers distribution of the funds to members.

The Learning Network connects college campuses, system offices, regional learning centers, tribal learning centers, research centers, and extension offices. It supports services and operations such as:

- academic programs, including online, video and on-campus programs
- collaborative research and partnerships with communities and businesses
- financial aid and other administrative transactions
- communications including internet access, video, telephone services, and email
- library services
- global network access

According to their website, “the Learning Network of Minnesota is the education component of the Integrated Statewide Network. The initiative began in 1993 to connect post-secondary institutions and later public school districts and libraries as well. State funds also provided for interactive video facilities to expand educational opportunities. The Learning Network has evolved to include Internet, data, voice and video services to support academic programs and administrative services.

The higher education portion of the Learning Network has two primary components:

- **Campus Networks** developed and managed by the individual institutions with support from their respective systems.
- **The Statewide Network** developed and managed through a partnership of The University of Minnesota, the Minnesota State Colleges and Universities, the six Higher Education Telecommunications Regions and the Minnesota Department of Administration’s InterTechnologies Group.

The six higher education telecommunications regions are funded by State of Minnesota legislative grants and by matching funds paid by each region’s member institutions. All of the state’s public education institutions are members of a region.

The integration of the telecommunications regions into the Learning Network provides for more institutional and campus-based decision making in the development of the statewide network. Each region is governed by a board of directors which is representative of its member institutions.”

For additional information about the Learning Network of Minnesota visit the MetNet webpages: [http://www.metnet.edu/about/learning\\_net/index.html](http://www.metnet.edu/about/learning_net/index.html)

<b>Minnesota State CARES Act funding</b>	<b>18004(a)(1) Studen Aid &amp; Institutional Relief</b>	<b>18004(a)(2) Tribal, Minority, Institutional Strengthening</b>	<b>18004(a)(3) Postsecondary Education Improvement</b>	<b>CARES Act Funding Total</b>
Alexandria Technical & Community College	\$ 807,310			\$ 807,310
Anoka Technical College	\$ 1,108,759	\$ 177,573		\$ 1,286,332
Anoka-Ramsey Community College	\$ 3,580,976			\$ 3,580,976
Bemidji State University	\$ 2,813,298	\$ 138,487		\$ 2,951,785
Central Lakes College-Brainerd	\$ 1,658,191	\$ 82,364		\$ 1,740,555
Century College	\$ 4,996,271	\$ 20,083		\$ 5,016,354
Dakota County Technical College	\$ 1,467,178	\$ 72,339		\$ 1,539,517
Fond du Lac Tribal and Community College	\$ 744,831	\$ 1,210,114		\$ 1,954,945
Hennepin Technical College	\$ 2,654,457			\$ 2,654,457
Hibbing Community College	\$ 779,596			\$ 779,596
Inver Hills Community College	\$ 1,718,868	\$ 85,433		\$ 1,804,301
Itasca Community College	\$ 741,976			\$ 741,976
Lake Superior College	\$ 1,757,151			\$ 1,757,151
Mesabi Range College	\$ 561,010			\$ 561,010
Metropolitan State University	\$ 5,159,002	\$ 20,673		\$ 5,179,675
Minneapolis Community and Technical College	\$ 4,640,122			\$ 4,640,122
Minnesota State College Southeast	\$ 666,447			\$ 666,447
Minnesota State Community and Technical College	\$ 2,832,620			\$ 2,832,620
Minnesota State University Moorhead	\$ 3,518,533			\$ 3,518,533
Minnesota State University-Mankato	\$ 9,088,962			\$ 9,088,962
Minnesota West Community and Technical College	\$ 1,072,094			\$ 1,072,094
Normandale Community College	\$ 4,802,575	\$ 237,338		\$ 5,039,913
North Hennepin Community College	\$ 3,021,425	\$ 12,196		\$ 3,033,621
Northland Community and Technical College	\$ 1,355,409			\$ 1,355,409
Northwest Technical College	\$ 192,242		\$ 307,758	\$ 500,000
Pine Technical & Community College	\$ 481,263		\$ 18,737	\$ 500,000
Rainy River Community College	\$ 161,267		\$ 338,733	\$ 500,000
Ridgewater College	\$ 1,950,916			\$ 1,950,916
Riverland Community College	\$ 1,272,243	\$ 62,827		\$ 1,335,070
Rochester Community and Technical College	\$ 2,629,500			\$ 2,629,500
Saint Cloud State University	\$ 7,821,764	\$ 387,616		\$ 8,209,380
Saint Paul College	\$ 4,580,520	\$ 18,325		\$ 4,598,845
South Central College	\$ 1,873,482			\$ 1,873,482
Southwest Minnesota State University	\$ 1,644,234			\$ 1,644,234
St Cloud Technical and Community College	\$ 3,055,197	\$ 149,050		\$ 3,204,247
Vermilion Community College	\$ 454,539		\$ 45,461	\$ 500,000
Winona State University	\$ 5,696,956			\$ 5,696,956
	\$ 93,361,184	\$ 2,674,418	\$ 710,689	\$ 96,746,291

<https://www2.ed.gov/about/offices/list/ope/caresact.html>

## **Board of Trustees Meeting**

Minnesota State  
Virtual Meeting  
Wednesday, June 17, 2020  
11:45 AM

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The Board of Trustees are adhering to Governor Walz's Executive Order 20-01, the State of Minnesota Peacetime Emergency Declaration, and the Center for Disease Control's social distancing guidelines. The trustees will convene either by conference call or on a virtual meeting platform. Interested parties can listen to the live audio-streaming of the proceedings by clicking the link at:

<https://www.minnstate.edu/board/index.html>.

