RFP – ADDENDUM #2
Owner’s Representative RFP
St. Paul College
East Tower Masonry Restoration and Window Replacement Project

April 5, 2019

The following questions have been received and our responses are as follows:

1.) **Section III, MN State PM System, Item #2**: Does information transfer between the ISRS and e-Builder require manual data input or electronic transfer of data?

   There is little the Owner’s Representative would do with this item, as ISRS interface is only available to campus personnel. However, the Owner’s Rep. may be provided a report showing commitments paid from ISRS to compare to commitments shown in the e-Builder program if a discrepancy occurs.

2.) **Section III, Design, Item #4**: Are there additional design efforts anticipated for roof replacement and major renovation projects that will require coordination by the OR? If so, should costs be included in the proposal for this scope of work or determined after contract when the scope of work is known?

   No. This RFP is based on the scope presented in two Pre-Design’s, included with this RFP. There is no roof replacement planned. If it was later decided to expand the scope to include other work, the O.R. contract would be amended.

3.) **Section III, Design, Item #5**: Will the A/E design team develop the initial estimate to be used to prioritizing the academic program needs to reach a construction estimate within the allowable budget?

   The A/E firm is responsible for estimating at Schematic Design and Design Development phases and for adjusting the project as needed to stay within the budget allocation. The CM@r will also run an estimate at Design Development and the two estimates will be reconciled with the establishing of the Guaranteed Maximum Price (GMP)

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4.) **Section III, Design, Item #7**: The OR is responsible for managing all aspects of the move, staging, and relocation efforts. Will this work be completed by in-house personnel or contracted movers?

*Depending on the amount of moving involved and the schedule of that work needing to be done; the campus may or may not contract out for all of the moving, or have a combination of contract and in-house assistance to meet the needs of the project.*

5.) **Section III, Construction**: Will there be Building Envelope Commissioning for this project?

*Building envelope commissioning is not currently planned or required.*

Thank you for your interest in this RFP and we look forward to your responses. Please acknowledge that you have received both addendums in your proposal response.

Scott Wilson, Vice President of Finance and Operations, St. Paul College