FY20 South Metro Consortium

Prepared by South Metro Consortium
for Minnesota State Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

Submitted by Nandi Rieck

Submitted on 05/14/2019 10:26 AM Central Standard Time
Opportunity Details

Opportunity Information

TITLE
Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

DESCRIPTION
The Perkins V Grant for Career and Technical Education provides funds for approved Career and Technical Education (CTE) programs. In Minnesota, funds are distributed on the basis of state-approved career and technical education programs and appropriate teacher licensure. Programs are administered under Minnesota Rules Chapter 3505 and the federal Strengthening Career and Technical Education for the 21st Century Act (Perkins V).

The Minnesota Department of Education (MDE) approves Career and Technical Education Programs (CTE) that meet teacher licensing and other criteria. These programs are eligible to access federal Perkins V funds. Districts that accept these federal dollars must report enrollment and student proficiency for CTE courses and programs to the department.

FUND ACTIVITY CATEGORY
Education

OPPORTUNITY MANAGER
Jeralyn Jargo

OPPORTUNITY POSTED DATES
3/7/2019 5:00:00 AM

FUNDING OPPORTUNITY NUMBER
July2019

CFDA NUMBER
84.048A

PUBLIC LINK
https://www.gotomygrants.com/Public/Opportunities/details/133af0b6-11c1-48e9-b759-9aaba9666e2c

IS PUBLISHED
Yes

Award Information

AWARD PERIOD
07/01/2019 - 06/30/2020

EXPECTED NUMBER OF AWARDS
26

MATCHING REQUIREMENT
No

Submission Information

SUBMISSION WINDOW
03/13/2019 8:00 PM - 05/16/2019 7:00 PM Central Standard Time

SUBMISSION TIMELINE TYPE
One-Time
If, due to extenuating circumstances, you are unable to meet the May 16 deadline for submission, contact the State Director at 651-201-1650.

Eligibility Information

ELIGIBILITY TYPE
Public

ADDITIONAL ELIGIBILITY INFORMATION
Pursuant to Section 134 of the Perkins V Act, to receive funds under Perkins V, a consortium must develop and submit an annual, unified, local secondary/postsecondary Perkins application and budget. The application must address secondary and postsecondary Career and Technical Education programming. The approved local application—with statement of assurance signatures—serves as the consortium’s formal application for receiving Perkins funding.

Additional Information

ADDITIONAL INFORMATION URL
http://www.minnstate.edu/system/cte/index.html

ADDITIONAL INFORMATION URL DESCRIPTION
Minnesota State Colleges and Universities Career and Technical Education
Project Information

Application Information

APPLICATION NAME
FY20 South Metro Consortium

TOTAL AMOUNT OF AWARD REQUESTED
$459,823.13

Primary Contact Information

NAME
Nandi Rieck

EMAIL ADDRESS
nandi.rieck@district196.org

ADDRESS
Update
Update, MN 55555

PHONE NUMBER
651.423.7719
Project Description

Summary Narrative

REFER TO YOUR FY19, SUMMARY NARRATIVES PARTS ONE AND TWO IN ANSWERING THE FOLLOWING QUESTIONS:

1) HOW DOES YOUR CONSORTIUM APPLICATION PROPOSE TO USE YOUR LOCAL NEEDS ASSESSMENT TO SUPPORT THE CAREER AND TECHNICAL PROGRAMS SELECTED?

We have started the process of determining how to best implement a needs assessment that will support the selection of our CTE programs as well as to help us determine action plans in all goal areas of Perkins. As part of this year’s work, we piloted a process and focused on our special populations. The process we used was:

1. Identified areas of non-traditional data to examine. The South Metro Leadership team agreed that we wanted to look at gender, students of color, English Learners, students who are economically disadvantaged and students receiving special education services participating in CTE courses.

2. Using our performance indicator data, we looked for areas of both strength and weakness. Our guiding questions (specifically related to special populations) were:
   - Where does our consortium data exceed/fall below our Negotiated Target?
   - Where does our consortium data exceed/fall below the State’s performance?
   - Looking at our consortium data over the past 3 years, what are our trends for meeting our Negotiated Targets?
   - How are our district’s and buildings performing in each of the Negotiated Target areas?
   - In courses that are identified as non-trad for gender, are there career clusters or courses that demonstrate strengths or weakness?
   - Across all career clusters and courses, are there strengths or weakness for any of the non-trad areas that we are looking at (students of color, English Learners, students who are economically disadvantaged and students receiving special education services)?

3. Hypothesized the “WHY” behind the data patterns in order to help determine future action steps. We used a “5 why’s process” which did not work as well as we hoped. We are exploring a different process for this last step to use in the future.

We believe that as we refine this process, we will be able to apply it to all aspects of our Programs of Study to support our CTE programs selected, determine action steps and goals, and to collect outcome data to evaluate our progress.

2) HOW DOES YOUR CONSORTIUM APPLICATION REFLECT THE INCREASED ATTENTION ON RECRUITMENT AND RETENTION OF TEACHERS?