Convene and Call to Order, Jay Cowles, Chair

Chair's Report, Jay Cowles

- **Report of Closed Session Meeting of the Board of Trustees on the Chancellor's Annual Performance Evaluation on June 16, 2020**

Chancellor's Report, Devinder Malhotra

### **Consent Agenda**

1. **Minutes of the Committee of the Whole, May 19, 2020**
2. **Revised FY2021 and Proposed FY2022 Board Meeting Dates (Second Reading)**
3. **Review and Approve Fiscal Year 2021 Internal Auditing Plan**
4. **Contracts Exceeding \$1 Million:**
  - a. **CollegeSource Degree Audit Maintenance and Transferology Renewal, Academic and Student Affairs, System Office**
  - b. **Contract for Bookstore Services, Metropolitan State University**

### **Board Policy Decisions (Second Readings)**

1. **Proposed Amendment to Board Policy 3.34 Academic Semester State Dates**
2. **Proposed Amendment to Board Policy 5.17: Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices**

### **Board Standing Committee Reports**

Committee of the Whole, Jay Cowles, Chair

1. **Minnesota State Response to COVID-19**

Audit Committee, George Soule, Chair

- Report of the Committee

Joint Meeting: Diversity, Equity, and Inclusion and Human Resources Committees,  
Rudy Rodriguez and Michael Vekich, Co-chairs

- Minnesota State Workforce Diversity: Current Demographics and Strategies

Academic and Student Affairs Committee, Alex Cirillo, Chair

1. Proposed Amendment to Board Policy 3.5 Post-secondary Enrollment Options (PSEO)  
(First Reading)
2. Proposed Amendment to Board Policy 3.22 Course Syllabi and Course Outlines  
(First Reading)

Facilities Committee, Jerry Janezich, Chair

- Report of the Committee

Finance Committee, Roger Moe, Chair

- **FY2021 Operating Budget (Second Reading)**

Student Associations

1. Lead MN, Oballa Oballa, President
2. Students United, Ola Abimola, State Chair

Minnesota State Colleges and Universities Bargaining Units

1. American Federation of State, County, and Municipal Employees, Tom Torgerud,  
President, AFSCME Council 5
2. Inter Faculty Organization, Brent Jeffers, President
3. Middle Management Association, Gary Kloos, Executive Director
4. Minnesota Association of Professional Employees, Jerry Jeffries, Regional Director
5. Minnesota State College Faculty, Matt Williams, President
6. Minnesota State University Association of Administrative and Service Faculty,  
Tracy Rahim, President

Trustee Reports

Other Business, Election of Officers

- **Nominating Committee's Recommendations of Chair and Vice Chair**

Adjournment

**Bolded items indicate action is required**

MINNESOTA STATE  
BOARD OF TRUSTEES

**BOARD ACTION – SECOND READING**

**REVISED FY2021 AND PROPOSED FY2022 BOARD MEETING DATES**

1 **BACKGROUND**

2 On May 6, 2020, the Executive Committee reviewed the revised FY2021 and proposed FY2022  
3 board meeting dates. The meeting dates are shown on Attachment A. The Board of Trustees  
4 will approve the meeting dates at their annual meeting on June 17, 2020. Once the calendars  
5 are approved, changes to the calendar can be made with the approval of the board chair.  
6 Changes to the calendar will be publicly noticed.

7  
8 The meeting days are typically two-days on the third Tuesday and Wednesday on the months in  
9 which the board is meeting. If the agendas require less time, one of the days, usually the first  
10 day, will be cancelled. No meetings are scheduled in August, December, and February.

11  
12 **REVISED FY2021 AND PROPOSED FY2022**

13 The only change to the revised FY2021 calendar is the September retreat was changed to  
14 September 22 and 23, instead of September 15 and 16. Three off-site meetings are planned  
15 during FY2021: a joint meeting of the Board of Trustees and the Leadership Council at Anoka-  
16 Ramsey Community College on July 21 and 22; the retreat will in Austin with a visit to Riverland  
17 Community College on September 22-23; and a joint meeting with the Leadership Council at  
18 Minnesota State University Moorhead on October 20-21, 2020.

19  
20  
21  
22 **RECOMMENDED BOARD MOTION**

23 **The Board of Trustees approves the revised FY2021 and proposed FY2022 meeting dates as**  
24 **shown on Attachment A.**

25  
26 *Date of Implementation: July 1, 2020*



**Attachment A**

**Revised FY2021 and FY2022 Board Meeting Dates**

*The meeting calendar is subject to change. Changes to the calendar will be publicly noticed.*

**Revised FY2021 Meeting Calendar**

<b>Meeting</b>	<b>Date</b>	<b>If agendas require less time, these dates will be cancelled.</b>
Board Meeting/Combined meeting Leadership Council <i>Anoka-Ramsey Community College, Coon Rapids</i>	July 21-22, 2020	July 22, 2020
Orientation for new trustees	<i>August or after governor makes the appointments</i>	
Executive Committee	September 2, 2020	
Board Retreat: Date change <i>Proposed: Austin and Riverland Community College</i>	September <del>15-16</del> <b>22-23</b> , 2020	
Executive Committee	October 7, 2020 <i>ACCT Leadership Congress Sept. 30-Oct. 3, Chicago</i>	
Committee / Board Meetings Combined with Leadership Council <i>Proposed: Minnesota State University Moorhead</i>	October 20-21, 2020	October 20, 2020
Executive Committee	November 3, 2020	
Committee / Board Meetings	November 17-18, 2020	November 17, 2020
No December meeting		

