



MINNESOTA STATE

CENTURY COLLEGE
REQUEST FOR PROPOSAL (RFP)
FOR
FOOD SERVICE

ADDENDUM NO. 1

The Proposal due date of June 7, 2023 will not change as a result of this Addendum.

CLARIFICATIONS/QUESTIONS:

- It appears from your website that the East Cafeteria is the only open venue. How long have the West Cafeteria and both coffee shops been closed?

Both coffee shops and cafes were closed at the beginning of the pandemic. A year ago we opened the east campus with grab and goes from a sister institution. Mainly sandwiches, salads, and a couple entrees that are heated up in the microwave. They drop off these items on Monday's and Wednesdays. A few months ago we started offering espresso's and smoothies at this site from help with a local vendor.

- Please provide annual sales for all venues/locations for 2021, 2022, and 2023.

There are no sales records during this time frame because we did not have a fully functioning café or coffee shop.

- Please provide annual sales for the same periods above for catering functions. These should include both college-sponsored catering and any outside group catering.

During this time frame we allowed staff to purchase from any vendor they wanted since the café wasn't opened.

- Is the college open to evaluating proposals as a fee-based structure with the college covering any loss in operation vs. P&L/commission-based?

Yes, the college would be opened to a fee-based structure, one that we would know how much we are committed to.

The above ADDENDUM shall be attached to and become part of the bid. Receipt of this Addendum shall be acknowledged by including it with the bid. Failure to do so may subject BIDDER to disqualification.

END OF ADDENDUM NO. 1