FY21-22 Second-Year Update to the Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Application

**The Perkins V Grant for Career and Technical Education** provides funds for approved Career and Technical Education (CTE) programs. In Minnesota, funds are distributed on the basis of state-approved career and technical education programs and appropriate teacher licensure. Programs are administered under Minnesota Rules Chapter 3505 and the federal Strengthening Career and Technical Education for the 21st Century Act (Perkins V).

Pursuant to Section 134 of the Perkins V Act, to receive funds under Perkins V, a consortium must develop and submit a unified, local secondary/postsecondary Perkins application and budget. The application must address secondary and postsecondary Career and Technical Education programming. The approved local application—with statement of assurance signatures—serves as the consortium’s formal application for receiving Perkins funding.

Although the local application covers a two-year period, a budget is required to be submitted annually. Budget requests in any narrative section will require some statement. The statement may be as simple as – No Change. Below are the narrative questions and other forms you’ll see when you log in to the Amplifund Grant Management System portal.

Some consortium leaders may find it easier to capture their responses **in this document** and then copy and paste them into the online application. This is simply a planning document. Do not upload this document to Amplifund.

**Amplifund Log In:** **GoToMyGrants.com**

**Resources to Complete Your Perkins Local Application:** <https://minnstate.edu/system/cte/perkins-local-application/index.html>

## Consortium Membership List

If there are changes to your consortium membership, list them here; if not, enter “No Change.”

## Narrative 1: Comprehensive Local Needs Assessment (CLNA)

##### If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter “No change.”

## Narrative 2: Programs of Study

## If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter “No change.”

## Narrative 3: Workforce Innovation Opportunity Act (WIOA) and other workforce agencies

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter “No change.”

## Narrative 4: Integrated Academic and Technical Skills

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter “No change.”

## Narrative 5: Special Populations

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter “No change.”

## Narrative 6: Work-based Learning

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter “No change.”

## Narrative 7: Early College

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter “No change.”

## Narrative 8: Support to Professionals

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter “No change.”

## Narrative 9: Performance Gaps

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter “No change.”

## Narrative 10: Consortium Governance

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter “No change.”

*In the Minnesota 4-year State Plan, a consortium is defined as having:*

* *Minimum of 1 school district and 1 postsecondary Minnesota State College*
* *Minimum of 6 programs of study*
  + *Of these 6 programs of study, a minimum of 4 career fields must be represented*
  + *All components of 3 of the 4 POS by career field must be provided within the consortium (In other words, only 1 of the 4 POS can be brokered)*
* *Greater than 1000 CTE participants at the secondary level (based on 2018 definitions and data) OR greater than 1800 FYE at the postsecondary level (based on 2018 definitions and data)*

## Narrative 11: Reserve Funds

Explain reserve fund budget requests here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter “No change.”

*Section 112(c)—The State may award Reserve funds to consortia for career and technical education activities described in Section 135--*

*(1) in—*

*(A) rural areas;  
(B) areas with high percentages of CTE concentrators or CTE participants;  
(C) areas with high numbers of CTE concentrators or CTE participants; and  
(D) areas with disparities or gaps in performance as described in section 113(b)(3)(C)(ii)(II); and*

*(2) in order to—*

*(A) foster innovation through the identification and promotion of promising and proven career and technical education programs, practices, and strategies, which may include programs,* *practices, and strategies that prepare individuals for nontraditional fields; or*

*(B) promote the development, implementation, and adoption of programs of study or career pathways aligned with State-identified high-skill, high-wage, or in-demand occupations or industries.*

## Workforce Center Collaboration

Enter Workforce Center contributions for year two of the application.

## Perkins-Funded Positions

Enter changes to Perkins Funded Positions for year-two of the application. Upload position descriptions for added personnel. Explain changes in personnel funding under the appropriate narrative item.

## Additional Documentation

Upload a Secondary Supplemental Budget Excel sheet for year-two of the application.

Upload all combined Statement of Assurance forms in one combined PDF file.

## Budget Form for Narratives 1-11 Instructions

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item.

a. Secondary Personnel (Salary and Benefits)

b. Secondary Non-Personnel

c. Secondary Equipment

d. Secondary Admin (5% max) UFARS 895

e. Postsecondary Personnel (Salary and Benefits)

f. Postsecondary Non-Personnel

g. Postsecondary Equipment

h. Postsecondary Admin (5% max)