Update to RFP Response Deadline

Revised Deadline for RFP Proposal Submissions is: Tuesday May 18, 2021 by 2:00 p.m. CST

Additional Vendor Questions and Responses

- Where can we obtain the forms required within the response?
  - Minnesota Department of Human Rights Workforce – Affirmative Action Certification Form
    - The RFP document has a link to the Minnesota Department of Human Rights web page with the form to download and complete.
    - [https://mn.gov/mdhr/assets/Workforce%20Certificate%20Application%20Form%203062020_tcm1061-297965.pdf](https://mn.gov/mdhr/assets/Workforce%20Certificate%20Application%20Form%203062020_tcm1061-297965.pdf)
  - Minnesota Department of Human Rights Equal Pay Certificate Form
    - The RFP document has a link to the Minnesota Department of Human Rights web page with information, instructions, and access to the form.
    - [https://mn.gov/mdhr/certificates/equalpay/](https://mn.gov/mdhr/certificates/equalpay/)

- Within the Terms and Conditions document, the Requirement section a. states that we must agree to the standard terms and conditions if a contract results.
  - Are the terms and conditions provided the ‘standard’ terms and conditions?
    - YES

- Which institutions have the ability to support a Self-Maintainer model?
  - [Winona State, St. Cloud State – potentially others](#)

- What different OEM repair certifications do your Self-maintainer institutions hold (i.e. Apple, HP, Dell, Lenovo)?
  - Apple, HP – may be others

- Do your Self-maintainer institutions have the ability to procure OEM authorized parts?
Yes

- Are your institutions able to accept claims payments via EFT?

  Potentially, but TBD.

- Will the claims reimbursement payments go directly to each individual self-maintainer institution? OR will these payments be issued to Minnesota State?

  Each institution

- Can your self-maintainer institutions perform repairs for institutions and devices who aren’t self-maintainers?

  Yes – in some cases

- Will Safeware be paid by each individual institution for Damage & Theft insurance premium? OR will the payment come from Minnesota State?

  Each institution will make payment

- Do the hardware devices come with a limited warranty? If yes, what is the term length of the limited warranty (i.e. 1 or 3 years)

  3 years

- Do you want a quote for mechanical and electrical failure coverage outside of the OEM warranty?

  No

- In the RFP on page 10 under the “Damage & Theft Protection” section; paragraph 1, it mentions laptops, tablets, desktops or other electronic devices.

  - Are you expecting a quote for the various coverage and term options for each of these device types (laptop, desktop, tablet and other electronic devices) at the different price points called out ($1,300, $1,200 and $425)

    Yes

    - Can you further define “other electronic devices”?

      Includes printers, switches, wireless access points

- Will the Damage & Theft protection be available for “faculty and staff used/institution owned devices”?

  Will be determined by each institution

- Will there be a staggered rollout of this program to the 37 Minnesota State institutions? Or will this be available to all 37 institutions immediately, upon selecting the vendors?

  This will be available upon execution to any institution choosing to participate
• Will there be a staggered rollout within the individual institution?

  Each institution will work with the vendor to manage their own rollout

• Will Safeware be working with each individual institution OR will Minnesota State be facilitating these opportunities?

  Vendor will work directly with each institution

• In the RFP terms and conditions, page 3 “Entertainment taxes” - What is the significance of the ‘Entertainer Tax’ and how does that play into this program? Can you provide an example?

  This does not apply to this contract.

• RFP Evaluation Factors; Damage and Theft Protection; section 6; Targeted Business Inclusion – Is Minnesota State a certified TGB? Safeware will Reimburse MN State Institutions, Self-Maintainers for Claims payments. Will this fulfill the TGB requirements?

  This evaluation factor refers to vendors who are either themselves a Targeted Group Business (per the Targeted Business Inclusion Form – included on the RFP posting page) or commit to sub-contracting 10% or more of the value of the contract to a certified vendor. If it does not apply then no points are awarded for this factor.

• Does Vendor need to be TGB-Certified to be awarded?

  No

• RFP required Documents and Forms; section 2; Conflict of Interest – Safeware already does business with 3 State Institutions (Winona, St Cloud State, Minneapolis Community and Technical College) in addition to dozens of Universities across the US – Do we need to list these institutions in the RFP response?

  No