Job Class: MnSCU Administrator 7 – Job Posting JR 0000000329

Working Title: System Director for Student Development and Success

Who May Apply: Open to all qualified job seekers

Date Posted: 08/12/2024

Closing Date: 09/02/2024

Hiring Agency/Seniority Unit: Minnesota State - System Office

Division/Unit: Academic and Student Affairs

Appointment Type: Unlimited, Full-time

Work Shift/Work Hours: Day Shift

Days of Work: Monday - Friday

Travel Required: No

Salary Range: $91,000 - $146,000/annually

Classified Status: Unclassified

Bargaining Unit/Union: 220: Minnesota State Administrator's Plan

FLSA Status: Exempt

Connect 700 Program Eligible: No

Job Summary

Telework availability and options will be negotiated at time of hire.

The System Director for Student Development and Success provides strategic leadership for system level initiatives and responsibilities within the Student Affairs and Enrollment Management unit in the Division of Academic and Student Affairs. This position works closely with the Associate Vice Chancellor for Student Affairs and Enrollment Management in a range of strategic priorities that involves significant discretion and substantial involvement in the development, interpretation, and implementation of Minnesota State board policy and systemwide student success initiatives. The System Director for Student Development and Success works with diverse educational and community partners to initiative, research, synthesize, develop, communicate, implement, and evaluate systemwide student affairs and enrollment management initiatives, Board policies, system procedures, guidelines, programs, and data to facilitate the achievement of system and institutional student success goals. This
position provides leadership for legislatively funded initiatives focused on comprehensive student support addressing basic needs insecurity. This position provides substantial leadership for student affairs related functional area communities of practice including, but not limited to, student life, career services, academic advising, student conduct, accessibility/disability student services, international student services, tutoring, student government advisors, orientation, multicultural student services, residence life, and athletics. This position serves as a representative for the division of academic and student affairs with external agencies, campus administrators, faculty, staff, and students.

**Minimum Qualifications**

Resume must reflect all minimum qualifications. Please enter your experience in chronological order, including the month and year of employment.

**Education:** Master’s degree in an area that provides the necessary background in student development and/or higher education administration

**Type and Length of Experience:**

- 7 years of administrative experience in higher education, including at least 5 years at the program director level (or equivalent) or higher with a focus on student affairs and enrollment management.
- Experience in multiple student affairs and enrollment management functional areas developing, implementing and assessing student success initiatives.
- Demonstrated commitment to equity and inclusion implementing equity focused practices.
- Excellent group facilitation, consensus building, and presentation skills.

**Preferred Qualifications**

**Education:** A Doctoral Degree

**Type and Length of Experience:**

- Student affairs/enrollment management work experience in more than one type of college or university (community college, university, public, private, etc.).
- Experience working with legislative initiatives and legislative staff members.
- Experience working in a collective bargaining environment.

**Additional Requirements**

The successful candidate must submit to a background investigation prior to employment.

The background check may consist of the following components:

- SEMA4 Records Check (applies to current and past employees only)
- Employment Reference Check
- Social Security and Address Verification
• Education Verification

In accordance with the Minnesota State Colleges & Universities (Minnesota State) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle shall be required to conform to Minnesota State’s Vehicle use criteria and consent to Motor Vehicle Records check.

**Other Information:**

Employment information for this position can be found in its collective bargaining agreement or its plan document at [https://www.minnstate.edu/system/working/relations.html](https://www.minnstate.edu/system/working/relations.html)

**Why Work for Us**

At Minnesota State we promote the ability for our employees to move within the Minnesota State system of Colleges and Universities, located throughout the State of MN. To learn more, please visit our web page: Working at Minnesota State!

At Minnesota State, we have a GREAT BENEFITS PACKAGE! Our generous benefits include 11 paid Holidays, Vacation Time, Sick Time, six weeks of Paid Parental Leave, low cost medical ($38.50 per month single and $262.66 per month family) and dental insurance with low deductibles ($400 - $800), a Pension Plan, 457(b) and 403(b) retirement plans and other retirement investment options, pre-tax medical and dental expense (with rollover option) and dependent care accounts, employer paid life insurance, short and long term disability, as well as professional development and a tuition waiver program for employees and their dependents, etc. We promote the health and well-being of our employees and take work/life balance seriously.

**How to Apply**

External Applicants:

Applicants not currently employed by Minnesota State can access the job posting and apply through: [https://minnstate wd1.myworkdayjobs.com/Minnesota_State_Careers/job/St-Paul/System-Director-for-Student-Development-and-Success_JR0000000329](https://minnstate wd1.myworkdayjobs.com/Minnesota_State_Careers/job/St-Paul/System-Director-for-Student-Development-and-Success_JR0000000329)

Internal Applicants: All current Minnesota State employees will need to log in to Workday to apply for this position. Employee should search for “Browse Jobs – Employee” in Workday via the search bar at the top to view the opening.

**Contact**

Shane Moore
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Equal Employment Opportunity

Minnesota State Colleges and Universities is an Equal Opportunity employer/educator committed to the principles of diversity. We prohibit discrimination against qualified individuals based on their race, sex, color, creed, religion, age, national origin, disability, protected veteran status, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, or membership in a local commission as defined by law. As an affirmative action employer, we actively seek and encourage applications from women, minorities, persons with disabilities, and individuals with protected veteran status. Reasonable accommodations will be made to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application system, please contact the job information line at 651.259.3637 or email careers@state.mn.us. Please indicate what assistance is needed.

Minnesota State is an affirmative action, equal opportunity employer, and educator.