



FY20 North Country Consortium

Prepared by North Country Consortium
for Minnesota State Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

Submitted by Elaine Hoffman

Submitted on 05/14/2019 9:08 AM Central Standard Time

Opportunity Details

Opportunity Information

TITLE

Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

DESCRIPTION

The Perkins V Grant for Career and Technical Education provides funds for approved Career and Technical Education (CTE) programs. In Minnesota, funds are distributed on the basis of state-approved career and technical education programs and appropriate teacher licensure. Programs are administered under Minnesota Rules Chapter 3505 and the federal Strengthening Career and Technical Education for the 21st Century Act (Perkins V).

The Minnesota Department of Education (MDE) approves Career and Technical Education Programs (CTE) that meet teacher licensing and other criteria. These programs are eligible to access federal Perkins V funds. Districts that accept these federal dollars must report enrollment and student proficiency for CTE courses and programs to the department.

FUND ACTIVITY CATEGORY

Education

OPPORTUNITY MANAGER

Jeralyn Jargo

OPPORTUNITY POSTED DATES

3/7/2019 5:00:00 AM

FUNDING OPPORTUNITY NUMBER

July2019

CFDA NUMBER

84.048A

PUBLIC LINK

<https://www.gotomygrants.com/Public/Opportunities/details/133af0b6-11c1-48e9-b759-9aaba9666e2c>

IS PUBLISHED

Yes

Award Information

AWARD PERIOD

07/01/2019 - 06/30/2020

EXPECTED NUMBER OF AWARDS

26

MATCHING REQUIREMENT

No

Submission Information

SUBMISSION WINDOW

03/13/2019 8:00 PM - 05/16/2019 7:00 PM Central Standard Time

SUBMISSION TIMELINE TYPE

One-Time

SUBMISSION TIMELINE ADDITIONAL INFORMATION

If, due to extenuating circumstances, you are unable to meet the May 16 deadline for submission, contact the State Director at 651-201-1650

Eligibility Information

ELIGIBILITY TYPE

Public

ADDITIONAL ELIGIBILITY INFORMATION

Pursuant to Section 134 of the Perkins V Act, to receive funds under Perkins V, a consortium must develop and submit an annual, unified, local secondary/postsecondary Perkins application and budget. The application must address secondary and postsecondary Career and Technical Education programming. The approved local application—with statement of assurance signatures—serves as the consortium's formal application for receiving Perkins funding.

Additional Information

ADDITIONAL INFORMATION URL

<http://www.minnstate.edu/system/cte/index.html>

ADDITIONAL INFORMATION URL DESCRIPTION

Minnesota State Colleges and Universities Career and Technical Education

Project Information

Application Information

APPLICATION NAME

FY20 North Country Consortium

TOTAL AMOUNT OF AWARD REQUESTED

\$335,085.30

Primary Contact Information

NAME

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Project Description

Summary Narrative

REFER TO YOUR FY19, SUMMARY NARRATIVES PARTS ONE AND TWO IN ANSWERING THE FOLLOWING QUESTIONS:

1) HOW DOES YOUR CONSORTIUM APPLICATION PROPOSE TO USE YOUR LOCAL NEEDS ASSESSMENT TO SUPPORT THE CAREER AND TECHNICAL PROGRAMS SELECTED?

Secondary

The local needs assessment will be designed as a framework to allow evolving workforce needs to be identified and addressed. The structure of the framework will include a clear and ongoing process that allows for flexibility, feedback, and mapping of accomplishments. Data will be collected from sources relevant to programs of study from a local, as well as a regional area, for comparison and decision-making on directing funding. The goal will be to have a strategy to direct funding that will lead to measurable outcomes in each of the North Country career and technical programs beginning with career experiences at the fifth grade level and extending to fully articulated career pathways extending to a wide choice of postsecondary options or direct route into the workforce.

Here's an example (in the "bold" category) of how the early groundwork for the local needs assessment is being put into action. In response to the overwhelming call for people to choose health care careers in this area of Minnesota and being that Northwest Technical College Therapeutic Services is the rigorous program of study for North Country Cooperative, a pilot project for increasing awareness that also provided a solid, earned credential was developed. Using outside funds, North Country Cooperative funded the activities of a master's-level teacher to obtain training credentials for certifying Red Cross CPR/First Aid/AED. The first group of people to receive the training was 39 **fifth grade students**. They also received training in blood-borne pathogens and anaphylaxis. They received their certificates at a ceremony on May 9, 2019, in front of school administrators and parents. While the original goal was to have 20 students trained, that number was nearly doubled. The take-away for the students: career awareness; a working vocabulary of terminology in the health career field; hands-on experience and accomplishment of earning a recognized credential; involvement of parents in the experience; and a model for future projects that can begin at the fifth grade level or can be offered at any other higher grade. This provides evidence that a non-modified credential can be offered to students at the youngest allowable funding age. The discussion then becomes how to transition health career options forward grade-by-grade so that a student may choose to jump onboard at any point in the secondary process and/or to have opportunities to recertify skills learned in earlier grades.

Building on success, a similar pathway with slight modifications based on data showing need, could be designed for areas such as family and consumer science and business and then to eventually include trades and industry. Many of the components may already be in practice (such as BestPrep) so that no additional funding would be required at every grade level; pooling currently developed foundational learning experiences would be utilized as strategy.

An additional focus will be on expanding programs of study; reviewing current programs, mapping a diagram of consortium schools/programs, increasing the number of programs and working with teachers to elevate the influence/importance of advisory boards.

Post-Secondary

Northwest Technical College through its new partnership with Advanced Minnesota has participated in a recent local needs assessment through Marketing Assistance and Research Solutions. The results of the needs assessment will assist in developing and strengthening programs identified.

NTC in partnership with Bemidji State University and Bemidji High School Career Academies continues to work with Sanford Health in developing programs and supports for programs in areas of high need as identified by Sanford.

