



**SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education
for the 21st Century Act (Perkins V)**

Prepared by Southwest Metro Consortium
for Minnesota State FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
(Perkins V)

Submitted by Crystal Svoboda

Submitted on 05/26/2021 10:48 AM Central Standard Time

SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V) Opportunity Details

Southwest Metro Consortium

Opportunity Information

Title

FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

Description

APPLICATION OPENS MARCH 15, 2021.

The Perkins V Grant for Career and Technical Education provides funds for approved Career and Technical Education (CTE) programs. In Minnesota, funds are distributed on the basis of state-approved career and technical education programs and appropriate teacher licensure. Programs are administered under Minnesota Rules Chapter 3505 and the federal Strengthening Career and Technical Education for the 21st Century Act (Perkins V).

The Minnesota Department of Education (MDE) approves Career and Technical Education Programs (CTE) that meet teacher licensing and other criteria. These programs are eligible to access federal Perkins V funds. Districts that accept these federal dollars must report enrollment and student proficiency for CTE courses and programs to the department.

Category Explanation

Second-Year application.

Opportunity Manager

Jeralyn Jargo

Public Link

<https://www.gotomygrants.com/Public/Opportunities/Details/e4279467-db28-4225-924a-19d211999fe0>

Is Published

Yes

Submission Information

Submission Window

Opens 03/15/2021 8:00 AM

Eligibility Information

Eligibility Type

Public

Additional Eligibility Information

Pursuant to Section 134 of the Perkins V Act, to receive funds under Perkins V, a consortium must develop and submit an annual, unified, local secondary/postsecondary Perkins application and budget. The application must address secondary and postsecondary Career and Technical Education programming. The approved local application—with statement of assurance signatures—serves as the consortium's formal application for receiving Perkins funding.

Additional Information

Additional Information URL

<https://minnstate.edu/system/cte/perkins-local-application/index.html>

Additional Information URL Description

All forms and instructions related to the Perkins Local Application can be found on our website.

**SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
(Perkins V)**
Southwest Metro Consortium

Application Information

Application Name

SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
(Perkins V)

Award Requested

\$950,717.38

Total Award Budget

\$950,717.38

Primary Contact Information

Name

Crystal Svoboda

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Bloomington, Minnesota 55341

Phone Number

**SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
(Perkins V)**
Southwest Metro Consortium

Consortium Membership List

Consortium Membership List

If there are changes to your consortium membership, list them here; if not, type "No Change."

No Change

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

**SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
Narrative 1: Comprehensive Local Needs Assessment (CLNA) (Perkins V)**

Southwest Metro Consortium

CLNA

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

No change

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

**SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
Narrative 2: Programs of Study (POS)**

(Perkins V)

Southwest Metro Consortium

POS

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Targeted POS for our consortium:

1.
Business, Management and Administration: Hospitality and Tourism: Travel and Tourism:

Particular support for the new Hospitality and Culinary program at SWMetro Intermediate District #288 to serve 11 member high schools, Adult Education, Alternative Learning and Transition students.
2.
Engineering, Manufacturing and Technology: Transportation, Distribution, Logistics: Transportation Operations aligned with Agriculture, Food and Natural Resources: Agriculture, Food and Natural Resources: Power, Structural and Technical Systems

Particular support for new small engine program for area Transition students and Drone Aviation program for #288 member district students. Support for district Ag programs in their POS expansions.
3.
Business, Management and Administration: Finance: Accounting and Insurance
4.
Health Science Technology: Health Science: Therapeutic Services

Equipment support for programs in Health Science Technology - including Medical Terminology, Nursing Assistant, Medical Assisting, Emergency Medical Services and other certification programs.

Particular support would be based on Advisory Committee and CLNA recommendations as well as needs to ensure that programs can meet the criteria of concurrent enrollment and/or certification.

Education: Change language from Black Men Teach to Black Men in Education Program Coordinator Southwest Metro Perkins Consortia has been diligently working to positively impact the goal to expand opportunities in our Education Program of Study. The primary goals have focused on three main activities including: expansion of concurrent enrollment education course offerings, intentional outreach including to underrepresented groups, and district connection and support with training and professional development. Evidence of program success is the growth of our program. The number of high schools involved grew from three high schools in fall of 2017 to eleven high schools in 2020-2021 academic year. Included in this growth is the development of sequential course offerings. Not only are we offering Introduction to Education with these districts, but in a number of cases we are offering Multicultural Education in the Schools and Human Relations in the Classroom and Educational Technologies. Approximately 500 students are impacted by this programming. Continued expansion in our Education Pathway uncovered the need for additional academic, career, and personal support to Black male students. These efforts will be facilitated by a new Black Men in Education Program Coordinator position at Normandale. Primary focus will be on ensuring students' persistence and success as they embark on transitioning to higher education pursuits at Normandale. This position will initially develop and then manage the day-to-day operations of a sustainable program to recruit and support Black, African-American, and African men into Elementary and Secondary Education pathways. The goal will be a continued focus on partnerships with middle and high school student pathways in education. This impacts Narratives 2, 7, and Reserve funding.

