



Meeting Minutes

November 19-20, 2024

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**Workforce and Organizational Effectiveness Committee
Meeting Minutes
November 19, 2024**

A meeting of the Workforce and Organizational Effectiveness Committee of the Board of Trustees was held on November 19, 2024.

Committee members present: Jay Cowles, Chair; Cheryl Tefer, Vice Chair; Dawn Erlandson, Tim Huebsch, Kathy Sheran

Committee members absent: Javier Morillo

Other board members present: Jim Grabowska, Idman Ibrahim, Jerry Janezich, Jacquie Johnson, Jana Johnson, Roger Moe, Christopher Richter, George Soule

Staff present: Scott Olson, Chancellor;

Meeting materials and audio recordings are available on the [Board of Trustees website](#).

Committee Chair Cowles called the meeting to order at 9:19 a.m.

Agenda Item 1: Approval of the Meeting Minutes for October 16, 2024

Committee Chair Cowles asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Huebsch made the motion and Trustee Sheran provided a second.

A roll call vote was conducted and the minutes were approved unanimously.

Agenda Item 2: Proposed Amendment to Board Policy 4.1 Personnel Plan for Minnesota State Administrators (First Reading)

Committee Chair Cowles invited Vice Chancellor Davis to present the Proposed Amendment to Board Policy 4.1, as detailed in the meeting materials.

This being the first reading of the item, there was no vote taken.

Adjournment

The committee chair adjourned the meeting at 9:25 a.m.

**Academic and Student Affairs Committee
Meeting Minutes
November 19, 2024**

A meeting of the Academic and Student Affairs Committee of the Board of Trustees was held on November 19, 2024.

Committee members present: Cheryl Tefer, Chair; Kathey Sheran, Vice Chair; Jim Grabowska, Ibrahim Ibrahim, Jacqueline Johnson, Roger Moe, Christopher Richter

Committee members absent: None

Other board members present: Jay Cowles, Jim Grabowska, Tim Huebsch, George Soule, Jerry Janezich, Jana Johnson, Dawn Erlandson

Staff present: Scott Olson, Chancellor; Satasha Green-Stephen, Sr. Vice Chancellor for Academic and Student Affairs

Meeting materials and audio recordings are available on the [Board of Trustees website](#).

Committee Chair Tefer called the meeting to order at 9:27 a.m.

Agenda Item 1: Approval of the Meeting Minutes for November 19, 2024

Committee Chair asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Moe made the motion and Trustee Grabowska provided a second. A roll call vote was conducted and the minutes were approved unanimously.

Agenda Item 2: Proposed Amendment to Board Policy 3.43 Accreditation (First Reading)

Committee Chair Tefer invited Satasha Green-Stephen, Sr. Vice Chancellor for Academic and Affairs to present, Proposed Amendment to Board Policy 3.43 Accreditation (First Reading), as detailed in the meeting materials.

This being the first reading of the item, there was no vote taken.

Agenda Item 3: Law Enforcement Education Reform & POST Board Proposed Changes

Committee Chair Tefer invited Satasha Green-Stephen, Senior Vice Chancellor for Academic and Student Affairs along with Erik Misselt, Executive Director, Minnesota Board of Peace Officer Standards and Training, as detailed in the meeting materials.

This being an informational item, there was no vote taken.

Adjournment

The committee chair adjourned the meeting at 10:38 a.m.



**Audit Committee
Meeting Minutes
November 19, 2024**

A meeting of the Audit Committee of the Board of Trustees was held on November 19, 2024.

Committee members present: Dawn Erlandson, Chair; Jim Grabowska, Vice Chair; Jay Cowles, Tim Huebsch, Jana Johnson

Committee members absent: None.

Other board members present: Idman Ibrahim, Jerry Janezich, Jacquie Johnson, Roger Moe, Christopher Richter, Kathy Sheran, George Soule, Cheryl Tefer

Staff present: Scott Olson, Chancellor; Amy Jorgenson, Chief Audit Officer, Bill Maki, Vice Chancellor for Finance and Facilities

Meeting materials and audio recordings are available on the [Board of Trustees website](#).

