

1 **BOARD OF TRUSTEES**  
2 **MINNESOTA STATE COLLEGES AND UNIVERSITIES**  
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| INFORMATION ITEM               |
|--------------------------------|
| CHANCELLOR EVALUATION TIMELINE |

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6 **Background:**

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8 The following *draft* timeline is being proposed for Chancellor McCormick’s evaluation.  
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10 **2011**

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- 12 1. Human Resources Committee’s first meeting .....April 19
  - 13 2. Chancellor’s report on progress toward performance goals is due .....May 27
  - 14 3. Chancellors report distributed to Trustees .....May 27
  - 15 4. Closed session of Board to discuss report
  - 16 (following Executive Committee meeting) .....June 8
  - 17 5. Survey distributed to Trustees for input.....June 8
  - 18 6. Trustees complete survey.....June 8-10
  - 19 7. Internal Auditing provides draft report on survey to Chair Thiss,
  - 20 Trustees Hightower and Renier.....June 13
  - 21 8. Chair Thiss, Trustees Hightower and Renier review and discuss
  - 22 Chancellor’s report and Trustees input on survey.....June 15
  - 23 9. Survey report delivered to Chancellor .....June 16
  - 24 10. Survey report delivered to the Board in afternoon.....June 20
  - 25 11. Full Board meets in closed session luncheon with the Chancellor
  - 26 to discuss results of evaluation .....June 21
  - 27 12. Summary of the Chancellor’s evaluation and salary recommendation
  - 28 Are presented in open session during the Board of Trustees meeting .....June 22

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31 *Date: April 20, 2011*