EXTerior Door Locking Software & Hardware Upgrade
Addendum #1

March 15, 2021

This addendum includes the following:

1. Room 1-312 in the Northway Building has a card reader and electric strike installed as well all required infrastructure including wiring. This will need to be added to the Genetec system and programmed.
2. Room 1-452 in the Northway Building has a handicap operated push paddle and electric strike. That will need to be tied into the Genetec system to allow for door schedule programming. SCTCC would also like a card reader added at this location and wiring back to allow for card access on Genetec as well.
3. For each of the exterior doors listed in the RFP at both Northway and Health Sciences Buildings, SCTCC would like a wire pulled for the addition of a future card reader.
4. Include an add-on to the Genetec software that enables the capability to send a copy of event records to a “syslog” server.
5. Provide 500 unique, customized ID cards with highly secure features that enhance security and offer long-term reliability. SCTCC does not currently use ID cards for credentials as part of the card access system.

The addendum also includes the following attached pages:

1. Copy of the PowerPoint presentation from the pre-proposal conference
2. Copy of the sign-in sheet from pre-proposal conference
3. Copy of questions from the vendors and answers provided by SCTCC
4. Copy of building maps showing door locations as well as data closet locations. Attachment A is Northway Building Map, Attachment B is Health Sciences Building Map, Attachment C is data closet locations at Northway Building.

END OF ADDENDUM

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Exterior Door Locking Software and Hardware Upgrade

Non-Contact Mandatory Informational Pre-Proposal Meeting

Please provide your name, firm, email and phone # in the zoom chat
MEETING AGENDA

Mandatory Preproposal Meeting and Virtual Site Tour
Monday, March 8, 2021
Zoom meeting

1) Introductions
2) Project description and Virtual Site Tour
3) Project Schedule
4) Contractor Responsibilities
5) Questions
Introductions

• Reminder: please sign in the chat with your name, firm name, address and phone number

• If you have questions, please put them in the chat so we can address it during the question period of this meeting. This way it is recorded and can be included accurately in the addendum

• Owners Project team
Project Description

• SCTCC has (15) exterior openings between (2) buildings that we would like added to our door locking system

• Northway Building has (13) openings, (12) are a double set of doors, (1) is a single door leaf.

• Health Sciences Building has (2) openings. (1) double set and (1) single set
Project Description

• Currently we have multiple doors on campus on the system
• Funding is through CARES Act. As a result we have to be 100% complete by May 12, 2021. Non-negotiable
• SCTCC will issue a services contract for the work
  • Certificate of Insurance
  • Wet Signature vs. Digital Signature
  • Authorized Signer (Contact info including e-mail address and phone)
Project Description

• Proposals due **March 18 at 10:30 a.m.** Info for submission is in RFP. All questions outside this meeting are to be submitted via email **ONLY**, to Carol Brewer, before **March 11, 2021 at 10:00 a.m.** Site visit can be arranged with limitations.
Project Description

Selection Criteria

• Pass/Fail requirement – attendance at this meeting
• Work Plan - 10 pts
• Price – 40 pts (pts awarded based off of ratio compared to low cost)
• Qualifications – 30 pts
• Detail – 5 pts
• Targeted Business – 15 pts.
• RFP outlines additional pts for Economically Disadvantage and Veteran owned
# Project Schedule

<table>
<thead>
<tr>
<th>Key Dates</th>
<th>Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Thursday, March 4, 2021</strong></td>
<td>RFP posts to site</td>
</tr>
<tr>
<td><strong>Monday, March 8, 2021</strong></td>
<td>Mandatory Pre-award Vendors Conference</td>
</tr>
<tr>
<td><strong>Thursday, March 11, 2021 10:00 a.m.</strong></td>
<td>Deadline for Vendors to submit clarifying questions</td>
</tr>
<tr>
<td><strong>Monday, March 15, 2021 10:00 a.m.</strong></td>
<td>Deadline to publish responses to RFP questions</td>
</tr>
<tr>
<td><strong>Thursday, March 18, 2021 10:30 a.m.</strong></td>
<td>Deadline for RFP proposal submissions</td>
</tr>
<tr>
<td><strong>Friday, March 19, 2021</strong></td>
<td>Vendor(s) selected and notified</td>
</tr>
<tr>
<td><strong>Wednesday, May 12, 2021</strong></td>
<td>Final Completion Date – Non-Negotiable due to funding.</td>
</tr>
</tbody>
</table>
Project Schedule

