



FY20 Riverland Consortium

Prepared by Riverland Consortium  
for Minnesota State Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

Submitted by Jean Kyle

Submitted on 05/14/2019 1:22 PM Central Standard Time

## Opportunity Details

### Opportunity Information

**TITLE**

Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

**DESCRIPTION**

The Perkins V Grant for Career and Technical Education provides funds for approved Career and Technical Education (CTE) programs. In Minnesota, funds are distributed on the basis of state-approved career and technical education programs and appropriate teacher licensure. Programs are administered under Minnesota Rules Chapter 3505 and the federal Strengthening Career and Technical Education for the 21st Century Act (Perkins V).

The Minnesota Department of Education (MDE) approves Career and Technical Education Programs (CTE) that meet teacher licensing and other criteria. These programs are eligible to access federal Perkins V funds. Districts that accept these federal dollars must report enrollment and student proficiency for CTE courses and programs to the department.

**FUND ACTIVITY CATEGORY**

Education

**OPPORTUNITY MANAGER**

Jeralyn Jargo

**OPPORTUNITY POSTED DATES**

3/7/2019 5:00:00 AM

**FUNDING OPPORTUNITY NUMBER**

July2019

**CFDA NUMBER**

84.048A

**PUBLIC LINK**

<https://www.gotomygrants.com/Public/Opportunities/details/133af0b6-11c1-48e9-b759-9aaba9666e2c>

**IS PUBLISHED**

Yes

### Award Information

**AWARD PERIOD**

07/01/2019 - 06/30/2020

**EXPECTED NUMBER OF AWARDS**

26

**MATCHING REQUIREMENT**

No

### Submission Information

**SUBMISSION WINDOW**

03/13/2019 8:00 PM - 05/16/2019 7:00 PM Central Standard Time

**SUBMISSION TIMELINE TYPE**

One-Time

## SUBMISSION TIMELINE ADDITIONAL INFORMATION

If, due to extenuating circumstances, you are unable to meet the May 16 deadline for submission, contact the State Director at 651-201-1650

## Eligibility Information

### ELIGIBILITY TYPE

Public

### ADDITIONAL ELIGIBILITY INFORMATION

Pursuant to Section 134 of the Perkins V Act, to receive funds under Perkins V, a consortium must develop and submit an annual, unified, local secondary/postsecondary Perkins application and budget. The application must address secondary and postsecondary Career and Technical Education programming. The approved local application—with statement of assurance signatures—serves as the consortium's formal application for receiving Perkins funding.

## Additional Information

### ADDITIONAL INFORMATION URL

<http://www.minnstate.edu/system/cte/index.html>

### ADDITIONAL INFORMATION URL DESCRIPTION

Minnesota State Colleges and Universities Career and Technical Education

## Project Information

### Application Information

APPLICATION NAME

FY20 Riverland Consortium

TOTAL AMOUNT OF AWARD REQUESTED

\$308,892.10

### Primary Contact Information

NAME

Jean Kyle

EMAIL ADDRESS

jean.kyle@riverland.edu

ADDRESS

Update  
Update, MN 55555

PHONE NUMBER

507.433.0568

## Project Description

### Summary Narrative

REFER TO YOUR FY19, SUMMARY NARRATIVES PARTS ONE AND TWO IN ANSWERING THE FOLLOWING QUESTIONS:

1) HOW DOES YOUR CONSORTIUM APPLICATION PROPOSE TO USE YOUR LOCAL NEEDS ASSESSMENT TO SUPPORT THE CAREER AND TECHNICAL PROGRAMS SELECTED?

We view the local needs assessment (LNA) as the foundation and base of the Riverland Consortium's two year plan for CTE programs in the consortium. The LNA will be done by the consortium through active engagement with required stakeholders, and using verified LMI to provide a data driven resource that will inform our consortium decisions for POS that will be supported through the plan and will help make funding decisions with accurate data. The consortium will make use of the ACTE Quality CTE POS Self-Evaluation tool as we work to refine our consortium POS. In FY 19 the consortium worked extensively to map what programs are available at the college and at partner high schools. The next step in POS and in Perkins V will be to further develop the POS that are needed in the region and that will offer students opportunities to be in a career pathway. The LNA will provide a data-driven consultation to inform program decisions in the region.

2) HOW DOES YOUR CONSORTIUM APPLICATION REFLECT THE INCREASED ATTENTION ON RECRUITMENT AND RETENTION OF TEACHERS?

In this region CTE teachers are difficult to find at both postsecondary and secondary levels and in response to this need we recognize our efforts must be creative and strategic in recruiting and retaining teachers. We use a variety of strategies including contact with teacher preparation programs, professional organizations and student organization contacts. Currently in post-secondary we are looking at partnerships with business and industry to allow their employees the option of teaching for part of the day in critical shortage fields, and employers are responding positively as they recognize this as a way to solve workforce shortage. We also recognize teaching as a regional shortage area, and in our POS we are looking to add Education as a pathway, and the college has a 2 +2 teacher education pathway with Winona State University already in place, and is looking at expansion of this option.

School districts participate in job fairs regionally to recruit new teachers and we are trying to grow our own teachers the Teacher Cadet Program and concurrent enrollment education courses in some of our consortium schools. The college follows the Minnesota State College & Universities credentialing processes for all employment hiring. Consistent efforts are made to recruit and retain CTE faculty. Position postings are distributed through a variety of channels and are usually advertised regionally, statewide and/or beyond. Whenever possible, postings for CTE positions are posted in relevant publications. In some circumstances, current CTE faculty may recruit from business and industry partners. CTE Positions postings include preferred qualifications to demonstrate previous successful experience in the CTE field advertised. The college is also working with advisory committee members to create interest in CTE teaching opportunities that might be available in the area.

