DATE: January 19, 2021
TO: All interested responders
FROM: Karen Huiett

SUBJECT: Request for Proposals for WSU-20- Utility Tunnel Upgrade

ADDENDUM #2

General Information
1. The MANDATORY Informational meeting was held on January 26, 2021. The following attendees participated:
   - James Sommer, Shawna Greene, Lucia Anderson, Nick Oelke - KFI Engineers
   - Michelle Mattke, Mark Rogers - MCE
   - Jordan Webb, Kaeko Leitch - Obernel Engineering
   - Hayden Christensen - CNA Engineers
   - Jennifer Nowacki - Miller Dunwiddie
   - Gary Gard, Sarah Pelot - Affiliated Engineers, Inc.
   - Dustin Mueller, Jim LeClaire, Bryan Schmidt - Dunham Associates
   - Brian Kelley, Todd Volkmeier - TKDA
   - Todd Daly - Michaud Cooley Erickson
   - Gary Demele - Busch Architects
   - Suzanne Ferris - HGA
   - Charles Asamoah - WSB
   - Jeremy Cooan - Stanley Consultants
   - Ed Studniski - Gausman & Moore
   - William Thiesse, Emery Hull - EEA Engineers
   - Randy Moe - BTR Architects
   - Darren Dickenson - MEP Associates

2. On site work will happen primarily in summer of 2021, roughly May 7 through August 23. The project team will need to figure out what can be accomplished during off-peak period when the majority of the spaces will be available.
3. Please let Tim know if you are experiencing difficulty or having challenges responding to the RFP or see issues with the budget.

4. Please let Tim know if you experience difficulty accessing the contract via the e-Manual for vendors. Reminder, now is the time to ask questions regarding the contract otherwise the ability to negotiate will be diminished.

5. If firms are still interested in a voluntary site-visit, please contact Tim as soon as possible.

Questions and Response

6. I notice the project team should include an Architect and Landscape Architect. Does the campus expect an Architect to lead the team? The campus preference is for the design team to be led by an Engineer.

7. Please confirm the desired hard and electronic copies? One electronic and one hard copy must be received by the due date and time in the RFP. Firms should allow adequate time to deliver your proposal because parking is challenging. Delivery personnel are required to wear a mask.

8. What is the need for structural engineer as part of design team? The project may require new equipment to be hung or a lintel specified for wall penetrations. WSU expects a structural engineer to be named as part of the project team in the response to the RFP.

9. Are resumes included in the total page count? Yes.

10. What happens if the project is over-budget? The design team is expected to craft a project that is within the Owner’s budget. Deduct alternates, where possible, are expected to be developed so the campus may award the project if market conditions are not as favorable. The system office is committed to funding the project and may use HEAPR reserves if available. WSU will also carry a separate contingency.

11. Please elaborate on the scope of work related to designing for system resilience and transition to renewable energy? The design team should be aware in general of WSU’s desire for resiliency. Design strategies should be structured to maintain business continuity during severe weather however, there is not specific scope related to each event. The campus currently has a Guaranteed Energy Savings Project (GESP) that is exploring which systems can be upgraded based on future energy savings. Likely energy conservation measures include interior and exterior lighting retrofits as well as roof-top solar panels, equipment updates and building envelope upgrades.

12. What other concurrent projects on campus must be coordinated with? Summer projects will be minor. The only other significant project is the GESP.

END OF ADDENDUM #2