Committee Chair Erlandson called the meeting to order at 10:46 a.m.

Agenda Item 1: Approval of the Meeting Minutes for June 17, 2024

Committee Chair Erlandson asked if there are any changes or amendments to the minutes then asked for a motion to approve. Trustee Grabowska made the motion and Trustee Cowles provided a second.

A roll call vote was conducted and the minutes were approved unanimously.

Agenda Item 2: FY2025 Committee Workplan

Committee Chair Erlandson invited Amy Jorgenson, Chief Audit Officer to present the FY2025 Committee Workplan, as detailed in the meeting materials.

This being an informational item, there was no vote taken.

Agenda Item 3: Review Audit Results and Approve Release of Financial Statements and Federal Student Financial Aid Audit

Committee Chair Erlandson invited Amy Jorgenson, Bill Maki, Vice Chancellor for Finance and Facilities, Metody Popov, System Director Financial Reporting, Don Loberg, Managing Principal with CliftonLarsonAllen, LLP, Chris Knopik, Principal with CliftonLarsonAllen, and Brenda

Scherer, Signing Director with CliftonLarsonAllen, to present the Audit Results and approval of the release of the financial statements and Federal Student Financial Aid audit, as detailed in the meeting materials.

Committee Chair Erlandson asked committee members to consider the following recommended committee motion:

The Audit Committee has reviewed the fiscal year 2024 audited financial statements and discussed them with representatives of management and Minnesota State's external auditing firm. The committee recommends the Board of Trustees approve the release of the fiscal year 2024 audited financial statements as submitted.

Trustee Grabowska made the motion and Trustee Cowles seconded. A roll call vote was conducted. The vote was as follows:

Trustee Erlandson	Yes
Trustee Grabowska	Yes
Trustee Cowles	Yes
Trustee Huebsch	Yes
Trustee Jana Johnson	Yes

The committee voted to approve the recommended motion.

Adjournment

The committee chair adjourned the meeting at 10:38 a.m.

**Finance and Facilities Committee
Meeting Minutes
November 2024**

A meeting of the Finance and Facilities Committee of the Board of Trustees was held on Tuesday, November 19, 2024.

Committee members present: Tim Huebsch, Chair; Jay Cowles, Jerry Janezich, Jacqueline Johnson, Jana Johnson, and Roger Moe.

Committee members absent: None

Other board members present: Dawn Erlandson, Jim Grabowska, Kathy Sheran, George Soule, and Cheryl Tefer.

Staff present: Scott Olson, Chancellor; Bill Maki, Vice Chancellor for Finance and Facilities

Meeting materials and audio recordings are available on the [Board of Trustees website](#).

Committee Chair Huebsch called the meeting to order at 1:19 p.m.

Agenda Item 1: Approval of the Meeting Minutes for October 15, 2024

Committee Chair Huebsch asked if there were any changes or amendments to the minutes, then asked for a motion. Trustee Cowles made the motion and Trustee Jacqueline Johnson provided a second.

A roll call vote was conducted. The vote was as follows:

Jay Cowles	Aye
Tim Huebsch	Aye
Jerry Janezich	Aye
Jana Johnson	Aye
Jacqueline Johnson	Aye
Roger Moe	Aye

The committee voted to approve the minutes.



Agenda Item 2: Contracts Requiring Board Approval:

There were 4 contracts on the agenda for approval. Committee Chair Huebsch asked Vice Chancellor Maki to present the contracts for review.

Committee Chair Huebsch asked committee members to consider the following recommended committee motion for **Agenda Item 2a: Beverage Pouring Rights Agreement, Minnesota State University, Mankato:**

The Finance and Facilities Committee recommends that the Board of Trustees authorize the Chancellor or the Chancellor's designee to enter into a contract with Gillette Pepsi Company with a total contract value not to exceed \$5,000,000 and a term of 10 years, establishing an exclusive beverage income agreement. The Committee further recommends that the Board of Trustees direct the Chancellor or the Chancellor's designee to execute all necessary documents to formalize this agreement.