3) IF YOUR CONSORTIUM IS PROPOSING MAJOR CHANGES TO YOUR FY19 SUMMARY PART ONE OR TWO IDENTIFY THE QUESTION WHOSE RESPONSE YOU ARE CHANGING AND DESCRIBE THE CHANGE BELOW.

This is a transition year and the Consortium is not planning any major changes in these areas.

COMMENTS FOR REVIEWER

## Goal 1: Designing and Implementing Programs of Study

**DESCRIBE CHANGES FROM YOUR FY19 LOCAL CONSORTIUM PLAN THAT WILL BE IMPLEMENTED AS YOU TRANSITION TO PERKINS V. IN ADDITION, DOCUMENT YOUR PROGRESS AND PLANS ON DESIGNING, IMPLEMENTING, AND IMPROVING YOUR PROGRAM OF STUDY (POS). PROGRESS AND PLANS SHOULD INCLUDE PROVIDING PROFESSIONAL DEVELOPMENT, INITIATING LOCAL NEEDS ASSESSMENT, TECHNICAL SKILL ASSESSMENTS (TSAS) AND/OR INDUSTRY RECOGNIZED CREDENTIALS.**

**THE CONSORTIUM MUST BALANCE THE LOCAL NEEDS ASSESSMENT AND THE EXPECTATION THAT ALL LEARNERS HAVE EQUITABLE ACCESS TO CAREER OPPORTUNITIES.**

**THE GOAL BY 2022-2023 LOCAL APPLICATION IS TO HAVE EACH CONSORTIUM PROVIDE OPPORTUNITIES-POS- IN ALL SIX CAREER FIELDS. POS IS DEFINED AS "COORDINATED NONDUPLICATIVE SEQUENCE OF ACADEMIC AND TECHNICAL CONTENT AT THE SECONDARY TO POSTSECONDARY LEVEL."**

**RESOURCE: PERKINS V SECTION 3 (41). AGAIN, THE SEQUENCE MUST INCLUDE BOTH THE SECONDARY AND THE POSTSECONDARY CONTENT.**

### GOAL 1:

The Consortium met several times over the course of the year as part of CPIP grant and according to our FY 19 plan to develop our consortium POS and to add an additional Rigorous-POS (Accounting has already been through the R-POS development for the consortium). Based on LMI we worked in the Engineering, Manufacturing & Technology Career Field in the Manufacturing Cluster to develop the Maintenance, Installation, and Repair pathway in all 9 of the consortium high schools. This was done with participation from college program faculty and administration and teachers from all 9 partner high schools. With this work completed in June 2019 there will be a guided pathway in place at all 9 area high schools for students in this career pathway. The Consortium Executive Board discussed the regional LMI and data and approved the following POS for the consortium for FY20. The consortium will focus on these and will make revisions if our needs assessment shows us that there needs to be changes in these. The Riverland Consortium will focus on building guided pathways in the following 6 Career Fields and will not have to broker these. There will be additional POS that are locally approved and that are based on LMI as needed and are in high skill, high wage, and high demand areas such as Construction. the consortium is committed to developing equitable access to career opportunities for all member schools and their students. (Please see the attached attached document--FY20 Programs of Study) The Consortium will continue to work on POS and will use the transition year to continue to improve our POS based on our LMI and our needs assessment. The consortium will continue to work together to offer POS that are open to students from consortium and neighboring districts. The college will continue to partner with secondary districts to build student experiences that inform and support students in career investigation and planning.

The consortium is working toward having POS in all six career fields, and will work toward that goal in FY20. Based on LMI and current needs assessments this is where the consortium will focus for FY 20:

#### Programs of Study FY 20

#1: FIELD: **Engineering**, Manufacturing, & Technology, CLUSTER: Manufacturing PATHWAY: Maintenance, Installation, & Repair

#2: FIELD: **Business**, Management, & Administration, CLUSTER: Finance, PATHWAY: Accounting

#3: FIELD: **Health Science Technology**, CLUSTER: Health Science, PATHWAY: Therapeutic Services

#4: FIELD: **Agriculture**, Food, & Natural Resources, CLUSTER: Agriculture, Food, & Natural Resources, PATHWAY: Food Products & Processing Systems

#5: FIELD: **Human Services**, CLUSTER: Education & Training, PATHWAY: Teaching/Training

#6: FIELD: **Arts, Communications, & Information Systems**, CLUSTER: Information Technology, PATHWAY: Web & Digital Communications

The plan will continue to build partnerships for Early College Credit for secondary students through a planned pilot of a Carpentry Academy model that will start as early as 10<sup>th</sup> grade and will offer concurrent enrollment credit (brochure attached) and will be open to all consortium schools, as well as schools from neighboring consortia.

Riverland College has created 4 Introductory CTE courses for concurrent in Health Careers, Transportation Careers, Information Technology Careers and plans to use these with high schools as well as with Adult and special populations to assist with access to POS for special populations.

The PSEO Program for high school students for cosmetology will continue and will be in the third year in FY20.

The Riverland partnership for concurrent enrollment will have 26 regional high schools for FY 20 and these high schools will offer CTE courses and courses in STEM areas that are necessary preparatory work for many of our POS.

For FY 20 the Riverland Early Middle College model has expanded from 1 district in FY 18 to 4 models in partnership with District ALC's and Riverland Community College. We are working to create POS Pathways within these models, especially in those that are located on or near our Campus locations.

PSEO programs are available at all high schools in our consortium and the college will offer the summer bridge program "Be Your Best Program" to area students. High Schools in our consortium already offer work-based learning programs, but we are looking for more opportunities to find mentors in the smaller schools to get that experiential learning for all students.

The Riverland Consortium will continue membership in STEM FORWARD to regionally work toward additional professional development for teachers and faculty.

