



Meeting Minutes June 15 – 16, 2021

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**Board of Trustees
Meeting Minutes
June 16, 2021**

A meeting of the Board of Trustees was held on June 16, 2021.

Trustees present: Jay Cowles, Chair; Roger Moe, Vice Chair; Asani Ajogun, Ahmitara Alwal, Alex Cirillo, Dawn Erlandson, Jerry Janezich, Javier Morillo, Oballa Oballa, Rudy Rodriguez, Kathy Sheran, George Soule, Cheryl Tefer, and Michael Vekich

Trustees absent: April Nishimura

Staff present: Devinder Malhotra, Chancellor

The meeting materials for this meeting are available [here](#), starting on page 190. An audio recording of the meeting is available [here](#).

Chair Cowles called the meeting to order at 1:46 p.m.

Chancellor's Report, Devinder Malhotra

As we approach the end of the fiscal year and with a number of important topics to touch on – my remarks will be longer than usual...

As we all are aware the Minnesota policymakers are continuing their work at the Minnesota Capitol and it is refreshing to see that this beautiful Capitol is once again open to visitors. The higher education finance bill is making its way through the process and thank you Chair Cowles, Vice Chair Moe and Trustees for holding a special meeting later this month to review the FY22 budget. We are confident the bill will be passed and signed by the Governor by then.

I greatly appreciate the strong support demonstrated by the Walz/Flanagan Administration and Commissioner Dennis Olson, and the leadership of Chair Connie Bernardy and Chair David Tomassoni. The agreed upon budget proposal shared with you by Vice Chancellor Maki moves the state's talent pipeline forward and helps ensure access to an extraordinary education in an equitable manner for all Minnesotans.

The funding target the conference committee received wasn't large. However, Minnesota State was treated fairly in the negotiated compromise. The bill provides

funding for initiatives put forth by the board in the areas of student basic needs, mental health services, and continuing the work on reducing textbook costs for our students, as well as providing an increase in workforce development scholarships.

I would like to thank the board for providing counsel and advice, and to the many of the trustees who were engaged directly in lobbying efforts throughout the session. In addition, I am grateful to so many colleagues who helped move this process along across our campuses and at the system office.

In a few short weeks, we look forward to welcoming our lawmakers to our campuses and to show them our infrastructure needs during our bonding tours. I want to thank and express my appreciation to the board for its work in putting forth a robust 2022 capital investment plan, and we look forward to working with you, our stakeholders, and community partners in sharing the board's priorities with the legislature.

Following yesterday's presentation on the Digital Learning Transformation, I shared with the board the recent multi-year grant awarded to Minnesota State by the Department of Education that will notably aid our work in improving affordability and student success. Minnesota State has been a leader in promoting open educational resources, and with the state facing a shortage of teachers, this federal funding will expand on our successful open textbook efforts for core teacher education courses, enabling students, faculty, and others to freely access course materials.

In addition, this grant will help cultivate a diverse teacher workforce and enhance teacher preparation to best serve our students who come from a wide range of cultural, racial, linguistic, and socioeconomic backgrounds. It's an all-around win and I'm proud of our success in this area.

I would like to express my sincere gratitude to our entire congressional delegation for their public support for our grant application, and I would like to thank Chair Cowles, Vice Chair Moe, Trustee Erlandson, and President Charlier for helping to get the application over the finish line, by their passionate advocacy during our Washington visit.

Last month we celebrated the accomplishments and transitions of over 35,000 students who graduated this year. Today, we celebrate a different kind of transition.

I have great anticipation for the coming year with five new presidents and hopefully two new vice chancellors. Yet, I am torn, as some of our colleagues retire and move on to new phases in their lives and professional journeys. I am sincerely grateful for the leadership and contributions of Presidents Larry Lundblad and Richard Davenport and Interim President Jesme.

I want to thank Interim President Shannon Jesme for her service over the last six months. She stepped into the interim position at Northland, while maintaining her CFO role, navigating through the COVID crisis and leading the heavy lift of the budget process for Northland Community and Technical College. Her leadership and efforts as interim president have ensured a seamless transition for President Kiddoo. I thank her, again, for her contributions.

Serving as pillars of Minnesota State, I hold tremendous admiration for the leadership of Presidents Lundblad and Davenport, who together, combine over 70 years dedicated to higher education.

President Lundblad started his career in higher education in 1977 at what was then known as AVTI – Area Vocational Technology Institutes. With over 43 years of service, including his time at Central Lakes College, South Central College, and MSC Southeast, Larry has been an exemplary leader, and his advice and counsel to me over the years have been invaluable. There is no question Larry has earned an ‘A’... even though he’s initially failed at retirement. This will be Larry’s second retirement, and he has promised he will let us know how it progresses.

