MINNESOTA STATE COLLEGES AND UNIVERSITIES

BOARD OF TRUSTEES MEETING MINUTES
JULY 18, 2007
WELLS FARGO PLACE
ST. PAUL, MINNESOTA

Trustees Present: Chair David Paskach, Caleb Anderson, Duane Benson, Michael Boulton, Cheryl Dickson, Ruth Grendahl, Clarence Hightower, Dan McElroy, David Olson, Thomas Renier, Christine Rice, Scott Thiss, James Van Houten

Trustees Absent: Ann Curme Shaw and Carol Wenner

---

1. **Call to Order**
   Chair David Paskach called the meeting to order at 9:06 a.m. and reported that a quorum was present.

2. **Chair's Report**
   * **a. Minutes of Board of Trustees Meeting of June 20, 2007**
   * **b. Minutes of Board of Trustees Conversation with Dr. Peter Ewell of June 20, 2007**
   Chair Paskach announced that the minutes of the Board of Trustees meeting and the conversation with Dr. Peter Ewell June 20, 2007, were approved as written.

   * **c. Election of Officers**
   Chair Paskach announced that the chair, vice chair and treasurer positions were up for election.

   Chair
   Chair Paskach announced that Trustee David Olson was the candidate for the position of Chair. Chair Paskach called for other nominations. There were none and the nominations were closed.

   Chair Paskach moved the nomination for Trustee Olson for the position of Chair. The motion carried unanimously.

   Vice Chair
   Chair Paskach announced that Trustee Ruth Grendahl was the candidate for the position of Vice Chair. Chair Paskach called for other nominations. There were none and the nominations were closed.

   Chair Paskach moved the nomination for Trustee Grendahl for the position of Vice Chair. The motion carried unanimously.

   Treasurer
   Chair Paskach announced that Trustee Scott Thiss was the candidate for the position of Treasurer. Chair Paskach called for other nominations. There were none and the nominations were closed.

Chair Paskach moved the nomination for Trustee Thiss for the position of Treasurer. The motion carried unanimously.

Chair Paskach congratulated the new officers, whose terms will become effective on August 1.

Chair Paskach reflected on his term as the Chair of the Board. He stated that being the Chair had been an awesome experience and that he is grateful for everything that he had learned through the year. He thanked the Trustees for their support during his term.

Chair-elect David Olson thanked Chair Paskach for his outstanding work. He also commended Chair Paskach for his incredible work on the Strategic Plan.

*** d. Proposed Amendment to Board Policy 1A.2, Part 5, Standing Committees (Second Reading)**

Trustee Olson moved that the Board of Trustees approves the amendment to Board Policy 1A.2, Part 5, Standing Committees, Committees and Working Groups of the Board, Subpart A. Executive Committee. Trustee Benson seconded.

Trustee James Van Houten stated that the Executive Committee is the least attended committee, and that part of the reason may be the room location. He suggested that the meeting be held in the Board Room to better more accommodate all who wish to attend. He also suggested that the Executive Committee meet only as needed and that it also should delegate some responsibilities to the other committees.

Chair Paskach stated that the intention of another location other than the Board Room was to meet in a less formal setting. He added that the location of the upcoming meetings will be considered by the newly elected Chair.

Trustee Ruth Grendahl commented that the Executive Committee previously met in a large conference room on the third floor. She recommended that future meetings be held in that room.

Chair Paskach called the question. The motion carried unanimously.

*** e. Revised FY 2008 Board Meeting Calendar**

Chair Paskach reviewed the calendar and noted that as it changes it will be brought back to the Board. Trustee Van Houten commented that a retreat is time well spent. He suggested that the Board meet in a retreat earlier than in February. He noted that Trustees' terms will expire in June, and it would allow more time for follow-up and to make implementations.

Trustee Olson moved that the Board of Trustees approves the Revised FY 2008 Board Meeting Calendar. Trustee Duane Benson seconded and the motion carried unanimously.

3. Trustees' Reports

Trustee Ruth Grendahl reported that the Advancement Committee did not meet in July. She wished to thank the Trustees for their support of the Minnesota State Colleges and Universities Foundation. She noted that thirteen of the Board members contributed to the Foundation. Trustee Grendahl encouraged the Board members to participate at the Minnesota State Colleges and Universities State Fair exhibit on August 23 through September 3.

Trustee James Van Houten reported that he met with former Trustee and Chair of the Minnesota State Colleges and Universities Foundation Board Robert Erickson to discuss fundraising ideas and ways that the Board may support the purpose and use of Foundation funds to increase fundraising efforts. He suggested that it be taken into consideration by the Advancement Committee.

