



**HUMAN RESOURCES COMMITTEE
MAY 16, 2012
8:30 A.M.**

**MCCORMICK ROOM
30 7TH STREET EAST
SAINT PAUL, MN**

Please note: Committee/Board meeting times are tentative. Committee/Board meetings may begin up to 45 minutes earlier than the times listed below if the previous committee meeting concludes its business before the end of its allotted time slot.

Committee Chair Clarence Hightower calls the meeting to order.

- (1) Minutes of March 21, 2012 (page 1)**
- (2) Emeritus Recognition (pp. 2-3)**
- (3) Appointment of Interim President of Winona State University (pp. 4-5)**
- (4) Appointment of President of Winona State University (pp. 6-7)**
- (5) Appointment of President of Minnesota State Community and Technical College (pp. 8-9)**

Members

Clarence Hightower, Chair
Thomas Renier, Vice Chair
Brett Anderson
Cheryl Dickson
Dan McElroy
David Paskach
Louise Sundin

Bolded items indicate action required.

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES
HUMAN RESOURCES COMMITTEE
MEETING MINUTES
March 21, 2012**

Human Resources Committee Members Present: Clarence Hightower, Chair; Thomas Renier, Vice Chair; Brett Anderson, Cheryl Dickson; Dan McElroy; David Paskach; Louise Sundin

Human Resources Committee Member Absent: None

Other Board Members Present: Duane Benson, James Van Houten

Leadership Council Committee Members Present: Steven Rosenstone, Chancellor; Sheila Reger, Interim Associate Vice Chancellor for Human Resources; Richard Davenport, President, Minnesota State University, Mankato; Jim Johnson, President, Minnesota State College-Southeast Technical

The Minnesota State Colleges and Universities Human Resources Committee held its committee meeting on March 21, 2012, in the McCormick Room, 30 Seventh Street East, St. Paul. Chair Hightower called the meeting to order at 8:35 a.m.

1. MINUTES OF NOVEMBER 16, 2011

Chair Hightower called for the motion to approve the minutes of the Human Resources Committee meeting on November 16, 2011. The minutes were moved, seconded and passed without dissent.

2. UPDATE ON PRESIDENTIAL SEARCHES

Associate Vice Chancellor Reger reported on the current status of the presidential searches at Winona State University and Minnesota State Community and Technical College (M State), their search committees' representation and demographics of both applicant pools. She also discussed the timelines for both searches.

With recent media coverage over the University of Minnesota's excess termination compensation for their administrators, Trustee Van Houten raised the question about whether or not this is a concern for MnSCU. Chancellor Rosenstone responded that we adhere to the contracts that we have entered into and the Personnel Plan for MnSCU Administrators that gets approved by the board and legislature. He further stated that we have no discretionary funds to move around. Trustees Hightower and Thiss stated they were satisfied with what is in place.

Meeting adjourned at 8:50 a.m.

Submitted by,
Vicki Tschida, Recorder

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES**

Agenda Item Summary Sheet

Committee: Human Resources

Date of Meeting: May 16, 2012

Agenda Item: Emeritus Recognition

- Proposed Policy Change Approvals Required by Policy Other Approvals Monitoring
- Information

Cite policy requirement, or explain why item is on the Board agenda:

Board Policy 4.8, Emeritus Status

Scheduled Presenter(s):

Steven Rosenstone, Chancellor

Outline of Key Points:

Recommendation for emeritus status on Judy Ramaley, retiring President of Winona State University

Background Information:

Judith Ramaley will retire on May 16, 2012. She will have served as president in the Minnesota State Colleges and Universities system for seven years and deserves emeritus status for her dedicated leadership and service.

**BOARD OF TRUSTEES
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

BOARD ACTION

EMERITUS RECOGNITION

BACKGROUND

Pursuant to Board Policy 4.8, Emeritus Status, Chancellor Rosenstone will present his recommendation to confer presidential emeritus status on Judith Ramaley, who served as president at Winona State University from 2005-2012.

RECOMMENDED COMMITTEE ACTION

The Human Resources Committee recommends that the Board of Trustees adopts the following motion.

RECOMMENDED MOTION:

Upon the recommendation of Chancellor Steven Rosenstone, and in recognition that she has served with great distinction, the Board of Trustees hereby confers upon Judith Ramaley the honorary title of President Emeritus of Winona State University, effective May 17, 2012.

Date of Adoption: *May 16, 2012*

Date of Implementation: *May 17, 2012*

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES**

Agenda Item Summary Sheet

Committee: Human Resources

Date of Meeting: May 16, 2012

Agenda Item: Appointment of Interim President of Winona State University

- Proposed Policy Change Approvals Required by Policy Other Approvals Monitoring
- Information

Cite policy requirement, or explain why item is on the Board agenda:

Board Policy 4.2, Appointment of Presidents

Scheduled Presenter(s):

Steven Rosenstone, Chancellor

Outline of Key Points:

It is anticipated that the Chancellor will recommend an individual for the interim presidency of Winona State University. Additional information will be provided in advance of the committee meeting.