The use of this data will help guide NTC's programming.

2) HOW DOES YOUR CONSORTIUM APPLICATION REFLECT THE INCREASED ATTENTION ON RECRUITMENT AND RETENTION OF TEACHERS?

Secondary:

The primary effect of Perkins funding to schools in regards to retention is providing professional development, networking opportunities, and support for programs so that teachers have the tools they need to be effective and to have a sense of accomplishment in their career. This can elevate overall job satisfaction, promote camaraderie, and open doors for creative curriculum development solutions. The annual Award of Excellence is a way of acknowledging the value and contributions teachers bring to Career and Technical Education. Since its inception two years ago, the North Country Cooperative Award of Excellence has recognized six consortium teachers who are then included in future award events and brought into a circle of people that includes the NCVCC board of directors, leadership team, and administration. They actually see first-hand that they are a voice for a larger objective. The recipients are designated as outstanding professionals in their careers; the award incentivizes leadership, creativity, and commitment. Bottom line: hard-working teachers are shown appreciation for their dedication; this is followed up with inclusion in more events celebrating accomplishments of colleagues and the Cooperative.

3) IF YOUR CONSORTIUM IS PROPOSING MAJOR CHANGES TO YOUR FY19 SUMMARY PART ONE OR TWO IDENTIFY THE QUESTION WHOSE RESPONSE YOU ARE CHANGING AND DESCRIBE THE CHANGE BELOW.

COMMENTS FOR REVIEWER

Goal 1: Designing and Implementing Programs of Study

DESCRIBE CHANGES FROM YOUR FY19 LOCAL CONSORTIUM PLAN THAT WILL BE IMPLEMENTED AS YOU TRANSITION TO PERKINS V. IN ADDITION, DOCUMENT YOUR PROGRESS AND PLANS ON DESIGNING, IMPLEMENTING, AND IMPROVING YOUR PROGRAM OF STUDY (POS). PROGRESS AND PLANS SHOULD INCLUDE PROVIDING PROFESSIONAL DEVELOPMENT, INITIATING LOCAL NEEDS ASSESSMENT, TECHNICAL SKILL ASSESSMENTS (TSAS) AND/OR INDUSTRY RECOGNIZED CREDENTIALS.

THE CONSORTIUM MUST BALANCE THE LOCAL NEEDS ASSESSMENT AND THE EXPECTATION THAT ALL LEARNERS HAVE EQUITABLE ACCESS TO CAREER OPPORTUNITIES.

THE GOAL BY 2022-2023 LOCAL APPLICATION IS TO HAVE EACH CONSORTIUM PROVIDE OPPORTUNITIES-POS- IN ALL SIX CAREER FIELDS. POS IS DEFINED AS "COORDINATED NONDUPLICATIVE SEQUENCE OF ACADEMIC AND TECHNICAL CONTENT AT THE SECONDARY TO POSTSECONDARY LEVEL."

RESOURCE: PERKINS V SECTION 3 (41). AGAIN, THE SEQUENCE MUST INCLUDE BOTH THE SECONDARY AND THE POSTSECONDARY CONTENT.

GOAL 1:

Secondary

As compared to the focus of programs of study for grades 10-12 in previous years, programs of study will be expanded to have a broader scope to include a career pathway component that begins as close as possible to the career awareness experience level of fifth grade.

Other support for programs will continue: Minnesota Career Information System licenses for all schools requesting MCIS; disbursement of career planning materials; financial support for all consortium schools to attend career day events; and Goals Plans Success for schools that choose to use it.

Schools have been identified for adding to the number of programs of study for North Country Cooperative (Kelliher, Bemidji High School Academy, Nevis). The planning process will be more in-depth, mapped, and charted for clarity. Licensing of teachers will be a focus in adding programs as will creating networking for shared equipment ideas and curriculum development.

Professional development was highly encouraged in the 2018-19 school years. Teachers were very receptive and the number of people who attended advanced training, conferences, and recertification was much high than in previous years. The amount of new information, training, and industry contacts has had a significant impact on programs of study.

2019-20 will mark the implementation of work done to fully articulate Bemidji High School Academy courses with Northwest Technical College programs via the CPIP grant (Career Pathways Continuous Improvement Project). The areas selected are health careers, automotive technology, construction technology, and child care. Innovative agreements that also include PSEO contracts with transitions to articulation agreements will begin Fall, 2019. As an example, the plan in place for construction technology is to have the HVAC instructor at Northwest Tech team-teach a 1-credit component in the construction technology course. The high school teacher will be participating and learning at the same time in a "train-the-trainer" approach. When the course is taught again, the high school teacher will have curriculum in place for the addition of "building systems" as it relates to HVAC. A credential will be awarded to the high school students and this will be the beginning of a ladder approach to adding building systems curriculum in a collaborative, nonduplicative sequence. Sounds complicated, but it's really not; it works. Also, in each of the CPIP program areas, a technical skills assessment is required. With construction technology/HVAC, a pre and post-test will be administered. This project required a unique, and successful, collaboration with high school administration, post-secondary administration, teachers, and North Country Cooperative that will be carried forward.

Post-Secondary

- North Country Consortium's programs of study continue to be administrative support, accounting, business finance, marketing communications, early childhood development and services, and automotive. The rigorous program of study continues to be therapeutic services, emphasizing nursing.
- There are articulated courses, PSEO, concurrent enrollment and/or online college in the high school opportunities for each program of study. Faculty and CTE teachers continue to work together to develop new dual enrollment opportunities.

