

MINNESOTA STATE COLLEGES AND UNIVERSITIES

BOARD OF TRUSTEES MEETING MINUTES

APRIL 21, 2010

WELLS FARGO PLACE

ST. PAUL, MN

Trustees Present: Chair David Olson, Duane Benson, Cheryl Dickson, Jacob Englund, Christopher Frederick, Ruth Grendahl, Clarence Hightower, Dan McElroy, Thomas Renier, Christine Rice, Louise Sundin, Scott Thiss and James Van Houten

Trustees Absent: David Paskach and Terri Thomas

1. Call to Order

Chair David Olson called the meeting to order at 1:40 p.m. and reported that a quorum was present.

2. Chair's Report

a. Minutes of Board of Trustees Meeting of March 17, 2010

The minutes of the Board of Trustees meeting of March 17, 2010, were approved as written.

b. Proposed Amendments to Board Policy 1A.2 Board of Trustees (First Reading)

Chair Olson reported that the Executive Committee reviewed the amendments to Board Policy 1A.2 at their March meeting. The amendments change the annual meeting date to June, change officers' terms to become effective on July 1, and to reinstate a Technology Committee. The Proposed Amendments to Board Policy 1A.2 Board of Trustees will be presented for a second reading and approval at the May meeting.

c. Proposed FY 2011 Meeting Calendar

Chair Olson reported that the Executive Committee reviewed the FY 2011 Meeting Calendar at their March meeting. The calendar will be presented for a second reading and approval at the May meeting.

3. Consent Agenda

There were no items for the Consent Agenda in April.

4. Board Policy Decisions

(1) Proposed Amendments to Board Policies:

Policy 5.13 Information Technology Administration;

Policy 6.4 Facilities Planning (Second Reading)

Committee Chair Thomas Renier moved that the Board of Trustees approves amending Policy 5.13 Information Technology Administration; Policy 6.4 Facilities Planning. The motion was seconded and carried unanimously.

**(2) Proposed Amendments to Board Policy 3.24 System and Institutional Missions
(Second Reading)**

Committee Chair Dan McElroy moved that the Board of Trustees approves the proposed amendment to Policy 3.24 System and Institutional Missions. The motion was seconded and approved unanimously.

**(3) Proposed Amendment to Board Policy 3.29 College and University Transcripts
(Second Reading)**

Committee Chair McElroy moved that the Board of Trustees approves the proposed amendment to Policy 3.29 College and University Transcripts. The motion was seconded and approved unanimously.

5. Board Standing Committee Reports

a. Finance, Facilities and Technology Committee, Thomas Renier, Chair

- (1) Finance, Facilities and Technology Update
Committee Chair Thomas Renier reported that the committee heard an update from Vice Chancellor Laura King on the activities of the Finance, Facilities and Technology divisions.
- (2) Proposed Amendments to Board Policies:
Policy 5.14 Procurement and Contracts;
Policy 5.17 Resources Recovery and Environmentally Responsible Practices;
Policy 6.6 Facilities Maintenance and Repair Including Revenue Fund Facilities
(First Reading)
Committee Chair Thomas Renier reported that the committee heard a first reading of the Proposed Amendments to Board Policies: Policy 5.14 Procurement and Contracts; Policy 5.17 Resources Recovery and Environmentally Responsible Practices and Policy 6.6 Facilities Maintenance and Repair Including Revenue Fund Facilities. The proposed amendments will be presented for a second reading and approval at the May meeting.
- (3) FY2012-2017 Capital Budget Guidelines (First Reading)
Committee Chair Renier reported that the committee heard a first reading of the FY2012-2017 Capital Budget Guidelines. Capital projects will be presented to the legislature and Governor Pawlenty at the 2012 legislative session. Committee Chair Renier stated that the committee will require more time for further discussion. This will be presented for a second reading and approval at the May meeting.
- (4) FY2012-2013 Biennial Operating Budget Request
Committee Chair Renier reported that the committee heard a presentation on the FY2012-2013 Biennial Operating Budget Request. Committee Chair Renier reported that sufficient time for discussion will be provided at the May meeting.
- (5) Follow-up to OLA Evaluation of the System Office
Committee Chair Renier reported that the committee heard an update and discussed plans to address the OLA recommendations.

