

**MINNESOTA STATE
BOARD OF TRUSTEES
EXECUTIVE COMMITTEE MEETING MINUTES
AUGUST 21, 2018**

Executive Committee Members Present: Chair Michael Vekich, Vice Chair Jay Cowles, Treasurer Roger Moe, Trustees Alex Cirillo, Dawn Erlandson, Louise Sundin, and Cheryl Tefer, and Chancellor Devinder Malhotra

Other Trustees Present: Trustees Ashlyn Anderson, Bob Hoffman, Samson Williams

Convene and Call to Order

Chair Michael Vekich called the meeting to order at 8:00 am. Vice Chair Jay Cowles and Trustees Dawn Erlandson and Roger Moe participated by phone.

Chair's Updates

Chair Vekich explained that he consulted with several trustees, Chancellor Malhotra, Cabinet members and others on creating a Facilities Committee, a Nominating Committee, and an Ad Hoc Committee on Outreach and Advocacy. The proposed amendments to Policy 1A.2, and the draft committee charters reflect those discussions. If the Executive Committee supports the amendments, Chair Vekich said he will ask the committee to suspend the rules requiring two readings for policies. Following approval by the Executive Committee, a special board meeting will be convened to approve them. The goal is to have the new committees in place before the retreat in September.

Chancellor's Updates

Chancellor Malhotra announced that he is starting a series of Partnership Tours across the state to talk with business leaders, legislators, and others to get a better sense on a regional basis of what our workforce needs are. The first tour on Thursday, August 23 will kick-off as a pilot at St. Cloud State University and St. Cloud Technical and Community College. The next day, he is holding a conversation in Brainerd which coincides with his previously scheduled visit to attend the 50th anniversary of Central Lakes College's Ag Field Day.

Proposed Amendments to Board Policy 1A.2, Board of Trustees (First Reading) and Draft Committee Charters

Chair Vekich reviewed the proposed amendments to Policy 1A.2. In addition to adding two new standing committees, the policy underwent technical edits such as formatting and capitalization.

Facilities Committee

The reason for creating a separate Facilities Committee is to provide greater programmatic oversight of the significant resources invested in facilities. Chair Vekich suggested that unless there is something glaring, that we not wordsmith it today. The committee can take a closer look at the charter later.

Information technology is in the Finance Committee's charge. The Facilities Committee will recommend a capital budget, but the final budget will come through the Finance Committee.

Responding to a question, Laura King, vice chancellor for finance, explained that the art selection process is deeply embedded at the campus-level. Campus leaders and staff make final decision on architectural selections. When projects reach the final stage, they come to her office for approval.

Chair Vekich encouraged the chairs and vice chairs of the Finance and Facilities Committees to hold budget hearings on campuses.

Nominating Committee

Chair Vekich explained that the Nominating Committee will formalize the process of how the board elects its chair and vice chair. The committee will recruit, vet, and recommend a slate of candidates. There will no longer be nominations from the floor. Members of the committee will not be eligible for chair or vice chair. If a member of the committee decides that they would like to be a candidate, they can ask the chair to name another member to serve on the committee.

There was a suggestion to add board evaluations and development to the Nominating Committee's charge, but members felt those were better aligned with the duties of the Executive Committee. There was support for Trustee Hoffman's suggestion to add working with the governor's office on board appointments to the committee's charge.

Gary Cunningham, general counsel, explained that when the committee makes a decision to advance its list of candidates, then it will be made public. As the committee makes its decisions it will have informal discussions. If the committee meets, then it will be a public meeting.

Counsel Cunningham summarized the changes to Nominating Committee.

Ad Hoc Committee on Outreach and Advocacy

The board chair has the authority to create an ad hoc committee. Chair Vekich explained that Noelle Hawton, marketing and communications officer, drafted the charter. The committee has a sunset date, but the board may decide to make it a standing committee at a future date.

Trustee Sundin made recommendations to the charter's authority under item two: adding families and mentors to item b, and adding labor to items d and e.

Chancellor Malhotra commented that the committee's goals are:

- what the message ought to be;
- how we deliver the message;
- for whom is the message intended; and
- how do we create a unified and consistent messaging across the system?

Trustee Erlandson suggested changing the committee's name. Chair Vekich remarked that once the committee is established, its members can consider changing its name.

Recommended Motion

Trustee Alex Cirillo made a motion to suspend the rules requiring two readings on policies. Trustee Cheryl Tefer seconded and the motion, which required two-thirds approval, carried unanimously on a roll call vote of the members.

Trustee Cirillo made a motion to approve the proposed amendments to Policy 1A.2 as revised by the committee, and the committee charters. Trustee Tefer seconded and the motion carried unanimously.

Chair Vekich announced that staff will poll the trustees for a special board meeting by phone. Chair Vekich invited trustees to let him know if they are interested in serving on the Facilities Committee, Nominating Committee, or the Ad Hoc Committee on Outreach and Advocacy.

Adjournment

The meeting adjourned at 9:23 am.