- Programs of study participating in TSA are Early Childhood Development and Therapeutic Services (nursing). Automotive Service and Performance and Business will be adding a TSA in 2019-20.
- North Country Consortium continues the use of Precision Exams, NOCTI, Career Tech, Skills USA and Nursing Board exams in assessing skills.
- Northwest Technical College continues to address the educational needs for adult learners. NTC houses the Adult Basic Education (ABE) program, which allows participants in ABE access to resources for career development and financial assistance prior to and during college enrollment. NTC continues to offer many online courses that provide an alternative pathway for busy adults.
- Post-secondary students at NTC are provided career counseling through one-stop services as well as through their academic advisor, who provides career and academic advising. The one-stop includes admissions representatives, financial aid, and registrar. The student success center, which includes disability services, American Indian Education, and a Student Success Director can assist in career counseling. NTC students also have access to Career Services at BSU and staff members from career services continue to present in classes at NTC.

COMMENTS FOR REVIEWER

Goal 2: Partner with business industry, and local communities

- **DESCRIBE CHANGES FROM YOUR FY19 LOCAL CONSORTIUM PLAN THAT WILL BE IMPLEMENTED AS YOU TRANSITION TO PERKINS V.**
- **EXAMPLES SHOULD INCLUDE, ADVISORY COMMITTEES, PARTNERSHIPS WITH ADULT BASIC EDUCATION (ABE), BUSINESS AND INDUSTRY, WORKFORCE CENTERS, AND CAREER AND TECHNICAL EDUCATION STUDENT ORGANIZATIONS (CTSOS).**
- **EXPERIENTIAL LEARNING AND FORMAL WORK-BASED LEARNING EXPERIENCES WITH BUSINESS AND INDUSTRY SHOULD BE DOCUMENTED.**

GOAL 2:

Goal 2

Secondary

Changes to the FY 20 plan include:

Strengthening of the NCVCC advisory board.

The invitation has been extended and accepted for a local entrepreneurial training consultant to be a member of the leadership team. This person has a long, successful history of industrial training, primarily in areas of business and project management, and teaching at the secondary and post-secondary levels. A missing component on the leadership team was a direct feedback line from local industry and a connection to business development in the area. Additionally, there was a need for a person who has taken on civic duties and can promote CTE activities within those entities.

Additionally, a board member has been added who has expertise in several technical areas; welding, electronics, metal fabrication. Another new member is affiliated with the local communications industry (Paul Bunyan Communications), the largest communications provider in the area. The board will be utilized for gathering data for the local needs assessment, providing feedback to schools, partnering with teachers in promoting CTE careers with work-based learning experiences for both students AND teachers, and other contributions as needed.

Expanding opportunities for students to attend career days.

Schools will be supported in attending career days as related to their programs of study at an expanded number of post-secondary schools throughout the region.

Post-Secondary

Divide career exploration field trips for high school students into more trade specific exploration days. Offering days to bring students on campus in both the fall and spring.

Meet consistently Rural Minnesota CEP and CareerForce Bemidji to gather work force needs from their perspective.

Continuing to work with several Manufacturers in the area in building internship possibilities for students during summers and second year.

NTC will be hosting a VEX Robotics Camp in summer of 2019 and a Day Build in Fall 2019, area manufacturers are invited to participate/mentor at both events. Summer participants will choose two manufacturing facilities to tour during the camp.

Continued work on gathering industry needs and how NTC programs can support industry through participation in advisory committees.

Phi Theta Kappa will be starting in the fall which will bring together students from all programs.

Coordinator of School and Industry partnerships will continue to tour, meet, build relationships with business and industry in the area and invite them to NTC to learn about programs offered as well as provide opportunities to engage with students about employment possibilities.

Goal 3: Improve Service to Special Populations

- **DESCRIBE CHANGES FROM YOUR FY19 LOCAL CONSORTIUM PLAN THAT WILL BE IMPLEMENTED AS YOU TRANSITION TO PERKINS V NOTING THE NEW CATEGORIES OF SPECIAL POPULATIONS.**
- **IN ADDITION, DOCUMENT YOUR STRATEGIES TO ENSURE ACCESS AND SUCCESS OF NONTRADITIONAL AND SPECIAL POPULATES IN CTE.**
- **EXAMPLES SHOULD INCLUDE PROFESSIONAL DEVELOPMENT AROUND CAREER ADVISEMENT, CULTURALLY COMPETENT CURRICULUM REVISIONS, AND OUTREACH EFFORTS TO RECRUIT AND RETAIN SPECIAL POPULATIONS OF STUDENTS.**

RESOURCE: PERKINS V SECTION 3 (48)

SPECIAL POPULATIONS: INDIVIDUALS WITH DISABILITIES, ECONOMICALLY DISADVANTAGED INCLUDING LOW INCOME YOUTH AND ADULTS, INDIVIDUALS PREPARING FOR NON-TRADITIONAL FIELDS, SINGLE PARENTS INCLUDING SINGLE PREGNANT WOMEN, OUT OF WORKFORCE INDIVIDUALS, ENGLISH LEARNERS, HOMELESS INDIVIDUALS, YOUTH WHO ARE IN OR HAVE AGED OUT OF FOSTER CARE SYSTEM, YOUTH WITH A PARENT WHO IS A MEMBER OF THE ARMED FORCES AND IS ON ACTIVE DUTY.

GOAL 3:

Secondary

Improve Service to Special Populations

NCVCC will continue to disseminate information on promoting and supporting non-traditional students at counselor workshops and directly to CTE teachers and administrators. Bemidji High School Academy courses specific to women in industry in automotive, carpentry and (now expanded to) welding will continue to be supported and offered. The academy model proposed for Cass Lake/Bena High School will be supported as it develops; this will be presented as a model for other schools with similar enrollment in CTE.