President Davenport is currently the longest serving president at Minnesota State. I was initially taken aback when some of my colleagues openly referred to him as the “GOAT.” I didn’t think this was very flattering and then it occurred to me they were referring to him as the “Greatest of All Time.” President Davenport has been in higher education for over 50 years, and served as Minnesota State University, Mankato president for 19 years. The impact of his leadership stretches beyond the university. As with President Lundblad, I have benefitted immensely from President Davenport’s advice and counsel, for which I am grateful to both.

Presidents Lundblad and Davenport have not only been colleagues of mine but also dear friends. I thank them sincerely for their leadership, significant contributions, and service, and wish them all the best as they pursue retirement.

Another leader who has announced his intent to retire is Sr. Vice Chancellor Ron Anderson. We will have plenty of time to recognize Ron’s many contributions as he is not retiring until September 2022 but I want to thank him for his steadfast focus on student success throughout his career at Minnesota State. It is my intention to launch listening sessions across the system in late summer/early fall so we are well positioned to launch a search during the fall. This position is integral to our continued work on Equity 2030 and student success and I want to leave ample time for the orientation and transition of the new academic and student leader.

At the same time, I am excited about the new colleagues who will be joining us, including five new permanent presidents and two vice chancellors. As I was reflecting on lessons learned, I was reminded the work we do is a calling. We take on complex and

formidable challenges, because we believe in the power and difference public higher education can make for Minnesotans across the state. I thank all our leaders – and faculty and staff – for answering the call.

Two years ago last June, the board launched our moonshot goal, Equity 2030: to close the educational equity gaps across race, ethnicity, and socioeconomic status across all 54 of our campuses by the year 2030. It is both a simple and profoundly ambitious goal.

As our organizing principle, Equity 2030 creates a unified, cohesive vision. It examines what we can do as a system to help our colleges and universities align to this overarching goal. The dual crises of the pandemic and that of systemic racism propelled our sense of urgency. Amid these crises, we harnessed our energies – engaging our leaders, faculty, staff, and stakeholders – seized opportunities, and continued to innovate.

As part of our core infrastructure needed to meet the 21st century needs of our students, faculty and our institutions, this past November, the board set into motion Phase 2 of the NextGen project. In April, you heard about the impressive work underway by our team, together with the vendor WorkDay, in laying the foundational groundwork to create a new technology landscape. I look forward to providing an update on our progress this fall.

Next week, presidents, vice chancellors, and I will participate in work sessions led by Deloitte, our implementation partner, to develop a shared understanding of the implementation phase and a shared commitment to the journey ahead. This foundational work is integral to the change management process and the overall success of NextGen.

Trustees, we are making transformative changes to our operational structures to ensure the success and a promising future for our students – and our state. Despite a harrowing 18 months, one that will forever be marked in our history books – our campuses demonstrated resiliency and vibrancy. Last fall 163,000 students took classes. Summer courses are in full swing with students, faculty, and staff back on campuses and preparations are underway for the fall.

Many of our institutions are welcoming kids and teens through a variety of summer camp offerings. These range from our popular SCRUBs camp, to welding and manufacturing, cybersecurity, athletics, STEM and arts, among others. There is learning, synergy, exploration, and innovation – and there is also laughter, new friendships, and fun.

I deeply appreciate the efforts and hard work of all our faculty and staff to keep campuses open all through the pandemic to provide students critical services and to ensure that we also assist students in dealing with the challenges of remote learning.

With Minnesota’s successful vaccination rate, combined with all-time low infection rates, and our continued efforts to ensure health and safety measures, the pandemic is lifting. We are emerging resilient, stronger, and well positioned to maximize our positive impact.

Trustees, I hope you, like me, are feeling hopeful and inspired about the future. Chair Cowles, that concludes my remarks.

Chair’s Report, Jay Cowles

I want to echo the Chancellor’s sentiments of gratitude to our departing presidents. On behalf of the board, I thank Interim President Jesme for her service to Northland Community and Technical College and also thank Presidents Davenport and Lundblad for their leadership and service and wish them well in their retirements.

As the chancellor noted in his remarks, the past 18 months have been harrowing. Amidst all the challenges, both collective and personal, our students, faculty, staff have responded with resilience and a renewed commitment to a shared belief in the value and power of higher education. On behalf of the board, I thank and commend everyone for their efforts.

And trustees, typically the June board meeting constitutes the last meeting of the fiscal year; however, we will convene one more time this month so the board may take action on the FY2022 annual operating budget, pending the conclusion of the legislature’s efforts to pass a state budget for the FY22-23 biennium. This special meeting will take place on the morning of June 30th – please stay tuned for further logistical details from the Board Office in the coming days.