4. Chancellor's Comments

a. Quarterly Report

Chancellor McCormick greeted the Board members and all attending the meeting. Chancellor McCormick remarked on the energy and interest he observes at the meetings, and he thanked the Board members for their time and talent. Chancellor McCormick welcomed the newly appointed President of St. Cloud State University, Dr. Earl Potter III, to his first Board of Trustees meeting as president.

Chancellor McCormick stated that within the last two years he has been reminded of the importance of communications with the Board. He added that he and staff members would like to improve communications with the Board if necessary. Associate Vice Chancellor Linda Kohl surveyed the Board to learn of their communication preferences. Chancellor McCormick reported the results of the survey noting that a majority of the members think the current level and type of communication they receive is effective. Several prefer to be notified of emerging issues that are likely to come before the board or be covered by the media. Chancellor McCormick noted that for the first time since he has been in his position, all of the Board members prefer to receive communications by e-mail.

Chancellor McCormick reported that eleven members had concerns with the quarterly report and made some suggestions for improvement. Several Board members suggested a summary of two to five pages with bullets, and many of the members asked to receive it in advance of the meeting. Chancellor McCormick stated that in response, a four-page summary was produced and sent to the Board in advance of the meeting. He added that the full report is available either online or in hard copy.

Chancellor McCormick noted that the Board would prefer shorter presentations to allow more time for discussion and questions. He added that he and staff will work in the coming months to make board presentations more focused.

Chancellor McCormick stated that the summary report brings the year to a close for the system's "Action Plan for the Minnesota State Colleges and Universities 2006-2010."

Chancellor McCormick concluded his report stating that as a follow-up to his evaluation he would provide the Chair with goals for the next fiscal year. Chancellor McCormick commented that the Board will work on the measures that are most important to guide the dashboard. He also reported that the performance evaluations of the Leadership Council's will be under-way.

Trustee Van Houten commented on the progress being made with the science, technology, engineering and math (STEM) fields and the budget implications. Chancellor McCormick reported that it is an important item for the Leadership Council Academic and Student Affairs Committee and also the Educational Policy Committee.

5. Joint Council of Student Associations

a. Minnesota State College Student Association (MSCSA)
Mr. Scott Formo, President, addressed the Board of Trustees.

b. Minnesota State University Student Association (MSUSA)
Mr. Brad Burns, Vice Chair, addressed the Board of Trustees.

6. Minnesota State Colleges and Universities' Bargaining Units

a. American Federation of State, County and Municipal Employees (AFSCME)
Ms. Karen Foreman, President (AFSCME Council 6), addressed the Board of Trustees.

b. Administrative and Service Faculty (ASF)
Mr. Shahzad Ahmad, President, addressed the Board of Trustees.

c. Inter Faculty Organization (IFO)
Dr. Nancy Johnson Black, President, addressed the Board of Trustees.

7. Consent Agenda

All matters listed under the Consent Agenda will be enacted by one motion in the form listed below. Any trustee may request that an item or items be removed from the Consent Agenda for independent consideration.

a. Minnesota – Wisconsin Interstate Tuition Reciprocity Agreement

Trustee Thomas Renier moved for approval of the Consent Agenda. Trustee Michael Boulton seconded and the motion carried unanimously.

8. Board Standing Committee Reports

a. Educational Policy Committee, *Ann Curme Shaw, Chair*

(1) Academic and Student Affairs Update
Committee Vice Chair Duane Benson reported that the committee heard an update from Senior Vice Chancellor Linda Baer on the activities of the Academic and Student Affairs division.

(2) Online Cost Study Introduction/Outline
Committee Vice Chair Benson reported that the committee heard a report on the Online Cost Study Introduction/Outline. He added that there was a discussion on the costs to the system and potential cost savings to the customer as well. He reported that it is a work in progress.

(3) Campus Profile: Minnesota State University Moorhead Program to Evaluate and Advance Quality (PEAQ)
Committee Vice Chair Benson reported that the committee heard a profile of Minnesota State University Moorhead on the Program to Evaluate and Advance Quality (PEAQ) from Dr. Bette Midgarden. Committee Vice Chair Benson stated that the institution made tremendous progress. He reported that the committee also heard a presentation on the Academic Quality Improvement Program (AQIP).

b. Joint Diversity and Multiculturalism and Education Policy Committees,
Duane Benson and Ann Curme Shaw, Co-Chairs

(1) Access, Opportunity and Success Grant Program
Committee Co-chair Benson reported that the committee heard a presentation on the Access, Opportunity and Success Grant Program.