Post-Secondary

- NTC Coordinator of School and Industry Partnerships will meet frequently with Adult Basic Education, Rural Minnesota CEP and CareerForce Bemidji to identify needs of the workforce population. Work together in offering/registering individuals for courses offered through NTC.
- Continued use of Starfish with faculty at NTC. Student Success Advisor in partnership with assistant director of the American Indian Resource Center and The Advising and Accommodations Coordinator work with students who need extra support, guidance and encouragement.
- The advising and accommodations coordinator continues to work with students and faculty to provide appropriate accommodations for students while ensuring that course objectives are still met.
- Continued work with NTC's Diversity and Inclusion committee which gathered data from the campus community and presented its finding during a visioning session in spring of 2019.
- Continued work with new American Indian Advisory Council, which started in spring of 2019, identifying and looking to find solutions for American Indian student barriers in enrolling and persisting at NTC. Cass Lake-Bena HS is partnering with NTC in offering a Nursing Assistant Course.
- Business, Industry, and Community Access Programs are invited to participate in Welcome Day at the start of each semester. This provides students with resources for childcare, health care, potential job and/or internship possibilities.
- Health Science Broad Field faculty will be attending a National Diversity in Stem Conference to learn more about empowering faculty and staff at NTC in creating and sustaining STEM pathways for diverse populations.

COMMENTS FOR REVIEWER

Goal 4: Continuum of Service Provision for Enabling Student Transitions

DESCRIBE CHANGES FROM YOUR FY19 LOCAL CONSORTIUM PLAN THAT WILL BE IMPLEMENTED AS YOU TRANSITION TO PERKINS V.

EXAMPLES SHOULD INCLUDE EARLY COLLEGE CREDIT OPPORTUNITIES, ARTICULATION AGREEMENTS, CAREER AND COLLEGE READINESS ACTIVITIES, TRANSITION OF ADULT LEARNERS INTO THE WORKFORCE, AND BROKERING WITH OTHER CONSORTIA.

GOAL 4:

Secondary

Enabling Student Transitions

North County will continue as fiscal agent for consortium early college credit opportunities offered via Online College in the High School (OCHS). There is a plan for increasing the number of OCHS courses that will lead to a broad field degree or substantial progress towards that degree with existing articulation to approximately 12 post-secondary schools.

Two articulation agreements with NCVCC schools and NTC Childcare are in the process of being finalized; the updated articulation agreement will be extended to all consortium schools.

An articulated post-secondary options contract to add HVAC to the construction trades course at the Bemidji High School Academy will be launched in Sept., 2019.

Credits from the automotive program at Bemidji High School will be articulated with the NTC automotive program.

Support will be given for BPA business CTE programs to attend conferences and activities.

Two schools are including BestPrep and funding to support bus trips to industries mentoring students in that program will be provided. An increase in schools participating in this program will be encouraged and supported.

The Leadership Team will have a new member representing regional workforce development.

NCVCC will have an active role in the regional consortia planning committee as part of a consortia alliance for collaborating and sharing information. The first meeting was on May 9, 2019, with plans of meeting again in August, 2019. Other members: Carrie Hanson, Troy Haugen, Mary Ward, Tom Leuthner.

Post-Secondary

- Nursing Assistant courses to be offered in the evenings and on weekends to accommodate individuals interested in working as an NA but have a more traditional work schedule.
- NTC continues to offer online programs, which supports flexibility and access for students needing less traditional course times.
- Continued effort in working with consortium high schools in developing Articulation Agreements and/or partnerships in courses offered. For example; students enrolled in advanced construction at Bemidji High School will have the opportunity to enroll via PSEO in a 1 credit Introduction to Plumbing and HVAC with the hopes that in the future students can also enroll in a 1 credit Introduction to Electrical Construction.
- NTC is partnering with Cass Lake-Bena High School as they start a career pathways program in Fall 2019, supporting a Nursing Assistant Course offered to students.
- NTC students have access to Career Services through Bemidji State University which provides career advising and work with soft skills, such as resume writing and interview etiquette, necessary for success in applying for jobs.

- NTC continues to offer services to military veterans. Financial Aid and Records with veterans with financial planning and navigating required documentation. Rural Minnesota CEP offers financial assistance for students who qualify.

COMMENTS FOR REVIEWER

Goal 5: Consortium Governance

DESCRIBE YOUR CONSORTIUM'S CONFIGURATION, SYSTEMS, AND OPERATIONS. PUTTING STUDENTS' NEEDS FIRST, WHAT ACTIONS WILL YOU TAKE DURING THE TRANSITION YEAR TO ADDRESS THE 2020 CONSORTIA CRITERIA?

BE BOLD, INNOVATIVE, AND FOCUSED ON CONTINUOUS IMPROVEMENT AND PROVIDING EQUITABLE ACCESS.

IN THE 2020 MINNESOTA 4-YEAR STATE APPLICATION CONSORTIUM IS DEFINED AS HAVING:

- **IN THE 2020 MINNESOTA 4-YEAR STATE APPLICATION CONSORTIUM IS DEFINED AS HAVING:**
- **MINIMUM OF ONE SCHOOL DISTRICT + ONE POSTSECONDARY MINNESOTA STATE COLLEGE**
- **MINIMUM OF 6 PROGRAMS OF STUDY**
 - **OF THESE 6 PROGRAMS OF STUDY, A MINIMUM OF 4 CAREER FIELDS MUST BE REPRESENTED**
 - **ALL COMPONENTS OF 3 OF THE 4 POS BY CAREER FIELD MUST BE PROVIDED WITHIN THE CONSORTIUM (IN OTHER WORDS ONLY 1 OF THE 4 POS CAN BE BROKERED.)**
- **GREATER THAN 1000 CTE PARTICIPANTS AT THE SECONDARY LEVEL (BASED ON MOST RECENT DATA YEAR) OR GREATER THAN 1800 FYE AT THE POSTSECONDARY LEVEL (BASED ON MOST RECENT DATA YEAR)**

GOAL 5:

Secondary

North Country is made up of 13 secondary schools plus Northwest Technical College as the post-secondary partner. There is one secondary director and one admin. support/bookkeeper. Both are part-time positions. A consultant (Teri Lindseth) regularly reviews the bookkeeping processes and procedures and NCVCC has a yearly school district financial audit.