Executive Committee	January 6, 2021	
Committee / Board Meetings Combined with Leadership Council	January 26-27, 2021	
No February meeting	<i>ACCT National Legislative Summit, Feb. 7-10, Washington, D.C.</i>	
Executive Committee	March 3, 2021	
Committee / Board Meetings	March 16-17, 2021	March 16, 2021
Executive Committee	April 7, 2021	
Committee / Board Meetings	April 20-21, 2021 <i>AGB National Conference, Apr. 11-13, San Diego</i>	April 20, 2021
Executive Committee	May 5, 2021	
Committee / Board Meetings	May 18-19, 2021	May 18, 2021
Executive Committee	June 2, 2021	
Committee / Annual Board Meetings	June 15-16, 2021	June 15, 2021

**Proposed FY2022 Meeting Calendar**

<b>Meeting</b>	<b>Date</b>	<b>If agendas require less time, these dates will be cancelled.</b>
Board Meeting/Combined meeting Leadership Council	July 20-21, 2021	July 21, 2021
No meetings in August		
Board Retreat	September 21-22, 2021	

Executive Committee	October 5, 2021	
Committee / Board Meetings	October 19-20-2021 <i>ACCT Leadership Congress, October 13-16, 2021, San Diego</i>	October 19, 2021
Executive Committee	November 3, 2021	
Committee / Board Meetings Combined with Leadership Council	November 16-17, 2021	November 16, 2021
No meetings in December		
Executive Committee	January 5, 2022	
Board Meeting/Combined meeting with Leadership Council	January 25-26, 2022	January 26, 2022
No meetings in February	<i>ACCT National Legislative Summit: February 2022 (dates not available)</i>	
Executive Committee	March 2, 2022	
Committee / Board Meetings	March 15-16, 2022	March 15, 2022
Executive Committee	April 6, 2022	
Committee / Board Meetings	April 19-20, 2022 <i>AGB National Conference, April 10-12, 2022, Orlando</i>	April 19, 2022
Executive Committee	May 4, 2022	
Committee / Board Meetings	May 17-18, 2022	May 17, 2022
Executive Committee	June 1, 2022	
Committee / Board Meetings	June 21-22, 2022	June 21, 2022

**National Higher Education Conferences:**

ACCT Leadership Congress: September 30-Oct. 3, 2020, Chicago  
ACCT National Legislative Summit: February 7-10, 2021, Washington, DC.  
AGB National Conference: April 11-13, 2021, San Diego  
ACCT Leadership Congress: October 13-16, 2021, San Diego  
ACCT National Legislative Summit: February 2022 (dates not posted)  
AGB National Conference: April 10-12, 2022, Orlando

AGB is the Association of Governing Boards of Universities and Colleges  
ACCT is the Association of Community College Trustees



## **Consent Agenda**

Minnesota State  
Virtual Meeting  
June 17, 2020  
11:45 AM

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- 2. Proposed Amendment to Board Policy 5.17: Sustainability, Resources Conservation and Recovery, and Environmentally Responsible Practices**

**Bolded items indicate action is required**



**Minnesota State  
Board of Trustees  
Committee of the Whole Meeting Minutes  
May 19, 2020**

---

**Committee Members Present:** Jay Cowles, Chair; Roger Moe, Vice Chair; Trustees Ahmitara Alwal, Ashlyn Anderson, Alex Cirillo, Dawn Erlandson, Bob Hoffman, Jerry Janezich, April Nishimura, Rudy Rodriguez, George Soule, Louis Sundin, Cheryl Tefer, Michael Vekich, Samson Williams, and Chancellor Devinder Malhotra

**Guest:** Dennis Olson, Commissioner, Minnesota Office of Higher Education

Chair Cowles called the virtual meeting to order at 9:35am and provided a brief statement on how the board of trustees will be conducting its meetings for the foreseeable future. The Governor's Executive Order 20-01 remains in effect and as a result, the Board of Trustees will conduct its meetings in accordance with Minnesota Statute 13D.021: Meetings by Telephone or other Electronic Means. Members of the public are not permitted to attend any upcoming meetings due to the current pandemic. The board will continue to provide access for the public to monitor meetings via a live audio stream of the proceedings.

The role was called and there was a quorum. The Chair recognized Chancellor Malhotra to make opening remarks on today's topic.

1. Minnesota State Response to COVID-19 Update

Chancellor Malhotra began by stating that this was the third update provided to the board on Minnesota State's response to COVID-19. Among his opening remarks, the Chancellor highlighted two calls-to-action that have allowed Minnesota State to resume instruction for some students:

- Executive Order 20-48, issued on April 30<sup>th</sup> – allowed our institutions to bring back students participating in the state's professional peace officer education training.
- Executive Order 20-52, issued on May 11<sup>th</sup> – authorized students in their final term and in critical sectors to return and complete their post-secondary credentials.

Chancellor Malhotra stated that the long-term impacts of COVID-19 will be profound and long-lasting and higher education is changing as a result of COVID; however, there is a more urgent need. Two particular aspects that have been brought to the forefront:

- Role of technology in the core academic enterprise, and
- Heightened focus on educational gaps for both access and success which has been magnified.

The chancellor shared two videos that demonstrated the heart of Minnesota State's mission. The first was a news story from Duluth, shortly after the announcement of the executive order allowing students in their final term to come back and complete. The second video was from Alexandria Technical and Community College Law Enforcement Program where 75 students have graduated in three cohorts over 3 weeks, while complying with the guidelines set forth by the Minnesota Department of Health. Following the videos, Chancellor Malhotra concluded his remarks.

Chair Cowles thanked Chancellor Malhotra and welcomed Commissioner Dennis Olson from the Minnesota Office of Higher Education.

