



**Job Class: DEI Consultant – Job Posting JR0000002422**

## **Working Title: OEI Strategic Liaison and Community Outreach Director**

**Who May Apply:** Open to all qualified job seekers

**Date Posted:** 05/19/2025

**Closing Date:** 05/29/2025

**Hiring Agency/Seniority Unit:** Minnesota State - System Office

**Division/Unit:** Office of Equity and Inclusion

**Appointment Type:** Unlimited, Full-time

**Work Shift/Work Hours:** Day Shift

**Days of Work:** Monday - Friday

**Travel Required:** No

**Salary Range:** \$34.18 – \$50.69/hourly; \$71,368 - \$105,841/annually

**Classified Status:** Classified

**Bargaining Unit/Union:** 214: Minnesota Association of Professional Employees (MAPE)

**FLSA Status:** Nonexempt

[Connect 700 Program Eligible:](#) Yes

### **Job Summary**

Telework availability and options will be negotiated at time of hire.

The OEI Strategic Liaison and Community Outreach Director provides leadership and project management for new and existing key strategic initiatives to support the Office of Equity & Inclusion, system office, and the system overall. Reporting directly to the Vice Chancellor for Equity and Inclusion with limited supervision, the incumbent is responsible for the development, design, planning and support of strategic community outreach initiatives, programs, and partnerships that advance equity and inclusion outcomes. Serving as a strategic liaison, this role fosters internal and external collaboration while identifying and advancing opportunities that build a more diverse, engaged, and inclusive system. The individual in this role will oversee and strategically manage the Access and Opportunity Funds for the Office of Equity and Inclusion in support of the systemwide Equity 2030 goal. This position plays a critical role in advancing OEI's strategic priorities and includes providing administrative support

functions for the division and the Vice Chancellor for Equity and Inclusion as needed. The role offers a degree of flexibility in how responsibilities are carried out, allowing the incumbent to exercise sound judgment and initiative

## Minimum Qualifications

- Resume must reflect all minimum qualifications. Please enter your experience in chronological order, including the month and year of employment.
- 3 years of relevant experience, including leadership in complex projects with broad-scale impact.
- Proficiency in applying project management principles, demonstrated through practical experience.
- Experience in leading and supporting diversity programming, including grant writing and coordination of initiatives.
- Cultural competency training background, particularly focused on communities of color and underrepresented groups.
- Demonstrated ability to collaborate effectively within teams to achieve results.
- Expertise in utilizing technology, such as SharePoint and PowerPoint, to support project work and troubleshoot issues collaboratively.

## Preferred Qualifications

- Master's Degree
- Experience with outcome based large scale diversity education projects.
- Experience leading complex projects that have produced results in higher education setting.

## Additional Requirements

The successful candidate must submit to a background investigation prior to employment.

The background check may consist of the following components:

- SEMA4 Records Check (applies to current and past employees only)
- Employment Reference Check
- Social Security and Address Verification
- Education Verification

In accordance with the Minnesota State Colleges & Universities (Minnesota State) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle shall be required to conform to Minnesota State's Vehicle use criteria and consent to Motor Vehicle Records check.

## Other Information:

Employment information for this position can be found in its collective bargaining agreement or its plan document at <https://www.minnstate.edu/system/working/relations.html>

## Why Work for Us

At Minnesota State we promote the ability for our employees to move within the Minnesota State system of Colleges and Universities, located throughout the State of MN. To learn more, please visit our web page: [Working at Minnesota State!](#)

At Minnesota State, we have a GREAT BENEFITS PACKAGE! Our generous benefits include 11 paid Holidays, Vacation Time, Sick Time, six weeks of Paid Parental Leave, low cost medical (\$38.50 per month single and \$262.66 per month family) and dental insurance with low deductibles (\$400 - \$800), a Pension Plan, 457(b) and 403(b) retirement plans and other retirement investment options, pre-tax medical and dental expense (with rollover option) and dependent care accounts, employer paid life insurance, short and long term disability, as well as professional development and a tuition waiver program for employees and their dependents, etc. We promote the health and well-being of our employees and take work/life balance seriously.

## How to Apply

External Applicants:

Applicants not currently employed by Minnesota State can access the job posting and apply through: [https://minnstate.wd1.myworkdayjobs.com/Minnesota\\_State\\_Careers/job/St-Paul/DEI-Consultant---OEI-Strategic-Liaison-and-Community-Outreach-Director\\_JR0000002422-1](https://minnstate.wd1.myworkdayjobs.com/Minnesota_State_Careers/job/St-Paul/DEI-Consultant---OEI-Strategic-Liaison-and-Community-Outreach-Director_JR0000002422-1)

Internal Applicants: All current Minnesota State employees will need to log in to [Workday](#) to apply for this position. Employee should search for “**Browse Jobs – Employee**” in Workday via the search bar at the top to view the opening.

## Contact

Shane Moore

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## Equal Employment Opportunity

Minnesota State Colleges and Universities is an Equal Opportunity employer/educator committed to the principles of diversity. We prohibit discrimination against qualified individuals based on their race, sex, color, creed, religion, age, national origin, disability, protected veteran status, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, or membership in a local commission as defined by law. As an affirmative action employer, we actively seek and encourage applications from women, minorities, persons with disabilities, and individuals with protected veteran status. Reasonable accommodations will be made to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application

system, please contact the job information line at 651.259.3637 or email <mailto:careers@state.mn.us>. Please indicate what assistance is needed.

*Minnesota State is an affirmative action, equal opportunity employer, and educator.*