

MINNESOTA STATE COLLEGES AND UNIVERSITIES

BOARD OF TRUSTEES MEETING MINUTES

JANUARY 20, 2010

INVER HILLS COMMUNITY COLLEGE

INVER GROVE HEIGHTS, MN

Trustees Present: Chair David Olson, Duane Benson, Cheryl Dickson, Jacob Englund, Christopher Frederick, Ruth Grendahl, Clarence Hightower, Dan McElroy, David Paskach, Christine Rice, Louise Sundin, Scott Thiss, Terri Thomas and James Van Houten

Trustees Absent: Thomas Renier

1. Call to Order

Chair David Olson called the meeting to order at 12:30 p.m. and reported that a quorum was present. Chair Olson announced that the meeting was being audio-streamed from the campus of Inver Hills Community College in Inver Grove Heights. He thanked President Cheryl Frank, the students and staff for their hospitality. Chair Olson welcomed the listeners throughout the state and on the campuses.

2. Chair's Report

a. Minutes of Board of Trustees Study Session of November 18, 2009

The minutes of the Board of Trustees study session were approved as written.

b. Minutes of Board of Trustees Meeting of November 18, 2009

The minutes of the Board of Trustees retreat were approved as written.

3. Consent Agenda

a. St. Cloud Technical College Name Change

Trustee Christopher Frederick moved that the Board of Trustees recommends changing the name of St. Cloud Technical College to St. Cloud Technical and Community College. Trustee Christine Rice seconded and the motion carried unanimously.

4. Board Policy Decisions

There were no items on the Board Policy Decisions.

5. Board Standing Committee Reports

a. Finance, Facilities and Technology Committee, Thomas Renier, Chair

(1) Finance, Facilities and Technology Update

Committee Vice Chair Clarence Hightower reported that the committee heard an update from Vice Chancellor Laura King on the activities of the Finance, Facilities and Technology divisions.

(2) Revenue Fund Update

Committee Vice Chair Hightower reported that the committee heard an update on the Revenue Fund. A revenue fund bond sale is tentatively scheduled for January 2011. The sale is required to accommodate the new projects.

- (3) **FY2011 Budget Outlook**
Committee Vice Chair Hightower reported that the committee heard a report on the FY2011 Budget Outlook. There will be further discussion for budget planning. The 2011 budget will come before the Board for approval in April/May 2010.
- (4) **Update on Enterprise Technology Investment Plan**
Committee Vice Chair Hightower reported that the committee heard an update on the Enterprise Technology Investment Plan. The system has invested in the replacement of aging technology infrastructure and hiring staff to re-engineer networks and improve campus technology infrastructure.
- (5) **FY2009 and FY2008 Audited Financial Statements**
Committee Vice Chair Hightower reported that the committee heard a report on the FY2009 and FY2008 Audited Financial Statements. The financial statements have been audited by Kern, DeWenter, Viere, Ltd.
- (6) **Proposed Amendments to Board Policies: (First Reading)**
Policy 5.13 Information Technology Administration
Policy 5.14 Procurement and Contracts
Policy 5.22 Acceptable Use of Computers and Information Technology Resources
Policy 7.4 Financial Reporting
Policy 7.7 Gifts and Grants Acceptance
Committee Chair Hightower reported that the committee heard a first reading on the proposed amendments to Board Policies: Policy 5.13 Information Technology Administration; Policy 5.14 Procurement and Contracts; Policy 5.22 Acceptable Use of Computers and Information Technology Resources; Policy 7.4 Financial Reporting and Policy 7.7 Gifts and Grants Acceptance. This will be presented for a second reading and approval at the March meeting.

b. Advancement Committee, Christine Rice, Chair

- (1) **Advancement Update**
Committee Chair Christine Rice reported that the committee heard an update from Associate Vice Chancellor Linda Kohl and Executive Director Maria McLemore, on the Public Affairs division and the System and Foundation Relations division.
- (2) **State and Federal Legislative Update**
Committee Chair Rice reported that the committee heard an update on the 2010 Legislative session. The 2010 Legislative session will convene on February 4, 2010.

c. Diversity and Multiculturalism Committee, Duane Benson, Chair

- (1) **Diversity and Multiculturalism Division Update**
Committee Chair Duane Benson reported that the committee heard an update from Executive Director Whitney Stewart Harris on the activities of the Diversity and Multiculturalism division.

- (2) Final Report of Male Access and Success at Minnesota State Colleges and Universities Study Group

Committee Chair Benson reported that the committee heard a report on Male Access and Success in the Minnesota State Colleges and Universities system. The report contained recommendations to enhance efforts to increase male participation in post-secondary education.

- (3) American Indian Initiative Update

Committee Chair Benson reported that the committee heard an update on the American Indian Initiative. The report provided data and information on the work being pursued by the system.

d. Audit Committee, Scott Thiss, Chair

- (1) **Establish the Search Process for the Executive Director of Internal Auditing Position**

Committee Chair Thiss remarked that the position of the Executive Director of Internal Auditing is unique as the position reports directly to the Board through the Chair of the Audit Committee.

Committee Chair Thiss moved that the Board of Trustees delegates authority to the Chancellor to initiate a search process to hire a new Executive Director of Internal Auditing. The search process should culminate in identifying up to three candidates to fill this position. The Board of Trustees reserves its authority to make the final selection for filling the position. Vice Chair Ruth Grendahl seconded and the motion carried unanimously.