(2) Update on Campus Funding for Diversity and Underrepresented Programming
Committee Co-chair Benson reported that the committee heard an update on Campus Funding for Diversity and Underrepresented Programming. Further information will be provided to the Board in September.

c. Human Resources Policy Committee, *David Olson, Chair*

(1) Human Resources Update
Committee Chair Olson reported that the committee heard an update from Vice Chancellor Bill Tschida on the Human Resources division.

*** (2) Appointment of Interim President of Normandale Community College**
Committee Chair Olson called upon Chancellor McCormick for his recommendation of the appointment of interim president of Normandale Community College.

Chancellor McCormick stated that Dr. Kathi Hiyane-Brown, president of Normandale Community College, submitted her resignation on April 9, 2007, to become the next president of Whatcom Community College in Bellingham, Washington.

Her last day of employment with the Minnesota State Colleges and Universities system will be July 30, 2007.

Presidential finalist interviews are scheduled on July 26, 2007, followed by a recommendation from Chancellor McCormick to the Board on July 30, 2007. Chancellor McCormick recommended that the Board of Trustees appoint Dr. Bernadine Bryant as the interim president of Normandale Community College. Dr. Bernardine Bryant worked for the past eighteen years in an executive capacity for the Minnesota State Colleges and Universities. For the past thirteen years she served as Vice President of Administrative Services at Normandale Community College and prior to that served as Director of Human Resources for the Minnesota Community College System.

Committee Chair Olson moved that the Board of Trustees approves the recommendation of Chancellor McCormick to appoint Bernardine Bryant as interim president of Normandale Community College, effective July 31, 2007, and authorizes the Chancellor to negotiate an employment agreement in consultation with the Chair of the Board and Chair of the Human Resources Policy Committee in accordance with the terms and conditions of the Personnel Plan for Minnesota State Colleges and Universities Administrators. Trustee McElroy seconded and the motion carried unanimously.

Trustee Scott Thiss stated that he highly supports the appointment of Dr. Bryant. He remarked that he has worked with Dr. Bryant for several years and that he has high regard for her capabilities.

Dr. Bryant thanked the Board and Chancellor McCormick for their confidence. She added that it is her pleasure and honor to serve as the Interim President of Normandale Community College.

* **(3) Proposed Amendments to Appointment of Presidents, Policy 4.2 (Second Reading)**
Committee Chair Olson moved that the Board of Trustees approves the Proposed Amendments to Appointment of Presidents, Policy 4.2. Trustee Grendahl seconded and the motion carried unanimously.

(4) Recognition of Presidential Years of Service
Committee Chair Olson reported that the committee presented service awards to Presidents Jim Johnson, Minnesota State College Southeast Technical; Kathleen Nelson, Lake Superior College and Ann Wynia, North Hennepin Community College.

d. Joint Finance/Facilities and Human Resources Policy Committees
Thomas Renier and David Olson, Co-Chairs

* **(1) Proposed Board Policy 1A.10 – Long Term Emergency Management (Second Reading)**

Committee Co-Chair Olson moved that the Board of Trustees approves Board Policy 1A.10 – Long Term Emergency Management. Trustee Grendahl seconded and the motion carried unanimously.

* (2) **Proposed Amendments to Policy 4.4, Weather/Emergency Closing (Second Reading)**
Committee Co-Chair Olson moved that the Board of Trustees approves the Proposed Amendments to Policy 4.4, Weather/Emergency Closing. Trustee Benson seconded and the motion carried unanimously.

e. **Technology Committee,** *Cheryl Dickson, Chair*

(1) **Technology Update**
Committee Chair Cheryl Dickson reported that the committee heard an update from Vice Chancellor Ken Niemi on the Information Technology division.

(2) **Information Technology Strategic Investment Plan Progress Report**
Committee Chair Dickson reported that the committee heard a progress report on the Information Technology Strategic Investment Plan. The report provided an overview of the initiatives and projects and their status at the end of the fiscal year.

(3) **Enterprise Information Technology Governance and Investment Management Process**
Committee Chair Dickson reported that the committee heard a report on the Enterprise Information Technology Governance and Investment Management Process. The presentation provided an overview of the proposed new process to be used in determining the priority of individual system projects beginning with Fiscal Year 2008.

9. Requests by Individuals to Address the Board
There were no requests to address the Board.

10. Other Business
No other business was brought before the Board.

11. Adjournment
Chair Paskach adjourned the meeting at 10:45 a.m.

Ingeborg K. Chapin
Secretary to the Board