One way that teacher and faculty retention is reflected in our application is through our model of professional development. We offer staff and faculty a variety of options to best meet their professional development goals. One of
the options includes our Back to School KickOff where as a leadership team, we share information about our annual Perkins plan and then dive deeper in a topic of interest. Inver Hills supports this effort by hosting the annual kick off professional development day on their campus. We provide opportunities for the high school instructors to see related program facilities on the IHCC campus as well as provide a space for the high school and college instructors to have dialogue. In September, 2018 we provided professional development in the area of non-traditional participation in CTE. Staff unpacked an article related to non-traditional participation, did a deep dive into the consortium, district and their school’s data, and brainstormed ideas of strategies that they could use to recruit and retain non-traditional students into their courses and programs. We ended the day with teams from each school identifying 2 strategies they would try during the 18-19 school year.

Another option we offer all secondary CTE teachers is to become a member of their professional organization and to attend a conference each year. Additionally, the South Metro Leadership team supports an advisory committee model which provides CTE teachers with robust professional development within their content area with business and industry partners. This networking time for teachers can increase teacher retention through curriculum support and encouragement.

District 196 and 191 have been working to address teacher recruitment through the addition of Intro to Teacher Education. All 3 secondary districts have been working with teachers who are teaching outside of their licensure area or have been hired as community experts to work towards full licensure. Inver Hills looks for opportunities to onboard high school teachers for concurrent enrollment classes in the CTE areas. These include supporting training, finding ways to meet the credentialing requirements for curriculum delivery and assisting in future planning for providing concurrent enrollment programming.

3) IF YOUR CONSORTIUM IS PROPOSING MAJOR CHANGES TO YOUR FY19 SUMMARY PART ONE OR TWO IDENTIFY THE QUESTION WHOSE RESPONSE YOU ARE CHANGING AND DESCRIBE THE CHANGE BELOW.

We are not proposing any major changes to our FY19 Summary Part One or Two responses.
Goal 1: Designing and Implementing Programs of Study

DESCRIBE CHANGES FROM YOUR FY19 LOCAL CONSORTIUM PLAN THAT WILL BE IMPLEMENTED AS YOU TRANSITION TO PERKINS V. IN ADDITION, DOCUMENT YOUR PROGRESS AND PLANS ON DESIGNING, IMPLEMENTING, AND IMPROVING YOUR PROGRAM OF STUDY (POS). PROGRESS AND PLANS SHOULD INCLUDE PROVIDING PROFESSIONAL DEVELOPMENT, INITIATING LOCAL NEEDS ASSESSMENT, TECHNICAL SKILL ASSESSMENTS (TSAS) AND/OR INDUSTRY RECOGNIZED CREDENTIALS.

THE CONSORTIUM MUST BALANCE THE LOCAL NEEDS ASSESSMENT AND THE EXPECTATION THAT ALL LEARNERS HAVE EQUITABLE ACCESS TO CAREER OPPORTUNITIES.

THE GOAL BY 2022-2023 LOCAL APPLICATION IS TO HAVE EACH CONSORTIUM PROVIDE OPPORTUNITIES-POS- IN ALL SIX CAREER FIELDS. POS IS DEFINED AS “COORDINATED NONDUPPLICATIVE SEQUENCE OF ACADEMIC AND TECHNICAL CONTENT AT THE SECONDARY TO POSTSECONDARY LEVEL.”


GOAL 1:

As we move to Perkins V, the South Metro Consortium will use the needs assessment process to revisit each Program of Study. We will determine the data points to review including local, state and national Labor Market Information (LMI) as well as data points unique to each content area. Alongside our teachers, faculty and community & business partners, we will develop guiding questions to analyze our data, develop objectives and action steps, and determine outcome data. Both a secondary and postsecondary South Metro Perkins representative serve on the Dakota County Workforce Investment Board. Information gleaned from attendance at Workforce Board committee meetings will be advantageous when reviewing the POS.

We will continue our FY19 focus on supporting industry standard equipment, curriculum and materials, professional development and technical skills assessment/certifications in our POS’s. As a consortium, we have 10 documented programs of study, however, these will need to be reviewed along with all of our CTE course offerings.

COMMENTS FOR REVIEWER
Goal 2: Partner with business industry, and local communities

- **DESCRIBE CHANGES FROM YOUR FY19 LOCAL CONSORTIUM PLAN THAT WILL BE IMPLEMENTED AS YOU TRANSITION TO PERKINS V.**
- **EXAMPLES SHOULD INCLUDE, ADVISORY COMMITTEES, PARTNERSHIPS WITH ADULT BASIC EDUCATION (ABE), BUSINESS AND INDUSTRY, WORKFORCE CENTERS, AND CAREER AND TECHNICAL EDUCATION STUDENT ORGANIZATIONS (CTSOS).**
- **EXPERIENTIAL LEARNING AND FORMAL WORK-BASED LEARNING EXPERIENCES WITH BUSINESS AND INDUSTRY SHOULD BE DOCUMENTED.**

**GOAL 2:**
The South Metro Consortium will continue the work identified in our FY19 plan as we transition to Perkins V. Currently, we are focusing efforts on supporting our CTSO’s, utilizing a consortium wide model for advisory committees, expanding our business and industry partnerships and developing work based learning opportunities for students including field trips, job shadows, and guest speakers.