Commissioner Olson thanked Chair Cowles, Vice Chair Moe, Chancellor Malhotra, and trustees for the invitation. He extended appreciation on behalf of Governor Walz and Lt. Governor Flanagan, for Minnesota State's commitment to students, faculty, staff, and the communities served.

Commissioner Olson stated that being able to inform the governor and his leadership team that Minnesota State had put over 95 percent of its courses online, helped pave the way for Executive Orders 20-48 and 20-52, which allowed for limited in-person course components to resume. He thanked Minnesota State for its leadership in this area.

Commissioner Olson noted that the colleges and universities of Minnesota State are key to the state's economic and social vibrancy. He recognized the scope and depth of the 37 institutions across the state and in 54 communities and knows how critical they are to meet the workforce needs of those communities.

The Commissioner stated that he shares in the disappointment that a bonding bill did not pass but looks forward to working with Minnesota State to help get a robust bill across the finish line. He added that Governor Walz stands by the strong recommendation that he announced several months ago at Anoka-Ramsey Community College.

Commissioner Olson thanked the chair for the opportunity and concluded his remarks.

Chair Cowles called for questions or comments to the commissioner.

Trustee Rodriguez thanked the Commissioner and asked if there is anything that each one of us can do individually and personally to help?

Commissioner Olson advised to continue to advocate and tell stories like those shared in the videos as they show that things can happen with certain guardrails and parameters and by slowly turning the dial in a smart and effective way.

Chair Cowles recognized Associate Vice Chancellor Brian Yolitz.

Associate Vice Chancellor Yolitz provided an update on some of the developments in terms of state planning, guidance, and authorities associated with our response to COVID-19 and slowing its spread. The associate vice chancellor stated that it was important to understand that this guidance is primarily focused on the near term and incremental strategies for 'turning the dials' on our response to COVID-19 today as well as providing insights into potential actions and strategies for framing fall academic planning.

Associate Vice Chancellor Yolitz stated that we have continued to develop our partnership with the Minnesota Department of Health (MDH) as we look to safely bring students, faculty and staff back to campus. MDH has established a series of Higher Education specific workgroups to help inform their work in developing policy recommendations for the higher education sector. This work will

help inform individual college and university academic and student support planning and programming as well as campus specific COVID-19 Preparedness Plans.

The associate vice chancellor stated that the Minnesota Departments of Employment and Economic Development (DEED) and Labor and Industry (DLI) established an optional preparedness plan template for businesses and industry to utilize in meeting the state requirements to enable workers in certain non-critical sectors to return to safe workplaces under Emergency Executive Order 20-40. He added that Emergency Executive Order 20-52, which authorized students in certain critical sectors to return to safe higher education institutions for completion of postsecondary credentials in face-to-face settings, has a similar preparedness planning requirement.

Continuing, the associate vice chancellor stated that utilizing the DEED and DLI template as a foundation, we have created a customized or 'Minnesota State-ized' Back-to-Campus Preparedness Plan template for our colleges and universities to utilize in safely returning staff, faculty and students to campus. He added that like the DEED and DLI plans, there is no requirement for outside review and approval. We are in the process of doing this for the system office. The planning template and our original guidance developed in consultation with MDH have been posted by OHE on their website as a resource for all colleges and universities in Minnesota.

Chair Cowles asked for questions to Associate Vice Chancellor Yolitz. There being none, the chair recognized Vice Chancellor Bill Maki.

Vice Chancellor Maki provided some follow-up and an update on the information previously presented at the April Committee of the Whole and Finance committee meetings. He began by stating that it still is the main goal of the system, as well as following the guidance of Minnesota Management and Budget (MMB), that our employees should continue to telework whenever possible.

The vice chancellor stated that he had previously reported 89 percent of our workforce were teleworking. That number will continue to decline as faculty and staff return to campus to complete in-person components of instruction for spring semester and implementation of their Return-to-Work Plan.

Vice Chancellor Maki reminded the committee that on March 18, MMB implemented a paid leave policy to executive branch employees, including Minnesota State employees who must be absent from work for reasons related to COVID-19. This policy is in effect for the duration of the Governor's peacetime emergency, and helps state agencies balance the demands of the workplace with the needs of employees, their families and the general public during the COVID-19 public health emergency. Currently, 2-3% of our Minnesota State employees are on COVID-19 paid leave.

The vice chancellor reported that as a system, we have provided guidance to colleges and universities regarding distribution of student funds from the federal CARES Act. The vice chancellor stated that each college and university developed a plan that was approved by Chancellor Malhotra before disbursement. Vice Chancellor Maki added that the other half of the funding, \$46.681 million, is available for institutional use. Each college and university is currently working on a plan for how they will utilize these funds. More information about the use of these funds will be made available at the June board meeting as part of the overall budget approval.

The vice chancellor reminded the trustees that during the April Finance Committee meeting, he presented scenarios with various enrollment decline projections that took into account different factors of academic delivery as well as programs and services that would be provided on campus versus through a virtual format. As we plan for fall, tuition and fee models will need to reflect the current landscape and academic delivery scenarios.

Vice Chancellor Maki stated that additional conversations are occurring related to online tuition and fees, assessing on-campus fees vs. off-campus fees, residential hall room rates (single occupancy in a dorm room based on our policy for health and safety reasons), and revenue fund activities related to student unions, parking, health and wellness centers.

The vice chancellor concluded his presentation by stating that there were additional scenarios reviewed with variables such as many students living on campus or a minimal number of students living on campus, as well as minimal instruction on campus, and how we configure our tuition and fee structure to fairly assess our students, but also ensure the long-term financial sustainability of services at our colleges and universities. These variables will become clearer as we move toward the June board of trustees meeting, primarily because we will have a more definite picture of how we plan to deliver programs and services for fall semester.