The Riverland Executive Board and Operations Team and representatives from stakeholder groups will meet in FY20 to do "design thinking" for the consortium going forward and as part of this will commence the work and plan for the needs assessment that will form the base of the next Perkins application and plan for FY21.

COMMENTS FOR REVIEWER

## Goal 2: Partner with business industry, and local communities

- **DESCRIBE CHANGES FROM YOUR FY19 LOCAL CONSORTIUM PLAN THAT WILL BE IMPLEMENTED AS YOU TRANSITION TO PERKINS V.**
- **EXAMPLES SHOULD INCLUDE, ADVISORY COMMITTEES, PARTNERSHIPS WITH ADULT BASIC EDUCATION (ABE), BUSINESS AND INDUSTRY, WORKFORCE CENTERS, AND CAREER AND TECHNICAL EDUCATION STUDENT ORGANIZATIONS (CTSOS).**
- **EXPERIENTIAL LEARNING AND FORMAL WORK-BASED LEARNING EXPERIENCES WITH BUSINESS AND INDUSTRY SHOULD BE DOCUMENTED.**

### GOAL 2:

We plan to enhance our program advisory committees by targeted work at postsecondary to increase the value for both the industry partner and the college. We continue to work to construct joint advisory committee/councils between secondary and postsecondary where possible. The College will continue the work as described in the past two plans to fully engage the advisory committee process and will support the advisory committees in building the value exchange with regional business partners.

We will continue to build relationships and strong ties with the three Chambers of Commerce and now have the Chambers represented on the Consortium Executive Board. Both secondary and postsecondary coordinators are members of the Chamber of Commerce Education Committee.

Postsecondary plans to work with the regional ELL and ABE partners to include their needs into our planned POS and our work in guided pathways. Postsecondary will continue to collaborate with the workforce center to review and use regional economic data to assist in programming decisions and the development of pathways to high wage, high need occupational areas.

Postsecondary will continue to work with the Workforce Centers (2 are located on our campuses) to build partnerships for dislocated workforce as well as programming for incumbent workforce needs for training and education for special populations.

Austin, Owatonna, and Albert Lea have work-based learning programs at their high schools. Students get a chance to mentor in career fields that interest them and get credit for these experiences. The smaller schools in the consortium are exploring more work-based learning experiences in their schools, and are considering hiring a position that would put someone in place to initiate work-based learning experiences for its schools.

### COMMENTS FOR REVIEWER



### Goal 3: Improve Service to Special Populations

- **DESCRIBE CHANGES FROM YOUR FY19 LOCAL CONSORTIUM PLAN THAT WILL BE IMPLEMENTED AS YOU TRANSITION TO PERKINS V NOTING THE NEW CATEGORIES OF SPECIAL POPULATIONS.**
- **IN ADDITION, DOCUMENT YOUR STRATEGIES TO ENSURE ACCESS AND SUCCESS OF NONTRADITIONAL AND SPECIAL POPULATES IN CTE.**
- **EXAMPLES SHOULD INCLUDE PROFESSIONAL DEVELOPMENT AROUND CAREER ADVISEMENT, CULTURALLY COMPETENT CURRICULUM REVISIONS, AND OUTREACH EFFORTS TO RECRUIT AND RETAIN SPECIAL POPULATIONS OF STUDENTS.**

#### **RESOURCE: PERKINS V SECTION 3 (48)**

**SPECIAL POPULATIONS: INDIVIDUALS WITH DISABILITIES, ECONOMICALLY DISADVANTAGED INCLUDING LOW INCOME YOUTH AND ADULTS, INDIVIDUALS PREPARING FOR NON-TRADITIONAL FIELDS, SINGLE PARENTS INCLUDING SINGLE PREGNANT WOMEN, OUT OF WORKFORCE INDIVIDUALS, ENGLISH LEARNERS, HOMELESS INDIVIDUALS, YOUTH WHO ARE IN OR HAVE AGED OUT OF FOSTER CARE SYSTEM, YOUTH WITH A PARENT WHO IS A MEMBER OF THE ARMED FORCES AND IS ON ACTIVE DUTY.**

#### GOAL 3:

The Riverland Consortium has an absolute commitment to improving the service to Special Populations. We do not plan major changes in this area, but plan to continue with this goal from FY19 plan and will add that Postsecondary in collaboration with secondary districts plans to explore additional services to transition/disabled students. The College is exploring options to serve English Language Learner (ELL) students in partnership with regional employers and also is exploring how we might braid funding sources to better serve these and other special populations that the college serves regionally. The Consortium plans to continue to collaborate with regional District Special Education Services, TRIO Programs, State and local Veteran's Services Resource Coordinators, Riverland Community college's Chief Diversity Officer, Disability Services, Regional Workforce Centers, the Riverland College Success Center, Community based organizations and other stakeholders to ensure that the resources and supports necessary to ensure Special Populations receive access to CTE programs that lead to careers in high wage, high skill and high demand career areas. The College plans to re-design the delivery and structure of the success center and disability services to better meet student needs.

#### COMMENTS FOR REVIEWER

## Goal 4: Continuum of Service Provision for Enabling Student Transitions

**DESCRIBE CHANGES FROM YOUR FY19 LOCAL CONSORTIUM PLAN THAT WILL BE IMPLEMENTED AS YOU TRANSITION TO PERKINS V.**

**EXAMPLES SHOULD INCLUDE EARLY COLLEGE CREDIT OPPORTUNITIES, ARTICULATION AGREEMENTS, CAREER AND COLLEGE READINESS ACTIVITIES, TRANSITION OF ADULT LEARNERS INTO THE WORKFORCE, AND BROKERING WITH OTHER CONSORTIA.**

### GOAL 4:

There are some changes in this area that reflect how we plan to better serve students. For FY 20 the College will work with the 9 consortium high schools and 17 other regional high schools to continue to expand career and technical courses for concurrent enrollment. The college will continue to support and expand offering for the 4 Early Middle College (EMC) partnerships with area learning centers.