The consortium is expanding offerings in the Health Science pathway with the addition of a concurrent Medical Assisting diploma program brokered through DCTC. There is also movement toward adding an LPN diploma program.

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

**SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
Narrative 3: Workforce Innovation Opportunity Act (WIOA) and other workforce agencies (Perkins V)**
Southwest Metro Consortium

WIOA

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

No Change.

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

**SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
Narrative 4: Integrated Academic and Technical Skills (IATS) (Perkins V)**

Southwest Metro Consortium

IATS

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

\$75,000 secondary budget is broken into the two areas below:

\$35,000 in the secondary budget to support CTSOs and student leadership development: this pays for instructor support (expenses related to CTSO conferences and activities), transportation for large groups of students (buses), and instructional materials related to CTSO needs. \$35,000 for 15 districts equates to approximately \$2,300 per district. This is not an actual expense amount since some districts have more CTSOs than other districts, but merely an approximation.

\$40,000 is in the secondary budget to support academics in CTE work which include technology integration, business simulations, instructional supplies, TSAs.

"CTSO: for individuals enrolled in CTE programs that engages CTE activities as an integral part of the instructional program" "Supporting CTSO including student preparation for and participation in technical skills competitions aligned with CTE program standards and curricula."

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

**SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
Narrative 5: Special Populations (SP)**

(Perkins V)

Southwest Metro Consortium

SP

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

"Minnesota is now home to a growing share of immigrants and refugees —one in five children under the age five are children of immigrants. Currently, only four percent of Minnesota teachers are persons of color, compared to one-third of students. As school districts across the state experience increases in student diversity, there is an urgent need to grow the diversity of the educator workforce." NewAmerica.org <https://www.newamerica.org/education-policy/edcentral/role-coalition-building-expanding-grow-your-own-programs-minnesota/>

Our Education POS, and the many initiatives we have supporting the Education profession, is our chosen example to use for our focus. The collaboration efforts for Education highlight the integration of Perkins funding and other funding sources, in secondary to postsecondary to workforce partnerships.

The scope of our data has identified many gaps we are trying to address with our initiatives which impact multiple Perkins Narratives. For example, the Black Men in Teaching Program Coordinator position will address Special Populations (Narrative 5) including: individuals from economically disadvantaged families, including low-income youth and adults and individuals preparing for non-traditional fields. While also directly working toward improving our Performance Gaps (Narrative 9) through multiple data sources.

Southwest Metro consortia established a (draft) flowchart for new initiative implementation titled Perkins Data Process. The depicted process allows for the collection of data as we move through the project review, implementation, execution, and evaluation stages of new initiatives. Notably this process allows for pivot points along project paths. We felt it important to imbed continual outlets for real-time reporting on current strategies in the Plan and areas to plug in new strategies as they arise during program implementation.

Narratives 5 and 9 Edited Strategies:

Strategy 1: K-12 partnership with Introduction to Education (and other Education courses) concurrent enrollment opportunities for students. Align data from Black Men Teach and Grow Your Own initiatives.

Strategy 2: Continue to reach out to ABE programs and underrepresented groups and students with disabilities.

Strategy 3: Continue to educate and recruit non-traditional students into CTE programs - Education in particular for this defined focus.

Strategy 4: Continue to partner with Advance CTE.

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

**SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
Narrative 6: Work-based Learning (WBL) (Perkins V)**

Southwest Metro Consortium

WBL

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

The global Aon Apprenticeship program is expanding with the goal of adding approximately 10,000 new apprenticeships in 6 new US cities including Minneapolis by 2030. Considerable amount of research has been applied to the need within Business tracks with emphasis on the Finance/Insurance and Human Resource talent pipeline nationally. Likewise, state and regional data reflects the need for support in Finance, Business, Management, and Administration Career Clusters and associated Pathways. Specifically, RealTime Talent data presented in the CTE Regional Workforce Trends and Impacts presentation reflects Finance to be a high wage, high skill, and in demand career cluster for the MSP Metro Region. Specifically, as listed in Minnesota Critical Occupations, Human Resource Specialists are listed 6th in critical occupations.