Trustee Cowles made the motion and Trustee Moe seconded. A roll call vote was conducted. The vote was as follows:

Jay Cowles	Aye
Tim Huebsch	Aye
Jerry Janezich	Aye
Jana Johnson	Aye
Jacqueline Johnson	Aye
Roger Moe	Aye

The committee voted to approve the recommended motion.

Committee Chair Huebsch asked committee members to consider the following recommended committee motion for **Agenda Item 2b: Stadium Dome Replacement Construction, St. Cloud State University:**

The Finance and Facilities Committee recommends that the Board of Trustees authorize the Chancellor or the Chancellor's designee to enter into a construction contract with Ebert Construction not to exceed \$2,500,000 to do this scope of work. The Committee further recommends that the Board of Trustees direct the Chancellor or the Chancellor's designee to execute all necessary documents to formalize this agreement.

Trustee Janezich made the motion and Trustee Cowles seconded. A roll call vote was conducted. The vote was as follows:

Jay Cowles	Aye
Tim Huebsch	Aye
Jerry Janezich	Aye
Jana Johnson	Aye
Jacqueline Johnson	Aye
Roger Moe	Aye

The committee voted to approve the recommended motion.

Committee Chair Huebsch asked committee members to consider the following recommended committee motion for **Agenda Item 2c: Enterprise IT Agreement, System Office:**

The Finance and Facilities Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to amend the inter-agency contract with Minnesota IT Services, not to exceed \$35,000,000 and with a total term of eight years for the purposes of providing IT Services. The Finance and Facilities Committee further recommends that the Board of Trustees directs the chancellor or his designee to execute all necessary documents.

Trustee Janezich made the motion and Trustee Cowles seconded. A roll call vote was conducted. The vote was as follows:

Jay Cowles	Aye
Tim Huebsch	Aye
Jerry Janezich	Aye
Jana Johnson	Aye
Jacqueline Johnson	Aye
Roger Moe	Aye

The committee voted to approve the recommended motion.

Committee Chair Huebsch asked committee members to consider the following recommended committee motion for **Agenda Item 2d: Project Management Resources Agreement for NextGen Student Implementation, System Office:**

The Finance and Facilities Committee recommends that the Board of Trustees authorize the chancellor or the chancellor's designee to enter into contracts with On Demand Services Group, Inc., Hollstadt & Associates, Inc., and KMH Consulting, Inc., not to cumulatively exceed \$6,500,000 and with a term of seven years for the purpose of providing Project Management Resources. The Finance and Facilities Committee further recommends that the Board of Trustees directs the chancellor or his designee to execute all necessary documents.

Trustee Moe made the motion and Trustee Jacqueline Johnson seconded. A roll call vote was conducted. The vote was as follows:

Jay Cowles	Aye
Tim Huebsch	Aye
Jerry Janezich	Aye
Jana Johnson	Aye
Jacqueline Johnson	Aye
Roger Moe	Aye

The committee voted to approve the recommended motion.

Agenda Item 3: Surplus Property Designation, Anoka-Ramsey Community College

Committee Chair Huebsch invited Vice Chancellor Maki to present the Surplus Property Designation for Anoka Ramsey Community College as provided in the meeting materials.

Committee Chair Huebsch asked committee members to consider the following recommended committee motion:

The Finance and Facilities Committee recommends that the Board of Trustees designate the 3.95 acres East of the Anoka Ramsey Community College main campus as surplus and offer the property for sale pursuant to applicable policy and procedure. The committee further recommends that the Board of Trustees direct the Chancellor or the Chancellor's designee to execute all necessary documents to finalize the transaction.

Trustee Janezich made the motion and Trustee Cowles seconded. A roll call vote was conducted. The vote was as follows:

Jay Cowles	Aye
Tim Huebsch	Aye
Jerry Janezich	Aye
Jana Johnson	Aye
Jacqueline Johnson	Aye
Roger Moe	Aye

The committee voted to approve the recommended motion.

Agenda Item 4: Approval of Amended Minnesota-Wisconsin Public Higher Education Reciprocity Agreement

Committee Chair Huebsch invited Vice Chancellor Maki to present the Approval of Amended Minnesota-Wisconsin Public Higher Education Reciprocity Agreement as provided in the meeting materials.