b. Public Hearing: Finance, Facilities and Technology Committee, Thomas Renier, Chair

(1) FY2011 Operating Budget (First Reading)

Committee Chair Renier reported that the committee held a public hearing on the first reading of the FY2011 Operating Budget. The Operating Budget will be presented for a second reading and approval at the May meeting.

c. Academic and Student Affairs Committee, Dan McElroy, Chair

(1) Academic and Student Affairs Update

Committee Chair McElroy reported that the committee heard an update from Senior Vice Chancellor Linda Baer on the activities of the Academic and Student Affairs division.

(2) Proposed Amendment to Board Policy 3.26, Intellectual Property (First Reading)

Committee Chair McElroy reported that the committee heard a first reading on the Proposed Amendment to Board Policy 3.26, Intellectual Property. This will be presented for a second reading and approval at the May meeting.

(2) Proposed Amendment to Board Policy 3.27, Reproduction and Use of Copyrighted Materials (First Reading)

Committee Chair McElroy reported that the committee heard a first reading on the Proposed Amendment to Board Policy 3.27, Reproduction and Use of Copyrighted Materials. This will be presented for a second reading and approval at the May meeting.

(4) Proposed Amendment to Board Policy 3.21 Undergraduate Course Credit Transfer (First Reading)

Committee Chair McElroy reported that the committee heard a first reading on the Proposed Amendment to Board Policy 3.21 Undergraduate Course Credit Transfer. This will be presented for a second reading and approval at the May meeting.

(5) Follow-up to OLA Evaluation of the System Office

Committee Chair McElroy reported that the committee heard an update and discussed plans to address the OLA recommendations, that include the following:

- Impact of Cost-effectiveness of Online Instruction
- Customized Training and Continuing Education
- Specialized Training in Firefighting and Emergency Medical Services

(6) Centers of Excellence, Wilder Evaluation

Committee Chair McElroy reported that the committee heard a presentation on the Centers of Excellence, by the Wilder Evaluation. Wilder Research evaluated the Centers focusing on industry and institutional observations.

The four centers are Health Force Minnesota, Winona State University; Advance IT Minnesota, Metropolitan State University; 360° Manufacturing and Applied Engineering Center of Excellence, Bemidji State University; and Minnesota Center for Engineering and Manufacturing Excellence, Minnesota State University, Mankato.

d. Advancement Committee, Christine Rice, Chair

- (1) Advancement Update
Committee Chair Christine Rice reported that the committee heard updates from Associate Vice Chancellor Linda Kohl and Executive Director Maria McLemore on the Public Affairs division and the System and Foundation Relations division.
- (2) State and Federal Legislative Update
Committee Chair Rice reported that the committee heard an update on the 2010 Legislative session from Government Relations Director Mary Davenport.
- (3) Report on College-, University- and System-Related Foundations
Committee Chair Christine Rice reported that the committee heard a report on the College-, University- and System-Related Foundations. The report replaces the former “Gifts and Grants” report.
- (4) Follow-up to OLA Evaluation of the System Office
Committee Chair Rice reported that the committee heard an update and discussed plans to address the OLA recommendations.

e. Joint Meeting: Advancement and Diversity and Multiculturalism Committee, Duane Benson and Christine Rice, Chairs

- (1) Reaching the Underrepresented Initiative Update
Diversity and Multiculturalism Committee Chair Duane Benson reported that the joint committees heard a report on the Reaching the Underrepresented Initiative. The goals of the initiative were to increase the overall educational attainment of adults and recruit more students from groups traditionally underserved in higher education.