The program is considered an "earn and learn" program delivery type in which participants have full time employment, financial support for full time education, and wrap around educational support. Approximately 28 hours a week are devoted to apprenticeship working hours and 12 hours a week for the classroom educational component. After completion of the program, students will earn an Associate of Applied Science degree in Business Marketing and Management with a certificate in Human Resources. Specialized elective courses, still to be approved, will focus on insurance topics.

Perkins dollars will assist with the coordination and execution of the Aon Apprenticeship program including set up, communication, recruitment, and initial program execution.

"Improving CTE outcomes students served by eligible entities, eligible institutions or eligible recipients through activities such as supporting development and enhancement of innovate delivery models for CTE related WBL, including school-based simulated work sites, mentoring, work site visits, job shadowing, project-based learning, and skill-based and paid internships. Supporting new models for integrating academic content, increasing effective use of technology, integrating STEM, including computer science with CTE."

Aon Apprenticeship Program: Normandale is exploring a new partnership with Aon Empower Results in Finance - Insurance pathway. Based on data demand collected from RealTime Talent, there is a demonstrated regional need specific to Insurance pathway. Normandale has the unique opportunity to partner with Aon Apprenticeship program in conjunction with our Continuing Education and Workforce Center and the Business department to establish a full, credit-based Associate of Applied Science degree in Business with focus on Insurance. There is need for contracted work to serve as a coordinator of this work through the start up stages and non-teaching program facilitation. The Aon Apprenticeship program focuses on recruiting, hiring and — often most difficult in entry-level positions — retaining employees with the right skills can be difficult. From the perspective of some prospective workers, the cost of college creates either a barrier to entry to a career or student loan debt that impairs a healthy financial future. Aon Apprenticeship programs help build a talent pipeline of highly skilled and diverse professionals, while providing apprentices with advanced education and work experience. By removing some of the traditional barriers to entry-level employment, Aon can contribute to local workforce development and cultivate talent from across the metro area of each city while improving retention rates in these entry-level roles. Aon's two-year Apprenticeship Program serves as an alternate route into a permanent role that normally requires a specific degree or professional experience by providing motivated, high-potential individuals with the required training (on the job and in the classroom), professional skills development, mentorship and experiential learning to bridge the gap. Apprentices receive: - A competitive salary and full employee benefits - Paid tuition at partner schools in the US or government-sponsored Apprenticeship Pathway programs in the UK - Leadership exposure - A full-time permanent position.

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

**SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
Narrative 7: Early College (EC)**

(Perkins V)

Southwest Metro Consortium

EC

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Postsecondary funds will support activities that include outreach, advising, orientation and the opportunity for students to visit Normandale's campus. **Support will also be provided to NEW CTE concurrent enrollment offerings in either assistance with start up funding and/or maintaining updated educational resources. Educational resources would only be provided** for new CTE concurrent enrollment courses that align with a POS. **Additional support needs have arisen due to limitations in access for field experience hours and visitation regulations. As a result, postsecondary funding will be allocated for Teaching Channel. In short, the Teaching Channel provides access to a library of electronic tools for educational observations.** We will not consider financial support for e-textbooks as they are single use and for a specific student. These potential purchases would be on a limited as needed basis.

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

**SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
Narrative 8: Support to Professionals (STP) (Perkins V)**

Southwest Metro Consortium

STP

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No change

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**SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
Narrative 9: Performance Gaps (PG)**

(Perkins V)

Southwest Metro Consortium

PG

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Narratives 5 and 9 Edited Strategies:

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Strategy 3: Continue to educate and recruit non-traditional students into CTE programs - Education in particular for this defined focus.

Strategy 4: Continue to partner with Advance CTE.

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**SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
Narrative 10: Consortium Governance****(Perkins V)**

Southwest Metro Consortium

Consortium Definition**In the Minnesota 4-year State Plan, a consortium is defined as having:**

- Minimum of 1 school district and 1 postsecondary Minnesota State College
- Minimum of 6 programs of study
 - Of these 6 programs of study, a minimum of 4 career fields must be represented
 - All components of 3 of the 4 POS by career field must be provided within the consortium (In other words, only 1 of the 4 POS can be brokered)
- Greater than 1000 CTE participants at the secondary level (based on 2018 definitions and data) OR greater than 1800 FYE at the postsecondary level (based on 2018 definitions and data)

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Budget change to reflect salary adjustment as a result of Crystal Svoboda's change in position.

