Job Class: Information Technology Spec 4 – Job Posting JR0000002853
Working Title: NextGen Student Worker Project Manager

Who May Apply: Open to all qualified job seekers

Date Posted: 07/09/2025

Closing Date: 07/24/2025

Hiring Agency/Seniority Unit: Minnesota State - System Office

Division/Unit: NextGen Student

Appointment Type: Unlimited, Full-time

Work Shift/Work Hours: Day Shift

Days of Work: Monday - Friday

Travel Required: No

Salary Range: $36.52 – $60.24/hourly; $76,254 - $125,781/annually

Classified Status: Classified

Bargaining Unit/Union: 214: Minnesota Association of Professional Employees

FLSA Status: Nonexempt

[Connect 700 Program Eligible](): Yes

Job Summary

Telework availability and options will be negotiated at time of hire.

Position's primary ongoing responsibility is for management of a diverse and impactful portfolio of enterprise Student Worker technology projects (e.g., ERP student worker module, {payroll, recruitment, core, time and tracking absence, expense, and compensation} companion projects and integrations). Position focuses on accomplishing project objectives by consulting, planning, facilitating, executing and evaluating project components to ensure successful project completion and service implementation while keeping project stakeholders and sponsors fully informed.

Minimum Qualifications

Resume must reflect all minimum qualifications. Please enter your experience in chronological order, including the month and year of employment.

- Five (5) years of increasingly responsible IT project management experience, including experience successfully managing large complex projects, a bachelor's degree may substitute for one (1) year of professional experience.
- Ability to provide leadership and demonstrate ability to lead multiple project teams.
- Demonstrated commitment to work with diverse clients, stakeholders and students, fostering a diverse working and learning environment.
- Advanced interpersonal skills to establish and maintain effective relationships and partnerships with key stakeholders.
- Advanced IT technical skills.
- Strong written and oral communication, facilitation, and presentation skills.
- Experience at working both independently and in a collaborative team environment.

Preferred Qualifications

- Masters' degree in technology, business, or related field.
- Formal project management certification such as PMBOK, PMP or PMI.
- Demonstrated anti-racist outcomes in project management, specifically removing barriers that impact minoritized communities or achieving culturally relevant results.
- Advanced IT technical skills with ERP integrations and companion projects.
- Self-motivated and demonstrates ability to be goal focused and results driven, including driving project related risks, issues and concerns to closure.
- Experience working in higher education.

Additional Requirements

The successful candidate must submit to a background investigation prior to employment.

The background check may consist of the following components:
- SEMA4 Records Check (applies to current and past employees only)
- Employment Reference Check
- Social Security and Address Verification
- Education Verification

In accordance with the Minnesota State Colleges & Universities (Minnesota State) Vehicle Fleet Safety Program, employees driving on college/university business who use a rental or state vehicle shall be required to conform to Minnesota State's Vehicle use criteria and consent to Motor Vehicle Records check.

Other Information:

Employment information for this position can be found in its collective bargaining agreement or its plan document at https://www.minnstate.edu/system/working/relations.html

Why Work for Us

At Minnesota State we promote the ability for our employees to move within the Minnesota State system of Colleges and Universities, located throughout the State of MN. To learn more, please visit our web page: Working at Minnesota State!

At Minnesota State, we have a GREAT BENEFITS PACKAGE! Our generous benefits include 11 paid Holidays, Vacation Time, Sick Time, six weeks of Paid Parental Leave, low cost medical ($38.50 per month single and $262.66 per month family) and dental insurance with low deductibles ($400 - $800), a Pension Plan, 457(b) and 403(b) retirement plans and other retirement investment options, pre-tax medical and dental expense (with rollover option) and dependent care accounts, employer paid life insurance, short and long term disability, as well as professional development and a tuition waiver program for employees and their dependents, etc. We promote the health and well-being of our employees and take work/life balance seriously.

How to Apply

External Applicants:

Applicants not currently employed by Minnesota State can access the job posting and apply through: https://minnstate.wd1.myworkdayjobs.com/Minnesota_State_Careers/job/St-Paul/ITS4---NextGen-Student-Worker-Project-Manager_JR0000002853

Internal Applicants: All current Minnesota State employees will need to log in to Workday to apply for this position. Employee should search for "**Browse Jobs – Employee**" in Workday via the search bar at the top to view the opening.

Contact

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Equal Employment Opportunity

Minnesota State Colleges and Universities is an Equal Opportunity employer/educator committed to the principles of diversity. We prohibit discrimination against qualified individuals based on their race, sex, color, creed, religion, age, national origin, disability, protected veteran status, marital status, status with regard to public assistance, sexual orientation, gender identity, gender expression, or membership in a local commission as defined by law. As an affirmative action employer, we actively seek and encourage applications from women, minorities, persons with disabilities, and individuals with protected veteran status. Reasonable accommodations will be made to all qualified applicants with disabilities. If you are an individual with a disability who needs assistance or cannot access the online job application system, please contact the job information line at 651.259.3637 or email mailto:careers@state.mn.us. Please indicate what assistance is needed.