The Leadership Team members:

Elaine Hoffman, Director, NCVCC

Lynette Rathe, Admin. Assistant/Bookkeeper

Dennis Dodge, NCVCC Board Chair and chair of the Park Rapids school board

Tim Lutz, Superintendent, Bemidji School District 31

Kim Goodwin, Superintendent, Laporte School District 306

Colleen Falk, Industry Training Consultant, Bemidji, MN

Brian Stefanich, Principal of Bemidji High School Academies, Lumberjack School, and Alternative Ed. Center

Sarah Behrens, Northwest Technical College Perkins Rep and Industry Partnerships Coordinator

The governing board has one designated representative from each school district plus a secretary/treasurer and a reporting member of the Leadership Team. The Leadership Team and the NCVCC Board meet twice/year.

North County consortium consists of 13 secondary school districts: Bemidji, Blackduck, Cass Lake/Bena, Kelliher, Laporte, Nevis, Northome (S. Kooch, Indus), Park Rapids, Walker/Hackensack/Akeley, Lake-of-the-Woods (Baudette), Trek North, Red Lake, and BugoNayGeShig.

A goal for next year will be to develop a "roadmap" of POS within the consortium so that as changes are made in accordance with Perkins V it will be obvious how those changes affect the current structure of all POS. A formatting of the process for continuous improvement will be designed and presented to the board for feedback and approval. The current system for recording POS information is too cumbersome and complex to explain.

In addition, NCVCC will partner with a regional consortium to gather new information and to share developments in POS improvement and reporting. A discussion focus will be on sharing higher levels of technology in all POS areas within the consortium and with regional consortia. The basic needs within the POS appear to be covered as much as possible at this point and now there is an opportunity for taking each of the POS up a notch to plan for future improvements.

The 1000 participants at the secondary level and/or greater than 1800 at the post-secondary level will be more of an obstacle than a challenge. Considering that three of the North Country schools are reservation schools and one is a charter school

without POS, it poses a challenge for increasing participant numbers when attendance/retention are major issues within the schools. In every request for assistance from those schools, there is always discussion about how the equipment, career day participation, professional development, etc, will help to increase attendance/retention. Administrators and teachers put a great deal of effort into promoting the value of programs; yet the responsibility cannot alone be theirs. Family support and personal initiative have been aspects that are strongly influenced by outside factors.

Post-Secondary

- Perkins Post-Secondary Coordinator presented and will present to NTC faculty and staff with regards to the goals of Perkins and request proposals for funds.
- Frequent meetings with the CFO to manage the budget.
- Post-Secondary Perkins coordinator serves on NCVCC leadership team.
- NTC Perkins coordinator will continue to collaborate and work with consortium schools visiting each school with program faculty from NTC to better understand CTE programs offered at the secondary level and how potentially how it can guide POS choices for Perkins V.
- Greater than 1800 FYE at the postsecondary level: For the last 3 semesters NTC enrollment has increased. One goal in the strategic plan is to add 1 new program per academic year.
- NTC will host North Country Counselor's meeting to provide time for networking and sharing of ideas. In spring 2019, NTC hosted North Country Counselor's meeting and E360, BestPrep, Bemidji High School Career Academies, Cass Lake-Bena Career Pathways presented information.

COMMENTS FOR REVIEWER

Workforce Center Collaboration

ENTER INFORMATION INTO THIS TABLE AS IT APPLIES TO YOUR CONSORTIUM. THIS TABLE DOES NOT SELF-TABULATE. ADD TOTALS FROM POSTSECONDARY TOTAL (LINE 3) AND SECONDARY (LINE 6) AND ENTER THAT FIGURE IN TOTAL (LINE 7). IF THERE IS NO TOTAL OR DOLLAR AMOUNT IN A LINE, ENTER ZERO (0) IN THE CORRESPONDING SPOT.

WORKFORCE CENTER COLLABORATION

	Total(s)
(POSTSECONDARY) Total Perkins funds used in collaboration with WorkForce Centers	
(POSTSECONDARY) Estimated expenditure/in-kind contributions used in collaboration with workforce Centers	\$1,000.00
Postsecondary Subtotal	
(SECONDARY) Total Perkins funds used in collaboration with WorkForce Centers	\$1,000.00
(SECONDARY) Estimated expenditures/in-kind contributions used in collaboration with WorkForce Centers	\$1,000.00
Secondary Subtotal	
TOTAL	

COMMENTS FOR REVIEWER

Perkins Funded Positions

THIS SECTION ONLY REQUIRES THAT YOU PROVIDE NAMES AND POSITIONS FOR PERKINS FUNDED POSITIONS. UPLOAD THE POSITION DESCRIPTIONS FOR EACH INDIVIDUAL YOU IDENTIFIED IN THE TABLE. IF YOU HAVE MORE POSITION DESCRIPTIONS THAN ALLOWED IN THE SPACE BELOW, ATTACH THEM TO THE END OF THE APPLICATION.

LIST ALL PERKINS PARTIALLY- AND FULLY- FUNDED POSITIONS. INDICATE WHETHER THAT POSITION IS SECONDARY OR POSTSECONDARY AND THE PERCENTAGE OF TIME THAT POSITION IS FUNDED BY PERKINS AND THE AMOUNT FUNDED BY PERKINS.