In FY19, ISD 194 will be working more closely with the Lakeville Chamber of Commerce’s newly created entity called Lakeville Works. Lakeville Works is a consortium of 12 businesses that have invested time, money, and other resources to develop learning opportunities and career exposure for students. Currently their focus is in the area of STEM pathways but more pathways could be added. Lakeville Works will also be developing a STEM advisory committee between teachers and businesses.

ISD 191 has created the Business Education Network with the Burnsville Chamber of Commerce. Programs offered to students, staff and community include a Workplace Skill Certificate Program which prepares students for the world of work through 21st century work skills, the South Metro Student Job Fair, the Career Expo! for all 10th grade students, a summer Work-Based Learning Program, and the Burnsville Family Fest.

**COMMENTS FOR REVIEWER**
Goal 3: Improve Service to Special Populations

- **DESCRIBE CHANGES FROM YOUR FY19 LOCAL CONSORTIUM PLAN THAT WILL BE IMPLEMENTED AS YOU TRANSITION TO PERKINS V NOTING THE NEW CATEGORIES OF SPECIAL POPULATIONS.**
- **IN ADDITION, DOCUMENT YOUR STRATEGIES TO ENSURE ACCESS AND SUCCESS OF NONTRADITIONAL AND SPECIAL POPULATES IN CTE.**
- **EXAMPLES SHOULD INCLUDE PROFESSIONAL DEVELOPMENT AROUND CAREER ADVISEMENT, CULTURALLY COMPETENT CURRICULUM REVISIONS, AND OUTREACH EFFORTS TO RECRUIT AND RETAIN SPECIAL POPULATIONS OF STUDENTS.**

**RESOURCE: PERKINS V SECTION 3 (48)**

**SPECIAL POPULATIONS:** INDIVIDUALS WITH DISABILITIES, ECONOMICALLY DISADVANTAGED INCLUDING LOW INCOME YOUTH AND ADULTS, INDIVIDUALS PREPARING FOR NON-TRADITIONAL FIELDS, SINGLE PARENTS INCLUDING SINGLE PREGNANT WOMEN, OUT OF WORKFORCE INDIVIDUALS, ENGLISH LEARNERS, HOMELESS INDIVIDUALS, YOUTH WHO ARE IN OR HAVE AGED OUT OF FOSTER CARE SYSTEM, YOUTH WITH A PARENT WHO IS A MEMBER OF THE ARMED FORCES AND IS ON ACTIVE DUTY.

**GOAL 3:**

In April, 2019 the South Metro Leadership team piloted a process for completing a needs assessment focused on special populations. Performance data was reviewed by gender, students of color, English Learners, students who are economically disadvantaged and students receiving special education services. The data demonstrated:

- **At the consortium level, students identified as non-traditional participants by gender performed higher in Reading (68.45%) than the State (56.73%), consortium (64.56%) and one of our district averages (191-54.9%).**
  - An area of strength for District 191 is their male, non-trad participants at 67% proficiency.
  - Achievement gaps are noted with Hispanic, Black, Special Education, English Learners, and Economically Disadvantaged students; all scored below the consortium average.
  - CTE students at Apple Valley High School in all special population areas score below the consortium average.

- **At the consortium level, students identified as non-traditional participants by gender performed higher in Math (58.9%) than the State (45.71%), consortium (54.81%) and 2 of our district averages (191-39.4%, 194-58.8%)**
  - Achievement gaps are noted with Hispanic, Black, Special Education, English Learners, and Economically Disadvantaged students; all scored below the consortium average.
  - CTE students at Apple Valley High School in all special population areas score below the consortium average.

- **Although non-traditional participants (gender) scored high in Reading and Math, they passed TSA’s at a lower rate than the consortia or state average. Non Trad (57.89%), South Metro (72.06%), State (69.29%)**

- **Pathways that we see low non-traditional participants (gender) are Health Sciences (males) and Construction, Manufacturing, Welding and Automotive (females). An area of strength is in non-traditional participants (gender) in Administrative Support programs (males).**

- **Participation in other special population areas shows the following strengths and weaknesses:**
Asian, Hispanic and Black students participate at a lower rate within the consortium as compared to the overall student population of District 191 and District 196.

Students identified as Special Education, English Learners, and Economically Disadvantaged participate at a lower rate within the consortium as compared to the overall student population of District 191 and District 196.

<table>
<thead>
<tr>
<th>Perkins Participation</th>
<th>All Student - District Averages (2018-2019 School Year - MDE Report Card)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Consortium 191 196</td>
<td>191 194 196</td>
</tr>
<tr>
<td>Asian</td>
<td>6.38% 8.0% 5.0% 8.4%</td>
</tr>
<tr>
<td>Hispanic</td>
<td>8.34% 13.0% 8.5% 18.9% 3.8% 9.9%</td>
</tr>
<tr>
<td>Black</td>
<td>11.60% 18.7% 13.0% 26.9% 4.0% 12.1%</td>
</tr>
<tr>
<td>SPED</td>
<td>15.79% 14.6% 18.0% 17.2% 14.1% 15.4%</td>
</tr>
<tr>
<td>F/R</td>
<td>28.95% 45.1% 29.4% 51.0% 12.8% 22.4%</td>
</tr>
<tr>
<td>EL</td>
<td>3.24% 7.5% 2.6% 17.4% 3.0% 7.0%</td>
</tr>
</tbody>
</table>

Based on our review of our data, we have identified the following action steps for FY20.