Background Information:

President Judith Ramaley's presidency will end on May 16, 2012. It is expected that the new president will not begin their role until mid-summer.

**BOARD OF TRUSTEES
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

BOARD ACTION

APPOINTMENT OF INTERIM PRESIDENT OF WINONA STATE UNIVERSITY

1 **BACKGROUND**

2 It is anticipated that Chancellor Rosenstone will recommend an individual for the interim
3 presidency of Winona State University.

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5 **RECOMMENDED COMMITTEE ACTION**

6 The Human Resources Committee recommends that the Board of Trustees adopts the following
7 motion.

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9 **RECOMMENDED MOTION**

10 The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoints
11 _____ as interim president of Winona State University effective May 17, 2012,
12 subject to the completion of an employment agreement. The Board authorizes the Chancellor, in
13 consultation with the Chair of the Board and Chair of the Human Resources Committee, to
14 negotiate and execute an employment agreement in accordance with the terms and conditions of
15 the Personnel Plan for Minnesota State Colleges and Universities Administrators.

16
17 *Date of Adoption: May 16, 2012*

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES**

Agenda Item Summary Sheet

Committee: Human Resources

Date of Meeting: May 16, 2012

Agenda Item: Appointment of President of Winona State University

- Proposed Policy Change Approvals Required by Policy Other Approvals Monitoring
- Information

Cite policy requirement, or explain why item is on the Board agenda:

Board Policy 4.2, Appointment of Presidents

Scheduled Presenter(s):

Steven Rosenstone, Chancellor

Outline of Key Points:

It is anticipated that the Chancellor will recommend an individual for the presidency of Winona State University. Additional information will be provided in advance of the committee meeting.

Background Information:

Two candidates were interviewed by Trustees Dickson, Renier and Vekich, Chancellor Rosenstone and cabinet members on April 19 and 26, 2012, in the system office.

**BOARD OF TRUSTEES
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

BOARD ACTION
APPOINTMENT OF PRESIDENT OF WINONA STATE UNIVERSITY

1 **BACKGROUND**

2 It is anticipated that Chancellor Rosenstone will recommend an individual for the presidency of
3 Winona State University.

4
5 **RECOMMENDED COMMITTEE ACTION**

6 The Human Resources Committee recommends that the Board of Trustees adopts the following
7 motion.

8
9 **RECOMMENDED MOTION**

10 The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoints
11 _____ as president of Winona State University effective _____,
12 subject to the completion of an employment agreement. The Board authorizes the Chancellor, in
13 consultation with the Chair of the Board and Chair of the Human Resources Committee, to
14 negotiate and execute an employment agreement in accordance with the terms and conditions of
15 the Personnel Plan for Minnesota State Colleges and Universities Administrators.

16
17 *Date of Adoption: May 16, 2012*

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES**

Agenda Item Summary Sheet

Committee: Human Resources

Date of Meeting: May 16, 2012

Agenda Item: Appointment of President of Minnesota State Community and Technical College

- Proposed Policy Change Approvals Required by Policy Other Approvals Monitoring
- Information

Cite policy requirement, or explain why item is on the Board agenda:
Board Policy 4.2, Appointment of Presidents

Scheduled Presenter(s):
Steven Rosenstone, Chancellor

Outline of Key Points:
It is anticipated that the Chancellor will recommend an individual for the presidency of Minnesota State Community and Technical College. Additional information will be provided in advance of the committee meeting.

Background Information:
Three candidates were interviewed by Trustees McElroy, Rice and Sundin, Chancellor Rosenstone and cabinet members on April 25, 2012, in the system office.

**BOARD OF TRUSTEES
MINNESOTA STATE COLLEGES AND UNIVERSITIES**

BOARD ACTION
APPOINTMENT OF PRESIDENT OF MINNESOTA STATE COMMUNITY AND TECHNICAL COLLEGE

1 **BACKGROUND**

2 It is anticipated that Chancellor Rosenstone will recommend an individual for the presidency of
3 Minnesota State Community and Technical College.

5 **RECOMMENDED COMMITTEE ACTION**

6 The Human Resources Committee recommends that the Board of Trustees adopts the following
7 motion.

9 **RECOMMENDED MOTION**

10 The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoints
11 _____ as president of Minnesota State Community and Technical College effective
12 _____, subject to the completion of an employment agreement. The Board
13 authorizes the Chancellor, in consultation with the Chair of the Board and Chair of the Human
14 Resources Committee, to negotiate and execute an employment agreement in accordance with
15 the terms and conditions of the Personnel Plan for Minnesota State Colleges and Universities
16 Administrators.

17
18 *Date of Adoption: May 16, 2012*