Job Class: Information Systems Manager – Job 31683
Working Title: Information Systems Manager - Data

Who May Apply: Open to all qualified job seekers
Date Posted: 4/8/2019
Closing Date: 4/29/2019
Hiring Agency/Seniority Unit: Minnesota State - System Office/MMA
Division/Unit: IT
Appointment Type: Unlimited, Full-time
Work Shift/Work Hours: Day Shift
Days of Work: M-F
Travel Required: Yes – 10%
Salary Range: $36.96 - $63.23/hourly; $77,172 - $132,024/annually
Classified Status: Classified
Option Code: Information Security
Bargaining Unit/Union: 216/Middle Management Association/MMA
FLSA Status: Exempt - Executive
Location: St. Paul
Connect 700 Program Eligible: Yes

Job Summary:

Reporting to Director of Engineering and Data, this position works within IT to lead a team that provides enterprise reporting and analytic solutions to meet business needs. This position will lead developers and proactively recommend solutions to business issues through practical and effective business intelligence and data management best practices. Position will work closely with key business stakeholders and business analysts to establish information needs, define processes, implement and support the reporting and analytic solutions. This position will support our enterprise data management vision by communicating and executing upon the strategy for data in the areas of enterprise data warehousing, business intelligence, and analytics within the established data governance frameworks. Defines an executable roadmap of initiatives based on this vision and ensure adherence to enterprise data standards, quality, and monitoring processes. Lead the decision support data delivery layer to support the business lines' strategic needs through data reporting and analytic activities.
Lead, supervise, and direct department personnel, including but not limited to: hiring, coaching, developing, promoting, rewarding, assigning and reviewing work, directing work, approving transfers, disciplining, suspending, discharging, and adjusting grievances to ensure that staff are skilled and available as needed, projects are staffed correctly to meet objectives, deadlines and stay within budget, collective bargaining agreements and Minnesota State policies and procedures are implemented and appropriately enforced, all employment laws and regulations are implemented and enforced, and all employees and applicants receive equitable treatment.

The work location is in the heart of downtown St. Paul, right in the skyway system. Benefits include excellent health and dental insurance, retirement package, tuition waiver at Minnesota State institutions (after three years of employment) and flexible working hours.

**Minimum Qualifications:**

Resume must reflect all minimum qualifications. Please enter your experience in chronological order, including the month and year of employment.

- Bachelor's degree
- 10 years of experience in the IT field with 5 years of experience managing an information technology team such as a data warehouse, reporting, or business intelligence team. Includes experience with aspects of the data warehouse lifecycle including data reporting and analytics.
- Knowledge/Experience with developing business intelligence and reporting solutions, utilizing a number of project methodologies
- Demonstrated excellent written and verbal interpersonal and communication skills
- Strong organizational skills and results oriented
- Excellent follow-up, strong analytical and problem-solving skills
- Familiarity with data management best practices within the knowledge areas of data governance, business intelligence and analytics, metadata management, data architecture, and data quality management
- Ability to develop effective working relationships and work collaboratively with a variety of people
- Self-motivated with high degree of initiative

**Preferred Qualifications:**

- Master’s degree in information systems or business administration
- Experience in information technology in a large, multi-campus, distributed higher education system.
- Experienced in enterprise level report deployments, upgrades, conversions and operations.
- Experience working with data management frameworks such as DMBOK2, FEA, TOGAF.
Additional Requirements

Successful candidate must be able to pass past-employer reference checks and a criminal history verification.

In accordance with the Minnesota State Colleges & Universities (Minnesota State) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle shall be required to conform to Minnesota State’s Vehicle use criteria and consent to Motor Vehicle Records check.

Other Information:

Employment information for this position can be found in its collective bargaining agreement or its plan document at http://mn.gov/employee-relations/labor-relations/Labor.

Why Work for Us

At Minnesota State we promote the ability for our employees to move within the Minnesota State system of Colleges and Universities, located throughout the State of MN. To learn more, please visit: Work at Minnesota State!

At Minnesota State, we have a GREAT BENEFITS PACKAGE! Our generous benefits include 11 paid Holidays, Vacation Time, Sick Time, six weeks of Paid Parental Leave, low cost medical and dental insurance with low deductibles, a Pension Plan, 457(b) and 403(b) retirement plans and other retirement investment options, pre-tax medical and dental expense (with roll-over option) and dependent care accounts, employer paid life insurance, short and long term disability, as well as professional development and a tuition waiver program for employees and their dependents, etc. We promote the health and well-being of our employees and take work/life balance seriously.

How to Apply

External Applicants: Go to the State of MN’s career site at http://www.mn.gov/careers.

Internal Applicants: Go to Self-Service/Careers.

Contact

If you have questions about the position, contact Jessica White at jessica.white@minnstate.edu or 651/201-1845.

Equal Employment Opportunity

Minnesota State Colleges and Universities is an Equal Opportunity employer/educator committed to the principles of diversity. We prohibit discrimination against qualified
individuals based on their race, sex, color, creed, religion, age, national origin, disability, protected veteran status, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, or membership in a local commission as defined by law. As an affirmative action employer, we actively seek and encourage applications from women, minorities, persons with disabilities, and individuals with protected veteran status.

Reasonable accommodations will be made to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application system, please contact the job information line at 651.259.3637 or email careers@state.mn.us. Please indicate what assistance is needed.