Committee Chair Huebsch asked committee members to consider the following recommended committee motion:

The Finance and Facilities Committee recommends that the Board of Trustees approves the Minnesota-Wisconsin Public Higher Education Reciprocity Agreement, as amended August 20, 2024, to provide that the University of Wisconsin System rather than Wisconsin Higher Education Aids Board will administer the agreement on behalf of most University of Wisconsin schools.

Trustee Janezich made the motion and Trustee Moe seconded. A roll call vote was conducted. The vote was as follows:

Jay Cowles	Aye
Tim Huebsch	Aye
Jerry Janezich	Aye
Jana Johnson	Aye
Jacqueline Johnson	Aye
Roger Moe	Aye

The committee voted to approve the recommended motion.

Agenda Item 5: Proposed Amendment to Board Policy 5.15 Fundraising (2nd Reading)

Committee Chair Huebsch invited Vice Chancellor Maki to present the second reading of the proposed amendment to Board Policy 5.15 Fundraising as provided in the meeting materials.

Committee Chair Huebsch asked committee members to consider the following recommended committee motion:

The Finance and Facilities Committee recommends that the Board of Trustees approve the proposed amendment to Policy 5.15 Fundraising.

Trustee Moe made the motion and Trustee Cowles seconded. A roll call vote was conducted. The vote was as follows:

Jay Cowles	Aye
Tim Huebsch	Aye

Jerry Janezich	Aye
Jana Johnson	Aye
Jacqueline Johnson	Aye
Roger Moe	Aye

The committee voted to approve the recommended motion.

Agenda Item 6: Proposed Amendment to Board Policy 5.10 Reserves and Year-End Fund Balances (1st Reading)

Committee Chair Huebsch invited Vice Chancellor Maki to present the first reading of the proposed amendment to Board Policy 5.10 Reserves and Year-End Fund Balances as provided in the meeting materials.

This being a first reading of the document, there was no vote taken.

Agenda Item 8: FY2026-2027 Biennial Budget Request (2nd Reading)

Committee Chair Huebsch invited Vice Chancellor Maki to present the second reading of the FY2026-2027 Biennial Budget Request as provided in the meeting materials.

Committee Chair Huebsch asked committee members to consider the following recommended committee motion:

The Finance and Facilities Committee recommends that the Board of Trustees approves the fiscal 2026-2027 biennial budget request in the amount of \$1,108,689,000 in fiscal year 2026 and \$1,107,700,000 in fiscal year 2027 for a total of \$2,216,389,000. This includes \$285 million for Student Affordability and System Operations, \$100 million for Critical Infrastructure, \$40 million for Student Support, and \$40 million for Workforce-Focused Support. This request strengthens the state's commitment to inclusive excellence and ensuring our students receive an extraordinary, affordable, and accessible education. It further strengthens the economic and workforce viability of Minnesota's communities and the State.

The Board of Trustees has been granted the authority in state statute to govern and operate Minnesota State. The board, after full consultation with Minnesota State constituencies, will make final budget decisions, including setting tuition rates, at the conclusion of the legislative session.

Trustee Moe made the motion and Trustee Janezich seconded. A roll call vote was conducted. The vote was as follows:

Jay Cowles	Aye
Tim Huebsch	Aye
Jerry Janezich	Aye
Jana Johnson	Aye
Jacqueline Johnson	Aye
Roger Moe	Aye

The committee voted to approve the recommended motion.

Agenda Item 9: FY2025 Capital Program Recommendation

Committee Chair Huebsch invited Vice Chancellor Maki to present the FY2025 Capital Program Recommendation as provided in the meeting materials.

Committee Chair Huebsch asked committee members to consider the following recommended committee motion:

*The Finance and Facilities Committee recommends the Board of Trustees approve the 2025 capital program recommendation as presented in **Attachment A**, specifically the projects and priorities for the 2025 legislative session, and that the chancellor be authorized to make cost and related adjustments to the request including those required by Minnesota Management and Budget. The committee further recommends that as funding is authorized and appropriated by the legislature and approved by the governor, the chancellor or the chancellor's designee be authorized to execute contracting actions necessary to deliver on the scope and intent of the projects.*

Trustee Cowles made the motion and Trustee Jacqueline Johnson seconded. A roll call vote was conducted. The vote was as follows:

Jay Cowles	Aye
Tim Huebsch	Aye
Jerry Janezich	Aye
Jana Johnson	Aye
Jacqueline Johnson	Aye
Roger Moe	Aye

The committee voted to approve the recommended motion.

