

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES**

Agenda Item Summary Sheet

Committee: Human Resources Committee **Date of Meeting:** May 18, 2011

Agenda Item: **Chancellor Evaluation Timeline**

- Proposed Policy Change Approvals Required by Policy Other Approvals Monitoring
- Information

Cite policy requirement, or explain why item is on the Board agenda:

Board Policy 1A.3, Part 3, System Administration, Chancellor

Scheduled Presenter(s):

Lori Lamb, Vice Chancellor for Human Resources

Outline of Key Points:

- Process
- Timeline

Background Information:

Vice Chancellor Lamb will discuss this year's evaluation process for Chancellor McCormick.

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INFORMATION ITEM
CHANCELLOR EVALUATION TIMELINE

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6 **Background:**

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8 The following timeline is adopted for Chancellor McCormick’s evaluation.
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10 **2011**

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- 12 1. Human Resources Committee’s first meetingApril 19
 - 13 2. Chancellor’s report on progress toward performance goals is dueMay 27
 - 14 3. Chancellors report distributed to TrusteesMay 27
 - 15 4. Closed session of Board to discuss report with Chancellor
16 (following Executive Committee meeting)June 8
17 Chair finalizes summary of evaluationJune 21
 - 18 5. Summary of the Chancellor’s evaluation and salary recommendation
19 are presented in open session during the Board of Trustees meetingJune 22

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22 *Date: May 18, 2011*