

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES
HUMAN RESOURCES COMMITTEE
MEETING MINUTES
June 21, 2011**

Human Resources Committee Members Present: Clarence Hightower, Chair; Thomas Renier, Vice Chair; Cheryl Dickson; David Paskach; Scott Thiss

Human Resources Committee Member Absent: Dan McElroy; Christine Rice

Other Board Members Present: Christopher Frederick; Louise Sundin; James Van Houten

Leadership Council Committee Members Present: Lori Lamb, Vice Chancellor for Human Resources, and Earl Potter, President, St. Cloud State University

The Minnesota State Colleges and Universities Human Resources Committee held its committee meeting on Tuesday, June 21, 2011, at Wells Fargo Place, 4th Floor, Board Room, 30 Seventh Street East, in St. Paul. Chair Hightower called the meeting to order at 1:07 p.m.

1. MINUTES OF MAY 18, 2011

Chair Hightower called for the motion to approve the minutes of the Human Resources Committee meeting on May 18, 2011. The minutes were moved, seconded and passed without dissent.

2. HUMAN RESOURCES UPDATE

Vice Chancellor Lamb stated that she was very pleased with the HR Strategic Plan and its progress over the past year, helping to drive priorities and allocate resources for the system.

She acknowledged the hard work and diligence of the human resource offices across the system on the shutdown planning.

3. APPOINTMENT OF INTERIM PRESIDENT OF MINNESOTA STATE COMMUNITY AND TECHNICAL COLLEGE

Chancellor McCormick stated that the process to hire an interim president of Minnesota State Community and Technical College was initiated upon the announcement of President Ann Valentine's resignation. Nominations and expressions of interest were sought from trustees, presidents, system office staff and other individuals within and outside the system. Candidates were reviewed for qualifications. As a result, Chancellor McCormick recommended Dr. Peggy D. Kennedy to serve as interim president for one year.

The Human Resources Committee recommended that the Board of Trustees adopt the following motion:

The Board of Trustees, upon the recommendation of Chancellor McCormick, appoints Peggy D. Kennedy as interim president of Minnesota State Community and Technical

College effective July 1, 2011, subject to the completion of an employment agreement. The Board authorizes the Chancellor, in consultation with the Chair of the Board and Chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the Personnel Plan for Minnesota State Colleges and Universities Administrators.

The motion passed without dissent.

**4. PROPOSED AMENDMENTS TO BOARD POLICY 4.8 – EMERITUS STATUS
(SECOND READING)**

Vice Chancellor Lamb noted that changes were made in the following areas reflecting last month's discussion of the first reading:

- Timeframe for service
- Language on distinguished service
- Determination by the board on the chancellor's recommendation and consultation among the chancellor, board chair and human resources committee chair in making the recommendation
- Recognition of staff and faculty at the campuses

There was lengthy discussion around the area of retirement from the system and receiving an emeritus. More suggested changes related to that area were offered, and consequently, a revised second reading will be prepared for the board meeting.

Trustier Renier moved for the policy to be amended as discussed, and the motion passed without dissent.

5. REPORT ON BOARD GOALS – SUCCESSION PLANNING AND NEGOTIATIONS

Vice Chancellor Lamb reported on the activities of the past year related to both goals. The goal on negotiations has been and will continue to be through the closed sessions with the trustees. Joining the committee and presenting an overview of the succession planning accomplishments were Anita Rios and Todd Harmening. Specifically, they presented on a new collaborative program with the University of Minnesota—Minnesota Partnership for Executive Leader Development. The program will be implemented this fall. Vice Chancellor Lamb highlighted other major accomplishments in the human resources area for the year.

6. 2011 OFFICE OF THE CHANCELLOR PERFORMANCE REPORT – HUMAN RESOURCES DIVISION

In response to the OLA review of the Office of the Chancellor, the 2011 performance report for the Human Resources Division was presented by Vice Chancellor Lamb. There were four sections in the report providing information about the current and projected budget of the division; the functions performed by the division and how they differ or complement those of the institutions; a listing of major goals and accomplishments for FY 2011; and preliminary division goals for FY 2012.

Meeting adjourned at 2:20 p.m.

Submitted by,
Vicki Schoenbeck, Recorder