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

**SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
Narrative 11: Reserve Funds (RF)**

(Perkins V)

Southwest Metro Consortium

RF

Section 112(c)—The State may award Reserve funds to consortia for career and technical education activities described in Section 135--

(1) in—

(A) rural areas;

(B) areas with high percentages of CTE concentrators or CTE participants;

(C) areas with high numbers of CTE concentrators or CTE participants; and

(D) areas with disparities or gaps in performance as described in section 113(b)(3)(C)(ii)(III); and

(2) in order to—

(A) foster innovation through the identification and promotion of promising and proven career and technical education programs, practices, and strategies, which may include programs, practices, and strategies that prepare individuals for nontraditional fields; or

(B) promote the development, implementation, and adoption of programs of study or career pathways aligned with State-identified high-skill, high-wage, or in-demand occupations or industries.

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

1.

Business, Management and Administration: Hospitality and Tourism: Travel and Tourism:

Particular support for the new Hospitality and Culinary program at SWMetro Intermediate District #288 to serve 11 member high schools, Adult Education, Alternative Learning and Transition students.

2.

Engineering, Manufacturing and Technology: Transportation, Distribution, Logistics: Transportation Operations aligned with Agriculture, Food and Natural Resources: Agriculture, Food and Natural Resources: Power, Structural and Technical Systems

Particular support for new small engine program for area Transition students and Drone Aviation program for #288 member district students. Support for district Ag programs in their POS expansions.

3.

Business, Management and Administration: Finance: Accounting and Insurance

4.

Health Science Technology: Health Science: Therapeutic Services

Equipment support for programs in Health Science Technology - including Medical Terminology, Nursing Assistant, Medical Assisting, Emergency Medical Services and other certification programs.

Particular support would be based on Advisory Committee and CLNA recommendations as well as needs to ensure that programs can meet the criteria of concurrent enrollment and/or certification.

Additional support for Education Coordinator position referenced in Narrative #2.

Please score the form as either 1-"complete," or 0-"not complete" (Reviewer Only)

**SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
 Workforce Center Collaboration**

(Perkins V)

Southwest Metro Consortium

Enter Workforce Center contributions for year two of the application.

Enter information into this table as it applies to your consortium. This table does not self-tabulate. Add totals from Postsecondary Total (line 3) and Secondary (line 6) and enter that figure in Total (line 7). If there is no total or dollar amount in a line, enter Zero (0) in the corresponding spot.

Workforce Center Collaboration

	Total(s)
(POSTSECONDARY) Total Perkins funds used in collaboration with WorkForce Centers	18750
(POSTSECONDARY) Estimated expenditure/in-kind contributions used in collaboration with Workforce Centers	15000
Postsecondary Subtotal	33750
(SECONDARY) Total Perkins funds used in collaboration with WorkForce Centers	
(SECONDARY) Estimated expenditures/in-kind contributions used in collaboration with WorkForce Centers	
Secondary Subtotal	
TOTAL	33750

Please score the form as either 1-“complete,” or 0-“not complete” (Reviewer Only)

**SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
(Perkins V)**
Southwest Metro Consortium

**SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
Additional Documentation**
(Perkins V)
Southwest Metro Consortium

Additional documentation may be uploaded here.

Statements of Assurances (Attached as one large PDF file):

Combined Statements of Assurance

Secondary Supplemental Budget:

SWMetro Secondary-Supplemental-Budget-Amplifund-Worksheet FY21-22 Second-Year

Consortium Consolidated Equipment Inventory

Additional Material

21-22 CP Request-Budget-Payout

Additional Material

Additional Material:

Additional Material:

Additional Material:

Additional Material:

Additional Material

Additional Material:

Additional Material:

Please score the form as either 1-“complete,” or 0-“not complete” (Reviewer Only)

**SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
 Budget** **(Perkins V)**
 Southwest Metro Consortium

Proposed Budget Summary

Expense Budget

	Grant Funded	Total Budgeted
A) Narrative 1: Comprehensive Local Needs Assessment (CLNA)		
Postsecondary Non-Personnel	\$12,000.00	\$12,000.00
Subtotal	\$12,000.00	\$12,000.00
B) Narrative 2: Programs of Study		
Postsecondary Equipment	\$37,593.59	\$37,593.59
Postsecondary Non-Personnel	\$8,000.00	\$8,000.00
Postsecondary Personnel (Salary and Benefits)	\$46,000.00	\$46,000.00
Secondary Equipment	\$47,845.90	\$47,845.90
Secondary Non-Personnel	\$73,500.00	\$73,500.00
Subtotal	\$212,939.49	\$212,939.49
C) Narrative 3: Workforce Innovation Opportunity Act (WIOA) and other workforce agencies		
Postsecondary Personnel (Salary and Benefits)	\$12,500.00	\$12,500.00
Subtotal	\$12,500.00	\$12,500.00
D) Narrative 4: Integrated Academic and Technical Skills		
Postsecondary Non-Personnel	\$12,000.00	\$12,000.00
Secondary Non-Personnel	\$75,000.00	\$75,000.00
Subtotal	\$87,000.00	\$87,000.00
E) Narrative 5: Special Populations		
Postsecondary Non-Personnel	\$35,000.00	\$35,000.00
Postsecondary Personnel (Salary and Benefits)	\$22,500.00	\$22,500.00
Postsecondary Personnel (Salary and Benefits)	\$12,500.00	\$12,500.00
Secondary Non-Personnel	\$6,000.00	\$6,000.00
Subtotal	\$76,000.00	\$76,000.00
F) Narrative 6: Work-based Learning		
Postsecondary Non-Personnel	\$35,000.00	\$35,000.00
Secondary Non-Personnel	\$50,000.00	\$50,000.00
Subtotal	\$85,000.00	\$85,000.00
G) Narrative 7: Early College		
Postsecondary Personnel (Salary and Benefits)	\$28,236.50	\$28,236.50

SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act

	Grant Funded	Total Budget (Perkins V) Southwest Metro Consortium
Postsecondary Personnel (Salary and Benefits)	\$25,900.00	\$25,900.00
Postsecondary Non-Personnel	\$24,000.00	\$24,000.00
Postsecondary Personnel (Salary and Benefits)	\$23,000.00	\$23,000.00
Secondary Non-Personnel	\$40,000.00	\$40,000.00
Subtotal	\$141,136.50	\$141,136.50
H) Narrative 8: Support to Professionals		
Postsecondary Non-Personnel	\$5,500.00	\$5,500.00
Subtotal	\$5,500.00	\$5,500.00
I) Narrative 9: Performance Gaps		
Postsecondary Non-Personnel	\$20,000.00	\$20,000.00
Subtotal	\$20,000.00	\$20,000.00
J) Narrative 10: Consortium Governance		
Postsecondary Admin (5% max)	\$22,327.81	\$22,327.81
Postsecondary Non-Personnel	\$8,000.00	\$8,000.00
Postsecondary Personnel	\$56,473.00	\$56,473.00
Secondary Admin (5% max)	\$19,850.00	\$19,850.00
Secondary Non-Personnel	\$5,000.00	\$5,000.00
Secondary Personnel	\$80,000.00	\$80,000.00
Subtotal	\$191,650.81	\$191,650.81
K) Narrative 11: Reserve Funds		
Postsecondary Admin (5% max)	\$2,675.38	\$2,675.38
Postsecondary Non-Personnel	\$21,557.60	\$21,557.60
Postsecondary Personnel (Salary and Benefits)	\$6,250.00	\$6,250.00
Postsecondary Personnel (Salary and Benefits)	\$23,000.00	\$23,000.00
Secondary Admin (5% max)	\$2,675.00	\$2,675.00
Secondary Equipment	\$33,832.60	\$33,832.60
Secondary Non-Personnel	\$12,000.00	\$12,000.00
Secondary Personnel	\$5,000.00	\$5,000.00
Subtotal	\$106,990.58	\$106,990.58
Total Proposed Cost	\$950,717.38	\$950,717.38

Revenue Budget

SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act

Grant Funded **Total Budgeted** **(Perkins V)**
Southwest Metro Consortium

Grant Funding	Grant Funded	Total Budgeted
Award Requested	\$950,717.38	\$950,717.38
Subtotal	\$950,717.38	\$950,717.38
Total Proposed Revenue	\$950,717.38	\$950,717.38

Proposed Budget Detail

See attached spreadsheet.

Proposed Budget Narrative

A) Narrative 1: Comprehensive Local Needs Assessment (CLNA)

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Postsecondary Non-Personnel

Contracting with RealTime Talent to get updated Labor Market Information. Impacts of COVID-19 will be assessed.