The Consortium, after much research and discussion, voted to not continue to fund membership in CTEMNCREDIT.ORG as very few students used this option and the college was no longer participating in partial credit agreements. The Credit for Prior Learning (CPL) and concurrent enrollment seems to be used more. The college and high schools may still enter into articulated credit agreements in this model.

The Consortium plans to continue the membership in the regional STEMFORWARD group that offers connections with employers in STEM career areas, as well as support for teachers and faculty and staff development that supports career development in STEM areas.

The Riverland Consortium will continue to further develop partnerships with neighboring consortia, business, and industry, community and other governmental agencies and organizations to support this endeavor. Our POS will offer students (starting in secondary) various career pathways by making courses in career pathways available and these pathways are based on our research into regional LMI that focused on the high demand, high skill and high wage occupations. The consortium will continue to build on the work that was done in FY19 that further developed a Rigorous POS pathway in the Engineering, Manufacturing & Technology Career Field. We now have a solid pathway in all 9 high schools that leads to a college program Manufacturing Cluster and that from LMI we know is an extremely high regional need that is also high wage and high skilled. The high school teachers and college faculty have met throughout the year to align curriculum and to discuss how to make this work at each high school.

The college plans to enhance work with regional ABE/Workforce Centers to further develop adult career pathways for students, including military veterans, underemployed adults, and unemployed adults. The College continues to work with several dislocated worker projects that are placing clients in CTE programs.

We continue to support CTSO's such as FFA, DECA, and Skills USA that we feel help prepare students for careers. Our consortium has supported programs like MCIS and Naviance to help students prepare for college and future careers. We have also supported transportation for college visits for multicultural students, industry tours, field trips, skills competitions, and many other things that help students with career and college readiness.

COMMENTS FOR REVIEWER

## Goal 5: Consortium Governance

**DESCRIBE YOUR CONSORTIUM'S CONFIGURATION, SYSTEMS, AND OPERATIONS. PUTTING STUDENTS' NEEDS FIRST, WHAT ACTIONS WILL YOU TAKE DURING THE TRANSITION YEAR TO ADDRESS THE 2020 CONSORTIA CRITERIA?**

**BE BOLD, INNOVATIVE, AND FOCUSED ON CONTINUOUS IMPROVEMENT AND PROVIDING EQUITABLE ACCESS.**

**IN THE 2020 MINNESOTA 4-YEAR STATE APPLICATION CONSORTIUM IS DEFINED AS HAVING:**

- **IN THE 2020 MINNESOTA 4-YEAR STATE APPLICATION CONSORTIUM IS DEFINED AS HAVING:**
- **MINIMUM OF ONE SCHOOL DISTRICT + ONE POSTSECONDARY MINNESOTA STATE COLLEGE**
- **MINIMUM OF 6 PROGRAMS OF STUDY**
  - **OF THESE 6 PROGRAMS OF STUDY, A MINIMUM OF 4 CAREER FIELDS MUST BE REPRESENTED**
  - **ALL COMPONENTS OF 3 OF THE 4 POS BY CAREER FIELD MUST BE PROVIDED WITHIN THE CONSORTIUM (IN OTHER WORDS ONLY 1 OF THE 4 POS CAN BE BROKERED.)**
- **GREATER THAN 1000 CTE PARTICIPANTS AT THE SECONDARY LEVEL (BASED ON MOST RECENT DATA YEAR) OR GREATER THAN 1800 FYE AT THE POSTSECONDARY LEVEL (BASED ON MOST RECENT DATA YEAR)**

### GOAL 5:

In Consortium Governance, the Riverland Consortium meets and exceeds the secondary and postsecondary criteria listed for minimum size to be a consortium. The Riverland Consortium is planning a retreat for partners to review our progress to date and to commence work to address the changes needed in our region based on data about our changing landscape. In preparation for the two year application and plan the consortium plans to begin a process to thoughtfully re-design a consortium structure that best supports the work that we do. This will include updating the consortium governance document that supports the members and gives a "voice" to all, that addresses the need of students first. We will use the LNA and other data to help analyze changes in the region that impact our work together.

The Riverland Consortium will continue to refine and improve the further implementation of our POS. In this transition year we plan to review our process from this year for the work done in one career field and use the lessons learned in that process to further build and develop our POS. The Riverland Consortium has the capacity to develop POS in all 6 career fields, but we need more time to fully analyze how to support these at all of our secondary schools, and we need more LMI and industry interaction to move these ahead. This is an area where we plan to be BOLD and INNOVATIVE!

Our consortium currently has an Executive Board, which includes administrators, secondary and post secondary instructors, business people, chamber representatives, and college representatives. We also have an Operations Team that includes members from all 9 schools and Riverland. This team meets quarterly to plan the activities of the consortium and make recommendations to the Executive Board.

### COMMENTS FOR REVIEWER

## Workforce Center Collaboration

ENTER INFORMATION INTO THIS TABLE AS IT APPLIES TO YOUR CONSORTIUM. THIS TABLE DOES NOT SELF-TABULATE. ADD TOTALS FROM POSTSECONDARY TOTAL (LINE 3) AND SECONDARY (LINE 6) AND ENTER THAT FIGURE IN TOTAL (LINE 7). IF THERE IS NO TOTAL OR DOLLAR AMOUNT IN A LINE, ENTER ZERO (0) IN THE CORRESPONDING SPOT.