Adjournment

The committee chair adjourned the meeting at 4:16 p.m.



**Board of Trustees
Meeting Minutes
November 20, 2024**

A meeting of the Board of Trustees was held on November 20, 2024.

Trustees present: George Soule, Chair; Dawn Erlandson, Vice Chair; Jay Cowles, Jim Grabowska, Tim Huebsch, Jerry Janezich, Jana Johnson, Jacqueline Johnson, Roger Moe, Chris Richter, Kathy Sheran, Cheryl Tefer

Trustees absent: Idman Ibrahim, Javier Morillo

Staff present: Scott Olson, Chancellor

The meeting materials and audio recording of the meeting are available on the [Board of Trustees website](#).

Chair Soule called the meeting to order at 10:11 a.m.

Student Associations and Bargaining Units

Student associations and bargaining units were invited to submit written remarks and given the opportunity to address the board in person. No written or remote remarks were provided. In person remarks were provided by:

- LeadMN: Kailen Roeder, Public Relations Coordinator
- Students United: Sierra Roiger, State Chair
- International Faculty Organization: Jenna Chernega, President
- Minnesota Association of Professional Employees: Nicole Emerson, Meet and Confer Chair
- Minnesota State University Association of Administrative and Service Faculty: Katie Jackson, St. Cloud State University

Chancellor's Report, Scott Olson

Chair Soule, Vice Chair Erlandson, and trustees-

First, I would like to mention that you have at you place some information on "Z Degrees". I thought you would enjoy reading this update on how this program is helping our students.

As a result of many comments and suggestions, we have made some changes in the System Office regarding allocations and reclassifications. These changes and some new hires are helping to clear backlog and I hope this will improve overall workload issues.

There is a direct line between what our communities have been telling us and what you have heard about in the 2026-2027 Biennial Budget. I want to thank Vice Chancellor Maki and his team for their work on the biennial budget request. We listened to the 500 voices who attended the board's listening sessions. Their voices along with all the small group meetings Bill conducted with bargaining units and student associations are clearly reflected in the board's budget request. I have had a conversation with presidents post-election and can assure the board that campus advocacy work at campuses is in full swing. In a few weeks when Leadership Council convenes, we will also be bringing in all our campuses advocacy leads to share best practices and to identify new ways that we can leverage the power of the system this session. One of the tools is our legislative breakfasts now in their 3rd year. These are great opportunities for legislators to hear directly from our presidents and campus and community partners about the great work that is going on.

Regarding NextGen, we're ready to bring the Student Module forward for the board's consideration. We haven't lost focus on platform (Finance and HCM) and committed to correcting the issues. As the board heard last month, Sr. Vice Chancellor Green-Stephen and her team have been working on preparations for the implementation of NextGen Student for the past several months doing the necessary preparatory work so that we could hit the ground running. Negotiations with Workday have been ongoing – thanks to Satasha and the team including Nate Hallanger, Vice Chancellors Bailey, Davis, and Maki, General Counsel Goings, Assistant General Counsel Melitta Drechsler, and our partners at Dorsey and Whitney we are pleased to bring to the board a proposal for your consideration. It wasn't quite ready for consideration by the board today, but we appreciate the additional time so that we could complete our due diligence. As exciting as this is – I know that there continues to be frustrations and issues on the platform (Finance and HCM). I know some of these issues are getting in the way of the work that we depend on being able to do and that is frustrating. What is undeniable though are the people working on NextGen both at the campus and in the system office – and I know that I am joined in my deep appreciation of their efforts by all those in this room and colleagues throughout the system. We are committed to working thru this – and ask for those to continue to raise your concerns and successes.

