RFP – ADDENDUM #1

Owner’s Representative
North Hennepin Community College
Campus Center Building Envelope Restoration project

November 19, 2019

A mandatory pre-proposal informational meeting was held on November 19, 2019 at 10:00 a.m. Attendees of the meeting are attached.

The following are items in the RFP that need further explanation or clarification:

1. **Selection and Implementation Timeline:**
   Add the following dates to the selection and implementation timeline. Note that the proposal due date has been pushed back by 3 working days to give respondents a chance to review the design drawings and submit questions:
   - November 22, 2019, 9:00 Questions due to Stephen Kent via email
   - November 22, 2019, 5:00 Answers to questions, if there are any, distributed
   - **November 26, 2019, 2:00 Proposals due**

   Questions should be sent to the Information Contact on Page 11, Stephen Kent. Include in the subject line of the e-mail: Campus Center HEAPR.

2. **Section III - Vendor Requirements:**
   - Letter (B): Remove last sentence referencing multiple phases. There is only one phase on this project.

3. **Section VI – RFP Responses:**
   The RFP clearly states that if you hand-deliver your RFP response, they are to go to the ES building; Room 19. If you deliver your proposal via FedEx or UPS or regular mail; it will be retrieved from the mail room.

4. Page 25 references “Equal Pay Certificate”. Remove this language from the project requirements. It is needed when project fees exceed $500,000 which is not anticipated for this project.

*Minnesota State is an affirmative action, equal opportunity employer and educator.*
The following questions have been submitted:

1. Will the Owner’s Rep. be involved in meetings with the various User Groups in the Campus Center to coordinate their needs during the temporary move? 
   The campus staff will do the initial communication to User Groups within the Campus Center and communicate their needs to the Owner’s Representative. This process will screen the requests that the project is unable to provide for. The Owner’s Representative should plan to include feedback from that meeting in the construction planning and critical path scheduling.

2. A question was raised if multiple quality control tests will be scheduled? 
   Yes, we agree that it is good practice to test each side of the building as it is completed so that any issues that might arise can be addressed as construction progresses. This has been reviewed with the Owner’s window consultant and Akiba Architects is in agreement.

The 95% project plans, specifications and CD report have been uploaded to the Minnesota State solicitation page at: [http://minnstate.edu/system/finance/facilities/index.html](http://minnstate.edu/system/finance/facilities/index.html)

I am still working to locate the hazardous materials report and will share that soon,

[Signature]

Justine Pliska for Stephen Kent, North Hennepin Community College
<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steve Knight</td>
<td><a href="mailto:Steve@knightinpost.com">Steve@knightinpost.com</a></td>
<td>767-689-0324</td>
</tr>
<tr>
<td>Roger Wolff</td>
<td>RWolff@PEGASiS GRP.NET</td>
<td>651-292-3075</td>
</tr>
<tr>
<td>Josh Lester</td>
<td><a href="mailto:jlester@ingeniasinc.com">jlester@ingeniasinc.com</a></td>
<td>612-297-0732</td>
</tr>
<tr>
<td>Tim Griffin</td>
<td><a href="mailto:Tim@hamlineconstruction.com">Tim@hamlineconstruction.com</a></td>
<td>651-446-2835</td>
</tr>
<tr>
<td>John Stelten</td>
<td><a href="mailto:JStelten@cdme.com">JStelten@cdme.com</a></td>
<td>612-963-1274</td>
</tr>
<tr>
<td>Marikka Dean</td>
<td><a href="mailto:Marikka@edymresources.com">Marikka@edymresources.com</a></td>
<td>651-293-7861</td>
</tr>
</tbody>
</table>