### WORKFORCE CENTER COLLABORATION

	<b>Total(s)</b>
<b>(POSTSECONDARY) Total Perkins funds used in collaboration with WorkForce Centers</b>	1,000.00
<b>(POSTSECONDARY) Estimated expenditure/in-kind contributions used in collaboration with workforce Centers</b>	5,000.00
<b>Postsecondary Subtotal</b>	6,000.00
<b>(SECONDARY) Total Perkins funds used in collaboration with WorkForce Centers</b>	0
<b>(SECONDARY) Estimated expenditures/in-kind contributions used in collaboration with WorkForce Centers</b>	1000
<b>Secondary Subtotal</b>	1000
<b>TOTAL</b>	7000

COMMENTS FOR REVIEWER

**Perkins Funded Positions**

**THIS SECTION ONLY REQUIRES THAT YOU PROVIDE NAMES AND POSITIONS FOR PERKINS FUNDED POSITIONS. UPLOAD THE POSITION DESCRIPTIONS FOR EACH INDIVIDUAL YOU IDENTIFIED IN THE TABLE. IF YOU HAVE MORE POSITION DESCRIPTIONS THAN ALLOWED IN THE SPACE BELOW, ATTACH THEM TO THE END OF THE APPLICATION.**

**LIST ALL PERKINS PARTIALLY- AND FULLY- FUNDED POSITIONS. INDICATE WHETHER THAT POSITION IS SECONDARY OR POSTSECONDARY AND THE PERCENTAGE OF TIME THAT POSITION IS FUNDED BY PERKINS AND THE AMOUNT FUNDED BY PERKINS.**

PERKINS FUNDED POSITIONS

Name	Position	Secondary/Postsecondary	File Folder # (Secondary)	Percentage of Time	Amount
Troy Watkins	Secondary Coordinator	Secondary	383980	Separate from teaching contract.	6,000
Jean Kyle	Coordinator	Postsecondary		50	52,850
Amanda Mathews	Director of Advising	Postsecondary		45	47,840
Muna Mohamed	Admissions specialist	Postsecondary		16	10,000

COMMENTS FOR REVIEWER

ATTACH ALL POSITION DESCRIPTIONS AS .PDF DOCUMENTS PRIOR TO SUBMITTING THIS APPLICATION

POSITION DESCRIPTION

Muna Mohamed job description

POSITION DESCRIPTION

Amanda Mathews Position Description

POSITION DESCRIPTION

Position Description Jean Kyle

POSITION DESCRIPTION

Secondary Coordinator Description

POSITION DESCRIPTION

POSITION DESCRIPTION

POSITION DESCRIPTION

POSITION DESCRIPTION

POSITION DESCRIPTION

POSITION DESCRIPTION

POSITION DESCRIPTION

POSITION DESCRIPTION

## Programs of Study- Career Pathway 1

### Career Pathway 1

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Engineering, Manufacturing, and Technology

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Manufacturing

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Maintenance Installation and Repair

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Industrial Machine Maintenance and Repair

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

State-Approved RPOS, May, 2018 – Albert Lea (171502) Austin (172306); Glenville-Emmons (171000)

State-Approved as of May, 2019: Grand Meadow (019901), Kingsland (019901), LeRoy-Ostrander (019901), Lyle, Owatonna (019901), Southland (019901)

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Riverland College: Industrial Maintenance

### RECOGNIZED SECONDARY CREDENTIALS

#### ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE:** NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.

RECOGNIZED SECONDARY CREDENTIAL(S):

<b>TSA</b>	SP2 Welding	PLTW: IED and POE	Briggs & Stratton-Small Engines
<b>Licensure</b>			
<b>Certification</b>			
<b>Industry Recognized Credential</b>			

### RECOGNIZED POSTSECONDARY CREDENTIALS

#### ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- **ACADEMIC AWARD:** ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)

- **TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)**
- **LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)**
- **CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)**
- **INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)**

**NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.**

RECOGNIZED POSTSECONDARY CREDENTIAL(S):

<b>Academic Award</b>	Diploma
<b>TSA</b>	MSSC
<b>Licensure</b>	Certified Production Technician
<b>Certification</b>	State Boiler License
<b>Industry Recognized Credential</b>	OSHA

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED):

COMMENTS FOR REVIEWER

## Programs of Study- Career Pathway 2

### Career Pathway 2

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Business, Management, and Administration

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Finance

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Accounting

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Accounting

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

Austin (040800) Owatonna (140710)

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Riverland College: Accounting

#### RECOGNIZED SECONDARY CREDENTIALS

##### ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.**

##### RECOGNIZED SECONDARY CREDENTIAL(S)

<b>TSA</b>	Accounting I, Precision Exams
<b>Licensure</b>	
<b>Certification</b>	
<b>Industry Recognized Credential</b>	

#### RECOGNIZED POSTSECONDARY CREDENTIALS

##### ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- ACADEMIC AWARD: ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)
- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)



- **LICENSURE:** ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
- **CERTIFICATION:** ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- **INDUSTRY RECOGNIZED CREDENTIAL:** ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.**

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

<b>Academic Award</b>	Diploma, AAS Transfer
<b>TSA</b>	ACAT
<b>Licensure</b>	
<b>Certification</b>	
<b>Industry Recognized Credential</b>	

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

Accredited Business Accountant Advisor Exam. The Accounting program at Riverland is accredited by the Accreditation Council for Business Schools and Programs (ACBSP) and all Accounting courses are designed to meet Quality Matters (QM) standards.