Consent Agenda

Chair Cowles asked if anyone wanted to remove an item from the Consent Agenda. LeadMN Fee Proposal (Second Reading) did not pass in Finance Committee and will be removed from the consent agenda.

Chair Vekich made the motion to approve the consent agenda as amended and Vice Chair Moe seconded. A roll call vote was conducted. The vote was as follows:

Trustee Alwal	Yes
Trustee Ajogun	Yes
Trustee Cirillo	Yes
Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Morillo	Yes

Trustee Nishimura	Absent
Trustee Oballa	Yes
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Tefer	Yes
Trustee Vekich	Yes

The board voted to approve the consent agenda as follows:

1. **Minutes of the Board of Trustees Meeting, May 19, 2021**
2. **Minutes of the Executive Committee Meeting, June 2, 2021**
3. **Revised FY2022 and Proposed FY2023 Board Meeting Dates (Second Reading)**
4. **Review and Approve FY2022 Internal Auditing Plan**
5. **2022 Capital Program Recommendation (Second Reading)**
6. **Contracts Requiring Board Approval:**
 - a. **Classroom Technology Upgrade Project, Dakota County Technical College**
 - b. **Classroom Technology Upgrade Project, Inver Hills Community College**
 - c. **Guaranteed Energy Savings Program Contract, Winona State University**
 - d. **Blackbaud Master Contract Extension, System Office**
 - e. **MBS Bookstore Contract Extension, System Office**
 - f. **TIAA Retirement Recordkeeper Contract, System Office**
7. **Surplus Property Designation: Winona State University**
8. **Revenue Fund Bond Refunding: 2011 Issuance (Second Reading)**
9. **2022 Capital Program Recommendation (Second Reading)**

Board Standing Committee Reports

Workforce and Organizational Effectiveness Committee, Michael Vekich, Chair

Committee Chair Vekich reported that the committee approved recommendations for the appointment of Vice Chancellor for Equity and Inclusion.

The Workforce Organizational Effectiveness Committee recommends the Board of Trustees adopt the following motion:

The Board of Trustees, upon the recommendation of Chancellor Malhotra, appoints Andriel Dees as Vice Chancellor for Equity and Inclusion, effective July 1, 2021, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and chair of the Workforce Organizational Effectiveness Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the Minnesota State Colleges and Universities Personnel Plan for Administrators.

Recommendations of a committee do not require a second. A roll call vote was conducted. The vote was as follows:

Trustee Alwal	Yes
Trustee Ajogun	Yes
Trustee Cirillo	Yes
Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Morillo	Yes
Trustee Nishimura	Absent
Trustee Oballa	Yes
Trustee Rodriguez	Yes
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Tefer	Yes
Trustee Vekich	Yes

The board voted to approve the recommended motion. Andriel Dees was introduced to make remarks.

The board received reports from June meetings of the following committees:

- Academic and Student Affairs Committee, Cheryl Tefer, Chair
- Joint Meeting: Diversity, Equity, and Inclusion and Workforce and Organizational Effectiveness Committees, Co-Chairs Rudy Rodriguez and Michael Vekich
- Audit Committee, George Soule, Chair
- Closed Session: Joint Meeting: Audit and Finance Committees, Co-Chairs George Soule and Roger Moe
- Facilities Committee, Jerry Janezich, Chair
- Finance Committee, Roger Moe, Chair
- Workforce and Organizational Effectiveness Committee, Michael Vekich, Chair

Student Associations and Bargaining Units

Student associations and bargaining units were invited to submit written remarks and were given the opportunity to address the board in person. Written remarks were provided by Students United and Inter Faculty Organization and have been posted to the board website.

In person remarks were provided by LeadMN President Priscilla Mayowa; Students United State Chair Jonathan McNicholes; Inter Faculty Organization President Brent Jeffers; Minnesota State College Faculty President Matt Williams; and Minnesota State University Association of Administrative and Service Faculty President Tracy Rahim.

Other Business, Election of Officers

Trustee Cirillo, Chair of the Nominating Committee, reported that the committee met on May 17, 2021 and discussed the two candidates who had submitted their names for candidacy as prescribed in Board Policy 1A.2, Part 4, Officers of the Board, subpart E. The Nominating

Committee sent its recommendations of Jay Cowles as chair and Rudy Rodriguez as vice chair to the Board of Trustees on May 17, 2021.

The Nominating Committee recommends the Board of Trustees adopt the following motions:

The Board of Trustees approves the Nominating Committee's recommendation to elect Jay Cowles as chair of the Board of Trustees effective July 1, 2021.

The Board of Trustees approves the nominating Committee's recommendation to elect Rudy Rodriguez as vice chair of the Board of Trustees effective July 1, 2021.