<table>
<thead>
<tr>
<th>Question / Concern</th>
<th>Action Step</th>
</tr>
</thead>
<tbody>
<tr>
<td>We continue to have concerns regarding the accuracy of our data.</td>
<td>*Meet to disaggregate and review the pFile before it is submitted.</td>
</tr>
<tr>
<td></td>
<td>*Identify and correct Student Information System leading to reporting errors</td>
</tr>
<tr>
<td>Why are non-traditional students scoring higher in reading and math but lower on TSA’s?</td>
<td>*Research to determine if there is gender bias in the assessments we are using.</td>
</tr>
<tr>
<td>Is there gender bias in the assessments we are using?</td>
<td>*Share data with staff/faculty to determine if students identified in a special population group lack similar background knowledge to other students.</td>
</tr>
<tr>
<td>Are students from special populations lacking background knowledge necessary to pass TSA’s?</td>
<td></td>
</tr>
<tr>
<td>Are there additional ways that we can promote our courses to special populations?</td>
<td></td>
</tr>
<tr>
<td>---</td>
<td></td>
</tr>
<tr>
<td><em>Revisit District/Building goals set by teams at the fall kickoff</em></td>
<td></td>
</tr>
<tr>
<td><em>196-present Perkins/CTE information to Cultural Family Advocates and partner on conference nights to promote CTE programs to non-trad students &amp; families</em></td>
<td></td>
</tr>
<tr>
<td><em>Support non-traditional student groups and provide CTE counseling and invite the groups into our courses/programs for tours</em></td>
<td></td>
</tr>
<tr>
<td><em>Interview other districts that have effectively increased participation of learners in special populations to determine what strategies they are using.</em></td>
<td></td>
</tr>
<tr>
<td><em>Offer externship opportunities to staff to learn more about support non-trad participants in CTE</em></td>
<td></td>
</tr>
</tbody>
</table>

IHCC is completing two Office of Higher Education grants focused on implementing CTE concurrent enrollment courses. The plan is to continue those classes in the associated high schools and seek additional funding to expand offerings in those high schools as well as in other high schools. A goal of these particular courses is to attract underrepresented populations into them. Additionally, IHCC is using funds to elevate student outcomes through a tutor that focuses services towards those in the career pathways.
Goal 4: Continuum of Service Provision for Enabling Student Transitions

DESCRIBE CHANGES FROM YOUR FY19 LOCAL CONSORTIUM PLAN THAT WILL BE IMPLEMENTED AS YOU TRANSITION TO PERKINS V.

EXAMPLES SHOULD INCLUDE EARLY COLLEGE CREDIT OPPORTUNITIES, ARTICULATION AGREEMENTS, CAREER AND COLLEGE READINESS ACTIVITIES, TRANSITION OF ADULT LEARNERS INTO THE WORKFORCE, AND BROKERING WITH OTHER CONSORTIA.

GOAL 4:

The South Metro Consortium will continue the work identified in our FY19 plan as we transition to Perkins V. Our work includes increasing our relationships with business and industry partners to create opportunities for students to learn directly from the workforce. Business partners support our curriculum work, donate their time as classroom speakers and hosting field trips and provide guidance on trends happening with their career field.

Additionally, we will continue to focus on secondary to post-secondary transitions for students. Through the needs assessment process of each POS, we will evaluate and modify articulation agreements, concurrent enrollment contracts and certifications that we offer.

COMMENTS FOR REVIEWER
Goal 5: Consortium Governance

DESCRIBE YOUR CONSORTIUM’S CONFIGURATION, SYSTEMS, AND OPERATIONS. PUTTING STUDENTS’ NEEDS FIRST, WHAT ACTIONS WILL YOU TAKE DURING THE TRANSITION YEAR TO ADDRESS THE 2020 CONSORTIA CRITERIA?

BE BOLD, INNOVATIVE, AND FOCUSED ON CONTINUOUS IMPROVEMENT AND PROVIDING EQUITABLE ACCESS.

IN THE 2020 MINNESOTA 4-YEAR STATE APPLICATION CONSORTIUM IS DEFINED AS HAVING:

- MINIMUM OF ONE SCHOOL DISTRICT + ONE POSTSECONDARY MINNESOTA STATE COLLEGE
- MINIMUM OF 6 PROGRAMS OF STUDY
  - OF THESE 6 PROGRAMS OF STUDY, A MINIMUM OF 4 CAREER FIELDS MUST BE REPRESENTED
  - ALL COMPONENTS OF 3 OF THE 4 POS BY CAREER FIELD MUST BE PROVIDED WITHIN THE CONSORTIUM (IN OTHER WORDS ONLY 1 OF THE 4 POS CAN BE BROKERED.)
- GREATER THAN 1000 CTE PARTICIPANTS AT THE SECONDARY LEVEL (BASED ON MOST RECENT DATA YEAR) OR GREATER THAN 1800 FYE AT THE POSTSECONDARY LEVEL (BASED ON MOST RECENT DATA YEAR)

GOAL 5:
The South Metro Consortium has made significant progress developing collaborative relationship as a leadership team. We have started to work on developing a South Metro Perkins Consortium handbook that will help us to articulate and evaluate the processes that we use. Going into FY20, we plan to allocate dollars towards a shared leadership position in order to expand knowledge and responsibilities of the Perkins process and in hopes of increasing the sustainability of consortium structure as turnover in staff occurs.