PERKINS FUNDED POSITIONS

Name	Position	Secondary/Postsecondary	File Folder # (Secondary)	Percentage of Time	Amount
Elaine Hoffman, PhD	NCVCC Director	Secondary	217850	60%	\$45,000.00
Lynette Rathe	Bookkeeper/Admin. Assistant	Secondary		30%	\$8,992.00
Sarah Behrens	Coordinator of School and Industry Partnerships	Postsecondary		45%	\$36,000
Tia Miles	Admissions Representative	Postsecondary		45%	\$32,184.00
Tyler Peterson	Student Success Center Director	Postsecondary		45%	\$34,515.00
Charles Abbott	Admissions Representative	Postsecondary		25%	\$22,406.25

COMMENTS FOR REVIEWER

ATTACH ALL POSITION DESCRIPTIONS AS .PDF DOCUMENTS PRIOR TO SUBMITTING THIS APPLICATION

POSITION DESCRIPTION

Job Description, Director 7-18

POSITION DESCRIPTION

job description admin assist bookkeeper

POSITION DESCRIPTION

Coord School Ind- Behrens

POSITION DESCRIPTION

MnSCUAcadProf1--Abbott

POSITION DESCRIPTION

NTC Admiss Rep- Miles

POSITION DESCRIPTION

Student Success Cen Dir Peterson

POSITION DESCRIPTION

POSITION DESCRIPTION

POSITION DESCRIPTION

POSITION DESCRIPTION

POSITION DESCRIPTION

POSITION DESCRIPTION

Programs of Study- Career Pathway 1

Career Pathway 1

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Arts, Communications, and Information Systems ▼

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Arts, Audio/Video Technology and Communications ▼

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Audio/Video Technology and Film, Journalism and Broadcasting, printing Technology, Telecommunications

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Information Systems

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

Bemidji High School, District #31; Program #171502

So. Koochiching Northome/Indus High School: Program # 090101

Lake-of-the-Woods Baudette High School: Program #140710

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Northwest Technical College, Bemidji

RECOGNIZED SECONDARY CREDENTIALS

ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.

RECOGNIZED SECONDARY CREDENTIAL(S):

TSA	
Licensure	
Certification	
Industry Recognized Credential	Certificate of Technical Achievement

RECOGNIZED POSTSECONDARY CREDENTIALS

ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- ACADEMIC AWARD: ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA,

DEGREE)

- **TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)**
- **LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)**
- **CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)**
- **INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)**

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.

RECOGNIZED POSTSECONDARY CREDENTIAL(S):

Academic Award	Certificate of Academic Achievement
TSA	
Licensure	
Certification	
Industry Recognized Credential	

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED):

COMMENTS FOR REVIEWER

Programs of Study- Career Pathway 2

Career Pathway 2

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Engineering, Manufacturing, and Technology

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Architecture and Construction

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Construction, Design/pre-construction, Maintenance/Operations

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Manufacturing

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

Bemidji High School District 31; Program # 171300

Program # 171016; Program #171000; Program # 170303; Program # 170302; Program # 171500; Program # 171720; Program # 172302; Program # 172306

Blackduck High School: Program # 019901; Program # 171000

Kelliher School: Program # 170321; Program # 171000; Program # 171016; Program # 171502

Red Lake High School: Program #170302

Cass Lake/Bena High School: Program # 170321; Program # 171000; Program # 171016; Program # 171710;

Laporte High School: Program # 171710; Program # 172306

Nevis High School: Program # 171000

Park Rapids High School: Program # 171000

So. Koochiching Northome/Indus High Schools: Program # 019901

Lake-of-the-Woods Baudette High School: Program # 140710

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Northwest Technical College

RECOGNIZED SECONDARY CREDENTIALS

ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.

RECOGNIZED SECONDARY CREDENTIAL(S)

TSA	Precision Exams
Licensure	
Certification	
Industry Recognized Credential	Certificate of Technical Achievement

RECOGNIZED POSTSECONDARY CREDENTIALS

ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- **ACADEMIC AWARD:** ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)
- **TSA:** ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- **LICENSURE:** ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
- **CERTIFICATION:** ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- **INDUSTRY RECOGNIZED CREDENTIAL:** ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

Academic Award	Certificate of Technical Achievement
TSA	
Licensure	
Certification	
Industry Recognized Credential	

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

COMMENTS FOR REVIEWER

Programs of Study- Career Pathway 3

Career Pathway 3

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Business, Management, and Administration ▼

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Business, Management, and Administration ▼

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Administrative Support, Operations Management, Business Information Management, Human Resources management, General Management, Banking Services, Business Finance, Accounting, Restaurants and Food/Beverage Services, Travel and Tourism, Merchandising, Marketing Mgmt, Marketing Communications

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Business

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

Bemidji High School: Program # 140710;

Blackduck High School: Program # 140710

Kelliher High School: Program # 140710

Red Lake High School: Program # 140710

Walker/Hackensack/Akeley High School: Program # 140710

Cass Lake/Bena High School: Program # 140710

Laporte High School: Program #140710

Nevis High School: Program # 140710

Park Rapids High School: Program # 140710

Lake of the Woods High School Baudette: Program # 090101; Program # 140710

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Northwest Technical College

RECOGNIZED SECONDARY CREDENTIALS

ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND

LISTED.

RECOGNIZED SECONDARY CREDENTIAL(S):

TSA	Precision Exams
Licensure	
Certification	
Industry Recognized Credential	Certificate of Technical Achievement

RECOGNIZED POSTSECONDARY CREDENTIALS

ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- **ACADEMIC AWARD:** ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)
- **TSA:** ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- **LICENSURE:** ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
- **CERTIFICATION:** ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- **INDUSTRY RECOGNIZED CREDENTIAL:** ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

Academic Award	Certificate of Technical Achievement
TSA	
Licensure	
Certification	
Industry Recognized Credential	

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

COMMENTS FOR REVIEWER

Programs of Study- Career Pathway 4

Career Pathway 4

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Agriculture, Food, and Natural Resources

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Agriculture, Food, and Natural Resources

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Animal Systems, Agribusiness Systems, Environmental Service Systems, Food Products and processing Systems, Natural Resources System, Plant Systems

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

General Business,

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

Blackduck High School: Program # 019090; Program # 019901

So. Koochiching Northome/Indus High School: Program # 019901

BugONayGeShig High School: Program # 090301

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Northwest Technical College, Bemidji

RECOGNIZED SECONDARY CREDENTIALS

ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.