Chair Cowles called for questions from the committee members. There being none, Dr. Clyde Pickett, Chief Diversity Officer, was recognized by the chair.

Dr. Pickett extended his appreciation and thanks to all faculty staff and students for their work in responding to the challenge. He stated that his presentation would place emphasis on our work to prioritize diversity, equity, and inclusion, as part of our efforts to respond to the pandemic.

Dr. Pickett stated that much has been written on the disparate impact of COVID-19 on communities of color, indigenous communities, and those with economic fragility. Educators around the country and at Minnesota State are responding to apply an equity lens to our work and to target needs and actions of our constituents. The equity lens prioritizes the work and gives specific attention to the communities that are most in need and adjusts the support where appropriate.

Dr. Pickett stated that we must prioritize the importance of us working proactively to address and assess gaps and needs, particularly in those communities that are most fragile. There is a need for appropriate attention around safety and health, with specific attention to campus climate and anti-discrimination, particularly in HR considerations.

Dr. Pickett talked about assessing and understanding the diversity represented in our system through campus type, using a college lens or a university lens, the needs of varying student populations, whether urban or rural, as well as the varying program options at different institutions. This includes process, practice, technology, and access to technology and obtaining the appropriate data needed to make decisions and respond to the needs of various sub populations. We must consider prioritizing health and safety by recognizing student illness, employee illness, and the possibility of illness or caregiving and parental responsibilities.

With respect to academic continuity and support, Dr. Pickett stated that classroom engagement requires access to resources whether it be computer labs, colleagues working to utilize physical distancing, creating opportunities to support our learners, or direct classroom access to culminate programs, those things are central to academic continuity and the importance of impacting communities that have been historically marginalized and disconnected from access to higher education. We must consider academic success holistically, including course evaluation, withdrawal patterns, and how we move forward to examine satisfactory academic progress. Elements critical to non-academic support include food insecurity, mental health support, access to health services, access to greater support, and transportation. We must provide support around enrollment management as well as review the system level response and the campus response.

Dr. Pickett stated that campus climate includes not only health and physical safety but also the experience and sense of belonging that are critical to this conversation. Issues of racism and xenophobia targeting stakeholders including those of Asian descent. We must be intentional about identifying those potential issues and making appropriate responses to mitigate discrimination.

Dr. Pickett stated that Minnesota State is committed to maintaining an environment that prioritizes dignity and respect for all stakeholders and should be free of discrimination. An anti-stigma campaign was created to drive messages around our lack of tolerance for discrimination in any form, and to send the message that we support our students and colleagues of Asian descent as well as all of those who may be targeted in this situation. A series of messages sent on social media platforms using the “Hate has no Home at Minnesota State” graphic. Additional information shared in this campaign included a discrimination helpline for the Minnesota Department of Human Rights and instructions on how to report issues of discrimination on campus.

Dr. Pickett emphasized that board policies around non-discrimination and around sexual violence prevention are in effect even though we are in a virtual working environment and we will prioritize compliance. Additionally we must consider the potential for disparate impacts on our employees who have familial obligations and require access to technology, much like our students.

Dr. Pickett recognized Lake Superior College for calling and texting students; MSU Mankato, for their tap/text outreach initiative; and Normandale Community College who are working to support students with texts and calls.

Chair Cowles called for questions from the committee members. Trustee Rodriguez asked if it would be possible for the board to get a version of the “Hate Has No Home at Minnesota State” slogan for use by the Board of Trustees. Dr. Pickett stated that he would work with Noelle Hawton, Chief Marketing and Communications Officer to ensure that an appropriate version would be made available.

The chair recognized Senior Vice Chancellor Ron Anderson to begin his presentation.

Senior Vice Chancellor Anderson provided an update of the Academic and Student Services planning efforts for summer and fall semesters and also for the conclusion of spring semester. Additionally, he noted the connections to the discussion around equity and inclusion from Dr. Pickett’s presentation and how the equity lens is being applied to all of the work being done.

The senior vice chancellor began by reminding the committee of the information provided at the May committee meeting. Ninety-five percent of all courses for this spring were moved online and the end of the semester is fast approaching for all campuses. We have been able to resume in-person instruction in critical sectors only, and for “seniors” only. We will continue to pursue a phased approach for resuming remaining instruction in other sectors.

Senior Vice Chancellor Anderson stated that we cannot underscore enough the disparate impact we are seeing on different student groups; of particular concern are those students without financial resources for personal devices and home connectivity, as well as those living in areas and regions where there is poor broadband connectivity. Faculty and staff outreach to students continues to get them engaged and to better understand what students need and/or want. This understanding is informing the planning going into summer and fall.

The senior vice chancellor stated that all instruction for summer term is being offered online or via remote instruction. There are plans for some limited in-person instructional components and we are working with the Office of Higher Education to determine when we will be able to execute those as we currently only have authority for online instruction. Academic and student support services continue to be delivered remotely. From a marketing standpoint, we continue to explore new markets, both in credit and non-credit offerings.

Summer enrollment numbers for undergraduate courses is down 1.9 percent while graduate enrollment is up 10.9 percent and at three universities and eight colleges, enrollment is up over last summer. These numbers will continue to change as we get closer to the summer session.

The senior vice chancellor stated that there are three scenarios for fall enrollment that have been discussed. Scenario A, very little or no restrictions on movement or the size of gatherings; Scenario B, some continued restrictions on movement and the size of gatherings, but without a stay-at-home posture; Scenario C, significant restrictions on movement and gathering, and some kind of stay-at-home order would be in place for part or all of the semester. All scenarios are being considered as the fall planning continues, but we have guided our institutions to think of Scenario B as the most likely scenario.

