The Office of General Counsel’s next scheduled one hour Adobe Connect based legal seminar, available to campus administrators, faculty and staff at no charge, is scheduled for Thursday, October 10, 2019 at 10:00 a.m. College, university and system office employees may participate with supervisor approval. Please join us!

THURSDAY, October 10, 2019
10:00 A.M.

A General Overview of the Minnesota Government Data Practices Act

This month’s webinar will focus on new issues and common questions related to student and employee data. Topics will include:

October's webinar will provide the audience with a basic overview of the Colleges’ and Universities’ obligations as set forth in the Minnesota Government Data Practices Act. Topics include the difference between public and private data, how to respond to data requests, record retention, and data management compliance.

Intended Audience: Registrars, Human Resources, Information Technology, & General Audiences

Presented by Daniel McCabe, Assistant General Counsel.

To join the 10 a.m. presentation:
1. Go to https://webmeeting.minnstate.edu/r45aezql201k
2. Login with your StarID and Password.
3. Upon entering your meeting room, you will be prompted to Join your meeting's audio conference. For the best audio experience, select Using Microphone to use a microphone/headset connected to your computer. (See below for Adobe Connect information)

We always have time for questions. You may call in or e-mail questions prior to a scheduled presentation (contact information below); we welcome questions chatted in during the presentation, or at the end of the presentation. While we want to be respectful of our participants’ schedules, Adobe Connect does not cut us off at 11:00 a.m. and if you have a question, we want to answer it.
PLEASE SEE BELOW FOR FALL SEMINAR DATES AND TOPICS

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Missed a presentation or want to view one again? The Office of General Counsel has hosted Second Thursday each calendar school year since December 2009. For a complete listing of past Office of General Counsel Second Thursday presentations, follow this link:
http://minnstate.edu/system/ogc/webinars.html

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For more information call Amanda Bohnhoff, Office of General Counsel at 651-201-1676
If accommodations are necessary for individuals with disabilities to participate in this activity (e.g., wheelchair access, auxiliary hearing device, an interpreter), such accommodations can be made available upon advance request. Please contact Amanda Bohnhoff at 651-201-1676, via e-mail at amanda.bohnhoff@minnstate.edu, or TTY (651) 282-2660.
Adobe Connect

Make sure your computer is ready - Perform an Adobe Connect Diagnostic Test to make sure that your computer and web browser can run a web meeting with Adobe Connect.

Launch a Test Meeting - Use the "Browser Check" meeting room to make sure that your computer and web browser can launch an Adobe Connect meeting room. In this room, you can also test your computer microphone and web camera.

Adobe Connect Add-in - Download and install the latest version of the Adobe Connect Add-In [administrator permissions required] on your computer. If you don't have the Adobe Connect Add-In installed, don't worry, a temporary version ("Lightning download") of the Adobe Connect Add-In is launched.

Enabling Flash in your Browser - The Adobe Flash Player launches the Adobe Connect Add-In. This tool from Adobe allows you to see if Flash Player is installed on your computer and how to enable it in your web browser.

Need help during a meeting?
Call 1-866-922-9566. Meeting support is provided to Minnesota State by Arkadin Support.