Lastly, some Post-Election thoughts. After each election, we debrief and consider strategies and the work ahead. There are a lot of unknowns; however, what is known are Minnesota State's priorities. I am committed to the work that we must do for our

students and the state to be successful, and we will continue to do that work together – campus and system leadership – faculty and staff.

And with that, Chair, I turn it back to you.

Chair's Report

Thank you, Chancellor. I would like to start by thanking Metro State for hosting this meeting while our space is being remodeled, and everyone who helped make this month's meeting go smoothly: President Ginny Arthur; President Executive Assistant Kimberly Her; Metro State IT and AV support specialist Andrew Johnson; and our very own System Office IT support specialist Darren Berger.

I also want to reflect on what a great meeting we had at Camp Ripley. We will convene a Special Board meeting this Friday at 8:30 a.m. that will focus on the Student Workday statement of work.

There is more to be said on the POST discussion/law enforcement education. We dipped our toe in and have a good understanding of what different constituencies are thinking. We will circle back to the topic, likely in January, to talk about it more.

I want to comment on the listening sessions. I was able to attend four of them and I thank the Board members who also attended. During these visits, the two things that stood out to me were the community support and partnerships that each of our colleges has. These conversations, along with the listening sessions hosted by the board with roughly 500 Minnesotans providing feedback, emphasize that the system is asking for what it needs and is reinforced in the biennial budget request.

Post-election thoughts: The federal elections will certainly create some bumps in the road for our system, but we will deal with them, overcome them, and accomplish our mission. Our mission is Equity 2030, implementation of NextGen, keeping a quality, affordable education for everyone in the state of Minnesota. We will get that done - business as usual, full steam ahead – we will get our work done. On a state level, our state voted 50/50, so we have strong support from both sides.

Thank you to trustees who will be attending upcoming commencement ceremonies at a few institutions. I was very impressed that they were all taken by the time I called to sign up!

Consent Agenda

Chair Soule asked if anyone wanted to remove an item from the Consent Agenda. Trustee Grabowska motioned and Trustee Cowles seconded. A roll call vote was conducted. The vote was as follows:

Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Grabowska	Yes
Trustee Huebsch	Yes
Trustee Ibrahim	Absent
Trustee Janezich	Yes
Trustee Jana Johnson	Yes
Trustee Jacquie Johnson	Yes
Trustee Moe	Yes
Trustee Morillo	Absent
Trustee Richter	Yes
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Tefer	Yes

The board voted to approve the consent agenda as follows:

- 1. Minutes of October 16, 2024**
- 2. Minutes of October 16, 2024 Committee of the Whole**
- 3. Review Audit Results and Approve Release of Audited Financial Statements and Federal Student Financial Aid Audit**
- 4. Contracts Requiring Board Approval:**
 - a. Beverage Pouring Rights Agreement, Minnesota State University, Mankato**
 - b. Stadium Dome Replacement Construction, St. Cloud State University**
 - c. Enterprise IT Agreement, System Office**
 - d. Project Management Resources Agreement for NextGen Student Implementation, System Office**
- 5. Surplus Property Designation, Anoka-Ramsey Community College**
- 6. Approval of Amended Minnesota-Wisconsin Public Higher Education Reciprocity Agreement**
- 7. Proposed Amendment to Board Policy 5.15 Fundraising (Second Reading)**
- 8. FY2025 Capital Program Recommendation**

Board Standing Committee Reports

Finance and Facilities Committee, Tim Huebsch, Chair

Committee Chair Huebsch reported that the Finance and Facilities Committee recommends the Board of Trustees adopt the following motion:

The Board of Trustees, upon recommendation of the Finance and Facilities Committee, approves the fiscal 2026-2027 biennial budget request in the amount of \$1,108,689,000 in fiscal year 2026 and \$1,107,700,000 in fiscal year 2027 for a total of \$2,216,389,000. This includes \$285 million for Student Affordability and System Operations, \$100 million for Critical Infrastructure, \$40 million for Student Support, and \$40 million for Workforce-Focused Support. This request strengthens the state's commitment to inclusive excellence and ensuring our students receive an extraordinary, affordable, and accessible education. It further strengthens the economic and workforce viability of Minnesota's communities and the State.