Recommendations of a committee do not require a second. A roll call vote was conducted. The vote was as follows:

Trustee Alwal	Yes
Trustee Ajogun	Yes
Trustee Cirillo	Yes
Trustee Cowles	Abstain
Trustee Erlandson	Yes
Trustee Janezich	Yes
Trustee Moe	Yes
Trustee Morillo	Yes
Trustee Nishimura	Absent
Trustee Oballa	Yes
Trustee Rodriguez	Absent
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Tefer	Yes
Trustee Vekich	Absent

The board voted to approve the recommended motion.

Trustee Reports

Additional reports were heard from Trustee Oballa and Chair Cowles.

The next board meetings are scheduled for June 30, 2021.

Adjournment

Chair Cowles adjourned the meeting at 3:50 p.m.

**Academic and Student Affairs Committee
Meeting Minutes
June 15, 2021**

A meeting of the Academic and Student Affairs Committee of the Board of Trustees was held on June 15, 2021.

Committee members present: Cheryl Tefer, Chair; Alex Cirillo, Vice Chair, Dawn Erlandson, Oballa Oballa and Rudy Rodriguez

Committee members absent: Asani Ajogun and Javier Morillo

Other board members present: Jay Cowles; Roger Moe, Kathleen Sheran, George Soule and Michael Vekich

Staff present: Devinder Malhotra, Chancellor; Ron Anderson, Sr. Vice Chancellor for Academic and Student Affairs

The meeting materials for this meeting are available [here](#), starting on page 9. An audio recording of the meeting is available [here](#).

Committee Chair Tefer called the meeting to order at 8:30 a.m.

Agenda Item 1: Approval of the Meeting Minutes for May 18, 2021

Committee Chair Tefer asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Cirillo made the motion and Trustee Erlandson provided a second.

A roll call vote was conducted and the minutes were approved unanimously.

Agenda Item 2: Minnesota State Digital Learning Transformation

Committee Chair Tefer invited Sr. Vice Chancellor Ron Anderson along with Kim Lynch, Senior System Director for Educational Innovations; Scott Wojtanowski, System Director for Educational Technology and Development; Ken Graetz, Director of Teaching, Learning, and Technology Services at Winona State University; and Anne Johnson, Vice President of Student Affairs at Dakota County Technical College to present on the Digital Learning Transformation at Minnesota State, as detailed in the meeting materials.

The meeting materials for this item begin on page 13.

This being an informational item, there was no vote taken.

Adjournment

The committee chair adjourned the meeting at 9:29 a.m.



**Audit Committee
Meeting Minutes
June 15, 2021**

A meeting of the Audit Committee of the Board of Trustees was held on June 15, 2021.

Committee members present: George Soule, Chair; April Nishimura, Vice Chair; Jerry Janezich, and Michael Vekich

Committee members absent: Asani Ajogun

Other board members present: Jay Cowles, Dawn Erlandson, Alex Cirillo, Oballa Oballa, Kathy Sheran, and Cheryl Tefer

Staff present: Devinder Malhotra, Chancellor; Eric Wion, Executive Director of the Office of Internal Auditing; and Bill Maki, Vice Chancellor for Finance and Facilities

The meeting materials for this meeting are available [here](#), starting on page 48. An audio recording of the meeting is available [here](#).

Committee Chair Soule called the meeting to order at 10:45 a.m.

Agenda Item 1: Approval of the Meeting Minutes of May 18, 2021

Committee Chair Soule asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Vekich made the motion and Trustee Nishimura provided a second. A roll call vote was conducted and the minutes were approved unanimously.

Agenda Item 2: Approval of the Meeting Minutes of May 18, 2021 Joint Meeting of Audit and Workforce and Organizational Effectiveness Committees

Committee Chair Soule asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Vekich made the motion and Trustee Nishimura provided a second. A roll call vote was conducted and the minutes were approved unanimously.

Internal Audit Update

Mr. Eric Wion, Executive Director of the Office of Internal Auditing acknowledged the upcoming retirement of President Richard Davenport, Minnesota State University, Mankato. President Davenport has been a presidential liaison to the audit committee for 6-7 years. Mr. Wion thanked him personally and professionally for the support and guidance he has provided over the years.

Agenda Item 3: Project Results – Financial Modeling Review

Committee Chair Soule invited Mr. Wion along with Ms. Meghan St. George, Internal Audit (Baker Tilly Consulting Manager) and Mr. Bill Maki, Vice Chancellor for Finance and Facilities to present the project results for the Financial Modeling Review, as detailed in the meeting materials.

The meeting materials for this item begin on page 52.

This being an informational item, there was no vote taken.

