

**MINNESOTA STATE COLLEGES AND UNIVERSITIES  
BOARD OF TRUSTEES  
HUMAN RESOURCES COMMITTEE  
MEETING MINUTES  
November 14, 2012**

---

*Human Resources Committee Members Present: Thomas Renier, Chair; David Paskach, Vice Chair; Margaret Anderson Kelliher, Alexander Cirillo, Clarence Hightower, Alfredo Oliveira and Maria Peluso*

*Other Board Members Present: Brett Anderson, Duane Benson, Cheryl Dickson, Philip Krinkie, Louise Sundin and Michael Vekich*

*Leadership Council Committee Members Present: Steven Rosenstone, Chancellor; Richard Davenport, President of Minnesota State University, Mankato; and Jim Johnson, President of Minnesota State College-Southeast Technical*

The Minnesota State Colleges and Universities Human Resources Committee held a committee meeting on November 14, 2012, in the McCormick Room, 30 Seventh Street East, St. Paul. Chair Renier called the meeting to order at 2:00 PM.

**1. MINUTES OF SPECIAL MEETING ON JULY 9, 2012**

*Chair Renier called for the motion to approve the minutes of the Human Resources Committee meeting on July 9, 2012. The minutes were moved, seconded and passed.*

**2. APPOINTMENT OF VICE CHANCELLOR FOR HUMAN RESOURCES**

Chancellor Rosenstone provided background on how executive searches at the presidential and vice chancellor levels are conducted in the system office. National searches are initiated with the assistance of a search consulting firm in the recruitment and selection of candidates. Storbeck/Pimentel & Associates, LLC was retained to assist with the vice chancellor search. Chancellor Rosenstone appointed Joe Opatz, President of Normandale Community College, to serve as the search advisory committee chair. The public interview process included sessions with Trustees Kelliher, Paskach and Renier, Chancellor Rosenstone, the Chancellor's Cabinet, the Human Resources Management Team, as well as a WebEx session to which presidents, chief human resource officers, union leadership and all system office employees were invited to participate in a round of questions and answers. As a result of this process, Chancellor Rosenstone recommended Mark Carlson to be the next vice chancellor for human resources in the Minnesota State Colleges and Universities system.

The Human Resources Committee recommended that the Board of Trustees adopt the following motion:

*The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoints Mark Carlson as vice chancellor for human resources effective December 10, 2012, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the MnSCU Personnel Plan for Administrators.*

The motion passed.

- 3. APPOINTMENT OF INTERIM VICE CHANCELLOR FOR INFORMATION TECHNOLOGY**  
Chancellor Rosenstone stated that with the announcement of Darrel Huish's retirement plans for January 2013, it became necessary initiate a search for an interim vice chancellor for information technology. Nominations and expressions of interest were sought from the board, presidents, system office staff and other individuals within and outside the system. Chancellor Rosenstone consulted with key IT leaders in the system. He appointed Robert Musgrove, President of Pine Technical College, to serve as the search advisory committee chair. As a result of the interview process, Chancellor Rosenstone recommended Chris McCoy to be the interim vice chancellor for information technology in the Minnesota State Colleges and Universities system.

The Human Resources Committee recommended that the Board of Trustees adopt the following motion:

*The Board of Trustees, upon the recommendation of Chancellor Rosenstone, appoints Chris McCoy as interim vice chancellor for information technology effective January 25, 2013, subject to the completion of an employment agreement. The board authorizes the chancellor, in consultation with the chair of the board and chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the MnSCU Personnel Plan for Administrators.*

The motion passed.

- 4. AUTHORIZATION OF LEADERSHIP EMPLOYMENT AGREEMENTS**  
Chair Renier stated that periodically the board authorizes the chancellor to enter into employment agreements with the presidents and vice chancellors. Chancellor Rosenstone was asked to consult with the chair of the board and chair of the HR committee as those agreements are negotiated during FY13 and FY14. This item was placed on the consent agenda.

The Human Resources Committee recommended that the Board of Trustees adopt the following motion:

*The Board of Trustees authorizes the chancellor, in consultation with the chair of the Board of Trustees and chair of the Human Resources Committee, to enter into employment agreements with presidents and vice chancellors during FY13 and FY14.*

The motion passed.

- 5. RECOGNITION OF PRESIDENTIAL YEARS OF SERVICE**  
Certificates were presented to Richard Davenport, President of Minnesota State University, Mankato, and Jim Johnson, President of Minnesota State College-Southeast Technical, for their milestone years of presidential service to MnSCU—President Davenport for ten years and President Johnson for 15 years.

Meeting adjourned at 2:45 PM.

Submitted by,  
Vicki Tschida, Recorder