The parameters of Scenario B would include some restrictions on movement, but not-a-stay at home order in place, and this would have some implications on the delivery of academic services and support services. Campuses are also planning to include a mix of online and remote delivery with some on-campus instruction. The on-campus instruction would be focused on those areas that could not be delivered online or are best delivered relative to the instructional objectives of the course.

The senior vice chancellor stated that campuses have been developing contingency plans should the scenario predictions change. With support from instructional designers, IT, and educational technology staff at both campus and system level, we are moving from remote delivery mode to intentionally online instruction. In addition, we continue to strengthen our remote delivery of services and support, and strengthen the support for student basic needs. The challenge is that addressing one disparity often exacerbates another. Moving instructional delivery online addressed

the access issue around face-to-face delivery but created other issues for those without appropriate devices or connectivity who have been disadvantaged. There is continued development for faculty and staff in their familiarity with online environments, service delivery, and instructional delivery modes, so we continue to build robust faculty development offerings to support this work throughout the summer.

Senior Vice Chancellor Anderson stated that there is a focus on enrollment management and risk mitigation strategies. The gap between last year's enrollment and this year's enrollment continues to narrow. Overall undergraduate enrollment numbers this week were down 17.4 percent compared to the same time last year. This is an improvement from last week's number of 18.8 percent. We know that decision making and behavior patterns are based in an era of uncertainty and that people are delaying decisions. This does not downplay the significance of the current enrollment gap, but it is important to note that how we view that needs to be different now than how we would view this in previous years.

In the area of enrollment forecasting we have been creating individualized base models for the upcoming year, along with scenario building tools that will allow campuses create additional forecast models to understand the impact of changes to specific factors such as international student enrollments, athletics, residential life adaptations, and unemployment.

We have significant and ongoing concern about disparities and the pandemic has magnified and intensified disparities that already existed. It has underscored for us the heterogeneity of our campuses and therefore our responses must be measured and localized. We must keep the equity lens front and center and we need to provide resources and support to both our students and our campuses and our faculty and staff where they are needed and that the need is not consistent nor singular.

The senior vice chancellor spoke about policy inequities and disparities and how we make sure we emerge from the pandemic intentionally a different system that is more equitable and even more focused on our commitment to Equity 2030. We are discussing various "capital P" policy issues including satisfactory academic progress, grading practices, testing and placement, developmental education and affordability and long-term tuition strategy. We must consider instructional delivery models, the impact of an agrarian calendar on the modern world, and physical space needs in a post-pandemic world.

In his closing statement, Senior Vice Chancellor Anderson posed several questions. How do we think differently about what we do? What we do as a system office and as a system and how that will change under our new circumstances. The pandemic has added a new twist to the discussion of how the system office is evolving and is helping us focus in ways we could not see as clearly as it relates to disparity and inequities across the system. What is the system's role in addressing underlying disparities? How can we partner even more closely and effectively with those that provide broader supports, and what role should we play in broader public policy discussions?

Chair Cowles stated that he appreciated the last few slides as they try and prepare us for the future. We must stay current with our response to COVID-19 but recognize the lessons learned and issues raised and the ways in which we are pursuing answers to those questions.

Trustee Nishimura asked if we have data on whether students felt confident about what they learned both from the student perspective but also the faculty perspective. Senior Vice Chancellor Anderson responded that we have not yet gathered that data but these are really key points that we are interested in learning because we know that not only in higher ed but in K-12, we are hearing the same kinds of concern. What is the impact now that we are moving into the future? How does this impact future coursework? How prepared are students feeling and how prepared are they actually? How well were we able to meet the learning objective? Part of our work over the next month will be getting at that information.

Trustee Sundin expressed thanks to both Dr. Pickett and Senior Vice Chancellor Anderson for addressing some of the items she was hoping to hear. She agreed that we should be addressing the agrarian calendar. She echoed the sentiment that we do need to be nimble, flexible, and rapidly innovative when we think of equity, access, and home connectivity. She encouraged us to talk about housing insecurity alongside food insecurity and to consider remodeling existing spaces rather than demolishing them. With regard to remote delivery, Trustee Sundin stated that there are some corporate predictive models forecasting significant corporate space downsizing as they encourage or allow more people to work from home. This may present an opportunity for available space in communities that would be a tax write-off, be closer to people, and provide excellent connectivity.

Chair Cowles read a question sent in from Trustee Erlandson. What opportunities exist during this period for creating a technical certificate for contact tracing? There is also a renewed focus on workforce training. With movement to online virtual education, competition for students is global. St. Thomas started a two-year program, what if MIT did the same? MIT is already partnering with community colleges in Silicon Valley via its WebX platform.

Senior Vice Chancellor Anderson responded that we have not had discussions about a contact tracing program but we will bring this to the academic planning team for further conversation. With regard to workforce training, we are looking at emerging opportunities, because there are going to be federal dollars in the training sphere which flows through DEED, and that we will be able to help leverage to build out our program offerings. From the online side, relative to the broader competition, we have seen that for our existing student market, the mix of online and face-to-face is still important and students are sensitive to being able to come back on campus. But that is not to say that other folks are not going to get drawn away. Part of our discussions are about how we might broaden our reach, but we have not done a lot of intentional national marketing of our campuses. We have tended to stay more within the region or with our border states, but this is certainly something that we can talk more about as we think about that mix of programs and the online presence and the ability to expand that more broadly.

Trustee Rodriguez asked what can be done now to assess what is working and what is not working and how will the system change immediately and what steps can we take to change the system over the next couple of years. Additionally, how are we linking all these discussions to the work already done around Reimagining Minnesota State and are there any of those planks that we could accelerate, while maintaining our focus and linking that plan to all our comments?

