1. Conference Room 431 will be converted to the Sales Training room. Office 430 will be converted to an Observation Room. The scope will be as follows:
   a. Room 430
      i. Install new door and frame with card swipe security rough-in. New door shall be away from the wall that is shared with 431 to allow for enough room for SCSU-provided furniture. Existing door to be salvaged and turned over to SCSU.
      ii. Provide electrical rough-in for owner provided/owner installed Security Equipment at entrance door to Room 430.
      iii. Remove existing ceiling system, light fixtures and diffusers.
      iv. Install new black-colored acoustical tile ceiling system with dimmable light fixtures and black diffusers.
      v. SCSU will provide and install two sit-stand desks and office chairs.
      vi. Install one-way glass windows for viewing into 431.
      vii. Note that there is an existing column along the adjoining wall that would have to remain.
      viii. Provide sound insulation in common wall with Room 431.
      ix. Paint walls in room black. On the hallway side, match existing paint color from corner to corner.
      x. Install new carpet flooring per SCSU Standards.
      xi. Install light-controlling blackout shades at the exterior windows.
      xii. Install electrical rough-in for new owner provided/owner installed AV Technology/Data and provide power as required for new technology.
   b. Room 431
      i. Remove existing gypsum board ceiling, existing light fixtures, and ceiling diffusers.
      ii. Install a new acoustical tile suspended ceiling, light fixtures and diffusers for better acoustics and access for new technology.
      iii. Provide sound insulation at common wall between Room 431 and Room 432.
      iv. Paint walls in room and on hallway side to match existing.
      v. Install new carpet flooring per SCSU Standards.
      vi. Install light-controlling shades at the exterior windows.
      vii. Provide sound deadening window coverings at room side of windows to hall for privacy.
      viii. Remove and salvage existing technology and projector screen. Return to SCSU.
ix. Install electrical rough-in for new owner provided/owner installed AV Technology/Data and provide power as required for new technology.

x. Provide electrical rough-in for owner provided/owner installed Security Equipment at entrance doors to Room 431.

2. SCSU will Furnish and Install FFE.

3. SCSU will Furnish and Install wayfinding signage and donor recognition signage.