COMMENTS FOR REVIEWER

### Programs of Study- Career Pathway 3

#### Career Pathway 3

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Health Science Technology

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Health Science

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Therapeutic Services

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Nursing

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

Albert Lea-Certified Nursing Assistant/ Home Health Aide

Consortium Approved or in Progress, May 2019: Glenville-Emmons, Grand Meadow, LeRoy-Ostrander, Lyle, Owatonna, Southland

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Riverland

#### RECOGNIZED SECONDARY CREDENTIALS

##### ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.**

RECOGNIZED SECONDARY CREDENTIAL(S):

<b>TSA</b>	Certified Nursing Asst/Home Health Aid
<b>Licensure</b>	
<b>Certification</b>	
<b>Industry Recognized Credential</b>	

#### RECOGNIZED POSTSECONDARY CREDENTIALS

##### ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- ACADEMIC AWARD: ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)

- **TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)**
- **LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)**
- **CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)**
- **INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)**

**NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.**

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

<b>Academic Award</b>	LPN Diploma, RN AAS
<b>TSA</b>	NCLEX
<b>Licensure</b>	Registered Nurse, Licensed Practical Nurse
<b>Certification</b>	RN, LPN
<b>Industry Recognized Credential</b>	RN, LPN

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

The Practical Nursing Program at Riverland Community College is approved by the Minnesota Board of Nursing and is accredited by the Accreditation Commission of Education in Nursing ACEN. [www.acenursing.org](http://www.acenursing.org)

**ACEN Accreditation-** Riverland Community College’s Nursing Program is accredited by Accreditation Commission for Education in Nursing (ACEN). These are also approved by the Minnesota Board of Nursing (MBON).

COMMENTS FOR REVIEWER

## Programs of Study- Career Pathway 4

### Career Pathway 4

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Agriculture, Food, and Natural Resources

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Agriculture, Food, and Natural Resources

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Food Products and Processing Systems

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Food Science/Food Science Technology

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

\*No High School Granted State-Approved POS as of 4/18

Consortium Approved, May 2019: Glenville-Emmons

Consortium-In Progress, May 2019: Kingsland, Owatonna

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Riverland College: Food Science Technology

### RECOGNIZED SECONDARY CREDENTIALS

#### ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE:** NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.

RECOGNIZED SECONDARY CREDENTIAL(S):

<b>TSA</b>	CASE Introduction to AFNR
<b>Licensure</b>	
<b>Certification</b>	ServSafe Certification
<b>Industry Recognized Credential</b>	

### RECOGNIZED POSTSECONDARY CREDENTIALS

#### ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- **ACADEMIC AWARD:** ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)
- **TSA:** ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- **LICENSURE:** ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
- **CERTIFICATION:** ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- **INDUSTRY RECOGNIZED CREDENTIAL:** ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.**

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

<b>Academic Award</b>	AAS, Certificate
<b>TSA</b>	TBD
<b>Licensure</b>	
<b>Certification</b>	
<b>Industry Recognized Credential</b>	

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

This area is under development in this consortium.

COMMENTS FOR REVIEWER

## Programs of Study- Career Pathway 5

### Career Pathway 5

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Human Services

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Education and Training

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Teaching/Training

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

Education Pathway

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

State Approved: Austin (090101), Albert Lea (090101)

Consortium in Progress, May, 2019: Owatonna

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Riverland College: Elementary Education

#### RECOGNIZED SECONDARY CREDENTIALS

##### ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE:** NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.

RECOGNIZED SECONDARY CREDENTIAL(S):

<b>TSA</b>	Precision Exams-Early Childhood Education
<b>Licensure</b>	
<b>Certification</b>	
<b>Industry Recognized Credential</b>	

#### RECOGNIZED POSTSECONDARY CREDENTIALS

##### ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- ACADEMIC AWARD: ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)
- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)

- **LICENSURE:** ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
- **CERTIFICATION:** ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- **INDUSTRY RECOGNIZED CREDENTIAL:** ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.**

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

<b>Academic Award</b>	AA
<b>TSA</b>	MTLE
<b>Licensure</b>	
<b>Certification</b>	
<b>Industry Recognized Credential</b>	

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

Students do have the option with the two year to meet requirements to be an education paraprofessional and some are able to work in Early childhood Education with this background.

COMMENTS FOR REVIEWER

## Programs of Study- Career Pathway 6

### Career Pathway 6

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Arts, Communications, and Information Systems ▼

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Information Technology ▼

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

Web & Digital Design

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

CPRO

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

No State Approved

Consortium in Progress: Austin, Owatonna, Southland

\*This pathway needs more work in FY20 as move towards the required 6 fields

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

Riverland College: Web Developer

### RECOGNIZED SECONDARY CREDENTIALS

#### ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)
- CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE:** NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.

#### RECOGNIZED SECONDARY CREDENTIAL

<b>TSA</b>	TBD
<b>Licensure</b>	
<b>Certification</b>	
<b>Industry Recognized Credential</b>	

### RECOGNIZED POSTSECONDARY CREDENTIALS



**ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:**

- **ACADEMIC AWARD:** ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)
- **TSA:** ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)
- **LICENSURE:** ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)
- **CERTIFICATION:** ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)
- **INDUSTRY RECOGNIZED CREDENTIAL:** ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)

**NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.**

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

<b>Academic Award</b>	Diploma, AAS, certificate
<b>TSA</b>	Precision Exams
<b>Licensure</b>	
<b>Certification</b>	
<b>Industry Recognized Credential</b>	

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

This area is under review and the exact assessments are being determined

COMMENTS FOR REVIEWER

## Programs of Study- Career Pathway 7

### Career Pathway 7

CAREER FIELD: SELECT THE CAREER FIELD FROM THE DROP DOWN MENU.

Agriculture, Food, and Natural Resources

CAREER CLUSTER: SELECT THE CAREER CLUSTER FROM THE DROP DOWN MENU.

Agriculture, Food, and Natural Resources

CAREER PATHWAY: TYPE THE CAREER PATHWAY NAME IN THE TEXT BOX.