Chancellor Malhotra responded that when we began migrating many courses at the same time, we were concerned whether the underlying technology architecture and capacity would hold. But because of work done in the previous two to three years moving things to the cloud, we had created the structure to give us the needed capacity. Similarly, there are things that we are learning now which could be an impediment going forward if we move much more rapidly. Some of them are in the technology area and some of them are getting our institutions ready for the emergent, more intrusive technology usage.

Responding to the second question, the chancellor stated that we will have to take a very comprehensive look at the final Reimagining report. There were various strands including the rollup technology, the changing nature of the student body, and therefore the appropriate changing nature of the paradigms and their delivery, and the student support structure. Senior Vice Chancellor Anderson has addressed these issues in his report and has suggested that we need to focus on all of them. How does that blend together? Senior Vice Chancellor Anderson made two points, one of which was that we have to rethink the evolving role of the system office. Within the system office there is a lot of response to COVID-19 which is going on in a more specific, more intrusive way, at our colleges and universities so there is a whole area of other work which underlies that and so the tying elements between the two are the evolving role of the system office and what shape and form it would take. Secondly, we need to focus on how we can skate to where the puck is rather than just following the puck and that would require a different kind of thinking and organizational structure. A lot of that work would occur at colleges and universities, but a lot of the work would also be facilitated by our work at the system office.

Senior Vice Chancellor Anderson added that things are disrupted and it's giving us a great opportunity to think about how we leverage that. We have been doing our work in a crisis context which has forced our hand in ways that we wouldn't choose to be forced. The upside to that is that we are getting some experience and learning about what is and what is not working and that gets to the chancellor's point about what is happening at the campus level. From an instructional and service delivery standpoint, the faculty and the staff know what is working. They are learning and for us it is a question of how we harvest that and what the implications are of what they're learning for our thinking at the system level. It is really fundamentally thinking about how we are doing what we are doing and how, in light of what we've undertaken in the past three months, and will continue to undertake over the next three to six months, how can we learn from that to move us from a different place. We are moving a lot faster than higher-ed traditionally has and the good news is that we can respond and we are responding. Now the question is can we make that response as effective and efficient as possible by making sure that we are meeting the outcomes that we need as we move forward.

Trustee Rodriguez commented that we should highlight the good work that has been done by the system and link it directly back to reimagining to keep it top of mind for ourselves and for our stakeholders. This crisis has forced us to act differently very quickly and we want to make sure that we don't lose sight of that good work and be able to tell people about it as well.

Chancellor Malhotra added that he could not agree more and tying this work back to the thinking that occurred during reimagining is critical and provides us with a blueprint.

Trustee Tefer stated that she considered a credit hour like a currency. It is the currency that we use with our students. They pay us for a credit hour and then they get something in return. We have had to completely reorder that because of the COVID crisis. Typically a credit hour is how many hours you sit in front of a faculty member, it's what you get on a transcript, it's how many hours you sit in a lab, etc. etc. This is a huge opportunity to re-look at that. We talk about not only student satisfaction but employer satisfaction and transferability and everything is up in the air with this right now. Trustee Tefer then asked what the number of students was in our system, who live in our residential housing. The enrollment numbers are fantastic but how does that square with the fact that we may have trouble putting our students into dorms in the fall?

Senior Vice Chancellor Anderson replied that he did not have that number but if Associate Vice Chancellor Yolitz was on the line, he could likely provide it. Associate Vice Chancellor Yolitz responded that at our six state universities, the number was just shy of 9000 students living in our residence facilities at the beginning of the spring term.

Trustee Cirillo asked the board to consider that everything discussed today may impact our execution of NextGen and we have to have a forum where the reconsideration of NextGen's objectives will have to be done. NextGen serves our business processes but also our academic processes and we need to be sure that what we are creating is going to be appropriate for our new world.

Chair Cowles stated that this is very present in the discussions of the NextGen leadership team but we should save a more nuanced response for a later briefing.

Chancellor Malhotra added that this is something that we need to be very intentional and strategic about.

Chair Cowles recognized Chief Marketing and Communications Director Noelle Hawton as the final presenter for the topic.

Director Hawton stated that due to COVID-19, spring advertising plans were paused the week of March 16<sup>th</sup>. One month later, we resumed under a shifted message around safety, having our schools close to home, transferability of credits, and affordability. This was done in consultation with all key communicators at the colleges and universities. The objective of all our work was to raise awareness of Minnesota State among the audiences as well as raising awareness that Minnesota State was "open for business" for fall 2020.

Director Hawton stated that there are a number of campaigns running from mid-April through September and that through a combination of paid, earned, and organic media, Minnesota State is providing a calming and positive message to reassure current students that their pursuit of an education doesn't have to be put on hold because they're plans have changed. We want to reach a new audience; those whose employment has been impacted by the pandemic to let them know our schools have affordable options for learning new skills or finishing a degree.

The director stated that new key messages are that our colleges and universities are close to home, that there are thousands of programs on campus and 700 programs online, we can keep you moving

forward, and we are ready to welcome you to campus. These are not a substitute for local campus marketing efforts, but instead augment those efforts and increase their effectiveness. New in this timeline is a sponsorship with KARE 11 TV and we have also added billboards.

In the month of May KARE 11 is doing a graduating seniors recognition program and Minnesota State is the exclusive partner in sponsorship of this program. Our logo is being included as they talk about the graduates and our name is mentioned in the voiceover. We also have some 30 second ads that run immediately after the sponsorship spots.

