

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES**

Agenda Item Summary Sheet

Committee: Human Resources Committee **Date of Meeting:** May 19, 2010

Agenda Item: **Chancellor's Evaluation Process**

- Proposed Policy Change Approvals Required by Policy Other Approvals Monitoring
- Information

Cite policy requirement, or explain why item is on the Board agenda:
Annual evaluation for Chancellor McCormick

Scheduled Presenter(s):
Lori Lamb, Vice Chancellor for Human Resources

- Outline of Key Points:**
- Process
 - Timeline

Background Information:
Vice Chancellor Lamb will discuss this year's evaluation process for Chancellor McCormick.

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INFORMATION ITEM
CHANCELLOR'S EVALUATION PROCESS

4
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6 **Background:**

7
8 Vice Chancellor Lamb will discuss the process for the FY 2010 evaluation of Chancellor
9 McCormick. Following is a draft timeline:

- 10
11 Human Resources Committee's first meeting 5/19/10
12
13 Trustee Grendahl note to Trustees about process 5/20/10
14
15 The Chancellor's report on progress toward performance goals is due 5/28/10
16
17 Chancellor's report and survey distributed to Trustees..... 5/28/10
18
19 Trustee input provided 5/28 – 6/4/10
20
21 Internal Auditing provides draft report to Chair Olson, Trustees Grendahl
22 and Paskach 6/7/10
23
24 Chair Olson, Trustees Grendahl and Paskach review/discuss Chancellor's
25 report and Trustee input 6/9/10
26
27 Report delivered to the Chancellor 6/10/10

28 Report delivered to the Board in afternoon..... 6/14/10
29
30 Human Resources Committee meets in closed session in morning to
31 discuss results of assessment 6/15/10
32
33 Full Board meets in closed session luncheon with the Chancellor to
34 discuss results of assessment 6/15/10
35
36 Summary of the Chancellor's assessment and salary recommendation/
37 contract revisions, if any, are presented in open session during the
38 Board of Trustees meeting 6/16/10
39

40 *Date: May 19, 2010*