ALIGNS WITH WHICH POSTSECONDARY CTE PROGRAM? TYPE THE POSTSECONDARY PROGRAM:

INDIVIDUALLY LIST THE HIGH SCHOOL(S) AND THE ASSOCIATED MINNESOTA DEPARTMENT OF EDUCATION (MDE) APPROVED PROGRAM CODE FROM TABLE C, THAT ALIGNS WITH THE CAREER CLUSTER IDENTIFIED ABOVE.

AT WHICH COLLEGE(S)? LIST THE POSTSECONDARY INSTITUTION(S) THAT THE PROGRAM OF STUDY ALIGNS WITH.

#### RECOGNIZED SECONDARY CREDENTIALS

ENTER THE RECOGNIZED SECONDARY CREDENTIALS HERE:

- **TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)**
- **LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN. RESIDENTIAL CONTRACTOR LICENSE)**
- **CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)**
- **INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)**

**NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THERE SHOULD BE AT LEAST ONE CREDENTIAL IDENTIFIED AND LISTED.**

RECOGNIZED SECONDARY CREDENTIAL(S):

<b>TSA</b>	
<b>Licensure</b>	
<b>Certification</b>	
<b>Industry Recognized Credential</b>	

#### RECOGNIZED POSTSECONDARY CREDENTIALS

ENTER THE RECOGNIZED POSTSECONDARY CREDENTIALS HERE:

- **ACADEMIC AWARD: ENTER ANY OR ALL ACADEMIC AWARDS (I.E., CERTIFICATE, DIPLOMA, DEGREE)**
- **TSA: ENTER APPLICABLE TSA EXAMS (E.G., NOCTI, PRECISION EXAM, ETC.)**
- **LICENSURE: ENTER THE APPROPRIATE LICENSURE NAME (E.G., MN RESIDENTIAL CONTRACTOR LICENSE)**
- **CERTIFICATION: ENTER THE APPROPRIATE CERTIFICATIONS AS APPLICABLE (E.G., OSHA 10, MSSC, ETC.)**
- **INDUSTRY RECOGNIZED CREDENTIAL: ENTER THE INDUSTRY RECOGNIZED CREDENTIAL NAME (E.G., EMT-B)**

**NOTE: NOT ALL FIELDS ARE REQUIRED. AT MINIMUM, THE ACADEMIC AWARD FIELD SHOULD HAVE AN AWARD IDENTIFIED.**

RECOGNIZED POSTSECONDARY CREDENTIAL(S)

<b>Academic Award</b>				
<b>TSA</b>				
<b>Licensure</b>				
<b>Certification</b>				
<b>Industry Recognized Credential</b>				

OTHER ASSESSMENTS (ONLY IF NOT PREVIOUSLY LISTED)

COMMENTS FOR REVIEWER

## Additional Documentation

**ADDITIONAL DOCUMENTATION MAY BE UPLOADED HERE. THE REQUIRED UPLOADS ARE: STATEMENTS OF ASSURANCE, SECONDARY SUPPLEMENT BUDGET, AND CONSORTIUM CONSOLIDATED EQUIPMENT INVENTORY. STATEMENTS OF ASSURANCE SHOULD BE COMBINED AND UPLOADED AS ONE SINGLE PDF. THE REMAINING FIELDS ARE AVAILABLE AS NEEDED IF APPLICANTS HAVE ADDITIONAL MATERIAL TO SHARE.**

STATEMENTS OF ASSURANCE:

Riverland Statement of Assurances

SECONDARY SUPPLEMENTAL BUDGET:

2019-20 Perkins Secondary Budget

CONSORTIUM CONSOLIDATED EQUIPMENT INVENTORY

Riverland Perkins Combined Inventory List

ADDITIONAL MATERIAL:

Riverland graphic for Mn Career Fields and Assigned Advising Model

ADDITIONAL MATERIAL:

Consortium POS Document and Get the Edge Brochure

ADDITIONAL MATERIAL:

Carpentry Concurrent Program Brochure

# Budget

## Proposed Budget

	<b>Grant Funded</b>	<b>Total Budgeted</b>
<b>Goal 1</b>		
Postsecondary Admin (5% max)	\$1,427.76	\$1,427.76
Postsecondary Non-Personnel	\$24,486.60	\$24,486.60
Secondary Equipment	\$37,217.51	\$37,217.51
Secondary Equipment	\$21,999.63	\$21,999.63
Secondary Non-Personne	\$3,000.00	\$3,000.00
Secondary Non-Personnel	\$4,500.00	\$4,500.00
Secondary Non-Personnel	\$4,000.00	\$4,000.00
Secondary Non-Personnel	\$29,000.00	\$29,000.00
<b>Subtotal</b>	<b>\$125,631.50</b>	<b>\$125,631.50</b>
<b>Goal 2</b>		
Postsecondary Admin (5% max)	\$1,427.76	\$1,427.76
Postsecondary Non-Personnel	\$5,000.00	\$5,000.00
Secondary Non-Personnel	\$3,500.00	\$3,500.00
<b>Subtotal</b>	<b>\$9,927.76</b>	<b>\$9,927.76</b>
<b>Goal 3</b>		
Postsecondary Admin (5% max)	\$1,427.76	\$1,427.76
Postsecondary Non-Personnel	\$10,000.00	\$10,000.00
Secondary Non-Personnel	\$500.00	\$500.00
Secondary Non-Personnel	\$2,000.00	\$2,000.00
<b>Subtotal</b>	<b>\$13,927.76</b>	<b>\$13,927.76</b>
<b>Goal 4</b>		
Postsecondary Admin (5% max)	\$1,427.76	\$1,427.76
Postsecondary Non-Personnel	\$2,550.00	\$2,550.00
Secondary Non-Personnel	\$5,000.00	\$5,000.00
Secondary Non-Personnel	\$6,000.00	\$6,000.00
<b>Subtotal</b>	<b>\$14,977.76</b>	<b>\$14,977.76</b>
<b>Goal 5</b>		
Postsecondary Non-Personnel	\$8,535.00	\$8,535.00
Postsecondary Admin (5% max)	\$1,427.74	\$1,427.74