We will continue to support MACTA membership and participation in leadership conferences.

COMMENTS FOR REVIEWER
ENTER INFORMATION INTO THIS TABLE AS IT APPLIES TO YOUR CONSORTIUM. THIS TABLE DOES NOT SELF-TABULATE. ADD TOTALS FROM POSTSECONDARY TOTAL (LINE 3) AND SECONDARY (LINE 6) AND ENTER THAT FIGURE IN TOTAL (LINE 7). IF THERE IS NO TOTAL OR DOLLAR AMOUNT IN A LINE, ENTER ZERO (0) IN THE CORRESPONDING SPOT.

<table>
<thead>
<tr>
<th>WORKFORCE CENTER COLLABORATION</th>
<th>Total(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(POSTSECONDARY) Total Perkins funds used in collaboration with WorkForce Centers</td>
<td>100</td>
</tr>
<tr>
<td>(POSTSECONDARY) Estimated expenditure/in-kind contributions used in collaboration with workforce Centers</td>
<td>1500</td>
</tr>
<tr>
<td>Postsecondary Subtotal</td>
<td>1600</td>
</tr>
<tr>
<td>(SECONDARY) Total Perkins funds used in collaboration with WorkForce Centers</td>
<td>100</td>
</tr>
<tr>
<td>(SECONDARY) Estimated expenditures/in-kind contributions used in collaboration with WorkForce Centers</td>
<td>1500</td>
</tr>
<tr>
<td>Secondary Subtotal</td>
<td>1600</td>
</tr>
<tr>
<td>TOTAL</td>
<td>3200</td>
</tr>
</tbody>
</table>

COMMENTS FOR REVIEWER
Perkins Funded Positions

THIS SECTION ONLY REQUIRES THAT YOU PROVIDE NAMES AND POSITIONS FOR PERKINS FUNDED POSITIONS. UPLOAD THE POSITION DESCRIPTIONS FOR EACH INDIVIDUAL YOU IDENTIFIED IN THE TABLE. IF YOU HAVE MORE POSITION DESCRIPTIONS THAN ALLOWED IN THE SPACE BELOW, ATTACH THEM TO THE END OF THE APPLICATION.

LIST ALL PERKINS PARTIALLY- AND FULLY-FUNDED POSITIONS. INDICATE WHETHER THAT POSITION IS SECONDARY OR POSTSECONDARY AND THE PERCENTAGE OF TIME THAT POSITION IS FUNDED BY PERKINS AND THE AMOUNT FUNDED BY PERKINS.

PERKINS FUNDED POSITIONS

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Secondary/Postsecondary</th>
<th>File Folder # (Secondary)</th>
<th>Percentage of Time</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nandi Rieck</td>
<td>South Metro Consortium Leader</td>
<td>Secondary</td>
<td></td>
<td>.094</td>
<td>$15,897.00</td>
</tr>
<tr>
<td>TBD</td>
<td>South Metro Consortium Leader</td>
<td>Secondary</td>
<td></td>
<td>TBD</td>
<td>TBD</td>
</tr>
<tr>
<td>Mary Jo Gardner</td>
<td>Dir. K12 Partnerships</td>
<td>Postsecondary</td>
<td></td>
<td>.66</td>
<td>$40,000</td>
</tr>
<tr>
<td>Shannon Williams</td>
<td>Cor. of Experiential Learning</td>
<td>Postsecondary</td>
<td></td>
<td>.435</td>
<td>$20,000</td>
</tr>
<tr>
<td>TBD</td>
<td>Assist to Dir K12</td>
<td>Postsecondary</td>
<td>TBD</td>
<td>TBD</td>
<td>$20,000</td>
</tr>
<tr>
<td>Patti Abbas</td>
<td></td>
<td>Postsecondary</td>
<td></td>
<td>.50</td>
<td>$18,000</td>
</tr>
</tbody>
</table>

COMMENTS FOR REVIEWER

ATTACH ALL POSITION DESCRIPTIONS AS .PDF DOCUMENTS PRIOR TO SUBMITTING THIS APPLICATION

POSITION DESCRIPTION
Federal and State Program Specialist Job Description

POSITION DESCRIPTION
South Metro Perkins Consortium Coordinator

POSITION DESCRIPTION
Pos Des k12
Programs of Study - Career Pathway 1

Career Pathway 1

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Agriculture, Food, and Natural Resources

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Agriculture, Food, and Natural Resources

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Animal Systems

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

VETERINARY / VETERINARY TECH

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

Program Code: 019901

Apple Valley, Eagan, Eastview, Rosemount High Schools and the School of Environmental Sciences (District 196)

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

VETERINARY TECHNICIAN / Dakota County Technical College

VETERINARY / University of Minnesota

RECOGNIZED SECONDARY CREDENTIALS

ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.