Agenda Item 4: Project Results – Internal Controls Assessments

Committee Chair Soule invited Mr. Wion along with Mr. Mathew Mikulay, Internal Auditing (Baker Tilly Senior Manager), and Ms. Mallory Thomas, Internal Auditing (Baker Tilly Partner) to present the project results for the Internal Controls Assessments, as detailed in the meeting materials.

The meeting materials for this item begin on page 59.

This being an informational item, there was no vote taken.

Agenda Item 5: Review and Approve FY2022 Internal Auditing Plan

Committee Chair Soule invited Mr. Wion to present the FY2022 Internal Auditing Plan, as detailed in the meeting materials.

The meeting materials for this item begin on page 66.

Committee Chair Soule asked committee members to consider the following recommended committee motion:

The Audit Committee recommends that the Board of Trustees adopt the following motion:

RECOMMENDED BOARD MOTION:

The Board of Trustees approves the Office of Internal Auditing annual internal audit plan for

fiscal year 2022.

Trustee Vekich made the motion and Trustee Nishimura seconded. A roll call vote was conducted. The vote was as follows:

Trustee Nishimura	Yes
Trustee Vekich	Yes
Trustee Soule	Yes
Trustee Janezich	Absent
Trustee Ajogun	Absent

The committee voted to approve the recommended motion.

Adjournment

The committee chair adjourned the meeting at 11:33 a.m.



**Facilities Committee
Meeting Minutes
June 16, 2021**

A meeting of the Facilities Committee of the Board of Trustees was held on June 16, 2021.

Committee members present: Roger Moe, Vice Chair; Alex Cirillo, Oballa Oballa, and Kathy Sheran

Committee members absent: Jerry Janezich

Other board members present: Jay Cowles, April Nishimura, George Soule, Cheryl Tefer, and Michael Vekich

Staff present: Devinder Malhotra, Chancellor; Brian Yolitz, Associate Vice Chancellor for Facilities

The meeting materials for this meeting are available [here](#), starting on page 1. An audio recording of the meeting is available [here](#).

Committee Vice Chair Moe called the meeting to order at 8:30 a.m.

Agenda Item 1: Approval of the Meeting Minutes for January 26, 2021

Committee Vice Chair Moe asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Cirillo made the motion and Trustee Sheran provided a second.

A roll call vote was conducted and the minutes were approved unanimously.

Agenda Item 2: 2022 Capital Program Recommendation (2nd Reading)

Committee Vice Chair Moe invited Associate Vice Chancellor Yolitz to present 2022 Capital Program Recommendation (2nd Reading), as detailed in the meeting materials. The meeting materials for this item begin on page 5.

Committee Vice Chair Moe asked committee members to consider the following recommended committee motion:

- A. The Board of Trustees approves the 2022 capital program recommendation as presented in Attachment A, specifically the projects and priorities for the 2022 legislative session.*
- B. The chancellor is authorized to make cost and related adjustments to the request as required, and to forward the request through Minnesota Management and Budget to the governor and legislature for consideration in the state's 2022 capital budget.*
- C. The chancellor shall advise the board of any subsequent changes in the approved capital 44 program prior to the 2022 legislative session.*
- D. In addition, as funding is authorized and appropriated by the legislature and approved by the governor, the chancellor or the chancellor's designee is authorized to execute contracting actions necessary to deliver on the scope and intent of the projects.*

Trustee Soule made the motion and Trustee Cirillo seconded. A roll call vote was conducted. The vote was as follows:

Trustee Cirillo	Yes
Trustee Janezich	Absent
Trustee Moe	Yes
Trustee Oballa	Yes
Trustee Sheran	Yes
Trustee Soule	Yes

The committee voted to approve the recommended motion.

Adjournment

The committee vice chair adjourned the meeting at 8:50 a.m.

**Finance Committee
Meeting Minutes
June 16, 2021**

A meeting of the Finance Committee of the Board of Trustees was held on June 16, 2021.

Committee members present: Roger Moe, Chair; April Nishimura, Vice Chair; Ahmitara Alwal, Jerry Janezich, Kathy Sheran, George Soule, and Michael Vekich.

Committee members absent: None

Other board members present: Jay Cowles, Board Chair

Staff present: Devinder Malhotra, Chancellor; Bill Maki, Vice Chancellor for Finance and Facilities

The meeting materials for this meeting are available [here](#), starting on page 12. An audio recording of the meeting is available [here](#).

Committee Chair Moe called the meeting to order at 9:00 a.m.

Agenda Item 1: Approval of the Meeting Minutes for May 19, 2021

Committee Chair Moe asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Nishimura made the motion and Trustee Vekich provided a second.

A roll call vote was conducted and the minutes were approved unanimously.