We will be putting up billboards throughout greater Minnesota, particularly in our border regions, driving home the point that we are close to home, we are open in the fall and that we provide extraordinary education.

Director Hawton introduced several radio ads that will run on all iHeart radio stations and MPR throughout Minnesota. Some are new and some retooled. Examples of the ads were played during the meeting.

The director highlighted messaging that will be carried through editorials and print articles which will feature key statements from the chancellor's conversations with editorial boards. Director Hawton also discussed additional marketing efforts such as this year's Virtual Minnesota State week as well as a Workforce Development Scholarship, and several examples of marketing efforts by campuses.

Chair Cowles thanked Director Hawton and asked for questions from the trustees.

Trustee Sundin expressed support for the check-in calling idea, the Think Outside the Box ad and the Workforce Development efforts.

Chancellor Malhotra stated that he hoped that the presentation provided some sense of the size and scope of the work that is going on. He expressed his appreciation and gratitude to all the system leaders for their great work. As much as was presented today, it is just the tip of the iceberg given the amount of work that is going on at the college and universities across the state. The chancellor thanked the chair, vice chair, and trustees for their unwavering support, continuing engagement, and exceptional guidance which have gone a long way in keeping us focused on our students and how we continue to expand access and increase the likelihood of success.

Chair Cowles stated that it was important for the board to see what Minnesota State is engaging with even though we don't have all the answers in this time of uncertainty.

Trustee Erlandson suggested that it may be a good idea to have our seven universities partner and host a joint virtual information sessions and campus tours.

*Chair Cowles adjourned the meeting at 10:57am.*

Respectfully submitted: Don Haney, Recorder

## Minnesota State Acronyms

AACC	American Association of Community Colleges
AASCU	American Association of State Colleges and Universities
ACCT	Association of Community College Trustees
ACE	American Council on Education
AFSCME	American Federation of State/County/Municipal Employees
AGB	Association of Governing Boards of Universities and Colleges
API	Application Programming Interface
AQIP	Academic Quality Improvement Program
ASA	Academic and Student Affairs
BPAC	Business Practices Alignment Committee
CAG	Cross-functional Advisory Group
CAS	Course Applicability System
CASE	Council for the Advancement and Support of Education
CCSSE	Community College Survey of Student Engagement
CFI	Composite Financial Index
CIP	Classification of Instructional Programs
COE	Centers of Excellence <ul style="list-style-type: none"><li>• Advance IT Minnesota</li><li>• 360° Manufacturing and Applied Engineering Center of Excellence</li><li>• HealthForce Minnesota</li><li>• Minnesota Center for Engineering and Manufacturing Excellence (MNCEME)</li><li>• Center for Agriculture - Southern Minnesota</li><li>• Minnesota Agriculture Center for Excellence – North – AgCentric</li><li>• Minnesota Energy Center</li><li>• Minnesota Transportation Center</li></ul>

CRM	Constituent Relationship Management
CSC	Campus Service Cooperative
CST	Collaborative Sourcing Team
CTF	Charting the Future
CTL	Center for Teaching and Learning
CUPA	College and University Personnel Association
DARS	Degree Audit Reporting System
DEED	Department of Employment and Economic Development
DOA	Department of Administration
DOER	Department of Employee Relations (merged with MN Management and Budget)
EEOC	Equal Employment Opportunity Commission
EIC	Enterprise Investment Committee
ERP	Enterprise Resource Planning
FERPA	Family and Educational Rights and Privacy Act
FIN	Finance
FTE	Full Time Equivalent
FUG	Financial User Group
FY	Fiscal Year (July 1 – June 30)
FYE	Full Year Equivalent
HEAC	Higher Education Advisory Council
HEAPR	Higher Education Asset Preservation
HLC	Higher Learning Commission
HR	Human Resources
HR-TSM	Human Resources Transactional Service Model

IAM	Identity and Access Management
IDM	Identity Management (Old term)
IFO	Inter Faculty Organization
iPASS	Integrated Planning and Advising for Student Success
IPEDS	Integrated Postsecondary Education Data System
ISEEK	CareerWise Education
ISRS	Integrated Statewide Records System
IT	Information Technology
ITS	Information Technology Services
LTFS	Long-term Financial Sustainability
MAPE	Minnesota Association of Professional Employees
MDOE	Minnesota Department of Education
MDVA	Minnesota Department of Veterans Affairs
MHEC	Midwestern Higher Education Compact
MMA	Middle Management Association
MMB	Minnesota Management and Budget
MnCCECT	Minnesota Council for Continuing Education and Customized Training
MMEP	Minnesota Minority Education Partnership
MNA	Minnesota Nurses Association
MOU	Memorandum of Understanding
MSCF	Minnesota State College Faculty
MSCSA	Minnesota State College Student Association
MSUAASF	Minnesota State University Association of Administrative and Service Faculty
MSUSA	Students United (previously known as MSUSA or Minnesota State University Student Association)

NASH	National Association of System Heads
NCAA	National Collegiate Athletic Association
NCHEMS	National Center for Higher Education Management Systems
NSSE	National Survey of Student Engagement
OCR	Office for Civil Rights
OET	Office of Enterprise Technology
OHE	Minnesota Office of Higher Education
OLA	Office of the Legislative Auditor
PEAQ	Program to Evaluate and Advance Quality
PM	Project Manager
PSEO	Post-Secondary Enrollment Options
RFP	Request for Proposal
SAG	Services Advisory Group
SCUPPS	State College and University Personnel/Payroll System
SEMA4	Statewide Employee Management System
SER	Subcommittee on Employee Relations
SHEEO	State Higher Education Executive Officers
SME	Subject Matter Experts
USDOE	United States Department of Education
USDOL	United States Department of Labor