B) Narrative 2: Programs of Study

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Non-Personnel

Program of Study Development; professional development; advisory committee support

Postsecondary Non-Personnel

Slight decrease to reflect Minn State taking on associated Talent Neuron cost.

Postsecondary Equipment

No change. Potential equipment purchases for CTE programs based on NFR. Specifics not yet determined.

Postsecondary Personnel (Salary and Benefits)

Change. Change to reflect salary for Black Men in Education Program Coordinator position detailed in Narrative #2.

Secondary Equipment

Equipment in support of current and expanding POS

SW Metro FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

Southwest Metro Consortium

C) Narrative 3: Workforce Innovation Opportunity Act (WIOA) and other workforce agencies

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Postsecondary Personnel (Salary and Benefits)

Slight decrease in salary percentage for Velvet Walker for work with WIOA and other Support Services to Professionals.

D) Narrative 4: Integrated Academic and Technical Skills

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Non-Personnel

Integration of academics within CTE; CTSO support

Postsecondary Non-Personnel

Decrease. Decreasing contract allotment for YouScience/Precision Exams.

E) Narrative 5: Special Populations

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Non-Personnel

Dollars utilized for special population integration and non-trad trainings

Postsecondary Non-Personnel

Decrease. Decrease due to limited in-person requests for student day and camps. Supplies for Office for Students with Disabilities and other initiatives remain.

Postsecondary Personnel (Salary and Benefits)

No change. Lauren Norgard works in Office for Students with Disabilities and directs a program that assists with CTE students with barriers and challenges.

Postsecondary Personnel (Salary and Benefits)

Decrease to reflect change in percentage. Velvet Walker works with ABE, CBO's and Workforce Centers and Human Services Program.

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F) Narrative 6: Work-based Learning (Perkins V)**

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Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Non-Personnel

Career Information Systems support; student career fairs, field trips

Postsecondary Non-Personnel

Change. New initiative for Aon Apprenticeship program detailed in Narrative #6.

G) Narrative 7: Early College

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Non-Personnel

Support of articulation, concurrent credit models

Postsecondary Personnel (Salary and Benefits)

Change. Increase slightly to reflect salary change. Establishing and maintaining CTE dual enrollment activities.

Postsecondary Personnel (Salary and Benefits)

No change. Diem Vo, Concurrent Enrollment Coordinator, for tracking and other activities associated with CTE dual enrollment initiatives.

Postsecondary Non-Personnel

No change. CTECredMN website, tracking and arranging articulated agreements and student progress. Attendance at NACEP conference. General supplies.

Postsecondary Personnel (Salary and Benefits)

Change. Salary for Marvis Kilgore, Black Men in Education Program Coordinator. See narrative #2

H) Narrative 8: Support to Professionals

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Postsecondary Non-Personnel

No change. Various memberships and supporting professional training events.

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Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Postsecondary Non-Personnel

No change. Researching gaps, establishing baselines, working with AdvanceCTE, English Learner initiative and Human Service project.

J) Narrative 10: Consortium Governance

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Personnel

Coordinator pay for consortium governance as well as district support for local personnel

Secondary Non-Personnel

Consortium governance expenses that are non personnel; travel; PD

Secondary Admin (5% max)

5% Admin

Postsecondary Personnel

Change to reflect salary due to position change. Crystal Svoboda for consortium leadership.

Postsecondary Non-Personnel

Decrease due to decrease CLNA amount and decrease in travel and registration needs. Expenses for conference attendance including ACTE Vision, NPS, Region III, and other. Mileage for travel and general supplies.

Postsecondary Admin (5% max)

Increase due to overall increase allocation.

K) Narrative 11: Reserve Funds

Reserve Funds: Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Personnel

Direct support of POS and curriculum development

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Secondary Non-Personnel**

(Perkins V)

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YouScience Expenditure

Secondary Equipment

POS development; new program development; equipment

Secondary Admin (5% max)

5% Admin

Postsecondary Admin (5% max)

Increase as a result of increased anticipated allocation amount.

Postsecondary Personnel (Salary and Benefits)

No change. Velvet Walker for coordination of para program

Postsecondary Personnel (Salary and Benefits)

Change. Salary for Marvis Kilgore for Black Men in Education Program Coordinator position. See Narrative #2 for details.

Postsecondary Non-Personnel

Slight change. Funding for curriculum development in Para and books for Grow Your own projects.