Addendum #1

SUBJECT: Questions and Answers for RFP-ID Card System

Question Set #1

1. Whether companies from Outside USA can apply for this? (like, from India or Canada?)

Answer
Yes, companies located outside the USA can submit proposals.

However, please note the following additions to the RFP:

New Narrative Section V, 5.26 in the RFP document—Data Storage Location Requirements
In order to mitigate the need for compliance with any GDPR requirements and controls, the vendor must assure that all data that supports SMSU’s use of the vendor’s product(s) will not be stored in locations within the geographic boundaries of nations belonging to the European Union. Vendors are asked to make this assurance in a new line 1.08 of Section 1 of the “Functional & Technical” tab of the updated Exhibit H.

New Item 1.07 to be added into Exhibit H--Functional and Technical Requirements/Options Tab
All data that supports SMSU’s operations will be located outside of the boundaries of European Union nations. Please answer Yes or No.

2. Whether we need to come over there for meetings?

Answer
Pursuant to Section 1.18 of the Request for Proposals, it is noted that Southwest Minnesota State University may hold a pre-award vendor conference. If held, the conference may be virtual in format.

There may also be individual sessions with responding vendors to gain clarification regarding bids provided.

3. Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)
4. Can we submit the proposals via email?

Answer
Yes.

Pursuant to Section 6.1, fax and email responses will not be considered.

Question Set #2

5. What are your plans for implementing SEOS?

Answer
As noted in Item 7.02 (m), Exhibit H—Functional and Technical Requirements/Options tab, door locks and associated readers, to be used in conjunction with a door access control system proposed by the successful vendor, will be purchased by SMSU independently of this RFP process and will utilize HID SEOS technology. Thus printed ID cards and mobile-device based cards must support HID SEOS.

Also, per Exhibit H, Item 7.01, it is the desire of the University that any readers for other services (Items 7.02 (i), (j), (l), (n), (o) and (r)) at the University will support HID SEOS.

Note: As noted in Exhibit H, Item 7.01, vendors are not required to provide pricing for readers.

Question Set #3

6. Exhibit H, Functional & Technical Tab, item #7.02: With the understanding that SMSU is not committing to use all of the services in this section, will the University also be considering access control vendors not named in this RFP (e.g., Lenel, C-Cure, or Genetec)?

Answer
SMSU did not name any specific access control vendor products in the RFP. Thus, any access control systems proposed by responding vendors that can meet SMSU’s requirements will be considered.

Should a vendor like to propose more than one access control system for consideration, please use the space on the Cost Proposal tab for Optional Solutions. Information on Optional Solutions is to be entered to the right of the Primary Solution information.

7. Exhibit H, Functional & Technical Tab, item #8.01b: Does the University currently have any Off-Campus merchants and, if so, how does SMSU integrate with them?

Answer
SMSU does not currently have an active Off-Campus merchants program.
8. Exhibit H, Functional & Technical Tab, item #8.01h: Who manufactures your laundry machines?

   Answer
   Maytag Commercial

9. What information about the proposed solutions does SMSU most wish to obtain from the responses to this RFP that was not included in the responses to the previous RFP for a Multi-Purpose Campus ID Card System?

   Answer
   SMSU is looking to obtain more consistent responses from vendors for purposes of more easily comparing proposals received.

Question Set #4

10. What access control software system with the ID cards be used with?

    Answer
    As noted in Item 7.02, Exhibit H—Functional and Technical Requirements/Options tab, vendors are asked to detail and price an access control software system solution(s) that meets SMSU’s requirements. These requirements include SMSU’s plans to use door locks and associated readers that will utilize HID SEOS technology.

Question Set #5

11. From the first RFP Q&A: Activity/Classroom Tracking Q. Is the current Transact system used for activity or classroom attendance tracking? If so, please describe the use cases.

    Previous Answer: SMSU uses the current Transact system to manage and track attendance at events such as Athletics events, concerts, and club sponsored activities. The Transact system is also utilized to support authorized access to certain facilities. The Transact system is not currently utilized to support classroom attendance tracking. However, per Section 7.01 (t), classroom attendance tracking is a required capability.

    New Question: What hardware devices are currently used to manage and track attendance at events? How many devices are in use? What campus card credential is used currently? Assuming it is magstripe, should the new readers support HID SEOS card and mobile credential?

    Answer
    SMSU currently uses Sequoia Ivalidate Wireless Modules for managing and tracking attendance at events. Currently, only 2 devices are in use. It is anticipated that more will be deployed in the future. The magstripe is used. As noted in the answer to Question #5 above, it is SMSU’s intent for readers to be used to support HID SEOS and mobile devices.

    Note: As noted in Exhibit H, Item 7.01, vendors are not required to provide pricing for readers.
12. Given SMSU’s move to pre-encoded HID SEOS cards (Exhibit H, Item 7.01(b)), does Instant ID support the ability to inline read the SEOS credential on card print? If not, is this a desired or required capability?

Inline reading of the HID SEOS credential would be a desired option but it is not required. If Instant ID can be a viable component of the necessary ID card production package, whether or not inline reading is integrated, such proposed solutions can be considered. SMSU is also open to considering other product solutions for ID card production that don’t utilize Instant ID.