ADDENDUM #3

Addendum #3 is added and shall become part of the RFP document posted on January 7, 2021. Respondents shall acknowledge receipt of this Addendum on their proposal.

Responses to Questions

1. Questions submitted received in writing and their responses are as follows
   a. In the original RFP, under required consultant team, a Registered Roof Observer (RRO) is listed. I'm assuming the RRO is to provide the required full time construction observation and be a key player in the construction administration phase. Correct.
   b. In the original RFP, under scoring criteria – project team - 20 points, a Registered Roof Consultant (RRC) is required. In Addendum No. 1, “as a clarification, for the team, a Registered Roof Consultant (RRC) is required, but a Registered Roof Observer (RRO) is preferred”. Question: Are both RRC and RRO required and what would their roles in the project be? Depending on the design team business relationship, the RRC is required on the design team to design and either draw or review and oversee the roof details drawn by another team member to be in conformance with Minnesota State Roofing Design Standards. The RRO or roofing professional performing the full-time observation is required to perform the daily field reports and is associated with the accredited testing lab. During design, test cut openings and patching by a roofing contractor in the existing roof system / at detail conditions would be under the guidance of the RRC and within the fee. [https://www.minnstate.edu/system/finance/facilities/design-construction/standards/roof-design-standard-3rd-edition-9-17.pdf](https://www.minnstate.edu/system/finance/facilities/design-construction/standards/roof-design-standard-3rd-edition-9-17.pdf)
c. Is there a full set of original documents (architectural, mechanical, electrical and structural) available for the responders at this time or only for the awarded firm? See link for requested documents and 1986 Reroof documents. Click on the drawing you want to view and covert it to a pdf. https://mnsu-my.sharepoint.com/:f:/g/personal/dw8770is_minnstate_education/EpPer9b4n6ZLiHbzq_UwArOb0IUmzj2MYH0tXmmoVG-Wfw?e=S2u3at

d. Does the design team have to structurally analyze the roof for solar ready per Minnesota State Initiative? No, due to space constraints and shading. SCSU has an alternate location for campus solar.

e. Will the State Plan Review fee be handled as a reimbursable expense? Yes, State Plan Review fee will be handled as a reimbursable expense.

f. If the observatory is still used for program classes and activities, will the new route/walkway need to be OSHA handicap accessible with handrail? Observatory is accessed by students under facility supervision. Design shall comply with applicable codes and standards.

g. Does the masonry repair scope of work for the project end with the development of the repair scope plan or the identified repairs to be included in the bidding and construction for the project? Masonry repairs are limited to what is necessary for the replacement of the roof. This includes design and construction.

h. In the interest of health and safety precautions, much like the pre-proposal meeting, can respondents submit proposal via email instead of hard copy delivery to your office. It’s acceptable to email the proposal as the electronic copy to Larry Blaiser by or before the deadline, provided the original hardcopy and pdf are delivered by 1:00 Tuesday, February 23, 2021.

i. Section IV, Format – Please clarify the Maximum of 10 pages is equivalent to 10 sheets of paper in which both sides of paper can be utilized. Revise Section IV for the RFP to state maximum 25 pages.

j. Is the roof intended for public access? If yes, please provide description of potential use by the public. Yes, observatory is accessed by students under facility supervision.

k. Is a Registered Roof Consultant required for design? Yes.

END OF ADDENDUM #3