The Board of Trustees has been granted the authority in state statute to govern and operate Minnesota State. The board, after full consultation with Minnesota State constituencies, will make final budget decisions, including setting tuition rates, at the conclusion of the legislative session.

Recommendations of a committee do not require a second. A roll call vote was conducted. The vote was as follows:

Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Grabowska	Yes
Trustee Huebsch	Yes
Trustee Ibrahim	Absent
Trustee Janezich	Yes
Trustee Jana Johnson	Yes
Trustee Jacquie Johnson	Yes
Trustee Moe	Yes
Trustee Morillo	Absent
Trustee Richter	Yes
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Tefer	Yes

The board voted unanimously to approve the recommended motion.

The board also received reports from meetings of the following committees:

- Academic and Student Affairs Committee, Cheryl Tefer, Chair
- Audit Committee, Dawn Erlandson, Chair
- Workforce and Organizational Effectiveness Committee, Jay Cowles, Chair

Trustee Reports

Trustees Kathy Sheran and Jana Johnson shared highlights of the Normandale Foundation Breakfast they attended in October.

Adjournment

Chair Soule adjourned the meeting at 11:06 a.m.



**Board of Trustees
Meeting Minutes
November 22, 2024**

A special meeting of the Board of Trustees was held on November 22, 2024.

Trustees present: George Soule, Chair; Dawn Erlandson, Vice Chair; Jay Cowles, Jim Grabowska, Tim Huebsch, Jana Johnson, Jacqueline Johnson, Roger Moe, Javier Morillo, Chris Richter, Kathy Sheran, Cheryl Tefer

Trustees absent: Idman Ibrahim, Jerry Janezich

Staff present: Scott Olson, Chancellor

The meeting materials and audio recording of the meeting are available [here](#).

Chair Soule called the meeting to order at 8:30 a.m.

Approval of Revised NextGen Timeline, Implementation Budget and Financing Plan

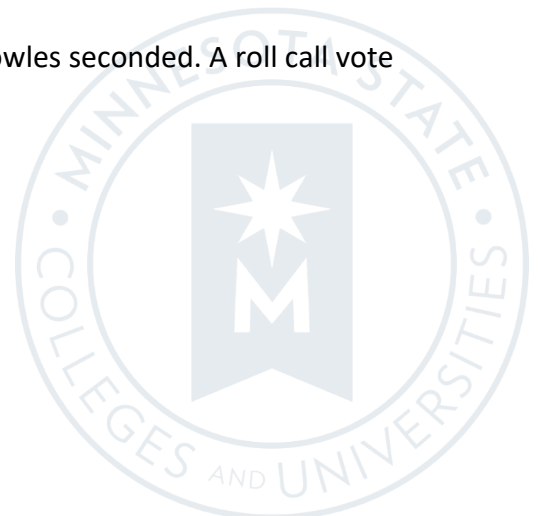
Chair Soule invited the NextGen project team to provide a summary of the topic and answer questions.

Chair Soule asked trustees to consider the following motion:

The Board of Trustees approves the revised NextGen timeline, budget, and financing plan as outlined in this report.

Trustee Huebsch made the motion to approve and Trustee Cowles seconded. A roll call vote was conducted. The vote was as follows:

Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Grabowska	Yes
Trustee Huebsch	Yes
Trustee Ibrahim	Absent
Trustee Janezich	Absent
Trustee Jana Johnson	Yes
Trustee Jacqueline Johnson	Yes
Trustee Moe	Yes
Trustee Morillo	Yes



Trustee Richter	Yes
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Tefer	Yes

The board voted unanimously to approve the recommended motion.

Approval of Workday Student Statement of Work

Chair Soule then addressed the second action, the Workday Student Statement of Work. Chair Soule asked the NextGen project team to remain at the table to provide a summary and answer questions.

Chair Soule asked trustees to consider the following motion:

The Board of Trustees authorizes the chancellor to execute a statement of work and an order form with Workday to implement Workday Student and functionality to support student employment for a total of \$61,112,875. The Board directs the chancellor or their designee to execute all necessary documents.