Agenda Item 2: Contracts Requiring Board Approval

Committee Chair Moe invited Vice Chancellor Maki to present 6 contracts, each requiring board approval, as detailed in the meeting materials. The meeting materials for this item begin on page 23.

Committee Chair Moe asked committee members to consider the following recommended committee motion for agenda item **2a – Classroom Technology Upgrade Project, Dakota County Technical College**

The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to execute a contract not to exceed three million dollars (\$3,000,000) for work completed by spring of 2022. The board directs the chancellor or his designee to execute all necessary documents.

Trustee Vekich made the motion and Trustee Nishimura provided a second. A roll call vote was conducted. The vote was as follows:

Trustee Nishimura	Yes
Trustee Alwal	Yes
Trustee Janezich	Absent
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Vekich	Yes
Trustee Moe	Yes

The committee voted to approve the recommended motion.

Committee Chair Moe asked committee members to consider the following recommended committee motion for agenda item **2b – Classroom Technology Upgrade Project, Inver Hills Community College**

The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to execute a contract not to exceed three million dollars (\$3,000,000) for work completed by spring of 2022. The board directs the chancellor or his designee to execute all necessary documents.

Trustee Nishimura made the motion and Trustee Sheran provided a second. A roll call vote was conducted. The vote was as follows:

Trustee Nishimura	Yes
Trustee Alwal	Yes
Trustee Janezich	Absent
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Vekich	Yes
Trustee Moe	Yes

The committee voted to approve the recommended motion.

Committee Chair Moe asked committee members to consider the following recommended committee motion for agenda item **2c – Guaranteed Energy Savings Program Contract, Winona State University**

The Finance Committee recommends that the Board of Trustees authorize the chancellor to enter into a Guaranteed Energy Savings Contract not to exceed \$13 million and a payback term of up to 18 years for purposes of improving campus energy and water efficiency, reducing or eliminating associated operating costs, and adding a 1.4MW solar energy system which will jointly result in the reduction of 25% of the carbon emissions at Winona State University.

Trustee Sheran made the motion and Trustee Nishimura provided a second. A roll call vote was conducted. The vote was as follows:

Trustee Nishimura	Yes
Trustee Alwal	Yes
Trustee Janezich	Absent
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Vekich	Yes
Trustee Moe	Yes

The committee voted to approve the recommended motion.

Committee Chair Moe asked committee members to consider the following recommended committee motion for agenda item **2d – Blackbaud Master Contract Extension, System Office**

The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to execute a contract extension for up to five years (2 years + 3 one-year options) for a total contract term of up to ten (10) years for a total amount not to exceed \$7 million. The board directs the chancellor or his designee to execute all necessary documents.

Trustee Soule made the motion and Trustee Sheran provided a second. A roll call vote was conducted. The vote was as follows:

Trustee Nishimura	Yes
Trustee Alwal	Yes
Trustee Janezich	Absent
Trustee Sheran	Yes
Trustee Soule	Yes

Trustee Vekich Yes
Trustee Moe Yes

The committee voted to approve the recommended motion.

Committee Chair Moe asked committee members to consider the following recommended committee motion for agenda item **2e – MBS Bookstore Contract Extension, System Office**

The Finance Committee recommends that the Board of Trustees authorize the chancellor or the chancellor’s designee to execute a contract extension for up to five years (2 years + 3 one-year options) for a total contract term of up to ten (10) years for a total amount not to exceed \$9 million. The board directs the chancellor or his designee to execute all necessary documents.

Trustee Vekich made the motion and Trustee Alwal provided a second. A roll call vote was conducted. The vote was as follows:

Trustee Nishimura Yes
Trustee Alwal Yes
Trustee Janezich Absent
Trustee Sheran Yes
Trustee Soule Yes
Trustee Vekich Yes
Trustee Moe Yes

The committee voted to approve the recommended motion.

Committee Chair Moe asked committee members to consider the following recommended committee motion for agenda item **2f – TIAA Retirement Recordkeeper Contract, System Office**

The Finance Committee recommends that the Board of Trustees authorize the chancellor or his designee to enter into a new contract with TIAA to provide full-service retirement recordkeeping, administration and trustee services for its defined contribution Plans: 403(b) Tax-Sheltered Annuity Program (TSA), 401(a) Individual Retirement Account Plans (IRAP) and 401(a) Supplemental Retirement Account Plans (SRP). The contract is for a term of five years (July 1, 2021-June 30, 2026). The total cost is not to exceed \$2.87 Million. The board directs the chancellor or his designee to execute all necessary documents.

Trustee Vekich made the motion and Trustee Sheran provided a second. A roll call vote was conducted. The vote was as follows:

Trustee Nishimura	Yes
Trustee Alwal	Yes
Trustee Janezich	Absent
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Vekich	Yes
Trustee Moe	Yes

The committee voted to approve the recommended motion.