RECOGNIZED SECONDARY CREDENTIAL(S):

<table>
<thead>
<tr>
<th>TSA</th>
<th>Precision Exams: Animal Science 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Licensure</td>
<td></td>
</tr>
<tr>
<td>Certification</td>
<td></td>
</tr>
<tr>
<td>Industry Recognized Credential</td>
<td></td>
</tr>
</tbody>
</table>

RECOGNIZED POSTSECONDARY CREDENTIALS

ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- ACADEMIC AWARD: ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA,
DEGREE)

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.

RECOGNIZED POSTSECONDARY CREDENTIAL(S):

<table>
<thead>
<tr>
<th>Academic Award</th>
<th>TSA</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Licensure</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>American Association of Veterinary State Boards Veterinary Technical National Exam</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Industry Recognized Credential</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
</tr>
</tbody>
</table>

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED):

College in the Schools (CIS) requires an end of course evaluation.

COMMENTS FOR REVIEWER
Programs of Study - Career Pathway 2

Career Pathway 2

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Arts, Communications, and Information Systems

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Information Technology

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Network Systems

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Information Technology

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

Program Code: 171500

Apple Valley, Eagan, Eastview, Rosemount High Schools and the School of Environmental Sciences (District 196)

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Information Technology / Inver Hills Community College

RECOGNIZED SECONDARY CREDENTIALS

ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.

RECOGNIZED SECONDARY CREDENTIAL(S)

<table>
<thead>
<tr>
<th>TSA</th>
<th>Licensure</th>
<th>Certification</th>
<th>Industry Recognized Credential</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>CISCO Certified Entry Networking Technician (CCENT)</td>
<td></td>
</tr>
</tbody>
</table>

RECOGNIZED POSTSECONDARY CREDENTIALS

ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- ACADEMIC AWARD: ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA,
DEGREE
- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

<table>
<thead>
<tr>
<th>Academic Award</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>TSA</td>
<td></td>
</tr>
<tr>
<td>Licensure</td>
<td></td>
</tr>
<tr>
<td>Certification</td>
<td>CISCO Certified Entry Networking Technician (CCENT)</td>
</tr>
<tr>
<td>Industry Recognized Credential</td>
<td></td>
</tr>
</tbody>
</table>

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

COMMENTS FOR REVIEWER
Programs of Study - Career Pathway 3

Career Pathway 3

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

- Arts, Communications, and Information Systems

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

- Information Technology

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

- Programming and Software Development

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

- Information Technology

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

Program Code: 171500

- Apple Valley, Eagan, Eastview, Rosemount High Schools and the School of Environmental Sciences (District 196)

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

- Information Technology / Inver Hills Community College

RECOGNIZED SECONDARY CREDENTIALS

ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.

RECOGNIZED SECONDARY CREDENTIAL(S):

<table>
<thead>
<tr>
<th>TSA</th>
<th>Licensure</th>
<th>Certification</th>
<th>Industry Recognized Credential</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>CompTIA A+ (220-902 and 220-901)</td>
<td></td>
</tr>
</tbody>
</table>

RECOGNIZED POSTSECONDARY CREDENTIALS

ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- ACADEMIC AWARD: ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)
- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

<table>
<thead>
<tr>
<th>Academic Award</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>TSA</td>
<td></td>
</tr>
<tr>
<td>Licensure Certification</td>
<td>CompTIA A+ (220-902 and 220-901)</td>
</tr>
<tr>
<td>Industry Recognized Credential</td>
<td></td>
</tr>
</tbody>
</table>

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

COMMENTS FOR REVIEWER
Programs of Study - Career Pathway 4

Career Pathway 4

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Engineering, Manufacturing, and Technology

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Transportation, Distribution, and Logistics

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Facility and Mobile Equipment Maintenance

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Maintenance & Light Repair

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

Program Code: 170302

Apple Valley, Eagan, Eastview, Rosemount High Schools and the School of Environmental Sciences (District 196)

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Maintenance & Light Repair / DCTC

RECOGNIZED SECONDARY CREDENTIALS

ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.

RECOGNIZED SECONDARY CREDENTIAL(S):

<table>
<thead>
<tr>
<th>TSA</th>
<th>Licensure</th>
<th>Certification</th>
<th>Industry Recognized Credential</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>ASE Youth Exams</td>
<td></td>
</tr>
</tbody>
</table>

RECOGNIZED POSTSECONDARY CREDENTIALS

ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- ACADEMIC AWARD: ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA,
DEGREE
- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

<table>
<thead>
<tr>
<th>Academic Award</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>TSA</td>
<td></td>
</tr>
<tr>
<td>Licensure</td>
<td></td>
</tr>
<tr>
<td>Certification</td>
<td>Maintenance &amp; Light Repair / ASE Certification</td>
</tr>
<tr>
<td>Industry Recognized Credential</td>
<td></td>
</tr>
</tbody>
</table>

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

COMMENTS FOR REVIEWER
Career Pathway 5

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Business, Management, and Administration

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Hospitality and Tourism

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Restaurants and Foods/ Beverage Services

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Culinary Arts, Hospitality

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

Program Code: 090301

Apple Valley, Eagan, Eastview, Rosemount High Schools and the School of Environmental Sciences (District 196)

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Culinary Arts, Hospitality / Normandale & Kirkwood College

RECOGNIZED SECONDARY CREDENTIALS

ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.