f. Diversity and Multiculturalism Committee, Duane Benson, Chair

- (1) Diversity and Multiculturalism Division Update
Committee Chair Duane Benson reported that the committee heard an update from Executive Director Whitney Stewart Harris on the activities of the Diversity and Multiculturalism division.
- (2) Follow-up to OLA Evaluation of the System Office
Committee Chair Benson reported that the committee heard an update and discussed plans to address the OLA recommendations.
- (3) Century College and Inver Hills Community College Access and Opportunity Center Evaluation Report
Committee Chair Benson reported that the committee heard a report on the Century College and Inver Hills Community College Access and Opportunity Center Evaluation Report. The report provided progress and outcomes of the Preparing to Achieve a College Education (PACE) program.

g. Audit Committee, Scott Thiss, Chair

- (1) Follow-up to OLA Evaluation of the System Office
Committee Chair Thiss reported that the committee heard an update on the OLA Evaluation of the System Office.

h. Human Resources Committee, Ruth Grendahl, Chair

- (1) Human Resources Update
Committee Chair Ruth Grendahl reported that the committee heard an update from Vice Chancellor Lori Lamb on the Human Resources division.

(2) Appointment of President of Lake Superior College

Committee Chair Grendahl moved that the Board of Trustees, upon the recommendation of Chancellor McCormick, appoints Patrick M. Johns as the President of Lake Superior College, effective on July 1, 2010, subject to the completion of an employment agreement. The Board authorizes the Chancellor, in consultation with the Chair of the Board and Chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the Personnel Plan for Minnesota State Colleges and Universities Administrators. Trustee Renier seconded and the motion carried unanimously.

President Johns, current president of Anoka-Ramsey Community College, thanked the Board and Chancellor McCormick for their support. He added that he looks forward to serving the students at Lake Superior College and also the community.

- (3) Staffing Report
Committee Chair Grendahl reported that the committee heard a report on staffing within the Office of the Chancellor. A staffing report will be provided at each meeting.
- (4) Follow-up to OLA Evaluation of the System Office
Committee Chair Grendahl reported that the committee heard an update on the OLA recommendations.

6. Joint Council of Student Associations

- a. Minnesota State College Student Association (MSCSA)
Mr. Travis Johnson, President, addressed the Board of Trustees.
- b. Minnesota State University Student Association (MSUSA)
Ms. Ian Galchutt, Vice Chair, addressed the Board of Trustees.

7. Minnesota State Colleges and Universities' Bargaining Units

- a. American Federation of State, County and Municipal Employees
Ms. Karen Foreman, President (AFSCME Council 6), addressed the Board of Trustees.
- b. Administrative and Service Faculty
Mr. Shahzad Ahmad, President, addressed the Board of Trustees.

8. Trustees' Reports

Trustee Cheryl Dickson reported that she attended the annual meeting of the Higher Learning Commission in Chicago. Trustee Dickson, Chancellor McCormick and Minnesota State College-Southeast Technical administrators presented a roundtable entitled *Enhancing System Excellence through Academic Quality Improvement Program*.

Trustee Christopher Frederick reported that he attended the Association of Governing Board's (AGB) National Conference on Trusteeship. He also attended the Minnesota State University Student Association conference.

9. Chancellor's Comments

Chancellor McCormick welcomed the Trustees, staff and constituents to the meeting.

Chancellor McCormick reported that the staff is working diligently on the recommendations from the Office of Legislative Auditor's report. Chancellor McCormick reported that planning and continued support of new presidents and cabinet members is on track.

Chancellor McCormick concluded that given the projection for Fiscal Year 2012-2013, planning and close direction from the Board will be required to address the issue while keeping the students first.

10. Requests by Individuals to Address the Board

There were no requests to address the Board.

11. Other Business

There was no other business to come before the Board.

12. Adjournment

Chair Olson announced that the Board's next meetings are on May 18-19, 2010. The meeting adjourned at 3:10 p.m.

Ingeborg K. Chapin
Secretary to the Board