Trustee Cowles made the motion to approve and Trustee Grabowska seconded. A roll call vote was conducted. The vote was as follows:

Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Grabowska	Yes
Trustee Huebsch	Yes
Trustee Ibrahim	Absent
Trustee Janezich	Absent
Trustee Jana Johnson	Yes
Trustee Jacqueline Johnson	Yes
Trustee Moe	Yes
Trustee Morillo	Yes
Trustee Richter	Yes
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Tefer	Yes

The board voted unanimously to approve the recommended motion.

Adjournment

Chair Soule adjourned the meeting at 9:37 a.m.

**Board of Trustees
Meeting Minutes
November 22, 2024**

A special meeting of the Board of Trustees was held on November 22, 2024.

Trustees present: George Soule, Chair; Dawn Erlandson, Vice Chair; Jay Cowles, Jim Grabowska, Tim Huebsch, Jana Johnson, Jacqueline Johnson, Roger Moe, Javier Morillo, Chris Richter, Kathy Sheran, Cheryl Tefer

Trustees absent: Idman Ibrahim, Jerry Janezich

Staff present: Scott Olson, Chancellor

The meeting materials and audio recording of the meeting are available [here](#).

Chair Soule called the meeting to order at 8:30 a.m.

Approval of Revised NextGen Timeline, Implementation Budget and Financing Plan

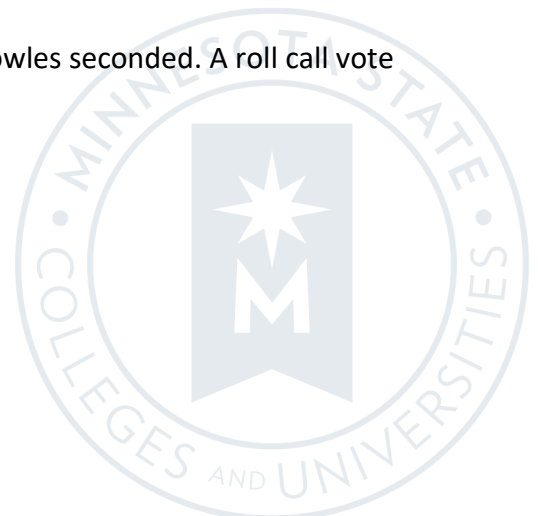
Chair Soule invited the NextGen project team to provide a summary of the topic and answer questions.

Chair Soule asked trustees to consider the following motion:

The Board of Trustees approves the revised NextGen timeline, budget, and financing plan as outlined in this report.

Trustee Huebsch made the motion to approve and Trustee Cowles seconded. A roll call vote was conducted. The vote was as follows:

Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Grabowska	Yes
Trustee Huebsch	Yes
Trustee Ibrahim	Absent
Trustee Janezich	Absent
Trustee Jana Johnson	Yes
Trustee Jacqueline Johnson	Yes
Trustee Moe	Yes
Trustee Morillo	Yes



Trustee Richter	Yes
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Tefer	Yes

The board voted unanimously to approve the recommended motion.

Approval of Workday Student Statement of Work

Chair Soule then addressed the second action, the Workday Student Statement of Work. Chair Soule asked the NextGen project team to remain at the table to provide a summary and answer questions.

Chair Soule asked trustees to consider the following motion:

The Board of Trustees authorizes the chancellor to execute a statement of work and an order form with Workday to implement Workday Student and functionality to support student employment for a total of \$61,112,875. The Board directs the chancellor or their designee to execute all necessary documents.

Trustee Cowles made the motion to approve and Trustee Grabowska seconded. A roll call vote was conducted. The vote was as follows:

Trustee Cowles	Yes
Trustee Erlandson	Yes
Trustee Grabowska	Yes
Trustee Huebsch	Yes
Trustee Ibrahim	Absent
Trustee Janezich	Absent
Trustee Jana Johnson	Yes
Trustee Jacqueline Johnson	Yes
Trustee Moe	Yes
Trustee Morillo	Yes
Trustee Richter	Yes
Trustee Sheran	Yes
Trustee Soule	Yes
Trustee Tefer	Yes

The board voted unanimously to approve the recommended motion.

Adjournment

Chair Soule adjourned the meeting at 9:37 a.m.