	Grant Funded	Total Budgeted
Secondary Admin (5% max) UFARS 895	\$7,024.58	\$7,024.58
Secondary Non-Personnel	\$2,000.00	\$2,000.00
Secondary Non-Personnel	\$5,250.00	\$5,250.00
Secondary Non-Personnel	\$2,000.00	\$2,000.00
Secondary Non-Personnel	\$300.00	\$300.00
Secondary Non-Personnel	\$300.00	\$300.00
Secondary Personnel (Salary and Benefits)	\$6,000.00	\$6,000.00
Secondary Personnel (Salary and Benefits)	\$450.00	\$450.00
Secondary Personnel (Salary and Benefits)	\$450.00	\$450.00
<b>Subtotal</b>	<b>\$33,737.32</b>	<b>\$33,737.32</b>

Goal 1

Postsecondary Personnel (Salary and Benefits)	\$47,840.00	\$47,840.00
<b>Subtotal</b>	<b>\$47,840.00</b>	<b>\$47,840.00</b>

Goal 2

Postsecondary Personnel (Salary and Benefits)	\$25,855.00	\$25,855.00
<b>Subtotal</b>	<b>\$25,855.00</b>	<b>\$25,855.00</b>

Goal 4

Postsecondary Personnel (Salary and Benefits)	\$15,855.00	\$15,855.00
<b>Subtotal</b>	<b>\$15,855.00</b>	<b>\$15,855.00</b>

Goal 5

Postsecondary Personnel (Salary and Benefits)	\$21,140.00	\$21,140.00
<b>Subtotal</b>	<b>\$21,140.00</b>	<b>\$21,140.00</b>

Total Proposed Cost	\$308,892.10	\$308,892.10
---------------------	--------------	--------------

## Proposed Budget Narrative

### Goal 1

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. Every element should be created as a line item, even if the dollar value is \$0.00. Do not enter any budget items under the 'Match' column. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

#### Secondary Equipment

303-\$37,217.51 POS Development, Industry Updates, Industry Tours, TSA Purchase

#### Secondary Non-Personnel

145-Sub Professional Development

**Secondary Equipment**

304-21,999.63 POS Development, Industry Updates, Industry Tours, TSA Purchase

**Secondary Non-Personnel**

368-\$4000 Out of State Travel

**Secondary Non-Personne**

820-\$3,000 Dues, Memberships, Licenses

**Secondary Non-Personnel**

366-\$29,000 CTSO Support/Travel, Professional Development

**Postsecondary Personnel (Salary and Benefits)**

Director of engaged Advising

**Postsecondary Non-Personnel**

Activities to support programs of study as listed in application

**Postsecondary Admin (5% max)**

allowed 5% admin, the college CFO budgets this 5% of the basic grant across the 5 goals evenly.

**Goal 2**

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. Every element should be created as a line item, even if the dollar value is \$0.00. Do not enter any budget items under the 'Match' column. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

**Secondary Non-Personnel**

366-\$3500 Experiential Learning

**Postsecondary Personnel (Salary and Benefits)**

Portion of Career specialist and coordinator

**Postsecondary Non-Personnel**

Support strategies outlined in application to build regional partnerships

**Postsecondary Admin (5% max)**

allowed 5% admin, the college CFO budgets this 5% of the basic grant across the 5 goals evenly.

**Goal 3**

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. Every element should be created

as a line item, even if the dollar value is \$0.00. Do not enter any budget items under the 'Match' column. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

**Secondary Non-Personnel**

303-\$500 Work Challenge Day

**Secondary Non-Personnel**

366-\$2000 Professional Development

**Postsecondary Non-Personnel**

activities as described in plan and application and connection to Workforce Center

**Postsecondary Admin (5% max)**

allowed 5% admin, the college CFO budgets this 5% of the basic grant across the 5 goals evenly.

**Goal 4**

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. Every element should be created as a line item, even if the dollar value is \$0.00. Do not enter any budget items under the 'Match' column. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

**Secondary Non-Personnel**

360-\$5000 Career and College Visits

**Secondary Non-Personnel**

430-\$6000 Career Planning Software

**Postsecondary Personnel (Salary and Benefits)**

Portion of postsecondary coordinator's time to work on student transition strategies and plan goals

**Postsecondary Non-Personnel**

Funding for activities and strategies in plan to enable student transitions

**Goal 5**

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. Every element should be created as a line item, even if the dollar value is \$0.00. Do not enter any budget items under the 'Match' column. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

**Secondary Personnel (Salary and Benefits)**

140-\$6000 Secondary Coordinator

**Secondary Non-Personnel**



145-\$2000 Subs for Staff Development

**Secondary Personnel (Salary and Benefits)**

210-\$450 Benefits

**Secondary Personnel (Salary and Benefits)**

218-\$450 Benefits

**Secondary Non-Personnel**

303-\$5250 Stipends-Coordination

**Secondary Non-Personnel**

366-\$2000 Perkins Professional Development

**Secondary Non-Personnel**

430-\$300 Perkins Supplies

**Secondary Non-Personnel**

490-\$300 Food for Meetings

**Secondary Admin (5% max) UFARS 895**

895-\$7024.58 Federal Chargeback

**Postsecondary Admin (5% max)**

allowed 5% admin, the college CFO budgets this 5% of the basic grant across the 5 goals evenly.

**Postsecondary Personnel (Salary and Benefits)**

Portion of postsecondary coordinators time to develop and implement LNA and additional activities in application and plan that are necessary to sustain the consortium

**Postsecondary Non-Personnel**

Funding to support activities and strategies to complete LNA and activities to sustain the consortium