Agenda Item 3: Surplus Property Designation: Winona State University

Committee Chair Moe invited Vice Chancellor Maki along with Associate Vice Chancellor Brian Yolitz to present the Surplus Property Designation for Winona State University, as detailed in the meeting materials. The materials for this item begin on page 41.

Committee Chair Moe asked committee members to consider the following recommended committee motion:

The Finance Committee recommends that the Board of Trustees designates approximately 11.15 acres commonly referred to as The West Campus of Winona State University, including Tau Center, Maria Hall and Lourdes Hall as surplus and authorizes the Chancellor or the Chancellor's designee to offer the property for sale and execute the documents necessary to finalize the transaction.

Trustee Vekich made the motion and Trustee Alwal provided a second. A roll call vote was conducted. The vote was as follows:

Trustee Nishimura	Yes
Trustee Alwal	Yes
Trustee Janezich	Absent
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Vekich	Yes
Trustee Moe	Yes

The committee voted to approve the recommended motion.

Agenda Item 4: Revenue Bond Refunding: 2011 Issuance (2nd Reading)

Committee Chair Moe invited Vice Chancellor Maki along with Associate Vice Chancellor Brian Yolitz to present the second reading of the Revenue Bond Refunding, as detailed in the meeting materials. The meeting materials for this item begin on page 47.

Committee Chair Moe asked committee members to consider the following recommended committee motion:

The Finance Committee recommends the Board of Trustees adopt the following motion:

- A. *The Board of Trustees hereby adopts the Series Resolution, a draft of which is contained in **Attachment C**.*
- B. *The Board of Trustees authorizes a refunding bond sale of its 2011A Series Revenue Bonds and its 2011C Series Revenue Bonds sufficient to realize net proceeds which, with available debt service reserve funds and debt service funds from bonds to be refunded, will:*
 - 1. *Refund up to \$48.365 million of tax-exempt bonds maturing from 2022 to 2031 from 2011A Series bonds,*
 - 2. *Refund up to \$7.6 million of tax-exempt bonds maturing from 2022 to 2032 from the 2011C Series Bonds, and*
 - 3. *Comply with the bond sale parameters identified in Attachment B, as incorporated herein.*
- C. *In addition, the board authorizes the chancellor or the chancellor's designee to execute all documents necessary to accomplish the refunding sale including, but not limited to, the Series Resolution, Second Amendment to Amended and Restated Master Indenture of Trust, and all related documents needed for the refunding transaction.*

Trustee Vekich made the motion and Trustee Nishimura provided a second. A roll call vote was conducted. The vote was as follows:

Trustee Nishimura	Yes
Trustee Alwal	Yes
Trustee Janezich	Absent
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Vekich	Yes

Trustee Moe Yes

The committee voted to approve the recommended motion.

Agenda Item 5: 2022 Capital Program Recommendation (2nd Reading)

Committee Chair Moe invited Vice Chancellor Maki along with Associate Vice Chancellor Brian Yolitiz to provide the second reading of the 2022 capital program, as detailed in the meeting materials and as was approved in the Facilities Committee which met earlier. The meeting materials for this item begin on page 83.

Committee Chair Moe asked committee members to consider the following recommended committee motion:

The Finance and Facilities Committee recommend the Board of Trustees adopt the following motion:

- A. The Board of Trustees approves the 2022 capital program recommendation as presented in **Attachment A**, specifically the projects and priorities for the 2022 legislative session.*
- B. The chancellor is authorized to make cost and related adjustments to the request as required, and to forward the request through Minnesota Management and Budget to the governor and legislature for consideration in the state's 2022 capital budget.*
- C. The chancellor shall advise the board of any subsequent changes in the approved capital program prior to the 2022 legislative session.*
- D. In addition, as funding is authorized and appropriated by the legislature and approved by the governor, the chancellor or the chancellor's designee is authorized to execute contracting actions necessary to deliver on the scope and intent of the projects.*

Trustee Nishimura made the motion and Trustee Alwal provided a second. A roll call vote was conducted. The vote was as follows:

Trustee Nishimura Yes
Trustee Alwal Yes
Trustee Janezich Yes
Trustee Sheran Yes
Trustee Soule Yes
Trustee Vekich Yes
Trustee Moe Yes

The committee voted to approve the recommended motion.

Agenda Item 6: LeadMN Fee Proposal (2nd Reading)

Committee Chair Moe invited Priscilla Mayowa, LeadMN President, and Axel Kylander, LeadMN Vice President, to present the LeadMN Fee Proposal, as detailed in the meeting materials. The meeting materials for this item begin on page 85.

