

Required and Permissive Use of Funds

CARL D. PERKINS CAREER & TECHNICAL EDUCATION ACT OF 2006

Required Uses of Funds	Permissive Use of Funds
1. Assess the career and technical education programs funded under Perkins IV.	1. Improvement of career guidance and academic counseling programs that assist students in making informed academic and career and technical education decisions.
2. Develop, approve, or expand the use of technology in career and technical education.	2. Establish agreements, including articulation agreements, between secondary school and postsecondary career and technical education programs to provide postsecondary education and training opportunities for students.
3. Professional development programs, including providing comprehensive professional development (including initial teacher preparation) for career and technical education teachers, faculty, administrators, and career guidance and academic counselors at the secondary and postsecondary levels	3. Support initiatives to facilitate the transition of sub baccalaureate career and technical education students into baccalaureate programs.
4. Integration of content aligned with challenging academic standards and relevant career and technical education.	4. Support career and technical student organizations.
5. Provide preparation for non-traditional fields in current and emerging professions, and other activities that expose students, including special populations, to high skill, high wage occupations.	5. Support public charter schools operating career and technical education programs.
6. Support partnerships among local educational agencies, secondary, postsecondary, adult education providers, employers, labor organizations, parents, and local partnerships, to enable students to complete career technical programs of study.	6. Support career and technical education programs that offer experience in, and understanding of, all aspects of an industry for which students are preparing to enter.
7. Serve individuals in state correctional institutions and institutions that serve individuals with disabilities.	7. Support family and consumer sciences programs.
8. Support programs for special populations that lead to high skill, high wage or high demand occupations.	8. Support partnerships between education and business, or business intermediaries, including cooperative education and adjunct faculty arrangements at the secondary and postsecondary levels.
9. Provide technical assistance to eligible recipients.	9. Support the improvement or development of new career and technical education courses and initiatives, including career clusters, career academies, and distance education – high skill, high wage, high demand
*10. Collaboration/Brokering of Service/Continuum of Services.	10. Award incentive grants to eligible recipients for exemplary performance or for use for innovative initiatives
*11. Articulation, PSEO, Concurrent (Dual) Enrollment, or other recognized strategies.	11. Provide activities to support entrepreneurship education and training
	12. Provide career and technical education programs for adults and school dropouts to complete their secondary school education
	13. Provide assistance to individuals who have participated in Perkins assisted services and activities in continuing their education or training or finding appropriate jobs
	14. Develop valid and reliable assessments of technical skills
	15. Develop or enhance data systems to collect and analyze data on secondary and postsecondary academic and employment outcomes
	16. Improve the recruitment and retention of career and technical education teachers, faculty, administrators, or career guidance and academic counselors, and the transition to teaching from business and industry, including small business
*Minnesota Specific	17. Support occupational and employment information resources

Minnesota Career Technical Education

Minnesota State Colleges and Universities and Minnesota Department of Education

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ALLOWABLE/UNALLOWABLE COSTS

Allowable cost must be referenced in Consortia Plans	
Allowable Costs	Unallowable Costs
<ul style="list-style-type: none"> ✓ Charter schools (if part of a Consortium and have MDE approved CTE programs) ✓ Contracted services ✓ CTE Interest, Aptitude, and Ability Inventories (with Consortium/State Approval) ✓ CTE related software (with Consortium/State approval) ✓ CTE Student Organizations (advisor travel, instructional materials/supplies) ✓ Curriculum development/curriculum modification - CTE State approved Programs ✓ Displays, demonstrations, and exhibits ✓ Pre-approved equipment/equipment upgrade to meet at industry standards ✓ Expenditures for 7th/8th grade programs (career exploration/awareness activities) ✓ Food costs for meetings related to CTE programs, working meals only, must have agenda, ✓ Instructional materials and supplies related to CTE programs ✓ Marketing and outreach activities related to CTE programs (brochures, videos, flyers, web design) ✓ Meetings and conferences (registration fees, travel costs) related to CTE programs ✓ Professional development related to CTE for non-CTE teachers/faculty/counselors (involved in CTE initiatives such as POS, academic technical integration, career awareness activities) ✓ Professional development costs for CTE personnel ✓ Professional service costs (consultants) ✓ Program Advisory Committees ✓ Program evaluation ✓ Publication and printing costs related to CTE programs/activities ✓ Student recognition awards (certificates, portfolios, trophies) related to CTE ✓ Substitute pay for teachers, for activities and staff development related to CTE ✓ Supplemental Support Services for Perkins special populations ✓ Supportive personnel/instructional aids and devices ✓ Teacher/faculty CTE in-services ✓ Technical skill assessments, state approved, aligned with industry recognized standards ✓ Training costs (administrative, instructor, Perkins staff) ✓ Transportation costs incurred for approved CTE programs, workshops, professional development for Career Technical Student Organization competitions (administrators, counselors/advisors, CTE instructors, Perkins staff) ✓ Work-based learning activities for CTE teachers and students in approved program 	<ul style="list-style-type: none"> * Alcoholic beverages * Alumni/ae activities * Career and Technical Education <u>instruction</u> in approved postsecondary programs, shops, labs, and internships not allowed. (Secondary salaries may be paid for the first three years of a new program) x Capital assets (non-instructional equipment, building, land and expenditures to make improvements to capital assets) * Child Care * Commencement and convocation costs * Construction, renovation, and/or remodeling of facilities * Contributions and donations (cash, property, services) * Entertainment – amusement and social activities (sports tickets) * Expenditures for non-approved CTE programs * Expenditures for career education prior to the 7th grade * Expenditures that supplant * Fines and penalties * Fundraising * Gifts * Goods or services for personal use x Insurance x Interest * Items retained by students (supplies, clothing/uniforms, tools, calculators) * Monetary awards * Non-instructional furniture * Postsecondary customized training courses and programs * Political activities such as contributions, fund raising or lobbying * Promotional materials (T-shirts, pens, cups, key chains, book bags, etc.) * Remedial courses at both secondary and postsecondary levels * Scholarships * Student expenses/direct assistance to students (tuition, tools, fees, car repair, etc.) * Student stipends * Vehicles unless used for CTE instruction

References:

National Association for Career Technical Education Information conference and OCTAE Data Quality Institute 2014
 Education Department General Administrative Regulations 2013
 U.S. Office of Management and Budget Circulars
 Carl D. Perkins Career & Technical Education Act of 2006
 Minnesota State Five-Year Plan, July 1, 2008 - June 30, 2013
 Perkins IV
 The Administrator's Handbook on EDGAR, 3rd Edition, 2CFR200.439