



**Executive Committee
Meeting Minutes
May 4, 2022**

A meeting of the Executive Committee of the Board of Trustees was held on May 4, 2022.

Committee members present: Jay Cowles, Chair; Rudy Rodriguez, Vice Chair; Roger Moe, Treasurer; Dawn Erlandson, April Nishimura, Cheryl Tefer, Michael Vekich

Committee members absent: None

Other board members present: Kathy Sheran

Staff present: Devinder Malhotra, Chancellor; Kari Campbell, Executive Director

The meeting materials are available [here](#).

Chair Cowles called the meeting to order at 8:01 a.m.

Chancellor's Updates

Chair Cowles, Vice Chair Rodriguez, and trustees

My update is brief today and is focused on the remaining less than two weeks of the legislative session.

- It is expected that the final hurdle will be completed today to set up negotiation on the higher education bill as it is expected to pass the Minnesota Senate
- The good news is that the bill is not traveling with any other bill and that the legislature last week reached an agreement with the Governor on the frontline worker pay and unemployment insurance which was a major hurdle this session
- The challenge now is to settle the significant fiscal differences in the next two weeks
- Overall for higher education, the Governor allocated \$129 million, the House \$100 million and the Senate \$20 million of diverging priorities so it's fair to say there is work to do

Chair's Update

Thank you, Chancellor, for your remarks.

First off, I want to provide an update on upcoming board vacancies. As you'll recall from the April Executive Committee meeting, we discussed upcoming vacancies – six in total – and reviewed a document detailing characteristics for effective trustees and our current or expected experience gaps. Since that time, all upcoming vacancies have been posted to the Secretary of State's website, under the 'Boards and Commissions' section. As I stated at the April meeting, trustees are welcome to connect with people who they think would be a good candidate for board service to suggest applying. Kari is working with the Secretary of State and Board & Commissions offices to clarify how to ensure we have representation from each congressional district given some residence changes in the past few years. For trustees who may be seeking re-appointment this year, please feel free to reach out to Kari with any questions on that process.

Lastly, I want to report that the Board Office has completed the process of identifying trustees to fill the many requests for trustee attendance at this spring's commencements. I'm pleased to report that we were able to fulfill 30 of those requests, in a few cases by Chancellor and Chancellor's Cabinet members. I am sure I speak for all trustees when I express my excitement to return to campuses for these joyous celebrations. I also want to extend kudos to Amanda Muenzner, our Board Office Coordinator, who deftly managed this process after only a couple months in her role. Kudos, Amanda! And for trustees attending commencements, please check in with Amanda with any questions.

Agenda Item 3: Minutes of April 6, 2022

Chair Cowles asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Moe made the motion and Trustee Tefer provided a second. A roll call vote was conducted and the minutes were approved unanimously.

Agenda Item 4: Proposed Committee Charter Revisions (Second Reading)

a. Diversity, Equity and Inclusion Committee

Chair Cowles invited Vice Chair Rodriguez and Vice Chancellor Andriel Dees to provide an update on changes since the first reading. The meeting materials for this item begin on page 8. Feedback was received from committee members with the following proposed addition, noted below in red text:

Diversity, Equity, and Inclusion Committee Charter

Approved ~~November 18, 2020~~ April xx, 2022

Purpose:

The Diversity, Equity and Inclusion Committee is charged with providing leadership and consultative support to advance continued progress of broad system-wide equity and inclusion goals.

The committee will set priorities, provide guidance, and monitor the implementation of Minnesota State's Equity 2030 Goal. ~~Diversity Equity and Inclusion Tactical Plan~~.

The committee will (a) prioritize diversity, equity and inclusion in academic planning and student outcomes, (b) prioritize compositional diversity in leadership, student body ~~make-up~~, and employee representation, (c) monitor and assess an equity focused hiring/talent management strategy, (d) prioritize programs that support supplier diversity, (e) review programs, activities, policies, and practices to emphasize the equity components of compliance, and other priorities as deemed appropriate by the committee.

Authority:

The principal elements of the Charter of the Diversity, Equity, and Inclusion Committee shall be:

1. Provides advice and counsel to the chancellor. (This duty is shared with all other board members).
2. Preparation/adoption of an annual committee workplan.
3. Recommend proposed board policies within the purview of the committee.
4. The committee's oversight considers critical/strategic Equity and Inclusion components focused on but not limited to:
 - Access for Students from Marginalized Populations
 - Campus Climate
 - Developing a Strategic Equity Lens Review for Policy and Practice
 - Recruit/Retain/Retention of a diverse workforce to include underrepresented populations including but not limited to, BIPOC, Women, Gender identity and expression ~~and~~ Persons with Disabilities, and Veterans
 - Equity in Academic Outcomes
 - Civil Rights and Title IX Compliance
 - Supplier Diversity
5. This charter is subject to an annual review.

Vice Chair Rodriguez made the motion and Trustee Nishimura seconded. A roll call vote was conducted. The vote was as follows:

Trustee Cowles	Yes
Trustee Erlandson	Yes

Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Rodriguez	Yes
Trustee Tefer	Yes
Trustee Vekich	Yes

The committee voted to approve the recommended motion.

Agenda Item 5: Proposed Committee Charter – Finance and Facilities Committee (First Reading)

Trustee Moe reviewed the proposed committee charter with input from Vice Chancellor Maki. Committee members provided feedback. The meeting materials for this item begin on page 14.

This being a first reading informational item, there was no vote taken.

Agenda Item 6: Proposed Committee Charter Revisions (First Reading)
a. Outreach and Engagement Committee

Trustee Erlandson reviewed the proposed committee charter revisions with input from Noelle Hawton. Committee members provided feedback. The meeting materials for this item begin on page 18.

This being an informational item, there was no vote taken.

b. Workforce and Organizational Effectiveness Committee

Trustee Soule was not present at the meeting, so Vice Chancellor Davis reviewed the proposed committee charter revisions. Committee members provided feedback. The meeting materials for this item begin on page 21.

This being a first reading informational item, there was no vote taken.

Agenda Item 7: Revised FY2023 and Proposed FY2024 meeting calendar (First Reading)

Chair Cowles called on Executive Director Campbell to walk through the proposed Revised FY2023 and Proposed FY2024 calendar. The meeting materials for this item begin on page 24.

This being an informational item, there was no vote taken.

Agenda Item 8: Proposed FY2023 Board Operating Budget

Chair Cowles invited Executive Director Campbell to walk through the proposed FY 2023 Board Operating Budget. The meeting materials for this item begin on page 31. Feedback was received from committee members. There was concern with budget amount for trustee development and travel perhaps being low. Chancellor Malhotra stated that, should we come up to budget limits, the Board would have support from the System Office to approve necessary costs.

With this understanding in place, Vice Chair Rodriguez made the motion and Trustee Moe seconded. A roll call vote was conducted. The vote was as follows:

Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Moe	Yes
Trustee Nishimura	Yes
Trustee Rodriguez	Yes
Trustee Tefer	Yes
Trustee Vekich	Yes

The committee voted to approve the recommended budget.

Adjournment

Chair Cowles adjourned the meeting at 9:01 a.m.