• We are a college campus, so any interior work will need to be coordinated with SCTCC to minimize disruptions

• Contractor awarded will be required to submit project schedule

• Hours at 6:30 a.m. to 4:30 p.m. Be aware that electrician is done at 3:30 p.m. and IT support is 8:00 a.m. to 4:00 p.m.
Project Drawings

• See Attached sheets included in RFP
Contractor Responsibilities

• SCTCC prefers to hire a vendor that has at least two (2) Genetec Unified Elite Integrator certified personnel to provide this service and the personnel need to be located within a 75 mile radius of the St. Cloud Area.

• Vendor is to provide cabling, Mercury hardware and power supplies, door hardware, strike, request to exit, connection and programming doors on the owners existing Genetec System. This would include any other additional equipment not listed to complete the work. At the completion of the project, all of the remaining entrances shown on the attached drawing are to be fully functioning on St. Cloud Technical & Community Colleges Genetec System.
Addenda #1 Items Included

- This PowerPoint, photos, and sign-in sheet
- Any questions brought forward today, and by submission
Questions
EXTERIOR DOOR LOCKING SOFTWARE & HARDWARE UPGRADE
PRE-PROPOSAL SIGN IN SHEET
MEETING VIA ZOOM 3/8/2021 1:00 P.M.

Sean Lennes - Estimator - Parallel Technologies
612-845-2694
slennes@ptnet.com

Darrin Schroeder - Account Manager - Parallel Technologies
612-578-8765
dschroeder@ptnet.com

Rob Menking - VTI Security
612-385-2523
rob.menking@vtisecurity.com

Shane Glenn - Account Executive - Convergint Technologies
612-916-1527
shane.glenn@convergint.com

Kathleen Beltz - Account Manager - VTI Security
Kathleen.beltz@vtisecurity.com
612-581-6779

Bill Hutchison - Master Electrician - St. Cloud Technical & Community College
whutchison@sctcc.edu.

Carol Brewer – Director of Safety and Security - St. Cloud Technical & Community College
carol.brewer@sctcc.edu

Jason Theisen - Director of Facilities - St. Cloud Technical & Community College
jtheisen@sctcc.edu
EXTERIOR DOOR LOCKING SOFTWARE & HARDWARE UPGRADE
QUESTIONS

Will this presentation be available via addendum? Yes

How much value is given to the incumbent integrator for "qualifications"? The incumbent is not given any preference. All scoring is based on the individual proposals.

The RFP mentions needing to be a female or minority owned business (at least 51%)... can you explain that a little more? You are not required to be a female or minority owned business. For those businesses who have a majority owner of 51% or more that fall under one of the two categories will get an additional 15 points added to their proposal scoring. Any vendor is allowed to propose as long as the meet the other qualifications outlined in the RFP.

How will the proposed locking hardware be evaluated? In all technology, but especially locking hardware the lowest cost solution is not the best solution. What is the experience of the evaluation staff with locking hardware? The evaluators on this project consists of the Director of Facilities, Director of Safety and Security, the Master Electrician and the Buildings and Grounds Supervisor. All of which have been in a role where hardware knowledge is extensive. We have access to our Program Manager from MinnState for feedback, who is also a former architect. We can work with a local hardware provider for additional recommendations.

Do you have a preferred brand of locking hardware you would be willing to specify?

- Whenever possible, an actuator within the panic device that would retract the hardware latch
- If necessary surface mounted electrified strike plates
- As far as brand is concerned, Von Duprin or ASSA Abloy brand products is preferred....if alternate is desired, please indicate what you are using
- Any electronic drawbar panic hardware that is used must be motor driven and not Solenoid.

How would you evaluate a double door maglock solution vs vertical rod latch retraction? There should not be any doors in this project that would require either of the solutions indicated. The only door that has that scenario is already on our Genetec platform.

If we need to interface with fire alarm, is that our responsibility? This situation is not applicable.
ALL DOORS MARKED RED ARE DOUBLE LEAF WITH THE EXCEPTION OF THE DOOR INDICATED WITH A RED STAR. THAT DOOR IS SINGLE LEAF.