RECOGNIZED SECONDARY CREDENTIAL(S):

<table>
<thead>
<tr>
<th>TSA</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Licensure</td>
<td></td>
</tr>
<tr>
<td>Certification</td>
<td>ServSafe</td>
</tr>
<tr>
<td>Industry Recognized Credential</td>
<td></td>
</tr>
</tbody>
</table>

RECOGNIZED POSTSECONDARY CREDENTIALS

ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- ACADEMIC AWARD: ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)
- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

<table>
<thead>
<tr>
<th>Academic Award</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>TSA</td>
<td></td>
</tr>
<tr>
<td>Licensure</td>
<td></td>
</tr>
<tr>
<td>Certification</td>
<td>ServSafe</td>
</tr>
<tr>
<td>Industry Recognized Credential</td>
<td></td>
</tr>
</tbody>
</table>

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

COMMENTS FOR REVIEWER
Programs of Study - Career Pathway 6

Career Pathway 6

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Health Science Technology

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Health Science

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Therapeutic Services

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Certified Nursing Assistant

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

Program Code: 171500

Apple Valley, Eagan, Eastview, Rosemount High Schools and the School of Environmental Sciences (District 196)

Burnsville High School (District 191)

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Certified Nursing Assistant / Inver Hills Community College

RECOGNIZED SECONDARY CREDENTIALS

ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.

RECOGNIZED SECONDARY CREDENTIAL

<table>
<thead>
<tr>
<th>TSA</th>
<th>Licensure</th>
<th>Certification</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

INDUSTRY RECOGNIZED CREDENTIAL | Certified Nursing Assistant

RECOGNIZED POSTSECONDARY CREDENTIALS

ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- ACADEMIC AWARD: ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA,
DEGREE)

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIALED NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.

<table>
<thead>
<tr>
<th>RECOGNIZED POSTSECONDARY CREDENTIAL(S)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Academic Award</strong></td>
</tr>
<tr>
<td><strong>TSA</strong></td>
</tr>
<tr>
<td><strong>Licensure</strong></td>
</tr>
<tr>
<td><strong>Certification</strong></td>
</tr>
<tr>
<td><strong>Industry Recognized Credential</strong></td>
</tr>
</tbody>
</table>

| Certified Nursing Assistant |

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

COMMENTS FOR REVIEWER
Programs of Study - Career Pathway 7

Career Pathway 7

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Health Science Technology

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Law, Public Safety, Corrections, and Security

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Emergency and Fire Management Services

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Emergency Medical Services

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

Program Code: 070907

Apple Valley, Eagan, Eastview, Rosemount High Schools and the School of Environmental Sciences (District 196)

Burnsville High School (District 191)

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Emergency Services / Inver Hills Community College

RECOGNIZED SECONDARY CREDENTIALS

ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.

RECOGNIZED SECONDARY CREDENTIAL(S):

<table>
<thead>
<tr>
<th>TSA</th>
<th>Licensure</th>
<th>Certification</th>
<th>Industry Recognized Credential</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>National Registry of Emergency Medical Technicians</td>
</tr>
</tbody>
</table>

RECOGNIZED POSTSECONDARY CREDENTIALS

ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- ACADEMIC AWARD: ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA,
DEGREE
- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

<table>
<thead>
<tr>
<th>Academic Award</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>TSA</td>
<td></td>
</tr>
<tr>
<td>Licensure</td>
<td></td>
</tr>
<tr>
<td>Certification</td>
<td></td>
</tr>
<tr>
<td>Industry Recognized Credential</td>
<td>National Registry of Emergency Medical Technicians</td>
</tr>
</tbody>
</table>

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

COMMENTS FOR REVIEWER
ADDITIONAL DOCUMENTATION MAY BE UPLOADED HERE. THE REQUIRED UPLOADS ARE: STATEMENTS OF ASSURANCE, SECONDARY SUPPLEMENT BUDGET, AND CONSORTIUM CONSOLIDATED EQUIPMENT INVENTORY. STATEMENTS OF ASSURANCE SHOULD BE COMBINED AND UPLOADED AS ONE SINGLE PDF. THE REMAINING FIELDS ARE AVAILABLE AS NEEDED IF APPLICANTS HAVE ADDITIONAL MATERIAL TO SHARE.