Committee Chair Moe asked committee members to consider the following recommended committee motion:

The Finance Committee recommends that the Board of Trustees accepts the increase of the MSCSA (dba LeadMN) fee from \$.35 to \$.61 per credit hour beginning fall semester 2021.

Trustee Soule made the motion and Trustee Sheran provided a second. A roll call vote was conducted. The vote was as follows:

Trustee Nishimura	No
Trustee Alwal	No
Trustee Janezich	No
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Vekich	No
Trustee Moe	No

The committee voted not to approve the recommended motion.

Agenda Item 7: FY2022 Annual Operating Budget Update

Committee Chair Moe invited Vice Chancellor Maki along with System Director Steve Ernest to present an update on the 2022 Annual Operating Budget, as detailed in the meeting materials. The meeting materials for this item begin on page 149.

This being an informational item, there was no vote taken.

Adjournment

The committee chair adjourned the meeting at 12:20 p.m.



**Workforce and Organizational Effectiveness Committee
Meeting Minutes
June 16, 2021**

A meeting of the Workforce and Organizational Effectiveness Committee of the Board of Trustees was held on June 16, 2021.

Committee members present: Michael Vekich, Chair; Dawn Erlandson, Vice Chair; Ahmitara Alwal, Alex Cirillo, Roger Moe, George Soule, Cheryl Tefer

Committee members absent: None

Other board members present: Jay Cowles, Jerry Janezich, Javier Morillo, April Nishimura, Oballa Oballa, Rudy Rodriguez, Kathy Sheran

Staff present: Devinder Malhotra, Chancellor; Eric Davis, Vice Chancellor

The meeting materials for this meeting are available [here](#), starting on page 183. An audio recording of the meeting is available [here](#).

Committee Chair Vekich called the meeting to order at 1:15 p.m.

Agenda Item 1: Approval of the Meeting Minutes for April 21, 2021

Committee Chair Vekich asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Moe made the motion and Trustee Tefer provided a second.

A roll call vote was conducted and the minutes were approved unanimously.

Agenda Item 2: Appointment of Vice Chancellor for Equity and Inclusion

Committee Chair Vekich invited Chancellor Malhotra to present the appointment of Vice Chancellor for Equity and Inclusion, as detailed in meeting materials.

The meeting materials for this item begin on page 188.

Committee Chair Vekich asked committee members to consider the following recommended committee motion:

RECOMMENDED BOARD MOTION

The Board of Trustees, upon the recommendation of Chancellor Malhotra, appoints Andriel Dees as Vice Chancellor for Equity and Inclusion, effective June 16, 2021, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and chair of the Workforce and Organizational Effectiveness Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the Minnesota State Colleges and Universities Personnel Plan for Administrators.

Trustee Cirillo made the motion and Trustee Alwal seconded. A roll call vote was conducted. The vote was as follows:

Trustee Alwal	Yes
Trustee Cirillo	Yes
Trustee Erlandson	Yes
Trustee Moe	Yes
Trustee Soule	Yes
Trustee Tefer	Yes
Trustee Vekich	Yes

The committee voted to approve the recommended motion.

Adjournment

The committee chair adjourned the meeting at 1:36 p.m.



**Joint Meeting: Diversity, Equity and Inclusion and
Workforce and Organizational Effectiveness Committees
Meeting Minutes
June 15, 2021**

A joint meeting of the Diversity, Equity and Inclusion Committee and the Workforce and Organizational Effectiveness Committee of the Board of Trustees was held on June 15, 2021.

Committee members present: Rudy Rodriguez, Vice Chair; Michael Vekich, Vice Chair, Ahmitara Alwal, Alex Cirillo, Dawn Erlandson, Roger Moe, Javier Morillo, April Nishimura, Oballa Oballa, George Soule, Cheryl Tefer,

Committee members absent: None

Other board members present: Jay Cowles, Jerry Janezich, Kathy Sheran

Staff present: Devinder Malhotra, Chancellor; Andriel Dees, Interim System Diversity Officer; Eric Davis, Vice Chancellor for Human Resources

The meeting materials for this meeting are available [here](#), starting on page 34. An audio recording of the meeting is available [here](#).

Committee Co-Chair Rodriguez called the meeting to order at 9:30 a.m.

Agenda Item 1: Minnesota State Workforce Diversity: Progress, Risk, and Opportunities
Committee Co-Chair Rodriguez invited Interim System Diversity Officer Andriel Dees along with Vice Chancellor for Human Resources Eric Davis to present Minnesota State Workforce Diversity: Progress, Risk, and Opportunities, as detailed in the meeting materials. The meeting materials for this item begin on page 35.

This being an informational item, there was no vote taken.

Adjournment

The committee chair adjourned the meeting at 10:29 a.m.