RECOGNIZED SECONDARY CREDENTIAL(S):

TSA	
Licensure	
Certification	
Industry Recognized Credential	Certificate of Technical Achievement

RECOGNIZED POSTSECONDARY CREDENTIALS

ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- **ACADEMIC AWARD:** ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)
- **TSA:** ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- **LICENSURE:** ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
- **CERTIFICATION:** ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- **INDUSTRY RECOGNIZED CREDENTIAL:** ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

Academic Award	Certificate of Technical Achievement
TSA	
Licensure	
Certification	
Industry Recognized Credential	

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

COMMENTS FOR REVIEWER

Programs of Study- Career Pathway 5

Career Pathway 5

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Health Science Technology

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Health Science

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Support Services, Health Informatics, Therapeutic Services

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Therapeutic Services/Nursing

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

Bemidji High School: Progrm # 070208

Walker/Hackensack/Akeley: Program # 070208

Park Rapids High School: Program # 070208

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Northwest Technical College, Bemidji

RECOGNIZED SECONDARY CREDENTIALS

ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.

RECOGNIZED SECONDARY CREDENTIAL(S):

TSA	Precision Exams
Licensure	Minnesota CNA
Certification	
Industry Recognized Credential	Minnesota CNA

RECOGNIZED POSTSECONDARY CREDENTIALS

ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- **ACADEMIC AWARD:** ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA,

DEGREE)

- **TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)**
- **LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)**
- **CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)**
- **INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)**

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

Academic Award	Certificate of Technical Achievement
TSA	
Licensure	Minnesota CNA
Certification	
Industry Recognized Credential	

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

COMMENTS FOR REVIEWER

Programs of Study- Career Pathway 6

Career Pathway 6

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Human Services

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Human Services

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Legal Services, Consumer Services, Early Childhood Development and Services, Family and Community Services, Personal Care Services

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Child Care

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

Bemidji High School: Program # 090101; Program # 140710

Kelliher High School: Program # 090101

Walker/Hackensack/Akeley High School: 090101

So. Koochiching Northome/Indus HighSchool: Program # 090101

BugONayGeShig HighSchool: Program # 090101

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Northwest Technial College, Bemidji

RECOGNIZED SECONDARY CREDENTIALS

ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.

RECOGNIZED SECONDARY CREDENTIAL

TSA	
Licensure	
Certification	
Industry Recognized Credential	Certificate of Technical Achievement

RECOGNIZED POSTSECONDARY CREDENTIALS

ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- **ACADEMIC AWARD:** ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)
- **TSA:** ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- **LICENSURE:** ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
- **CERTIFICATION:** ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- **INDUSTRY RECOGNIZED CREDENTIAL:** ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

Academic Award	Certificate of Technical Achievement
TSA	
Licensure	
Certification	
Industry Recognized Credential	

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

COMMENTS FOR REVIEWER

Programs of Study- Career Pathway 7

Career Pathway 7

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Business, Management, and Administration

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Hospitality and Tourism

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Lodging, Restaurants and Food/Beverage Services

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Hospitality Services

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

BugONayGeShig High School: Program # 090301

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

NA

RECOGNIZED SECONDARY CREDENTIALS

ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- **TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)**
- **LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)**
- **CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)**
- **INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)**

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.

RECOGNIZED SECONDARY CREDENTIAL(S):

TSA	
Licensure	
Certification	
Industry Recognized Credential	Certificate of Technical Achievement

RECOGNIZED POSTSECONDARY CREDENTIALS

ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- **ACADEMIC AWARD: ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)**
- **TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)**
- **LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)**

- **CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)**
- **INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)**

NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

Academic Award	Certificate of Technical Achievement
TSA	
Licensure	
Certification	
Industry Recognized Credential	

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

COMMENTS FOR REVIEWER

Additional Documentation

ADDITIONAL DOCUMENTATION MAY BE UPLOADED HERE. THE REQUIRED UPLOADS ARE: STATEMENTS OF ASSURANCE, SECONDARY SUPPLEMENT BUDGET, AND CONSORTIUM CONSOLIDATED EQUIPMENT INVENTORY. STATEMENTS OF ASSURANCE SHOULD BE COMBINED AND UPLOADED AS ONE SINGLE PDF. THE REMAINING FIELDS ARE AVAILABLE AS NEEDED IF APPLICANTS HAVE ADDITIONAL MATERIAL TO SHARE.

STATEMENTS OF ASSURANCE:

Statement of Assurance 2019-20

SECONDARY SUPPLEMENTAL BUDGET:

Secondary Budget Summary spreadsheet - FY20-locked (5)

CONSORTIUM CONSOLIDATED EQUIPMENT INVENTORY

Equipment Inventory Perkins V app

ADDITIONAL MATERIAL:

ADDITIONAL MATERIAL:

ADDITIONAL MATERIAL:

Budget

Proposed Budget

	Grant Funded	Total Budgeted
Goal 1		
Postsecondary non-personnel	\$500.00	\$500.00
Postsecondary non-personnel	\$1,800.00	\$1,800.00
Postsecondary Non-personnel	\$4,000.00	\$4,000.00
Postsecondary Non-personnel	\$1,000.00	\$1,000.00
Subtotal	\$7,300.00	\$7,300.00
Goal 2		
Postsecondary Non-personnel	\$2,449.00	\$2,449.00
Postsecondary Non-personnel	\$2,000.00	\$2,000.00
Postsecondary Non-personnel	\$500.00	\$500.00
Postsecondary Non-personnel	\$2,000.00	\$2,000.00
Postsecondary Non-personnel	\$3,000.00	\$3,000.00
Postsecondary Non-personnel	\$600.00	\$600.00
Postsecondary Non-personnel	\$1,700.00	\$1,700.00
Postsecondary Non-personnel	\$3,000.00	\$3,000.00
Subtotal	\$15,249.00	\$15,249.00
Goal 3		
Postsecondary Non-personnel	\$2,263.26	\$2,263.26
Postsecondary Non-personnel	\$500.00	\$500.00
Postsecondary Personnel	\$34,515.12	\$34,515.12
Subtotal	\$37,278.38	\$37,278.38
Goal 4		
Postsecondary Non-personnel	\$460.00	\$460.00
Postsecondary Non-personnel	\$400.00	\$400.00
Postsecondary Non-personnel	\$1,400.00	\$1,400.00
Postsecondary Personnel	\$54,590.25	\$54,590.25
Subtotal	\$56,850.25	\$56,850.25
Goal 5		
Postsecondary Non-personnel	\$2,500.00	\$2,500.00
Postsecondary Personnel	\$36,000.00	\$36,000.00

	Grant Funded	Total Budgeted
Subtotal	\$38,500.00	\$38,500.00
Total Proposed Cost	\$155,177.63	\$155,177.63

Proposed Budget Narrative

Goal 1

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. Every element should be created as a line item, even if the dollar value is \$0.00. Do not enter any budget items under the 'Match' column. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Postsecondary non-personnel

TSA - Precision exams: Assess Student performance in Business Skills/Careers

Postsecondary non-personnel

TSA - NOCTI provide pre and post assessment for Automotive and Service Program

Postsecondary Non-personnel

VLAB will provide real life hands on computer experiences that simulate what clinics and hospitals use

Postsecondary Non-personnel

aligning Early Childhood Education A.S. with state regulations

Goal 2

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. Every element should be created as a line item, even if the dollar value is \$0.00. Do not enter any budget items under the 'Match' column. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Postsecondary Non-personnel

On-campus career exploration & recruitment events. On-campus events allows NTC to showcase current programs, on occasion events occur mid-day and providing lunch is a gesture of goodwill and allows faculty and staff additional time to gather feedback and answer questions.

Postsecondary Non-personnel

Health Science Broad Field: Marketing, advising and supporting students who are enrolled in HSBF, through Online College in the High School or in regular courses, in consortium high schools.

Postsecondary Non-personnel

The Community Health Worker program supports an emerging Health Profession. There is a need for education and awareness in the rural area in order for the profession to grow to its full potential. The Rural CHW conference has been effective at helping the region better understand the role of the CHW and how they can be incorporated into the workforce.

Postsecondary Non-personnel

Nursing and Health Services Professional Development: Nursing and Health Science will have significant change in faculty a professional development workshop that includes work based learning activities will strengthen the team and encourage professionalism, communication and accountability among the team.

Postsecondary Non-personnel

Experiential Learning: NTC to have a Vex Robotics Team that can compete at a state and national level. Robotics give students experience with robotics applications that are starting to be so widely used in industry. Students currently use some form of Robotics in motor control courses. This will give students an outlet to use their passion to compete, create and invent.

Postsecondary Non-personnel

Young Child Education, Child Care & Education: Materials and supplies for hands on activities in the classroom and at lab sites.

Postsecondary Non-personnel

ACEN - Accreditation Commission for Education in Nursing, annual conference showcase best programs that follow related accreditation standards and evaluation. NTC faculty have never attended an ACEN conference.

Postsecondary Non-personnel

HEC - Health Educator Conference, in-state health educator conference to learn about established and creative methods of delivery and student support are key for program success. Elevates importance of healthcare careers and technical education programs.

Goal 3

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. Every element should be created as a line item, even if the dollar value is \$0.00. Do not enter any budget items under the 'Match' column. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Postsecondary Non-personnel

Diversity in STEM conference: aims to empower educators to create and sustain pathways to STEM education, specifically aimed at diverse populations and has a particular emphasis on Native American students in STEM education

Postsecondary Non-personnel

Student Achievement Celebration: recognizes student success, diversity, perseverance, leadership and academic excellence - thus improving retention/graduation rates.

Postsecondary Personnel

Director of Student Support Services: Provides supplemental coaching/advising to enrolled students as it relates to progress towards degree. Advise students in areas of career, financial aid, and other students services. Collaborate with staff from American Indian Resource Center, Center for Diversity, Equity and Inclusion, Veterans Assistance Center, Adult Basic Education on programming and support services.

Goal 4

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. Every element should be created as a line item, even if the dollar value is \$0.00. Do not enter any budget items under the 'Match' column. a. Secondary

Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Postsecondary Non-personnel

One-Stop/Admissions: table runners will be used to promote and recruit for all NTC programs.

Postsecondary Non-personnel

Informational retractable banners will represent all of NTC programs, which will help with promoting and recruiting.

Postsecondary Non-personnel

Banners will be used to promote programs at NTC.

Postsecondary Personnel

Percentage of 2 Admissions /Student Support Services staff members. College representation and recruiting at high schools and business/community events. Provide academic advisement. Provide targets recruitment opportunities for non-traditional students.

Goal 5

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. Every element should be created as a line item, even if the dollar value is \$0.00. Do not enter any budget items under the 'Match' column. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Postsecondary Non-personnel

Travel and supplies for meetings through the Perkins Consortium. Host two meetings for counselors and administrators each year. Attend CTE Conference in November.

Postsecondary Personnel

Perkins Post-Secondary Coordinator: Administer the Perkins Program at NTC on the campus level including writing the Perkins application, monitoring and completing reporting, coordinating Technical Skill Assessments and assuring compliance. Develop programs of study that align with college and high schools in consortium. Fiscal management of the Perkins budget including development, monitoring, and inventory tracking. Serving on advisory committees.