STATEMENTS OF ASSURANCE:
Statement of Assurance - secondary

SECONDARY SUPPLEMENTAL BUDGET:
2019-2020 South Metro Perkins Secondary Budget Summary 5.9.19

CONSORTIUM CONSOLIDATED EQUIPMENT INVENTORY
South Metro Perkins Equipment Inventory 5.9.19

ADDITIONAL MATERIAL:

ADDITIONAL MATERIAL:

ADDITIONAL MATERIAL:
# Proposed Budget

## Budget

### Grant Funded vs Total Budgeted

<table>
<thead>
<tr>
<th>Goal</th>
<th>Postsecondary Equipment</th>
<th>Grant Funded</th>
<th>Total Budgeted</th>
</tr>
</thead>
<tbody>
<tr>
<td>Goal 1</td>
<td>$12,457.00</td>
<td></td>
<td>$12,457.00</td>
</tr>
<tr>
<td></td>
<td>Postsecondary Non-Personnel</td>
<td>$6,000.00</td>
<td>$6,000.00</td>
</tr>
<tr>
<td></td>
<td>Recruitment and Retention</td>
<td>$20,837.09</td>
<td>$20,837.09</td>
</tr>
<tr>
<td></td>
<td><strong>Subtotal</strong></td>
<td><strong>$39,294.09</strong></td>
<td><strong>$39,294.09</strong></td>
</tr>
<tr>
<td>Goal 2</td>
<td>Postsecondary Non-Personnel</td>
<td>$5,000.00</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Goal 3</td>
<td>Postsecondary Non-Personnel</td>
<td>$2,000.00</td>
<td>$2,000.00</td>
</tr>
<tr>
<td>Goal 5</td>
<td>Postsecondary Admin (5% max)</td>
<td>$10,000.00</td>
<td>$10,000.00</td>
</tr>
<tr>
<td></td>
<td>Postsecondary Non-Personnel</td>
<td>$14,000.00</td>
<td>$14,000.00</td>
</tr>
<tr>
<td></td>
<td><strong>Subtotal</strong></td>
<td><strong>$24,000.00</strong></td>
<td><strong>$24,000.00</strong></td>
</tr>
<tr>
<td>Goal 1</td>
<td>Postsecondary Personnel (Salary and Benefits)</td>
<td>$40,000.00</td>
<td>$40,000.00</td>
</tr>
<tr>
<td></td>
<td><strong>Subtotal</strong></td>
<td><strong>$40,000.00</strong></td>
<td><strong>$40,000.00</strong></td>
</tr>
<tr>
<td>Goal 3</td>
<td>Postsecondary Personnel (Salary and Benefits)</td>
<td>$18,000.00</td>
<td>$18,000.00</td>
</tr>
<tr>
<td></td>
<td><strong>Subtotal</strong></td>
<td><strong>$18,000.00</strong></td>
<td><strong>$18,000.00</strong></td>
</tr>
<tr>
<td>Goal 4</td>
<td>Postsecondary Personnel (Salary and Benefits)</td>
<td>$80,000.00</td>
<td>$80,000.00</td>
</tr>
<tr>
<td></td>
<td><strong>Subtotal</strong></td>
<td><strong>$80,000.00</strong></td>
<td><strong>$80,000.00</strong></td>
</tr>
</tbody>
</table>

**Total Proposed Cost**

<table>
<thead>
<tr>
<th>Grant Funded</th>
<th>Total Budgeted</th>
</tr>
</thead>
<tbody>
<tr>
<td>$208,294.09</td>
<td>$208,294.09</td>
</tr>
</tbody>
</table>

### Proposed Budget Narrative

#### Goal 1

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. Every element should be created
as a line item, even if the dollar value is $0.00. Do not enter any budget items under the ‘Match’ column. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

**Postsecondary Personnel (Salary and Benefits)**

Graduate student assistants and student interns to work in the areas of data, career program recruitment, placement and disability services.

**Postsecondary Non-Personnel**

Funds for the concurrent enrollment professional development day, South Metro Fall Kick off and TSAs

**Postsecondary Equipment**

Equipment

**Recruitment and Retention**

Funds will be used for an initiative that focuses on the recruitment and/or retention of career program students.

**Goal 2**

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The ‘Item Type’ drop down may be left as is (Non-Personnel) for each individually created line item. Every element should be created as a line item, even if the dollar value is $0.00. Do not enter any budget items under the ‘Match’ column. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

**Postsecondary Non-Personnel**

Buses to support HS trips to IHCC, mileage for IHCC K12 staff

**Goal 3**

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The ‘Item Type’ drop down may be left as is (Non-Personnel) for each individually created line item. Every element should be created as a line item, even if the dollar value is $0.00. Do not enter any budget items under the ‘Match’ column. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

**Postsecondary Personnel (Salary and Benefits)**

Support hours in the tutor center focused on career program students.

**Postsecondary Non-Personnel**

EMS review sessions and exam prep

**Goal 4**

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The ‘Item Type’ drop down may be left as is (Non-Personnel) for each individually created line item. Every element should be created as a line item, even if the dollar value is $0.00. Do not enter any budget items under the ‘Match’ column. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)
**Goal 5**

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. Every element should be created as a line item, even if the dollar value is $0.00. Do not enter any budget items under the ‘Match’ column. 

- a. Secondary Personnel (Salary and Benefits)
- b. Secondary Non-Personnel
- c. Secondary Equipment
- d. Secondary Admin (5% max)
- e. Postsecondary Personnel (Salary and Benefits)
- f. Postsecondary Non-Personnel
- g. Postsecondary Equipment
- h. Postsecondary Admin (5% max)

**Postsecondary Admin (5% max)**

Admin costs

**Postsecondary Non-Personnel**

CTE Works Professional development in state travel Professional development related travel