- (2) Review Internal Auditing Annual Report

Committee Chair Thiss reported that the committee heard a review of the Internal Auditing Annual Report. The Audit plan approved by the Board of Trustees in September 2008 provided the foundation for the Internal Auditing activities carried out in fiscal year 2009.

e. Human Resources Committee, Ruth Grendahl, Chair

- (1) Human Resources Update

Committee Chair Ruth Grendahl reported that the committee heard an update from Vice Chancellor Lori Lamb on the Human Resources division.

- (2) **Appointment of Vice Chancellor for Information Technology**

Committee Chair Grendahl moved that the Board of Trustees, upon the recommendation of Chancellor McCormick, appoints Darrel S. Huish as the vice chancellor for information technology, effective on a date to be negotiated with the Chancellor, subject to the completion of an employment agreement. The Board authorizes the Chancellor, in consultation with the Chair of the Board and Chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and condition of the Personnel Plan for Minnesota State Colleges and Universities Administrators. Trustee Christopher Frederick seconded and the motion carried unanimously.

Mr. Huish thanked the Board for the opportunity, commenting that he looks forward to serving the students.

(3) Demographic Report for FY 2009
Committee Chair Grendahl reported that the committee reviewed the annual demographic report. The report includes information on all 32 colleges and universities and the Office of the Chancellor.

(4) Human Resources Planning and Infrastructure
Committee Chair Grendahl reported that the committee heard a report on the Human Resources Planning and Infrastructure. The report provided an assessment of the Human Resources business processes.

f. Academic and Student Affairs Committee, Dan McElroy, Chair

(1) Academic and Student Affairs Update
Committee Chair McElroy reported that the committee heard an update from Senior Vice Chancellor Linda Baer on the activities of the Academic and Student Affairs division.

(2) Proposed Amendment to Board Policy 2.6 Intercollegiate Athletics (First Reading)
Committee Chair McElroy reported that the committee heard a first reading of the proposed amendment to Board Policy 2.6 Intercollegiate Athletics. This will be presented for a second reading and approval at the March meeting.

(3) Proposed Amendment to Board Policy 3.30 and Proposed New Procedure 3.30.1 College Program Advisory Committee (First Reading)
Committee Chair McElroy reported that the committee heard a first reading of the proposed amendment to Board Policy 3.30 and proposed New Procedure 3.30.1 College Program Advisory Committee. This will be presented for a second reading and approval at the March meeting.

(4) Campus Profile: South Central College
Committee Chair McElroy reported that the committee heard a campus profile on South Central College from President Keith Stover and staff. The profile included data and general information on the students, academic programs, human resources, finance, and other data of the institution. Committee Chair McElroy thanked President Stover and his staff for an excellent report about the college.

6. Joint Council of Student Associations

a. Minnesota State College Student Association (MSCSA)
Mr. Tyler Smith, President, addressed the Board of Trustees.

b. Minnesota State University Student Association (MSUSA)
Ms. Jennifer Weil, State Chair, addressed the Board of Trustees.

7. Minnesota State Colleges and Universities' Bargaining Units

8. Trustees' Reports

Trustee Frederick reported that he attended the Minnesota State University Student Association (MSUSA) conference in November.

Trustee Cheryl Dickson reported that she participated in the commencement ceremonies at St. Cloud State University. Trustee Dan McElroy reported that he participated in the commencement ceremony at Metropolitan State University. Trustee Louise Sundin reported that she participated in the commencement ceremony at Minnesota State University Moorhead.

Trustee Jacob Englund reported that he traveled to India as part of his course study on Public and Private Enterprise.

Trustee James Van Houten reported that he participated on a panel at the University of Missouri on "The Duties of Officers and Directors for Board Chairs of Agribusiness Cooperatives."

9. Chancellor's Comments

Chancellor McCormick welcomed the Trustees, staff and constituents to the meeting. Chancellor McCormick thanked President Cheryl Frank for hosting the Board of Trustees meeting. He also welcomed newly appointed Vice Chancellor of Information Technology Darrel Huish.

Chancellor McCormick remarked that he is focused on the five goals developed by Chair Olson and the Board members. He reported that the Office of Legislative Auditor's report on the system will soon be released. Chancellor McCormick reported that Trustee Clarence Hightower joined him in presenting the system's budget to the Senate Higher Education Committee. He remarked that he will strongly advocate for the system budget. Chancellor McCormick thanked the presidents for their important role, as well.

Chancellor McCormick commented on the overall national economic crisis. There are major reductions in several states. It has been said that recovering to earlier levels may not show until 2013. Chancellor McCormick continued that tuition policy and pricing remain an issue in providing higher education for students everywhere. Enrollment increases are of concern across the country; student aid is flat. However, ten year grant programs have increased significantly, and the Pell grant program is expected to increase and possibly remain ahead of inflation.

Chancellor McCormick remarked that expansion of statewide data systems are increasing as federal programs depend on the ability to measure results. He commented that the Board made a wise decision with the investment made in technology. He continued that the Veterans' program remains important and successful, as does teacher effectiveness.

10. Requests by Individuals to Address the Board

There were no requests to address the Board.

11. Other Business

There was no other business to come before the Board.

12. Adjournment

Chair Olson announced that the Board's next meetings are on March 16-17, 2010. The meeting adjourned at 1:25 p.m.

Ingeborg K. Chapin
Secretary to the Board